

Event Proposal

Field of Remembrance 100 years Commemoration of the Battle of Passchendaele 01 October – 20 October 2017

Name of activity:	Passchendaele Society Incorporated
Organiser:	Graham Gibson
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EVENT SUMMARY

This is an annual event to mark the anniversary of the Battle of Passchendaele during WW1. The organiser would like to install a Passchendaele field of remembrance (white crosses). The organiser would like to have 2412 crosses to mark each year since the battle in 1917. As per the installation for ANZAC day the field of remembrance will ensure they stay out of the drip line of the trees.

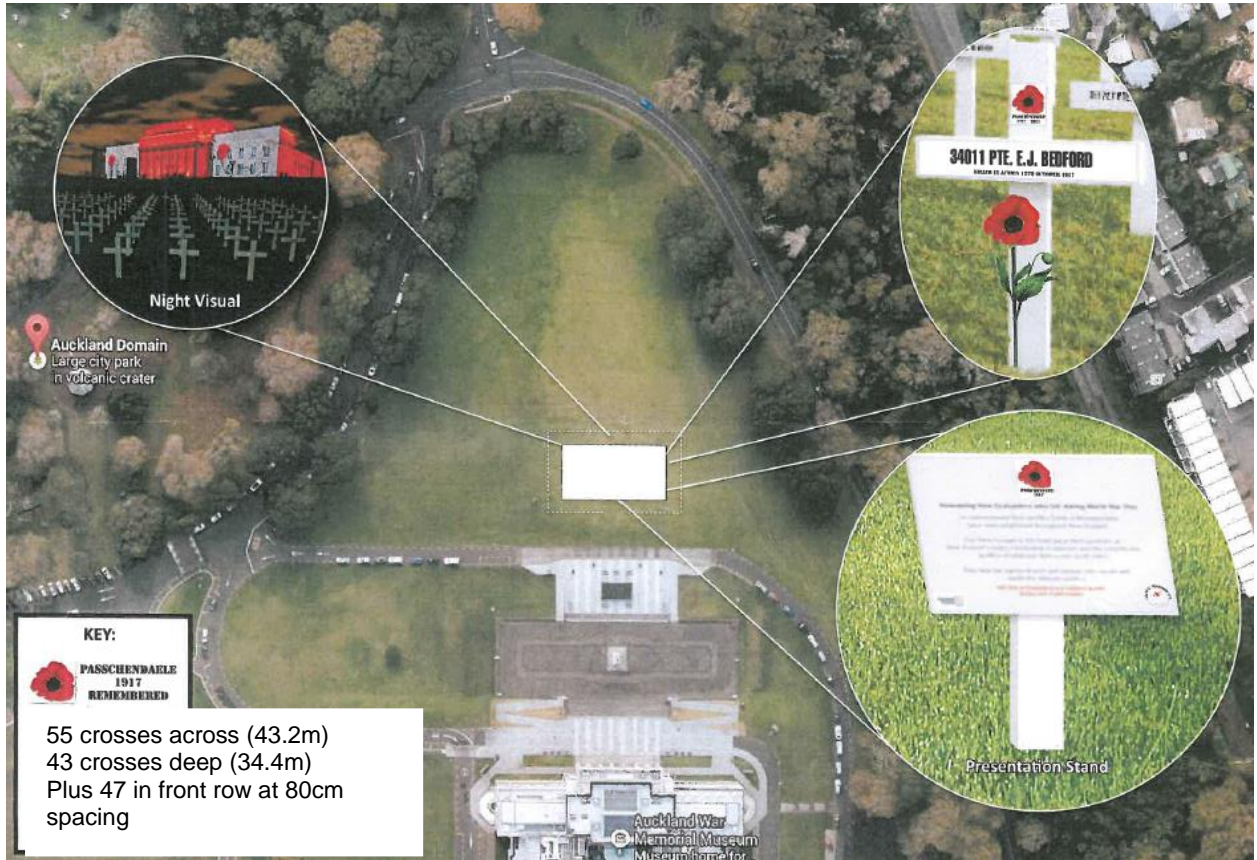
The crosses will have a metal spike approximately 4mm x 100mm to hold them in the ground. The organiser would like to place the crosses in the grass area in front of the Cenotaph (white square).

The event on Monday, 12 October 2017 memorial ceremony will take place to remember those who lost their lives.

Date	Location	Time	Description
30 September	Auckland Domain	9am	Set up of crosses
12 October	Auckland Museum	10am to 1pm	Memorial Service
01 Oct – 20 Oct	Auckland Domain Cenotaph	Daily	Crosses on display

Numbers attending: 300 – 400 on Monday 12 October

SITE DETAIL

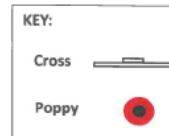
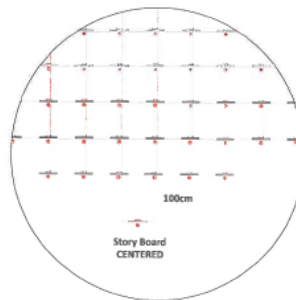
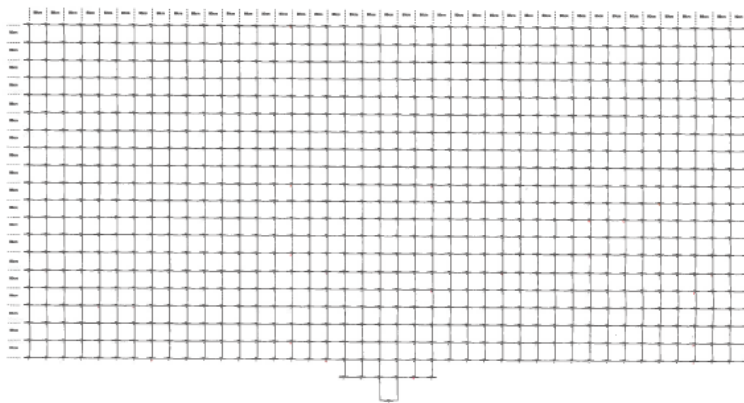


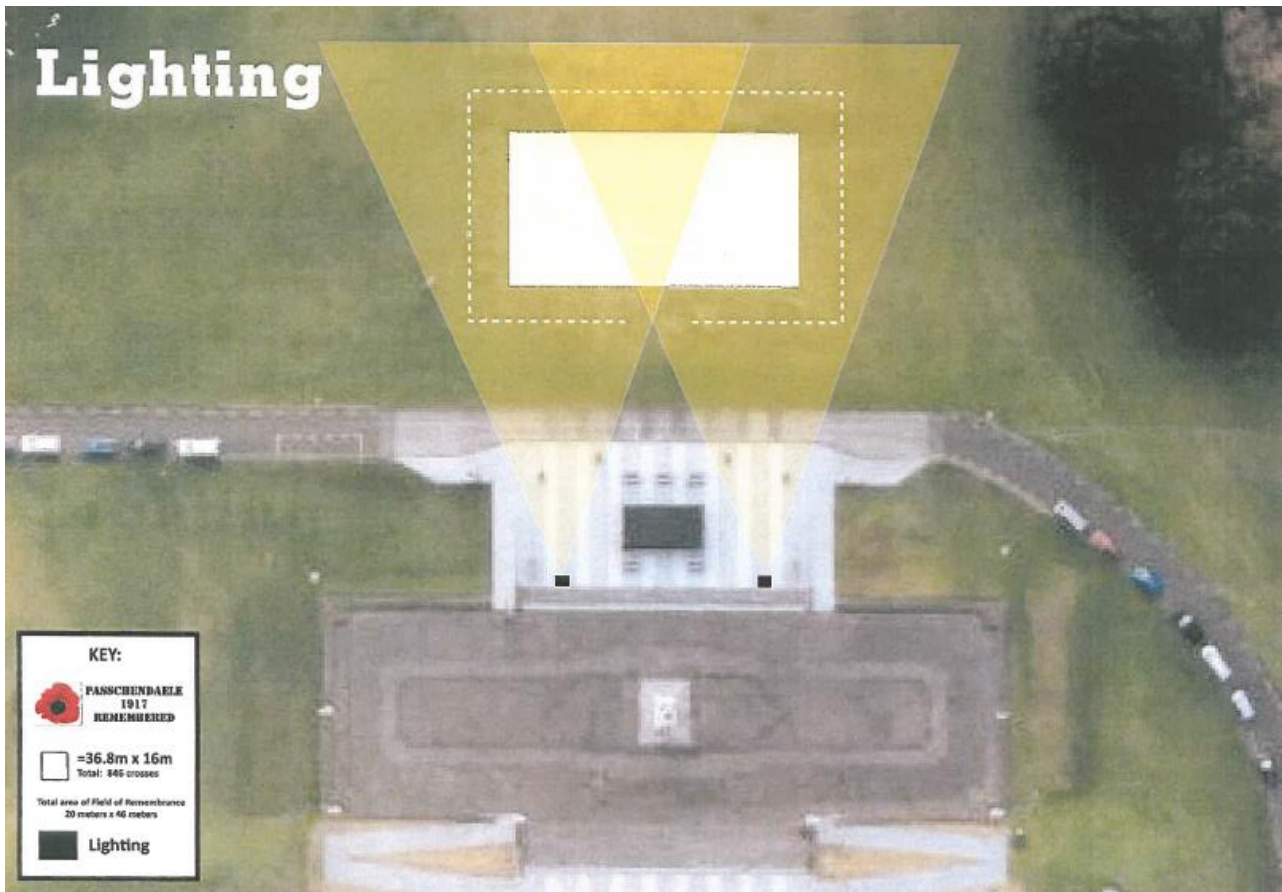
Bird's eye view of 2412 cross field

55 crosses across (43.2m)

43 crosses deep (34.4m)

Plus 47 in front row at 80cm spacing





Traffic Management:

Road closures:	No road closures or parking restrictions are required for the event.
Parking restrictions/ Advisory Signage:	No road closures or parking restrictions are required for the event. No offstreet parking is required. The organiser will use the existing parking at the Domain and Museum.
Public transport:	At guests descretion
Event parking:	As is at venue
Mobility parking:	As is at venue

EVENT OPERATIONS

Pack in / Pack out: Vehicle access:	Vehicle access required to install the field of remembrance.
Noise / Amplified Sound:	N/A
Ground protection:	N/A
Waste management:	Little to no waste is expected to be created from the event.
Food stalls / Catering / BBQs:	N/A
Alcohol:	N/A
Trading:	N/A
Resource Consent:	N/A
On site Operations:	N/A

Facilities/Utilities

Portaloos/Toilets:	The organiser would like to have access to existing toilets on site as required.
Structures:	<p>The organiser would like to have crosses placed in the grass area in front of the Cenotaph and wreaths laid at the Cenotaph.</p> <p>55 crosses across (43.2m)</p> <p>43 crosses deep (34.4m)</p> <p>Plus 47 in front row at 80cm spacing</p>
Building Consent:	N/A
Signage:	(event promotion/way finding / event branding / not parking)
Lighting:	The organiser would like to have the same lighting as was used for the field of remembrance for ANZAC day. Spot lights placed on the CCTV post that are located within the cenotaph area.
Electricity / Gas/ Power / Generator:	The organiser would like to use the power that is accessible from the CCTV posts.

Health and Safety

Health and Safety plan:	The organiser has signed and provided a copy of their Health and Safety guidelines.
On water:	
Security:	No security will be used for the event.

EVENT COMMUNICATIONS

Local notification <ul style="list-style-type: none">• Event letter drop• Advisory signage/mechanisms• Public notices	Auckland Domain Committee approval to be requested. The Auckland Museum will be contacted as part of the permitting process.
Promotion: <ul style="list-style-type: none">• Advertising channels• Sponsorship/funding	RSA advertising channels and invitation