

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Arts, Community and Events											
2651	CS: ACE: Arts & Culture	Art on the Beach- LDI Art on the Beach Contract	Develop and execute art activation on the beach that is family friendly and celebrates creativity of the Local Board Area.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 12,000	In progress	Green	A funding agreement with the West Coast Gallery for the 2017 'West Coast Art Festival' has been executed. The event will take place on Sunday 19 February at Piha Beach. This year's programme includes sand sculpture competitions, live music, art demonstrations and environmental displays. Marketing for the event commenced in Q2.	No	'Art on the Beach' was renamed 'West Coast Art Festival'. A proposal for the festival was presented to the local board in Q1. The event will take place on Piha Beach in February, and include arts activities, installations and entertainment. Marketing will commence in Q2.
2648	CS: ACE: Arts & Culture	Community arts Programmes- LDI Open Studio Weekend	Administer a contract for the further development, project management and execution of Open Studio Waitakere (OSW).	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	In progress	Green	'Open Studios Waitakere 2016' was held on 19 and 20 November. More than 60 artists and 40 artist studios in the Waitakere Ranges Local Board area took part in the event. Prior to the weekend, a networking and marketing workshop was held for the participating artists. A full event report will be delivered in Q3.	No	The services agreement with Renee Tanner for delivery of 'Open Studios Waitakere' in FY17 has been executed. The event will take place on the weekend of 19 and 20 November and will include activities at Te Uru and Lopdell House. More than 60 artists based in the Waitakere Ranges Local Board area have registered to take part in the event.
2649	CS: ACE: Arts & Culture	Community arts Programmes- LDI Digital companion project to Open Studio Waitakere	Create a digital companion project to Open Studios Waitakere that increases awareness of the creative industry in the Local Board area and encourages local economic development.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	The 'Open Studios Waitakere' digital companion project was completed in early November. The five films profiling individual artists taking part in 'Open Studios Waitakere' and a wider promotional video highlighting the creative industry in the local area, were used in the marketing of the 2016 event. The films have the potential to be used for other promotional purposes in future.	No	The services agreement with Renee Tanner for the delivery of the digital companion project to 'Open Studios Waitakere' has been executed. The scope and project plan were developed with the Local Board in Q1. Five films profiling individual artists who participate in 'Open Studios Waitakere', and a wider video highlighting the creative industry, local businesses and natural environment of the Waitakere Ranges Local Board area will be developed for promotional use in Q2.
2650	CS: ACE: Arts & Culture	Community arts Programmes- LDI Operational Expenses	Develop and support a range of arts and culture initiatives and activations to be delivered across the local board area.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 12,000	Approved	Green	Projects were scoped in Q2 but due to the elections there was not an opportunity to present these to the local board. Projects will be discussed with the local board in Q3.	No	Projects are currently being scoped. Options will be presented to the local board in Q2.
2652	CS: ACE: Arts & Culture	Going West Festival- LDI Going West Trust	Administer a funding agreement with Going West Trust to deliver a literary festival.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 60,000	In progress	Green	An event report on the 2016 'Going West Books and Writers Festival', including additional local board funding for Pacific programmes in FY17, is due in Q3.	No	The 2016 'Going West Books and Writers Festival' took place in September. Festival highlights included 'Books and Writers Weekend' featuring readings, panel discussions and debates; the 'Poetry Slam Grand Final' selling out to an audience of 250 people; and a performance of the children's play 'Whakaahuatua Mai' at Hoani Waititi Marae; a theatre season at Te Pou Theatre; and the festival's inaugural film programme.
2814	CS: ACE: Arts & Culture	Glen Eden Playhouse- ABS Glen Eden Playhouse	To respond to the establishment needs of asset based service provision at the Gen Eden Playhouse.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 17,449	Approved	Amber	Previous grant acquittal requirements have not been met. The funding agreement is on hold at the local board's discretion The funding agreement with Glen Eden Playhouse is on hold at the Local Board's discretion.	No	The funding agreement with Glen Eden Playhouse is on hold at the discretion of the Local Board.
2522	CS: ACE: Arts & Culture	Lopdell Precinct- ABS Operational Expenditure	Provide precinct site management and rent for community arts partners.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 151,950	In progress	Green	In Q2, Lopdell Precinct held their first 'Twilight Christmas Market' with events taking place throughout the galleries and precinct. Titirangi Theatre presented a sold-out run of 'Red Riding Hood and the Three Pigs', the Flicks film programme and held various special events and fundraisers. The corner landscaping works were not completed in Q2 and the project has been put on hold until additional funding is secured to complete the works. More than 5,780 people visited the precinct, 52% more than the same period in FY16.	No	In Q1, Lopdell Precinct held their first film festival 'The Weird and Wonderful', which ran over four days and featured independent films, animations, children's entertainment and live music. Updated plans for the corner landscaping have been finalised and works will be completed in Q2. During Q1, 4,640 people visited the precinct, 58% more than the same period in FY16.
2523	CS: ACE: Arts & Culture	McCahon House- ABS McCahon House Trust Operational Grant	Administer a funding agreement with McCahon House Trust for: facilities management of the house as an artist's residence, providing residencies and exhibitions.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 20,887	In progress	Green	In Q2, the McCahon House Trust opened an offsite exhibition of Anne McCahon's work 'A Table of One's Own' at Te Uru Waitakere Contemporary Gallery. The exhibition celebrated the tenth anniversary of McCahon House and its opening event was attended by 180 visitors. The McCahon House Museum attracted 278 visitors during Q2.	No	The funding agreement with McCahon House Trust for FY17 has been executed. In Q1, the McCahon House Museum attracted 304 visitors. Bepen Bhana concluded his artist residency in August and gifted four paintings to the trust. Sarah Smuts-Kennedy commenced her residency in September and is focusing her practise on the issue of Kauri dieback.
2813	CS: ACE: Arts & Culture	Shadbolt House- ABS 35 Arapito Rd development	To respond to the establishment needs of asset based service provision at 35 Arapito Road.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 10,000	In progress	Green	In Q2, the local board received a memo on the works at Shadbolt House. Tattico Ltd, Quantity Surveyors and staff conducted two site visits to determine the scope of works for the cost estimate, which will be completed and presented to the Local Board for discussion in Q3.	No	In Q1, Tattico Limited and staff conducted a site visit at Shadbolt House to develop the scope of work for the Quantity Surveyor (funded in FY16). A site visit will be arranged for the Local Board in Q2.

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2645	CS: ACE: Arts & Culture	Te Uru (Lopdell Gallery)- ABS Te Uru Waitakere Contemporary Gallery Inc Operational Grant	Administer a funding agreement with Te Uru Waitakere Contemporary Gallery Inc for: operations of Te Uru. - a 'destination' arts facility that develops and attracts exhibitions of local and regional significance.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 619,938	In progress	Green	In November, the Te Uru Waitakere Contemporary Gallery hosted the 'Portage Ceramics Awards' night which attracted a record turn-out of 270 visitors. Other Q2 highlights included the opening of the gallery's 30th Anniversary and Anne McCahon exhibitions attended by 180 visitors, and a screening event held in partnership with the arts agency Circuit (Artist Film and Video Aotearoa).	No	The funding agreement with Te Uru Waitakere Contemporary Gallery for FY17 has been executed. Q1 highlights included Janet Lilo's exhibition 'Status Update', which received strong media coverage and attracted a total of 9,300 visitors; the opening of John Parker's exhibition 'Cause and Effect' and the group exhibition 'On Repeat' with a record turn-out of 250 visitors; and the gallery's new school holiday programme for 5 year olds.
2646	CS: ACE: Arts & Culture	Titirangi Community Arts Council- ABS Upstairs Gallery Operational Grant	Administer a funding agreement with Titirangi Community Arts Council to operate the Upstairs Art Gallery.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 46,720	In progress	Green	In Q2, the Titirangi Community Arts Council held three exhibitions including 'Swims On' by local Māori artist Tony Brown, and the annual members' summer holiday exhibition 'Summer Lovin'. As part of the Christmas event 'Bright Lights Little Village' in Titirangi, the gallery displayed a lit-up village of miniature buildings created by 45 participants over a course of three community workshops. The gallery attracted a total of 2,255 visitors during Q2.	No	The funding agreement with Titirangi Community Arts Council for FY17 has been executed. In Q1, the gallery hosted the annual 'Emerging Artist Award Exhibition', which featured work by 20 local artists and attracted 742 visitors, and worked with 245 participants aged between 3 and 65 years to create dolls using wooden pegs for 'The Peg Parade' exhibition, which attracted more than 1,800 visitors.
2647	CS: ACE: Arts & Culture	West Coast Gallery- ABS West Coast Community Arts Trust Operational Grant	Administer a funding agreement with West Coast Community Arts Trust for operations of the West Coast Gallery including programmes /workshops and exhibitions.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 14,456	In progress	Green	The West Coast Gallery held three exhibitions in Q2, including 'Inspired by John Green' featuring artworks by local artists inspired by the West Auckland ceramicist's work and a collection of pieces by John Green. The gallery attracted a total of 3,691 visitors in Q2.	No	The funding agreement with West Cost Gallery for FY17 has been executed. In Q1, the gallery held a number of events as part of their 'Recycle, Revamp and Recreate' programme, including a community exhibition featuring work by local artists, which attracted more than 700 visitors, and two workshops with 38 participants.
2473	CS: ACE: Community Empowerment	Community Capacity Building	Develop capacity of community groups to organise, plan, fund-raise and connect with others, such as communities of place, ethnic groups, Hoani Waititi Marae, mana whenua, Pasifika groups, disability groups. 1. Partner with Community Waitakere to deliver capacity development services for community groups (\$88,000), including: - support to neighbourhood development plans in 2-3 neighbourhoods around the Parris Park and Hoani Waititi Marae area. - leadership training programme for emerging community leaders from the Local Board area. - access to resource material, meeting rooms, networking, training and administration/management support based at the Community Waitakere Resource Centre. 2.Support the capacity of marae and iwi organisations to plan and implement initiatives that address Maori needs and achieve Maori outcomes. Support the capacity of community groups from the Local Board area to plan and implement projects identified through neighbourhood plans, Local Area Plans, or other community-led planning processes. (\$15,000) 3.Support the capacity of Pasifika and other ethnic groups to deliver initiatives for Pasifika and new migrant populations (\$17,000). Support the	Q1; Q2; Q3; Q4	LDI: Opex	\$ 120,000	In progress	Green	1. Community Waitakere supported resident groups in Parris Park to progress ideas for improving adjacent public spaces and addressing safety issues. Community Waitakere worked with community leaders in the Prospect School area to plan neighbourhood place activation. 2. Te Kawerau Iwi Tribal Authority provided input into local board, council and community projects. These collaborations will continue in Q3. 3. In collaboration with West Auckland ethnic groups and community conservation groups, Ecomatters Trust led a successful pilot project of discovery of the Waitakere Ranges. 4. A funding agreement with Youth Horizons Trust was finalised on behalf of West Auckland Pasifika Forum for the delivery of Tula'i Pasifika Youth Leadership Programme 2017.	No	The local board approved the 2016/17 Community Waitakere work programme and funding of \$88,000. The Community Empowerment Unit and Local Board Services worked with Te Kawerau a Maki and formulated an agreed approach for regular hui and project-based engagement. UNITEC presented to the local board the initial findings from their study on social change in Glen Eden. This will assist with informing future policies and projects of the local board. Funding has been allocated to the West Auckland Pasifika Forum (\$7,000) to commence an evaluation of the Tula'i programme and organise forums that build capability of the Pasifika communities in West Auckland. A funding agreement has been administered to Connected Media Trust to deliver the Outlook for Someday film-making workshop targeting Pasifika youth in 2017 (\$5,000). Ecomatters Trust, supported by the strategic broker, collaborated with Wise Collective and Titirangi Japanese Supplementary School to organise excursions for new migrant groups to learn about the environment, heritage and communities of the Waitakere Ranges.
2313	CS: ACE: Community Empowerment	Community Grants (WTK)	Community Grants, funding to support local community groups through (all types of) contestable grants funding: Resolution number WTK/2016/66: To consolidate line 1440 into line 2313: Comunity Grants: \$31,500 Local Constestable Events Fund:\$43,500	Q1; Q2; Q3; Q4	LDI: Opex	\$ 75,000	In progress	Green	Waitakere Ranges has completed Round One and Two Quick Response and Round One Local Grants allocating a total of \$52,818.00 leaving a total of \$67,363.00 for the remaining grant rounds.	No	Waitakere Ranges has completed Round One Quick response and Local Grants allocating a total of \$41,313.84 leaving a total of \$33,186.16 for the remaining grant rounds.

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2477	CS: ACE: Community Empowerment	Community Safety	Support the planning and delivery of safety initiatives including the Glen Eden hub.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 36,000	In progress	Amber	<p>The Community Empowerment Unit and the Glen Eden Business Association have not yet succeeded in scoping initiatives that will enhance safety in the town centre (with the exception of the Safety Hub). More discussions are needed to develop a proposal that responds to the local board's priorities and is within the allocated budget.</p> <p>Facilitated discussions between the Glen Eden Safety Hub occupants and Panuku Auckland to identify maintenance and safety improvements for the facility, including how to increase the occupancy of the Safety Hub through an increased presence of local community workers.</p> <p>Staff continue discussions with the Waitakere Police to ensure highly visible patrolling is maintained in the area.</p>	No	<p>The specialist advisor facilitated monthly safety hub meetings. Police, community safety voluntary patrols and the Glen Eden Business Association use the hub as a base, which has been effective for information sharing, joint operation and leveraging support across the groups. The CCTV system within the hub has assisted police apprehend offenders.</p> <p>The Community Empowerment Unit is assisting the Glen Eden Business Association to scope options that deliver safety initiatives to support local retailers. This proposal will be presented in the second quarter.</p>
3562	CS: ACE: Community Empowerment	Discretionary Funds	Discretionary fund to support community projects that are not able to be funded through the grants programme, from the Community Response Fund budget line.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Amber	<p>There have been no projects identified.</p> <p>CEU staff will assess opportunities for supporting community projects in Q3. Viable options will be presented to the board to consider.</p>	No	Opportunities for supporting community initiatives will be scoped in the second and third quarters.
2474	CS: ACE: Community Empowerment	Neighbours Day	<p>Support for community events to celebrate Neighbours Day.</p> <p>Recommend Local Board fund from Community Response fund. Delivery dependent upon funding being confirmed.</p> <p>Budget: \$4,000 Community Response Fund (as per LB res: WTK/2016/66)</p>	Q2; Q3; Q4	LDI: Opex	\$ 4,000	In progress	Green	<p>CEU partnered with Community Waitakere to deliver Neighbours Day in the Waitakere Ranges. The funding agreement is being finalised for sign off. With the event scheduled for March 2017 an update on the outcome of the activities will be provided in Q4.</p>	No	The planning for Neighbours Day is due to start in the second quarter.
2475	CS: ACE: Community Empowerment	Youth Capacity Building	<p>Develop and support young people to have a say on matters of importance to them, and develop young people skills and pathways to employment.</p> <p>1. Develop and support young people in the Local Board area to:</p> <ul style="list-style-type: none"> - have their collective voice heard, and provide input into local board decision-making on issues that affect young people (\$6,000) - implement youth-led projects and events (\$11,000 held by Glen Eden Community House) <p>2. Deliver a leadership training programme for Pasifika youth over the 2017 academic year, in partnership with West Auckland Pasifika Forum.</p> <p>3. Develop the capacity of local youth services providers to run programmes that assist young people to develop their skills and pathways to employment, in partnership with Youth Connections (\$17,000).</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 23,000	In progress	Green	<p>Youth Services West launched the Youth Worx pilot project at the Glen Eden Library. The project mentors will develop the skills of young people aged 16-24 to enable them to become job ready. This is an a collaborative initiative between Youth Connections, the Glen Eden Library and the Glen Eden Youth Providers Network.</p>	No	<p>The Community Empowerment Unit worked with the local board to develop an integrated approach to youth participation and engagement for 2016/17.</p> <p>The Tula'i graduation on 18 August 2016, concluded the successful delivery of the Tula'i Pasifika Youth Leadership Programme 2016. The specialist advisor administered a funding agreement across the West Auckland local boards for a new cohort to attend the 2017 Tula'i Pasifika Youth Leadership Programme.</p> <p>The strategic broker and Youth Connections specialist broker worked with the local board to secure funding for the delivery of Youth Skills Development and Pathways to Employment programme for the youth of Waitakere Ranges. Youth Services West will deliver this project and services will begin in October 2016.</p>

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2701	CS: ACE: Community Empowerment	REGIONAL: Community Safety (WTK)	Fund community groups to deliver safety initiatives including voluntary community patrols, Neighbourhood Support and Operation Speedo.	Q1; Q2; Q3; Q4	External funding	\$ -	In progress	Amber	Funding agreements for the voluntary safety groups will be completed in January 2017, with delivery of activity scheduled for the remainder of the year. The specialist advisor facilitated the launch of Operation Speedo, with 400 children participating in the launch. Operation Speedo operates from 28 November 2016 to 31 March 2017.	No	In early 2016, the Community Empowerment Unit facilitated a meeting with key stakeholders and the local board on planning Operation Speedo. The group requested that police extend the operational period from November 2016 to end of March 2017. Further details on the implementation will be available in the second quarter. The Community Empowerment Unit is progressing funding agreements for community safety groups across the West local boards. These agreements will be completed in the second quarter. Groups include Neighbourhood Support Waitakere, Glen Eden Pacific Wardens, Waitakere Bluelight, Glen Eden Community Patrols and Waitatarua Community Patrols.
2412	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (WTK)	Provide strategic and local brokering advice to connect the community to council activities. e.g. Connecting community to Spatial Priority Areas planning.	Q1; Q2; Q3; Q4	Currently unfunded	\$ -	In progress	Green	- Waitakere Valley trail: helped the community group with project planning and facilitated meetings with Auckland Council and Auckland Transport staff. - Titirangi Waka Ama facility: sought feedback from French Bay recreational users - Outlook for Someday: award-winning short films from local youth screened in the 2017 Movies in Parks programme. - Community capacity building, place-making, open space activation and cycling promotion in Glen Eden: prompted and/or facilitated meetings to encourage community providers to collaborate and leverage off each other's initiatives. - Research on social change in Glen Eden: met with UNITEC and local board members to agree on the scope of stakeholder engagement in Q3. - Geospatial tool for coordinating weed and pest control: assisted Ark in the Park with meetings with community groups and to gauge interest in using a common tool.	No	The Community Empowerment Unit provided advice to various community groups contributing to the following results: - a Memorandum of Understanding between Auckland Council Parks, Sports and Recreation Unit and Glen Eden Transition Town for the maintenance of the Savoy Road Cycleway and surrounding parkland. - the Titirangi Waka Ama Trust, Piha Water and Wheels Trust, Albionvale Village Trust and Waitakere Valley Trails group presented new initiatives to the Waitakere Ranges Local Board. These groups sought support to progress the next phase of their project development. - the Roundabout Society, Auckland Council Property and Lease Teams and the Waitakere Ranges Local Board agreed on the terms of a new lease for the Roundabout printing facility - the Waitakere Ranges Local Board hosted meetings of the Glen Eden Homelessness Working Group which enabled the sharing of information between social services providers on local homelessness issues.
2336	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (WTK)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	There were 1,361 graffiti incidents in the Waitakere Ranges Local Board area between 1 July 2016 to 31 December 2016. This is a 26 per cent decrease compared to the same six month period last year. The number of graffiti RFS (Requests for Service) decreased by 21 per cent, with all 31 incidences being removed within the 24 hour target time (KPI). Waitakere Ranges achieved 99 out of 100 in the September ambient survey, which measures how much of the city is graffiti free. This represents a 5 point increase on the previous survey carried out in April and is the highest score achieved by Waitakere Ranges since the survey began in 2011. The local board average final score for 2016 was 96.5 and is above the overall council average of 94 per cent.	No	There were 646 graffiti incidents in the Waitakere Ranges Local Board area between 1 July 2016 to 30 Sept 2016. This is an 11 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 26 per cent, with all 14 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.
2856	CS: ACE: Community Places	Community Halls Fund	Administer grant funding to support the operation of community led halls.	Q1; Q2	LDI: Opex	\$ 42,000	Approved	Green	Initial programme discussions have been held with the local board during Q2 with allocation of funds scheduled for Q3.	No	No approved activity to start in Q1. Project to start in Q2.

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2845	CS: ACE: Community Places	Funding Agreement- Hoani Waititi Marae Trust	Support Hoani Waititi Marae Trust to deliver Funding Agreement accountabilities.	Q1	ABS: Opex	\$ 65,641	Approved	Green	<p>The Funding Agreement is with the Marae for review and signatures. It is expected that the process will be completed and payment made in Q2.</p> <p>Funding Agreement has been signed and payments completed in Q2. All community centres, houses and hubs across the network were invited to the six monthly regional hui on 13 December 2016 at the Mt Albert Senior Citizens Hall. The programme covered the strategic view of Community Places, Health and Safety Act Impacts and Bushiness Mentoring services that are available for our community groups</p>	No	Funding agreement is with the Hoani Waititi Marae Trust for signing. The process is expected to be complete with payment made in Q2.
2091	CS: ACE: Community Places	Funding Agreement- Titirangi Community House and Glen Eden Community House.	Support Titirangi Community House and Glen Eden Community House to deliver Funding Agreement accountabilities.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 76,580	Approved	Amber	<p>Q1: Glen Eden Community House committee has sought clarifications on the licence to Occupy and Manage. Staff expect that this will be completed in Q2.</p> <p>Q2: The Licence to Occupy and Manage has yet to be signed. There are ongoing discussions with Community Facilities and Legal around Insurance access matters. Staff expect the issues to be clarified, resolved and the document signed by early Q3.</p> <p>All community centres, houses and hubs across the network were invited to the six monthly regional hui on 13 December 2016 at the Mt Albert Senior Citizens Hall. The programme covered the strategic view of Community Places, Health and Safety Act Impacts and Bushiness Mentoring services that are available for our community groups.</p> <p>The Licence to Occupy and Manage has yet to be signed by the committee. There are ongoing discussions with Community Facilities and Legal around Insurance access matters. It is expected that this will be clarified, resolved and the document signed by early Q3</p>	No	The funding agreement for Titirangi and Glen Eden Community Houses were completed, agreed and signed by the committee and council. Payments were made in Q1. The licence to Occupy and Manage for Glen Eden Community House is yet to be signed by the organisation. This will be completed in Q2.
2102	CS: ACE: Community Places	REGIONAL Social Housing - WTR	<p>Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December.</p> <p>Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed.</p> <p>The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016.</p>	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	<p>Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On the 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and The Selwyn Foundation. It is now expected that the Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.</p>	No	Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On the 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and The Selwyn Foundation. It is expected that the Joint Venture will be operational in May 2017. The transition of HfOP services from Auckland Council to the Joint Venture will be overseen by an Auckland Council project team managed by Arts, Community and Events.
2037	CS: ACE: Community Places	Venue hire service delivery - WTK	<p>Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by:</p> <ul style="list-style-type: none"> - Implementing a customer-centric booking and access process including online booking - Aligning activity to local board priorities through management of the fees and charges framework 	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	<p>The fees and charges schedule has been prepared as part of preparation for the local board agreement for 2017/2018. Since the introduction of the new digital booking platform, both expressions of interest in the service and bookings are continuing to increase with over 280,000 hits on the venue hire webpage since launched.</p> <p>A network wide awareness campaign has been developed and will be launched in Q3.</p>	No	The online booking system "Going Places online" went live in April, and online bookings have been increasing since. During Q1 staff have improved invoicing and self service capabilities, to implement during Q2. A network-wide promotional campaign for venues will go live prior to Christmas.
1437	CS: ACE: Events	Anzac Services - Waitakere Ranges	Support and/or deliver Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 41,000	In progress	Green	<p>Planning for Anzac Ceremonies commenced in Q2 with bookings of equipment and services.</p>	No	Scheduled for Q4, planning will commence Q2/Q3.

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1441	CS: ACE: Events	Delivered Events - Waitakere Ranges	<p>Deliver community events within the local board area:</p> <ul style="list-style-type: none"> - Movies in Parks \$12,000 - Kauri Karnival \$25,000 - Disco for Youth with Disabilities \$3,500 <p>Total = \$40,500</p>	Q1; Q2; Q3	LDI: Opex	\$ 40,500	In progress	Green	<p>Movies in Parks Planning for Movies in Parks has been completed with dates, venues, pick and mix choices for pre-movie activities and movie choices provided by the Local Board. Planning for delivery of the programme is on track.</p> <p>Kauri Karnival Planning has commenced for the delivery of the Kauri Karnival in Q3 and is currently on track.</p> <p>Disco for Youth with Disabilities This was delivered in Q2 and approximately 50 people attended and enjoyed the Movie Stars themed event.</p>	No	<p>The Events Delivery team have confirmed with the Local Board programming for the Movie in Parks event, along with pre-movie activities. "Ice Age: Collision Course" has been selected for screening at Hoani Waititi Marae, Friday 24th March 2017.</p> <p>The Youth with Disabilities Disco: will be held at Zeal on 26th November with a theme of 'Movie Stars' planned.</p>
1439	CS: ACE: Events	Event Partnership Fund - Waitakere Ranges	<p>Funding to support community events through a non-contestable process.</p> <ul style="list-style-type: none"> - Glen Eden Christmas Parade (Glen Eden Protection Society) \$20,000 - Titirangi Festival of Music (Titirangi Music Festival Trust) \$20,000 - Waitangi Day (Hoani Waititi Marae) \$10,000 - Luke Tipene Day (Glenora Bears Rugby League Club) \$4,000 - Te Henga Community Day (Te Henga Community Group) \$2,500 - Karekare Beach Races (Karekare Beach Race Committee) \$2,500 - Glow Festival - Christmas Lights \$5,000 <p>Total = \$64,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 64,000	In progress	Green	<p>5 grants totalling \$56,500 were paid out during Q2. 2 grants totalling \$7,500 remain to be paid in Q3 as staff chase the groups and organisations for completed paperwork.</p> <p>Accountability for funding will be reported back to the board during Q3 and Q4.</p>	No	Funding Agreements have been completed for 3 events in this fund. \$20,000 has been paid out in Q1 (Glen Eden Santa Parade & Festival) and the balance of \$44,000 is expected to be paid out in Q2 to 5 events. No delivery against grants has occurred in Q1.
1436	CS: ACE: Events	Local Civic Events - Waitakere Ranges	<p>Deliver and/or support civic events within the local board area.</p> <p>Includes:</p> <ul style="list-style-type: none"> - Conservation Week - Volunteer Day - International Children's Day - Conferences <p>A planning/scoping document to be prepared outlining how funding is to be spent.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	In progress	Green	<p>The following local civic activity occurred in Q2:</p> <ul style="list-style-type: none"> - Waitakere Ranges Heritage Film Event - Waitakere Ranges Heritage Conference - Waikumete Cenotaph Blessing 	No	No civic events were held in Q1.
1442	CS: ACE: Events	WW1 Commemorations & Heritage - Waitakere Ranges	<p>Funding to support community led programmes and events with a heritage or WW1 focus.</p> <ul style="list-style-type: none"> - Artillery Band Concert 	Q1; Q2	LDI: Opex	\$ 23,000	Completed	Green	Activity was delivered in Q1 and unspent funding has been reallocated for distribution through the local community grants fund in Q2, Q3 and Q4.	No	In Q1 a WW1 (Battle of the Somme) music concert was delivered against this fund. Funding will be allocated to projects and programmes that apply to the local grants fund in Q2, Q3 and Q4.
1435	CS: ACE: Events	Citizenship Ceremonies - Waitakere Ranges	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 23,000	In progress	Green	The Civic Events team delivered citizenship ceremonies on four occasions during Q2. Final numbers of new citizens are not yet available for the local board area.	No	The Civic Events team delivered citizenship ceremonies on three occasions during Q1 with 93 people becoming new citizens in the local board area.
Libraries											
900	CS: Lib & Info	Library of library service - Waitakere Ranges	<p>Provide library service at Glen Eden Library for 52 hours over 6 days per week, Monday to Saturday. (\$565,346 - FY16/17) Provide library service at Titirangi Library for 52 hours over 6 days per week, Monday to Saturday. (\$420,652 - FY16/17)</p>	Q1; Q2; Q3; Q4	ABS: Opex	\$ 985,998	In progress	Green	Visits to libraries have remained constant compared to the same quarter last year. This is higher than the regional trend which has seen a two per cent decrease in visits.		Compared to the same quarter last year, library visits in Waitakere Ranges have increased by 3% at Titirangi which is higher than the regional trend and decreased by 6% in Glen Eden which is on a par with other libraries regionally.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
910	CS: Lib & Info	Celebrating cultural diversity - Waitākere Ranges	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, NZ Music Month, Pasifika, PRIDE, Samoan Language Week, Cook Islands Language Week, Tonga Language Week, Tuvalu Language Week, Fiji Language Week, Niue Language Week, Tokelau Language Week, Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Henna art was the popular choice at both libraries during Diwali with 33 people attending handpainting at Titirangi and storytimes and body art offered daily at Glen Eden after school to celebrate the festival. Staff took part in the Glen Eden Christmas parade dressed as book characters borrowed from the Glen Eden Playhouse.		Maori Language Week was celebrated in Glen Eden Library with a bi-lingual storytime.
909	CS: Lib & Info	Celebrating local places and people - Waitākere Ranges	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month and Heritage Festival Participate in Going West Book Festival, WW1 centennial. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Titirangi Poets continue to attract good numbers to regular events. There was huge enthusiasm from local children who fully utilised all local board funded Lego creating sculptures which then filled Titirangi's display cabinet.		Local Piha author Katherine Dewar launched her new book Ruby and the Blue Sky at Titirangi Library, a well attended local event and Glen Eden Past and Present photographic exhibition with visitor book received very positive feedback from the public at Glen Eden Library
908	CS: Lib & Info	Digital literacy support - Waitākere Ranges	Provide support for customers using library digital resources including PCs, Wi-Fi, eResources and customers' own devices. Promote Teen E reading room and resources to High Schools. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter there were 35,701 Wi-Fi and PC sessions. This is a decrease of 11 per cent compared to the same period last year. Staff continue to engage daily with customers using our PC and Wi-Fi to increase competency accessing information online and assist them using their own devices.		This quarter there were 39,646 Wi-Fi and PC sessions. This is an increase of 15% compared to the last quarter. Staff continue to engage daily with customers using our PC and Wi-Fi to increase competency accessing information online and assist them using their own devices.
901	CS: Lib & Info	Information and lending services - Waitākere Ranges	Provide information, Readers Advisory and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Compared to the same quarter last year, the number of library items borrowed from the libraries in Waitakere Ranges decreased by three per cent This is lower than the regional five per cent decrease. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent of items borrowed.		Compared to the same quarter last year, the number of library items borrowed from the libraries in Waitakere Ranges decreased by 7% The number of eBook and eMagazine issues continue to increase at a regional level and now make up 9% of items borrowed regionally.
907	CS: Lib & Info	Learning and Literacy programming - Waitākere Ranges	Provide learning programmes and events throughout the year including: computer classes, drivers licence classes, CV classes, makerspace, Children's Book Awards, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, Money Week, NZ Sign Language Week, Mad Scientist Mathematics. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Youth Worx a free support youth network for local young people ages 16-24 years are meeting twice weekly starting Dec 2016 at Glen Eden Library for Driver's License, job application and cv support. There were 21 requests for one-on-one Book a Librarian sessions for learning and help using digital devices and e-resources.		The two libraries provided 14 makerspace learning sessions for 231 participants. Other learning opportunities included a children's poetry workshop for children 9-12 years, displays and promotions for 'Going West' and a collaboration with Te Uru Art gallery and the Titirangi Library Minecraft Club.
902	CS: Lib & Info	Preschool programming - Waitākere Ranges	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime and Storytime. Outreach visits to preschools and kindergartens. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Demand for preschool programming remains high, with 42 pre-school sessions delivered to 2,076 participants. Titirangi's annual pyjama storytime with Santa and Glen Eden's Play 'Day West' in Sunnyvale Park were particular highlights. Regular visits out to local pre-schools offering a range of interactive story-times continue to be popular.		Demand for preschool programming remains high, There have been 46 pre-school sessions delivered to 2,198 participants. Regular visits out to local pre-schools offering a range of interactive story-times continue to be popular.
905	CS: Lib & Info	School engagement and Afterschool programming - Waitākere Ranges	Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours including Makerspace and chess clubs. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The regular after school clubs continue to be very well supported in both libraries with 540 participants in the Chess Club particularly and Makerspace at Glen Eden and the gaming and knitting clubs at Titirangi.		This quarter 13 schools visited or were visited by Glen Eden or Titirangi Libraries. During the quarter 650 children came into the 2 libraries for 29 afterschool programmes which included kids clubs for knitting, Minecraft gaming and the very popular chess clubs. 'Makerspace' equipment was taken out to Prospect Primary to promote Glen Eden's weekly programme with each class interacting with 5 different learning and making activities. To celebrate the centenary of Roald Dahl's birth, storyteller Nick Duvall was taken to Glen Eden Primary School to engage with the larger audience.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
903	CS: Lib & Info	School holiday programming - Waitākere Ranges	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The 'Steampunk' theme provided the opportunity for 260 children and adults to take part in 7 activity days offering steampunk jewellery, picture frame and airship making and design your own popcorn, flavours and containers during the October school holiday period.		A successful programme of events was run in both libraries for the July school holidays with 643 participants in 14 events. Planning and the start of delivery began for the September/October holidays. Highlights from July's 'Game On!' themed programme include the NZ Black Stack Team at Glen Eden Library showcasing their growing sport with an opportunity for children to compete against the champions. At Titirangi a Zumba storytime with a local Zumba teacher was enjoyed by adults and children alike.
904	CS: Lib & Info	Summer reading programme - Waitākere Ranges	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Both libraries took a series of roadshows to local schools to promote the Kia Maia te Whai/Dare to Explore summer reading programme which 357 had joined by the end of December. In-house programme activities included 'Makerspace' Christmas activities, a tug toys craft session with the SPCA and gingerbread house making helped enhance the fun atmosphere of participation.		Planning began for delivery in Q2 and Q3 (December/January) i.e. the Dare to Explore programme running throughout Dec/Jan holidays which will culminate in a celebration of the children's achievements.
906	CS: Lib & Info	Supporting customer and community connection - Waitākere Ranges	Provide programmes that facilitate customer connection with the library and community including themed clubs and special events . Pop up Library at community events, e.g. Oratia markets. Housebound services for customers with access issues. Provide community space for hire at Glen Eden Library. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Acclaimed Australian author Graeme Simsion spoke about his life and work at a public event at Glen Eden Library to an audience of 50. The Glen Eden Library outdoor courtyard continues to be well utilised for the local community with sausage sizzles, cake bakes, Christmas activities, music and library summer reading activities including badge making which attracted 60 participants. Glen Eden also offered pop-up storytimes at Oratia Market. The new reading deck at Titirangi Library was on track at the end of December with the expected completion and opening in Q3.		Glenmall's refurbished courtyard outside the library is now an inviting and attractive for visitors to Glen Eden's town centre. It lends itself to library activities outside in the coming months. Thanks to the Board for additional funding for this place-making project. The new reading deck at Titirangi Library has commenced construction and is due for completion by December 2016. The room hire at Glen Eden Library is now live on the online booking system.
Local Parks											
644	CF: Project Delivery	Walkway development	Continuation of foothills walkway. Little Muddy Creek walkway development, between Rimutaka Place and Huia Road.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 336,416	In progress	Green	Park Name: Little Muddy Creek Description of the work: design and consent walkway development from Rimutaka Place to Huia Road including shared access, aggregate paths, timber footbridge, boardwalks and stairs. Physical works financial year 2017. Current status: physical works awarded. Next step: physical works to start mid-March 2017. Issue: budget, boundary issues, Huia Road subsidence, stream erosion.	No	Park Name: Little Muddy Creek Description of work: design and consent walkway development from rimutaka place to huia rd including shared access, aggregate paths, timber footbridge, boardwalks and stairs. Physical works financial year 2017. Current Status: Physical works awarded. Next Step: Physical works to start mid March 2017. Risk/Issue: Budget. Boundary issues. Huia Rd subsidence. Stream erosion.
642	CS: PSR: Local Parks	Programmes and events-Local Parks	Providing events for openings and celebrations	Q1; Q2; Q3; Q4	LDI: Opex	\$ 15,000	Approved	Green		No	Programme on track. A draft programme of events and programmes has been developed for FY17/18 to activate parks, through coordinatign with Sport Waitakere. Potentail opening and consultation events have also been identified and budget forecasted to cover these events.
643	CS: PSR: Local Parks	Volunteers Local parks	Pest control, planting and restoration involving volunteers. Programme to be agreed with local board.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 32,000	In progress	Green	Perris Road track building project has lost its volunteer group due to change in their organisation deciding other priorities. Search for another group to take over over the Perris Road project continues. All other aspects of the volunteer programme are on track. Gill esplanade, Rimutaka Reserve and Glucina Park are all being prepared as planting sites for volunteer planting in Autumn/Winter period. Friends of Armour Bay are on track to have an MOU for reserve maintenance for signing in February. Discussion is on-going with South Titirangi Neighborhood Network for an MOU with Council to meet its goal of a weed free South Titirangi by 2020.	No	Programme on track. Perris Rd walking track - progress is good, volunteers have cleared 180m through bush and signage is put up to advise public of project. Glucina Reserve - area scheduled to be cleared of weeds. Gill Esplanade - area being prepared for planting next May. Rimutaka walkway - community planting in planning stage with community.
Sport and Recreation											
2834	CS: PSR: Sport & Rec	Sport and Recreation participation (WTK)	Small parks activation programme	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Approved	Green	Delivery of work programme commenced	No	Agreement signed. Work programme agreed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2691	CS: PSR: Sport & Rec	Facility Partnership 2014 Titirangi Waka Ama (WTK)	Facility Partnership grant \$10,000 and LDI Opex \$5,125 for feasibility study into siting a waka ama facility on Manukau harbour coastline.	Q1	ABS: Opex; LDI: Opex	\$ -	Completed	Green	Project completed and feasibility study submitted. Local board have requested additional support for discussions between group and existing lessees in French Bay which is ongoing.	No	Project Completed.
2690	CS: PSR: Sport & Rec	Facility Partnership 2012 Waitemata Table Tennis (WTK)	Facility Partnership grant \$290,000 towards cost of developing a new table tennis facility on Parrs Park	Not scheduled	ABS: Opex	\$ -	On Hold	Amber	Risk that proposed project cannot proceed. Recipient participated in the multisport feasibility study but determined that the recommended approach would not represent an improvement on their existing circumstances. Recipient is currently considering its next steps. Awaiting project update from recipients to understand how project is progressing.	No	Funding agreement extended to 30 June 2017. Awaiting conditions to be met.
Development Projects											
4434	CF: Project Delivery	Glen Eden Town Square	Glen Eden Town Centre Urban Design Framework (2010) and Implementation Plan (2013) provide a high level vision for creating an attractive and vibrant retail shopping and business centre that is a much-loved and used neighbourhood town centre.	Not scheduled	ABS: Capex; External funding	\$ 617,000	In progress	Green	Project Description: Design and Implementation to provide a high level vision for creating an attractive and vibrant retail shopping and business centre that is a much-loved and used neighbourhood town centre. Current Status: Initial high level concept plan was presented to the Local Board in December Next Steps: Business case to be prepared	No	Project approved following Q1 performance report
Community Facilities: Renewals											
4265	CF: Project Delivery	Alex Jenkins Memorial Toilet renewal	Alex Jenkins Memorial Toilet renewal	Not scheduled	ABS: Capex	\$ 160,000	Approved	Green	Description of the work: toilet renewal Current status: finalising the scope of works Next steps: reviewing the scope of works and assign a project manager for delivery Issues: none	No	Description of the work: toilet renewal Current status: finalising the scope of works Next steps: reviewing the scope of works and assign a project manager for delivery Issues: none
4266	CF: Project Delivery	Armour Bay Refurbish toilet block	Armour Bay Refurbish toilet block	Q1; Q2	ABS: Capex	\$ 321,024	Completed	Green	Description of the work: upgrade of toilets and changing rooms. Items such as new fittings and fixtures, painting, roof replacement, etc. Current status: project complete. Next steps: reinstatement monitoring. Issues: none	No	Description of the work: upgrade of toilets and changing rooms. Items such as new fittings and fixtures, painting, roof replacement, etc. Current status: project complete. Next steps: Reinstatement monitoring. Issues: none
4267	CF: Project Delivery	Duck park Sports field flood lighting renewal	Duck park Sports field flood lighting renewal	Q4	ABS: Capex	\$ 2,560	In progress	Green	Description of the work: sports lighting to rugby league field Current status: lights are working, handover documentation has been received and reinstatement is underway Next step: practical completion Issues: none	No	Description of the work: sports lighting to rugby league field Current status: lights are working, handover documentation has been received and reinstatement is underway Next step: practical completion Issues: none
4268	CF: Project Delivery	Glen Eden Library - Design & install new front entrance way	Glen Eden Library - Design & install new front entrance way	Q1	ABS: Capex	\$ 153,570	Completed	Green	Description of the work: design and installation front courtyard redesign. Current status: completed Next steps: Issues: none	No	Project carried-over from previous financial year
4421	CF: Project Delivery	Glen Eden Picnic Ground Renew amenity lighting	Improve existing lighting within park along footpath	Not scheduled	ABS: Capex	\$ 36,000	In progress	Green	Description of works: Glen Eden Picnic Ground Installation of replacement lights within park, physical works to be undertaken in current financial year Current Status: Resource Consent Next Steps: Complete Design Risks/Issues: Consenting issues work within a historic area, Watercare main line running through park, protected trees.	No	Project approved following Q1 performance report
3132	CF: Project Delivery	Glen Eden Town Centre Toilet Renewal	Glen Eden Town Centre Toilet Renewal	Not scheduled	ABS: Capex	\$ 10,000	Approved	Green	Current status: Work being scoped. Next steps: Assign a project manager for delivery. Issues/Risks: Nil	No	Current status: work being scoped. Next steps: assign a project manager for delivery. Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4269	CF: Project Delivery	Henderson Valley Scenic Reserve - Seibel Road development	Henderson Valley Scenic Reserve - Seibel Road development	Q1; Q2; Q3; Q4	ABS: Capex	\$ 138,783	In progress	Green	Description of the work: Seibel Reserve stream crossing upgrade works. Current status: works completed. Next steps: defect liability till end of March 2017. Issues: access, stream and public health and safety. Description of the work: Henderson Valley Scenic Reserve Track upgrade- between candia road to vineyard road Current status: engaged an engineer to finalise the plans. Next steps: to award physical works March 2017. Issues: access, stream and public health and safety.	No	Description of the work: seibel reserve stream crossing upgrade works. Current status: works completed. Next steps: defect liability till end of march 2017. Issues: access, stream and public health and safety. Henderson Valley Scenic Reserve Track Upgrade-between Candia Road to Vineyard Road Current Status: Engaged an engineer to finalise the plans. Next Steps: To award physical works March 2017. Risks / Issues: Access, Stream & Public H&S.
3126	CF: Project Delivery	Huia Domain coastal structure renewal	Huia Domain Retaining Wall Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 720,297	In progress	Green	Description of works: Huia Domain Complete design and consent current agreed concept. Then carry out construction of groyne structures along with beach replenishment. Current Status: Complete design. Next Steps: Undertake consenting. Risks/ Issues: Works within coastal area and sensitive project stakeholders.	No	Description of works: Huia Domain Complete design and consent current agreed concept. Then carry out construction of groyne structures along with beach replenishment Current Status: Complete design Next Steps: Undertake consenting Risks / Issues: Works within coastal area, sensitive project stakeholders
4270	CF: Project Delivery	Kaurilands Hall - Floor replacement & polyurethane	Kaurilands Hall - Floor replacement & polyurethane	Q1; Q4	ABS: Capex	\$ 40,757	Completed	Green	Project completed.	No	Project completed.
4425	CF: Project Delivery	Kawaka Reserve Track Renewal	Carry forward from FY16	Not scheduled	ABS: Capex	\$ 28,000	In progress	Green	Description of works: Renewal of the existing track Current Status: Finalising consents. Next Steps: Commence and complete Physical works. Risks / Issues: Health & Safety - School nearby. Used as access.	No	Project approved following Q1 performance report
4271	CF: Project Delivery	Les Waygood Toilet - Install telemetry system	Les Waygood Toilet - Install telemetry system	Not scheduled	ABS: Capex	\$ -	Approved	Green	Description of the work: install telemetry system Current status: business case is being developed Next steps: to assign a project manager Issues: none	No	Description of the work: install telemetry system Current status: business case is being developed Next steps: to assign a project manager Issues: none
4433	CF: Project Delivery	Lopdell House - Replace Emergency Lighting	The current emergency light fittings are failing in large numbers because of the design of the fittings and the testing regime not being suitable. The current fittings are not coping with regular testing and do not have serviceable components available. It is recommended to start replacing with more standard fittings that are easily serviceable.	Not scheduled	ABS: Capex	\$ 13,230	In progress	Green	Project being delivered by Operations & Maintenance Business Unit.	No	Project approved following Q1 performance report
4272	CF: Project Delivery	LPWCR - WR - Les Waygood Park - Camp Ground Effluent	LPWCR - WR - Les Waygood Park - Camp Ground Effluent	Not scheduled	ABS: Capex	\$ 20,000	Completed	Green	Description of the work: upgrade waste water system serving Les Waygood park campground ablution blocks. Current status: physical works are complete and code of compliance was issued on 27.07.2016. Practical completion was certified on 17.08.2016. Resource consent compliance - sign off has been completed. Next steps: defects liability period will continue until 26.07.2017. Issues: funding for telemetry connections and plumbing fixture upgrades at male and female toilet blocks and Barnett hall (via property operations staff).	No	Description of the work: upgrade waste water system serving Les Waygood Park Campground ablution blocks. Current status: physical works are complete and CCC was issued on 27.07.16. Practical Completion was certified on 17.08.16. Resource Consent Compliance - sign off has been completed. Next steps: defects liability period will continue until 26.07.17. Issues: funding for telemetry connections and plumbing fixture upgrades at male and female toilet blocks and barnett hall (via property operations staff).
4273	CF: Project Delivery	Opanuku Marginal Renew Pedestrian Bridge	Opanuku Marginal Renew Pedestrian Bridge	Not scheduled	ABS: Capex	\$ 37,005	Approved	Green	Description of the work: replacement of existing bridge over stream Current status: consultation with local residents Next steps: business case Issues: budget, determining return on investment level, sensitive area - ecologically, culturally and publicly	No	Description of the work: replacement of existing bridge over stream Current status: consultation with local residents Next steps: business case Issues: budget, determining return on investment level, sensitive area - ecologically, culturally and publicly

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3127	CF: Project Delivery	Parrs Park Building renewal	Parrs Park Toilet Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 300,000	In progress	Green	Time frames Description of the work: demolition of existing toilet block and installation of new three pan toilet block. Current status: currently in detailed design, work going according to programme. Physical works has been tendered. Next steps: review tenders and award contract. Issues: time frames	No	Description of works: Demolition of existing toilet block and Installation of new 3 pan toilet block. Current Status: Currently in detailed design, work going according to programme. Physical works has been tendered. Next Steps: Review tenders and award contract. Risks / Issues: Time frames
3128	CF: Project Delivery	Parrs Park Carpark Renewals	Parrs Park Carpark Renewal	Q1	ABS: Capex	\$ 6,500	Completed	Green	Description of the work: Parrs Park - renewal of car park, new line marking seal and island at entrance Current status: handover and closure Next steps: none Issues: none	No	Description of work: parrs park - renewal of car park, new line marking seal and island at entrance Current status: handover and closure Next steps: none Issues: none
4274	CF: Project Delivery	Parrs Park Install lighting on no 2 sports field	Parrs Park Install lighting on no 2 sports field	Q1; Q2	ABS: Capex	\$ -	In progress	Green	Description of the work: sports lights on number two sports field Current status: lights complete. Handover documentation received. Next step: reinstatement and project closure Issues: none	No	Description of the work: sports lights on no 2 sports field Current status: lights complete. Handover documentation received. Next step: reinstatement & PC Issues: none
4275	CF: Project Delivery	Parrs Park Renewal of No 2 sports field	Parrs Park Renewal of No 2 sports field	Q1; Q2; Q3; Q4	ABS: Capex	\$ 11,200	Completed	Green	Description of the work: renewal of number two sand field Current status: has been handed to local and sports parks. Some funding had been allocated to complete a renovation as field did not quite meet completion standards. Next steps: city care to complete renovation. Issues: none	No	Description of works: renewal of no 2 sand field Current status: has been handed to Local & Sports Parks. Some funding had been allocated to complete a renovation as field did not quite meet completion standards. Next steps: City Care to complete renovation. Issues: none
4276	CF: Project Delivery	Parrs Park Table Tennis Carpark Renewals	Parrs Park Table Tennis Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 6,500	In progress	Green	Description of the work: parrs park - renewal of car park at table tennis centre, design only this financial year Current status: procurement for professional services Next steps: award professional services Issues: ground conditions, base conditions	No	Description of the work: Parrs Park - Renewal of car park at Table Tennis Centre, design only this financial year Current status: procurement for professional services Next steps: award professional services Issues: ground conditions, base conditions
4332	CF: Project Delivery	Piha Domain-Supply and install effluent recycling alkalinity dosing system	H & S Reactive Renewals, Piha Domain-Supply and install effluent recycling alkalinity dosing system	Not scheduled	ABS: Capex	\$ 44,100	Approved	Green	Description of the work: Health and Safety Reactive Renewals, Piha Domain-Supply and install effluent recycling alkalinity dosing system Current status: reviewing business case Next step: planning Issues: none	No	Description of the work: H & S Reactive Renewals, Piha Domain-Supply and install effluent recycling alkalinity dosing system Current status: reviewing Business Case Next step: planning Issues: none
4277	CF: Project Delivery	Swanson Oaks Renew lighting	Swanson Oaks Renew lighting	Not scheduled	ABS: Capex	\$ -	Completed	Green	Description of the work: improve existing lighting within park. Physical works completed during financial year 2015/2016 Current status: handover and closure Next steps: Issues: none	No	Project carried-over from previous financial year
4278	CF: Project Delivery	Takaranga Reserve Playground renewal	Takaranga Reserve Playground renewal	Q1	ABS: Capex	\$ 33,210	Completed	Green	Description of the work: re-newal of existing playground edging Current status: physical works complete Next steps: reinstatement of grass Issues: none	No	Description of the work: re-newal of existing playground edging Current status: physical works complete Next steps: reinstatement of grass Issues: none
4279	CF: Project Delivery	Tamariki Reserve Track Renewal	Tamariki Reserve Track Renewal	Q1; Q2	ABS: Capex	\$ 20,683	Completed	Green	Description of the work: renewal of the existing track. Current status: handed over to operation. Next steps: none. Issues: none	No	Description of the work: renewal of the existing track. Current status: handed over to operation. Next steps: none. Issues: none
4280	CF: Project Delivery	Taumatara Esplanade Renew track	Taumatara Esplanade Renew track	Q1; Q2	ABS: Capex	\$ 26,016	Completed	Green	Description of the work: renewal of the existing track. Current status: handed over to operation. Next steps: none Issues: none	No	Description of the work: renewal of the existing track. Current status: handed over to operation. Next steps: none Issues: none
4281	CF: Project Delivery	TFB - WR - French Bay Esplanade Toilet/changing room renewal	TFB - WR - French Bay Esplanade Toilet/changing room renewal	Q1	ABS: Capex	\$ 2,131	Completed	Green	Park name: French Bay Esplanade Description of the work: renewal of existing toilet/changing block Current status: works complete. Next steps: none Issues: none	No	Park name: French Bay Esplanade Description of the work: renewal of existing toilet/changing block Current status: works complete. Next steps: none Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4358	CF: Project Delivery	Titirangi Library - Asbestos Testing - Roof, Ceiling & Vinyl	Health & Safety Critical Works	Not scheduled	ABS: Capex	\$ 25,000	Approved	Green	Description of the work: replace roof, ceiling and test vinyl for asbestos. Current status: waiting for final costs from contractor. Next steps: assign a project manager. Issues: none	No	Description of the work: replace roof, ceiling and test vinyl for asbestos. Current status: waiting for final costs from contractor. Next steps: assign a project manager. Issues: none
4282	CF: Project Delivery	Titirangi Library - Construct reading deck	Titirangi Library - Construct reading deck	Q1; Q2	ABS: Capex	\$ 125,000	In progress	Green	Description of the work: installation of new deck with sliding door. Current status: physical work has started. Next step: physical work to be completed. Issues: site access and parking issues with RSA staff needs to be managed carefully.	No	Description of the work: installation of new deck with sliding door. Current status: physical work has started. Next step: physical work to be completed. Issues: site access and parking issues with RSA staff needs to be managed carefully.
3129	CF: Project Delivery	Titirangi War Memorial Retaining wall Renewals	Titirangi War Memorial Wall Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 2,700	In progress	Green	Description of the work: Titirangi War Memorial Park - review of structures that have had condition rating reduced, carry out design work as required to bring structures up to standard this financial year. Carry out physical works next financial year. Current status: procurement of professional services. Next steps: engineering review of structure. Issues: works within sensitive ecological areas and highly publicly accessible structures.	No	Description of the work: titirangi war memorial park - review of structures that have had condition rating reduced, carry out design work as required to bring structures up to standard this financial year. Carry out physical works next financial year. Current status: procurement of professional services. Next steps: engineering review of structure. Issues: works within sensitive ecological areas and highly publicly accessible structures.
3130	CF: Project Delivery	Waitākere Ranges Building renewal FY17-18	Piha South Road Reserve Toilet Renewal	Q4	ABS: Capex	\$ 8,500	Approved	Green	Description of the work: building renewal. Current status: in concept stage. No scope. Project on hold. Next steps: Issues:	No	Description of the work: building renewal. Current status: in concept stage. No scope. Project on hold. Next Steps: Issues:
3131	CF: Project Delivery	Waitākere Ranges Footpath renewal FY17-18	Foster Ave Walkway, Glen Eden Picnic Ground, Harold Moody Reserve Soldiers Memorial Reserve Path Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 8,000	In progress	Green	Description of the work: Foster Avenue Walkway, Glen Eden Picnic Ground, Harold Moody Reserve and Soldiers Memorial Reserve renewal/ improvement of selected tracks/footpaths. Design and consenting completed in current financial year, completion of physical works in financial year 2017/2018. Current status: confirm scope meets requirements with parks. Next steps: bundle works into physical works contract. Issues: drainage, possible resource consent requirements. Fosters Avenue pathway has been washed out remedial works required.	No	Description of the work: Foster Avenue Walkway, Glen Eden Picnic Ground, Harold Moody Reserve and Soldiers Memorial Reserve renewal/ improvement of selected tracks/footpaths. Design and consenting completed in current financial year, completion of physical works in financial year 2017/2018. Current status: confirm scope meets requirements with Parks. Next steps: bundle works into physical works contract. Issues: drainage, possible resource consent requirements. Fosters Avenue pathway has been washed out remedial works required.
3703	CF: Project Delivery	Waitākere Ranges FY17 Glen Eden Hall renewals	Glen Eden Hall - Recoat floor. Note this item replaces SP ID: 381	Q2	ABS: Capex	\$ 36,214	Approved	Green	Description of work: Upgrade existing hall floor. Current Status: Scope is yet to be formalised. Next Steps: Procurement documentation upon formalisation of project scope. Issues/Risks: Nil	No	Description of work: upgrade existing hall floor. Current status: cope is yet to be formalised. Next steps: procurement documentation upon formalisation of project scope. Issues: none
3711	CF: Project Delivery	Waitākere Ranges FY17 Kaurilands Hall renewals	Kaurilands Hall - Metal airbrick replacement and installation of a diversion. Existing vent covers (in the external walls in the subfloor area) & are restricting the airflow. Replacing the vent covers will allow maximum venting capability underneath the building. Restricting the voids to less than 13mm will prevent vermin entry. Note: this item replaces SP ID: 381	Q2	ABS: Capex	\$ 19,635	Approved	Green	Description of work: Install a vapour barrier below hall floor and design a French Drain - linked to the storm water drain. Current status: Polythene sheeting installed. Project Completed. Next step: Develop and design - specification of French Drain and type of vapour barrier. Issues/risks: Nil	No	Description of the work: install a vapour barrier below hall floor and design a french drain - linked to the storm water drain. Current status: polythene sheeting installed. Next step: develop and design - specification of french drain and type of vapour barrier. Issues: none
382	CF: Project Delivery	Waitākere Ranges FY17 Titirangi War Memorial Hall renewals	Titirangi War Memorial Hall - upgrade back stage & main hall floor	Q3	ABS: Capex	\$ 125,500	Approved	Green	Description of the work: upgrade back stage main hall floor. Current status: scope is yet to be formalised. Next steps: procurement documentation upon formalisation of project scope. Issues: none	No	Description of Works: Upgrade back stage main hall floor. Current Status: Scope is yet to be formalised. Next Steps: Procurement documentation upon formalisation of project scope. Risks / Issues: Nil.
4359	CF: Project Delivery	Woodlands Park Kindergarten - Drainage	Health & Safety Critical Works	Not scheduled	ABS: Capex	\$ 12,000	In progress	Green	Description of works: Woodlands Park - Investigate and resolve water entering into basement of kindergarten building Current Status: Tendering of professional services to investigate and provide solution Next Steps: Award professional services Risks / Issues: Works around children, long term issue with possible complex causes	No	Project approved following Q1 performance report

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Community Facilities: Operational Management and Maintenance											
3848	CF: Operations	Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 303,322	Proposed	Green	Treescape continue to perform well with a quarterly average of 100% for quality. Spring works in the Arboriculture Contracts have focused on maintenance of street trees, including pruning away from powerlines and the aftercare maintenance of juvenile trees. A summer programme of park tree maintenance is also in place taking advantage of improved ground conditions that allow access that is not possible during winter. The spring windy season appears to be prolonged causing isolated instances of tree damage. The recent failure of a dead tree in a kindergarten and a large tree in Cornwall Park, both privately owned situations, has generated an increase in interest and requests for tree inspection or removal due to perceived danger.	No	Year to date KPI result on quality of work is 99.6% which demonstrates good performance. The first quarter has seen a focus on street tree maintenance due to seasonal conditions. Particular attention has been directed towards powerline clearance to meet legislative requirements. The contractors have also undertaken additional staff training over the period to meet Vectors requirements for working on trees in close proximity to their network. Park tree maintenance will increase over summer months when ground conditions improve. The winter replacement tree planting programme has been completed. Mulch generated from arboricultural works is delivered to Full Facility contract work sites for use in street and park garden maintenance assisting in reducing weeds and retaining moisture over summer.
3847	CF: Operations	Waitākere Ranges Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 287,351	Proposed	Green	Spring works in the Ecological Restoration Contracts have focused on maintenance of planting areas, spring pest plant control and scheduled animal pest control works. The scheduled pest plant control is progressing in accordance with this year's program, and we are continuing to see reduction in pest plant species in the areas controlled. Bait take for animal pest works has been increasing overall, indicating usual seasonal fluctuations in rat and possum numbers. Wasp activity, which was very bad last year, is not yet significant; wasp call outs to date have typically been for spring bee swarms. In some parks natural regeneration of rare species has been found. Arising issues include weed and general waste dumping along boundaries with private properties and incursion into parks.	No	Year to date KPI result on quality of work is 93% which demonstrates good performance. The 2016/17 annual work programme has been prepared and physical work is underway. The early part of the quarter was focused on planting to assist site rehabilitation or infill planting to further help suppression of invading weeds and closure of bush canopies. Specific plant species are selected for their ability to colonise areas and for flower and fruiting attributes that helps to spread seed naturally and provide food source for nectar and fruit eating birds. The main public requests received over the quarter involve plant pest removal with complaints about animal pests having fallen with the reduced activity over winter.
3846	CF: Operations	Waitākere Ranges Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 1,706,385	Proposed	Green	The spring sports season was challenging with very wet weather conditions and the grass growth slower than previous years, however cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. The annual bedding displays and plantings are in good health and will provide a vibrant display over the festive season. Mowing and edging proved to be challenging during October and November with extremely wet conditions experienced in council reserves. Conditions on some reserves were so wet that the edging teams could not carry out their normal maintenance schedules.	No	Year to date KPI result on quality of work is 98.9% which demonstrates good performance. The winter infill planting programme has been completed in both park and streetscape environments. Conditions have been very wet and at times warm which has been good for plant establishment. Conversely the wet has created difficult conditions for mowing with operators being careful to avoid soaked or water logged areas that would result in ground and turf damage. Contractors anticipate a spring growth flush shortly. Proactive playground work has been prioritised with cushion fall top ups. Further work continues into the next quarter. The winter sporting codes have concluded allowing the commencement of spring field renovations. These have processed well albeit with certain sites also being affected by the wet conditions. Decompaction is largely completed. Sowing and sanding are underway as weather permits. All cricket wicket renovations are completed. Significant effort is also being put into goal post removal and line marking before commencement of summer sport.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Infrastructure and Environmental Services											
1958	I&ES: Environmental services	Coastal and Marine Environment Project	An information report / resource which sets out the current state of the Waitākere Ranges marine and coastal environments. The report will be an accessible, authoritative but not restrictively academic, information report that: <ul style="list-style-type: none"> • Gathers existing data and information for the Waitākere Ranges marine and coastal area, focusing on the local but placing it within the wider regional context and the Waitākere Ranges Heritage Area context; • Educates people; • Provides a discussion point; • Highlights potential areas for action; • Draws some recommendations, relevant both to the local board's sphere of influence, and also to inform regional advocacy; • Includes coastal, shore, nearshore and offshore zones, within the local board boundaries (both West Coast and Manukau Harbour); • Includes fish and shellfish resources, fauna and flora, especially birds, activity such as fishing, filming, sand mining and petroleum drilling, sea level rise. 	Q1; Q2; Q3	LDI: Opex	\$ 57,000	In progress	Green	A supplier has been chosen to deliver this project. The desktop study is now underway, with a draft report expected to be delivered mid next quarter. This draft will then be reviewed by Auckland Council and the local board by the end of next quarter.	No	This project has been fully scoped and procurement is currently underway. Requests for quotes will be received at the beginning of quarter two, and the work will begin in October 2016.
2916	I&ES: Environmental services	Community Nurseries	To fund EcoMatters to support the establishment of community nurseries and advice is provided to the community on how best to establish and maintain these.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	Plant production at the EcoMatters site is progressing as planned and more than 2,500 eco-sourced plants will be available to support community initiatives in the local board area in winter 2017. A further 2,500 will be ready for community planting in 2018. A shade area has been added to the nursery as planned. Focus for quarter three will be to ensure plants are well cared for over the summer months, which will include expanding the nursery area adjacent to the visitor centre to make space for growing plants.	No	EcoMatters is continuing to support the development of a native plant nursery at the Hoani Waititi marae. The nursery at the EcoMatters precinct in New Lynn is now well established, with a shade area to be installed for summer. A diverse array of eco-sourced plant species have been grown. Plant stock is ahead of projections and more than 2,500 plants will be ready to support community initiatives in the board area by winter 2017. An experienced nursery person is made available to provide advice to community groups and interested parties on how to establish new nurseries. A volunteer day is held at the nursery on the Ecomatters site every Wednesday to assist with nursery operations and develop skills of the volunteers.
2002	I&ES: Environmental services	EcoMatters Environment Centre and Sustainability Hub	To fund the operation of EcoMatters Environment Centre, including staffing and associated education programmes.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 35,000	In progress	Green	In quarter two, the Environment Centre achieved its target of opening to the public for at least 30 hours each week. Ecomatters is on track to achieve their target of delivering at least 26 sustainability-related seminars or workshops during the funding year. Eleven workshops were held during the reporting period covering cycling and bike maintenance, rainwater harvesting, food waste reduction, and eco-design. Two nature walks were held in the Waitākere Ranges during Conservation week, which focussed on identifying plants and animals and highlighting hidden gems. The workshop programme for quarter three is being finalised.	No	In quarter one, the Environment Centre achieved its target of being open to the public for at least 30 hours each week. A total of seven sustainability-related workshops were held in the first quarter covering gardening, climate change and repairing/upcycling. The workshop programme for quarter two has been developed and distributed, with 10 workshops or events planned covering topics including Māori medicinal plants, rainwater harvesting, nature walks and repairing and upcycling. Two nature walks are being held in the Waitakere Ranges during Conservation Week. Both walks focus on identifying plants and animals and highlighting hidden gems of the forest.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
1959	I&ES: Environmental services	Kauri Dieback Co-ordinator	To co-ordinate a comprehensive community engagement project in the Waitākere Ranges Heritage Areas, and to support the Auckland Council kauri dieback programme.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 48,000	In progress	Green	The kauri dieback community co-ordinator has continued to support relationships with existing kauri advocates, tramping, 'Sustainable Neighbourhood', and ratepayer groups, as well as schools. She has also provided advice to private landowners in the local board area about areas of infection, and responsibilities for managing the disease on their properties. The advocacy trailer has been well received at events and in visitor hotspots on weekends. In quarter three, the focus will be on continuing support for individuals and groups undertaking advocacy, and engaging landowners and community groups with seminars and workshops to provide disease management options. Focus will also be on engaging with schools, assisting the delivery of the education resource, and raising awareness at events in the area. This project will also advocate for park visitors to use the cleaning stations at high risk locations over the summer holiday periods.	Yes	The programme has maintained and supported active relationships with existing kauri advocates, tramping groups, Sustainable Neighbourhood groups, ratepayer groups, members of the public and schools to provide support to community responses to kauri dieback disease. The programme has also provided advice to private landowners about areas of infection and actions that can be taken to control disease spread on their properties. Quarter two will focus on supporting existing community groups and interested individuals undertaking kauri dieback advocacy and engaging landowners and community groups with seminars and workshops to provide information on kauri and disease management options. Quarter two will also focus on engaging with schools throughout the Waitākere Ranges area, assisting the delivery of the education resource in these areas and raising awareness at events throughout the Waitākere Ranges. This project will also advocate for park visitors to use the cleaning stations at high risk locations over the summer holiday periods.
2006	I&ES: Environmental services	Love Your Place	To fund EcoMatters to provide rapid response funding of up to \$500 to support volunteer-driven practical environmental initiatives (for instance, not-for-profit preschools, environmental clean ups and restoration, community planting and food growing).	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	Eight 'Love Your Place' applications were supported in quarter two, including applications from two not-for-profit pre-schools. The total value of the assistance provided in quarter two was \$3,165.	Yes	Applications for assistance can be submitted at any time during the financial year and applicants are advised of the outcome of their application within a month of it being received. Now that the funding for this initiative is confirmed, EcoMatters is actively promoting the Love Your Place opportunity to the community via their website and Facebook pages, direct email, local print media and other channels.
2915	I&ES: Environmental services	Love Your Place Awards	To fund EcoMatters to support an environmental champion recognition awards that will specifically be for board constituents. The awards will recognise volunteer work in the environment.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	Planning for the 2017 Love Your Place Awards will commence in the third quarter.	No	The inaugural Love Your Place Awards were held at the French Bay Yacht Club in September 2016. The awards recognised and celebrated achievements of volunteers and champions who contribute to caring for the Waitākere Ranges environment. The local board's 2016/2017 funding for this initiative was subject to further discussion with EcoMatters and confirmed following a meeting between EcoMatters and the environment portfolio holders on 9 August 2016. In the next quarter, EcoMatters will evaluate the inaugural awards event in conjunction with environment portfolio holders and learnings will be incorporated into the planning for the next Love Your Place Awards in 2017. Any funds remaining from execution of the inaugural event will contribute to development of the next iteration of the awards in 2017.
2005	I&ES: Environmental services	Plastic Bag Campaign	EcoMatters are to engage and support individuals, businesses, schools, and community groups to adopt alternatives to plastic bags. This project will work cooperatively with existing community initiatives.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	The plastic bag campaign was discussed with environment portfolio holders in quarter two and priorities for this initiative will be finalised with environment portfolio holders in quarter three.	No	EcoMatters has completed a research project investigating barriers to long term behaviour change, as well as an investigation into other countries and parts of New Zealand that have used various approaches to reduce plastic bag dependency. The report summarising the research will be finalised in September 2016 and this will provide a basis for further discussion with environment portfolio holders to identify plastic bag reduction initiative priorities for 2016/2017.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2008	I&ES: Environmental services	Waitākere Ranges EcoWest Festival support	To fund EcoMatters to support the running of EcoWest Festival which will run from March-April 2017.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	Planning for the delivery of the annual EcoWest Festival, to be held from 11 March to 9 April 2017, is progressing as planned. The expressions of interest process inviting event holders to include their events in the festival programme was launched as planned in quarter two. In quarter three the festival programme will be finalised and the festival will be promoted and delivered.	No	Planning for the delivery of the annual EcoWest event is underway and proceeding in accordance with planned timelines. EcoWest will be held from 11 March to 9 April 2017 and will include guided nature walks, film screenings, stream restoration days and hands-on sustainable living workshops. At least 10 EcoWest events will be held in the Henderson-Massey Local Board area. Non-car forms of transport to get to EcoWest events will be promoted by including maps of the closest train station or bus stop in the event listings. The EcoMatters quarterly events flyer distributed in September 2016 contained a 'soft launch' call for expressions of interest for events to be included in the festival programme. A full launch of the expressions of interest process will be implemented in the next quarter, including direct email contact with past event holders.
2007	I&ES: Environmental services	Waitākere Ranges Project HomeWise	EcoMatters are to hold a minimum of three workshops to be provided to ethnic communities on topics such as: <ul style="list-style-type: none"> • Waste minimisation (how to sort your household rubbish, including home composting, options and demonstration); • Water saving (how to reduce your water consumption and bills); • Energy efficiency (cut your power bill). 	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	Two workshops were held at Vision West in quarter two that covered home energy efficiency, water saving and waste reduction. Workshop scheduling for quarter three is in progress.	No	The first workshop was held on 21 September 2016 at the Glen Eden Community House. Further workshops in the local board area are currently being planned, including discussions with Vision West about workshops for their Literacy and Numeracy and Mahi Ora (Training for Work) classes.
2003	I&ES: Environmental services	Waitākere Ranges War on Weeds	A campaign to be run by EcoMatters during the month of March 2017, where jumbo bins are provided at key sites in the local board area for community disposal of weeds.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 23,000	In progress	Green	Preparation is underway for this campaign, which will be delivered in March 2017. Bin locations will be finalised in conjunction with the local board prior to promotion of the campaign in targeted media in February 2017.	No	EcoMatters will provide jumbo bins at key sites in the local board area throughout March 2017 for community disposal of weeds. The bin sites will be determined in conjunction with the board in quarter two, prior to the promotion of the campaign in targeted media in February 2017.
2011	I&ES: Environmental services	Weed Management Project	To continue the climbing asparagus weed management project in Huia and Piha. The project engages local communities in an effort to control climbing asparagus. The project in 2016/17 will involve: <ul style="list-style-type: none"> • Continuing to engage (door knocking etc) with residents at Huia and Piha in an effort to control climbing asparagus; • Conducting surveys of landowner properties (when permission given) to establish the presence of climbing asparagus; • Control by contractors once the weed is identified as well as a follow up round of weed control. The project will also look to expand into new target areas such as Karekare and may also look to target new weeds.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 100,000	In progress	Green	Engagement is well underway in Karekare, Huia and Piha. Surveying has commenced in all three areas. The first period of control work concentrating on follow up work began at the end of November 2016. Organising follow-up control with the community has been easy. Many property owners have observed climbing asparagus recovery from the controlled areas from last year. One working bee focussing on manual control has been held in Huia with student volunteers. The focus for quarter three will be organising more community working bees, completing engagement within Target Area 7 (Piha), and continuing engagement and survey in Karekare and Huia. Another period of control will be scheduled in quarter three.	No	Contractors have been secured to deliver community engagement, land survey and weed control. Engagement has commenced in Huia target areas four and five to organise initial survey work. A meeting has been held with Karekare Landcare to shape the Karekare engagement work, and consultation of weeds of concern to the community. In quarter two, engagement will continue in Karekare and Huia, followed by Piha closer to summer to coincide with bach owners being at home. Follow up and control will commence in November 2016.
3585	I&ES: Environmental services	Waitākere Ranges Heritage Area Act Work Programme	The Waitākere Ranges Heritage Area Act work programme budget is a regional budget held by the North West Planning Team. The biosecurity team and biodiversity team within Infrastructure and Environmental Services (I&ES) are delivering two projects as part of the work programme for the north-west planning team. The two projects are the Community Weed Bins – \$90,000 and the Long Tailed Bat research, protection and recovery - \$5,000. In order for I&ES to report on progress for these two projects to the local board a Sharepoint entry has been created for the I&ES work programme quarterly update.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Staff are using a newly created bat habitat modelling map to be used as a decision-making tool for optimal long-tailed bat monitoring. Requests for quotes for contractors to undertake this work are due to go out in December 2016, with work due to start in February or March 2017.	No	There are six skip bin in locations around the Waitākere Local Board area – some are permanent, and others were permanent, but are in the process of changing to monthly availability. The project has been ongoing for several years, but this deployment method was initiated in July 2016. The change of frequency at certain locations is currently being advertised, and due to take effect early October 2016. A progress report will be delivered to the local board in December 2016. Auckland Council staff are currently developing a long tailed bat project scope for the work to be undertaken by contractors in summer 2017. Staff are arranging a meeting post-election with local board members to give an update on the latest bat research.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
1949	I&ES: Healthy waters	Waitākere Ranges Manukau Harbour Support	To contribute funding to support implementation of the Manukau Harbour work programme.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	In progress	Green	The development and implementation the Manukau Harbour Forum communications and engagement plan will be delivered internally by council's communications and engagement department. Any savings from delivering this work internally will be reported to the forum (or member boards if the forum is not reconstituted) for reprioritisation. A total of 26 people attended the first flagship sites event held at Papakura Timber in December 2016. The next event will be at Flint Group in Penrose in February 2017. Planning has commenced for the symposium to be held in March or April 2017.	No	Council's communications department have agreed to develop and implement the Manukau Harbour Forum communications and engagement plan. Feedback on the direction of this year's communications plan is being sought as part of the planned informal workshop with forum members being held in late September 2016. This will clarify if the communications programme should focus on the harbour, the forum or both. Any savings from delivering this work internally will be reported to the forum for reprioritisation. Work is underway to identify host businesses for the flagship sites events.
2009	I&ES: Healthy waters	West Coast Lagoons septic tank subsidy scheme	To administer a \$75,000 grant fund to encourage septic tank owners in the west coast lagoons catchment to upgrade their systems. <ul style="list-style-type: none"> Property owners in the lagoon catchments can apply for a subsidy for 50 per cent of the cost of any significant improvement of their septic system, up to a maximum of \$5,000. The definition of 'significant upgrade' should be consistent with those developed for the voluntary targeted rate pilot. The subsidy should be open until the 30 November 2016. This will create time pressure for people to take up the offer, should encourage upgrades of systems over the summer swimming season and will allow plenty of time to reallocate the funding if uptake continues to be low. 	Q1; Q2; Q3; Q4	LDI: Opex	\$ 75,000	In progress	Green	Eleven applications have been received by residents wanting uptake on the scheme. Nine applications have been accepted and approved, which will commit \$45,000 from the budget. Two applications are under consideration, awaiting building consent approval. However, there will only be enough budget for one of these applications to be approved. The other applicant will be encouraged to re-apply in the next financial year, should the Waitākere Ranges Local Board choose to continue this scheme.	No	The budget for this project has been increased to \$75,000 as it includes a deferral of \$25,000 to cover the cost of five grant applications made in 2015/2016. Staff will begin delivery of this project in the second quarter of the financial year.
2010	I&ES: Healthy waters	Septic tank pumpout programme for Waitakere Ranges Local Board	To manage the triennial pumpout of septic tanks within the former Waitākere City Council area.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 602,868	In progress	Green	The septic tank pump-out programme is on track, and a detailed report will be provided to the local board in the new year.	No	Properties within this local board area pay a targeted rate for pump outs, cleaning and inspection of on-site wastewater treatment systems including septic tanks, long drops, grease traps and grey water systems. Within the local board area, there are an estimated 221 households that pay a targeted rate for maintenance of rural sewage systems. These households are visited every three years to have their tanks pumped out and cleaned. Between July to September 2016 there were 155 scheduled and eight unscheduled pump outs within the board area. Unscheduled pump outs are carried out in response to a problematic situation such as a risk of over flow.
Local Economic Development: ATEED											
1966	CCO: ATEED	Glen Eden Value Proposition	Glen Eden's current retail mix is low value and does little to attract people in to the centre. At the same time electrification of the rail line and improved journey times once the CRL is complete will make Glen Eden a more attractive suburb. This project will develop a Glen Eden Value proposition and, working in partnership with the Glen Eden BID, articulate the Glen Eden offer to a range of investors and developers. The aim is to showcase the opportunities that there are for investing or setting up a business in Glen Eden in order to capitalise on the Proposed Unitary Plan zonings and forthcoming road and rail improvements that will make Glen Eden much more readily connected to central Auckland. A strategy for targeting the messages to desired target audiences will also be developed. This may involve the development of a prospectus outlining the opportunities there are for high quality business and investment in Glen Eden.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	In progress	Green	Project scope agreed, contractor appointed and services agreement signed. Project to commence in January 2017.	No	Project description was discussed with the ED portfolio meeting on the 26 September 2016.

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
1926	CCO: ATEED	Young Enterprise Scheme (WTK)	ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of 10 sub-regional events across Auckland (5x Dragon's Den and 5x Regional Awards).	Q3	LDI: Opex	\$ 500	In progress	Green	The contribution from the Local Board will be drawn down in Q3 and will support the delivery of the Young Enterprise Scheme E-Days in February 2017. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2017 year, what YES is all about, and what is installed for them.	No	The Young Enterprise Scheme Co-ordinators are scoping out the events to be held, and are expecting to draw down funds in Quarter 3 to assist with the delivery of events across Auckland.

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Community Facilities: Renewals												
1878	CF: Community Leases	French Bay Yacht Club Incorporated	Proposed new build of shed at French Bay Esplanade Reserve, 52 Valley Road, Titirangi	Q4		\$ 250.00	\$ 250.00	Approved	Green	This project is proposed to start in Q4	No	No approved activity to report in Q1. This project is proposed to start in Q4.
1873	CF: Community Leases	Glenora Eagles Softball Club	New lease for Harold Moody Reserve, 44 Glendale Road, Glen Eden	Q3				Approved	Green	This project is proposed to start in Q3	No	No approved activity to report in Q1. This project is proposed to start in Q3.
1871	CF: Community Leases	Harbour City Rod Club	Renewal of lease for Singer Park	Q3	30/03/2017		\$ 200.00	Completed	Green	Renewal of lease for a term of 33 years commencing 31 March 2017.	No	No approved activity to report in Q1. This project is proposed to start in Q3.
1872	CF: Community Leases	Piha Tennis Club Incorporated	New lease for Piha Domain, 21 Seaview Road, Piha	Q1	31/05/2026	\$ -	\$ 1.00	Completed	Green	Completed in Q1	No	New community lease to Piha Tennis Club for a term of 10 years commencing 1 June 2016 with one 10-year right of renewal.
1880	CF: Community Leases	Swanson Railway Station Trust	New lease for Swanson Station Park, 760 Swanson Road, Swanson	Q4	30/11/2015	\$ 250.00	\$ 250.00	Approved	Green	This project is proposed to start in Q4	No	No approved activity to report in Q1. This project is proposed to start in Q4.
1877	CF: Community Leases	Te Kawerau a Maki Tribal Iwi Authority	Proposed new build of a marae and papakainga for 240A Bethells Road, Te Henga	Q4				Approved	Green	This project is proposed to start in Q4	No	No approved activity to report in Q1. This project is proposed to start in Q4.
3587	CF: Community Leases	The Bethells Beach Surf Lifesaving Patrol Incorporated	New lease for part of Te Henga Park, Bethells Beach	Q3			\$ 1.00	Proposed	Green	This project is proposed to start in Q3.	No	This is a new project been added to the 2016/17 Workplan. This project is proposed to start in Q3.
1874	CF: Community Leases	The Roundabout Society Incorporated	New lease for Laingholm Hall Reserve, 4 Lookout Drive, Laingholm	Q1; Q4		\$ 1.00	\$ 1.00	Approved	Green	Lease approved in Q1.	No	New community lease approved for two years commencing 17 October 2016. Council staff to report back to the local board in May 2017 with options and costing for the future of the building including but not limited to replacement using the existing footprint, repair or relocation of the tenant.
1876	CF: Community Leases	The Royal New Zealand Plunket Society Waitemata Area Incorporated – Titirangi	New lease for Titirangi War Memorial Park, 500 South Titirangi Road, Titirangi	Not scheduled	27/08/2018	\$ 841.75	\$ 1.00	Completed	Green	Completed in Q1	No	Proposed multi premise lease to the Plunket Society no longer taking place. Lease granted to The Royal New Zealand Plunket Society Waitemata Area Incorporated on 28 August 2013 to be actioned. No further reporting required.
1879	CF: Community Leases	Titirangi Volunteer Coastguard Incorporated	Proposed new build of shed at French Bay Esplanade Reserve, 52 Valley Road, Titirangi	Q4				Approved	Green	This project is proposed to start in Q4	No	No approved activity to report in Q1. This project is proposed to start in Q4.
1875	CF: Community Leases	Waitakere Citizens Advice Bureaux Inc - Glen Eden	New lease for part of Glen Eden Library, 12-32 Glendale Road, Glen Eden	Q1	30/06/2018		\$ 1.00	Completed	Green	Completed in Q1	No	New community lease granted for a term of two years commencing 1 July 2016 with two three-year rights of renewal
1881	CF: Community Leases	Waitakere Residents and Ratepayers Association	New lease for Waitakere War Memorial Park, 13 Bethells Road, Waitakere	Q1; Q2	30/04/2023	\$ -	\$ -	Approved	Green	Independent legal opinion received that Auckland Council's interpretation of lands acquired under the Public Works Act was incorrect. The land is held under the Local Government Act not the Reserves Act. An amendment of the resolution passed in 2013 is required to enable the lease to be executed. A workshop will be held with the Local Board in Q2. Resolution WTK/2016/148 dated 24.11.2016 - council officers to report back to the local board by April 2017 with the options, process, costs and time estimate to classify all or part of Waitakere War Memorial Park as a reserve and options for leasing to the Waitakere Resident and Ratepayers Association Incorporated.	No	Independent legal opinion received that Auckland Council's interpretation of lands acquired under the Public Works Act was incorrect. The land is held under the Local Government Act not the Reserves Act. An amendment of the resolution passed in 2013 is required to enable the lease to be executed. A workshop will be held with the Local Board in Q2.
1882	CF: Community Leases	Waitakere Volunteer Rural Fire Force	New lease for 10-14 Township Road, Waitakere Township	Q4				In progress	Green	This project is proposed to start in Q4	No	No approved activity to report in Q1. This project is proposed to start in Q4.
1870	CF: Community Leases	Waterhole Swimming Centre	Renewal of lease for Parris Park, 471-479 West Coast Road, Glen Eden	Q3	30/09/2015	\$ 5.00	\$ 5.00	Approved	Green	This project is proposed to start in Q3	No	No approved activity to report in Q1. This project is proposed to start in Q3.