

Business Improvement District (BID) Programme - Annual Report to Whau Local Board 2016/17

Attachment B: Blockhouse Bay Business Association BID programme

Blockhouse Bay Business Association has met the requirements of the BID programme for the 2015/16 financial year for the purpose of striking the targeted rate.

Reporting status

| Requirement FY 2015-2016 | Status | Comments |
|--|-------------------------|---|
| A strategic plan for next 3 – 5 years - reviewed every 3 years. | Compliant | Strategic Plan is for the period starting June 2015. It is in the process of being substantially revised for approval at the 2017 AGM. |
| Audited financial accounts and audit management letter. | Compliant | Provided. Previous member concerns have been addressed. |
| Business plan including: <ul style="list-style-type: none"> A minimum of three key performance indicators and budget allocations for programme areas. | Compliant | Provided |
| Annual review report: <ul style="list-style-type: none"> Achievement of previous year's objectives against business plan. | Compliant | Provided |
| 2017-2018 Indicative Budget | Compliant | Provided |
| Annual BID programme reporting between Whau Local Board and the BID. | Pending | All BIDs are advised that this meeting must be scheduled before the end of this fiscal year. |
| BID Programme Agreement | Compliant | Fully signed agreement provided. |
| Summary | Recommend Targeted Rate | Staff are satisfied that Blockhouse Bay BID is in substantial compliance with policy reporting requirements for the purpose of the recommendation of this report, and pending local board meeting will be scheduled in a timely manner. |