

Business Improvement District (BID) Programme - Annual Report to Whau Local Board 2016/17

Attachment C: New Lynn Business Association BID programme

New Lynn Business Association has met the requirements of the BID programme for the 2015/16 financial year for the purpose of striking the targeted rate.

Reporting status

Requirement FY 2015-2016	Status	Comments
A strategic plan for next 3 – 5 years - reviewed every 3 years.	Compliant	2016-2019 Strategic Plan in place.
Audited financial accounts and audit management letter.	Compliant	Provided.
Business plan including: <ul style="list-style-type: none"> A minimum of three key performance indicators and budget allocations for programme areas. 	Compliant	Business plan with multiple KPIs presented to 2016 AGM.
Annual review report: <ul style="list-style-type: none"> Achievement of previous year's objectives against business plan. 	Compliant	Annual reports presented at the 2016 AGM
2017-2018 Indicative Budget	Compliant	Provided
Annual BID programme reporting and alignment meeting with Whau Local Board and business association board.	Compliant	Meeting held 8 March 2016
BID Programme Agreement	Compliant	Fully signed copy provided.
Summary	Recommend Targeted Rate	Staff are satisfied that New Lynn BID is in substantial compliance with policy reporting requirements for the purposes of striking the targeted rate.