
Waitākere Ranges Local Board

OPEN MINUTES

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitākere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 27 April 2017 at 6.00pm.

PRESENT

Chairperson	Greg Presland
Deputy Chairperson	Saffron Toms
Members	Sandra Coney, QSO Neil Henderson Steve Tollestrup Denise Yates, JP

ALSO PRESENT

Councillor Penny Hulse
Councillor Linda Cooper

1 Welcome

The Chairperson opened the meeting and welcomed those present.

2 Apologies

There were no apologies.

3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Waitakere Ranges Local Board.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"> • Waitemata District Health Board – <i>Elected Member</i> • Women’s Health Action Trust – <i>Patron</i> • New Zealand Society of Genealogists – <i>Member</i> • New Zealand Military Defence Society – <i>Member</i> • Cartwright Collective – <i>Member</i> • Titirangi RSA – <i>Member</i> • Portage Trust – <i>Member</i> • West Auckland Trust Services - <i>Director</i>
Neil Henderson	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • Whau River Catchment Trust - <i>Employee</i>
Greg Presland	<ul style="list-style-type: none"> • Lopdell House Development Trust – <i>Trustee</i> • Titirangi Residents & Ratepayers Group – <i>Committee Member</i> • Whau Coastal Walkway Environmental Trust – <i>Trustee</i> • Combined Youth Services Trust – <i>Trustee</i> • Glen Eden Bid - <i>Member</i>
Steve Tollestrup	<ul style="list-style-type: none"> • Waitakere Licensing Trust – <i>Elected Member</i> • Waitakere Task force on Family Violence – <i>Appointee</i>
Saffron Toms	NIL
Denise Yates	<ul style="list-style-type: none"> • Friends of Arataki Incorporated – <i>Committee member</i> • EcoMatters Environment Trust – <i>Trustee</i>

Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none">Friends of Arataki Incorporated – <i>Trustee</i>
Neil Henderson	<ul style="list-style-type: none">Friends of Arataki Incorporated – <i>Trustee</i>Rural Advisory Panel - <i>Member</i>
Steve Tollestrup	<ul style="list-style-type: none">Glen Eden Business Improvement District
Greg Presland	<ul style="list-style-type: none">Glen Eden Business Improvement District (alternate)
Saffron Toms	<ul style="list-style-type: none">Ark in the Park

4 Confirmation of Minutes

Resolution number WTK/2017/40

MOVED by Member S Coney, seconded by Member D Yates:

That the Waitākere Ranges Local Board:

- a) confirm the ordinary minutes of its meeting, held on Thursday, 23 March 2017, including the confidential section, as a true and correct record.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Ward Councillors update

Councillors Penny Hulse and Linda Cooper provided the members with matters being addressed by Governing Boyd including:

- Annual Plan
- Oratia / Titirangi issues
- Submissions on the clean water consultation
- Regional Park in the WRLB area

8 Deputations

There were no deputations.

9 Public Forum

9.1 Emi Bruce was in attendance and spoke about:

- introducing WJSS
- acknowledge the Waitakere Ranges Local Board for the support in 2016
- sharing the video clip sports day

Resolution number WTK/2017/41

MOVED by Chairperson G Presland, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) receive the public forum submissions from Emi Bruce and thank her for attending the Waitakere Ranges Local Board meeting.**

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

Under Standing Order 2.5.1 (LBS 3.11.1) or Standing Order 1.9.1 (LBS 3.10.17) (revoke or alter a previous resolution) a Notice of Motion has been received from Member Sandra Coney for consideration under item 12.

12 Notice of Motion on Events

Resolution number WTK/2017/42

MOVED by Member S Coney, seconded by Deputy Chairperson S Toms:

- a) For events on Local Parks and Beaches governed by the Waitakere Ranges Local Board:**
 - i. All events involving 100 or more participants, will be brought to the Events and Parks portfolio holders of the Local Board for consideration. This will not apply to weddings, picnics or bbqs.**
 - ii. Note that participants includes organisers, supporters (eg family and friends) and audience.**
 - iii. All commercial marketing activities will be brought to the Events and Parks portfolio holders of the Local Board for consideration, independent of the number of participants.**
 - iv. Any proposals which in the opinion of officers or Events and Portfolio holders are contentious, will be brought to the whole board for consideration.**
 - v. Note that regularly occurring organised programmes of club training or club sports events associated with local clubs eg cricket, surfing, Nippers, need not be brought to the portfolio holders. Approval is delegated to officers of the Council.**
 - vi. This policy does not apply to activities within areas of parks leased by clubs.**
 - vii. The Board will not approve events that are associated with alcohol on**

beaches, and generally, does not support provision of alcohol on parks, but will consider alcohol on parks other than beaches on a case by case basis.

- viii. Where food or drinks are provided at events, the Board expects that healthy choices are provided. The Board does not support the provision of sugary drinks or foods that contribute to obesity.
- ix. All park areas, including leased areas, are smokefree. Accordingly, events are smokefree.
- x. Where there are park management plans, these policies will be adhered to.
- xi. Within the Waitakere Ranges Heritage Area events should be consistent with the objectives of the Act and, in particular, in high use areas, particular consideration will be given to the impacts on local communities.

CARRIED

Councillors Penny Hulse and Linda Cooper left the meeting at 6.41pm

13 Auckland Transport update - April 2017

Resolution number WTK/2017/43

MOVED by Member D Yates, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

- a) receive the Auckland Transport update April 2017 report.
- b) approve \$300,000 from its Local Board Transport Capital Fund to complete the construction phase for the Sunnyvale Station to Oratia Stage 1, Raised Zebra Crossing across West Coast Road subject to finalisation around linking to existing pedestrian path in Parrs Park, and noting the local boards preferred direction for future shared paths to be when exiting from Parrs Park to the right.
- c) that Transport and Parks portfolio leads be delegated authority to approve final design.
- d) The board wishes to have further discussion with Auckland Transport regarding Stage 2 of the project.

CARRIED

14 Waitakere Ranges Local Board Quick Response, Round Three 2016-2017

Resolution number WTK/2017/44

MOVED by Member S Tollestrup, seconded by Member D Yates:

That the Waitākere Ranges Local Board:

- a) approves the applications listed in Table One and agree to fund, part-fund or decline each application in this round.
- b) Notes that the application from Connected Media Charitable Trust was received well before the date of the event but because of Council process the application was not able to be formally considered until today.

Table One: Waitakere Ranges Quick Response Grants: Round Three Applications

Applicant	Project	Allocated Amount
Jazmine Phillips	Towards the cost of materials, exhibition venue and promotional material at the Arts Depot.	\$0
Connected Media Charitable Trust	Towards venue hire cost and catering for the 'Film Making Workshop Facilitators Hui' event.	\$900
Piha Ratepayers and Residents Association	Towards the cost of the Piha Community Library building insurance	\$1,373
Waitakere Japanese Supplementary School (WJSS) after-school programme	Towards WJSS after-school programme for term three 2017 for venue hire cost at Glen Eden Intermediate School	\$1,150
Glen Eden Baptist Church	Towards Glen Eden Baptist Church for the cost of a snow trip in 2017, including clothing, ski hire, lift and passes.	\$1,500
Forest Ridge Community Group	Towards the cost of a contractor to maintain bait stations on 24 residential properties.	\$1,485
Maddy Gibson	Towards expedition costs, including travel and accommodation in Peru for research on climate change.	\$0
Glen Eden Baptist Church	Towards Glen Eden Baptist Church for the cost of large inflatable obstacle course for the Light Party 2017.	\$1,500
Huia Cornwallis Ratepayers and Residents Assn	Towards Huia Cornwallis Ratepayers and Residents Assn. for the cost of printing and installation of welcome signs at the entries to Cornwallis and Huia.	\$1,460
	Total:	\$9,368

CARRIED

15 Business Improvement District (BID) Programme Annual Report to Waitakere Ranges Local Board

Chair Greg Presland declared an interest in this item and took no part in voting or discussion matter.

The chairperson vacated the chair and Deputy Chairperson Saffron Toms assumed the chair at 7.05pm

Resolution number WTK/2017/45

MOVED by Member S Tollestrup, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

- a) **recommend to the governing body to strike the targeted rate for the Glen Eden BID programme for the 2017-18 financial year, and include this amount in the 2017-2018 Annual Plan.**

CARRIED

Deputy Chairperson Saffron Toms vacated the chair. Chair Greg Presland returned to the meeting and resumed the chair at 7.08pm

16 Reinstatement of the Manukau Harbour Forum

Resolution number WTK/2017/46

MOVED by Member N Henderson, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **agree to re-constitute the Manukau Harbour Forum joint committee with the Franklin, Mangere-Otahuhu, Manurewa, Otara-Papatoetoe, Papakura, Puketapapa, Whau, and Maungakiekie-Tamaki Local Boards for the 2016/19 electoral term;**
- b) **appoint Deputy Chair Saffron Toms and alternates Members Neil Henderson, Denise Yates and Steve Tollestrup to the Manukau Harbour Forum;**
- c) **confirm that the chairperson and deputy chairperson of the Manukau Harbour Forum will be elected by a majority of members at the first meeting of each electoral term;**
- d) **confirm the Terms of Reference for the Manukau Harbour Forum as outlined in Attachment A;**
- e) **delegate authority to the Manukau Harbour Forum to make decisions within its terms of reference, noting that any significant or controversial decisions will only be made by the forum with the confirmation by resolution of all the member boards that would be affected by the decision and that the local board will reserve the right to hold and promote a different view to that of the forum on any issue that may impact the local board area;**
- f) **confirm that any changes to the forum's terms of reference will be agreed first by the forum then recommended to the nine member boards for their approval, noting that resolutions must be identical;**
- g) **note that in order for the requirements of this agreement for the Manukau Harbour Forum to be reached, the resolutions of each of the nine member boards made in respect of recommendations a) (b)-(f) above (with the exception of (b) where appointees are to be named) must be identical and that in the absence of identical resolutions by all member boards the Forum will not meet the requirements under clause 30a of Schedule 7 to the Local Government Act 2002.**

CARRIED

17 New Road Name Approval for the residential subdivision by The Neil Group at 10 Crows Road, 12-14 Crows Road, 8 Crows Road, Swanson.

Resolution number WTK/2017/47

MOVED by Member S Coney, seconded by Member N Henderson:

That the Waitākere Ranges Local Board

a) approves pursuant to section 319(1)(j) of the Local Government Act 1974, the proposed road names for the new roads constructed within the subdivision being undertaken by The Neil Group at 10 Crows Road, 12-14 Crows Road, 8 Crows Road, Swanson.

- Road 2 - Joseph Kokich Avenue
- Road 3 - Patrick Rice Drive

CARRIED

18 Approval of the draft Waitakere Ranges Local Board Plan 2017

Secretarial note: Attachment B – Waitakere Ranges Local Board Plan Summary was tabled at the meeting. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2017/48

MOVED by Deputy Chairperson S Toms, seconded by Member N Henderson:

That the Waitakere Ranges Local Board:

- a) approve the draft Waitakere Ranges Local Board Plan 2017 for public consultation using the Special Consultative Procedure
- b) approve the Waitakere Ranges Local Board Plan summary (attachment B).
- c) in the event that minor edits are required to the draft local board plan or summary the board delegates to the Chair or other delegate to work with staff as a matter of urgency.
- d) Approves the scheduled formal engagement events, as follows:

Event	Location	Date	Time
Swanson Market (Pop-up Stall)	Swanson Market	Sunday, 4 June 2017	9.00am - 11.00am
Local Board Meeting	Waitakere Ranges Local Board Office, 39 Glenmall Place, Glen Eden	Thursday, 8 June 2017	6.00pm – 8.00pm
Waitakere School Hall	18 Bethells Road, Waitakere	Tuesday, 13 June 2017	6.30pm – 8.30pm
Glen Eden Community House (GECH) - (Neighbourhood BBQ)	13 Pisces Road, Glen Eden	Saturday, 17 June 2017	12.00pm – 2.00pm
Laingholm	69 Victory Road,	Wednesday, 21 June	6.30pm –

Village Hall	Laingholm	2017	8.30pm
Titirangi Village Market (Pop-up Stall)	Titirangi Village Market	Sunday, 25 June 2017	10.00am – 12.00pm

- e) Approves the Local Board Plan hearing for SCP submitters on 3 August 2017 at 10.00am to be held at Waitakere Ranges Local Board Office, 39 Glenmall Place, Glen Eden.

CARRIED

19 Additional business meeting in May 2017

Resolution number WTK/2017/49

MOVED by Member D Yates, seconded by Chairperson G Presland:

That the Waitākere Ranges Local Board:

- a) agree to hold an additional meeting on Thursday, 4 May 2017 at 9.30am in the Waitakere Ranges Local Board Office, 39 Glenmall Place, Glen Eden in order to meet annual plan timeframes.

CARRIED

Attachments

B Waitakere Ranges Local Board Plan Summary

20 Chairperson's report - April 2017

Resolution number WTK/2017/50

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) receive the Chairperson's report.

CARRIED

21 Portfolio update - Member Steve Tollestrup

Resolution number WTK/2017/51

MOVED by Member S Tollestrup, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

- a) receive the portfolio update from Member Steve Tollestrup.

CARRIED

22 Update on member's attendance to the Community Development Conference, Auckland 14-17 February 2017

Resolution number WTK/2017/52

MOVED by Member N Henderson, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) receive the report from Member Steve Tollestrup for his attendance to the

Community Development Conference, Auckland 14-17 February 2017.

CARRIED

23 Governance Forward Work Calendar

Resolution number WTK/2017/53

MOVED by Deputy Chairperson S Toms, seconded by Member D Yates:

That the Waitākere Ranges Local Board:

- a) notes the updated Governance Forward Work Calendar for April 2017.

CARRIED

24 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

7.44pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WAITĀKERE RANGES
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....