

## Attachment Two - Local Board Resolutions

September 2016

The following are resolutions and/or feedback provided by this local board to inform the Request for Proposal document.

### Orakei

Resolution number OR/2016/163

MOVED by Member T Churton, seconded by Deputy Chairman K Parkinson: \_

**That the Ōrākei Local Board:**

- b) request officers to report to the Board's February 2017 business meeting on the question of extending the 30 year legacy ban, that existed in Ellerslie, on chemical spraying in the Ōrākei Local Board area and include analysis of the cost effectiveness of alternatives to chemical spraying.**

**OR/2016/123            Community Facilities Maintenance Contracts 2017**

FILE REF            CP2016/17929

AGENDA ITEM NO.    23

### **23    Community Facilities Maintenance Contracts 2017**

Resolution number OR/2016/123

MOVED by Chairperson DEC Simpson, seconded by Member CH Cooke: \_

That the Ōrākei Local Board delegates authority to the Chair and Deputy Chair to provide the Board's feedback on the proposed service specifications, local outcomes and the overall structure for new Community Facilities maintenance contracts by 23 September 2016.

**CARRIED**

## **Ōrākei Local Board informal feedback on the 2017 Parks and Building Maintenance Contracts 22 September 2016**

That the Ōrākei Local Board:

- a) considers that local boards, in their governance role, should have been engaged with much earlier and provided better quality advice and information regarding the proposal for the new 2017 Parks and Building Maintenance Contracts.
- b) considers that it is not appropriate to expect the outgoing local boards to provide feedback on the 2017 Parks and Building Maintenance Contracts just prior to the 2016 elections, and under such tight timeframes, and requests that the existing Parks and Building Maintenance Contracts are rolled-over for another year to enable the incoming local boards a fair opportunity to consider the pros and cons of the proposal and to provide informed feedback

Should staff decide to proceed with the new 2017 Parks and Building Maintenance Contracts under the proposed timeframes, despite the Orakei Local Board's feedback above, the Board:

- c) supports the proposal to move to a whole of asset contract approach that is outcome focussed for maintenance, instead of the 38 contracts that are in place to maintain grounds and buildings, for the proposed 2017 Parks and Building Maintenance Contracts.
- d) requests that whole of asset contracts reflect local character and not one generic outcome across the region.
- e) notes that, in principle, audits may be necessary to maintain a high standard of service levels in our parks and community facilities.
- f) considers that Council's standard procurement procedures and contract monitoring system should ensure that contract outcomes match the supply contract conditions for the 2017 Parks and Building Maintenance Contracts.

### **Proposed specifications**

- g) requests that the proposed service specifications outcomes for the 2017 Parks and Building Maintenance Contracts are reviewed to remove all subjective statements (such as high-quality and visually pleasing) and replaced with definitive statements.
- h) notes that staff have confirmed that the existing 2015/2016 service levels will become the 'standard' service levels in the 2017 Parks and Building Maintenance Contracts and any specific current or future enhancements beyond this standard will be identified in the contracts to ensure that service levels do not reduce.

### **Geographical clusters and term of contracts**

- i) supports the proposed geographic clusters for the 2017 Parks and Building Maintenance Contracts, with the proviso that the cluster that the Board is part of is renamed 'Central/Eastern' to reflect and identify more clearly and easily the location of the cluster instead of the possible numbering system in Te Reo.

- j) notes that staff have tested the market and have provided advice to local boards that the size of the proposed clusters are efficient and will not disadvantage local suppliers.
- k) requests that the length of the 2017 Parks and Building Maintenance Contracts be a maximum of five years and that any rights of renewal are made at the end of each term and are based on pre-determined performance criteria and Key Performance Indicators which should be agreed by local boards in their governance role.

### **Procurement principles**

- l) considers that providing more opportunities for local suppliers for the 2017 Parks and Building Maintenance Contracts will allow for:
  - i) greater economic opportunities for these local providers at competitive prices
  - ii) greater pride and ownership in the work and consequently better standards
  - iii) economic development in local areas, including jobs closer to where people live.
- m) requests that staff ensure that the 2017 Parks and Building Maintenance Contracts provide a sustainable procurement approach as per the Council's procurement policy which includes "increased local spend and enhanced local capability where appropriate".
- n) requests that staff, when considering the tenders for the 2017 Parks and Building Maintenance Contracts, give greater weight to tenderers who have included a proportion of local suppliers of at least 20 per cent or more.
- o) requests that staff, as per the Council's procurement policy, ensure that local suppliers are provided advice and support so they have a full and fair opportunity to compete for the 2017 Parks and Building Maintenance Contracts, including ensuring that the process as to how the new approach is conveyed to local suppliers and community groups allows for a single integrated approach to procurement, service delivery and community empowerment.
- p) requests that the 2017 Parks and Building Maintenance Contracts have a "local impact assessment" as part of the procurement process as per the Council's procurement policy and requests that local boards, in their governance role, have input at the strategic level on the development of the "local impact assessment".
- q) supports staff incorporating creative solutions and opportunities to build community empowerment into the 2017 Parks and Building Maintenance Contracts e.g. a local community group could undertake all or part of the maintenance of a local park.
- r) requests that the 2017 Parks and Building Maintenance Contracts be designed to allow for enough flexibility to allow community empowerment opportunities to be increased on an annual basis as more local groups and small business build capacity to deliver locally (this will ensure that the tight timeframes for the new contracts will not lock these groups out for five or more years).
- s) requests that the 2017 Parks and Building Maintenance Contracts be designed to allow for enough flexibility for local boards to make 'minor' changes to levels of service without the need for locally driven initiative funding.

- t) requests that the 2017 Parks and Building Maintenance Contracts be designed to enable local boards to use locally driven initiative funding for 'major' increases to levels of service on an annual basis.
- u) requests that staff work with local boards to define 'minor' and 'major' changes to service levels to ensure that all parties are clear on how to manage and cost changes to service levels once the 2017 Parks and Building Maintenance Contracts are in place.
- v) requests that staff ensure that increases to levels of service resulting from the planned growth for Auckland are built into the 2018-28 Long-term Plan to ensure that local boards' locally driven initiative funding is not required to cover a potential shortfall in asset-based services funding.
- w) requests that simple and measurable Key Performance Indicators and penalties for non-performance are included in the 2017 Parks and Building Maintenance Contracts.
- x) requests that the simple and measurable Key Performance Indicators developed for the 2017 Parks and Building Maintenance Contracts are used to inform the measures for the 2018-28 Long-term Plan as this will enable local boards to have better governance oversight of contract delivery and performance.

#### **Reporting, advice and ongoing support**

- y) notes that staff have confirmed that there is no intention to reduce the existing 2015/2016 service levels as part of the 2017 Parks and Building Maintenance Contracts and requests staff to provide options to address any proposed reductions to the affected local boards for consideration within existing asset-based services budgets.
- z) requests that staff provide local boards with timely, relevant and high-quality advice during the annual planning process which will enable local boards, in their governance role, to make informed level of service decisions following consultation with the community as part of the annual planning process.
- aa) requests information on the performance of contractors against the 2017 Parks and Building Maintenance Contracts and information on customer queries and requests for service that relate to these contracts as part of the regular local board quarterly reports.
- bb) requests confirmation, prior to the commencement of the contracts, from staff as to how the new contracts will be managed by Community Facilities and how the local boards will be supported by staff, including confirmation that resourcing will be sufficient to provide timely service and advice to local boards, - i.e. which staff will work with locals boards at relevant portfolio, workshop and business meetings.
- cc) requests that Community Facilities work closely with the council-controlled organisations and the rest of the Council family to ensure that service delivery is collaborative and integrated.

#### **Other**

- dd) directs that staff, as part of the 2017 Parks and Building Maintenance Contracts tendering process, ensure that playground areas, dog exercise areas and areas the Board considers of high ecological value are low toxic spray areas, where economically viable and supported by impartial technical advice.