

## Devonport Takapuna Local Board

### Local Grants Programme 2017/18

Our Local Grants Programme aims to provide contestable and discretionary community grants to local communities.

#### Outcomes sought from the local grants programme

Our grants programme will be targeted towards supporting the following outcomes, as outlined in our local board plan:

- our heritage and environment is cherished and looked after
- open space that allows us to live
- active, connected and supported neighbourhoods
- facilities that enable community well-being
- increased opportunities for local new business development and economic growth
- easy safe and reliable journeys that reduce congestion.

#### Our priorities for grants

The Devonport-Takapuna Local Board welcomes grant applications that align with the following local board plan priorities:

*Note: these priorities relate to the local board initiatives as outlined in the local board plan.*

- activity that enhances good environmental outcomes
- local built and natural heritage is understood and respected and valued by all
- open spaces that encourage active recreation
- our area's arts and culture is diverse, vibrant and well supported
- neighbourhoods and community-led initiatives are supported and encouraged
- our community has appropriate facilities that can be enjoyed by all
- activity that will create an innovation hub in the local board area
- public transport that is quick, convenient, reliable and affordable.

*Note: All applicants are expected to outline in their application how their project will contribute to at least one of the outcomes outlined in the Devonport-Takapuna Local Board Plan.*

#### Higher priority for eligibility:

- Community Match Fund (groups who demonstrate that 40% of project costs have already been met)

#### Lower priorities for eligibility:

We will also consider applications for other services, projects, events and activities. However, these may be considered a lower priority.

- events which clearly benefit the region rather than just the local area, and which can, therefore, apply for regional or central government grants
- event management costs
- groups and/or activities taking place outside the local board area, unless the applicant can clearly demonstrate the benefit to local board members.
- catering
- commercial events or events that promote a brand or company.
- events that raise money for third party fundraising

In addition to the eligibility criteria outlined in Auckland Council’s overarching Community Grants Policy, the Devonport-Takapuna Local Board will not fund:

- wages and salaries for ongoing administration
- retrospective costs, unless this is necessary as a condition of the grant, or the local board is satisfied that there are mitigating circumstances
- groups which have failed to meet accountability obligations from previous Council grants will not be funded except in exceptional circumstance, and/or by stipulating that completing accountability is a condition of grant payment.

### Groups with no formal legal structure

Groups with no formal legal structure may apply for grants of up to \$1,000 through the local board grants programme; however, the board expects to see evidence from the group indicating community support for the activity and its objectives.

### Investment approach

The Devonport-Takapuna Local Board has allocated budgets to support the local grants programme as follows:

- Quick Response Local Grants
  - Maximum amount per grant: \$2,000
- Local Grants
- Discretionary Grants (for emergency response)

### Application dates

Grant rounds for 2017/2018 will be as follows:

#### Quick Response

2017/18 funding rounds	Opens	Closes	Decision made	Projects to occur after
Round one	21 August 2017	15 September 2017	17 October 2017	1 November 2017
Round two	25 September 2017	20 October 2017	21 November 2017	1 December 2017
Round three	9 April 2018	4 May 2018	19 June 2018	1 July 2018

#### Local Grants

2016/17 funding rounds	Opens	Closes	Decision made	Projects to occur after
Round one	19 June	28 July 2017	19 September 2017	1 October 2017
Round two	12 February 2018	23 March 2018	15 May 2018	1 June 2018

### Multi-board funding

In principle, the Devonport-Takapuna Local Board supports multi-board applications and will consider them on a case-by-case basis.

## **Accountability measures**

The Devonport-Takapuna Local Board requires that all successful applicants provide:

- evidence that the use of the funds matched their application.
- evidence that the project or event has delivered set outcomes/objective (e.g. headcount, event photo, verification of attendance)
- a completed Accountability Form within two months of project completion
- the contribution of the local board is acknowledged in all publicity and signage
- any events funded or partially funded by the local board are to be smoke-free