

## Business Improvement District (BID) Programme - Annual Report to Orakei Local Board 2016/17

### **Attachment B: Ellerslie Business Association BID programme**

*Ellerslie Business Association has met the requirements of the BID programme for the 2015/16 financial year for the purpose of striking the targeted rate.*

#### **Reporting status**

Requirement FY 2015-2016	Status	Comments
A Strategic Plan for next 3 – 5 years - reviewed every 3 years.	Partially Compliant	2016-2017 Plan in effect. The recommended minimum timeframe for a Strategic Plan is three years.
Audited financial accounts and audit management letter.	Compliant	Provided
Business plan including: <ul style="list-style-type: none"> <li>A minimum of three key performance indicators and budget allocations for programme areas.</li> </ul>	Compliant	Provided
Annual review report: <ul style="list-style-type: none"> <li>Achievement of previous year's objectives against business plan.</li> </ul>	Compliant	Provided
2017-2018 Indicative Budget	Compliant	Provided
Annual BID programme reporting between Orakei Local Board and the BID.	Compliant	Meeting to be held 28 March 2017
BID Programme Agreement	Compliant	Fully signed agreement provided.
<b>Summary</b>	Recommend Targeted Rate	Staff are satisfied that Ellerslie BID is in substantial compliance with policy reporting requirements for the purpose of the recommendation of this report.