

## Business Improvement District (BID) Programme - Annual Report to Devonport Takapuna Local Board 2016/17

### **Attachment C: Milford Business Association BID programme**

*Milford Business Association has met the requirements of the BID programme for the 2015/16 financial year for the purpose of striking the targeted rate.*

#### **Reporting Status**

Requirement FY 2015-2016	Status	Comments
A strategic plan for next 3 – 5 years - reviewed every 3 years.	Compliant	2015-2018 Strategic Plan in effect.
Audited financial accounts and audit management letter.	Compliant	Provided
Business plan including: <ul style="list-style-type: none"> <li>A minimum of three key performance indicators and budget allocations for programme areas.</li> </ul>	Compliant	Provided
Annual review report: <ul style="list-style-type: none"> <li>Achievement of previous year's objectives against business plan.</li> </ul>	Compliant	Provided
2017-2018 Indicative Budget	Compliant	Provided
Annual BID programme reporting and alignment meeting between Devonport Takapuna Local Board and business association board.	Compliant	Meeting held 7 March 2017
BID Programme Agreement	Compliant	Fully signed agreement provided.
<b>Summary</b>	Recommend Targeted Rate	Staff are satisfied that Milford BID is in substantial compliance with policy reporting requirements for the purpose of the recommendation of this report.