

Proposed workshop programme for the Devonport-Takapuna Local Board

Workshop one

Staff propose workshop one be held from 1 until 5pm on the first Tuesday of every month. The Community Forum will follow the workshop at 6pm.

Activity area	Frequency	Time	Areas covered
Parks and open spaces	Monthly	1 hour	Update on the progress of local board work programme items which cover local parks and sports fields.
Community Facilities	Monthly	1 hour	Includes leases, renewals and delivery projects. This will likely be on a three monthly cycle.
Infrastructure & Environmental Services	Monthly	1 hour	Update on the progress of local board work programme items which cover: <ul style="list-style-type: none"> • Environmental Services • Healthy Waters (e.g. pollution prevention at beaches and lakes) • Development Programme Office (e.g. Hurstmere Road upgrade)
Other local board matters	Monthly	1 hour	To provide an opportunity for: <ul style="list-style-type: none"> • Local Board Services staff to present their advice and draft feedback on regional policies and strategies (this includes opportunities, issues and implications of the policies / strategies on the local board area) • Local Board Services staff to work with the local board on major planning processes (i.e. Annual Budget and Long-term Plan) and the local board plan • staff to work with the local board to gain input and direction on regional policies and strategies. Note: these will be limited to topics / areas of high-interest to the local board • local board members to update each other on the projects they are responsible for • assessing community grants applications • Local Board Services and finance staff to update the local board on budget matters. • Local board members to propose future workshop items.
Total time:		4 hours	

Workshop two

Staff propose workshop two be held from 2 until 5pm on the second Tuesday of every month. The additional hour, every second month will include bi-monthly activity updates for the library and sport and recreation activity areas.

Activity area	Frequency	Time	Areas covered
Arts, Community and Events	Monthly	2 hours	Update on the progress of local board work programme items which cover: <ul style="list-style-type: none">• Community empowerment• Arts and culture• Events• Programmes and initiatives at community houses.
Transport	Monthly	1 hour	Input into Auckland Transport projects being undertaken in the local board area, including oversight and delivery of local board transport fund projects.
Libraries	Bi-monthly	30 minutes	Update on the progress of local board work programme items which cover libraries programming and initiatives.
Sport and Recreation	Bi-monthly	30 minutes	Update on the progress of local board work programme items which cover: <ul style="list-style-type: none">• Sport and Recreation (i.e. access agreements and facility partnership contracts)• Leisure.
	Total time:	3 or 4 hours	

Future workshop items

The local board will need to include the following activity areas as part of the workshop programme if it's included in their 2017/2018 work programme:

- Local Economic Development
- Plans and Places.