

## Papakura Local Board Workshop Record

Workshop record of the Papakura Local Board held in the Papakura Local Board Chambers, Papakura Service Centre, 35 Coles Crescent on Wednesday, 5 April 2017, commencing at 12.30 pm.

### PRESENT

**Chairperson:** Brent Catchpole  
**Members:** Felicity Auva'a  
 George Hawkins  
 Bill McEntee (from 12.44 pm)  
 Michael Turner (until 2.45 pm)  
 Katrina Winn (from 1.02 pm)

**Apologies:** There were no apologies.

**Also present:** Rex Hewitt (Relationship Manager)  
 Madelon De Jongh (Senior Local Board Advisor)  
 Lee Manaia (Local Board Advisor)  
 Trish Wayper (Democracy Advisor)  
 Faithe Smith (Lead Financial Advisor)

Workshop Item	Governance role	Summary of Discussions
<b>1. Annual Plan</b> Rex Hewitt Relationship Manager	Setting direction/ priorities/ budget	The Relationship Manager gave an overview of the process for the board to give feedback on the draft 2017/2018 work programmes.
<b>Annual Plan</b> <b>Parks, Sports and Recreation</b> Greg Lowe – Parks and Places Specialist Peter Caccioppoli – Senior Activation Advisor Debra Langton – Parks, Sport and Recreation (PSR) Portfolio Manager	Setting direction/ priorities/ budget	The board gave the following feedback on the draft 2017/2018 Parks, Sport and Recreation work programme: 1431 – Counties Manukau Sport – provision of sporting programmes - \$57,000 (status quo and as per FY2016/2017 budget). - PSR Portfolio Manager to contact Counties Manukau Sport for an update on of the planned activities for 2017/2018. - PSR Portfolio Manager to advise who the council contact is for the co-ordination / proactive work that was previously undertaken by Willie Iosia? - Staff to report back with the required budget for the volunteer recognition awards. 1924 – Massey Park Stadium - \$50,000 (currently in the work programme as

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		<p>LDI: Opex) – Staff advised that this is incorrect as it sits in the ABS: Opex budget. This will be updated in the work programme.</p> <p>1933 – Papakura outdoor leisure – out and about programme \$27,000. The Board would like to receive more details as to what this programme is covering.</p> <p>982 – Events and recreational activities programme (\$20,000) – The board would like to receive more details about this programme and what it is covering.</p> <p>1428 – Bruce Pulman Park – Relationship - \$0.00. Staff recommended taking this out of the budget as this was business as usual. However, the board would like this line to stay included in the work programme in order to ensure the board receives regular updates.</p> <p>1092 – Papakura – Leisure facilities operation programme - \$826,686. PSR Portfolio Manager to follow up with the contractor regarding long standing agreements in relation to fees and charges for volunteer and school groups.</p> <p>1026 – Mangrove Removal – Pahurehure Inlet and Conifer Grove \$100,000.</p> <ul style="list-style-type: none"> <li>- Questioned whether the \$32,000 from FY2016/2017 budget set aside for removing juvenile mangrove plants had been actioned.</li> <li>- Requested that mangrove removal and juvenile removal for FY2017/2018 be split (80/20) into two separate budget lines.</li> <li>- Report back required as to whether this includes the removal of mangroves at Wellington Park.</li> <li>- More information required as to whether or not the post removal reports required under the resource consent will be done with the budget for this financial year (FY2016/2017).</li> </ul> <p>1027 – Papakura Children’s Forest – planting</p>

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		<p>and weed removal - \$15,000.</p> <p>982 – Papakura local parks: Events and recreational activities programme - \$20,000.</p> <p>1184 - Papakura: creating a Maori identity – The board was generally supportive of the proposal. However questions how this links in with the renewals work around signage. Budget line to be added to the work programme for implementation without funding at the moment.</p> <p>1425 - Papakura: Ecological volunteers and environmental programmes – Programme to be adjusted to reflect that the Friends of Kirk’s Bush who receive the rental from the house to fund the maintenance and upkeep of Kirk’s Bush.</p> <ul style="list-style-type: none"> <li>- The board would also like staff to make contact with the volunteer groups to ensure the budgets allocated are sufficient for the work being undertaken.</li> </ul> <p>1023 – Bruce Pulman Park - \$250,000. Board requested that consultation be undertaken between Council and the Bruce Pulman Park Trust to ensure the best outcome.</p> <p>The LDI capex options would be considered at a separate workshop. Local Board Services to arrange a time.</p> <p>Staff to undertake further work on the suggested options and include the implementation of the Hingaia concept plan.</p> <p>Board also requested the following:</p> <ul style="list-style-type: none"> <li>- Staff to undertake a review of the use and capacity of all sports parks in Papakura and consultation with the different sport codes and user groups to also ascertain their requirements. This to help and inform planning and future investment from Council.</li> <li>- Allocation of money for the “Field of Dreams” project.</li> </ul>

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<p><b>Annual Plan</b></p> <p><b>Arts, Culture and Events</b></p> <p>Sarah Bramston Strategic Broker</p> <p>Richard McWha Manager, Arts and Culture</p> <p>Ashleigh Siteine Event Facilitator</p> <p>George Makapatama Manager, Strategic Brokers</p>	<p>Setting direction/ priorities/ budget</p>	<p>The board gave the following feedback on the draft 2017/2018 Arts and Culture work programme:</p> <p>482 – Community Arts Programmes – LDI currently states a \$30,000 budget. The work programme activities add up to \$45,000. Staff advised that the work programme has been updated.</p> <p>505 – Papakura Arts Gallery – Business Planning Project - Staff advised that this is the implementation of the business plan that was signed of this year by the board.</p> <ul style="list-style-type: none"> <li>- The board requested costings to be obtained for permanent display cabinets. This to be considered as part of the LDI: Capex workshop.</li> </ul> <p>477 – Hawkins Theatre Operations - \$367,193. – Staff advised that CPI adjustments to this budget have been made.</p> <p>478 – Papakura Art Gallery - \$119,840. Staff advised that CPI adjustments to this budget have been made.</p> <p>480 – Papakura Museum: ABS: Papakura and Districts Historical Society Operational Grant. Staff to ensure that capability is built in the Historical Society to ensure they are able to apply for grant funding to address any shortfall in funding.</p> <p>532 – Build capacity: youth scholarships \$30,000 – Increase in funding supported by the Board.</p> <p>533 – Capacity building – Papakura Community Groups - \$10,000. Item new was previously Civil Defence. Requested a report back to the board at the end of 2017 on which groups were funded and how they were enabled by this funding.</p> <p>343 – Community Grants - \$123,000. Senior Citizen’s funding of \$2,000 to be included.</p>

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		<p>534 – Community-led placemaking – Smiths Avenue - \$55,000. Workshop scheduled for 12 April 2017. Faithe Smith confirmed that this funding could be carried over to 2017/2018 if this was due to staff constraints.</p> <p>535 – Community-led placemaking – town centre initiatives and economic development - \$274,000. \$40,000 Community Initiatives included the development of an innovation hub.</p> <p>536 – Increase diverse participation – youth voice and youth-led initiatives - \$75,000.</p> <ul style="list-style-type: none"> <li>- The board wanted to know the outcome of this years' budget.</li> <li>- A discussion required regarding a youth space in the town centre.</li> </ul> <p>Work programme to be adjusted to reflect that a business plan for both the Hawkins Theatre and the Papakura Museum are being developed to ensure the board receives regular reporting on progress.</p>
<p><b>Annual Plan</b></p> <p><b>Arts, Culture and Events</b></p> <p>Sarah Bramston Strategic Broker</p> <p>Richard McWha Manager, Arts and Culture</p> <p>Ashleigh Siteine Event Facilitator</p> <p>George Makapatama Manager, Strategic Brokers</p>	<p>Setting direction/ priorities/ budget</p>	<p>The board gave the following feedback on the draft 2017/2018 Events work programme:</p> <p>741 – Local Maori Responsiveness Action Plan - \$5,000 – The board asked how this work linked into the work the board is doing in relation to Maori input into local board decision making.</p> <p>537 – Placemaking: Mara Kai Projects (growing food) - \$33,000. Board requested further consultation with residents on the potential Addison Community Garden.</p> <p>424 – Hire fee subsidy - \$5,757 – Legacy arrangement.</p> <p>422 – Community Venues - \$0.00 – The board request research be undertaken to identify why people are not hiring the facilities.</p> <p>1918 – Community Volunteer Awards – Papakura - \$8,000. These were annual events. The board decided to</p>

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		<p>hold them every second year. Next one to be held in 2018. The board want to know what last years budget was spent on. budget..</p> <p>252 – Event Partnership Fund – Papakura (Externally delivered events) - \$124,500. The individual amounts to be allocated to each event will be discussed at a further workshop.</p> <ul style="list-style-type: none"> <li>- A review is required of the events the local board is currently funding. This should encompass: <ul style="list-style-type: none"> <li>- Are these events value for money?</li> <li>- How many people attended the events?</li> <li>- Are there other option to consider? eg: a street festival event delivered in Papakura Town Centre in conjunction with the Papakura Business Association.</li> </ul> </li> </ul> <p>253 – Event Partnership Fund (Movies in the Park) - \$12,000. Music and movies in park were run together. The music needed to be more family orientated. The sound system for Movies in Parks was not audible.</p>
<p><b>Annual Plan Infrastructure and Environment</b></p> <p>Emma Joyce Relationship Advisor</p>	<p>Setting direction/ priorities/ budget</p>	<p>The board gave feedback on the draft 2017/2018 Infrastructure and Environmental Services work programme.</p> <p>295 – Healthy Rentals Project - \$30,000 – to be considered.</p>
<p><b>Annual Plan Libraries</b></p> <p>Gill Pannell</p> <p>Service Delivery Manager (TSI) Community Libraries (South/East)</p>	<p>Setting direction/ priorities/ budget</p>	<p>The board gave the following feedback on the draft 2017/2018 Libraries work programme:</p> <p>The board notes all budget lines were ABS Opex.</p> <p>1289 – Library hours of service – Reflect opening hours as 52 hours rather than specifying actual days. May need to be reconsider opening days based on demand.</p>

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<p><b>2. Relationship Agreements with Mana Whenua</b></p> <p><b>Rama Ormsby</b> Head of Maori Relationships and Governance Te Waka Angamua</p>	<p>Setting direction/ priorities/ budget</p>	<p>Rama outlined the proposed approach to developing mana whenua relationship agreements and tabled a template.</p> <p>The templates had been socialised with mana whenua through a number of hui. The Governing Body had approved the agreement template and the proposed approach to developing these agreements. The next step was for the individual boards to meet with mana whenua chairs and discuss the proposal.</p> <p><b>Actions:</b></p> <ol style="list-style-type: none"> <li>1. Head of Maori Relationships &amp; Governanceto organise a hui between Papakura Local Board and mana whenua Chairs.</li> <li>2. Head of Maori Relationships &amp; Governance to forward a copy of the relevant sections from the Resource Consent Amendment Bill changes to Rex.</li> <li>3. Head of Maori Relationships &amp; Governance to forward data show containing information on status of treaty settlements to the board.</li> <li>4. Head of Maori Relationships &amp; Governance to discuss with Joy Hames the Kaitiaki and Whaitiaki Agreements Papakura District Council had developed and implemented to determine their current status.</li> </ol>

The workshop concluded at 3.38 pm.