

Puketapapa Local Board – Local Grants Programme 2016/2017

Our Local Grants Programme aims to provide contestable and discretionary community grants to local communities.

Outcomes sought from the local grants programme

Our grants programme will be targeted towards supporting the following outcomes, as outlined in our local board plan:

- People with a voice who can make a contribution
- Thriving local economy, good local jobs
- Real transport choices and connectivity
- Vibrant, popular parks and treasured natural environment
- Healthy, safe people and places
- A strong sense of belonging and local identity

Our priorities for grants

The Puketapapa Local Board welcomes grant applications that align with the following local board plan priorities:

Note: these priorities relate to the local board initiatives as outlined in the local board plan.

- Support and enable a diverse range of local community groups to initiate and implement projects and activities
- Foster a more equitable Puketapapa including through building social enterprises and other local economic development opportunities
- Build strong neighbourhoods where people feel safe and connected at all times
- Support a greener and healthier Puketapapa through sustainability programmes in areas as waste minimisation, ecological protection and restoration
- Promote healthy, safe, sustainable and active lifestyles
- Support arts and culture and heritage celebration/protection

Higher priorities:

The Puketāpapa Local Board will **prioritise** projects which:

- demonstrate collaboration e.g. involves working with other like-minded organisations and/or different parts of the community
- leverage other funding
- addresses two or more of the “[Five Ways to Wellbeing](#)” outlined by the Mental Health Foundation NZ
- support and promote volunteerism
- encourages people to engage with their wider community

Lower Priorities:

We will also consider applications for other services, projects, events and activities. However, these may be considered a lower priority.

The Puketāpapa Local Board has identified the following activities as **lower priorities**:

- ongoing administration costs
- subsidising activity costs or entry fees for programmes or events
- projects or events that are outside the local board area
- air travel

In addition to the **eligibility criteria** outlined in the Community Grants Policy, the Puketāpapa Local Board will not fund:

- initiatives that are eligible and can be funded by central government

Investment approach

The Puketāpapa Local Board grant rounds will be as follows:

Grant name	a) Quick Response Grants	b) Local Grants and Community Match Fund	c) Neighbours Day Grants	d) Strategic Relationships Grant
Minimum and maximum amounts	Minimum amount per grant: \$300 Maximum amount per grant: \$750	Generally up to \$5,000	Generally up to \$200	Maximum amount per grant: \$20,000
Number of rounds per year	Four	Two	One	One
Comments			For delivery of Neighbours Day events	A pilot grant round in 2015/16 year. Future grant rounds to be confirmed

a) **Quick Response Grants:** These grants will be available four times a year and are for small grants, to supplement other funding and ensure a project or event can take place. The process utilises a simplified application process and decisions are made in a shorter timeframe.

- minimum amount per grant: \$300
- maximum amount per grant: \$750

b) **Local Grants and Community Match Fund:** These grants are available twice a year

- generally up to \$5,000 per grant

Neighbours Day: Neighbours Day Aotearoa is a collaborative nation-wide campaign. Neighbours Day is all about getting to know your neighbours and turning streets into neighbourhoods. That means encouraging and supporting people to go one step further on a special day each year.

The Puketapapa Local Board supports this nationwide community initiative by distributing small grants (generally up to \$200 per application) to support local people in organising and delivering Neighbours Day initiatives, through small localised events in streets and parks.

c) Strategic Relationships Grant 2016/2017:

The purpose of the Strategic Relationships Grant is to support community groups that are delivering the local board's identified priority outcomes.

The local board recognises that communities are likely to have new and innovative approaches to delivering community outcomes. It encourages a range of proposals, from a variety of community groups that will progress the goals of the Puketapapa Local Board Plan.

This grant scheme supports the outcomes in the Local Board Plan, in addition to, the Puketapapa Local Grants Programme (quick response and local grants). It includes elements of capacity building, advice and support.

The maximum grant for each project is \$20,000

Priority Outcomes for the Strategic Relationships Grant:

The priority outcomes have emerged from the Puketapapa Local Board Plan as areas that would benefit from additional work. They are:

- Confident migrant and refugee communities interacting at both neighbourhood and local board level
- [Use of] an increased network of safe, well-designed routes for all active modes of transport (particularly cycling uptake)
- Reduction of carbon and other vehicle emissions
- Harbour and waterways restored to greater health and ecological sustainability
- Puketapapa has sufficient, health, affordable and social housing to meet community needs
- A greener and healthier Puketapapa through sustainability programmes and waste minimisation
- An increased sense of overall well-being (referencing models such as the Five Ways to Wellbeing)
- Maori culture is recognised and affirmed as the foundational culture in our area
- A sense of ownership and pride is created through community-led place making
- Reducing socio-economic inequalities in our community so that every person can lead a dignified life and reach their potential.

Application date:

Grant rounds for 2016/2017 will be as follows:

a) Quick Response

2016/2017 grant rounds	Opens	Closes	Decision made	Projects to occur after
Round One	27 June 2016	22 July 2016	25 August 2016	12 September 2016
Round Two	3 October 2016	28 October 2016	8 December 2016	1 January
Round Three	20 February 2017	17 March 2017	April 2017	1 May 2017
Round Four	10 April 2017	5 May 2017	June 2017	1 July 2017

b) Local Grants*

2016/2017 grant rounds	Opens	Closes	Decision made	Projects to occur after
Round one	13 June 2016	8 July 2016	25 August 2016	1 November 2016
Round two	20 March 2017	14 April 2017	June 2017	1 July 2017

**Multi-board funding*

Applications to multiple local boards, including Puketāpapa Local Board, will be considered on a case by case basis

c) Neighbours Day 2017

Applications will be open for Neighbours Day in February 2017, for events around the national Neighbours Day Aotearoa.

d) Strategic Relationships Grant 2016/2017

Applications for the Strategic Relationships Grant 2016/2017 will open in the second half of 2016.

Accountability measures

The Puketāpapa Local Board requires that all successful applicants to provide:

- photos of the activity
- invitation to the activity to be extended to the local board for any event or function funded
- public acknowledgement of local board funding including through the use of local board logo on any advertising materials

- meet council standard financial accountability requirements