

Franklin Local Board Workshop Record

Workshop record of the Franklin Local Board held in the Franklin Local Board Chamber, 82 Manukau Road, Pukekohe on 7 March 2017, commencing at 9.30am.

PRESENT

Chairperson: Angela Fulljames

Members: Andy Baker, Malcolm Bell, Alan Cole, Brendon Crompton, Sharlene Druyven, Amanda Hopkins, Murray Kay, Niko Kloeten, Andy Baker (from 1.28pm)

Apology: Murray Kay, Malcolm Bell, Brendon Crompton, Andy Baker (at Planning Committee)

Also present: Sue O’Gorman (Relationship Manager), Karen Gadomski (Senior Local Board Advisor), Jane Cain (Local Board Advisor), Anthea Clarke (Democracy Advisor), Coral Timmins (Strategic Broker), Julia Shakespeare (Local Board Engagement Advisor)

Workshop Item	Governance role	Summary of Discussions
<p>Libraries work programme (written update)</p> <p>(Presenter)</p> <p>Jane Cain for Debbie Ashton Service Delivery Manager</p>	Oversight and monitoring	<p>Written update on drafting of the 2017/2018 work programme</p> <p>Actions:</p> <ul style="list-style-type: none"> Rural libraries report was still outstanding and will be circulated electronically for consideration
<p>Events work programme</p> <p>(Presenters)</p> <p>Chade Julie Team Leader Event Facilitation (South)</p> <p>Akata Motuliki Event Facilitator</p> <p>Robyn Henry Team Leader Event Delivery (Civic)</p> <p>Ali Bain Event Organiser (Civic)</p>	Oversight and monitoring	<p>Update on drafting of the 2017/2018 work programme</p> <p>Review the 2016/2017 work programme</p> <p>Review Movies in Parks sponsorship (movie cost without sponsor)</p> <p>Actions:</p> <ul style="list-style-type: none"> Report to the March business meeting if residual in the civic grants fund needs to be reallocated Ensure funding lines for biannual events, with zero amount shown in non-event years Clarify costs and funding of Traffic Management Plans TMPs currently and explore whether this should be a new line item or is able to be managed through the existing process for already established events Explore whether any other local established events should be a line item in the 2017/2018 work programme <p><u>Movies In Parks</u></p> <ul style="list-style-type: none"> Continue in the regional programme, minimise the cost to ratepayers, ensure the pre event entertainment is appropriate to the targeted audience

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		<ul style="list-style-type: none"> • Ensure that the Franklin Local Board the first to choose a movie for the next event, not the last • Obtain more information on the Kaipatiki model of movie delivery <p><u>Movies in halls</u></p> <ul style="list-style-type: none"> • Basic model <ul style="list-style-type: none"> • Provide basic delivery of the movie • Rotate the delivery location • Deliver to two or three locations each year • Delivery location identification to include consideration of the infrastructure in the community and the ability of the community to deliver an event • Propose as a line item <p><u>Civic events</u></p> <ul style="list-style-type: none"> • Check with the groups who run the ANZAC day events as to what they are planning to do with respect to Armistice Day • Liaise with FYAB about a ceremony for the start of construction of the Pukekohe skate park • Allocate any surplus civic events budget to the contestable fund rounds
<p>Arts and culture work programme (Presenter)</p> <p>Jane Cain for Linda Greenalgh Principal Advisor, Arts, Community and Events</p>	<p>Oversight and monitoring</p>	<p>Update on drafting of the 2017/2018 work programme</p> <p>Actions:</p> <ul style="list-style-type: none"> • Continue with Arts Broker contract • Query the Franklin Art Centre Business plan timeframe
<p>Local Board approach to engagement (part 2) (Presenters)</p> <p>Karen Gadowski Senior Local Board Advisor</p> <p>Julia Shakespeare Local Board Engagement Advisor</p>	<p>Local initiatives / specific decisions</p>	<p>Discussion on engagement approach for 2017 Local Board Plan</p> <p>Actions:</p> <ul style="list-style-type: none"> • Return with a programme of engagement (include markets, motorsport events and other community events) <ul style="list-style-type: none"> • Where • What • When • How • Advertise local board plan engagement events including in: <ul style="list-style-type: none"> • Round-up (Waiuku) • Whisper (Kawakawa Bay) • Informer (Hunua) • Newswheel (Whitford) • The Greenie (Clarks Beach)

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		<ul style="list-style-type: none"> • Local Board Facebook Page • Add a question around support for local targeted rates into the 2017 Local Board Plan consultation, to ensure necessary groundwork has been done to advocate for this in the Long-term plan
<p>Community Grant Programme review for 2017/2018</p> <p>(Presenters)</p> <p>Daylyn D’Mello Environment and Community Grants Advisor</p> <p>Sonia Parra Senior Environmental Grants Advisor</p>	<p>Local initiatives / specific decisions</p>	<p>Feedback into the review</p> <p>Actions:</p> <ul style="list-style-type: none"> • Keep Waterway Protection Fund, School Pool Grant and Coastal Rescue Service Fund as separate, itemised funding rounds • Ensure that applicants to the school pool fund are clear of the application closing deadlines and are fully aware of what can be applied for • Clearly outline the parameters of what can be applied for • Change the wording of the general funding grants to enable applications that would have previously fallen under the war commemoration project funding • Change the wording of “<i>lower priorities</i>” to “<i>not normally funded</i>” • Reduce the number of funding quick rounds from five to three
<p>Te Puru Community Charitable Trust</p> <p>(Presenters)</p> <p>Garth Dawson Chair, Te Puru Community Charitable Trust</p> <p>Nicola Smith Te Puru Centre Manager</p> <p>Rita Bento-Allpress Senior Advisor, Governance Support</p> <p>Rose Ward Sport and Recreation Lead</p>	<p>Local initiatives / specific decisions</p>	<p>Introduction of the new manager</p> <p>Discussion on the way forward</p> <p>Actions:</p> <ul style="list-style-type: none"> • Progress the land owner approval for on-site container storage • Put the Concept Plan in the work programme for review • Ensure that the toilets under the Te Puru facility are unlocked for sports field users to utilise • The Trust to return twice a year to workshops with update reports

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<p>Te Puru Community Charitable Trust: Governance options</p> <p>(Presenters)</p> <p>Rita Bento-Allpress Senior Advisor, Governance Support</p> <p>Rose Ward Sport and Recreation Lead</p> <p>Steven Branca BID Programme Specialist</p>	<p>Local initiatives / specific decisions</p>	<p>To present governance options, the rationale for these options, the preferred option.</p> <p>Seek the board's feedback</p> <p>Actions:</p> <ul style="list-style-type: none"> • Ensure an asset management plan is in place for the building • Funding agreement could encompass everything that is presently in separate documents. • Take potential delivery model options to the Te Puru Community Charitable Trust and to Counties Manukau Sport for feedback • Bring a report to a business meeting in April/May
<p>Air quality bylaw for Indoor Domestic Fires</p> <p>(Presenters)</p> <p>Jasmin Kaur Policy Analyst, Social Policy and Bylaws</p> <p>Jillian Roe Policy Analyst, Social Policy and Bylaws</p>	<p>Input to regional decision making</p>	<p>Discussion on draft Air Quality Bylaw for Indoor Domestic Fires that is out for public consultation</p> <p>Actions:</p> <ul style="list-style-type: none"> • Identify all the areas in Franklin that will be affected by the Bylaw • Investigate if rural and coastal settlements are included in the bylaw and, if so which ones • Local board feedback to be included in the 28 March 2017 business meeting agenda

The workshop concluded at 3.19pm.