

Franklin Local Board Workshop Record

Workshop record of the Franklin Local Board held in the Franklin Local Board Chamber, 82 Manukau Road, Pukekohe on 14 March 2017, commencing at 9.30am.

PRESENT

Chairperson: Angela Fulljames

Members: Andy Baker, Malcolm Bell, Alan Cole, Brendon Crompton (until 12.15pm), Sharlene Druyven, Amanda Hopkins, Murray Kay, Niko Kloeten

Also present: Sue O’Gorman (Relationship Manager) (until 12.15pm), Karen Gadomski (Senior Local Board Advisor), Jane Cain (Local Board Advisor), Anthea Clarke (Democracy Advisor), Coral Timmins (Strategic Broker) Julia Shakespeare (Local Board Engagement Advisor) (from 10.15am)

Workshop Item	Governance role	Summary of Discussions
<p>Project 17 - community facilities maintenance contracts</p> <p>(Presenters)</p> <p>Rod Sheridan General Manager Community Facilities</p> <p>Heidi Walkley Head of Contracts and Supplier Management</p> <p>Gwyn De-Arth Area Manager, Operational Management and Maintenance</p> <p>Kate Marsh Regional Business Integration Specialist</p> <p>Jessica Morris Stakeholder Advisor</p>	<p>Input to regional decision making</p>	<p>Update on progress with the full facilities maintenance contracts</p> <p>Feedback on the full facilities maintenance contracts</p> <p>Actions:</p> <ul style="list-style-type: none"> • Feedback via urgent decision to be included in the report to the Strategic Procurement Committee and the Finance and Performance Committee • Return to a future workshop to provide feedback on local service levels in April and May
<p>Community facilities</p> <p>(Presenters)</p> <p>Gwyn De-Arth Area Manager, Operational Management and Maintenance</p>	<p>Setting direction / priorities / budget</p>	<p>Update on issues</p> <p>Actions:</p> <ul style="list-style-type: none"> • Watercare to provide an update on remediation following flooding issues, including sewage issues in the Wairoa subdivision • Put a completion deadline date in the work programme • Board members to provide local board services staff with issues requiring clarification/updates the week before future workshops

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<p>Penny Pirrit (Presenter)</p> <p>Penny Pirrit Director Regulatory Services</p> <p>John Duncan Workspace Analyst, Corporate Property</p>	<p>Keeping informed</p>	<p>Update for the local board on organisational issues</p>
<p>Local board engagement plan and local board engagement for the local board plan (part 3) (Presenters)</p> <p>Julia Shakespeare Local Board Engagement Advisor</p> <p>Karen Gadomski Senior Local Board Advisor</p>	<p>Local initiatives / specific decisions</p>	<p>Discussion on engagement approach for 2017 Local Board Plan</p> <p>Direction on local board approach to engagement</p> <p>Actions:</p> <ul style="list-style-type: none"> • Include Pukekohe in the engagement Plan for a 'Have Your Say' event • Use library staff to inform the public about opportunities for public feedback • Use the widest spread of opportunities to inform the public about the opportunities to feedback • Make the consultation material simple and basic and easily understandable
<p>Youth initiatives (Presenters)</p> <p>Coral Timmins Strategic Broker</p> <p>Helen Grant Specialist Advisor, Community Empowerment</p> <p>Tracey Hainsworth-Fa'aofo Youth Connections Specialist Broker</p>	<p>Setting direction / priorities / budget</p>	<p>Review of 2016/2017 work programme and direction on the 2017/2018 work programme</p> <p>Actions:</p> <ul style="list-style-type: none"> • Develop the 2017/2018 work programme line item for youth initiatives to create a 'programme' for Franklin including: <ul style="list-style-type: none"> • support for a skills cluster group to continue and develop • ensure connectivity across smart procurement opportunities to support young people into work • collaboration with Youth Connections for access to Youthfull platform • promotion of Jobfest and advocate for the inclusion of rural and agricultural job opportunities • Continued development of whanau hui concept targeting Pukekohe north community • Reallocate \$5,000 unspent budget to support the upcoming Pukekohe High School careers evening.

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<p>Neighbourhood Support and Civil Defence</p> <p>(Presenters)</p> <p>Coral Timmins Strategic Broker</p> <p>Rachel Orr Specialist Advisor, Community Empowerment</p> <p>Melanie Hutton Senior Advisor Resilience (Regional), Emergency Management Operations</p>	<p>Local initiatives / specific decisions</p>	<p>Confirm the current year budget spend for work programme line item for neighbourhood support and civil defence</p> <p>Actions:</p> <ul style="list-style-type: none"> • Put any actions on hold until the review of Civil Defence and Emergency Management is complete and the new Fire Service structure is in place • Put forward options for the reallocation of the budget if it is not required • Retain budget line in 2017/18 work programme for development once outcome and potential community needs are known
<p>Parks, sport and recreation</p> <p>(Presenters)</p> <p>Debra Langton Parks, Sport and Recreation Portfolio Manager</p> <p>Greg Lowe Parks and Places Specialist</p> <p>Sunny Karan Sport and Recreation Lead</p>	<p>Setting direction / priorities / budget</p>	<p>Discuss the board's direction on line item 2773 in the 2016/2017 work programme (direction re allocation of funding re implementation of the Sport and Active Recreation Facilities Plan)</p> <p>General discussion on community parks service issues</p> <p>Actions:</p> <ul style="list-style-type: none"> • Put a completion deadline date in the work programme • Ensure that budget is included in future work programmes for ongoing projects such as Karaka Sports Park, Franklin Gymsports, Te Puru lights and Te Puru reversible basketball/netball hoops • Use \$89,000 from the 2016/2017 work programme to fund the upgrades to facilities at Pukekohe Rugby Football Club. • Ensure that all contingencies are scoped and costed for the Pukekohe Rugby Football Club and that it is clear that it is the responsibility of the club to fund the ongoing operational costs of the facilities • Bring back options to a future workshop on the use of Te Puru and lighting needs, including considerations due to the extended use of Beachlands Domain for training purposes • Memorial seat and tree on Cape Hill - progress location and possible requirement for land owner approval <p><u>Tamakae Wharf, Waiuku</u></p> <ul style="list-style-type: none"> • Bring back options to a future workshop on how items excluded from the project to meet the budget

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		<p>can be funded using alternative methods, including community involvement in the planting work</p> <ul style="list-style-type: none"> • Support local plant suppliers in planting procurement <p><u><i>Playspace in Constellation Park, Beachlands</i></u></p> <ul style="list-style-type: none"> • Explore consultation and/or partnership with the community • Ensure a strong association with the America's Cup particularly in relation to equipment with a nautical theme

The workshop concluded at 3.29pm.