

## Business Improvement District (BID) Programme - Annual Report to Orakei Local Board 2016/17

### **Attachment D: St. Helier's Business Association BID programme**

*St. Helier's Business Association has substantially met the requirements of the BID programme for the 2015/16 financial year for the purpose of this report recommendation.*

#### **Reporting status:**

Requirement FY 2015-2016	Status	Comments
A Strategic Plan for next 3 – 5 years - reviewed every 3 years.	Compliant	2017 - 2020 Strategic Plan in effect.
Audited financial accounts and audit management letter.	Compliant	Provided.
Business plan including: <ul style="list-style-type: none"> <li>A minimum of three key performance indicators and budget allocations for programme areas.</li> </ul>	Compliant	Provided
Annual review report: <ul style="list-style-type: none"> <li>Achievement of previous year's objectives against business plan.</li> </ul>	Compliant	Provided
2017-2018 Indicative Budget	Compliant	Provided
Annual BID programme reporting between Orakei Local Board and the business association board.	Compliant	Meeting to be held 28 March 2017
BID Programme Agreement	Compliant	Fully signed copy provided.
<b>Summary</b>	Recommend Targeted Rate	Staff are satisfied that St. Helier's BID is in substantial compliance with policy reporting requirements for the purpose of the recommendation of this report.