

Ōtara-Papatoetoe Local Board

Workshop record of the Ōtara-Papatoetoe Local Board held in the Woodside Room on Tuesday, 14 March 2017 at 9.30am.

PRESENT

Chairperson: Lotu Fuli

Members: Apulu Reece Autagavaia
 Ashraf Choudhary
 Mary Gush
 Ross Robertson
 Dawn Trenberth

Absent: Donna Lee

Also present: Neil Taylor (Senior Local Board Advisor),
 Albert Scott (Local Board Advisor)
 Carmen Fernandes (Democracy Advisor)

Workshop Item	Governance role	Summary of discussions
List of Road Names (James Dowding Robert Chieng)	Local initiatives/ specific decisions	Discussed the road naming criteria as outlined in Council's road naming guidelines and policy. The Board wants to ensure that road names are more closely aligned to local heritage and communities.
Events Work Programme 2017/18 (Chade Julie & Uaita Sialii)	Setting direction, priorities and budgets	<p>The draft events work programme for 2017/18 financial year was discussed.</p> <p>Funded Events - The Board suggested names of event organisers against each event and more information about attendance at various events.</p> <p>The Board discussed moving line item events to contestable grants.</p> <p>Delivered Events – The Board suggested names of movies to be screened at the Movies in the Park. Board members to send some more names of movies to the events team.</p> <p>Cultural events – Board members to send ideas to events team.</p>
Community Grants accountability reports (Sara Chin)	Local initiatives/ specific decisions	An overview of groups that received grants and how the grants were utilised was presented to the Board. The Board would like the accountability report to be presented annually.

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Project'17 (Rod Sheridan, Kate Marsh, Gwyn De Arth, Heidi Walkley, Jessica Morris)	Local initiatives/specific decisions	Rod Sheridan spoke to the presentation on Project 17 which is about being smarter, better managing our contracts, and improving our services. The Board's feedback was sought on service levels and specifications of parks, buildings and open space maintenance contracts of local assets. This feedback will be recommended to the Strategic Procurement Committee on 24 March 2017 prior to an extraordinary Finance and Performance Committee meeting on 30 March 2017.
Events Work Programme 2017/18 (continuation) (Ali Bain)	Setting direction, priorities and budgets	Ali Bain spoke to the Board about civic events. She updated the Board on the upcoming ANZAC day ceremonies in the Local Board area. The Board informed Ali which of the Board members will be attending the various ceremonies including wreath laying, speeches, etc.

The workshop concluded at 12.30pm.