

# Manurewa Local Board Workshop Record



Workshop record of the Manurewa Local Board held in the Manurewa Local Board Office meeting room, Shop 3-5, 7 Hill Road, Manurewa on Thursday, 23 March 2017 commencing at 4.30pm.

## PRESENT

**Chairperson:** Angela Dalton (Chairperson) (until 5.30pm)

**Members:** Joseph Allan  
Stella Cattle  
Sarah Colcord (from 4.50pm)  
Angela Cunningham- Marino (from 5.40pm)  
Ken Penney

**Apologies:** Rangī McLean (Deputy Chairperson) (with apology)  
Angela Cunningham- Marino (for lateness)  
Simeon Brown (without apology)

**Also present:** Damian Piilua, Deputy Chairperson, Manurewa Youth Council

Workshop Item	Governance role	Summary of Discussions
<p>Project 17: Maintenance Contracts</p> <p><b>Rod Sheridan, General Manager Community Facilities</b></p> <p><b>Heidi Walkley, Head of Contracts &amp; Supplier Management</b></p> <p><b>Gwyn De-arth Area Manager Operational Management &amp; Maintenance</b></p> <p><b>Jessica Morris Stakeholder Advisor</b></p>	<p>Input into regional decision making</p>	<p>Gwyn De-Arth gave an overview of the Project 17: Maintenance Contracts processes to date. The new contracts will take the holistic view of the facility and be outcomes based. One contractor will be responsible for everything.</p> <p>Staff responded to questions raised advising the board that:</p> <ul style="list-style-type: none"> <li>the relationship with the Southern Initiative (TSI) is being worked through at the moment. A Memorandum of Understanding would be preferred.</li> <li>the Randwick Park contracts will stay in place.</li> <li>apprenticeships will be supported through to fruition.</li> <li>the potential contractors have set information nights to talk through the targets and ensure the board has a clear understanding of what the percentages mean.</li> <li>many of the measures have not been measured before.</li> <li>if a key performance indicator cannot be delivered on, it will need to be investigated to understand why</li> <li>the definition of a Māori business or Pacific business is a business owned by Māori or Pacific.</li> <li>statistical reporting will be developed based on measures, eg: the number of people employed, how many live in the Manurewa area, how</li> </ul>

Workshop Item	Governance role	Summary of Discussions
		<p>many are on the living wage.</p> <ul style="list-style-type: none"> <li>• the board sets the targets.</li> <li>• whoever the contractor is will have to employ local people.</li> </ul> <p>Next month Community Facilities will come back to</p> <ul style="list-style-type: none"> <li>• set annual targets with the local board</li> <li>• go through the asset lists to ensure common names are used and that boards are happy with the categorising</li> <li>• talk about hot spots or enhancements.</li> </ul> <p>Contracts will take 3-6 months to bed in.</p> <p>Community engagement is part of the local assessment. Contractors want to work with community groups to upskill the potential work force to either:</p> <ol style="list-style-type: none"> <li>i) employ them, or</li> <li>ii) upskill them so they can set themselves up as a subcontractor in their own right.</li> </ol> <p>The only role the Strategic Broker would have is to bring everyone together should a procurement opportunity arise.</p> <p><b>Action</b></p> <ol style="list-style-type: none"> <li>i) Local Board Services to forward the Manurewa Local Board's feedback on Project 17: Maintenance Contracts to the relevant staff by 24 March 2017.</li> </ol>
<p>Auckland Transport Richard Morris Chief Financial Officer - Auckland Transport funding</p> <p><b>Jenni Wild, Elected Member Relationship Manager</b></p> <p><b>Richard Morris, Chief Financial Officer, Auckland Transport</b></p>	<p>Keeping informed</p>	<p>Richard Morris gave an overview of Auckland Transport, its activities and associated revenue and expenditure.</p> <p>He explained that Auckland Transport is funded as follows:</p> <ul style="list-style-type: none"> <li>• One third – Ratepayers</li> <li>• One third – Transport Agency</li> <li>• One third – own revenue (bus/train fares, rental from properties)</li> </ul> <p><b>Action</b></p> <ol style="list-style-type: none"> <li>i) Jenni to note the following concerns raised by the board for future discussions with Auckland Transport in relation to the bus and train stations: <ul style="list-style-type: none"> <li>• members of the public have found it difficult to walk over the rail bridge from Southmall to</li> </ul> </li> </ol>

Workshop Item	Governance role	Summary of Discussions
		<p>the bus station.</p> <ul style="list-style-type: none"> <li>Businesses have noted a decline in patrons since the buses were moved off Great South Road, Manurewa to the Manurewa train station.</li> <li>There is a safety issue on the train station platforms.</li> </ul>
<p>Community Facilities renewals processes</p> <p><b>Hannah Alleyne, Principal Programmes Specialist, Investigation and Design, Community Facilities</b></p> <p><b>Jessica Morris, Stakeholder Advisor</b></p> <p><b>Raymond Tan, Head of Asset Management Intelligence Support, AMIS</b></p>	<p>Keeping informed</p>	<p>Raymond Tan gave an overview of the asset management and renewals processes which is part of the annual plan cycle.</p> <p>Renewals are presented annually but are developed as a rolling regionally-prioritised three-year work programme. Local board feedback is sought when developing the renewals programme.</p> <p>The annual plan cycle is as follows:</p> <p><b>November – December</b></p> <ul style="list-style-type: none"> <li>Draft three-year work programme is presented to local board for their review and feedback.</li> </ul> <p style="text-align: center;"></p> <p><b>December – January</b></p> <ul style="list-style-type: none"> <li>Local boards outline their priorities</li> <li>Community Facilities scope projects to meet local board objectives</li> </ul> <p style="text-align: center;"></p> <p><b>February</b></p> <ul style="list-style-type: none"> <li>Annual budgets are refreshed to meet highest priorities regionally</li> </ul> <p style="text-align: center;"></p> <p><b>March - April</b></p> <ul style="list-style-type: none"> <li>Work programmes are presented at local board workshops for tentative approval</li> </ul> <p style="text-align: center;"></p> <p><b>May – June</b></p> <ul style="list-style-type: none"> <li>Work programmes are approved through reports at local board business meetings</li> </ul> <p><b>Actions</b></p>

Workshop Item	Governance role	Summary of Discussions
		i) Community Facilities to provide an overview of the processes for the board's future reference as a response to the board's 16 March resolutions.  ii) Community Facilities to come to the 6 April workshop to work through the renewals programme.
Local Board Plan draft consultation document  <b>Sarah McGhee, Senor Local Board Advisor</b>  <b>John Adams, consultant</b>	Setting direction/ priorities/ budget	The board gave input into the draft Local Board Plan consultation document.  <b>Action</b>  i) Sarah to circulate the updated consultation document. Further feedback required by 9am on Monday 27 March 2017.

The workshop concluded at 8.20pm.