

**Manurewa Local Board Resolutions from 8 September 2017 meeting regarding Community Facilities Maintenance Contracts 2017**

**21 Community Facilities Maintenance Contracts 2017**

Resolution number MR/2016/178

MOVED by Chairperson AM Dalton, seconded by Deputy Chairperson S Brown:

**That the Manurewa Local Board:**

- a) **provide the following feedback on the proposed service specifications, local outcomes and the overall structure for new Community Facilities maintenance contracts, including:**
- i) **A key outcome for the Manurewa Local Board is to improve employment opportunities at a local level for local people whilst recognising the need to be financially prudent and gain the best results. The board supports a community empowerment approach where local businesses, industry and communities are enabled to access employment opportunities as a direct result of the way we procure services. In this way the organisation and communities can benefit together. Spending on locally owned businesses helps create a local multiplier effect generating local economic returns.**

***Geographic Clusters***

- ii) **Support the proposed approach for the 2017 Parks and Building Maintenance contracts with the proviso that the outcomes reflect local character, not one generic outcome across the region**
- iii) **Support the proposed geographic southern cluster (RIMA) for the 2017 Parks and Building Maintenance Contracts as suitable for Manurewa dependent upon how contracts are administered, managed and adjusted to reflect local requirements and investment.**

***Service specification feedback***

- iv) **As part of the 2017 Parks and Building Maintenance Contracts an independent auditing function be established to assess the success of the 'outcomes' so local boards do not need to rely solely on the community to monitor performance**
- v) **As part of an ongoing audit fully utilise all tools within council such as the Customer Relationship Management recording system to monitor service requests**
- vi) **The proposed service specifications outcomes for the 2017 Parks and Building Maintenance Contracts are reviewed to remove all subjective and value statements such as high-quality and visually pleasing and replaced with definitive statements**
- vii) **The length of the 2017 Parks and Building Maintenance Contracts be a maximum of five years and that any rights of renewal are made within each term and are based on pre-determined performance criteria and Key Performance**

Indicators being achieved, which should be agreed by local boards

***Procurement Principles***

- viii) Incorporate creative opportunities and solutions, and build the community empowerment approach into the 2017 Parks and Building Maintenance Contracts, for example, a local community group undertaking all the maintenance of a local park.
- ix) Ensure that the 2017 Parks and Building Maintenance Contract provide a sustainable procurement approach as per the Council's procurement policy which includes "increased local spend and enhanced local capability where appropriate"
- x) When considering the tenders for the 2017 Parks and Building Maintenance Contracts give greater weight to those that include a proportion of local suppliers above seventy per cent
- xi) 'Local' needs to be further defined in the context of where the work is being carried out versus the location of a primary contractor
- xii) Pursuant to the Council's procurement policy, ensure that local suppliers include a focus on Maori, both mana whenua and mataawaka, and are provided advice and support so they have a full and fair opportunity to compete for the 2017 Parks and Building Maintenance contracts. This is to include that the process, as to how the new approach is conveyed to local suppliers and community groups allows for a single integrated approach to procurement, service delivery and community empowerment.
- xiii) Specifically target and support local Maori suppliers and business development, both mana whenua and mataawaka by providing advice and support that fully aligns with Te Tiriti o Waitangi thereby enabling Iwi and Maori organisations to have full and fair opportunity to compete for the 2017 Parks and Building Maintenance Contracts
- xiv) As part of the new 2017 Parks and Building Maintenance Contracts include clauses that require successful tenders ensure local sub-contractors such as community groups and small businesses are paid a fair and reasonable rate
- xv) That the 2017 Parks and Building Maintenance Contracts embed flexibility to allow for community empowerment opportunities to be increased on an annual basis as more local groups and small businesses build capacity to deliver locally. This will help ensure that the proposed tight timeframes for the new contracts will not preclude these groups from participating for five or more years
- xvi) Ensure that increases to levels of service resulting from the planned growth for Auckland are built into the 2018-28 Long-term Plan to remove any organisational reliance on the local board's locally driven initiatives funding being required to cover a potential shortfall in asset-based services funding
- xvii) That simple and measurable Key Performance Indicators and penalties for non-performance are included in the 2017 Parks and Building Maintenance Contracts
- xviii) That the simple and measurable Key Performance Indicators

developed for the 2017 Parks and Building Maintenance Contracts are used to inform the measures for the 2018-28 Long-term Plan as this will enable local boards to have better governance oversight of contract delivery and performance

*Ongoing support, reporting*

- xxix) All local boards are provided with timely, relevant and high-quality advice during the annual planning process which will enable local boards to make informed level of service decisions following consultation with the community as part of the annual planning process
- xxx) Confirmation is required as to how the new contracts will be managed by Community Facilities and how the local boards will be supported by staff. This is to include confirmation that resourcing will be sufficient to provide timely service and advice to local boards, such as which staff will work with local boards at relevant meetings
- xxxi) As part of the new 2017 Parks and Building Maintenance Contracts successful tenders in the RIMA cluster are required to have a direct interface with the Southern Initiative to strengthen opportunities to secure employment of local people through local procurement contracts
- xxxii) Support an approach different to that currently proposed to one of “lotting”. This would mean breaking up contracts into smaller contracts thereby mitigating an inbuilt bias towards larger contractors and creating a competitive environment for small to medium enterprises
- xxxiii) Create a mechanism for bringing small and medium sized and community enterprises together with big contractors to broker partnering
- xxxiv) Provide contract clauses that focus on creating a range of quality jobs with real career prospects, opportunities and development plans alongside the apprenticeships and cadetships. Do not limit employment options to entry level jobs with limited progression pathways
- xxxv) Prior to implementing there is a need to learn from the experience of other parts of the organisation about the benefits of pre-employment support required from contractors to employ people traditionally distanced from the labour market, for example, the Maori and Pasifika Trades Training initiative supply of new recruits for the Manukau Bus Interchange development and Project PETER’s support for Te Auaunga Awa stormwater project.

**CARRIED**