

## Attachment Two - Local Board Resolutions

September 2016

The following are resolutions and/or feedback provided by this local board to inform the Request for Proposal document.

### Albert-Eden

**AE/2016/189**                      **Community Facilities Maintenance Contracts 2017**

**FILE REF**                        CP2016/17921

**AGENDA ITEM NO.**    21

#### **21**      **Community Facilities Maintenance Contracts 2017**

Resolution number AE/2016/189

That the Albert-Eden Local Board:

##### Overall approach

- a) Supports the proposed approach for the 2017 Parks and Building Maintenance Contracts with the proviso that the outcomes reflect local character, not one generic outcome across the region.
- b) Supports the move to more outcomes focussed Parks and Building Maintenance Contracts, noting that some prescriptive requirements will remain to ensure that the transition to the new approach is successful over time.
- c) Requests that as part of the 2017 Parks and Building Maintenance Contracts an independent auditing function be set-up to assess the success of the 'outcomes' so local boards do not need to rely solely on the community to monitor performance.

##### Proposed specifications

- d) Requests that the proposed service specifications outcomes for the 2017 Parks and Building Maintenance Contracts are reviewed to remove all subjective statements (such as high-quality and visually pleasing) and replaced with definitive statements.
- e) Notes that staff have confirmed that the existing 2015/2016 service levels will become the 'standard' service levels in the 2017 Parks and Building Maintenance Contracts and any specific current or future enhancements beyond this standard will be identified in the contracts to ensure that service levels do not reduce.
- f) Requests that staff confirm how contiguous land areas that are controlled by different entities (such as the Tupuna Maunga Authority and Auckland

Transport) will be managed as part of the 2017 Parks and Building Maintenance Contracts.

#### Geographical clusters and term of contracts

- g)** Supports the proposed geographic clusters for the 2017 Parks and Building Maintenance Contracts, noting that staff have tested the market and have provided advice to local boards that the size of the clusters are efficient and will not disadvantage local suppliers.
- h)** Supports the Albert-Eden Local Board joining a cluster with Waitemata and Puketapapa Local Boards for the 2017 Parks and Building Maintenance Contracts as these local boards are from the same legacy area and are more aligned communities of interest
- i)** Requests that the length of the 2017 Parks and Building Maintenance Contracts be a maximum of five years and that any rights of renewal are made at the end of each term and are based on pre-determined performance criteria and Key Performance Indicators which should be agreed by local boards.

#### Procurement principles

- j)** Considers that providing more opportunities for local suppliers for the 2017 Parks and Building Maintenance Contracts will allow for:
  - i. greater economic opportunities for these local providers
  - ii. greater pride and ownership in the work and consequently better standards
  - iii. economic development in local areas, including jobs closer to where people live.
- k)** Requests that staff ensure that the 2017 Parks and Building Maintenance Contracts provide a sustainable procurement approach as per the Council's procurement policy which includes "increased local spend and enhanced local capability where appropriate".
- l)** Requests that staff, when considering the tenders for the 2017 Parks and Building Maintenance Contracts, give greater weight to tenderers who have included a proportion of local suppliers and employees above 30 per cent.
- m)** Requests that staff, as per the Council's procurement policy, ensure that local suppliers are provided advice and support so they have a full and fair opportunity to compete for the 2017 Parks and Building Maintenance Contracts and sub-contracts, including ensuring that the process as to how the new approach is conveyed to local suppliers and community groups allows for a single integrated approach to procurement, service delivery and community empowerment.
- n)** Requests that as part of the new 2017 Parks and Building Maintenance Contracts successful tenders are required to ensure local sub-contractors (community groups and small businesses) are paid a fair and reasonable rate.
- o)** Requests that the 2017 Parks and Building Maintenance Contracts have a "local impact assessment" as part of the procurement process as per the Council's procurement policy and requests that local boards have input at the strategic level on the development of the "local impact assessment".
- p)** Supports staff incorporating creative solutions and opportunities to build community empowerment into the 2017 Parks and Building Maintenance

Contracts e.g. a local community group could undertake all the maintenance of a local park.

- q)** Requests that the 2017 Parks and Building Maintenance Contracts be designed to allow for enough flexibility to allow community empowerment opportunities to be increased on an annual basis as more local groups and small business build capacity to deliver locally (this will ensure that the tight timeframes for the new contracts won't lock these groups out for five or more years).
- r)** Requests that the 2017 Parks and Building Maintenance Contracts be designed to allow for enough flexibility for local boards to make minor changes to levels of service without the need for locally driven initiative funding.
- s)** Requests that the 2017 Parks and Building Maintenance Contracts be designed to enable local boards to use locally driven initiative funding for major increases to levels of service on an annual basis.
- t)** Requests that staff ensure that increases to levels of service resulting from the planned growth for Auckland are built into the 2018-28 Long-term Plan to ensure that local boards' locally driven initiative funding is not required to cover a potential shortfall in asset-based services funding.
- u)** Requests that simple and measurable Key Performance Indicators and penalties for non-performance are included in the 2017 Parks and Building Maintenance Contracts.
- v)** Requests that the simple and measurable Key Performance Indicators developed for the 2017 Parks and Building Maintenance Contracts are used to inform the measures for the 2018-28 Long-term Plan as this will enable local boards to have better governance oversight of contract delivery and performance.
- w)** Requests that staff, as part of the 2017 Parks and Building Maintenance Contracts tendering process, work to ensure that where possible, chemical-free sprays are used at playgrounds and dog exercise areas.
- x)** Requests that staff, as part of the 2017 Parks and Building Maintenance Contracts tendering process, work to ensure that where possible, chemical-free sprays are used in all neighbourhood parks in the local board area.

#### Reporting, advice and ongoing support

- y)** Notes that staff have confirmed that there is no intention to reduce the existing 2015/2016 service levels as part of the 2017 Parks and Building Maintenance Contracts and requests staff to provide options to address any proposed reductions to the affected local boards for consideration within existing asset-based services budgets.
- z)** Requests that staff provide local boards with timely, relevant and high-quality advice during the annual planning process which will enable local boards to make informed level of service decisions following consultation with the community as part of the annual planning process.
- aa)** Requests information on the performance of contractors against the 2017 Parks and Building Maintenance Contracts and information on customer queries and requests for service that relate to these contracts as part of the regular local board quarterly reports.
- bb)** Requests confirmation from staff as to how the new contracts will be managed by Community Facilities and how the local boards will be supported by staff,

including confirmation that resourcing will be sufficient to provide timely service and advice to local boards; which staff will work with local boards at relevant portfolio, workshop and business meetings.

- cc)** Requests that Community Facilities work closely with the council-controlled organisations and the rest of the council family to ensure that service delivery is collaborative and integrated.
- dd)** Requests that local boards are included in the planning for asset maintenance and renewals so that opportunities for improvements (through local board delivered projects) are identified and maximised.

#### Delivery model options for Gulf Islands

- ee)** Recognises the unique characteristics for the Hauraki and Gulf Islands, and supports a delivery model specifically for the Waiheke and Great Barrier local boards.

#### Additional recommendations

- ff)** Requests that the following assets receive an enhanced level of service due to their historic character and importance to the community:
  - i. Ferndale House, Mt Albert
  - ii. Rock walls at:
    - I) Nicholson Park
    - II) Epsom Community Centre
    - III) Melville Park
    - IV) Bellevue Reserve.
- gg)** Requests that the following assets receive an enhanced level of service as they are considered civic spaces:
  - i. Pt Chevalier Plaza
  - ii. Sandringham Reserve.
- hh)** Requests that a formalised definition for civic spaces be included in the 2017 Parks and Building Maintenance Contracts.
- ii)** Requests that the following assets receive an enhanced level of service as they are consecrated sites / sites of significance to the community:
  - i. Mt Albert Memorial Hall
  - ii. Mt Eden Memorial Hall
  - iii. Marivare Reserve.
- jj)** Requests that the following assets receive an enhanced level of service due to their importance as environmental, flora and fauna spaces:
  - i. Oakley Creek
  - ii. Meola Creek
  - iii. Roy Clements Treeway.
- kk)** Requests that staff consider the development of protocols for maintenance guidance for contractors.

- ll)** Requests that staff, as part of the 2017 Parks and Building Maintenance Contracts tendering process, prioritise wherever possible the use of non-chemical weed control methods in all neighbourhood parks in the Albert-Eden Local Board area.
- mm)** Requests that staff, as part of the 2017 Parks and Building Maintenance Contracts tendering process, prioritise wherever possible the use of non-chemical weed control methods in all neighbourhood parks in the Albert-Eden Local Board area.
- nn)** Notes feedback on the asset list will be provided to staff and requests that an updated list reflecting the board's feedback be provided at an appropriate time.

CARRIED