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# Waitematā Local Board

## OPEN MINUTES

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Minutes of a meeting of the Waitematā Local Board held in the Waitematā Local Board Office, Ground Floor, 52 Swanson Street, Auckland on Tuesday, 21 March 2017 at 2:00pm.

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### PRESENT

<b>Chairperson</b>	Pippa Coom
<b>Deputy Chairperson</b>	Shale Chambers
<b>Members</b>	Adriana Avendano
	Christie
	Mark Davey
	Vernon Tava
	Rob Thomas

### ABSENT

<b>Member</b>	Richard Northey, ONZM
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1 **Welcome**

2 **Apologies**

Resolution number WTM/2017/20

MOVED by Chairperson P Coom, seconded by Member M Davey:

**That the Waitematā Local Board:**

- a) **accept the apology from Member Northey for absence.**

**CARRIED**

3 **Declaration of Interest**

There were no declarations of interest.

4 **Confirmation of Minutes**

Resolution number WTM/2017/21

MOVED by Chairperson P Coom, seconded by Member M Davey:

**That the Waitematā Local Board:**

- a) **confirm the ordinary minutes of its meeting, held on Tuesday, 21 February 2017, amending item 17 to note that the first vote was tied and the chair exercised a casting vote, as a true and correct record.**

**CARRIED**

5 **Leave of Absence**

There were no leaves of absence.

6 **Acknowledgements**

There were no acknowledgements.

7 **Petitions**

There were no petitions.

8 **Deputations**

**8.1 Deputation: Natalie McCondach and Cheryl Laurie - Highwic House and Ewelme Cottage**

A copy of the presentation by Natalie McCondach and Cheryl Laurie about Highwic House and Ewelme Cottage is attached to the minutes.

Resolution number WTM/2017/22

MOVED by Deputy Chairperson S Chambers, seconded by Member V Tava:

**That the Waitematā Local Board:**

- a) **thank Natalie McCondach and Cheryl Laurie for their attendance and**

**presentation about Highwic House.**

**CARRIED**

**Attachments**

A Presentation about Highwic House and Ewelme Cottage

**8.2 Deputation: Sandra Murray - New Zealand Product Stewardship Council**

A copy of the presentation by Sandra Murray about the New Zealand Product Stewardship Council is attached to the minutes.

Resolution number WTM/2017/23

MOVED by Chairperson P Coom, seconded by Member R Thomas:

**That the Waitematā Local Board:**

- a) **thank Sandra Murray for her attendance and presentation about the New Zealand Product Stewardship Council.**

**CARRIED**

**Attachments**

A Presentation about the New Zealand Product Stewardship Council

**9 Public Forum**

**9.1 Public forum: Noelene Buckland – Central City Resident Group**

A copy of the submission from the Central City Resident Group is attached to the minutes.

Resolution number WTM/2017/24

MOVED by Chairperson P Coom, seconded by Member V Tava:

**That the Waitematā Local Board:**

- a) **thank Noelene Buckland for her attendance and presentation on behalf of the Central City Resident Group about their submission to the Annual Budget Consultation.**

**CARRIED**

**Attachments**

A Submission from the Central City Resident Group

**10 Extraordinary Business**

There was no extraordinary business.

**11 Notices of Motion**

There were no notices of motion.

**12 Councillor's Report**

Councillor Mike Lee was not in attendance.

**13 Waitematā Quick Response Round Three 2016/2017 Grant Applications**

Resolution number WTM/2017/25

MOVED by Chairperson P Coom, seconded by Deputy Chairperson S Chambers:

**That the Waitematā Local Board:**

- a) **approve the following Quick Response Grant 2016/2017 Round Three as listed in the table below:**

App ID	Applicant	Focus	Project	Approved
QR1720-310	Splice	Arts and Culture	Towards studio time to edit the recordings and contribution to artwork, design and manufacture costs	\$2,000.00
QR1720-321	Auckland & District Pipe Band Inc.	Arts and Culture	Towards acoustic panelling and installation	\$ 2,442.00 Subject to design drawings and a description of the works being submitted to the community lease advisor and resource consent (if required)
QR1720-323	Ms Nina Seja	Arts and Culture	Towards publishing the catalogue and photographic reproductions	\$ 1,000.00 The Waitematā Local Board requested to be acknowledged for its support in the catalogue.
QR1720-318	The Peace Foundation	Community	Towards the production of a plaque and the unveiling ceremony	\$ 1,849.00 Subject to obtaining all the relevant consents from council, including landowner consent by the Auckland Domain Committee.
<b>Total</b>				<b>\$7,291.00</b>

- b) decline the following Quick Response Grant 2016/2017 Round Three as listed in the table below:

App ID	Applicant	Focus	Project	Requested	Comments
QR172 0-317	Opera Factory Trust	Arts and Culture	Towards accompanists' fees, venue hire, project coordinator, piano tuning, marketing and catering for sessions.	\$ 1,409.00	Decline due to insufficient funds to support lower priority applications
QR172 0-302	Citizens Advice Bureau Auckland City (CABAC)	Community	Towards the purchase of furniture.	\$ 2,910.00	Application deferred to the next round.
QR172 0-306	impactNPO	Community	Towards catering for the weekend	\$ 1,674.00	Decline due to the application being for a retrospective grant
QR172 0-309	The Parenting Place - Attitude Youth Division	Community	Towards delivery of mental health presentations and educational handbooks on drug & alcohol education	\$3,000	The application was ineligible because the applicant applied for the same project in an earlier quick response round this financial year.
QR172 0-320	Communiti es Against Alcohol Harm	Community	Towards the production of material, hosting meetings and research of webcam technology	\$3,000	Declined because an assessment of how this overlaps with existing council investigations is required. Recommend the applicant works with the strategic

					broker and reappplies in a later grant round.
QR172 0-322	Auckland Indian Sports Club Inc.	Sports and Recreation	Towards venue hire	\$3,000	The application was ineligible because the applicant applied for the same project in an earlier quick response round this financial year.

- c) approves the reallocation of the The Lifewise Trust accommodation grant from 385 Queen Street to the 453 Karangahape Road rental address (application reference CASF\_161700079) (previous resolution WTM/2016/18).
- d) approve date changes for local grant round one 2017/2018 for Waitematā local grants programme as follows:

2017/2018 funding rounds	Opening	Closing	Projects to occur after	Decision made
Local grants round one	19 June 2017	28 July 2017	1 October 2017	19 September 2017

**CARRIED**

**14 City Fringe Local Economic Development Action Plan Refresh**

Resolution number WTM/2017/26

MOVED by Member R Thomas, seconded by Deputy Chairperson S Chambers:

**That the Waitematā Local Board:**

- a) approve the allocation of \$20,000 from the Local Economic Development budget line for the refresh of the City Fringe Local Economic Development Action plan
- b) agree the scope of the City Fringe Local Economic Development Action plan refresh as set out in Attachment A to the agenda report.

**CARRIED**

**15 ATEED six-monthly report to the Waitematā Local Board**

Resolution number WTM/2017/27

MOVED by Chairperson P Coom, seconded by Member R Thomas:

**That the Waitematā Local Board:**

- a) receive the Auckland Tourism, Events and Economic Development six-monthly

report for the period 1 July to 31 December 2016.

**CARRIED**

**16 Auckland Transport Update - March 2017**

Resolution number WTM/2017/28

MOVED by Chairperson P Coom, seconded by Member V Tava:

**That the Waitematā Local Board:**

- a) **receive this report Auckland Transport Update - March 2017 Auckland Transport Update - March 2017.**

**CARRIED**

**17 Landowner approval for temporary use of Ayr Reserve for construction vehicle parking**

Resolution number WTM/2017/29

MOVED by Deputy Chairperson S Chambers, seconded by Member V Tava:

**That the Waitematā Local Board:**

- a) **agree to defer the item 'Landowner approval for temporary use of Ayr Reserve for construction vehicle parking' and invite the applicant to submit an amended plan.**

**CARRIED**

Note: the meeting adjourned at 4.18pm

Note: the meeting reconvened at 4.30pm

**18 Draft air quality bylaw and statement of proposal**

Resolution number WTM/2017/30

MOVED by Chairperson P Coom, seconded by Member A Avendano Christie:

**That the Waitematā Local Board:**

- a) **confirms support for the proposed draft air quality bylaw replicating the regional rules for indoor domestic fires in so far as it impacts on the urban area.**

**CARRIED**

**19 2016 Elections - Highlights and Issues**

Resolution number WTM/2017/31

MOVED by Chairperson P Coom, seconded by Member M Davey:

**That the Waitematā Local Board:**

- a) **establish a working party of Chair Pippa Coom and Member Richard Northey to prepare feedback for input into Auckland Council's submission to the Justice and Electoral Select Committee's Inquiry into the 2016 local authority elections, specifically focussing on the following matters, to be confirmed at a meeting of the full board:**



- (i) Matai names
  - (ii) Vacancies occurring within six months of an election
  - (iii) Legal requirement for candidate to state whether residing in area
  - (iv) Timing of school holidays
  - (v) Electronic transmission of voting documents to and from voters overseas
  - (vi) Electoral Officer to have access to the supplementary roll
  - (vii) Access to data associated with electoral roll
  - (viii) Electronic nominations and candidate profile statements.
  - (ix) Legislative confirmation that local authorities may promote elections
  - (x) Time period for printing electoral rolls
  - (xi) Electronic access to electoral rolls for election staff
  - (xii) Close of voting time
  - (xiii) Discourage inappropriate use of elections
  - (xiv) Separation of DHB elections.
  - (xv) Candidate information in different languages
  - (xvi) Consistency between Electoral Regulations and Local Electoral Regulations
  - (xvii) Relationship with Electoral Commission
- b) formally request that the Electoral Officer investigate and report back as to why ballot papers went missing during the election period, what action was taken at the time and what steps are being taken to ensure it does not happen again.

**CARRIED**

**20 Project 17: Auckland Council Maintenance Contracts**

*Member R Thomas left the meeting at 5.26 pm.*

*Member R Thomas returned to the meeting at 5.29 pm.*

*Member A Avendano Christie left the meeting at 5.26 pm.*

*Member A Avendano Christie returned to the meeting at 5.29 pm.*

*Member V Tava left the meeting at 5.30 pm.*

*Member V Tava returned to the meeting at 5.31 pm.*

Resolution number WTM/2017/32

MOVED by Deputy Chairperson S Chambers, seconded by Member M Davey:

**That the Waitematā Local Board:**

- a) support standardised maintenance contracts with no reduction in existing service levels, but with greater local flexibility
- b) request that the General Manager and Head of Contract Management work with the board in April 2017 to finalise:
  - i) the asset register
  - ii) the SMART procurement targets
  - iii) the local service level variations
- c) request that the local board meet officers and successful suppliers in May 2017 to discuss and refine local service level variations.

- d) provide the following feedback on the proposed maintenance contracts for parks, buildings and open spaces:
- i) support initiatives which enable local procurement
  - ii) endorse the SMART procurement outcomes
  - iii) endorse the flexible approach to manage the new maintenance contracts
  - iv) support the ability for local boards to set local service level variations
  - v) support the contracts reflecting the objectives of the Auckland Council's Weed Management Policy
  - vi) support initiatives to reduce herbicide use being part of the contracts

**CARRIED**

Resolution number WTM/2017/33

MOVED by Deputy Chairperson S Chambers, seconded by Member M Davey:

**Public Excluded**

**That the Waitematā Local Board:**

- a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

**14 Project 17 Auckland Council Maintenance Contracts - Attachment E - Supplier Specific Information and Attachment H - Contract Information**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(c)(ii) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest.  In particular, the report contains sensitive commercial information and the negotiations of the tender process are ongoing.	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

**CARRIED**

Note: Pursuant to Standing Order 3.15.5, Member Chambers requested that his dissenting vote against the above motion be recorded.

**21 Chair's Report**

Resolution number WTM/2017/34

MOVED by Member R Thomas, seconded by Member V Tava:

**That the Waitemata Local Board:**

- a) receive the chair's report for March 2017.

**CARRIED**

**22 Board Members' Reports**

Resolution number WTM/2017/35

MOVED by Chairperson P Coom, seconded by Deputy Chairperson S Chambers:

**That the Waitemata Local Board:**

- a) receive the written report from member Northey and the verbal members reports for March 2017.

**CARRIED**

**23 Governance Forward Work Calendar**

Resolution number WTM/2017/36

MOVED by Chairperson P Coom, seconded by Member V Tava:

**That the Waitematā Local Board:**

- a) receive the governance forward work calendar as at March 2017 attached to the agenda.

**CARRIED**

**24 Waitematā Local Board Workshop Records**

Resolution number WTM/2017/37

MOVED by Chairperson P Coom, seconded by Deputy Chairperson S Chambers:

**That the Waitematā Local Board:**

- a) receive the workshop proceeding records for the meetings held on 28 February 2017, 1 March 2017, 7 March 2017 and 14 March 2017.

**CARRIED**

**25 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

5.36 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE WAITEMATĀ LOCAL  
BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....