

Business Improvement District (BID) Programme - Annual Report to Kaipatiki Local Board 2016/17

Attachment C: Northcote Town Centre Business Association BID Programme

Northcote Town Centre Business Association is in the process of meeting the requirements of the BID policy (2016) for the 2015-16 financial year. Council staff has assumed management and its targeted rates withheld until it is in full compliance. This table shows compliance to date.

Reporting Status

Requirement FY 2015-2016	Status	Comments
A strategic plan for next 3 – 5 years - reviewed every 3 years.	Non-compliant	In preparation.
Audited financial accounts and audit management letter.	Compliant	Provided
Business plan including: <ul style="list-style-type: none"> A minimum of three key performance indicators and budget allocations for programme areas. 	Compliant	Provided
Annual review report: <ul style="list-style-type: none"> Achievement of previous year's objectives against business plan. 	Non-compliant	Being prepared for 27 April AGM
2017-2018 Indicative Budget	Compliant	Provided
Annual BID programme reporting and alignment meeting between Kaipatiki Local Board and business association board.	Non-compliant	To be scheduled in conjunction with approval to resume payment of targeted rates to the business association.
BID Programme Agreement	Non-compliant	For approval at the 27 April AGM.
Summary	Withhold recommendation to strike targeted rate until compliance for 2015-2016 financial year is achieved. A recommendation will be made in a separate report to the local	The Northcote Town Centre BID is not in substantial compliance with policy reporting requirements until documents approved at their 27 April AGM are received.

board in June.