

## Waitematā – Local Grants Programme 2016/2017

The Community Grants Policy 2014 includes the previous grants schemes under the activity areas of Arts and Culture, Events, Community Development, Environment and Natural Heritage, Historic Heritage and Sports and Recreation.

### **Outcomes sought from the local grants programme**

Our grants programme will be targeted towards supporting the following outcomes, as outlined in our local board plan:

- A distinctive, high-quality urban environment that embraces our heritage
- Connected, accessible and safe transport choices
- Waitematā, the innovative economic hub of Auckland
- The natural environment is respected and enhanced
- Quality parks, open spaces and community facilities created for people to use and enjoy
- Strong communities that are inclusive, vibrant and engaged

Our Local Grants Programme aims to provide contestable community and events grants to local communities and is operated under three grant schemes and one expression of interest process:

#### Grants:

1. *Quick Response Grants*
2. *Local Grants*
3. *Accommodation Grants*

#### Expressions of interest:

1. *Local Events Development Fund*

### **Multi-board funding**

Applications to multiple local boards will be considered on a case by case basis.

### **Our priorities for the local grants programme**

The Waitematā Local Board welcomes grant applications for services, projects, events and activities that align with one or more of the following local board plan priorities:

- Our distinctive heritage and historic places is promoted and preserved
- Improved pedestrian and cycling safety and travel options
- Our streets work as great public spaces
- A people-focused city centre, connected to a vibrant waterfront
- Waste is minimised as we work towards zero waste to landfill by 2040
- Our local waterways are cared for and levels of pollutants reduced
- Our natural heritage is protected and enhanced
- Residents are encouraged to grow their own food
- Work towards Waitematā becoming a low-carbon community
- More opportunities are created for people to enjoy our parks and open spaces
- People are more active in local arts, events and recreation activities

- We have places for children and people to gather, be active and be involved
- Our communities can participate fully in community life
- Maori culture and heritage is promoted
- Support community-led initiatives and action
- Improve actual and perceived safety in our community
- Improve the health of our community
- Develop and encourage community participation
- Achieve equitable distribution of funds across the board area as a whole and support our diverse communities
- Support voluntary contribution

### **Lower priorities:**

We will also consider applications for other services, projects, events and activities. However, these may be considered a lower priority.

The following lower priorities apply:

- Catering
- Travel expenses
- Ticketed events
- Activities that primarily benefit a third party (e.g. activity to gain money for an organisation)
- Operational costs
- Commercial entities and promotion of commercial entities
- Activities that primarily benefit communities outside the Waitematā area
- Wages and salaries, with the exception of fees for professional services

### **Exclusions**

In addition to the **eligibility criteria** outlined in the Community Grants Policy, the Waitematā Local Board **will not fund**:

- a) The following groups or organisations
  - Political parties
  - Internal applicants (including funding projects, programmes or facilities run by Auckland Council or its employees)
  - Auckland Council CCO's
  - Organisations receiving statutory funding from council via compulsory annual levies under the Auckland Regional Amenities Funding Act (ARAFa)
  - Other local authorities government agencies or public sector entities.

b) The following exclusions

	<b>Exclusion</b>	<b>Accommodation Grant</b>	<b>Quick Response Grants</b>	<b>Local Grants</b>	<b>Local Events Development Fund</b>
1.	Alcohol	N/A	×	×	×
2.	Legal costs	×	×	×	×
3.	Debt repayments	×	×	×	×
4.	Retrospective grants	×	×	×	×
5.	Political or religious ministry activities	×	×	×	×
6.	Vehicles	N/A	×	×	×
7.	Groups who have not completed past grant accountability requirements	×	×	×	×
8.	Groups requesting funding over the maximum amount set	×	×	×	×
9.	Organisations that are the leaseholder of an Auckland Council community lease or community occupancy agreement	×	N/A	N/A	N/A
10.	Hireage costs of a council managed venue or externally managed council facility	×	N/A	N/A	N/A
11.	Ticketed events	N/A	N/A	N/A	×
12.	Individual or team events, conferences, private functions or award ceremonies	N/A	N/A	N/A	×

Note: staff will return any application that is in excess of local board funding limits requesting that an amended application be submitted within the funding limits.

Note: N/A refers to not relevant or not an exclusion.

### **Accountability measures**

The Waitemātā Local Board requires that all successful applicants provide a report or record after the event or activity has been completed (including for example photos, newsletters, press clippings).

The Waitemātā Local Board requests that all successful applicants:

- extend an invitation to the activity to the Board
- recognise the Boards support, including through the placement of the local board logo (available on request) on advertising, and display of the local board branding/banners at events

## **Grants approach for Quick Response Grants, Local Grants and Accommodation Grant**

The Waitemātā Local Board operates three grants schemes to support the Waitemātā grants programme and a separate expression of interest process for local development events:

1. **Quick response** grants between \$300 and \$3,000 (four rounds a year)
2. **Local grants** (two rounds a year)
  - Minimum amount per grant: \$3,000
  - Maximum amount per grant: \$7,500
3. **Accommodation grant (one round a year)**
  - Minimum amount per grant: \$2,500
  - Maximum amount per grant \$20,000

### Accommodation Grant Definition

Community organisations can apply for Accommodation Grants to cover rental and/or lease payments, Auckland Council rates and regular, ongoing venue hire costs.

### Accommodation Grant Criteria

- applicants need to be a community organisation, as outlined in the Community Grants Policy
- accommodation costs applied for are for the following financial year
- evidence of the accommodation costs are provided
- the accommodation is located in and benefits the Waitemātā Local Board area.
- the organisation has been operating for a full financial year prior to the application date.
- the organisation has provided its last full year financial statements and/or audited accounts
- if the applicant is requesting a grant for a venue that has an Auckland Council community lease or community occupancy agreement, the council's approval for the sub-lease or hireage needs to be verified by the applicant.

## Grants Funding allocation

The following budgets have been allocated:

Local contestable grants funding allocation	Budget <sup>1</sup>
Quick response and local grants	\$125,000
Accommodation Grant	\$125,000

## Expression of Interest Approach for Local Events Development Fund

A separate annual expression of interest approach for the Local Events Development Fund is available for events which enable partnerships with established and emerging community-led events. The fund supports these events to become a regular and celebrated part of the Waitemata event calendar.

### Local Events Development Fund

The Local Events Development fund will be open for expressions of interest from 2 May 2016 to 10 June 2016.

This grant will support and develop events which:

- are locally specific and environmentally responsible
- enable partnership with established and emerging community-led events to support their development to their full potential
- enable events to be professionally run while remaining community-focused
- enable events to be financially sustainable and to become a regular and celebrated part of the Waitemata event calendar
- encourage smoke-free events, particularly those targeting children, young people and their families
- ensure that local events cater for our young people, providing a range of free and safe opportunities for them to attend and perform
- are of a certain scale with minimum grants of \$5,000
- Local events Development Fund (one round a year with one further round only if required <sup>2</sup>)
  - Minimum amount per grant: \$5,000

Note: If your expression of interest is unsuccessful you may still be eligible to apply for a local or quick response grant.

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<sup>1</sup> Budgets are reviewed and agreed annually through the Annual Plan process

<sup>2</sup> Local Events Development Fund - please note that all funding for a given financial year may be allocated in the first funding round so event organisers are encouraged to apply as early as is practical

## Expression of Interest Funding allocation

For the Local Events Development Fund, the following budget has been allocated:

Local Expressions of Interest Grants Allocation	Budget <sup>3</sup>
Local Events Development Fund	\$25,000

## Application dates

Grant rounds for 2016/2017 will be as follows:

2016/2017 funding rounds	Opening	Closes	Projects to occur after	Decision made (notification within 4 weeks from decision date)
Round six: Local Events Development Fund	2 May 2016	10 June 2016	July 2016	July 2016
Round one: Quick Response and Local Grants	2 May 2016	10 June 2016	July 2016 for Quick Response August 2016 for Local Grants	July 2016 for Quick Response August 2016 for Local Grants
Round two: Quick Response and Local Events Development Fund (if required)	13 June 2016	14 October 2016	November 2016 for Quick Response December 2016 for Local Events	November 2016 for Quick Response December 2016 for Local Events
Round three: Quick Response and Local Grants	17 October 2016	28 February 2017	March 2017 for Quick Response April 2017 for Local Grants	March 2017 for Quick Response April 2017 for Local Grants
Round four: Accommodation Grant	6 March 2017	7 April 2017	1 July 2017 to 30 June 2018	June 2017
Round five: Quick Response only	6 March 2017	7 April 2017	June 2017	June 2017

<sup>3</sup> Budgets are reviewed and agreed annually through the Annual Plan process

Grant rounds for 2017/18 will be as follows:

<b>2017/2018 funding rounds</b>	<b>Opening</b>	<b>Closes</b>	<b>Projects to occur after</b>	<b>Decision made (notification within 4 weeks from decision date)</b>
Round six: Local Events Development Fund	24 April 2017	5 June 2017	July 2017	July 2017
Round one: Quick Response and Local Grants	24 April 2017	5 June 2017	July 2017 for Quick Response  August 2017 for Local Grants	July 2017