

## **Upper Harbour Local Board OPEN MINUTES**

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Minutes of a meeting of the Upper Harbour Local Board held in the Upper Harbour Local Board Office, 30 Kell Drive, Albany on Thursday, 16 February 2017 at 9.30am.

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### **PRESENT**

<b>Chairperson</b>	Lisa Whyte
<b>Deputy Chairperson</b>	Margaret Miles, JP
<b>Members</b>	Uzra Casuri Balouch, JP Nicholas Mayne John McLean Brian Neeson, JP

### **ABSENT**

### **ALSO PRESENT**

### **IN ATTENDANCE**

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**1 Welcome**

**2 Apologies**

There were no apologies.

**3 Declaration of Interest**

There were no declarations of interest.

**4 Confirmation of Minutes**

Resolution number UH/2017/1

MOVED by Chairperson L Whyte, seconded by Deputy Chairperson M Miles:

**That the Upper Harbour Local Board:**

- a) **confirm the ordinary minutes of its meeting, held on Tuesday, 13 December 2016, including the confidential section, as a true and correct record.**

**CARRIED**

**5 Leave of Absence**

There were no leaves of absence.

**6 Acknowledgements**

There were no acknowledgements.

**7 Petitions**

There were no petitions.

**8 Deputations**

**8.1 Peekaboo Childcare and Learning Centre, Hugh Green Drive, Pinehill**

Mr Novis was in attendance to speak to the board and table a presentation.

A copy of the tabled document has been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number UH/2017/2

MOVED by Chairperson L Whyte, seconded by Member U Balouch:

**That the Upper Harbour Local Board:**

- a) **receive the presentation from Nik Novis from the Peekaboo Childcare and Learning Centre and thank him for his attendance.**

**CARRIED**

**Attachments**

A Presentation from Peekaboo Childcare and Learning Centre

**9 Public Forum**

**9.1 Frank Dunn**

Mr Dunn was in attendance to table a letter to the board.

A copy of the tabled document has been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number UH/2017/3

MOVED by Deputy Chairperson M Miles, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

**a) receive the letter from Mr Dunn and thank him for his attendance.**

**CARRIED**

**Attachments**

A Letter from Mr Dunn

**10 Extraordinary Business**

There was no extraordinary business.

**11 Notices of Motion**

There were no notices of motion.

**12 Meeting Minutes Upper Harbour Local Board, Tuesday, 13 December 2016**

The Upper Harbour Local Board note that the open unconfirmed minutes of the Upper Harbour Local Board meeting held on Tuesday 13 December 2016, including the confidential section, are attached at item 12 of the agenda for the information of the board only, and will be confirmed under item 4 of the agenda.

### 13 Governance and management for Albany Community Hub (the Hub)

The Community Places Project Manager was in attendance to speak to this item.

Resolution number UH/2017/4

MOVED by Chairperson L Whyte, seconded by Member B Neeson:

**That the Upper Harbour Local Board:**

- a) **approve the Albany Community Hub be managed by council and governed by Upper Harbour Local Board for an initial establishment period of 12 months, with transition to a community-led model within 18 months from opening.**
- b) **note the proposed operational outline for management of the Hub below:**

<b>Time Frames</b>	<b>Action</b>
<b>Three months before opening (by approximately Mar 2017)</b>	<ul style="list-style-type: none"><li>- the council recruits Hub staff (fixed term)</li><li>- start programme planning for the Hub</li><li>- build networks in the community before the doors open.</li></ul>
<b>For the first 18 months after opening (by approximately Dec 2018)</b>	<ul style="list-style-type: none"><li>- local board governs</li><li>- the council manages the facility while building management capacity with community trust/society.</li></ul>
<b>12 months from opening (approximately Jun 2018)</b>	<ul style="list-style-type: none"><li>- local board reviews first 12 months of operation</li><li>- expression of interest (EOI) process begins for a successful community trust/society candidate to manage long-term.</li></ul>
<b>18 months after opening (by approximately Dec 2018)</b>	<ul style="list-style-type: none"><li>- full transition to community-led model.</li></ul>

**CARRIED**

### 14 Netball North Harbour roof upgrade

The Sport and Recreation Lead was in attendance to speak to this item. The Chief Executive Officer of Netball North Harbour was also in attendance.

Resolution number UH/2017/5

MOVED by Member U Balouch, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) **note that:**
  - i) **Netball North Harbour Incorporated is a strategic partner due to the significant use of the venue by Upper Harbour residents.**
  - ii) **previous funding was provided via the former northern sub-regional contestable Community Facilities Partnership Fund.**
  - iii) **the repair of the facility's roof is vital to maintain the viability of the venue for ongoing use.**

- b) approve a one-off grant of \$40,079 from its locally driven initiatives (LDI) operational parks response expenditure budget to Netball North Harbour Incorporated, towards costs associated with roof repairs for the Netball North Harbour facility.
- c) note that staff from council's Parks, Sport and Recreation team will provide an update to the board once Netball North Harbour has completed its project/feasibility planning for the roof repairs, and have secured full funding for the project.

**CARRIED**

**15 Landowner approval and license to occupy at Spencer Ridge Reserve**

Resolution number UH/2017/6

MOVED by Member N Mayne, seconded by Member J McLean:

**That the Upper Harbour Local Board:**

- a) grant land owner approval for tree removal, earthworks, constructing a shared cycle way, bridge, installing water and wastewater infrastructure, and constructing a pump station at Spencer Ridge Reserve.
- b) note that the Head of Stakeholder and Land Advisory, Community Facilities, has the delegation to grant a license to occupy, under Section 53 of the Reserves Act, and that the license will enable Spencer Ridge Reserve to be temporarily closed and used as a construction site compound for approximately 14 months from July 2017 to September 2018, as outlined in the plan in Attachment A to the agenda report.
- c) request that the board's opinion is sought during the design of the Spencer Road bridge.

**CARRIED**

*Deputy Chairperson M Miles left the meeting at 10.52 am.*

*Deputy Chairperson M Miles returned to the meeting at 10.55 am.*

**16 Auckland Council's Quarterly Performance Report: Upper Harbour Local Board For Quarter Two, 1 October - 31 December 2016**

The Senior Local Board Advisor was in attendance to speak to this item.

Resolution number UH/2017/7

MOVED by Chairperson L Whyte, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) receive the performance report for the financial quarter ending 31 December 2016.

**CARRIED**

*Deputy Chairperson M Miles left the meeting at 11.15 am.*

*Deputy Chairperson M Miles returned to the meeting at 11.17 am.*

**17 Extraordinary application from Harbour Sport for funding assistance towards Shore to Shore event taking place in April 2017**

The Senior Local Board Advisor was in attendance to speak to this item.

Resolution number UH/2017/8

MOVED by Member B Neeson, seconded by Member J McLean:

**That the Upper Harbour Local Board:**

- a) provide funding to Harbour Sport in the amount of \$3,000 from the local board discretionary funds in support of the delivery of the Shore to Shore event, which is scheduled to take place on 9 April 2017.
- b) resolve that although, due to unforeseen circumstances, Harbour Sport is unable to provide a funding application to the Upper Harbour Local Board as part of its normal discretionary funding rounds, stipulate that this application is considered as a one-off extraordinary occurrence and by no means sets a precedent for future applications by Harbour Sport or any other applicant.

**CARRIED**

**18 New road name approval for the residential subdivision at 5 and 5A Scott Road, Hobsonville**

Resolution number UH/2017/9

MOVED by Member B Neeson, seconded by Deputy Chairperson M Miles:

**That the Upper Harbour Local Board:**

- a) approve, pursuant to Section 319(1)(j) of the Local Government Act 1974, the proposed road name 'Joshua Carder Drive' for the new road constructed within the subdivision being undertaken by The Neil Group at 5 and 5A Scott Road, Hobsonville.

**CARRIED**

**19 Ratification of urgent decision - approval of developed design and procurement of project construction for Hobsonville Headquarters building**

Resolution number UH/2017/10

MOVED by Member B Neeson, seconded by Member U Balouch:

**That the Upper Harbour Local Board:**

- a) receive for information the memo from the Senior Advisor Community Places dated 19 December 2016, regarding use of the urgent decision process established by resolution number UH/2016/159, which seeks approval of developed design and procurement of project construction for the Hobsonville Headquarters building.
- b) note that use of the urgent decision process was approved by the Relationship Manager, Chairperson and Deputy Chairperson in accordance with the provisions outlined in resolution number UH/2016/159 for the following reasons:
  - i) the construction market is extremely volatile at present, resulting in cost escalations; and that early approval to progress the Headquarters redevelopment project to the next phase and begin the procurement process would help limit the potential for project cost overruns.

- ii) beginning the procurement process early would limit project time delays and the subsequent impact on completion dates.
- iii) procurement processes are currently taking longer as contractors seek to build in contingencies, requiring longer negotiation of contracts with potential impact upon start and completion dates; therefore starting procurement early would ensure project delays are minimised.

**CARRIED**

**20 Record of the Upper Harbour Local Board workshops held on Tuesday 13 December 2016, Thursday 19 January and 26 January 2017.**

Resolution number UH/2017/11

MOVED by Member N Mayne, seconded by Deputy Chairperson M Miles:

**That the Upper Harbour Local Board:**

- a) receive the record of the Upper Harbour Local Board workshops held on Tuesday, 13 December 2016, and Thursday 19 and 26 January 2017.

**CARRIED**

**21 Board Members' Reports**

Resolution number UH/2017/12

MOVED by Chairperson L Whyte, seconded by Member U Balouch:

**That the Upper Harbour Local Board:**

- a) receive the verbal board members' reports.

**CARRIED**

**22 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

12.05 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE UPPER HARBOUR LOCAL  
BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....