

## Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
<b>Arts, Community and Events</b>											
2535	CS: ACE: Arts & Culture	Community Arts programmes- Henderson Massey Wayfinding Project, Phase two	Implement phase two of the Henderson Massey wayfinding Project. Develop creative projects around the research material collected in phase one.	Q2; Q3; Q4	LDI: Opex	\$ 18,000	Approved	Green	The call for Expressions of Interest for 'Outside the Square' was launched in Q2. A total of 12 submissions were received for the project and a panel of assessors will meet in Q3 to select between four and six writers to support. The project website also launched in Q2.	No	Phase I of the project is on track. In Q1, the name of the project "Outside the Square" and the scope of the Expression of Interest were agreed. The call for Expressions of Interest and project website will be launched in Q2 FY17.
2532	CS: ACE: Arts & Culture	Pacific Arts at Corban Estate (The Mamas)- ABS Pacific Mamas Arts and Cultural Trust Operational Support Grant	Administer funding agreement with Pacific Mamas Arts and Cultural Trust for Pacific cultural services, activities and programmes including: - performing arts - language and visual arts - Pacific "living art" experience for the community - exhibition opportunities for local Pacific artists - Pacific arts - cultural outreach to the wider Auckland region.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 147,626	In progress	Green	In Q2, the Pacifica Mamas Arts and Cultural Trust attracted a total of 12,270 visitors to the Corban Estate Arts Centre. The trust delivered 167 programmes to 5,894 participants, including a 'Moana Pacific Storytelling' performance and workshop, and 'Pacifica Experience' education programmes at Ranui Library and the new Tuvalu Children's group in Ranui.	No	The funding agreement with Pacifica Mamas Arts and Cultural Trust for FY17 has been executed. In Q1, 1,766 participants from 22 schools took part in the "Pacifica Experience Education Programme" at Corban Estate Arts Centre (CEAC), two "Pacific Storytelling" sessions were delivered at the Massey and Henderson libraries to 135 participants, and a three-day fono was held at CEAC to connect and create a support network for West Auckland based Pacific Mamas groups.
2533	CS: ACE: Arts & Culture	Waitakere Arts and Cultural Dev Trust - ABS Waitakere Arts and Cultural Dev Trust (Corbans Estate) Operational Support Grant	Administer a funding agreement with the Waitakere Arts and Culture Development Trust for exhibitions, public programmes, short-term artist residencies on site, educational programmes, and provision of a venue for hire for performances and events.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 549,105	In progress	Green	In Q2, the Waitakere Arts & Cultural Development Trust (Corban Estate Art Centre) held five exhibitions in the Homestead galleries. The centre also hosted the Homeless Artists Group's exhibition 'Our Whare'; the Kakano Youth Arts Collective's exhibition 'Ko Ahau Te Toi'; and a performance event 'Let's Talk About It' exploring the theme of youth mental health, which attracted 55 attendees.	No	The funding agreement with Waitakere Arts & Cultural Development Trust (Corban Estate Art Centre) for FY17 has been executed. In Q1, the centre held five exhibitions; Snapshotwest, a youth arts festival which attracted more than 350 visitors; and "Let's Talk About It", a mental health event for youth.
2534	CS: ACE: Arts & Culture	Waitakere Central Community Arts Council- ABS Waitakere Central Community Arts Council Operational Support Grant	Administer funding agreement with Waitakere Central Community Arts Council for visual arts education programme, open studio space for artists and a programme of exhibitions.  Waitakere Central Community Arts Council (the Recipient) will provide development opportunities for artists and crafts people, fostering creative entrepreneurship for artists to develop a sustainable practice. • The Recipient will provide services, activities and programmes that "generates an environment that encourages creativity" and develops a flourishing arts environment accommodating all genres and cultures.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 46,720	In progress	Green	In Q2, the Waitakere Central Community Arts Council (WCCAC) organised a number of outings for members including visits to the Auckland Art Gallery, Lopdell House and the Upstairs Art Gallery in Titirangi. During this quarter, the trust met with various groups including the Titirangi Arts Council and the West Auckland Woodturners Guild to discuss projects and potential collaborations for 2017.	No	The funding agreement with Waitakere Central Community Arts Council (WCCAC) for FY17 has been executed. The trust's annual "Art, Sculpture and Photography Awards Exhibition" was held in Q1 featuring 413 artworks. Award winners were announced during the opening event, which attracted more than 400 attendees.
3609	CS: ACE: Community Empowerment	Business Hub project	Build community and sporting organisations capacity.  NOTE: - \$55,000 carried forward from 2015/2016 Neighbourhood Development budget.	Q1; Q2	LDI: Opex	\$ -	In progress	Green	The research for the Business Hub has been completed. The implementation of the recommendations will occur from January 2017 to 30 June 2017.	No	The strategic broker commissioned research for the Business Hub June/July 2016. The completion date for the research is in November 2016. Research recommendations will inform decisions on expenditure in December 2016.
2493	CS: ACE: Community Empowerment	Capacity Buidling (HM): Massey Matters shared work programme	Deliver capacity building services and projects.  Budget: Capacity building programme: (Massey Shared work programme \$110,000)	Q1; Q2	LDI: Opex	\$ 110,000	In progress	Green	The strategic broker has continued to support Massey Matters' work programme in Q2. Significant achievements include completing the inaugural 'Shoot It All Out' basketball competition in October 2016. This competition attracted 200 participants. The BOOST leadership course is complete. Five local residents graduated and will work as volunteers in the community from February 2017. The Massey network meetings continue to attract strong numbers. The Massey magazine, Pulse, is showcasing local achievements. The Massey Matters Facebook has attracted over 1000 views this quarter.	No	The strategic broker completed the Massey Matters funding agreement. In the first quarter, Massey Matters developed youth leadership, collaborated with Raise Up Crew to build networks and organised a basketball event for Massey youth to be held in October 2016.

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2484	CS: ACE: Community Empowerment	Capacity Building - Governance support	Fund providers to deliver stage 2 of the governance support programme; and support and monitor contract delivery.  Budget: - Governance Support \$70,000	Q1; Q2	LDI: Opex	\$ 70,000	In progress	Green	The strategic broker negotiated with MPHS Community Trust (Hub West) to deliver its contracted programme. MPHS appointed a part time administrator to coordinate the governance work. Staff held two workshops on the responsibilities for charitable boards and financial management. Three one-on-one constitution coaching sessions were also provided to community groups. The work programme for governance was advertised and mailed to 100 groups and there are five groups registered to start the programme in February 2017.	No	The strategic broker completed the Hub West funding agreement to enable the delivery of the governance project. In quarter one Hub West delivered a Results Based Accountability (RBA) follow up workshop with facilities contract holders and a governance recruitment workshop.
2483	CS: ACE: Community Empowerment	Capacity Building – Community Support Hub	A project to investigate the administrative, accounting and legal needs of community organisations in the Henderson-Massey Local Board area and develop a range of options to meet those needs.  Budget: - Community Support Hub \$75,000	Q1; Q2	LDI: Opex	\$ 75,000	In progress	Green	Research for the community support hub was completed, and the recommendations workshopped with the local board in December 2016. Priority recommendations being actioned for the remainder of the financial year include: fundraising strategies to reduce group reliance on local board funding, identifying ways to boost board of trustee membership and enhancing financial skills.	No	Research to define the parameters of the community support hub started in the first quarter. This research will provide recommendations for implementation from February 2017.
2492	CS: ACE: Community Empowerment	Capacity Building (HM): Community Waitakere shared work programme	Delivering capacity building services and engaging community in neighbourhood development activities  Budget: - Community Waitakere \$33,000	Q1; Q2	LDI: Opex	\$ 33,000	In progress	Green	In quarter two, Community Waitakere hosted two Open Door Days. On 27 October 2016 the McLaren Park Henderson South Community Trust presented its work, and on 17 November 2016 Community Waitakere highlighted its function and services across the west. The Resource Centre continues to provide a wide range of resources for local community meetings and its offices are fully tenanted. Community Waitakere's e-notice board is distributed to approximately 1000 recipients three times per week.	No	The strategic broker completed the Community Waitakere funding agreement. In quarter one, community organisations received training on outcomes reporting and time management.
3569	CS: ACE: Community Empowerment	Capacity building (HM): Henderson-Massey Match Fund	Deliver local services in Massey in a partnership between the HMLB and Massey Matters to strengthen the sense of place.  Budget: Capacity building programme - (H-M Match Fund \$5,000)	Q1; Q2	LDI: Opex	\$ 5,000	In progress	Green	The Massey Match Fund is being reframed to align with the empowering communities approach to enable local residents to lead changes in their communities. Staff are holding conversations with Community Waitakere and the McLaren Park Henderson South Community Trust to establish a robust system to administer this fund. The match funding programme is expected to be launched in February 2017.	No	The strategic broker completed a funding agreement with Massey Matters to administer the Henderson-Massey Match Fund.
3568	CS: ACE: Community Empowerment	Capacity building (HM): Massey Neighbourhood Development	Undertake a range of community programmes and initiatives to enable the the development of Massey's neighbourhoods.  Projects include strengthening local partnerships, BOOST- launching community leaders, community gardens, Play Now Whanau project, youth forum leadership, activate parks project, toddler play dates, Our Amazing Place events, summer series bbqs, post card, and website development.  Budget: Capacity building programme - (Massey Neighbourhood Development work programme \$45,000)	Q1; Q2	LDI: Opex	\$ 45,000	In progress	Green	Massey Matters neighbourhood development includes work around 'Youth Drop In' which now has a regular following of up to 12 young people. Work continues with Zeal on youth dance and Maniac Basketball initiatives. Sponsors have donated three trophies, sportswear and medals to local youth competitions. There is also a programme for the 'tots' in Massey. Hundred people attended a Teddy Bears picnic held in Morie Park in December. The Random Acts of Kindness event took place on 19 December at which the Massey Matters team provided 'bliss balls' and presents to the public.	No	The strategic broker completed the Massey Matters funding agreement. This will enable the development of community leaders in quarter two through delivery of the BOOST course.

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2485	CS: ACE: Community Empowerment	Children and Young People - Early Childhood Programmes - McLaren Park Henderson South (MPHS)	Fund MPHS to deliver and support community based early childhood education and child centred safety programmes across the Henderson Massey area and manage the Early Learning Auckland Coordinator role.  Budget: - Children and Young People - early childhood programmes \$32,000	Q1; Q2	LDI: Opex	\$ 32,000	In progress	Green	The McLaren Park Henderson South Community Trust held three play days in this quarter. They have employed a single mother to help coordinate the play days. The play days took place at Bruce McLaren Park in October, in Milbrook Edible Gardens in November and in Triangle Park in December.  MPHS also operates a Kids Club which provides activities for 5 to 10 year olds. Thirty children attend. The club has finished for the year and will resume in February 2017.	No	The strategic broker completed the McLaren Park Henderson South (MPHS) funding agreement to enable the delivery and management of childhood education programmes. In quarter one MPHS produced four newsletters, facilitated playdays in Glendene, Te Atatu and Starling Park and hosted a network meeting with 90 people attending to listen to Brainwave Trust.
2504	CS: ACE: Community Empowerment	Children and Young People: Youth Voice and Youth-Led Initiatives, West Auckland Pasifika Forum	Develop and support young people to have their voice heard and provide input into local board decision-making on issues that affect young people.  Implement youth-led projects and events such as Youth Week and West Auckland Pasifika Forum (Tula'i Pasifika programme).  Financial split: \$12,000 to Tula'i Pasifika programme \$5,000 - youth week \$11,000 split between three neighbourhood hubs to develop neighbourhood youth voice  Budget: - Children and Young People - youth voices and youth led initiatives \$28,000	Q1; Q2	LDI: Opex	\$ 28,000	In progress	Green	The specialist advisor finalised a funding agreement with Youth Services West on behalf of West Auckland Pasifika Forum across the West Auckland local boards for the delivery of Tula'i Pasifika Youth Leadership Programme 2017.  In Ranui, the Youth Voice work has developed through the Everyday People Youth Initiative where youth recorded and promoted footage of the opening of the Te Rangi Hiroa Youth Park in October 2016. This group is also coordinating planned events for the NRL 9's which Ranui will host in 2017.	No	A specialist advisor completed a funding agreement with Youth Services West to deliver the Tula'i project. In July 2016, fifty students from the 2015 cohort participated in the Tula'i graduation supported by their families and school representatives.  The board funded three community hubs in Henderson, Massey and Ranui (\$11,000 in total) to develop local youth voice initiatives in their area. This will support youth engagement in local board planning processes later in the financial year.
2299	CS: ACE: Community Empowerment	Community grants (HM)	Funding to support local community groups through contestable grant funding: •\$51,000 for community grants •\$72,500 for contestable grants "events"	Q1; Q2; Q3; Q4	LDI: Opex	\$ 123,500	In progress	Green	No funding grant rounds were held in Q2. There is a balance of \$109,753 for allocation through one more local grant and two quick response grant rounds in Q3 and Q4.	No	Henderson-Massey has completed Round One Quick Response and Local Grants allocating a total of \$13,747 leaving a total of \$109,753 for the remaining grant rounds.
2397	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (HM)	Provide strategic and local brokering advice to connect the community to council activities. e.g. Connecting community to Spatial Priority Areas planning.	Q1; Q2	LDI: Opex	\$ -	In progress	Green	The strategic broker continued to consolidate and improve strategic alliances with local service partners, including McLaren Park Henderson South (MPHS) Community Trust, Ranui Action Project (RAP), Massey Matters, Zeal, Police, Business Associations, Community Waitakere, Corban Estate Arts Centre and the local Henderson Business Association.  Kakano and Toi Ora signed new funding agreements for youth art work in empty shops within the Henderson Town Centre.	No	Staff brokered enhanced partnering and collaboration with community organisations to achieve increased community delivery and control of local activity in line with the empowered communities approach: - Three funding agreements with Ranui 135 for a community led approach to the social sector trial in Ranui - Fifteen funding agreements with community organisations to lead placemaking, capacity building, Maori responsiveness and local economic development activities
2489	CS: ACE: Community Empowerment	Local Economic Development - West Means Business	Fund "Massey Means Business" to deliver business networking and support services including supporting people into self employment and promoting vacancies on WMB website.  Budget: - Local job opportunities/skill development \$20,000	Q1; Q2	LDI: Opex	\$ 20,000	In progress	Green	West Means Business is on schedule for completing the annual work programme. In quarter two, four business development workshops were completed in the local board area. Forty six participants attended the workshops.  There are now 185 listings in the West Means Business directory and 11 new listings this quarter.	No	The strategic broker completed the West Means Business funding agreement. In quarter one, the WEST Buy Local Directory comprised of 178 local businesses. Eighty five "other parties" either started a business or were involved in the WEST Means Business network.

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2495	CS: ACE: Community Empowerment	Place making - Neighbours Day	Promote and engage communities in neighbourhood activities on Neighbours day.  Budget: - Neighbours day \$20,000	Q1; Q2	LDI: Opex	\$ 20,000	In progress	Green	Finances were allocated to the three hubs of MPHS, RAP and Massey Matters to develop local neighbourhood initiatives that would provide the foundation of Neighbours Day events in 2017. In quarter two, two street BBQs took place in Massey. Ninety seven families registered for the Massey Christmas Treasure Hunt held at Lincoln Heights school in December 2016. A total of 278 residents participated in the hunt. 450 people attended on the day, 24 major prizes were donated. There were 20 stalls and 20 volunteers who gave 100 hours of service. In Henderson, four streets are negotiating what events will best suit a Neighbours Day celebration in 2017. Neighbours Day events will also be held in the Ranui area in 2017.	No	The strategic broker completed funding agreements for McLaren Park Henderson South, Massey Matters and Ranui Action Project hubs in quarter one. All organisations are funded to develop local neighbourhood programmes.
2496	CS: ACE: Community Empowerment	Place making - Ranui Neighbourhood Development	Fund Ranui Action Project to undertake a range of community programmes in Ranui, including safety initiatives, as set out in the Ranui Action Work Programme.  Budget: - Ranui Neighbourhood development \$30,000	Q1; Q2	LDI: Opex	\$ 30,000	In progress	Green	The strategic broker supported RAP in the development of a new partnership with the Waitemata Seagulls which will allow RAP to lead a series of wananga of the 'Ranui Haka' in Q3. The RAP community gardens are developing, and a special part of the garden is now being used to showcase indigenous and migrant foods. In October 2016, Ranui youth completed a mural on local toilets. The Christmas in the Carpark event, held on 10 December, featured short films shot by Ranui youth and an exhibition of upcycled furniture made by local Ranui residents.	No	The strategic broker completed the Ranui Action Project (RAP) funding agreement. In quarter one, the RAP supported Ranui neighbourhood input for the Te Rangi Hiroa park open day and negotiated the extension of youth voice work with Ranui 135.
2498	CS: ACE: Community Empowerment	Place making Safety: CCTV monitoring in HMLB	Monitoring the CCTV network in the Henderson Town Centre through a funding agreement.  Budget: - Safety \$30,000	Q1; Q2	LDI: Opex	\$ 30,000	In progress	Green	The specialist advisor has been coordinating the ongoing monitoring and review of the CCTV project, liaising with police and guard providers to ensure synergy with police activities. The cameras have enabled an increased level of security response within the town centre. Crime data will be collated for the local board in Q3.	No	CCTV cameras have been installed in the Henderson Town Centre. Staff completed a funding agreement with the preferred council CCTV monitoring provider. Coordinated systems with Henderson police are in place and monthly CCTV reports are provided to all relevant stakeholders.
2500	CS: ACE: Community Empowerment	Placemaking - Safety Plans	Engage community hubs to implement community safety plans based on the recommendations of the safety research and CPTED recommendations.  The areas of activity will focus on: • Henderson - (Love Hendo safety plan) • McLaren Park Safety Plan • Massey (Massey Matters Safety Plan) • Te Atatu Safety Plan • Glendene Safety Plan  Budget: - Safety Plans \$90,000	Q1; Q2	LDI: Opex	\$ 90,000	In progress	Green	The safety plan research was completed in Q2. The recommendations encourage support of local safety initiatives operating from McLaren Park Henderson South, Ranui Action Project (RAP) and Massey Matters. Ranui youth and the RAP empowerment coordinator completed a local toilet mural, which was a safety initiative. The Henderson Town Centre Safety Plan is underway. Kokano and Tai Ora hosted an evening with the Henderson Business Association and gained permission to organise young people to exhibit their art work in empty shops. The funding agreement for this work was completed in December 2016.	No	Ranui Action Project (RAP) was funded to coordinate and implement safety initiatives in the Ranui area. The local board approved safety research which got underway in the first quarter. The recommendations from this research will be workshopped with the local board in December 2016. Approved actions informed by the research will be implemented in quarter three.
2501	CS: ACE: Community Empowerment	Placemaking - Smoke Free in HMLB	Install signs and utilise two opportunities to promote Smoke Free  Budget: - Smoke Free \$10,000	Q1; Q2	LDI: Opex	\$ 10,000	Completed	Green	The smokefree signage is installed in Catherine Plaza.	No	Stage two of the Smoke Free project is on track. Work is underway with the Cancer Society on signage options for problem smoking areas in the Henderson Town Centre.  Staff will liaise with council communications staff in the second quarter to facilitate installation of Smoke Free signage.

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2490	CS: ACE: Community Empowerment	Placemaking – Working with Local Maori	<p>Te Whanua o Waipareira Trust will be funded to deliver the Nga Kawa o Tangaroa Tikanga Programme reconnecting rangitahi to their culture.</p> <p>This is an eight month youth leadership programme that focusses on diving and collecting kai moana (shellfish) whilst strengthening whanau ties through the activities.</p> <p>Budget: - Maori Youth Development \$15,000</p>	Q1; Q2	LDI: Opex	\$ 15,000	In progress	Green	Nga Kawa o Tangaroa Tikanga completed the 16 week rangatahi diving programme. Eleven of the 18 participants graduated at a ceremony at Armour Bay, West Auckland in December 2016. Graduates are now fully qualified to dive for kai which they provide for their families and for tangi. The programme received positive coverage from Maori television in quarter two. The programme will continue into Q3 and Q4.	No	The strategic broker completed the Te Whanau o Waipareira Trust funding agreement. In Q1, delivery of the Maori rangatahi leadership programme commenced. There are currently two programmes underway that will develop the confidence and competencies of rangatahi.
3567	CS: ACE: Community Empowerment	Placemaking: Pomaria Neighbourhood development	<p>Project is to develop neighbourhood in Lincoln North/Pomaria area by: facilitating resident engagement community asset mapping resident-led community planning scoping a community skills sharing hub possibility for the Safer Henderson Town Centre Plan facilitating a community leadership programme organising a series of half day training around community capacity building managing the community resource centre in Henderson</p> <p>The range of community programmes and initiatives are set out in the Community Waitakere Work Programme.</p>	Q1; Q2	LDI: Opex	\$ 45,000	In progress	Green	Community Waitakere is working on placemaking projects in the Pomaria neighbourhood. In Q2, residents took part in the Spring/Summer series of 'Fun in the Parks' events that included activities such as flax weaving and games. Residents also took part in a White Ribbon BBQ hosted by the Pomaria Primary School and a Christmas BBQ with Pomaria Village.	No	The strategic broker completed the Community Waitakere funding agreement for placemaking in Lincoln Rd North. In the first quarter, Community Waitakere and Pomaria School agreed to work in partnership with Pomaria Village and Vision West on upcoming White Ribbon and Christmas events. Planning for a spring summer series of events in green spaces also occurred.
2499	CS: ACE: Community Empowerment	REGIONAL: Community Safety	Fund community groups to deliver safety initiatives including voluntary community patrols and Neighbourhood Support.	Q1; Q2	LDI: Opex	\$ -	In progress	Amber	<p>Funding agreements will be completed in January 2017, with delivery of activity scheduled for the remainder of the year.</p> <p>Funding agreements with Neighbourhood Support Waitakere and Community Patrols will be completed in Q3.</p>	No	The strategic broker discussed potential funding agreements and deliverables with regional voluntary community groups. Funding agreements for Neighbourhood Support Waitakere, Waitakere Bluelight, Waitakere Pacific Wardens, Ranui-Swanson Community Patrol, McLaren Park Community Patrol, Te Atatu-Glendene Community Patrol and Massey Community Patrol will be completed in October 2016.
2857	CS: ACE: Community Empowerment	West Recruitment	<ul style="list-style-type: none"> <li>- Connect Westgate and local employers with youth who are employment ready</li> <li>- Utilize a digital medium (the Youth Connect online tool) to bring employers and youth closer together</li> <li>- Build on youth employment research and the needs of employers in Henderson-Massey to create youth employment opportunities</li> <li>- Create youth employment opportunities through connecting with employers and community services</li> </ul> <p>Budget: - West recruitment \$50,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	In progress	Green	<p>Youth Connect digital recruitment platform is live with a new youth login page developed 'First Job' as a result of employer feedback. A local employer engagement plan is in place for Q3 to build employment opportunities for youth.</p> <p>Positive feedback on the initiative has been received from the West Employment Providers Network. Work is underway to build earned income strategies with a number of funded providers. The Employer Engagement Plan by Innovate Change has been completed and items for action are being considered.</p>	No	<p>In July, Youth Connections attended the West Auckland Business Club's After 5 Event and engaged with over 30 employers.</p> <p>At workshops out west, the Youth Connect platform was presented to community groups and employers. Seven large employers have signed on to the Youth Connect Pilot, including The Trusts, The Just Group, Domino's and Wendy's. Community partners include Ranui 135, Youth Service West and The Salvation Army.</p> <p>All participants have active profiles and access to the Youth Connect system.</p> <p>A workshop on how to best engage employers in youth employment was led by innovate change. The potential initiatives developed by the participants were piloted with 10 employers in the West. The final report on strategies for engaging employers in Henderson-Massey will be ready in October 2016.</p>

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2903	CS: ACE: Community Empowerment	Youth Connections (HM) Externally funded	Build capacity and connections between local employers, youth and service providers to deliver youth employment outcomes. Local board funding: \$42,000. Tindall Foundation funding: \$20,000 - total \$62,000.	Q1; Q2; Q3; Q4	External funding	\$ 42,000	In progress	Green	Milestone 1 and 2 complete as funding agreements with WEST Services and Ranui 135 are in place and youth employment services are being delivered. Hack Your Hood has transitioned to a social enterprise/entrepreneurship model and is offering design services to local businesses. Youth Connections continues to build strong relationships with employers through ATEED and West Auckland Business Club. A new partnership with McDonalds and Youth Service West has been launched as well.	No	Please refer to Youth Connections line number 2857.
2505	CS: ACE: Community Empowerment	Local Economic Development - West Auckland Enterprise and Skills Training (WEST) work programme	Fund WEST to deliver economic development services in the North West.	Q1; Q2	ABS: Opex	\$ 28,308	In progress	Green	WEST delivered Work Ready Over 25s, Driver Education and English as a Second Language (ESOL) programmes to support local residents to access work opportunities. Twelve participants enrolled in Work Ready, 14 on Driver Education and eight on the ESOL programme. There were 130 entries received for these programmes on Facebook. WEST continues to develop their Facebook job page and network support.	No	The strategic broker completed the West Auckland Enterprise and Skills Training (WEST) funding agreement. In quarter one, WEST hosted five events (Business After 5 Event, Business Development Workshop, Social Media Marketing, IRD Business Health Check, and Credit Control) with over 30 participants in each event.
2321	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (HM)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	There were 5,975 graffiti incidents in the Henderson-Massey Local Board area between 1 July 2016 to 31 December 2016. This is a 48 per cent decrease compared to the same six month period last year. The number of graffiti RFS (Requests for Service) decreased by 68 per cent, with all 50 incidents being removed within the 24 hour target time (KPI). Henderson-Massey achieved 99 out of 100 in the September ambient survey, which measures how much of the city is graffiti free. This represents a 4 point increase on the previous survey carried out in April and is the highest score achieved by Henderson-Massey since the survey began in 2011. The local board average final score for 2016 was 97 and is above the overall council average of 94 per cent.	No	There were 2754 graffiti incidents in the Henderson-Massey Local Board area between 1 July 2016 to 30 September 2016. This is a 46 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 57 per cent, with all 32 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.
2680	CS: ACE: Community Places	Hire fee subsidy - HM	Administer further subsidy of hire fee's for specific groups funded by LDI.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 505	In progress	Green	During Q2 peak and off peak utilisation time periods increased compared to the same period last year.	No	Staff have administered the additional special subsidised rates as approved by the board. Each group has been notified and are aware of their charges for this financial year. During Q1 off peak and peak utilisation time periods have remained steady compared to the same period last year.
1474	CS: ACE: Community Places	Moire Road Hall optimisation	Clarify the service need required from the Moire Road Hall asset and develop an appropriate plan to support service delivery.	Q1	Currently unfunded	\$ -	Completed	Green		No	The service delivery plan was developed and reported to both the Local Board and Governing Body in Q1 to transfer the asset to the Leataata O Le Lumanai Samoan Trust Incorporated. The transfer was approved with the request that Council enter into an agreement to lease the land to the trust to enable provision for an early childcare facility (subject to councils prior approval). Business lead and relationship has now transferred to the Community Facilities Department.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
1985	CS: ACE: Community Places	Funding agreement between Council and Committee managed Centres/House/Hubs in Henderson-Massey	Support: - McLaren Park and Henderson South Community Trust occupying Hub West McLaren Park Henderson South (\$87,521) - Zeal Education Trust occupying Henderson Youth Facility (\$159,592) - Ranui Community House Incorporated occupying Ranui Community House (\$38,290) - Sturges West Community House Incorporated occupying Sturges West Community House (\$38,290) - Massey Matters Incorporated occupying Manutewhau to deliver to funding agreement accountabilities (\$38,290)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 361,983	In progress	Green	Due to the timing of the local board funding agreement work plan workshop and subsequent business meeting for approval, funding agreements for Zeal, Hub West McLaren Park and Manutewhau are yet to be fully completed. It is expected all agreements will be completed and paid in Q2.  All remaining funding agreements have been signed and paid in Q2.  An invitation was extended to all community centres, houses and hubs across the network for the six monthly regional hui, 13 December 2016, held at the Mt Albert Senior Citizens Hall. Glendene Community Hub and MPHS Hubwest staff attended. The programme covered the strategic view of Community Places, Health and Safety Act impacts and Business Mentoring services that are available to community groups.  Q2 highlight: In workshops with the local board, Ranui Community Centre, Zeal, Massey Matters, MPHS and Sturges West Community House provided the local board with an overview of their workplans and aspirations. This will inform the Local Board Plan.	Yes	The funding agreements for Ranui Community Centre and Sturges West Community House have been completed, agreed and signed and payment made in Q1. The funding agreement for Zeal has been completed, agreed and signed and payment will be made early Q2. Hub West McLaren Park and Manutewhau agreements are yet to be signed by the organisations. This will be agreed and signed in Q2. A highlight in Q1 was a Results Based Accountability workshop held in September with 100% attendance from HM community led centres and houses.
2206	CS: ACE: Community Places	Glendene Community Society future operational management and funding agreement	Develop transition of the Glendene Community Hub from council management to community managed and governed.	Q2; Q4	ABS: Opex	\$ 38,290	In progress	Green	The Glendene Community Hub is now operating under the community led model.	No	The Glendene Community Hub funding agreement was completed, agreed and signed by the committee and Council. Payment to the organisation was made in Q1.
2195	CS: ACE: Community Places	Massey Community House operational management review	Review operational management of the Massey Community House. Confirm operational model and implement actions for the transition of Massey Community House back to a committee managed facility.	Q1; Q3; Q4	ABS: Opex	\$ -	In progress	Green	No work programme milestones for Q2. Operational model plan development will commence in Q3.	No	The official blessing and opening of the newly refurbished Massey Community House was held on 27 September 2016.  The operational management plan will be developed in Q2.
2093	CS: ACE: Community Places	REGIONAL Social Housing - HM	Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December. Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed.  The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On the 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and The Selwyn Foundation. It is now expected that the Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.	No	Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and The Selwyn Foundation. It is expected that the Joint Venture will be operational in May 2017. The transition of HfOP services from Auckland Council to the Joint Venture will be overseen by an Auckland Council project team managed by Arts, Community and Events.
1989	CS: ACE: Community Places	Te Atatu Peninsula, Te Atatu South and Kelston community centre work plans	Deliver high quality programmes and services from Te Atatu Peninsula, Te Atatu South and Kelston community centres with a focus on digital spaces, shared spaces and youth.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 148,781	In progress	Green	The programme impact evaluation project is on track. Systems and processes are being developed to enable evaluations to commence in Q3  Staff held a workshop with the local board on 6 December to present current work programme developments and aspirations. This will inform the Local Board Plan.	No	Staff have developed a plan to evaluate selected programmes and services being delivered from Te Atatu Peninsula, Te Atatu South and Kelston Community Centres. Evaluations will start in Q2 and Q3.
2025	CS: ACE: Community Places	Venue hire service delivery - HM	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing the customer-centric booking and access process including online booking - Aligning activity to Local Board priorities through management of the fees and charges framework	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The fees and charges schedule has been prepared and presented as part of the local board agreement for 2017/2018. Since the introduction of the new digital booking platform, both expressions of interest in the service and bookings are continuing to increase with over 280,000 hits on the venue hire webpage since launched.  The network-wide promotional campaign is delayed and will now go live in the first month of Q3.	No	The online booking system "Going Places Online" went live in April, and online bookings have been increasing since. During Q1 staff have improved invoicing and self service capabilities, to implement during Q2. A network-wide promotional campaign for venues will go live prior to Christmas.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2199	CS: ACE: Community Places	Westgate multi purpose facility	Develop multi purpose operational plan for Westgate facility.	Q2; Q3; Q4	ABS: Opex	\$ 134,054	In progress	Green	Council wide operational model to support the delivery of co-located / integrated sites was developed in Q2. This will inform the planning for Westgate.	No	No approved milestones for Q1. Operational planning is proposed to commence in Q2.
1397	CS: ACE: Events	Anzac Services - Henderson-Massey	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 15,000	In progress	Green	Staff started planning for Anzac Ceremonies and booked equipment and services. Planning meetings will commence in Q3 with delivery partners. Staff will hold briefings for Elected members in late Q3. Delivery will occur in early Q4.	No	Scheduled for Q4, planning will commence Q2/Q3.
1400	CS: ACE: Events	Delivered Events - Henderson-Massey	<p>Deliver community events within the local board area:</p> <ul style="list-style-type: none"> <li>- Disco for Youth with Disabilities (\$3,500)</li> <li>- Movies in Parks (\$12,000)</li> <li>- Kite Day (\$13,000)</li> <li>- Henderson Christmas Festival (\$35,000)</li> <li>- Snow in the Park (\$40,000)</li> <li>- Brass at the Falls (\$10,000)</li> </ul> <p>Total = \$113,500</p>	Q1; Q2; Q3	LDI: Opex	\$ 113,500	In progress	Green	<p>Disco for Youth with Disabilities</p> <p>- This event was delivered in Q2. Approximately 50 people attended and enjoyed a movie star themed event at Zeal in Henderson.</p> <p>Henderson Christmas Festival</p> <p>- Held Saturday 19 November 2016 on Great North Road Henderson the festival featured more activities and roaming entertainment this year along with local youth programming for the stage. Attendance at around 3,500 was down on previous years due to rain throughout the day.</p> <p>Come Fly A Kite</p> <p>- Planning of the programme and operations is complete for the event to be held at Harbourview Peoples Park on 19 February 2017.</p> <p>Brass at the Falls</p> <p>- Planning is underway for concerts to be held on 12, 19, 26 March 2017 at Falls Park Henderson. Artillery Bands have been booked.</p> <p>Snow in the Park</p> <p>- Planning will commence in Q3 for the event to be held in June or July 2017.</p>	No	<p>The Events Delivery team have confirmed with the Local Board programming for the Movies in Parks event along with pre-movie activities. "Star Wars - The Force Awakens" has been selected for screening at Cranwell Park, Henderson on Saturday 18 February 2017.</p> <p>Christmas Festival: event planning has commenced. Activities and stage entertainment are to be finalised by 7 November. More activities are planned to reduce queues at the event. Event communications are planned to begin the last week of October.</p> <p>The Youth with Disabilities Disco will be held at Zeal on 26th November with a 'Movie Stars' theme.</p>
1401	CS: ACE: Events	Empowered Events Activities - Henderson-Massey	Delivery of community focused programme of activities to support capacity and capability of community groups and organisations in the events space.	Q2; Q3	LDI: Opex	\$ 5,000	In progress	Green	One workshop was planned for Q2 but was cancelled due to difficulties in getting event organiser to commit their time prior to Christmas. A delivery contractor is now working with the strategic broker to identify new dates in Q3 and Q4 to deliver the workshops. As part of the empowered events programme the contractor is working with a number of community groups in the planning and delivery of Busking on the Bridge in Q3 and \$1,500 of the budget has been spent to support this work.	No	Planning for two workshops in the local area is underway. A draft programme will be ready for discussion with the local board in October. Discussions will include the strategic broker for the area, who will assist in identifying groups and organisations who may benefit from attending these workshops, which will be delivered in Q2 and Q3.



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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
1399	CS: ACE: Events	Event Partnership Fund - Henderson-Massey	Funding to support community events through a non-contestable process.  This provides an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events.  - Elvis in the Park (Memories of Elvis Fan Club) \$3,000 - Westgate Christmas Parade (Henderson Rotary Club) \$5,000 - Te Atatu Peninsula Christmas Parade (Te Atatu Parade Committee) \$5,000 - Love Hendo (Corban Estate Arts Centre) \$8,000 - Diwali & Holi Festivals (Waitākere Indian Association) \$30,000 - Toddler Day Out (Violence Free Waitākere) \$10,000 - Te Atatu South Community Day (Te Atatu South Community Association) \$5,000 - Massey Events (Massey Matters) \$20,000 - Ranui Events (Ranui Action Project) \$15,000 - Waitangi Day (Hoani Waititi Marae) \$4,000 - Humans of Hendo (Toi Ora) \$10,000 - McLaren Park Events (MPHS) \$20,000 - Unallocated \$16,000  Total = \$151,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 151,000	In progress	Green	The balance of funding grants were paid out in Q2. A total of \$140,00 has been paid to 13 groups and organisations. Accountability for this funding will be presented to the board in Q3 and Q4.  Previously unallocated funding of \$7,500 was allocated to the Busking on the Bridge event, a partnership between the local board, Auckland Libraries, ZEAL and the Crescendo Trust.	No	Funding agreements have been completed for eight events supported by this fund. \$65,000 has been paid out in Q1 and the balance of \$45,000 (for five events) is expected to be paid out in Q2 to five events. No physical event delivery against these grants occurred in Q1.
1398	CS: ACE: Events	Local Civic Events - Henderson-Massey	Delivering and/or supporting civic events within the local board area.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	The following local civic events occurred in Q2:  Te Rangi Hiroa Youth Park Opening Royal Road Blessing & Sod Turning.	No	The following local civic events occurred in Q1:  Massey Community House blessing and opening was held on 27 September 2016 with 40 people attending.  Ranui Community Centre public opening was attended by around 100 people on 29 September 2016.  Te Rangi Hiroa Youth Park blessing was held on 6 July 2016 attended by around 50 people. The opening of the park will occur on 1 October.
1382	CS: ACE: Events	Citizenship Ceremonies - Henderson-Massey	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 23,000	In progress	Green	The Civic Events team delivered citizenship ceremonies on four occasions during Q2. Final numbers of new citizens are not yet available for the local board area.	No	The Civic Events team delivered citizenship ceremonies on three occasions during Q1 with 304 people becoming new citizens in the local board area.
<b>Libraries</b>											
734	CS: Lib & Info	Library hours of service - Henderson-Massey	Provide library service at Massey Library for 56 hours over 7 days per week. (\$796,268 - FY16/17) Provide library service at Rānui Library for 56 hours over 7 days per week. (\$537,837 - FY16/17) Provide library service at Te Atatu Peninsula Library for 48 hours over 6 days per week, Monday to Saturday. (\$423,960 - FY16/17) Provide library service at Henderson Library for 56 hours over 7 days per week. (\$965,478 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 2,723,543	In progress	Green	Library visits have decreased by three per cent compared to the same quarter last year. This is on par with the regional trend. A factor influencing the decrease includes issues with Te Atatu Peninsula's door count technology and possibly its arrangement of hours which exclude a late night.		Library visits in Henderson-Massey have decreased by 8% compared to the same quarter last year. Regional trends are a decrease of 3%.
744	CS: Lib & Info	Celebrating cultural diversity - Henderson-Massey	Celebrate cultural diversity with displays and event including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, NZ Music Month, Pasifika, PRIDE, Samoan Language Week, Cook Islands Language Week, Tonga Language Week, Tuvalu Language Week, Fiji Language Week, Niue Language Week, Tokelau Language Week, Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter we celebrated Diwali with events at all four libraries. 2,109 people participated in a range of events including Diwali, the Fiji, Tokelau, Niue and Tuvalu language weeks, and Mental Health Awareness week. The Massey Library joined in the Westgate Santa Parade, the Te Atatu Library the Peninsula parade and the Henderson library had a well attended stall at the Henderson Christmas Festival.		This quarter we celebrated Matariki and Pacific Language week at all four libraries. We celebrated with a combination of displays and events for adults and children.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
743	CS: Lib & Info	Celebrating local places and people - Henderson-Massey	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month and Heritage Festival The regionally supported West Auckland Research Centre celebrates the local area and history with exhibitions, oral histories and events. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	West Auckland Research Centre's exhibition on Crown Lynn has been popular, receiving many compliments and prompting reminiscing conversations amongst previous Crown Lynn employees.		This quarter we celebrated Family History Month at Massey, Family Fun Day at Te Atatu, Matariki at Ranui, and Pacific Language week, Comic Book month and Maori Language week at Henderson.
742	CS: Lib & Info	Digital literacy support - Henderson-Massey	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. Computer classes, promoting Teen E reading room and online e resources. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter there were 134,872 Wi-Fi and PC sessions. This is an increase/ of 13 per cent compared to the same quarter last year. 62 people utilised the Book a Librarian service		This quarter there were 149,968 Wi-Fi and PC sessions in the Henderson-Massey Local Board area libraries. This is an increase of 30 per cent compared to the last quarter, and higher than the regional increase for Q1 of 24 per cent.
735	CS: Lib & Info	Information and lending services - Henderson-Massey	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The number of library items borrowed from the libraries in the board decreased by six per cent compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent of items borrowed regionally. Ranui and Te Atatu Peninsula Library were closed three days between Christmas and New Years. This would have contributed to the decrease in items borrowed compared to last year when these libraries were open.		The number of items borrowed decreased by 5% compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level. This is in line with trends regionally, where the number of eBook and eMagazine issues continue to increase and now make up 9% of items borrowed regionally.
741	CS: Lib & Info	Learning and Literacy programming - Henderson-Massey	Provide learning programmes and events throughout the year including: computer classes, drivers licence classes, CV classes, Read Aloud ESOL groups, makerspace, Children's Book Awards, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, NZ Sign Language Week. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The learning programme at Waitakere Gardens offered by Henderson Library staff enjoys good attendance with consistent feedback about it's value. Both Henderson and Massey libraries have excellent attendance at their regular ESOL classes. Te Atatu's connection with St Margaret's has gone from strength to strength with a Mandarin storytime visit to the library by residents.		This quarter we continued focussing on upskilling staff in digital skills. We support customers learning with Book a Librarian service which had 46 bookings, and included many CV sessions. We also delivered classes on Chinese computer classes, Adult Learners Week and web printing.
736	CS: Lib & Info	Preschool programming - Henderson-Massey	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime and Storytime. Outreach visits to preschools and kindergartens. Pop up Library events at family community events. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	We have delivered 86 programmes to 3275 participants. Rhymetime continues to be popular at the Te Atatu Peninsula and Massey Libraries. This is a 30 minute session that includes music and rhymes for pre-schoolers aged between 18 months to 3 years.		Demand for preschool programming remains high. We have delivered 130 programmes to 5,839 number of participants across the four libraries.
739	CS: Lib & Info	School engagement and Afterschool programming - Henderson-Massey	Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours, e.g. Makerspace and ThinkLab, Tuvalu homework group support. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Outreach. Roadshows to school classes and assemblies promoting library membership and Dare to Explore resulted in high numbers of children visiting the libraries and joining DARE, in Henderson -Massey. The junior classes at Henderson High visited Henderson Library for orientations. Ranui's afterschool programmes attracted 335 children, with daily activities increasing attendance.		This quarter regular schools in Henderson-Massey were visited, resulting in many class visits to the library's in the area. Afterschool programming and events continue to be successfully attended..
737	CS: Lib & Info	School holiday programming - Henderson-Massey	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	A programme of events was run in all four libraries for the October school holidays with 374 participants. The theme was Steam and Steel. A range of educational and interactive activities was held at all the Henderson-Massey's four libraries.		A successful programme of events was run in all four libraries for the July school holidays. 54 school holiday events attended by 2,252 children were held in Henderson-Massey's four libraries. Planning and the start of delivery began for the September/October. holidays.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
738	CS: Lib & Info	Summer reading programme	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Delivery of the Kia Maia te Whai/Dare to Explore programme commenced in December with 825 enrolments for the Henderson - Massey libraries. 434 children participated in Dare to Explore events. Kia Maia te Whai/Dare to Explore offers children challenges in both English and Te Reo which focus on building literacy, numeracy and cognitive interaction.		Planning began for delivery in Q2 and Q3 (December/January)
740	CS: Lib & Info	Supporting customer and community connection - Henderson-Massey	Provide programmes that facilitate customer connection with the library and community including themed clubs and special events Regular Pop up activities, e.g. Night markets and Tui Glen. Outreach to Caravan Park. Adult storytimes for special needs adults. Job seeker support. Housebound services for customers with access issues. Provide community space for hire and community use at Rānui, Henderson, and Massey libraries. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	We continue to deliver quality programming to support customer and community engagement. Highlights this quarter included: an adult Christmas storytime at Ranui Library, an "End of year" movie and morning tea for local rough sleepers at Henderson Library, students from St Paul's kapahaka group performed to library customers at Massey. Ranui staff were out in force at Pacific in the Park. Te Atatu Peninsula Library's new Saturday morning JP service was utilised by 29 customers in December.		We continue to deliver quality programming to support customer and community engagement. Highlights this quarter included: Conversational English at Henderson and Massey Libraries, SKIP and HIPPY programmes at Ranui Library and a new book club at Te Atatu Library. The Glen Eden meeting room and John Lawson at Massey Library are now live on the online booking system.
<b>Local Parks</b>											
3783	CF: Project Delivery	Corban Reserve dog agility course improvements	Delivery of perimeter fencing around the dog agility course, a plastic bag holder/dispenser for the convenience of dog owners picking up after their dogs (public provide bags) and new signage (stencil style) on the main driveway entrance off Henderson Valley Road.	Q3; Q4	LDI: Capex	\$ 19,581	Approved	Green	Description of work: Corban Reserve – Dog Agility Course Improvements Current Status: Confirmation of the scope of works is under completion Next Steps: Assign a Project Manager for delivery stage, commencing February Issues/Risks: None	No	Description of works: The project scope is being reviewed. Next steps: Planning phase Issues: Nil
3739	CF: Project Delivery	Royal Reserve Development GD	New park development to provide recreational and play facilities for both adults youth and children. Part of project is to provide car parking so the 4x sports fields at this park can be fully activated -	Q1; Q2; Q3; Q4	Growth	\$ 1,800,000	In progress	Green	Description of works: Upgrade of park with playground, footpaths, fitness equipment and additional parking. Current Status: Physical works tender has closed and undertaking final clarifications with physical works contractor. Next Steps: Award physical works contract. Risks / Issues: Nil	No	Description of the work: upgrade of park with playground, footpaths, fitness equipment and additional parking Current status: physical works tender has closed and undertaking final clarifications with physical works contractor. Next steps: award physical works contract. Issues: none
3364	CF: Project Delivery	Te Atatu South Park/Neville Power Memorial Park New Perimeter Path and Fitness Stations GD	Provide new perimeter walkway to link existing walkways and provide new fitness equipment at side of path as part of Network Plan	Q1; Q2; Q3; Q4	Growth	\$ 100,000	In progress	Green	Description of works: Construction of perimeter path through park along with installation of new fitness circuit equipment. Current Status: Request For Quote to selected suppliers of physical works. Next Steps: Award Physical Works contract. Risks / Issues: Ground conditions, base conditions.	No	Description of the work: te atatu south park/ neville power memorial park - construction of perimeter path through park along with installation of new fitness circuit equipment Current status: request for quotation to selected suppliers of physical works Next steps: award physical works contract Issues: ground conditions, base conditions
493	CS: PSR: Local Parks	Programmes and event - local parks - Henderson-Massey	Programme of events attached	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	Approved	Green		No	Programme on track
496	CS: PSR: Local Parks	Te Whau Pathway planning and design	Construction of an 13km shared walkway	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	Approved	Green	Interpretation planning and consultation with Mana Whenua underway. Draft material to be presented to the local board in early 2017 for approval. Balance of funds going towards ecological restoration of McLeod Park in 2017.	No	Programme on track
495	CS: PSR: Local Parks	Volunteers-Local Parks	Pest control, planting and restoration involving volunteers. Programme attached.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 38,000	Approved	Green	Te Atatu Peninsula Park Community Nursery is now running well and has a small community garden operating as well. For Taipari Strand, Manutewhau Reserve and fernbird habitat planting sites at Harbourview-Orangihina Reserve work is being undertaken to prepare sites for volunteer planting in Autumn/winter period.	No	Programme on track
2926	CS: PSR: Local Parks	Henderson -Massey General Park Restoration SH16/20	Contribution to Royal Reserve development and network plan.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,760,742	In progress	Green	This is LTP funding for the project which is reported on by Community Facilities.	No	Royal Reserve development - \$1,671,200 at procurement stage and on track for completion by end of FY17. Network plan development projects - \$100,000 to be workshopped with the board in November

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
<b>Sports Parks</b>											
3365	CF: Project Delivery	Massey Domain SID	Massey Domain No 1 Hybrid turf grass and toilets.	Q1; Q2; Q3; Q4	Growth	\$ 1,450,000	In progress	Green	Description of works: Artificial turf. Current Status: Design & build contract has been awarded. Next Steps: Contract documents. Risks/ Issues: Nil	No	Description of the work: artificial turf at massey domain Current status: tendering underway Next steps: award Issues: none
3366	CF: Project Delivery	Moire Park SID	New lights	Q2	Growth	\$ 120,000	In progress	Green	Description of works: Construction of training lights to the Auckland Council Lighting Standard (100lux) 3, 4 and 6 & sand carpets on 3, 4 and 6 fields at Moire park. Current status: Execution and delivery. Next steps: Engage design consultant in February 2017 Risks/ Issues: Nil	No	Description of the work: construction of training lights to the auckland council lighting standard (100lux) 3, 4 and 6 and sand carpets on 3, 4 and 6 fields at Moire park Current status: execution and delivery Next steps: engage design consultant in february 2017 Issues: none
<b>Leisure</b>											
3604	CS: PSR: Leisure	Massey Leisure Centre and Library - workstream project for vacant library space	Leisure Project to gather expressions of interest for the vacant library space once a report has been provided from Policy	Not scheduled	Currently unfunded	\$ -	On Hold	Green	Project currently unfunded  Leisure is to undertake an EOI process in Q3 to establish who might be interested in using vacated library space with findings to be presented back to the Local Board for consideration.	No	Project unfunded. The project will be placed on hold for two years and will resume in co-ordination with the capital budget timeframes in 2016-17. Local Board agrees to the northern wing of the Massey Leisure Centre being used primarily as an active recreation and youth centre, with provision for a cafe accessible to all age groups, as a consequence of opening the new library in Westgate.
2752	CS: PSR: Leisure	Westwave Pool & Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	Westwave Pool & Leisure Centre - KPI programming targets are on track to meet the Local Board objectives for the second quarter. Facility utilisation has increased by a further 9% on last year with monthly visitation consistently exceeding 100,000 visits this is mainly driven through increased aquatic, learn to swim and fitness centre visits. Learn to Swim has seen growth that has achieved record numbers in programme and is anticipating over 2,750 registrations for term 1, 2017. The recreation centre is showing positive signs of growth in visitation also. On-going engagement with local health promoting agencies generating greater awareness of programmes and inclusion within West Wave through collaborative workshops and facility usage. Second quarter Diabetes NZ provided education and conducted free testing onsite. Ongoing maintenance occurring to ensure service delivery to community meets their needs. Planning for the retiling of the learn to swim pool has been progressed. Physical works undertaken in December 2016 and January 2017.	No	Westwave Pool & Leisure Centre - KPI programming targets are on track to meet the Local Board objectives for the first quarter. Facility utilisation has increased by 22% on last year, mainly driven through increased aquatic and fitness centre visits. Increased programme range for babies and elderly were undertaken in first quarter. On-going engagement with local health promoting agencies generating greater awareness of programmes and inclusion within West Wave through collaborative workshops and facility usage. First quarter focus was the relationship development with Neuropathic support and provided programming to 25 people with neuropathic needs.
2727	CS: PSR: Leisure	YMCA operators of Massey Leisure Centre	Management Agreement ACPN_14833 - Supplier will provide a comprehensive range of programmes to meet the Council/LB objectives that reflect the local community demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Massey Leisure Centre's Business Plan – KPI programming targets are on track to meet the Local Board objectives for Q2.	No	Massey Leisure Centre's Business Plan – KPI programming targets are on track to meet the Local Board objectives for the first quarter. The Halberg Trust completed training with 8 Centre staff to be able to adapt sports to needs. This in the future will allow the Centre to increase sports development across the wider community and specialise for Physically Disabled Children
<b>Sport and Recreation</b>											
494	CS: PSR: Sport & Rec	Sport & Recreation investigations Dance and Badminton (HM)	Supporting the completion of needs assessments for dance and badminton facilities to ensure robust decisions are made about future investment.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 7,000	Approved	Green	Scope of needs assessment confirmed and investigations commenced in December 2016.	No	Agreement with Sport Waitakere signed. Delivery to commence 2nd quarter.
2833	CS: PSR: Sport & Rec	Sport and Recreation investigations Equestrian	Supporting ongoing investigation into provision for equestrian activities.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 2,000	Completed	Green	Complete; planning advice obtained for Henderson Riding for Disabled Association	No	Project awaiting confirmation
2588	CS: PSR: Sport & Rec	Sport and Recreation investigations Waitemata Rugby Football Club (HM)	Investigate, through needs assessment and feasibility study, potential to develop multi-sport facilities on Waitemata Rugby Football Club grounds in Henderson	Not scheduled	LDI: Opex	\$ 40,000	Approved	Green	Scope of needs assessment still to be confirmed in consultation with key stakeholders.	No	Funding agreement signed. Scope of assessment drafted
2586	CS: PSR: Sport & Rec	Sport and Recreation participation (HM)	Sport and recreation participation initiatives designed to get more residents active in Henderson-Massey. Delivered via Sport Waitakere Community Recreation Broker.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 40,000	Approved	Green		No	Awaiting signing of agreement

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2589	CS: PSR: Sport & Rec	Facility Partnership 2013 Waitakere Regional Hockey Turf Trust	Facility Partnership grants totalling \$217,000 to Waitakere Regional Hockey Turf Trust towards completion of toilet & changing facilities for hockey turf at Henderson High School.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Deferred	Amber	Recipient has not demonstrated a capability to plan, fundraise and implement the project. Recipient is undertaking a review of its governance and operating structures with a view to rebuilding its capability.  Staff to attend next scheduled trust meeting 24 January 2017	No	Trustee changes occurring.
2587	CS: PSR: Sport & Rec	Facility Partnership 2014 Cycle Hub Te Rangi Hiroa (HM)	Facility Partnership project to develop a BMX focussed cycle hub facility at Te Rangi Hiroa Birdwood Reserve. \$175,000 grant to Waitakere City BMX Club and NZ Freestyle BMX Club.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Out-field and pump track works ongoing in accordance with programme	No	Project resuming after winter. Track completed, pump track and out-field to be completed.
<b>Development Projects</b>											
3975	CF: Project Delivery	Massey Leisure Centre - Futsal Court Fence Height Extension	Massey Leisure Centre - Futsal Court Fence Height Extension	Q3; Q4	LDI: Capex	\$ 10,569	Approved	Green	Current Status: The project scoping is being written due completion in January Next Steps: Assigning a Project Manager for delivery in February Issues/ Risks: Nil	No	Current Status: The project scoping is being written. Next Steps: Assigning a Project Manager. Issues/ Risks: Nil
3983	CF: Project Delivery	Te Atatu South Community Centre - Refurbish toilets, Main Hall incl Heating & Switchboard Upgrade	Te Atatu South Community Centre - Refurbish toilets, Main Hall incl Heating & Switchboard Upgrade	Q1; Q2; Q3; Q4	LDI: Capex	\$ 47,619	In progress	Green	Description of the work: investigation and design of the main hall and toilets at the Te Atatu south community centre Current status: two concepts and cost estimates have been received. Next steps: both options to be taken to local board workshop in early February for decision. Detailed design can progress for 80% of the work in the meantime. Issues: possible risk regarding timeframe delivery. If there is support to proceed in early February then physical works has a high chance of being completed by end of financial year 2017.	No	Description of the work: investigation and design of the main hall and toilets at the te atatu south community centre Current status: two concepts and cost estimates have been received. Next steps: both options to be taken to local board workshop in early february for decision. Detailed design can progress for 80% of the work in the meantime. Issues: possible risk regarding timeframe delivery. If there is support to proceed in early feb then physical works has a high chance of being completed by end of financial year 2017.
3981	CF: Project Delivery	Te Atatu Peninsula CC Redevelopment	Te Atatu Peninsula CC Redevelopment	Not scheduled	ABS: Capex	\$ -	Completed	Green	Description of Work: Redevelopment of the existing Te Atatu Library and Community Centre Current Status: Defects liability period running from June 2016 to June 2017. Next Steps: Continue to assess any defects as they occur Issues/Risks: Nil	No	Description of the work: redevelopment of the existing te atatu library and community centre Current status: defects liability period running from June 2016 to June 2017 Next steps: continue to assess any defects as they occur Issues: none
3985	CF: Project Delivery	Tui Glen Reserve Amenity Lighting Plan	Tui Glen Reserve Amenity Lighting Plan	Not scheduled	ABS: Capex	\$ 5,787	Completed	Green	Description of works: Amenity lighting review/plan. Physical works completed in Financial Year 2015/2016. Current Status: Handover and Closure Next Steps: None Risks / Issues: Nil	No	Description of the work:tui glen reserve, falls park, cranwell park and cycleway - amenity lighting review/plan. Physical works completed in financial year 2015/2016 Current status: handover and closure Next Steps: none Issues: none
3989	CF: Project Delivery	YFTRH - HM - Te Rangi Hiroa Reserve Youth Facility	YFTRH - HM - Te Rangi Hiroa Reserve Youth Facility	Q1; Q2; Q3; Q4	ABS: Capex	\$ 270,524	In progress	Green	Description of works: Development of old wood yard site with youth facility. Current Status: Physical works have been completed. Code Compliance Certificate has been issued and Practical Completion was certified on 29 September 2016. Next Steps: Attend to defects identified at practical completion. Investigate and source budget for post-contract works. Issues: Resourcing and budget.	No	Description of works: Development of old wood yard site with youth facility.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4369	CF: Project Delivery	Ken Maunder & Te Atatu Peninsula Park - Turf Reinstatement	To reinstate sports fields with the appropriate turf species, to allow the cricket season to start on time. To install sand based turf on the sand carpeted fields. To install soil based turf on the soil fields. Ensure that all turfing is completed as per the natural design specs.	Q2; Q3; Q4	Growth	\$ 50,000	In progress	Green	Description of works: Turf reinstatement in preparation for cricket season  Current status: Execution & delivery  Next steps: Complete Physical works  Issues: Nil  Description of works: Turf reinstatement in preparation for cricket season. Current status: Execution and delivery. Next steps: Complete physical works . Risks/ Issues: Nil	No	Description of works: Turf reinstatement in preparation for cricket season.
1937	CF: Project Delivery	Westgate Multipurpose Facility and Town Square	New Library (Library and Community Facilities, CAB, Public Toilets, Public Arts - Children' Multipurpose area) and Town Square (Soft and Hard landscaping and traffic shared space)	Q1; Q2; Q3; Q4	ABS: Capex	\$ 2,400,995	In progress	Amber	There is an issue with the extent of carpark and compliance with resource consent provision of 50 spaces. This will require approval from NZRPG in writing. Further delays implementing Plan B due to inconclusive negotiations with NZRPG to secure easement for fire exit (emergency exit that leads to outside of building) and also another easement for Transformer and cables (Vector).  Description of work: Design and construction of New Library, Community Centre and Town Square. Current Status: Town Square: Opened to public on 1 October 2015. Multi-purpose Facility: Physical works contract was awarded. Next Steps: Town Square: Minor defects and defects period. Multi-purpose Facility: Commence works on site. Issues/Risks: Issue of extent of carpark and compliance with resource consent provision of 50 spaces.	No	Description of the work: design and construction of new library, community centre and town square Current status: opened to public on 1 October 2015. MPF: tender the works for construction Next steps: TS: Minor defects and defects period. MPF: RFT the works Issues: significant gap of tender prices and budget, negotiating with preferred tenderer to reduce the gap. in all events, additional funds are required to be able to deliver the project. currently applying to central risk fund for additional funds to cover budget shortfall. issue of extent of carpark and compliance with resource consent provision of 50 spaces.
<b>Community Facilities: Renewals</b>											
4402	CF: Project Delivery	Royal Reserve Carpark for Sports Field Use	Development of carpark to accommodate the sports field	Not scheduled	Growth	\$ 630,000	Approved	Green	Description of work: Development of carpark to accommodate the sports field. Current status: Concept stage. Next steps: Business Case. Issues/Risks: Nil	No	Description of work: Development of carpark to accommodate the sports field. Current status: Concept stage. Next steps: Business Case. Issues/Risks: Nil
3746	CF: Project Delivery	Te Atatu South Community Centre - Refurbish Toilets, Main Hall, Heating & Switchboard Upgrade including QS Detailed Design	Te Atatu South Community Centre - Refurbish toilets & main hall including heating and switchboard upgrade and detailed design and QS estimate.&nbsp;Note this item and item 3743 replace item 172.	Q1; Q2; Q3; Q4	ABS: Capex; LDI: Capex	\$ 118,021	In progress	Green	Description of works: Investigation and design of the main hall and toilets. Current Status: Two concepts and cost estimates have been received. Next Steps: Both options to be taken to local board workshop in early February for decision. Detailed design can progress for 80% of the work in the meantime. Risks / Issues: Possible risk regarding timeframe delivery. If there is support to proceed in early February then physical works has a high chance of being completed by end of FY17.	No	Description of the work: investigation and design of the main hall and toilets at the te atatu south community centre Current status: procuring professional services to undertake design and cost estimates. Next steps: finalise design contract and begin revision of initial concept design. Issues: none Description of works: investigation and design of the main hall and toilets at the te atatu south community centre Current status: two concepts and cost estimates have been received. Next steps: both options to be taken to local board workshop in early february for decision. Detailed design can progress for 80% of the work in the meantime. Issues: possible risk regarding timeframe delivery. If there is support to proceed in early feb then physical works has a high chance of being completed by end of financial year 2017.
3963	CF: Project Delivery	Armada Reserve retaining wall renewal	Armada Reserve retaining wall renewal	Q2; Q3; Q4	ABS: Capex	\$ -	Completed	Green	Description of works: Renewal of existing timber bridge abutment. Physical works completed in Financial Year 2015/2016. Current Status: Handover and closure Next Steps: None Risks / Issues: Nil	No	Description of the work: renewal of existing timber bridge abutment Physical works completed in financial year 2015/2016 Current status: handover and closure Next steps: none Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3964	CF: Project Delivery	Awaroa Park Playground renewal	Awaroa Park Playground renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 21,100	Completed	Green	Description of works: Renewal/upgrade of the existing playground. Footprint size remaining but play items being replaced. Current Status: Project Complete. Next Steps: Risks / Issues: Nil	No	Description of the work: renewal/ upgrade of the existing playground. Footprint size remaining but play items being replaced. Current status: project complete Next steps: Risks/ Issues: Nil
3965	CF: Project Delivery	Claverdon Park Retaining wall renewal	Claverdon Park Retaining wall renewal	Q2; Q3; Q4	ABS: Capex	\$ 52,702	Completed	Green	Description of works: Replacement of existing retaining walls with park. Current Status: Physical works complete - Practical completion issued 25 November 2016 Next Steps: None Risks / Issues: Nil	No	Description of works: Replacement of existing retaining walls with park. Current status: Physical works complete, practical completion issued 25 November 2016. Next steps: Nil Risks/ Issues: Nil
3294	CF: Project Delivery	Coletta Esplanade Bridge Renewals. Existing Renewals Project	Coletta Esplanade Bridge Renewal. Existing Renewals Project	Not scheduled	ABS: Capex	\$ 2,500	Approved	Green	Current status: Work being scoped. Next steps: Assign a Project Manager for delivery. Risks/ Issues: Nil	No	Current status: work being scoped. Next steps: assign a project manager for delivery. Issues: none
3966	CF: Project Delivery	Coletta Esplanade Retaining wall renewal	Coletta Esplanade Retaining wall renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 2,100	Completed	Green	Description of works: Renew retaining wall. Works to be completed by Auckland Transport during their upgrade of the cycleway. Current Status: Project complete Next Steps: Nil	No	Description of the work: renew retaining wall Works to be completed by auckland transport during their upgrade of the cycleway Current status: project complete Next steps: none Issues: works on auckland transport cycleway. Watercare sewer underneath proposed retaining
3295	CF: Project Delivery	Elvira Walk Amenity light renewal. Existing Renewals Project	Elvira Walk Lighting Renewal. Existing Renewals Project	Q1; Q2; Q3	ABS: Capex	\$ 90,000	In progress	Green	Description of works: Improvement of lighting with park, new pole lights to illuminate more than existing and professional services completed in 2015/2016. Physical works are to be completed in the current financial year. Current Status: Physical works. Next Steps: Complete physical works. Risks / Issues: Lead time on lights and poles.	No	Description of the work: elvira walk improvement of lighting with park. New pole lights to illuminate more than existing, professional services completed in financial year 2015/2016 physical works are to be completed in the current financial year Current status: award physical works contract Next steps: physical works Issues: lead time on lights and poles, budget
3296	CF: Project Delivery	Emerald Valley Park footpath renewal	Emerald Valley Park Path Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 15,750	In progress	Green	Description of works: Renewal of paths between Sherpa Place and playground. Replacement of gravel pathway with concrete (north side of park) and renewal of gravel pathway (south side of park). Current Status: Request for quotation Next Steps: Award contract Risks/ Issues: Nil	No	Description of the work: emerald valley park renewal of paths between sherpa place and playground. Replacement of gravel pathway with concrete (north side of park) and renewal of gravel pathway (south side of park) Current status: request for quotation Next steps: award contract Issues: ground conditions, drainage
3967	CF: Project Delivery	Falls Park Renew amenity lighting	Falls Park Renew amenity lighting	Q2; Q3	ABS: Capex	\$ -	Completed	Green	Description of works: Replace existing bollard lights with fewer new pole lights Physical works completed in Financial Year 2015/2016. Current Status: Completion and handover Next Steps: None Risks / Issues: Nil	No	Description of the work: replace existing bollard lights with fewer new pole lights Physical works completed in financial year 2015/2016 Current status: completion and handover Next Steps: none Issues: none
3297	CF: Project Delivery	Fred Taylor Park Sports field renewal	Fred Taylor Park Sports Field Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 205,000	In progress	Green	Description of works: Renewal of sand carpet with new drainage, irrigation, sand base layer and turf (grass). Professional Services to be undertaken in 2016/ 2017 and physical works in 2017/2018. Current Status: Procuring Professional Services. Next Steps: Award professional services. Risks / Issues: Contaminated land.	No	Description of the work: fred taylor park - renewal of sand carpet with new drainage, irrigation, sand base layer and turf (grass). Professional services financial year 2016/ 2017 and physical works financial year 2017/2018 Current status: procuring professional services Next steps: award professional services Issues: contaminated land
3298	CF: Project Delivery	Gloria Park goal post renewal	Gloria Park Goalpost Renewal	Q1; Q2; Q3	ABS: Capex	\$ 15,000	In progress	Green	Description of works: Renew/ replace rugby goal posts at Gloria Park Field No. 2 Current Status: Preparation of Request for Quotation from selected suppliers. Next Steps: Request for Quotation from selected suppliers. Risks / Issues: Fabrication delays	No	Description of the work: gloria park - renew/replace rugby goal posts at gloria park field No.two Current status: preparation of request for quotation from selected suppliers Next steps: request for quotation from selected suppliers Issues: fabrication delays
4326	CF: Project Delivery	Harbourview-Orangihina Walkway Bridge Repair	H & S Reactive Renewals- Harbourview-Orangihina Walkway Bridge Repair- Total cost is under investigation	Not scheduled	ABS: Capex	\$ 2,000	In progress	Green	Description of the work: Walkway Bridge Repair . Current status: Investigation in Progress. Next steps: Procurement of Professional Services. Risks/ Issues: Nil	No	Description of the work: walkway bridge repair Current status: investigation in progress Next steps: procurement of professional services Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3968	CF: Project Delivery	Helena Park Renew footpath	Helena Park Renew footpath	Q1	ABS: Capex	\$ -	Completed	Green	Description of works: Replacement of existing concrete ramp path with new stairs Physical works completed during Financial year 2015/2016. Current Status: Handover and closure. Next Steps: None Risks / Issues: Nil	No	Description of the work: replacement of existing concrete ramp path with new stairs Physical works completed during financial year 2015/2016 Current status: handover and closure Next steps: none Issues: none
3299	CF: Project Delivery	Henderson Park car park renewal and Bollards Renewals	Henderson Park Car Park and Bollards Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 90,000	In progress	Green	Description of works: Renewal of carpark surface and bollards. Investigation and installation of footpath access into Henderson Park off Wilsher Crescent through car park. Current Status: Approval of design Next Steps: Preparation of tender documents. Risks / Issues: Budget, trees and unforeseen ground conditions.	No	Description of the work: henderson park - renewal of car park surface and bollards. Investigation and installation of footpath access into henderson park off wilsher crescent through car park Current status: approval of design Next steps: preparation of tender documents Issues: budget, trees, unforeseen ground conditions
3969	CF: Project Delivery	Henderson Park Foot Bridge	Henderson Park Foot Bridge	Q1	ABS: Capex	\$ -	Completed	Green	Description of works: Rock armouring to prevent further scour under bridge. Physical works completed during Financial Year 2015/2016. Current Status: Handover and closure Next Steps: None Issues/Risks: Nil	No	Description of the work: rock armouring to prevent further scour under bridge Physical works completed during financial year 2015/2016 Current status: handover and closure Next steps: none Issues: none
3300	CF: Project Delivery	Henderson Valley Green structure renewal	Henderson Valley Green Bridge Renewal	Q3	ABS: Capex	\$ 26,500	Approved	Green	Description of works: Green structure renewal. Current Status: Reviewing scope and plan site visit and inspection. Next Steps: Planning phase. Issues/Risks: Nil	No	Description of the work: green structure renewal. Current status: Reviewing scope and plan site visit and inspection Next steps: to planning. Issues: none
3301	CF: Project Delivery	Henderson-Massey Amenity light renewal FY17	Cellarmans Corner, Coroglen Reserve, Kaumatua Reserve, Lloyd Morgan Lions Club Park, Paremuka Lakeside Lighting Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 107,800	In progress	Green	Description of works: Investigate, renew/replace or improve existing lights within selected parks. Lloyd Morgan Lions Club and Kaumatua Reserve will require professional services. Current Status: Request for proposal for light design, Next Steps: Award light design professional services contract . Risks / Issues: Luminaire, control box and light pole fabrication delays.	No	Description of the work: Cellarmans Corner, Coroglen Reserve, Kaumatua Reserve, Lloyd Morgan Lions Club Park and Paremuka Lakeside - investigate, renew/replace or improve existing lights within selected parks. Lloyd Morgan Lions Club and Kaumatua Reserve will require professional services Current status: preparation of procurement plan Next steps: request for quotation for light renewals, request for proposal for light design Issues: luminaire, control box and light pole fabrication delays
3302	CF: Project Delivery	Henderson-Massey Building renewal FY17	Glendene Shops Public Toilet Renewals	Q4	ABS: Capex	\$ 14,438	Approved	Green	Description of work: Building renewal, Moire Park ,toilet changing rooms. Current Status: Reviewing scope and planning for site visit and physical inspection. Next Steps: Engage contractor. Issues/Risks: Nil	No	Description of the work: building renewal, moire park ,toilet changing rooms. Current status: reviewing scope and planning for site visit and physical inspection. Next steps: engage contractor Issues: none
3303	CF: Project Delivery	Henderson-Massey Building renewal FY17-18	Falls Park Shelter and Moire Park Toilet Renewals	Not scheduled	ABS: Capex	\$ 74,000	Approved	Green	Description of work: Building Renewal Current Status: Awaiting scope. Next Steps: Risks/ Issues:Nil	No	Description of the work: building renewal Current status: awaiting scope Next steps: Issues: none
3304	CF: Project Delivery	Henderson-Massey Car park renewal FY17	Taipari Strand Carpark Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 100,000	In progress	Green	Description of works: Renewal of car park surface and installation of new footpaths to improve accessibility around perimeter buildings. Local clubs have been consulted with for current concept. Current Status: Detailed design approval. Next Steps: Physical works tendering. Risks / Issues: Works near water course, trees, unforeseen ground conditions and heavy local interest.	No	Description of the work: awaroa reserve and ranui domain - renewal of car park, design during current financial year (2016/2017). Physical works in next (2017/2018) Current status: request for proposal for professional services Next steps: award professional services contract Issues: ground conditions, local club use
3305	CF: Project Delivery	Henderson-Massey Car park renewal FY17-18	Awaroa Park and Ranui Domain Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 176,000	In progress	Green	Description of works: Renewal of car park and design during current Financial Year 2016/2017. Physical works in next 2017/2018. Current Status: Request for Proposal for Professional Services. Next Steps: Award Professional Services contract. Risks / Issues: Ground conditions and local club use.	No	Description of the work: awaroa reserve and ranui domain - renewal of car park, design during current financial year (2016/2017). Physical works in next (2017/2018) Current status: request for proposal for professional services Next steps: award professional services contract Issues: ground conditions, local club use.



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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3306	CF: Project Delivery	Henderson-Massey Coastal structure renewal FY17-18	Harbourview/Orangihina, Kelvin Strand and Spinnaker Strand Wall Renewals	Q4	ABS: Capex	\$ 148,000	In progress	Green	Description of work: Coastal structure renewal. Current Status: Reviewing Scope and site visit and physical inspection required. Next Steps: Planning, engage consultant and contractors for Request For Quote. Issues/Risks: Nil	No	Description of the work: coastal structure renewal Current status: reviewing scope and site visit and physical inspection required. Next steps: planning, engage consultant and contractors for request for quotation Issues: none
3307	CF: Project Delivery	Henderson-Massey Fence renewal FY17	Bosun Walk Fence Renewal	Not scheduled	ABS: Capex	\$ 2,700	Approved	Green	Description of work: Fence renewal. Current Status: In concept stage. Next Steps: Issues/Risks: Nil	No	Description of the work: fence renewal Current status: in concept stage Next steps: Issues:
3308	CF: Project Delivery	Henderson-Massey Footpath renewal FY17	Flaunty Reserve, Harbourview/Orangihina Path RenewalsHarbourview-Orangihina and Manutewhau are in need of renewal. Manutewhau to continue to achieve a connection through Massey to Westgate, Harbourview-Orangihina as it is a very popular track that has heavy use	Q1; Q2; Q3; Q4	ABS: Capex	\$ 148,000	In progress	Green	Description of works: Renewal of existing gravel footpaths within parks. Current Status: Preparation of quotation documents for physical works. Next Steps: Request for Quotation to suppliers. Risks / Issues: Wet weather and heavy summertime public use.	No	Description of the work: manutewhau and harbourview-orangihina renewal of existing gravel footpaths within parks Current status: preparation of quotation documents for physical works Next steps: request for quotation to suppliers Issues: wet weather, heavy summertime public use
3309	CF: Project Delivery	Henderson-Massey Footpath renewal FY17-18	Cron Reserve, Hart Domain, Kaurilands Domain, Paremuka Esplanade, Paremuka Lakeside Path renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 196,500	In progress	Green	Description of works: Renewal of existing concrete and gravel footpaths. Scoping and design work only this financial year, Current Status: Confirm scope meets requirements with Parks. Next Steps: Bundle works into physical works contract. Risks / Issues: Drainage and possible resource consent requirements.	No	Description of the work: cron reserve, hart domain and paremuka lakeside renewal of existing concrete and gravel footpaths. Scoping and design work only this financial year, Current status: confirm scope meets requirements with parks Next steps: bundle works into physical works contract Issues: drainage, possible resource consent requirements
171	CF: Project Delivery	Henderson-Massey FY17 Arts Facility renewals	Corbans Estate Arts Centre - Exterior refurb to Villa/Garage buildings and Waitakere Arts Building.	Q2; Q3	ABS: Capex	\$ 69,300	Approved	Green	Description of works: The exterior refurbishment of the villa and garage buildings and Waitakere Arts buildings Current Status: Site inspections completed. The scope of the project has been reviewed with the Corbans Director and request for quotes sought from the Facility Maintenance contractor Next Steps: Select contractor and start physical works. Issues/Risks: The Arts building may be not completed as no physical works required during the March 17 to May 17 period due to events and activities. The Villa building may be done after this event period.	No	Description of the work: the exterior refurbishment of villa and garage buildings and waitakere arts buildings Current status: site inspections completed, to review scope with Corbans Director and engage FM contractor for request for quotation Next steps: select contractor and start physical works Issues: the arts building may be only completed as no physical works required during the March 2017 to May 2017 period due to events and activities. The villa building may be done after this event period.
169	CF: Project Delivery	Henderson-Massey FY17 Community Leases renewals	Coletta Esplanade Scout Hall - Driveway reinstatement.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 35,000	In progress	Green	Description of works: Renewal of driveway leading up to Scout Hall Current Status: Award contract Next Steps: Physical works to take place when hall is not in use. Risks/ Issues: Drainage problems.	No	Description of the work: coletta esplanade scout hall - renewal of driveway leading up to scout hall Current status: award contract Next steps: physical works - to take place when hall is not in use Issues: drainage problems
170	CF: Project Delivery	Henderson-Massey FY17 Henderson Bowling Club renewals	Henderson Bowling Club - renew roof	Q4	ABS: Capex	\$ 179,827	Approved	Green	Description of works: Renew roof Current Status: Review Business Case, planning and site visit required for inspection. Next Steps: Engage consultants and contractors. Risks/ Issues: Nil	No	Description of the work: renew roof Current status: review building consent and planning and site visit required for inspection Next steps: engage consultants and contractors Issues: none
3743	CF: Project Delivery	Henderson-Massey FY17 Kelston Community Centre renewal	Kelston Community Centre - replace main hall entrance doors Note this item and item 3746 replace item 172.	Q3	ABS: Capex	\$ 9,900	In progress	Green	Description of works: Repair doors in order to increase security. Current status: Visited site. Noticed that doors are warn and security locking system installed incorrectly. Next step: Visit site with contractor/s to provide quotation. Risks/ Issues: Nil	No	Description of the work: repair doors in order to increase security. Current status: visited site. noticed that doors are worn and security locking system installed incorrectly. Next step: visit site with contractor/s to provide quotation. Issues: none
174	CF: Project Delivery	Henderson-Massey FY17 Pools & Leisure renewals	Massey Leisure Centre - Floor refurbishment also Roof/Wall Upgrade.	Q2; Q3	ABS: Capex	\$ 71,429	In progress	Green	Description of works: 1.Upgrade stadium floor surface; re-sand, poly and re-mark timber sports floor. 2. Strip/ brace failed wall and rebuild to code. Alter roof area to disperse water more efficiently. Current Status: Final payment is yet to be paid. Issues/Risks: Nil	No	Description of the work: 1.upgrade stadium floor surface; re-sand, poly and re-mark timber sports floor. 2. strip/ brace failed wall and rebuild to code. Alter roof area to disperse water more efficiently. Current status: contract has been awarded to Downer. Physical works would commence on 12 December 2016. Next steps: start works on 12 December 2016 Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3310	CF: Project Delivery	Henderson-Massey Goal post renewal FY17	Royal Reserve Goalpost Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 10,000	In progress	Green	Description of works: Renewal/replace existing goal posts at 3 football field Te Atatu Peninsula park. Current Status: Preparation of Request for Quotation to suppliers. Next Steps: Request for Quotation to suppliers Risks / Issues: Fabrication delays.	No	Description of the work: te atatu peninsula park - renewal/replace existing goal posts at 3 football field te atatu peninsula park Current status: preparation of request for quotation to suppliers Next steps: request for quotation to suppliers Issues: fabrication delays.
3311	CF: Project Delivery	Henderson-Massey Half court renewal FY17	Dalmatia Green and Jack Pringle Sports Park Court Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 7,000	In progress	Green	Description of works: Renewal/replace existing backboard, hoop and line marking at Dalmatia Green. Install new poles, hoop and back board for additional half court at Jack Pringle Sports Park . Current Status: Preparation of scope plan. Next Steps: Request for Quotation to suppliers Risks / Issues: Fabrication delays.	No	Description of the work: dalmatia green, jack pringle sports park renewal/replace existing backboard, hoop and line marking at dalmatia green. Install new poles, hoop and back board for additional half court at jack pringle sports park Current status: preparation of scope plan Next steps: request for quotation to suppliers Issues: fabrication delays
3970	CF: Project Delivery	Henderson-Massey Hockey Turf	Henderson-Massey Hockey Turf	Not scheduled	ABS: Capex	\$ -	In progress	Green	Description of works: Hockey Turf (West) Pavilion and Changing Rooms Current Status: Planning stage 2 - to build a Pavilion and Changing Rooms. Trust undergoing a review of governance & operational structure. Next Steps: Confirm governance & operational structure. Issues: Funding agreement in draft, project may be deferred	No	Description of the work: hockey turf (west) pavilion and changing rooms Current status: planning stage two - to build a pavilion and changing rooms. Trust undergoing a review of governance and operational structure -draft report delivered January 2016; reviewers now responding to trust feedback. Next steps: confirm governance and operational structure. Issues: funding agreement in draft, project will be deferred to financial year 2017
3312	CF: Project Delivery	Henderson-Massey Park furniture renewal FY17	Chapman Strand, Harvet Reserve, Wainamu Bay Reserve furniture renewals	Not scheduled	ABS: Capex	\$ 6,000	Approved	Green	Description of work: Park furniture renewal Current Status: To review scope of works Next Steps: To engage contractor Issues/Risks: None	No	Description of the work: park furniture renewal Current status: in concept stage Next steps: Issues:
3313	CF: Project Delivery	Henderson-Massey Park signage renewal FY17	Alan Reserve, Cranwell Esplanade, Cranwell Park, Emerald Valley Park, Ferngrove Park, Flaunty Reserve, Forest Hill Park, Fred Taylor Park, Gloria Park, Jack Colvin Park, Jack Pringle Sports Park, Kaumatua Reserve, Kingdale Reserve, Lloyd Morgan Lions Club Park, Moire Park, Murillo Reserve, Pahi Park, Ramlea Park, Realm Esplanade, Royal Reserve, Starling Park, Taipari Strand, Te Atatu South Park, West Harbour Reserve	Not scheduled	ABS: Capex	\$ 46,681	Approved	Green	Description of work: Park signage renewal Current Status: Confirming Scope of Works Next Steps: Assign a Project Manager Issues/Risks: None	No	Description of the work: park signage renewal Current status: in concept stage Next steps: Issues:
176	CF: Project Delivery	Henderson-Massey Parks - Coastal asset renewals	Harbourview/Orangihina, Kelvin Strand and Spinnaker Strand	Not scheduled	ABS: Capex	\$ 60,000	Approved	Green	Description of the work: coastal structure renewal. Current status: reviewing scope. Site visit and physical inspection required. Next steps: planning, engage consultant and contractors for request for quotation. Risks/ Issues: Nil	No	Description of the work: Current status: work being scoped. Next steps: assign a project manager for delivery. Issues: none
3314	CF: Project Delivery	Henderson-Massey Playground renewal FY17	Starling Park fitness station renewal	Q1; Q2	ABS: Capex	\$ 2,100	In progress	Green	Description of works: Renewal/ upgrade of the existing playground. Footprint size remaining but play items are being replaced. Current Status: Physical works is complete and new playground open. Next Steps: Monitoring of reinstatement of grass. Risks / Issues: Nil	No	Description of the work: renewal/ upgrade of the existing playground. footprint size remaining but play items are being replaced. Current status: physical works is complete and new playground open. Next steps: monitoring of reinstatement of grass. Issues: none
3315	CF: Project Delivery	Henderson-Massey Playground renewal FY17-18	Bridge Avenue, McClintock Reserve, Paremuka Lakeside playground renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 330,000	In progress	Green	Description of works: Renewal of playground assets. Current Status: Writing tender documents now that approval has been received for procurement approach. Next Steps: Tender projects for works. Risks / Issues: Nil	No	Description of the work: renewal of playground assets Current status: writing tender documents now that approval has been received for procurement approach, Next steps: tender projects for works. Issues:
3316	CF: Project Delivery	Henderson-Massey Renew park furniture	Lloyd Morgan Lions Club Park, Te Atatu Peninsula Park furniture renewals	Not scheduled	ABS: Capex	\$ 4,500	Approved	Green	Description of work: Park signage renewal Current Status: Confirming Scope of Works Next Steps: Assign a Project Manager Issues/Risks: None	No	Description of the work: renew park furniture Current status: in concept stage Next steps: Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3317	CF: Project Delivery	Henderson-Massey Structure renewal FY17-18	Coletta esplanade, Cranwell Park, Falls park, Henderson valley green, Jack Colvin Park, Jack Pringle Village Green, Paremuka Esplanade structure renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 120,000	In progress	Green	Description of the work: Review of structures that have had condition rating reduced, carry out design work as required to bring structures up to standard this financial year. Carry out physical works next financial year. Current status: procurement of professional services. Next steps: Engineering review of structures. Risks/ Issues: Works within sensitive ecological areas and highly publicly accessible structures.	No	Description of the work: coletta esplanade, cranwell park, falls park, henderson valley green, jack colvin park, jack pringle village green, paremuka esplanade review of structures that have had condition rating reduced, carry out design work as required to bring structures up to standard this financial year. Carry out physical works next financial year Current status: procurement of professional services Next steps: engineering review of structures Issues: works within sensitive ecological areas, highly publically accessible structures
3318	CF: Project Delivery	Henderson-Massey Wicket renewal FY17	Corban Reserve, Moire Park, Te Atatu Peninsula Park wicket renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 26,200	In progress	Green	Description of works: Renewal of artificial wickets: Corban Ave 1, Moire Park Kilikiti and Te Atatu Park 1A. Current Status: Procurement Planning. Next Steps: Request For Quote for works to selected suppliers. Risks / Issues: Ground condition and base conditions.	No	Description of the work: corban ave, moire park and te atatu park - renewal of artificial wickets - corban ave 1, moire park kilikiti and te atatu park 1A Current status: procurement planning Next steps: request for quotation for works to selected suppliers Issues: ground conditions, base conditions
3319	CF: Project Delivery	Hilda Griffin Reserve footpath renewal	Hilda Griffin Reserve footpath renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 16,000	In progress	Green	Description of works: Renewal and replacement of existing concrete footpath running between Louise Place, Mona Vale and Hobsonville Road. Current Status: Request for quotation. Next Steps: Award contract Risks / Issues: Large trees on site, unforeseen ground conditions.	No	Description of the work: hilda griffin reserve - renewal and replacement of existing concrete footpath running between louise place, mona vale and hobsonville road Current status: request for quotation Next Steps: award contract Issues: large trees on site, unforeseen ground conditions
3320	CF: Project Delivery	Kingdale Reserve Playground renewal	Kingdale Reserve playground renewal. Existing Renewals Project	Q1; Q2	ABS: Capex	\$ 115,000	In progress	Green	Description of works: Renewal/ upgrade of the existing playground. Footprint size remaining but play items being replaced. Current Status: Physical works are complete, apart from reinstatement. Next Steps: Continue with reinstatement. Risks / Issues: Nil	No	Description of the work: re-newal/upgrade of the existing playground. Footprint size remaining but play items being replaced. Current status: physical works are complete, apart from reinstatement. Next steps: continue with reinstatement. Issues: none
3321	CF: Project Delivery	Lloyd Morgan Lions Club Park Building renewal	Lloyd Morgan Lions Club Park toilet renewal. Existing Renewals Project	Q1; Q2; Q3	ABS: Capex	\$ 115,000	In progress	Green	Description of works: Demolition of existing toilet block and installation of new single pan accessible toilet block in safer location. Current Status: Toilet has been constructed and is ready waiting in the building yard. Building consent approval has just been received. Mural concept has also been approved. Next Steps: Confirm start date for physical works. Risks / Issues: Project will run over budget by approx \$30k.	No	Description of the work: demolition of existing toilet block and installation of new single pan accessible toilet block in safer location. Current status: toilet has been constructed and is ready waiting in the building yard. Building consent approval has just been received. Mural concept has also been approved. Next steps: confirm start date for physical works. Issues: project will run over budget by approx \$30k
3971	CF: Project Delivery	Marlene Glade Playground renewal	Marlene Glade Playground renewal	Q3	ABS: Capex	\$ 77,926	Completed	Green	Description of works: Renewal/upgrade of the existing playground. Footprint size remaining but play items being replaced. Current Status: Project Complete. Next Steps: Risks / Issues: Nil	No	Description of the work: re-newal/upgrade of the existing playground. Footprint size remaining but play items being replaced. Current status: project complete Next steps: Issues: none
3972	CF: Project Delivery	Massey Community House - Full interior refurbishment	Massey Community House - Full interior refurbishment	Q1	ABS: Capex	\$ 187,000	Completed	Green	Description of work: Full interior refurbishment Current Status: Major works complete. Next Steps: None Issues/Risks: Nil	No	Description of work: Full interior refurbishment Current Status: Major works complete. Next Steps: None Issues/Risks: Nil
3973	CF: Project Delivery	Massey Domain Toilet Block	Massey Domain Toilet Block	Q2; Q3; Q4	ABS: Capex	\$ 274,000	Completed	Green	Description of works: New 2-pan accessible toilet installation. Current Status: Project complete. Next Steps: Risks / Issues: Nil	No	Description of the work: new two-pan accessible toilet installation. Current status: project complete Next steps: Issues: none
3974	CF: Project Delivery	Massey Leisure Centre - ECC carpet replacement	Massey Leisure Centre - ECC carpet replacement	Q1	ABS: Capex	\$ 4,000	Completed	Green	Description of work: Carpet replacement. Current Status: Project complete. Next Steps: Issues/Risks: Nil	No	Description of the work: carpet replacement Current status: project complete Next steps: Issues: none
3976	CF: Project Delivery	Massey Leisure Centre New Futsal Court	Massey Leisure Centre New Futsal Court	Not scheduled	ABS: Capex	\$ 18,159	Completed	Green	Description of works: Design and construction of Futsal Court at Massey Leisure Centre Current Status: Practical Completion issued. Next Steps: Public opening was held Sunday 22 May 2016. Risks / Issues: Nil	No	Description of works: Design and construction of Futsal Court at Massey Leisure Centre Current Status: Practical Completion issued. Next Steps: Public opening was held Sunday 22 May 2016. Risks / Issues: Nil

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4372	CF: Project Delivery	McLaren Park & Henderson South Hub West - Grease Trap Upgrade	Health & Safety Critical Works	Q2	ABS: Capex	\$ 12,264	In progress	Green	Description of Works: Replace grease trap. Current Status: Contract is in place with Downer and purchase order has been created. Works is yet to be started. Next Step: Complete the project on time. Issues/Risks: Nil	No	Description of the work: replace grease trap Current status: contract is in place with Downer and purchase order has been created. Works is yet to be started Next step: complete the project on time Issues: none
3323	CF: Project Delivery	McLeod Park Sports field renewal	McLeod Park sports field renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 409,000	In progress	Green	Description of works: Renewal of 1 and 2 sand carpets, design and consent (professional services) this financial year only. Physical works in Financial Year 2017/2018. Current Status: Procuring professional services. Next Steps: Award professional services. Risks / Issues: Contaminated soil, unforeseen ground conditions.	No	Description of the work: mLeod park - renewal of 1 and 2 sand carpets, design and consent (professional services) this financial year only. Physical works in financial year 2017/2018 Current status: procuring professional services Next steps: award professional services Issues: contaminated soil, unforeseen ground conditions
3977	CF: Project Delivery	Moire Park Renew track	Moire Park Renew track	Q2; Q3; Q4	ABS: Capex	\$ -	Completed	Green	Description of works: Renewal of existing track with new stairs and improved surface  Physical works completed in Financial Year 2015/2016  Current Status: Handover and closure  Next Steps: Nil  Risks / Issues: N/A  Description of works: Renewal of existing track with new stairs and improved surface Physical works completed in Financial Year 2015/2016. Current Status: Handover and closure Next Steps: None Risks / Issues: Nil	No	Description of works: Renewal of existing track with new stairs and improved surface Physical works completed in Financial Year 2015/2016. Current Status: Handover and closure Next Steps: None Risks / Issues: Nil
3978	CF: Project Delivery	Moire Road Hall & Creche Upgrade Internal & External	Moire Road Hall & Creche (VINCE) Upgrade Internal & External	Q1	ABS: Capex	\$ 27,000	Completed	Green	Project completed.	No	Project Completed
3979	CF: Project Delivery	Ranui Community House - Interior Refurbishment	Ranui Community House - Interior Refurbishment	Q1	ABS: Capex	\$ -	Completed	Green	Project completed.	No	Ranui Community House - Interior Refurbishment
3980	CF: Project Delivery	Spinnaker Strand Rock Armouring - Construct rock armour walls and reconstruct the boardwalk	Spinnaker Strand Rock Armouring - Construct rock armour walls and reconstruct the boardwalk	Q1; Q2; Q3; Q4	ABS: Capex	\$ 11,436	In progress	Green	Budget-increase to complete physical works in FY17.  Description of works: Construction of a new coastal boardwalk and associated rock armouring to alleviate damage from storm events along the existing walkway. Current Status: Physical works completed October 2016. Next Steps: Defect liability period for 6 months till end of April 2017. Risks / Issues: Budget-increase to complete physical works in FY17.	No	Description of works: Construction of a new coastal boardwalk and associated rock armouring to alleviate damage from storm events along the existing walkway.
3324	CF: Project Delivery	Starling Park Playground renewal	Starling Park Playground renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 135,500	In progress	Green	Description of works: Renewal/ upgrade of the existing playground. Footprint size remaining but play items are being replaced. Current Status: Physical works is complete and new playground open. Next Steps: Monitoring of reinstatement of grass. Risks/ Issues: Nil	No	Description of the work: renewal/ upgrade of the existing playground. Footprint size remaining but play items are being replaced. Current status: physical works is complete and new playground open. Next steps: monitoring of reinstatement of grass. Issues: none
4371	CF: Project Delivery	Sturges West Community House - Electrical Fitting Upgrade	Health & Safety Critical Works	Not scheduled	ABS: Capex	\$ 18,191	In progress	Green	Description of works: Sturges West Community House – Electrical Fitting Upgrade Current Status: Project Complete. Next Steps: None Issues: None	No	Description of work: To replace the old burnt out light fittings

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3982	CF: Project Delivery	Te Atatu Peninsula Community Centre - Install door security system	Te Atatu Peninsula Community Centre - Install door security system	Q1	ABS: Capex	\$ 21,923	In progress	Green	Description of works: Te Atatu Peninsula Community Centre - Install Door Security System Current Status: Project Complete. Next Steps: None Issues: None	No	Description of the work: installation of door security system - new works Current status: work in progress Next steps: practical completion by 2/12/2016 Issues:none
3325	CF: Project Delivery	Te Atatu Peninsula Park Sports field renewal	Te Atatu Peninsula Park sports field renewal	Q1; Q2	ABS: Capex	\$ 410,000	In progress	Green	Description of Works: Te Atatu Peninsula Park No 5 & 6 sports field floodlighting renewal. Current status: In use with minor defects & reinstatement underway. Next steps: Complete reinstatement & handover documents. Risks/ Issues: Nil	No	Description of the work: te atatu peninsula park No 5 & 6 sports field floodlighting renewal Current status: in use with minor defects, reinstatement underway Next steps: complete reinstatement and handover documents Issues: none
3984	CF: Project Delivery	Te Atatu South Park Sports field renewal	Te Atatu South Park Sports field renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	Completed	Green	Description of works: Spring renovation - No 1 and 2 sport fields into sand fields with drainage, irrigation and sand carpet. Current Status: Complete. Next Steps: Risks/ Issues: Nil	No	Description of the work: spring renovation - No 1 and 2 sport fields into sand fields with drainage, irrigation and sand carpet Current status: complete Next steps: Issues: none
3326	CF: Project Delivery	Te Pai Park Netball Court renewal	Te Pai Park netball court renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,113,502	In progress	Green	Description of works: Construction of drainage, base, fencing and asphalt surface to renew existing. Surface will be temporarily line marked until summer 2017/2018 when it will be surfaced with acrylic playing surface . Current Status: Physical works Next Steps: Complete 1st separable portion of work - up to asphalt layer Risks / Issues: Unforeseen base conditions.	No	Description of the work: te pai park construction of drainage, base, fencing and asphalt surface to renew existing. Surface will be temporarily line marked until summer 2017/2018 when it will be surfaced with acrylic playing surface Current status: physical works Next steps: complete 1st separable portion of work - up to asphalt layer Issues: unforeseen base conditions
3986	CF: Project Delivery	West Harbour Esplanade Playground renewal	West Harbour Esplanade Playground renewal	Q1; Q2	ABS: Capex	\$ 40,016	In progress	Green	Description of works: Renewal/upgrade of the existing playground. Footprint size remaining but play items being replaced. Current Status: Physical works are complete. Next Steps: Monitor reinstatement Risks / Issues: Nil	No	Description of the work: renewal/ upgrade of the existing playground. Footprint size remaining but play items being replaced. Current status: physical works are complete. Next steps: monitor reinstatement. Issues: none
4370	CF: Project Delivery	West Wave Aquatic Centre - Emergency Lighting	Health & Safety Critical Works	Q2	ABS: Capex	\$ 19,023	Completed	Green	Project complete	No	Project complete
3987	CF: Project Delivery	West Wave Aquatic Centre - HVAC Heating Coils	West Wave Aquatic Centre - HVAC Heating Coils	Q2; Q3; Q4	ABS: Capex	\$ 51,125	In progress	Green	Description of Works: Replacing of HVAC heating coils. Current status: Work is in progress. 12 weeks lead time is required for manufacturing coils Next Steps: Install coils on time as planned. Issus/Risks: 12 weeks lead time is expected for manufacturing new coils.	No	Description of the work: replacing of HVAC heating coils. Current status: work is in progress. Twelve weeks lead time is required for manufacturing coils. Next Steps: install coils on time as planned. Issues: twelve weeks lead time is expected for manufacturing new coils.
3988	CF: Project Delivery	West Wave Aquatic Centre - Refurbishment	West Wave Aquatic Centre - Refurbishment	Q1; Q2; Q3; Q4	ABS: Capex	\$ 346,746	Completed	Green	Description of the works: Facility upgrade encompassing mostly deferred plant maintenance. Current status: Contracted works are complete and water features have been installed. Next steps: Deferred works have been noted and funding is being sought (Including: roof / wall cladding replacement; lighting upgrade; HVAC upgrade; LTS Pool re-tiling). PA System and Spectator Seating are being addressed as part of works relating to the World Masters Games. HVAC and BMS upgrades are being investigated by Community Facilities operations staff. Issues/Risks: Existing issues that were outside the scope of this project (HVAC; Lighting; BMS; PA System; Spectator Seating).	No	Description of the work: facility upgrade encompassing mostly deferred plant maintenance. Current status: contracted works are complete and water features have been installed. Next steps: deferred works have been noted and funding is being sought (Including: roof/ wall cladding replacement; lighting upgrade; HVAC upgrade and LTS Pool re-tiling). PA system and spectator seating are being addressed as part of works relating to the World Masters Games. HVAC and BMS upgrades are being investigated by community facilities operations staff. Issues: existing issues that were outside the scope of this project (HVAC; Lighting; BMS; PA System and Spectator Seating).

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
<b>Community Facilities: Operational Management and Maintenance</b>											
3806	CF: Operations	Henderson-Massey Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 742,686	Proposed	Green	Treescape continue to perform well with a quarterly average of 100% for quality. Spring works in the Arboriculture Contracts have focused on maintenance of street trees, including pruning away from powerlines and the aftercare maintenance of juvenile trees. A summer programme of park tree maintenance is also in place taking advantage of improved ground conditions that allow access that is not possible during winter. The spring windy season appears to be prolonged causing isolated instances of tree damage. The recent failure of a dead tree in a kindergarten and a large tree in Cornwall Park, both privately owned situations, has generated an increase in interest and requests for tree inspection or removal due to perceived danger.	No	Year to date KPI result on quality of work is 99.6% which demonstrates good performance. The first quarter has seen a focus on street tree maintenance due to seasonal conditions. Particular attention has been directed towards powerline clearance to meet legislative requirements. The contractors have also undertaken additional staff training over the period to meet Vectors requirements for working on trees in close proximity to their network. Park tree maintenance will increase over summer months when ground conditions improve. The winter replacement tree planting programme has been completed. Mulch generated from arboricultural works is delivered to Full Facility contract work sites for use in street and park garden maintenance assisting in reducing weeds and retaining moisture over summer.
3805	CF: Operations	Henderson-Massey Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 385,292	Proposed	Green	NZ Biosecurity Services continue to perform well with a quarterly average of 91% for quality. Spring works in the Ecological Restoration Contracts have focused on maintenance of planting areas, spring pest plant control and scheduled animal pest control works. The scheduled pest plant control is progressing in accordance with this year's program, and we are continuing to see reduction in pest plant species in the areas controlled. Bait take for animal pest works has been increasing overall, indicating usual seasonal fluctuations in rat and possum numbers. Wasp activity, which was very bad last year, is not yet significant; wasp call outs to date have typically been for spring bee swarms. In some parks natural regeneration of rare species has been found. Arising issues include weed and general waste dumping along boundaries with private properties and incursion into parks.	No	Year to date KPI result on quality of work is 93% which demonstrates good performance. The 2016/17 annual work programme has been prepared and physical work is underway. The early part of the quarter was focused on planting to assist site rehabilitation or infill planting to further help suppression of invading weeds and closure of bush canopies. Specific plant species are selected for their ability to colonise areas and for flower and fruiting attributes that helps to spread seed naturally and provide food source for nectar and fruit eating birds. The main public requests received over the quarter involve plant pest removal with complaints about animal pests having fallen with the reduced activity over winter.
3804	CF: Operations	Henderson-Massey Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 4,353,733	Proposed	Green	The spring sports season was challenging with very wet weather conditions and the grass growth slower than previous years, however cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. The annual bedding displays and plantings are in good health and will provide a vibrant display over the festive season. Mowing and edging proved to be challenging during October and November with extremely wet conditions experienced in council reserves. Conditions on some reserves were so wet that the edging teams could not carry out their normal maintenance schedules.	No	Year to date KPI result on quality of work is 98.9% which demonstrates good performance. The winter infill planting programme has been completed in both park and streetscape environments. Conditions have been very wet and at times warm which has been good for plant establishment. Conversely the wet has created difficult conditions for mowing with operators being careful to avoid soaked or water logged areas that would result in ground and turf damage. Contractors anticipate a spring growth flush shortly. Proactive playground work has been prioritised with cushion fall top ups. Further work continues into the next quarter. The winter sporting codes have concluded allowing the commencement of spring field renovations. These have processed well albeit with certain sites also being affected by the wet conditions. Decompaction is largely completed. Sowing and sanding are underway as weather permits. All cricket wicket renovations are completed. Significant effort is also being put into goal post removal and line marking before commencement of summer sport.
<b>Infrastructure and Environmental Services</b>											
2072	I&ES: DPO	Open spaces (Massey North)	To develop the Sakaria Stream open space network around combined with the Stormwater drainage reserve which runs through the heart of Westgate.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 8,849,000	In progress	Green	The town park tender will be awarded in December 2016. The earthworks contract commenced on 15 September 2016 with a sod turning ceremony on 13 September 2016.	No	Separable portion two (zone 6) was completed, and the town park tender was released at the end of September 2016. The earthworks contract commenced on 15 September 2016 with a sod turning ceremony on 13 September 2016.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2074	I&ES: DPO	Stormwater PC15 (Totara ponds)	To acquire land and construct stormwater ponds to allow the development of Plan change 15. Ponds 2, 3, 6 and 7 are complete and handed over to council. Pond 4 is at resource consent stage with construction expected to begin in May. Pond 1 land acquisition negotiations are underway.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 3,407,000	In progress	Green	An offer to purchase was made for open space and pond 1 land. Pond 4 is under construction.	No	An offer to purchase was made for open space and pond 1 land. Pond 4 is under construction.
2168	I&ES: Environmental services	EcoMatters Environment Centre and Sustainability Hub - Henderson-Massey funding	To fund the operation of the EcoMatters Environment Centre and associated education programmes, as well as provide baseline funding for Ecomatters Trust. Ecomatters deliverables include: <ul style="list-style-type: none"> <li>• Manage the Ecomatters Environment Centre;</li> <li>• Promote service to the diversity of Henderson-Massey; communities;</li> <li>• Provide and promote free/affordable meeting space to other environmentally focused community groups;</li> <li>• Deliver a minimum of 26 sustainability-related seminars/workshops within the funding period;</li> <li>• Investigate and, where feasible, deliver off site community education for sustainability (e.g. workshops, displays) in the Henderson-Massey Local Board area.</li> </ul>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 35,000	In progress	Green	In quarter two, the Environment Centre achieved its target of opening to the public for at least 30 hours each week. Ecomatters is on track to achieve their target of delivering at least 26 sustainability-related seminars or workshops during the funding year. A total of eleven workshops were held during the reporting period covering topics including cycling and bike maintenance, rainwater harvesting, food waste reduction, and eco-design. The workshop programme for quarter three is being finalised for distribution.	Yes	In quarter one, the Environment Centre achieved its target of opening to the public for at least 30 hours each week. Ecomatters is on track to achieve their target of delivering at least 26 sustainability-related seminars or workshops during the funding year. A total of seven workshops were held during the reporting period covering gardening, climate change, and repairing and upcycling. A Māori medicinal plants workshop was held at Manutewhau Community Hub on 13 September 2016 as part of EcoMatters' commitment to delivering at least two workshops per annum at venues located within the Henderson-Massey local board area. The workshop programme for quarter two has been developed and distributed, with 10 workshops or events planned covering topics including Māori medicinal plants, rainwater harvesting, nature walks and repairing and upcycling.
2169	I&ES: Environmental services	EcoWest Festival - Henderson-Massey	To fund EcoMatters to support the running of EcoWest festival which will run from from 11 March to 9 April 2017. Ecomatters deliverables include: <ul style="list-style-type: none"> <li>• Providing a community-based environmental festival with access to free public events;</li> <li>• Designing and delivering an event that provides information and practical ideas for making sustainable living easy;</li> <li>• Marketing the festival to businesses, institutions and community groups acknowledging Henderson-Massey Local Board's funding;</li> <li>• Promoting the festival in ways that target the diversity and distribution of the population;</li> <li>• Working collaboratively with other agencies who may be delivering similar events in the other sub-regions at the same time.</li> </ul>	Q2; Q3	LDI: Opex	\$ 9,000	In progress	Green	Planning for the delivery of the annual EcoWest Festival, to be held from 11 March to 9 April 2017, is progressing in accordance with planned timelines. The expressions of interest process inviting event holders to include their events in the festival programme was launched as planned in quarter two. In the next quarter, the festival programme will be finalised, and the festival will be promoted and delivered.	No	Planning for the delivery of the annual EcoWest event is currently underway in accordance with planned timelines. Non-car forms of transport to get to the events will be promoted by including the maps of the closest train station or bus stop in the event listings. The EcoMatters quarterly events flyer distributed in September 2016 contained a 'soft launch' call for expressions of interest for events to be included in the festival programme. A full launch of the expressions of interest process will be implemented in the next quarter, including direct email contact with past event holders.
1956	I&ES: Environmental services	Environmental Action Plan	To use the information contained in the Henderson-Massey Environmental Action Report (HEAR) to support a council and community dialogue to identify what council, the community and stakeholders can do to take environmental action to the next level in the Henderson-Massey Local Board area.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	Stage one of the Environmental Action Plan Report, a stock take of environmental action in the Henderson-Massey Local Board area, was finalised in quarter two. This will be used as the basis for supporting a council and community dialogue in quarters three and four to identify what council, the community and stakeholders can do to take environmental action to the next level in the local board area.	Yes	Activity is planned to occur from the second quarter onwards.
2172	I&ES: Environmental services	Industry Pollution Prevention - Henderson-Massey Local Board	EcoMatters to identify business areas within the local board that could have the greatest impact on stream health due to potential industrial discharges, contaminated storm water, or litter.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	Programmed work for quarter two included following up previously visited businesses and engaging with new businesses in Aetna Place, Bruce McLaren Road and Railside Ave. Activity planned for quarter three includes collaborating with McLaren Park Henderson South and Project Twin Streams Oratia to deliver an Oratia Stream Clean Up in February 2017. The Industry Pollution Prevention Programme will be discussed with the local board at a workshop session with EcoMatters Trust in February 2017.	No	Preparation and detailed programming is currently in progress for this initiative. This will include providing one-to-one support for 20 businesses with high potential impact on stream health. Planned activity will be discussed and finalised with the environment portfolio holder in the second quarter.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
1957	I&ES: Environmental services	Kaitiaki Project - Pā Harakeke	To develop three Pā Harakeke (flax gardens) with Māori communities in the Henderson-Massey Local Board area. Focus will be on Maintaining the Pā Harakeke already established at Harbourview-Orangihina and working with the community to establish a Pā Harakeke in Ranui.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	Access was restored to the Pā Harakeke (flax garden) site at Harbourview-Orangihina in quarter two, which is enabling progress to be made towards completing installation. Bad weather and the timing of access reinstatement meant that the garden installation could not be completed in time for planting during the Te Atatu Spring Festival held in October 2016. A suitable date for ceremonial planting will be arranged in conjunction with the local board once the garden installation is complete. Initial planning for the next stage of the project, the establishment of a Pā Harakeke in Ranui, is underway with the Parks team and community engagement will proceed next quarter.	Yes	In 2015/2016, pā harekeke was developed in conjunction with the Te Atatu Marae Coalition near the future marae site at Harbourview-Orangihina Park. Planting of the harakeke was scheduled for 18 June 2016 during Matariki (Māori New Year), but was postponed due to access issues. Ceremonial planting of the harakeke is included in the current plan for the Te Atatu Spring Festival being held in October 2016, with the date and time to be confirmed with the board. The next stage of the project will commence in the second quarter, with the aim of establishing a pā harekeke in Ranui in time for Matariki 2017. Identifying the local Ranui weavers to nurture the harakeke will be central to this stage of the project.
2170	I&ES: Environmental services	Love Your Place - Henderson-Massey Local Board	To fund EcoMatters who can provide rapid response assistance up to a value of \$500 to support volunteer-driven practical environmental initiatives. This includes not-for-profit preschools. This project will enable community streamside weeding bees and planting at priority sites in the local board area, including continuing to support weeding and planting initiatives along the Manutewhau Stream and in Sunnyvale.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 11,000	In progress	Green	Two Love Your Place applications were supported in quarter two, including an application from Forest and Bird to fund skip bins for their beach clean-up held at Harbourview-Orangihina. The second application was from New Ranui Playcentre to assist with further development of their community garden. The total value of the assistance provided in quarter two was \$1,000.	No	Applications for assistance can be made at any time during the year and applicants are advised of the outcome of their application within a month of it being received. Now that the funding for this initiative is confirmed, EcoMatters is actively promoting the Love Your Place opportunity to the community via their website and Facebook pages, direct email, local print media and other channels.
2171	I&ES: Environmental services	Love your streams	To fund EcoMatters to engage and support individuals, businesses, schools and community groups to adopt a proactive approach to pollution prevention of Henderson-Massey Waterways.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 17,000	In progress	Green	Manutewhau planting plans are being finalised with Parks ahead of community planting in May and June 2017. Planting events will be carried out in conjunction with Manutewhau Community Hub, Massey Matters, and local schools. Planning and landowner liaison also underway for maintaining and extending the stream restoration projects initiated in Sunnyvale in 2015 and 2016. Weed removal will proceed over the summer months ahead of restoration planting in May and June 2017.	No	Preparation and detailed programming is in progress for this suite of EcoMatters initiatives. Planned activity will be discussed and finalised with the environment portfolio holder in the second quarter.
2166	I&ES: Environmental services	Project HomeWise - Henderson-Massey Local Board	Workshops that are facilitated by EcoMatters that target ethnic and faith-based communities, and vulnerable households to be provided on topics such as: <ul style="list-style-type: none"> <li>• Waste minimisation;</li> <li>• Water saving;</li> <li>• Energy efficiency;</li> <li>• Sustainable living.</li> </ul>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	Two workshops were held at the Lincoln Heights Community Hub in quarter two. Workshop scheduling for quarter three is in progress, including a workshop at Manutewhau Community Hub, which has been confirmed for March 2017.	No	Two workshops were held in quarter one, and further workshops are currently being scheduled at the Henderson Baptist Church.
2167	I&ES: Environmental services	War on Weeds - Henderson-Massey Local Board	To fund the campaign run by EcoMatters during the month of March 2017, where jumbo bins are provided at key sites in the local board area for community disposal of weeds.	Q3	LDI: Opex	\$ 8,000	In progress	Green	Preparation is underway for this campaign, which will be delivered in March 2017. Bin locations will be finalised in conjunction with the local board prior to promotion of the campaign in targeted media in February 2017.	No	EcoMatters will provide jumbo bins at sites in the local board area throughout March 2017 for community disposal of weeds and to raise awareness of weed issues. The bin sites will be determined in conjunction with the board in the next quarter, prior to promotion of the campaign in targeted media in February 2017.
2021	I&ES: Healthy waters	Septic tank pumpout programme Henderson-Massey Local Board	To manage the triennial pumpout of septic tanks within the former Waitākere City Council area.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 46,781	In progress	Green	The septic tank pump-out programme is on track, and a detailed report will be provided to the local board in early 2017.	No	Between July to September 2016, there were four scheduled pump outs, and one unscheduled pump out within the local board area. Unscheduled pump outs are carried out in response to a problematic situation such as a risk of overflow.
<b>Business Improvement District Local Economic Development Initiatives</b>											
1383	GOV: Ext P'ships	BID Establishment - Henderson Lincoln Business Association	Continuing development of the Henderson Lincoln Business Association to achieve BID status by 1 July 2017. <p>Costs</p> <ol style="list-style-type: none"> <li>1. Project management \$45K</li> <li>2. Communication \$4K</li> <li>3. Eligible voter engagement \$5K</li> <li>4. Ballot collateral \$10K</li> <li>5. Ballot costs \$16K</li> <li>6. Meeting costs \$3k</li> </ol>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 83,000	In progress	Green	The project manager is working through the requirements of the BID policy for this establishment. Eligible voter engagement is underway and the ballot dates confirmed for 6 – 31 March 2017. A series of drop in meetings have been arranged for voters to come together, ask questions and seek clarification on the establishment process. An MOU has been developed between the Central Park Business Association and the Henderson Lincoln Metro Business Association to bring together the two associations to work jointly on the establishment of a BID programme. Each association will be hosting a SGM to approve and agree to the MOU and proposed BID establishment map.	No	Henderson Lincoln Metro Business Association selected a project manager for the Henderson Lincoln BID establishment project. The proposed BID establishment boundary map has been approved by the Local Board at their 15 September meeting. Work is underway to arrange the Henderson Lincoln Metro Business Association AGM to allow members to approve the proposed BID establishment map.



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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
<b>Local Economic Development: ATEED</b>											
1911	CCO: ATEED	Migrant Business Support	<p>Several areas in Auckland (including neighbouring Whau) as well as central government agencies are taking a strong interest in supporting migrant owned businesses to succeed.</p> <p>The local board could (in tandem with Whau Local Board and potentially others) look to engage the migrant owned business community in Henderson-Massey, particularly as a means of strengthening the new Henderson-Lincoln Business Association.</p> <p>The project will build on the experience of activity in other local boards using project workers to engage face to face with migrant owned business owners in their native language. This engagement helps build a relationship with the business owners and enables the local board and others to understand more about the business owners' needs and how services and events can be designed to meet them.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 7,500	In progress	Amber	<p>Bringing the four local board together to agree a programme of delivery that meets the expectations of each has taken longer than anticipated but agreement is imminent.</p> <p>In process of working with staff across all four local boards to develop a service offering that meets each board's needs and expectations while maximising the benefits of a coordinated approach. This has taken longer than anticipated although finalisation of that is expected to happen in quarter 3.</p>	No	Recieved confirmation of local board support at business meeting on 15 September 2016. Background discussions with Immigration New Zealand, IRD, Office for Ethnic Communities, Ministry of Pacific People's on going. Local board keen to involve a number of local migrant and refugees groups and these will be contacted in Q2 alongside the further development of the project.
1912	CCO: ATEED	Young Enterprise Scheme (HM)	ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of 10 sub-regional events across Auckland (5x Dragon's Den and 5x Regional Awards).	Q3; Not scheduled	LDI: Opex	\$ 2,500	In progress	Green	The contribution from the Local Board will be drawn down in Q3 and will support the delivery of the Young Enterprise Scheme E-Days in February 2017. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2017 year, what YES is all about, and what is installed for them.	No	The Young Enterprise Scheme Co-ordinators are scoping out the events to be held, and are expecting to draw down funds in Quarter 3 to assist with the delivery of events across Auckland.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
<b>Community Facilities: Renewals</b>												
1620	CF: Community Leases	Henderson Croquet Club Incorporated	Renewal of lease for 17 Alderman Drive, Henderson - Previously reported in Work Plan Year 2012/2013	Q4	31/07/2005	\$ 1.00	\$ 1.00	Approved	Green	No approved activity to report in Q1. This project is proposed to start in Q4.	No	No approved activity to report in Q1. This project is proposed to start in Q4.
1607	CF: Community Leases	NZ Ethnic Social Services Trust	New lease for 56 Covil Avenue, Te Atatu - Previously reported in Work Plan Year 2014/2015	Q3	31/01/2015	\$ 500.00	\$ 500.00	Approved	Green	No approved activity to report in Q2. This project is proposed to start in Q3.	No	No approved activity to report in Q1. This project is proposed to start in Q2
1614	CF: Community Leases	NZ Plunket Society – Henderson	New lease for 5/20 Alderman Drive, Henderson	Q3	30/06/2015	\$ 10.00	\$ 10.00	Approved	Green	Further discussions required with Plunket to discuss current leasing arrangements with Council.	No	No approved activity to report in Q1. This project is proposed to start in Q3
1613	CF: Community Leases	NZ Plunket Society – Kelston Community Centre	New lease for 135 Awaroa Road, Kelston	Q2		\$ -	\$ -	Approved	Green	Further discussions required with Plunket to discuss current leasing arrangements with Council.	No	No approved activity to report in Q1. This project is proposed to start in Q2
1617	CF: Community Leases	NZ Plunket Society – Te Atatu Peninsula	New lease for 641 Te Atatu Road, Te Atatu	Q1; Q2	30/10/2016			Approved	Green	Sub leasing arrangement with Auckland Council currently holding over on a month by month basis.	No	Tenant advised on 30 September that the sub-lease ceases due to the Head Lessees contract with Council being surrendered on 31 October 2016
2859	CF: Community Leases	Proposed lease for facility located at 399 Don Buck Road, Massey	New lease to proposed group	Q1; Q2	26/05/2016	\$ 500.00	\$ 1.00	Approved	Green	Working with council officers to determine the future use of the facility.	No	No approved activity to report in Q1. This project is proposed to start in Q2
3784	CF: Community Leases	Proposed new lease for facility at 247 Edmonton Road	New lease for 247 Edmonton Road, Te Atatu South Bottom Floor	Q1; Q2	30/10/2018	\$ -	\$ 585.00	Proposed	Green	Letter sent to Family Action requesting what election it intends to make under Clause 12.2. of its Deed of Lease dated 9 October 2008 - Awaiting response.	No	No approved activity to report in Q1. This project is proposed to start in Q2.
1611	CF: Community Leases	Ranui Action Project Incorporated	New lease for 20 Marinich Drive, Ranui - Previously reported in Work Plan Year 2015/2016	Q3	30/04/2016	\$ 150.00	\$ 150.00	Approved	Green	Progress Land classification issues with Land Advisory team.	No	No approved activity to report in Q1. This project is proposed to start in Q3
1605	CF: Community Leases	Scout Association of New Zealand	Renewal of lease for 16 Coletta Lane, te Atatu - Previously reported in Work Plan Year 2015/2016	Q1	30/06/2016	\$ 5.00	\$ 5.00	Completed	Green	Deed sent to tenant. Waiting for tenant to return.	No	Renewal of lease for a term of 33 years commencing 1 July 2016
1624	CF: Community Leases	Scouts New Zealand	New lease for 14 Bittern Place, Henderson	Q4	30/04/2017	\$ 5.00	\$ 5.00	Approved	Green	No approved activity to report in Q1. This project is proposed to start in Q4.	No	No approved activity to report in Q1. This project is proposed to start in Q4
1610	CF: Community Leases	Te Akoranga Playcentre Association	New lease for 3-5 Sunray Place Massey - Previously reported in Work Plan Year 2015/2016	Q2	31/03/2016	\$ 210.00	\$ 210.00	Approved	Green	Community outcomes plan agreed by both parties. Local board report written. Workshop schedule with Henderson-Massey Local Board 7 February 2017.	No	No approved activity to report in Q1. This project is proposed to start in Q2
1612	CF: Community Leases	Te Akoranga Playcentre Association Incorporated	New lease for 93 Rathgar Road, Henderson	Q3	31/12/2016	\$ 1.00	\$ 1.00	Approved	Green	No approved activity to report in Q1. This project is proposed to start in Q3.	No	No approved activity to report in Q1. This project is proposed to start in Q3
1618	CF: Community Leases	Te Atatu Rugby League & Sports Club Incorporated	Renewal of lease for 44 Titoki Street, Te Atatu Peninsula - Previously reported in Work Plan Year 2012/2013	Q1; Q2	31/03/2007	\$ 5.00	\$ 5.00	Approved	Green	Application received. Local board report written. Workshop with Local Board set for 7 February 2017.	No	No approved activity to report in Q1. This project is proposed to start in Q2.
1608	CF: Community Leases	The Order of St John Northern Regional Trust Building	New lease for 247 Edmonton Road, Te Atatu (Ambulance Station) Previously reported in Work Plan Year 2014/2015	Q3	30/06/2015	\$ 1.00	\$ 1.00	Approved	Green	Community lease application sent to The Order of St John Northern Regional Trust Board.	No	No approved activity to report in Q1. This project is proposed to start in Q2
1606	CF: Community Leases	Tu Wahine Trust	New lease for 247 Edmonton Road, Te Atatu - Previously reported in Work Plan Year 2012/2013	Q2	31/10/2005	\$ 520.00	\$ 520.00	Approved	Green	No approved activity to report in Q2. This project is proposed to start in Q3.	No	No approved activity to report in Q1. This project is proposed to start in Q2
1616	CF: Community Leases	Waitākere Citizens Advice Bureaux - 545 Don Buck Road, Massey	New lease for 545 Don Buck Road, Massey - Previously reported in Work Plan Year 2014/2015	Q1	01/07/2010	\$ 15,000.00	\$ 15,000.00	Completed	Green	To be progressed once new multi-premise lease has been approved by all boards across the region.	No	New multi-premises lease approved for a term of two years commencing 1 July 2016 with two (2) three (3) year rights of renewal, with a final expiry of 30 June 2024, if all rights of renewal are exercised.
1615	CF: Community Leases	Waitākere Citizens Advice Bureaux - Waitākere Central Library	New lease for 11 Trading Place, Henderson - Previously reported in Work Plan Year 2015/2016	Q1	15/01/2011	\$ 15,000.00	\$ 15,000.00	Approved	Green	To be progressed once new multi-premise lease has been approved by all boards across the region.	No	New multi-premises lease approved for a term of two years commencing 1 July 2016 with two (2) three (3) year rights of renewal, with a final expiry of 30 June 2024, if all rights of renewal are exercised.
1623	CF: Community Leases	Waitākere City Lions Luncheon Club	No lease to be granted to group. Building to be demolished	Not scheduled	30/09/2015	\$ 5.00	\$ 5.00	In progress	Green	Building to be demolished	No	Building to be demolished
1619	CF: Community Leases	Waitematā City Sports Club Incorporated	Renewal of lease for 200 McLeod Road, Te Atatu South - Previously reported in Work Plan Year 2012/2013	Q1; Q2	30/04/2010	\$ 5.00	\$ 5.00	Approved	Green	Application sent and followed up. To date - no contact from the group.	No	No approved activity to report in Q1. This project is proposed to start in Q2.
1609	CF: Community Leases	Waitematā Māori Wardens Trust	New lease for Claude Brooks Drive, Henderson - Previously reported in Work Plan Year 2012/2013	Q3	01/08/2009	\$ 133.34	\$ 133.34	Approved	Green	No approved activity to report in Q2. This project is proposed to start in Q3	No	No approved activity to report in Q1. This project is proposed to start in Q2.
1622	CF: Community Leases	West City Darts Association	New lease for 103 Glen Road, Ranui - Previously reported in Work Plan Year 2012/2013	Q3	30/06/2006	\$ 633.00	\$ 633.00	Approved	Green	No approved activity to report in Q1. This project is proposed to start in Q3.	No	No approved activity to report in Q1. This project is proposed to start in Q3.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
1621	CF: Community Leases	Western Districts Model Railway Club Incorporated	New lease for 103 Glen Road, Ranui - Previously reported in Work Plan Year 2012/2013	Q4		\$ -	\$ -	Approved	Green	No approved activity to report in Q1. This project is proposed to start in Q4.	No	No approved activity to report in Q1. This project is proposed to start in Q4.