

Waitākere Ranges Local Board OPEN MINUTES

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitākere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 23 March 2017 at 6.00pm.

PRESENT

Chairperson	Greg Presland
Deputy Chairperson	Saffron Toms
Members	Sandra Coney, QSO Neil Henderson Steve Tollestrup Denise Yates, JP

1 Welcome

The Chairperson opened the meeting and welcomed those present.

2 Apologies

There were no apologies.

3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Waitakere Ranges Local Board.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"> • Waitemata District Health Board – <i>Elected Member</i> • Women’s Health Action Trust – <i>Patron</i> • New Zealand Society of Genealogists – <i>Member</i> • New Zealand Military Defence Society – <i>Member</i> • Cartwright Collective – <i>Member</i> • Titirangi RSA – <i>Member</i> • Portage Trust – <i>Member</i> • West Auckland Trust Services - <i>Director</i>
Neil Henderson	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i>
Greg Presland	<ul style="list-style-type: none"> • Lopdell House Development Trust – <i>Trustee</i> • Titirangi Residents & Ratepayers Group – <i>Committee Member</i> • Whau Coastal Walkway Environmental Trust – <i>Trustee</i> • Combined Youth Services Trust – <i>Trustee</i> • Glen Eden Bid - <i>Member</i>
Steve Tollestrup	<ul style="list-style-type: none"> • Waitakere Licensing Trust – <i>Elected Member</i> • Waitakere Task force on Family Violence – <i>Appointee</i>
Saffron Toms	NIL
Denise Yates	<ul style="list-style-type: none"> • Friends of Arataki Incorporated – <i>Committee member</i> • EcoMatters Environment Trust – <i>Trustee</i>

Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council.

Board Member	Organisation / Position
Sandra Coney	• Friends of Arataki Incorporated – <i>Trustee</i>
Neil Henderson	• Friends of Arataki Incorporated – <i>Trustee</i>
Steve Tollestrup	• Glen Eden Business Improvement District
Greg Presland	• Glen Eden Business Improvement District (alternate)
Saffron Toms	• Ark in the Park

4 Confirmation of Minutes

Resolution number WTK/2017/24

MOVED by Member S Tollestrup, seconded by Member D Yates:

That the Waitākere Ranges Local Board:

- a) confirm the ordinary minutes of its meeting, held on Thursday, 9 March 2017, including the confidential section, as a true and correct record.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Ward Councillors update

Apologies from Councillors Penny Hulse and Linda Cooper were noted.

8 Deputations

8.1 Deputation: New Zealand Product Stewardship Council

A powerpoint presentation was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Sandra Murray from New Zealand Product Stewardship Council made a short introductory presentation to discuss the NZPSC and asked the board for their support.

Resolution number WTK/2017/25

MOVED by Member D Yates, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) receive the deputation from Sandra Murray, New Zealand Product Stewardship Council and thank her for attending the Waitakere Ranges

Local Board meeting.

CARRIED

Attachments

- A New Zealand Product Stewardship Council presentation

9 Public Forum

Public Forum

A copy of the The Going West Trust - Draft Strategic Plan 2017 was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

- 9.1** Naomi McCleary and Anna Fomison were in attendance and spoke about:
- The Going West Trust - Draft Strategic Plan 2017 (Vision, mission and goals)

A copy of The Lifewise Trust provided an accountability report. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

- 9.2** Lee McGregor from c/o The Lifewise Trust was in attendance and spoke about the:
- Accountability report for The Lifewise Community Herb/Fruit/Vege Garden for residents of the Youth Transition programme in Glen Eden

A snapshot of the Redwood Park Golf Club Inc. was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

- 9.3** Warren Ogilvie was in attendance and spoke about:
- Redwood Park Golf Club

- 9.4** Aileen Haeata was in attendance and spoke about:
- Drug ingestion in public

- 9.5** Ed King from Titirangi Community House was in attendance and spoke about:
- Accountability report for the Titirangi Community House

Resolution number WTK/2017/26

MOVED by Member S Coney, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

- a) receive the public forum submission from Naomi McCleary, Lee McGregor, Warren Ogilvie, Aileen Haeata and Ed King and thank them for attending the Waitakere Ranges Local Board meeting.**
- b) requests that a report be brought back within one month to the Local Board on progress on renovations to the Titirangi Community House.**

CARRIED

Attachments

- A Going West Trust Draft Strategic Plan 2017
C The Lifewise Trust
D Redwood Park

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Auckland Transport Update – March 2017

Resolution number WTK/2017/27

MOVED by Member D Yates, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) receive the Auckland Transport update March 2017.

CARRIED

13 New community lease to The Bethels Beach Surf Lifesaving Patrol Incorporated, 257 Bethells Road, Bethells

Resolution number WTK/2017/28

MOVED by Member S Tollestrup, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

- a) grant a new community lease to The Bethels Beach Surf Lifesaving Patrol Incorporated pursuant to the provisions of the Local Government Act 2002 for part of Te Henga Park, 257 Bethells Road, Bethells being Part Old River Bed Block I SO45137 Waitakere (Attachment A) subject to one month's public notification and having received no objections, on the following terms and conditions:
- i) term: from 23 March 2017 until 31 August 2020;
 - ii) rent: \$1.00 plus GST per annum if requested;
 - iii) The Bethels Beach Surf Lifesaving Patrol Incorporated Community Outcomes Plan as approved be attached to the lease document (Attachment B);
 - iv) the terms and conditions of the landowner approval dated 7 September 2016 (Attachment C) extend and apply for the duration of the lease;
 - v) Auckland Council has adopted a Smokefree Policy to apply on Council land, which Policy the Lessee is obligated to abide by during the Term. The Lessee will use its best endeavours to ensure its members, employees, invitees, contractors and agents abide by the policy.
 - vi) all other terms and conditions in accordance with the Community Occupancy Guidelines 2012.
- b) delegate to the chair to appoint a panel to hear any submissions received following the public notification process and make a decision.
- c) request council staff to report to the board at a workshop with the history of acquisition of land including the legal rationale, interpretation of the Reserves Act, and the options, process and costings of classifying all or part of Te Henga Park under the Reserves Act 1977 no later than two months from date of resolution.

CARRIED

14 Draft Air Quality Bylaw and Statement of Proposal

Resolution number WTK/2017/29

MOVED by Deputy Chairperson S Toms, seconded by Member D Yates:

That the Waitākere Ranges Local Board:

- a) **delegates authority to Chair Presland and Member Coney to provide the board's feedback on the draft Air Quality Bylaw for Indoor Domestic Fires.**

CARRIED

15 Appointment of a Waitakere Ranges Local Board Member to the Rural Advisory Panel

Resolution number WTK/2017/30

MOVED by Member S Coney, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **appoints Member Neil Henderson a representative to the Rural Advisory Panel.**

CARRIED

16 2016 Elections - Highlights and Issues

Resolution number WTK/2017/31

MOVED by Member N Henderson, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **delegates authority to Chair Presland to provide feedback to the Governing Body for inclusion in the Auckland Council's submission to the Justice and Electoral Select Committee's "Inquiry into the 2016 local authority elections"**

CARRIED

Precedence of Business

Resolution number WTK/2017/32

MOVED by Deputy Chairperson S Toms, seconded by Member D Yates:

That the Waitakere Ranges Local Board :

- a) **Agrees that the following item be accorded precedence at this time:**

Item 18: Portfolio Update Report: Member Sandra Coney

Item 19: Governance Forward Work Calendar

Item 20: Confirmation of Workshop Records

Item 23: Chairperson's report - March 2017

CARRIED

18 Portfolio Update Report: Member Sandra Coney

Resolution number WTK/2017/33

MOVED by Member S Coney, seconded by Member D Yates:

That the Waitākere Ranges Local Board:

- a) **receive the Portfolio Update from Member Sandra Coney.**

CARRIED

19 Governance Forward Work Calendar

Resolution number WTK/2017/34

MOVED by Member S Tollestrup, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

- a) **notes the updated Governance Forward Work Calendar for March 2017 (attachment A).**

CARRIED

20 Confirmation of Workshop Records

Resolution number WTK/2017/35

MOVED by Deputy Chairperson S Toms, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

- a) **confirm that the attached records of the workshops held 16 and 23 February, 02, 09 and 14 March 2017.**

CARRIED

23 Chairperson's report - March 2017

Resolution number WTK/2017/36

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **receive the Chairperson's report.**

CARRIED

Adjournment of Meeting

Resolution number WTK/2017/37

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitakere Ranges Local Board:

- a) **adjourn the meeting at 8.09pm and reconvened at 8.15pm.**

CARRIED

17 Project 17: Auckland Council Maintenance Contracts

Secretarial note: An incorrect copy of Attachment Two – Local Board Resolutions was included in the Waitakere Ranges Local Board agenda 23/02. The correct copy was tabled at the meeting and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2017/38

MOVED by Member S Coney, seconded by Member D Yates:

That the Waitākere Ranges Local Board:

a) provides the following feedback on the proposed maintenance contracts:

Standard and Enhanced Assets (Attachment C)

- i) expect a reduction in the amount of spray used overall and especially in parks in sensitive areas like community gardens, orchards and play based parks, and on other parks where there is a community preference for this.
- ii) expect all assets to be managed in accordance with the relevant local plans and policies, including design guidelines and reserve management plans.
- iii) seek to make the most of the opportunity of coordinate town centre maintenance and this include a more active cleaning and maintenance of sidewalks, plazas, open areas adjoining council facilities, directional and interpretive signage, and street gardens.
- iv) ask that the asset list be further reviewed to ensure it is correct. There are some errors.

Full Facilities Contract Service Specifications (Attachment D)

- v) Auckland Council Weed Management Policy. Support the stated commitment to minimise agri-chemical use in the contract in accordance with the weed management policy.
- vi) support the development of regional service level standards and the intent of equity of service to all communities across Auckland
- vii) support the specifications outlined noting that the service levels / assets are intended to meet community outcomes; be fit for purpose and be in good condition.
- viii) Note that there are buildings and sites of local significance and the board seeks to contribute to identifying this significance in the asset database.
- ix) support the focus on independent monitoring and effective evaluation of performance.
- x) note that the local board will have the opportunity to meet successful suppliers in May to discuss and refine local service level variations
- xi) note the board continues to have an interest in housing for older persons and requests that an update be provided with regards to renewals and maintenance processes.
- xii) support opportunity for community empowerment in managing council assets and note that any relationship with volunteer groups should be held by council and enabled by the contract.
- xiii) Waitakere Ranges Heritage Area. “Specifications of Full Facilities Contract” as well as specialist contracts for arboriculture and ecological

need to include a section referencing the Waitakere Ranges Heritage Area Act 2008, with a list of heritage features and objectives that should be taken into account. This is similar to your approach in identifying Tupuna Maunga Values to contractors.

- xiv) Archaeological and Historic Sites guidance to contractors is inadequate. More information is needed on protocols around heritage sites. One of the main risks to heritage sites on public land is from council contractors who may not realise it is a heritage site, or its extent. The Full Facilities Contract specifications in sections 1.17-1.18 are very light on detail in this area.
- xv) request that the contractor undertake regular education of its workforce and sub-contractors on the WRHA, heritage, RMPs and other specialist subjects to ensure that our natural and historic heritage is protected.
- xvi) Community volunteers: the relationship with volunteer groups should be held by council and enabled by our contracts. We have concerns the contracts will get in the way of community groups and individuals doing volunteer work, rather than enabling it. And that contractors are not able to provide land owner consent or enter into Memorandum Of Understanding with volunteer groups. We ask that a streamlined process be put in place within council with final decisions on community led activities in parks and places resting with the local board.
- xvii) Cost implications for changing from contractor to volunteer management need to be clear and transparent, though should not be a barrier to community innovation.

Ecological and arboriculture contracts

- xviii) Waitakere Ranges Heritage Area: More than 80 percent of the Waitakere Ranges is covered in native vegetation. How vegetation is managed on public land in this area is of vital importance to the Waitakere Ranges Local Board, our local communities, and visitors to the area. Much of the open space is zoned as Significant Ecological Area, Outstanding Natural Landscapes, Features and Character and the maintenance practices in the specialist contracts need to reflect this context.
 - xix) Ecological contract: we support the intent outlined in paragraph 36 of the report to prepare ecological restoration plans for our significant ecological areas. We would like to see more detail on this and have the opportunity to engage on the direction, priorities and performance of these contracts. The contract covering this area needs to reflect and implement the relevant recommendations of the Waitakere Ranges Strategic Weed Management Plan.
 - xx) Road reserves in the Waitakere Ranges Heritage Area: recommend the road reserves be managed under the maintenance contract for significant ecological areas to prevent the spread of pest and weed infestations.
 - xxi) Arboriculture Specialist Contracts: the contract should include a section on managing trees and vegetation in the Waitakere Ranges Heritage Area with a set of principles and objectives to provide guidance to the contractor. We would like to see more information on this. There are often strongly held views in the community about how we manage trees so council contractors will need to seek direction from council to avoid controversy. The contracts should set out guidelines.
- b) note that the local board will have the opportunity to meet successful suppliers in April and May to discuss and refine local service level variations.
 - c) Notes that a number of key stakeholders are not identified in the initial list which

includes several errors. The local board will supply a more definitive list.

CARRIED

Attachments

A Item 17 - Local Board Resolutions Waitakere-Ranges - Attachment B

22 Procedural motion to exclude the public

Resolution number WTK/2017/39

MOVED by Chairperson G Presland, seconded by Member S Coney:

That the Waitakere Ranges Local Board

a) **exclude the public from the following part(s) of the proceedings of this meeting.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

17 Project 17: Auckland Council Maintenance Contracts – Attachment E – Supplier Information

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>In particular, the report identifies land the council seeks to acquire for open space purposes.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>In particular, the report identifies land the council seeks to acquire for open space purposes.</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

17 Project 17: Auckland Council Maintenance Contracts – Attachment H – Contract Information

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result	s7(2)(h) - The withholding of the information is necessary to enable	s48(1)(a)

<p>in the disclosure of information for which good reason for withholding exists under section 7.</p>	<p>the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>In particular, the report identifies land the council seeks to acquire for open space purposes.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>In particular, the report identifies land the council seeks to acquire for open space purposes.</p>	<p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>
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CARRIED

9. 05 pm The public was excluded

Resolution in relation to the confidential items are recorded in the confidential section of these minutes and are not public available.

9.28pm The public was re-admitted

Restatement

It was resolved while the public was excluded:

I7 Project 17: Auckland Council Maintenance Contracts

Resolution number WTK/2017/40

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitakere Ranges Local Board:

- e) confirm that there be no restatement of d) until such time that the reason for confidentiality no longer exists.**

CARRIED

21 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

9.28 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WAITĀKERE RANGES
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....