

## **Upper Harbour Local Board – Local Grants Programme 2017/2018**

Our Local Grants Programme aims to provide contestable and discretionary community grants to local communities.

### **Outcomes sought from the local grants programme**

Our grants programme will be targeted towards supporting the following outcomes, as outlined in our local board plan:

- A healthy, active community that values its sport, arts, culture and recreation facilities
- A protected natural environment
- Accountable and transparent reporting

### **Our priorities for contestable grants**

The Upper Harbour Local Board welcomes grant applications that align with the local board plan priorities. All applications will be measured on their merits and consideration will be given to initiatives that:

- Focus on one or more of the following priority areas, in no particular order of priority:
  - Sports or recreation
  - Youth
  - Families
  - Migrants
  - The environment
  - Community participation and wellbeing.
- Encourage participation or volunteering.
- Are innovative.
- Are high impact and provide good value for money.
- Improve an existing facility or service provision.

## Application dates

Grant rounds for the 2017/2018 financial year will be as follows

<b>2017/2018 funding rounds</b>	<b>Opens</b>	<b>Closes</b>	<b>Decision made</b>	<b>Projects to occur after</b>
<b>Local Grant</b> Round one	17 July 2017	25 August 2017	19 October 2017	1 November 2017
<b>Quick response</b> Round one	18 September 2017	13 October 2017	15 November 2017	1 December 2017
<b>Quick response</b> Round two	12 February 2018	9 March 2018	19 April 2018	1 May 2018
<b>Quick response</b> Round three	23 April 2018	18 May 2018	21 June 2018	1 July 2018

## Criteria and eligibility for grants

The following criteria apply to these grants:

- applicants with no legal structure applying for more than \$1,000 must nominate an umbrella organisation or apply to have their funding released retrospectively.
- initiatives must fit with at least one of the board's priorities as stipulated in the Upper Harbour Local Board Plan. (See the plan here: <http://www.aucklandcouncil.govt.nz/EN/AboutCouncil/representativesbodies/LocalBoards/Documents/upperharbourlocalboardplan.pdf>)
- preference will be given to initiatives which take place in the Upper Harbour Local Board area and/or are of benefit to Upper Harbour Local Board residents.
- initiatives must not be a core service provided by central government (e.g. primary healthcare or education).
- initiatives must not have already taken place before the board has the opportunity to consider the application (unless the board accepts there are genuine mitigating circumstances).
- activities of debt repayment and promoting particular political goals are ineligible for funding
- schools and churches will only be funded if there is a significant community benefit.

- applicants must not have outstanding accountability obligations from previous council grants
- legal costs, salaries and wages are deemed to be a low priority for funding.

### **Obligations if you receive funding**

In order to ensure that the Upper Harbour Local Board grant achieves positive results, recipients will be obligated to provide evidence that the assistance has been used for the agreed purpose and the stated outcomes have been achieved. Obligations will be outlined in a funding agreement that the applicant will be required to enter into.

The following accountability measures are required:

- The completion and submission of accountability forms (including receipts), proving that grants have been used for the right purpose.
- Any grant money that is unspent and not used for the project must be returned to the Upper Harbour Local Board.
- Recognition of the Upper Harbour Local Board's support of your initiative (e.g. using the Upper Harbour Local Board logo on promotional material).