

## Upper Harbour Local Board MINUTES

---

Minutes of a meeting of the Upper Harbour Local Board held in the Upper Harbour Local Board Office, 30 Kell Drive, Albany on Thursday, 20 April 2017 at 9.30am.

---

### PRESENT

<b>Chairperson</b>	Lisa Whyte	
<b>Deputy Chairperson</b>	Margaret Miles, JP	[from 9.35am, item 8]
<b>Members</b>	Uzra Casuri Balouch, JP	
	Nicholas Mayne	
	John McLean	[from 11.08am, item 20]

### ABSENT

<b>Member</b>	Brian Neeson
---------------	--------------

### ALSO PRESENT

### IN ATTENDANCE

---



**1 Welcome**

**2 Apologies**

Resolution number UH/2017/41

MOVED by Chairperson L Whyte, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) accept the apology from Member B Neeson for absence.
- b) accept the apology from Member J McLean for lateness.

**CARRIED**

**3 Declaration of Interest**

There were no declarations of interest.

**4 Confirmation of Minutes**

Resolution number UH/2017/42

MOVED by Chairperson L Whyte, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) confirm the ordinary minutes of its meeting, held on Thursday, 16 March 2017, including the confidential attachments, and the extraordinary minutes of its meeting, held on Thursday, 6 April 2017, as a true and correct record.

**CARRIED**

**5 Leave of Absence**

There were no leaves of absence.

**6 Acknowledgements**

There were no acknowledgements.

**7 Petitions**

There were no petitions.

**8 Deputations**

**8.1 Netball Northern**

Resolution number UH/2017/43

MOVED by Chairperson L Whyte, seconded by Member U Balouch:

**That the Upper Harbour Local Board:**

- a) receive the deputation from Julie Paterson of Netball Northern and thank her for her attendance and presentation.

**CARRIED**

**9 Public Forum**

There was no public forum.

**10 Extraordinary Business**

There was no extraordinary business.

**11 Notices of Motion**

There were no notices of motion.

**12 Minutes Upper Harbour Local Board ordinary meeting, Thursday 16 March 2017, and extraordinary meeting, Thursday 6 April 2017**

The Upper Harbour Local Board note that the open unconfirmed minutes of the Upper Harbour Local Board meeting held on Thursday, 16 March 2017, including the confidential attachments, and of the Upper Harbour Local Board extraordinary meeting held on Thursday, 6 April 2017, are attached at item 12 of the agenda for the information of the board only, and will be confirmed under item 4 of the agenda.

**13 Business Improvement District (BID) Programme Annual Report to Upper Harbour Local Board**

A replacement copy of Attachment D was tabled at the meeting as the original contained some minor errors. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number UH/2017/44

MOVED by Deputy Chairperson M Miles, seconded by Member U Balouch:

**That the Upper Harbour Local Board:**

- a) **recommend to the governing body to strike the targeted rate for the North Harbour Business Improvement District programme to the value of \$657,734.00 for the 2017/18 financial year, and include this amount in the 2017-2018 Annual Plan.**

**CARRIED**

**Attachments**

A BID rates comparison table - Attachment D

**14 Upper Harbour Quick Response, Round Three 2016/2017 grant applications**

The Community Grants Advisor was in attendance to speak to this item.

Resolution number UH/2017/45

MOVED by Member U Balouch, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) **agree to fund, part-fund or decline each of the Quick Response Round Three applications listed in the table below:**

Application	Organisation Name	Project	Total funded
QR1717-301	Newcomers Network	Towards purchase of sound system and weekly venue hire of Albany House and Oteha Valley School Hall from 1 May	6,000

		to 30 January 2017	
QR1717-302	Hearing Dogs for Deaf People NZ	Towards five months' rent for the Auckland Support Office based in Albany from 1 May to 30 September 2017	Declined – limited evidence of benefits specific to the local board area
QR1717-303	The Parenting Place - Attitude Youth Division	Towards costs of delivering 'Attitude life skills training presentations' and printed material for four high schools in the Upper Harbour area from 1 May 2017 to 30 April 2018	1,000
QR1717-308	Hobsonville Hall Society Incorporated	Towards cost of Hobsonville Hall floor restoration	3,780
QR1717-313	Graeme Dingle Foundation	Towards annual insurance expenses, covering building, contents and car for period 1 June 2017 to 31 May 2018	Declined – limited evidence of benefits specific to the local board area
QR1717-314	Bays Youth Community Trust	Towards costs of 12 months internet and website expenses from 1 June 2017 to 31 May 2018	500
QR1717-315	PHAB Association Incorporated	Towards costs of venue hire, volunteer expenses and client-led activity supplies	1,000
QR1717-310	Sustainable Paremoremo Group Incorporated	Towards subsidising private property owner purchase of Goodnature A24 kill traps for rats and stoats. The Pare-dise project will offer priority property owners adjoining public reserves a 40% subsidy towards purchase of these traps	2,000
QR1717-304	Badminton North Harbour	Towards the purchase of shuttle cocks for Badminton North Harbour domestic ladder competitions	1,500
QR1717-306	Harbour Sport	Towards wages for walk leader, outdoor leadership course instructor, interpreter and promoter to train and run guided walking groups from 1 May 2017 and 30 April 2018 and towards catering for end of year event	3,000
QR1717-307	Baseball New Zealand	Towards venue hire of Rosedale Park for 'National 13U Ripken Baseball Tournament' held from 6 - 9 April 2017	2,000
QR1717-309	Tennis Northern Region Incorporated	Towards cost of renewing tennis nets, rackets, bag and balls at Albany Tennis Park	1,000

QR1717-311	North Harbour BMX Association Incorporated	Towards cost of St Johns ambulance and portable toilets for annual 'North Harbour 1000 race meet' event held on 26 March 2017	2,000
QR1717-316	North Shore Events Centre Trust	Towards the purchase of one scoreboard for sporting events at North Shore Events Centre	4,000
		<b>Total Requested</b>	<b>\$27,780</b>

b) consider the Multi-board Round Two applications listed in the table below, and agree to fund, part-fund or decline each application in this round:

Application	Organisation Name	Project	Total funded
LG1708-201	North Shore Centre of Mutual Aid (CMA)	Towards operational costs, excluding salaries or wages, for eight centres including Albany CMA for period 1 July 2017 to 31 December 2017	Declined – applicant already having received funding towards the same project in the same year
LG1708-208	Neighbourhood Support North Shore Incorporated	Towards a contribution to wages of a part-time employee from 1 June 2017 to 31 May 2018	2,000
LG1713-227	Discovery Foundation	Towards providing scholarships for youth between the ages of 14 to 18 years and their families to attend “Discovery for Teens”, a seven day residential life skills programme	Declined – evidence not provided of significant community benefits for the Upper Harbour Local Board area
LG1720-207	Dress for Success Incorporated	Towards service delivery: rent, salary and general operating costs	Declined – evidence not provided of significant community benefits for the Upper Harbour Local Board area
		<b>Total Requested</b>	<b>\$2,000</b>

**CARRIED**

**15 Upper Harbour Local Board Community Grants Programme 2017/2018**

The Community Grants Advisor was in attendance to speak to this item.

Resolution number UH/2017/46

MOVED by Chairperson L Whyte, seconded by Deputy Chairperson M Miles:

**That the Upper Harbour Local Board:**

a) adopt the Upper Harbour Local Board Community Grants Programme 2017/2018 as presented in Attachment A of the agenda report, with the following

amendment under the 'Criteria and eligibility for grants' section:

i. that the first bullet point:

'applicants with no legal structure applying for more than \$1,000 must nominate an umbrella organisation or apply to have their funding released retrospectively'.

be revised to read:

'applicants with no legal structure applying for more than \$1,000 must nominate an umbrella organisation or apply to have their funding released upon receipt of accountability'.

**CARRIED**

**16 Auckland Transport monthly report - April 2017**

The Elected Member Relationship Manager, Auckland Transport, was in attendance to speak to this item.

Resolution number UH/2017/47

MOVED by Chairperson L Whyte, seconded by Deputy Chairperson M Miles:

**That the Upper Harbour Local Board:**

a) receive the Auckland Transport update for April 2017.

**CARRIED**

**17 St Mark's Chapel Memorial Garden, Hobsonville Point**

The Strategic Broker was in attendance to speak to this item.

A clearer copy of the garden plan, along with a memo concerning a new wastewater line from the housing development in Hobsonville Point, were tabled at the meeting. Copies of these have been placed on the official minutes and are available on the Auckland Council website as minutes attachments.

Resolution number UH/2017/48

MOVED by Chairperson L Whyte, seconded by Member U Balouch:

**That the Upper Harbour Local Board:**

a) approve the proposed plans and timeline for establishing the St Mark's Chapel Memorial Garden, which will be actioned as follows:

Time frames	Action
March - June	Local board approval process: <ul style="list-style-type: none"><li>inform Royal New Zealand Airforce and other stakeholders</li><li>seek funding contribution from Royal New Zealand Airforce</li></ul>
July - September	<ul style="list-style-type: none"><li>Preparation of garden site, installation of irrigation system, plant-out of garden</li><li>Installation of plaque and park bench</li></ul>
October	Opening ceremony and acknowledgments

b) approve \$4,305.58 for installing the garden from its locally driven initiatives operational parks response fund.

c) approve a budget of \$1,920 from the locally driven initiatives parks volunteers budget for annual maintenance of the memorial garden.

- d) support the granting of land owner approval, under officer delegation, for the installation of a new wastewater line from the housing development in Hobsonville at 150 Buckley Avenue, plus temporary site access, subject to the following conditions:
  - i. that the developer communicate with local residents and the St Mark's Chapel Memorial Garden volunteer group; and
  - ii. that the developer work with the council arborist to ensure the correct trees are planted within the memorial garden to replace the three trees that will be removed during the installation of the wastewater pipe.
- e) request that the developer consider paying for the costs associated with the installation of an irrigation system in the St Mark's Chapel Memorial Garden.

**CARRIED**

#### **Attachments**

- A St Mark's Chapel Memorial Garden plan
- B Memo re new wastewater line in Hobsonville Point

### **18 Approval of the draft Upper Harbour Local Board Plan 2017**

The Local Board Advisor was in attendance to speak to this item.

A copy of the Mihi was tabled at the meeting, a copy of which has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number UH/2017/49

MOVED by Member U Balouch, seconded by Member N Mayne:

#### **That the Upper Harbour Local Board:**

- a) approve the draft Upper Harbour Local Board Plan 2017 for public consultation using the Special Consultative Procedure.
- b) approve the inclusion of the Mihi as tabled (subject to the inclusion of the English translation) within the local board plan.
- c) request that the document have the English headings preceding the Māori translation.
- d) approve the Upper Harbour Local Board Plan summary document, subject to the order of questions four and five being transposed, as presented in Attachment B of the agenda.
- e) delegate the Chairperson to work with staff, as a matter of urgency, in the event that minor edits are required to the draft local board plan or summary document.
- f) approve the scheduled formal engagement events, as follows:
  - i. Have Your Say event, Thursday 22 June 2017, 12:30pm-4:30pm, Albany Local Board office (30 Kell Drive, Albany);
  - ii. drop-in session 1, Saturday 27 May 2017, 9:00am-1:00pm, Hobsonville Point Farmers Market (The Landing, Hobsonville);
  - iii. drop-in session 2, Sunday 11 June 2017, 9:00am-1:00pm, Hobsonville Point Farmers Market (The Landing, Hobsonville); and
  - iv. drop-in session 3, Thursday 15 June 2017, 3:00pm-7:00pm, Westfield Albany Mall outside K-mart (219 Don McKinnon Drive, Albany).

**CARRIED**



**Attachments**

A Mihi for Upper Harbour Local Board Plan

**Secretarial note:** Item 20 was taken before Item 19

**19 Allocation of Upper Harbour Local Board Parks Response Fund**

The Senior Local Board Advisor was in attendance to speak to this item.

Resolution number UH/2017/50

MOVED by Member N Mayne, seconded by Deputy Chairperson M Miles:

**That the Upper Harbour Local Board:**

a) approve funding from the parks response fund for the following projects:

Area	Project	Funding requested
Unsworth Heights	Unsworth Drive, at the intersection with Upper Harbour Drive. Removal of Agapanthus and replacement with Coprosma, including the mulching of entire bed.	\$6,382.78
	Caribbean Drive, at the intersection with Sunset Road. Infill planting and mulching of the round-about flower bed.	\$3,954.07
	Apollo Drive, at the intersection with Antares Place. Replant and mulch entire empty bed on round-about.	\$3,317.70
Rosedale	Apollo Drive, at the intersection with Arrenway Drive. Replant and mulch entire empty bed on round-about.	\$1,850.72
	Apollo Drive Reserve. 80-92 Apollo Drive. Infill planting to match current species and mulching of beds.	\$5,887.86
	Albany Highway, at the intersection with Schnapper Rock Road. Infill planting and mulching of all beds on the Schnapper Rock Road side of the intersection.	\$1,921.01
Schnapper Rock	Schnapper Rock Road, at the intersection with Oakway Drive. Infill planting and mulching of the round-about flower bed.	\$1,251.52
	Oakway Drive, at the intersection with Pin Oak Drive. Infill planting and mulching of the round-about flower bed.	\$720.96
	Oakway Drive, at the intersection with Laurel Oak Drive. Infill planting and mulching of the round-about flower bed.	\$1,186.80
Greenhithe	Marina View Reserve. Infill planting and mulching of beds.	\$4,501.76
Hobsonville	Tauhinu Road, at the intersection with Upper Harbour Drive. Infill planting of the round-about flower bed.	\$570.10
Albany	Oteha Valley Road, median garden infill and mulching of bed. Adjacent to 287 Oteha Valley Road.	\$10,574.70
	Oteha Valley Road, median garden infill and mulching of bed. Adjacent to 321 Oteha Valley Road.	\$12,187.45
	Oteha Valley Road, median garden infill and mulching of bed. Adjacent to 131 – 135 Oteha Valley Road.	\$13,085.27

- b) request council biodiversity staff investigate weed control to facilitate the spawning environment of the whitebait recently discovered in Greenhithe, and that costed options be presented to the local board meeting on 18 May 2017.

**CARRIED**

**20 Local Government New Zealand Conference and Annual General Meeting 2017**

Resolution number UH/2017/51

MOVED by Chairperson L Whyte, seconded by Member J McLean:

**That the Upper Harbour Local Board:**

- a) nominate Members N Mayne and U Casuri Balouch to attend the Local Government New Zealand (LGNZ) 2017 Conference and Annual General Meeting from Sunday 23 July to Tuesday 25 July 2017.
- b) confirm that conference attendance, including travel and accommodation, will be paid for in accordance with the current Auckland Council Elected Member Expense Policy.
- c) note that any members who wish to attend the Annual General Meeting must provide their names to the Kura Kāwana project team as soon as possible to ensure they are registered with Local Government New Zealand (LGNZ).

**CARRIED**

**21 Approval of a new road name for the subdivision at 25 Don McKinnon Drive, Albany**

Resolution number UH/2017/52

MOVED by Chairperson L Whyte, seconded by Member U Balouch:

**That the Upper Harbour Local Board:**

- a) approve the road name 'Rose Garden Lane' for the new public road being constructed within the subdivision being undertaken by the applicant, New Zealand Rose Garden Development Limited, at 25 Don McKinnon Drive, Albany, pursuant to section 319(1)(j) of the Local Government Act 1974.

**CARRIED**

**22 Approval of a new road name for the subdivision at 57 Glendhu Road, Bayview**

Resolution number UH/2017/53

MOVED by Member J McLean, seconded by Member U Balouch:

**That the Upper Harbour Local Board:**

- a) approve the road name 'Santorini Rise' for the new private road being constructed within the subdivision being undertaken by the applicant, Wonderland Construction Group Limited, at 57 Glendhu Road, Bayview, pursuant to section 319(1)(j) of the Local Government Act 1974.

**CARRIED**

**23 Record of the Upper Harbour Local Board workshops held on Thursday 9, 23, 30 March, and 6 April 2017**

Resolution number UH/2017/54

MOVED by Chairperson L Whyte, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) receive the record of the Upper Harbour Local Board workshops held on

Thursday 9, 23, 30 March and 6 April 2017.

**CARRIED**

**24 Board Members' Reports**

Resolution number UH/2017/55

MOVED by Member N Mayne, seconded by Chairperson L Whyte:

**That the Upper Harbour Local Board:**

- a) receive the verbal board members' reports.

**CARRIED**

**25 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

12.14 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE UPPER HARBOUR LOCAL  
BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....