

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
Arts, Community and Events											
2526	CS: ACE: Arts & Culture	Devonport Historical Museum Society- LDI Devonport Historical Museum Society Operational Grant	Administer a funding agreement with Devonport Historical and Museum Society for museum services through the provision of a museum and research facility.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	In progress	Green	The Devonport Historical Museum attracted 968 visitors in Q3 including from preschool, primary, special interest groups, local residents and tourists. Volunteers contributed 250 hours. The museum is busy with displays, research, marketing, maintenance, outreach, coordinating, accessioning, receiving contributions and general caring of its heritage building.	No	In Q2, more than 800 people visited the Devonport Historical Museum. The museum completed the Victorian Villa display depicting original interiors of local houses. Property projects included internal and external CCTV installation and painting the heritage facade and foyer.
2527	CS: ACE: Arts & Culture	North Shore Brass- LDI North Shore Brass Inc. Operational Support Grant	Administer a funding agreement with North Shore Brass Inc. to assist them in operating their band room and community room, and to provide a quality brass band for the local and wider community. The facility will also be used to provide brass band teaching programmes for youth.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 17,000	In progress	Green	In Q3 North Shore Brass rehearsals commenced for the year with a focus on preparing soloists and groups to complete at the 2017 National Championships in Wellington during April. Some 34 practices have been held with 1,040 participants. A concert was held for Castor Bay Ratepayers with 300 in attendance.	No	In Q2, North Shore Brass (NSB) performed to 2,250 people and delivered 39 programmes to 1,200 participants, including competing in the NSB annual solo night and a Christmas Garden Party to raise scholarship funds. NSB members visited the Tongan Brass Band to donate instruments and provide support following the Christmas Eve tragedy.
2518	CS: ACE: Arts & Culture	Michael King Writers Centre- ABS Operational Grant	Administer a funding agreement with the Michael King Writers' Studio Trust to assist them in operating the centre as a community arts facility for the benefit of both the local and wider community.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 34,827	In progress	Green	In Q3 there were 87 participants across all MKWC programmes and 32 volunteer hours were given. MKWC resident writer Frankie McMillan began her 6 month stay. Warwick Pudney, Carin Ardelius and Bridget Lowry were visiting writers. Two youth outreach programmes commenced; the first Young Writers Project workshop was held at the National Library with 27 students and the first Poetry Project workshops were held at Birkdale Intermediate with poet Ken Arkind with 60 students. The MKWC Director met with members of the Devonport arts community at the Devonport Naval Museum to discuss greater collaboration. The new slate roof was completed on the house.	No	A writers residency programme on Labour weekend at Vaughan Park (Torbay) featured prominent New Zealand writers. In December, Michael King Writers Centre (MKWC) launched the fifth issue of its literary journal for young writers 'Signals' at the National Library in Parnell. The MKWR residence was fully occupied in Q2. Residency selections for 2017 were announced.
253	CS: ACE: Arts & Culture	North Shore Theatre and Arts Trust- ABS Pumphouse Operational Grant	Administer a funding agreement with North Shore Theatre and Arts Trust to assist them in operating the Pumphouse Theatre for the performance, display, and promotion of the arts.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 82,425	In progress	Green	Q2 reporting was received in Q3. North Shore Theatre and Arts Trust (The PumpHouse Theatre) attracted 13,184 visitors including 1,355 participants across 36 programmes in Q3. Highlights included Shoreside Theatre's 21st anniversary Shakespeare in the Park, performing 'Love's Labour's Lost and 'A Midsummer Night's Dream', in the amphitheatre. Week-long Summer programmes for different age groups explored various dramatic forms. The Acting Collective's production of 'Persuasion' and Click Clack's production of Stephen Sinclair's world premiere play 'Remain in Light' drew large audiences. For the 20th Auckland Multicultural Festival the Jubilation Choir provided a night of gospel music and Lucky Thirteen Circus presented a sell-out show. Rosmini College presented their NCEA drama performance 'Children of the Poor' adapted by NZ playwright Mervyn Thomas. PumpHouse Theatre after-school drama classes for 7-12 year olds have given students the opportunity to perform in the various PumpHouse spaces. Volunteers provided 123 hours in Q3.	No	In Q2, The PumpHouse Theatre received 18,000 visitors. Quarter highlights include 'The Nutcracker Suite' presented by North Shore Ballet School and a Christmas concert by the recently formed Pumphouse Theatre Music Choir.

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2519	CS: ACE: Arts & Culture	The Depot- Depot Artspace ABS Operational Grant	Administer a funding agreement with The Depot for arts and culture facilities management to assist them to manage operations at The Depot (48 Clarence St) and The Kerr St Artspace as community arts facilities.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 77,780	In progress	Green	The Depot Artspace attracted 4,721 visitors which included 662 participants engaged in 125 programmes in Q3. The 'Rembrandt Remastered' exhibition concluded in February with a total of 1,854 paid visitor entries. The exhibition delivery was a new departure for the Depot exhibitions programme and secured local business sponsorship and support to make it happen. The A.R.D. Fairburn exhibition opened early March. The Depot's latest publication on suicide awareness titled 'The Roaring Silence' was launched featuring prose, poetry and art by 79 contributors, a few of whom read their works at the launch. A large number of clients signed onto the ArtsLab programme and several workshops were delivered including Business of Arts to assist clients with both personal and business finances. Depot Sound Recording Studio was busy with both studios in use.	No	The Depot Artspace received 5,675 visitors and 775 programme participants in Q2. Highlights include an Indonesian group of artists, curators and musicians visiting as part of a cultural exchange organised by AUT, and the opening of the exhibition 'Rembrandt Remastered', which will run until February.
2520	CS: ACE: Arts & Culture	The Lake House- ABS Lake House Trust Inc Operational Grant	Administer a funding agreement with The Lake House Trust Inc. for arts and culture facilities management. This will assist them to achieve their objective of operating the centre as a community arts facility to the benefit of both the local and wider community.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 65,445	In progress	Amber	Q2 reporting has not been received although considered and timely reminders asking for Q2 information have been provided to the Lake House. The Lakehouse attracted 7,183 visitors which included 980 participants across all activity in Q3. Activities included 'summer fun' outdoors with free art activities for toddlers for 3 days, week long classes for older children featuring vintage craft and other holiday activity. Term classes have begun. Exhibitions have included Initiates which is a recent graduate exhibition, and a North Shore Notables exhibition with works by Paul Woodruffe. Volunteers provided 80 hours in Q3.	No	Q2 reporting has not been received. Four considered and timely reminders asking for Q2 information have been communicated to the Lake House. Staff visited the Lake house in December and activity was progressing as usual. If reporting is not received in February 2017, staff will meet with Lake House manager to fine tune reporting timeframes outlined and agreed to in the funding agreement, and to have back-dated reporting entered.
2521	CS: ACE: Arts & Culture	The Rose Centre- ABS The Rose Garden Community Centre and Theatre Inc. Operational Grant	Administer a funding agreement with The Rose Garden Community Centre and Theatre Inc. for the operation of the centre for cultural, theatrical, community and early childhood educational purposes.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 54,949	In progress	Green	In Q3 The Rose Centre had 693 visitors and 295 participants or attendees across 25 programmes; regular language, meditation and yoga classes, rehearsals and performances, presentations and social meetings for older audiences (Probus). The NYTC School Holiday Programme had 50 participants per day over 5 days culminating in two performances. There has been no theatre use since 01/02/2017 due to CPU (certificate of public use) provision. The commencement of the building renovation has impacted on audience numbers and visitor engagement. At the time of writing it was considered likely that the centre would close to day time users, non-regular users and one-off hirers until the completion of the building works (approx. end-May 2017). It was expected that the theatre performance 'Weed' could proceed. Volunteers have provided 200 hours. The Preschool had 4 staff and 21 enrolment for March and can continue to operate.	No	In Q2, there were 260 activities including rehearsals and performances for both the community centre and the theatre. Key highlights of the quarter included the fully-booked November theatre performance 'One Man Two Guvnors' and 'Triple Threat' theatre training by the National Youth Theatre Company.

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2893	CS: ACE: Community Empowerment	Auckland North Community and Development (ANCAD) - Networking and Capacity Building	To provide networking and capacity building for the community and cultural sector, keep community stakeholders informed through their weekly E-News and hard copy newsletter, umbrella new community organisations and provide strategic leadership to achieve better outcomes for the community and the local board. Budget: - ANCAD \$50,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	In progress	Green	The work programme associated with the ANCAD funding agreement is on track and meeting its deliverables. The community hub is in progress with the recruitment of a part-time person to focus solely on the hub. The results of the wellbeing survey developed by ANCAD are being collated and will be available in Q4. ANCAD training sessions in management and governance are proving to be popular, such as the "five good idea" programme, which supports capacity building for community groups. The strategic broker notes the positive community feedback received for the work ANCAD delivers.	No	The 2016/2017 funding agreement completed. In Q2, ANCAD provided community against violence programmes and continues to develop the 'Shore to Thrive' initiative. They are also offering peer mentoring and supporting the development of the community hub at the Mary Thomas Centre. CEU presented the community empowerment approach at the ANCAD community hui in November 2016.
2436	CS: ACE: Community Empowerment	Children and Young People: Youth Voice and Youth-Led Initiatives	Develop and support young people to have their voice heard and provide input into local board decision-making on issues that affect young people. Implement youth-led projects and events such as Youth Week. - Youth Programming and Administration \$11,000 - Youth Coordinator \$50,000 Total: \$61, 000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 61,000	In progress	Green	The funding agreement for YES Disability Resource Services to employ a youth coordinator to support the development of the new youth innovation centre was completed. The Q3 highlight is the Younite board (school programme) was actively engaged as part of the co-design team with architects and the project lead to discuss how the spaces in the building could be used and functional. The first draft included: - spaces for youth mentoring and counselling - creative activities such as music lessons and a recording studio - different spaces for IT development. The strategic broker will provide advice to Younite on council engagement and processes, if required. In Q4, it is expected the final plans of the new youth centre will be completed.	No	In Q2, Younite delivered a "meet the candidates" evening during the local elections. Younite terms of reference are completed. The funding agreement for YES Disability Resource Services to employ a youth coordinator will be completed in Q3.
2392	CS: ACE: Community Empowerment	Implementation of the Empowered Communities Approach (DT)	The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities. e.g. connecting community to Spatial Priority Areas planning.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	The strategic broker supported the local board services team to engage with community groups to support the development of the 2017 local board plan, including: - met with community groups to discuss what they would like to see in the 2017 local board plan and feedback provided to the local board services team - undertook a hui with mana whenua to consider how Maori responsiveness can be reflected in the local board plan.	No	Manaaki matua programme: staff are working across Devonport -Takapuna and Kaipatiki, to identify services for older persons living in the local board areas and determine how to engage with them effectively. The strategic broker is working with Panuku Auckland to develop a social enterprise model, for the Takapuna Holiday Park's Expressions of Interest process. The local board received the Crime Prevention Through Environmental Design (CPTED) and CCTV report for the Takapuna Business District. The strategic broker is connecting with Auckland Transport and Panuku Auckland to review the recommendations and to determine next actions and opportunities.

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2434	CS: ACE: Community Empowerment	Local Economic Development: Community Enterprise and Economic Development	Facilitate local economic initiatives that include narratives of local Maori history and scoping a new visitors centre.	Q1; Q2; Q3	LDI: Opex	\$ -	In progress	Amber	<p>Lease negotiations delayed due to earthquake strengthening issues. Interested parties will meet with Panuku, Corporate Property, Community Facilities and ATEED to determine the status of the lease.</p> <p>The lease for 3 Victoria Road Devonport to develop the visitor centre has been delayed, due to risks associated with earthquake strengthening.</p> <p>The Shore Coast Tourism entity has not been agreed to by all three business associations, as the focus has changed, with the Devonport Business Association pursuing the lease for 3 Victoria Road, Devonport. The strategic broker is working with each of the business associations to support their visitor strategies and also engaging with corporate property to seek resolution for the lease.</p> <p>Engagement with mana whenua will be included once the lease situation is known. The Takapuna and Milford business associations are considering a virtual connection with visitors through website and digital applications and to promote the local board area by developing a brand with the support of ATEED and the local board.</p>	No	Negotiations to lease 3 Victoria Rd Devonport are delayed until the status of the lease is clarified. Clarification will be obtained in Q3.
2433	CS: ACE: Community Empowerment	Placemaking: Community Coordinators (CoCoS)	<p>Fund the Devonport Peninsula Trust and Takapuna North Community Trust to deliver a range of neighbourhood based, community wide programmes, events and activities, in response to identified community needs and aspirations.</p> <p>Budget: - Devonport Peninsular Trust \$140,000 - Takapuna Community Facilities Trust \$150,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 290,000	In progress	Green	<p>The work programmes are being delivered under an empowered communities approach. The strategic broker attended liaison meetings to maintain relationships.</p> <p>Activity in Q3 included: - community network meetings held to discuss areas of concern from community groups - a highlighted issue is the restriction of vehicles on maunga due to the Maunga Authority considering banning all vehicles to the summit. The network meetings provided a voice for the concerned and this was fed back to the local board and the Maunga Authority. - a successful summer fun programme of activities for youth and under 5's was delivered with positive responses</p> <p>Q4 will see the delivery of the winter fun programme, newcomer network meetings and the intergenerational forum.</p> <p>Youth groups will be seeking funds to hold the Sunday Showcase and promote "acts of kindness," campaign.</p>	No	<p>Funding agreements were completed for the Devonport Peninsula Trust (DPT) and the Takapuna North Community Trust.</p> <p>The DPT has been offered new premises in the old Barracks buildings that will provide an opportunity to grow its services and is considered more accessible to the community in general. DPT are considering this accommodation option.</p>
2627	CS: ACE: Community Empowerment	Spatial Priority Area - Takapuna	<p>- Participate in inter- departmental planning for the spatial priority area. - Influence coordinated engagement with mana whenua and "hard to reach" diverse communities</p> <p>As required: - Identify opportunities for community led or co designed projects - Identify local community outcomes aligned with social wellbeing, social procurement/social enterprise/employment and training - Identify connection pathways with community and council stakeholders.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	<p>Spatial priority area plans and projects for Takapuna are being developed. The strategic broker is keeping a watching brief on how to apply the empowered communities approach with community groups, as and when required.</p>	No	Panuku Auckland have an identified iwi taumata to support the Unlock Takapuna project. The strategic broker provided additional support to Panuku Auckland when required.

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2317	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (DT)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	There were 851 graffiti incidents in the Devonport-Takapuna Local Board area between 1 July 2016 to 31 March 2017. This is a 10 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 47 per cent, with all 17 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.	No	There were 607 graffiti incidents in the Devonport-Takapuna Local Board area between 1 July 2016 to 31 December 2016. This is a 17 per cent decrease compared to the same six month period last year. The number of graffiti RFS (Requests for Service) decreased by 60 per cent, with all 12 incidences being removed within the 24 hour target time (KPI). Devonport-Takapuna maintained the score of 100 per cent in the September ambient survey, which measures how much of the city is graffiti free. The local board also scored 100 in the April 2016 survey achieving the highest average ranking across the city for 2016. This score is well above the overall council average of 94 per cent.
2202	CS: ACE: Community Places	Funding agreement - Devonport Community House Inc. and Sunnynook Community Centre Inc.	Administer and support Devonport Community House Inc.(\$42,810) and Sunnynook Community Centre Inc. (\$60,386) to deliver funding agreement requirements for Sunnynook Community Centre (including Kennedy Park Observation Post) and Devonport Community House.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 103,195	In progress	Green	The 2017/18 work plan for Devonport Community House and Sunnynook Community Centre has been completed, final approval pending April 2017.	No	All community centres, houses and hubs across the network were invited to the six monthly regional hui, 13 December 2016, held at the Mt Albert Senior Citizens Hall. Devonport Community house and Sunnynook centre staff were unable to attend. The programme covered the strategic view of Community Places, Health and Safety Act impacts and Business Mentoring services that are available for our community groups.
1379	CS: ACE: Community Places	REGIONAL Social Housing - DT	Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December. Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed. The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.	No	Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On the 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and The Selwyn Foundation. It is now expected that the Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.
2023	CS: ACE: Community Places	Venue hire service delivery - DT	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing the customer-centric booking and access process including online booking - Aligning activity to Local Board priorities through management of the fees and charges framework	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	During Q3 staff have improved amendment and cancelation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers. The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4.	No	The fees and charges schedule has been prepared and presented as part of the local board agreement for 2017/2018. Since the introduction of the new digital booking platform, both expressions of interest in the service and bookings are continuing to increase with over 280,000 hits on the venue hire webpage since launched. A network wide awareness campaign has been developed and will be launched in Q3.
1375	CS: ACE: Events	Anzac Services - Devonport-Takapuna	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 27,000	In progress	Green	Plans and requirements for Anzac services have been confirmed. Activity is currently focussed on operational arrangements for the day.	No	Planning for Anzac Ceremonies commenced in Q2 with bookings of equipment and services. Planning meetings with delivery partners will commence in Q3. A briefing for elected members will also be held in late Q3. Delivery will occur in early Q4.
1380	CS: ACE: Events	Empowered Events Activities - Devonport-Takapuna	Delivery of community focused programme of activities to support capacity and capability of community groups and organisations in the events space.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	A workshop was held at the Devonport Community House on 11 March 2017. Despite the dreadful weather, a full turnout of local groups and organisations occurred and valuable new connections were made by the groups. A very successful delivery of the programme which was well received by those participating.	No	A delivery contractor is working with community co-ordinators to identify new dates in Q3 and Q4 to deliver the workshops following deferral of the Q2 workshop.

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1376	CS: ACE: Events	Local Civic Events - Devonport-Takapuna	Delivering and/or supporting civic events within the local board area. Includes funding to: - support Heritage Awards - supplement Anzac Day budget - support Parks and Libraries openings, dedications, etc.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 19,000	In progress	Green	No local civic events were delivered during Q3.	No	No local civic event activity occurred in Q2.
2908	CS: ACE: Events	Local community and events grants	Funding to support community activities and events through a grants process.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 278,000	In progress	Green	In Q3 one round of quick response has been approved and \$21,255 was allocated to 12 applications. This leaves a balance of \$87,965 for allocation to two more quick response grants and one local grant round in Q4.	No	In Q2 one round of the Quick Response Grants was finalised and \$18,051 allocated to 13 applications. This leaves a balance of \$109,220 for allocation through one more local grant and three quick response grant rounds in Q3 and Q4.
1378	CS: ACE: Events	Movies in Parks - Devonport-Takapuna	Programming and delivery of a regional Movies in Parks series event. 2 movie events at total cost of \$24,000. Consideration to be given to option of standalone movies vs participation in regional programme.	Q3	LDI: Opex	\$ 24,000	Completed	Green	The classic film Labyrinth was screened at Windsor Reserve, Devonport on Friday 10 February. Approx. 1000 people attended which was full capacity for this reserve. The Devonport Community Co-ordinator organised a range of pre-movie activities. An event debrief report and break-down budget will be provided on completion of the season.	No	In Q2 a permit was issued for Movies in Parks. Marketing has commenced; the website is live and posters delivered.
1374	CS: ACE: Events	Citizenship Ceremonies - Devonport-Takapuna	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 25,000	In progress	Green	The Civic Events team delivered citizenship ceremonies on two occasions during Q3.	No	The Civic Events team delivered citizenship ceremonies on two occasions during Q2. Final numbers of new citizens are not yet available for the local board area.
Libraries											
707	CS: Lib & Info	Library hours of service - Devonport-Takapuna	Provide library service at Devonport Library for 56 hours over 7 days per week. (\$538,908 - FY16/17) Provide library service at Takapuna Library for 56 hours over 7 days per week. (\$1,044,746 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 1,583,654	In progress	Green	Library visits have decreased by four per cent compared to the same quarter last year. However, we continue to have strong interest in Devonport Library with many visitors from cruise ships coming in.	No	Library visits have increased by two per cent compared to the same quarter last year. This can be attributed to the strong local, national and international interest in Devonport Library and the increased visitor numbers in Takapuna due to the development of the business area and the Childrens' Playground as well as the large number of students using the library.
708	CS: Lib & Info	Extended hours - Devonport-Takapuna	2 additional opening hours at Devonport Library. 5.5 additional opening hours at Takapuna Library.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 82,000	In progress	Green	The weekends continue to be busy at Devonport. Since the school and University term has started Takapuna has had a noticeable increase in evening study use.	No	Over the Christmas New Year period Devonport Library was open both Tuesdays, a public statutory day, to give increased access to the community and visitors to Auckland.
718	CS: Lib & Info	Celebrating cultural diversity - Devonport-Takapuna	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali' Lunar New Year, Māori Language Week, Matariki, NZ Music Month, Pasifika, Pacific Language Weeks and Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Takapuna Library had a successful exhibition about beaches using local archival photos. Both libraries did Waitangi displays. The North Auckland Research centre display was titled Mana wāhine and it profiled the 13 women who signed the Treaty of Waitangi.	No	Devonport staff along with the mobile bus participated in the Devonport Christmas Parade, promoting the Kia Maia te Whai/Dare to Explore reading programme. North Auckland Research Centre hosted an Exhibition of paintings by Jeanette Wang 'East Meets West' showing the meeting and mixing of two cultures in art. The Korean Rhymetime programme at Takapuna continues to be popular with our Korean community.
717	CS: Lib & Info	Celebrating local places and people - Devonport-Takapuna	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month and Heritage Festival. Participate in one off local events as they occur (e.g. storytelling at the Devonport wharf opening). (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The Devonport Library Associates had a very successful Devonport Writers evening celebrating the collection with approximately 125 people attending.	No	For the Auckland Heritage Festival Devonport library delivered a presentation on the history of Mt Victoria and the management of Tupuna Maunga, along with a heritage display. Takapuna Library hosted 3 events with heritage themes which were attended by over 200 people. The North Auckland Research Centre hosted an exhibition on the North Shore Ferries which tied in with a talk on the subject.
716	CS: Lib & Info	Digital literacy support - Devonport-Takapuna	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Wifi and PC sessions have remained steady for this quarter. Staff continue to engage with customers using our PC and Wi-Fi to increase competency accessing information online. There have been many tourists and visitors accessing the library Wifi and PC's over the summer months.	No	This quarter there were 89,614 Wi-Fi and PC sessions. This is an increase of 14 per cent compared to the same quarter last year. Wifi use was up 21 per cent at Devonport Library. Staff are always on hand to assist visitors to the library connect to the Wi-Fi. There was a 9% increase in Wi-Fi usage last quarter at Takapuna Library. This reflects the increased numbers of students using the library facilities during exam time.

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709	CS: Lib & Info	Information and lending services - Devonport-Takapuna	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The number of items borrowed from Devonport has remained the same as this time last year. Business is steady. Takapuna had a small decrease due to the Northcote Library closure at this time last year that significantly increased their issues for that period.	No	The number of library items borrowed from the libraries in the board decreased by one per cent compared to the same quarter last year. This small decrease mirrors the regional trend. A contributing factor could be Devonport closing at 5.30pm instead of 7pm on Thursday. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent of items borrowed regionally
715	CS: Lib & Info	Learning and Literacy programming - Devonport-Takapuna	Provide learning programmes and events throughout the year including: computer classes, drivers licence classes, CV classes, Children's Book Awards, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, Money Week, NZ Sign Language Week. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Our Book a Librarian sessions continue to be very popular with most requests now focussing on customers' use of their own devices.	No	Groups wanting to learn about Devonport Library new build continue to book in for tours. These have included the Auditor General, a group of engineers from Japan and architectural group. The libraries continue to offer learning programmes including study help, digital literacy, financial numeracy, French language learning and health awareness. We delivered 26 sessions with 29 participants for this quarter.
710	CS: Lib & Info	Preschool programming - Devonport-Takapuna	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and 4 Ups a getting ready for school programme. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	There were 3585 participants to preschool programming for the quarter. A preschool activity held at Devonport Library was the Family Fun trail where the children's Librarian read to families one Sunday. The pre-school programmes at Takapuna got off to an excellent start with over 100 attending sessions.	No	This quarter we have delivered 55 programmes to 3424 participants. 4-up: getting ready for school programme continues to be popular at Takapuna. This is a 1 hour session that includes reading, writing and learning activities for pre-schoolers 4 years and up.
713	CS: Lib & Info	School engagement and Afterschool programming - Devonport-Takapuna	Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours including Minecraft sessions. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Devonport has been trailing an afterschool coding class. This has gone well and will be offered again. Monday Minecraft sessions at Takapuna continue to be successful.	No	Regular class visits continue from Devonport Primary School, and classes from Vauxhall School. There were five outreach visits to schools in Takapuna. Over the quarter seven programmes were held with 23 students attending the afterschool programming.
711	CS: Lib & Info	School holiday programming - Devonport-Takapuna	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	We are at present planning events and activities for the upcoming school holidays with the theme of 'Construction Wizard'.	No	A programme of events was run in both libraries for the October school holidays with 347 participants in 9 events. The theme was Steampunk with libraries delivering craft activities and Minecraft sessions.
712	CS: Lib & Info	Summer reading programme - Devonport-Takapuna	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Kia Māia Te Whai, Dare to Explore summer reading programme attracted 306 registrations. In January there was a celebration to recognise the children that had completed the programme. This celebration has been for many years a combined event between Takapuna and Devonport Library.	Yes	Delivery of the Kia Maia te Whai/Dare to Explore programme commenced in December with 273 enrolments for the Devonport-Takapuna libraries. Kia Maia te Whai/Dare to Explore offers children challenges in both English and Te Reo Māori which focus on building literacy, numeracy and cognitive interaction.
714	CS: Lib & Info	Supporting customer and community connection - Devonport-Takapuna	Provide programmes that facilitate customer connection with the library and community including themed clubs and special events such as monthly book clubs for English, Mandarin and Korean speakers and a teen readers club. Evening events run in conjunction with the Devonport Library Associates. Provide library space free for community use by groups such as U3A, Devonport Heritage Group, CV workshops. Provide community space for hire at Devonport library to local real estate agents and other corporate groups. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Benjamin the Devonport Library cat had a wonderful celebration of his life with over 200 people attending. This event was much appreciated by the community. The Emily Writes adult and pre-schooler book event had 65 people attend. The Devonport Library Associates poetry event with 100 attending was in conjunction with Masset University Press. The Actor's collective performed an extract of a play to celebrate Jane Austen at Takapuna Library. North Shore author Fiona Sussman spoke about her latest book at Takapuna Library.	Yes	The Devonport Library Associates event with C.K.Stead and Roger Hall attracted 120 people to a special evening of conversation. Customers watched Peggy Purl group who met in the library on a Saturday. At Takapuna a presentation ceremony was held for 70 attendees to celebrate the hanging of Priscilla Lowry's Silk Wall Hanging 'Reflections on the Shore' which was commissioned by the Friends of the Takapuna Library to acknowledge the library's literary and library connections.
Local Parks											
468	CF: Operations	Fund mechanical weed edging of Parks	Retain mechanical edging within the Devonport-Takapuna local board area	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	In progress	Green	Providing enhanced service by mechanical edging garden beds instead of using chemical spray.	No	Providing enhanced service by mechanical edging garden beds instead of using chemical spray.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
475	CF: Operations	Street garden maintenance	Operational garden maintenance top up	Q1	LDI: Opex	\$ 13,000	In progress	Green	Top up to the maintenance contacts from the local board locally driven initiatives opex	No	Top up to the maintenance contacts from the local board locally driven initiatives opex
3357	CF: Project Delivery	Lake Pupuke walkway development GWD	Walkways, landscaping and signage	Q1; Q2; Q3; Q4	Growth	\$ 200,000	In progress	Green	Current status: developed design for Quarry Lake complete, detailed design complete, resource consent granted, Local board workshop presentation complete Next steps: refined engineers estimate, prepare tender documentation.	No	Description of the work: proposals for walkway cycleway and bund wall between quarry lake and pupuke repairs Current status: developed design for Quarry Lake complete, detailed design complete, consents lodged. Next steps: refined engineers estimate complete, local board presentation. Issues: none
466	CF: Project Delivery	Coastal walkway (Takapuna-Milford)	Takapuna to Milford Staged Walkway implementation	Q1; Q2; Q3; Q4	ABS: Capex	\$ 100,000	In progress	Amber	Issues: costs of easements; Councils operations on private land, Watercare responsibilities Current status: investigating options for establishing ongoing relationships with land owners, including councils role in access issues. Next steps: prepare report to local board in late April.	No	Description of the work: establish a way forward with respect to understanding council's role (if any) in the management of the informal walkway around the coast between Takapuna and Milford. Current status: investigating options for establishing relationships with land owners. Next steps: prepare strategy for community engagement. Issues: costs of easements, Auckland Council's operations on private land.
4480	CF: Project Delivery	Hauraki Corner Beach Toilets Renewal	Painting and some renewals to interior. Urgent improvements needed to the interior of the toilets prior to the Masters Games	Q4	ABS: Capex	\$ 7,000	In progress	Green	Current status: project in execution and delivery. Urgent improvements needed to the interior of the toilets prior to the Masters Games.	No	NA
474	CF: Project Delivery	Reserve Development (Barry's Point)	Reserve development design and implementation	Q2; Q3; Q4	ABS: Capex	\$ 52,125	Approved	Green	Current status: carpark constraints and capacity study requirements programed Next steps: engage consultants	No	Description of the work: physical works in line with development plan Current status: confirmation of scope Next steps: engage designers Issues: need to manage Auckland Council reserve outcomes against New Zealand Transport Agency second harbour crossing outcomes.
470	CS: PSR: Local Parks	Local parks volunteers	Opex fund to support volunteers in ecological restoration	Q1; Q2; Q3; Q4	LDI: Opex	\$ 37,000	In progress	Green	On-going support provided to volunteers. Pest control, green waste and rubbish removal services supplied (as required) through contractor support. Total volunteer hours for the quarter: 450 hours. Planning is underway for the 2017 planting season. Preparation underway for the delivery of a guided walk programme in reserves (inc coastal, heritage and bush) intended commencement June 2017. Contractor engaged to complete additional weed control at Lyford Reserve and O'Neill's Cemetery to support volunteer work. Volunteers, community members and staff are examining the potential for a pest-free Shoal Bay area (inc Ngataranga Bay).	No	Community Ranger is currently meeting with groups to develop a work plan and providing ongoing support for volunteers.
473	CS: PSR: Local Parks	PSR response fund - Devonport-Takapuna	Discretionary fund to respond to issues as they arise during the year or plan future developments.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 131,000	In progress	Amber	For local board approval April 2017 Proposals to initiate signage, play space and sun smart improvement audits are to be presented to the local board in April for approval.	No	Priorities to be discussed with the local board in Q3.
467	CS: PSR: Local Parks	Coastal walkways (Takapuna and Devonport)	Takapuna to Devonport staged walkway implementation	Not scheduled	ABS: Capex	\$ -	Approved	Green	Project planning commences in FY2019.	No	Project commences in FY2019
Sports Parks											
3359	CF: Project Delivery	Barry's Point Reserve SID	Barry's Point Lights and sandcarpet.	Q1; Q2; Q3; Q4	Growth	\$ 569,000	In progress	Green	Current status: drainage, irrigation lighting bases and field levelling completed. Next steps: complete sand surface application and sow new turf surface.	No	Description of the work: new sand field and training lights on the Barry Point Reserve including drainage and irrigation Current status: consents lodged and construction tenders received and are currently being evaluated Next steps: award construction contract Issues: none
3358	CF: Project Delivery	Takapuna YTD artificial fields SID	Need to identify activity from PIF or SPA as LB cannot refer to PIF	Q1; Q2; Q3; Q4	Growth	\$ 150,000	Cancelled	Green	Project cancelled	No	Project Cancelled

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
Leisure											
2755	CS: PSR: Leisure	Takapuna Pool & Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	Takapuna Pool and Leisure Centre Business Plan – Performance programming targets are on track to meet the Local Board objectives year to date. Visitor numbers have decreased from February 2016 due to the scheduled maintenance closure to upgrade the facility. Significant decreases have been seen in child swim participation and spectator numbers, potentially resulting from the opening of the new Albany Pool and Leisure Centre. Significant increases in pool lane bookings by under 16's, increasing by 38% on the previous year for the same period. Learn to swim registrations for Term 1 2017 are 735 swimmers representing a 5% increase on term 1, 2016. New small group fitness classes have already been introduced to help increase fitness visitations.	No	Takapuna Pool & Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives for the second quarter. Overall customer visitation has increased by 3.5%. The utilisation of pool space for schools in the mornings has seen the biggest increase in pool bookings visitation. Adult casual swims, Aqua class and Learn to Swim attendance has also contributed to the overall visitation increase.
Sport and Recreation											
2618	CS: PSR: Sport & Rec	Community Access North Shore United Association Football Club (DT)	Providing community access to the Dacre Park. \$28,486 annually	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The provision of community access continued. Annual report to be submitted.	No	Sports fields identifying if upgrade of Dacre Park is final option. Will work with club on lease situation leading on from this.
2613	CS: PSR: Sport & Rec	Facility Partnership 2014 Milford Tennis Club (DT)	Facility partnership into developing a new club room and community space for the Milford Tennis Club. \$200,000 facility partnership grant.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Proposed	Amber	Project not yet fully funded. New quantity survey is being completed in order to confirm how much additional funding is required.	No	Tennis looking at alternative options for build as first costing was too expensive.
2615	CS: PSR: Sport & Rec	Facility Partnership 2015 North Shore Events Centre (DT)	Facility partnership for purchase and installation of solar panels and a portable ice rink. \$150,000 facility partnership grant.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Ice skating: events have been scheduled for public and also with schools. Use of solar: Auckland Council sustainability team are providing support to identify cost effective installation solution.	No	Completing Health and safety procedures. Resource consent for solar panels obtained, looking at alternatives to roof.
Development Projects											
4397	CF: Project Delivery	Mt Cambria Improvements	Local and Sports Parks have been in discussion with the Friends of Mt Cambria, Mt Cambria Community Gardens and The Devonport Museum about refreshing the signage and providing some new park assets for better use of the park. Mt Cambria is a very popular dog exercise area and The Friends of Mt Cambria are concerned at the lack of bin and bag facilities for dog walkers to dispose of dog waste. The Devonport Museum has frequent visitors on bikes and would like to provide safe storage for the users when visiting both the museum and the kindergarten. At the same time the signage in the park has been considered and as it is in a bad state we look to renew the signage to bring Mt Cambria up to the level that it deserves. These works will refresh Mt Cambria give it a new tidier look that will last for many years.	Not scheduled	LDI: Capex	\$ 17,000	In progress	Green	Current status: bike stands installed, signs to be installed in March 2017 Next steps: signs to be installed.	No	Description of works: bike stands and signage installed in reserve. Current status: locations and budgets confirmed with stakeholders and contractors. Next steps: installation of bike stands through December 2016 and signage by February 2017 Issues: none
3904	CF: Project Delivery	Devonport Library	Devonport Library	Not scheduled	ABS: Capex	\$ -	Completed	Green	Current status: complete	No	Description of the work: constructing a building that can deliver the required library services and functionality. Deliver on community expectations for how the library will look, feel and function. Meet organisational requirements to provide a safe and healthy environment for customers and staff. Current status: engineer to the contract to issue defects notification certificate once all defects have been remedied then release of final retentions Next steps: to issue handover and closure report, to sign off on gateway form to close out project, to close out project on Sentient. Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3908	CF: Project Delivery	Fort Takapuna Heritage Project	Fort Takapuna Heritage Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	In progress	Green	Current status: engage landscape architect to finalise scope of works for landscaping works. Next steps: completion procurement documentation and engage contractor.	No	Description of the work: installation of landscaping in the form of interpretative signage and plinths and installation of carpark lights. Current status: resource consent application approved for the works. Next steps: confirmation that the budget has been carried forward to allow the works to commence. Issues: no confirmation of the budget for the works.
3923	CF: Project Delivery	Takapuna Pumphouse - Consulting Water Ingress	Health & Safety Critical Works	Q1; Q2	ABS: Capex	\$ 11,878	Completed	Amber	There may be structural issues at the Pumphouse that may require looking into asap Current status: complete	No	Description of the work: Takapuna Pumphouse Theatre building has issues with ground water ingress. An investigation into the source and location of the water ingress needs to be carried out. Ian Hutchinson Consulting Limited have been engaged to carry out the investigation as well as to provide recommendations on how to fix the issue. Remedial works will be based on the findings in Ian Hutchinson Consulting Limited investigation report and are scheduled for Financial Year 2016/ 17. Current status: investigation completed. Next steps: close project. Issues: there may be structural issues at the Pumphouse that may require looking into as soon as possible.
3902	CF: Project Delivery	Brian Byrnes Reserve Entrance Way	Brian Byrnes Reserve Entrance Way	Q1	LDI: Capex	\$ 32,532	Completed	Green	Current status: works complete October 2016	No	Description of the work: entranceway to reserve improved Current status: works complete Next steps: handover process complete Issues: none
3909	CF: Project Delivery	Greville Reserve Toilets & Changing Rooms	Greville Reserve Toilets & Changing Rooms	Q1; Q2	LDI: Capex	\$ 631,217	Completed	Green	Current status: complete	No	Description of the work: construction of toilet and changing facility at Greville Reserve Current status: construction complete 1 Nov 2016. Handed over December 2016. Next steps: demolish existing toilets Issues: none
3903	CF: Project Delivery	BWS - Devonport-Takapuna - Bridge (Wairau Stream)	BWS - Devonport-Takapuna - Bridge (Wairau Stream)	Q1; Q2; Q3	ABS: Capex	\$ 32,768	Completed	Green	Current status: complete	No	Description of the work: lifting pedestrian bridge over estuary with operator allowing boat traffic through on-demand Current status: construction complete 15/16. Handed over December 2015. Next steps: working with handover to Auckland Transport Operations Centre (ATOC) on operational issues. Issues: some minor issues with electronics and communications. Defects period extended while issues worked through
3924	CF: Project Delivery	TMCW - Devonport-Takapuna Milford Reserve bridge connection & minor landscaping	TMCW - Devonport-Takapuna - Milford Reserve bridge connection & minor landscaping	Q1; Q2; Q3	ABS: Capex	\$ -	Completed	Green	Current status: complete	No	Project Complete
Community Facilities: Renewals											
3896	CF: Project Delivery	139 Beach Road, Kennedy Park (Barracks) - Refurbishment & Repurpose of Building - Stage I	Health & Safety Critical Works	Q1	ABS: Capex	\$ 6,970	Completed	Green	Current status: complete	No	Project Completed.
3897	CF: Project Delivery	AFBR - Devonport-Takapuna - North Shore Leisure Takapuna - Creche upgrade works for compliance	AFBR - Devonport-Takapuna - North Shore Leisure Takapuna - Creche upgrade works for compliance	Q1; Q2	ABS: Capex	\$ -	Completed	Green	Current status: complete	No	Description of the work: extension and upgrade of the outdoor play area for the Takapuna Early Childhood Centre to meet Ministry of Education regulations. Current status: works are completed and in use. A few defects to be rectified by the contractor. Next steps: completion of the defect works and release of final retentions. Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3898	CF: Project Delivery	Allen Hill 1 Field +DTA and Lights	Allen Hill 1 Field +DTA and Lights	Q1; Q2; Q3; Q4	ABS: Capex	\$ 2,386,977	Approved	Green	Current status: planning assessments on field layout, car parking, vehicle accessway, consenting requirements, heritage and geotechnical conditions underway Next steps: compile all reports into final feasibility report.	No	Description of the work: scoping options for Allen Hill Stadium including field layout, car parking and vehicle access way. Current status: field layout, car parking and vehicle accessway options analysis underway. Next steps: approval of scope from business owner Issues: scope approval needed
3901	CF: Project Delivery	Aramoana & Plymouth Reserve Walkway, Seawall and Boat Ramp	Aramoana & Plymouth Reserve Walkway, Seawall and Boat Ramp	Q1; Q2; Q3; Q4	ABS: Capex	\$ 86,832	In progress	Amber	Careful planning of consultation required Current status: portion one - resource consent granted, portion two - cancelled by local board, seawall renewal to continue. Bridge: design underway and consenting underway, buried services require locating to ensure quality design process underway. Next steps: neighbour consultation requires prompt follow-up and design finalisation for bridge.	No	Description of the work: design and consenting of portions for Devonport-Takapuna walkway, boat ramp re-tender results still more expensive than budget will allow. Current status: portion one - consent lodged, portion two - design 70% on hold, neighbours consultation underway and contentious. Bridge - design underway and consenting underway, buried services require locating to ensure quality design, process underway. Next steps: neighbour consultation continues, design finalisation for bridge, legal involved in assisting with neighbours claims for portion two, discussing additional funding for boat ramp as an option. Issues: careful ongoing management of consultation required, local board workshop required.
3900	CF: Project Delivery	Bayswater Park, Play equipment	Bayswater Park, Play equipment	Q3	ABS: Capex	\$ 29,533	Completed	Green	Current status: complete	No	Description of the work: remedial works to existing play equipment Current status: handover underway Next steps: Issues: none
3196	CF: Project Delivery	Becroft Park 2 Sand FieldRenewal	Becroft Park Reserve Sand Field Renewal	Not scheduled	ABS: Capex	\$ 171,993	Approved	Green	Renewals funds to be transferred to future year to renew Becroft Park sports surface	No	Financial Year 2018 project
4395	CF: Project Delivery	Becroft Park - Signage & Goal Post Storage Renewal	The purpose of this project is to renew the park signage and renew the goal post storage pad .	Q3; Q4	ABS: Capex	\$ 10,000	In progress	Green	Current status: signage installed developing contract for goal storage pad awarded Next steps: complete construction of goal storage pad.	No	Description of works: Renewal of sports signage and goalpost storage Current status: signage ordered, developing design on storage pad Next steps: engage contractor for storage pad works Issues:
3194	CF: Project Delivery	Belmont Park Carparks Renewals	Belmont Park Carpark Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 42,750	In progress	Green	Current status: the concept design has been completed and consultation with the users is underway. Next steps: developed design followed by preparation of detailed design for contract tendering processes will be completed in March in preparation for tendering in April.	No	Description of the work: renew surface of car park and add in retaining and edging features where necessary. Current status: concept design Next steps: engage engineers to develop concept design Issues: none
3195	CF: Project Delivery	Coastal walkway and fencing Renewals	Kennedy Park Fence Renewal. Existing Renewal Project	Q2; Q3; Q4	ABS: Capex	\$ 50,000	Approved	Green	Current status: options analysis underway at Rahopara Pa walkway. Consultation with adjoining neighbours continuing. Path at Milford is complete Next steps: consultation and developed design for Kennedy Park.	No	Description of the work: renewal of coastal walkway, fencing and retaining wall. Current status: geotech review received and options analysis underway Next steps: consultation and concept design Issues: none
4442	CF: Project Delivery	Devonport Domain - replace double slide	Replacing a double slide component in playground at Devonport Domain - Health & Safety Critical Works	Q3	ABS: Capex	\$ 3,000	In progress	Green	Current status: planning Next steps: supply and installation	No	Project not initiated until later in the financial year.
3905	CF: Project Delivery	Devonport Takapuna Play Space Renewal - Narrowneck Rsv Swing renewal	Devonport Takapuna Play Space Renewal - Narrowneck Rsv Swing renewal	Q3	ABS: Capex	\$ 9,000	Completed	Green	Current status: complete	No	Description of the work: renewal of swing at playground Current status: complete Next steps: handover and closure Issues: none
3191	CF: Project Delivery	Devonport Yacht Club Wharf (King Edward Pde) Renewal	King Edward Parade Reserve Handrail and Wharf Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 85,000	In progress	Green	Additional funding approved Current status: construction tenders received and contract award processes underway. Demolition of damaged and dangerous end platform completed for safety reasons. Next steps: complete award of physical works contract and begin production of new wharf piles before the end of March	No	Description of the work: renewal of Devonport Yacht Club wharf Current status: building consent lodged and construction tenders received Next steps: award physical works contract and schedule start date Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3906	CF: Project Delivery	Devonport-Takapuna - Signage Renewal	Devonport-Takapuna - Signage Renewal	Q3; Q4	ABS: Capex	\$ 3,600	Approved	Green	Current status: design of signage in concept phase Next steps: tender contract for design and installation.	No	Description of the work: small signage project for Takapuna beach and Lake Pupuke Current status: concept design Next steps: tender physical works Issues: none
3555	CF: Project Delivery	Devonport-Takapuna Cricket Nets Renewals	Devonport Domain and Stanley Bay Cricket Nets with Artificial Surface Renewals	Q3; Q4	ABS: Capex	\$ 40,000	In progress	Green	Current status: design complete and contract currently tendered Next steps: tender processes and contract award completed by end of March.	No	Description of the work: project is in planning stage. Like for like replacement Next steps: execution and delivery Issues: none
3907	CF: Project Delivery	Devonport-Takapuna - Furniture Renewals	Devonport-Takapuna -Furniture Renewals	Q3; Q4	ABS: Capex	\$ 16,000	Approved	Green	Current status: scoping Next steps: planning	No	Description of the work: furniture renewals Current status: scoping Next steps: planning Issues: scope still being identified.
140	CF: Project Delivery	Devonport-Takapuna FY17 & FY18 Takapuna Library renewals	Takapuna Library - replace 2 x large air handling units, chiller & dry cooler, and low temperature hot water system. Refurbish boiler.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 133,241	In progress	Green	Current status: staff have received two quotes from different consultants but staff are still not happy with the fees they propose. A third consultant has been consulted. Next steps: appoint the preferred consultant for the design and specification of the air conditioning units.	No	Description of the work: replace two large air handling units and refurbish boiler. Current status: site visits complete with consultant. Confirming scope with consultant. This project is bundled with two other large HVAC air conditioning systems related projects- Orewa VRF replacement and the Glenfield R22 HVAC replacement project. Next steps: fee proposal from Beca. Issues: none
3621	CF: Project Delivery	Devonport-Takapuna FY17 Depot Artspace	Depot Artspace - Replace and install LED lighting. Note: This item & item 3619 replace ID 135.	Q1; Q2; Q3	ABS: Capex	\$ 38,096	In progress	Green	Current status: the works are 90% complete. Completion is scheduled for end March. Next steps: arrange for final site inspection and handover meeting.	No	Description of the work: design and install new LED lighting for gallery. Current status: more sample light fittings will be presented to the gallery management before end of Nov. Next steps: confirm the light fitting types/colours. Once the design is finalised obtain quotations from electricians for installation. Issues: none
137	CF: Project Delivery	Devonport-Takapuna FY17 Devonport Community Crèche renewals	Devonport Community Crèche - New boundary fence and fire egress path	Q1; Q2; Q3; Q4	ABS: Capex	\$ 110,000	In progress	Green	Current status: we are currently in negotiations with the preferred supplier to stage the work over two school holiday periods (phase one will be during the April holidays and phase two during the July holidays). Building consent is still underway and we are expecting it by the end of March. Next steps: finalise and agree on the phasing of the project. Appoint the contractor.	No	Description of the work: new boundary fence and fire egress path from the back of the creche. Current status: the concept design is 90% complete, expected completion is first week of December 2016. Next steps: once the concept drawings are approved an estimate will be prepared by a quantity surveyor. Estimate is expected by mid December 2016. If the budget is sufficient based on the estimate we will proceed to detail design and building consent phase. If the budget is not sufficient we will have to apply for additional budget (could do detail design and application for additional budget simultaneously depending on how much additional budget is required). Issues: none
3626	CF: Project Delivery	Devonport-Takapuna FY17 Devonport Community House renewal	Devonport Community House - renovate kitchen & toilet, reglaze existing windows with safety glass. Note this item and item 3628 replace item 136.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 64,350	In progress	Green	Current status: we are currently in the process of drafting revised tender documentation and expect the documentation to be ready for tender by end of March. Next steps: once the tender documentation is complete we will go out to tender and appoint the preferred supplier. Expected tender period will be during the beginning of April with the appointment of a contractor expected beginning of May.	No	Description of the work: renovate kitchen, minor refurbishment of toilets on ground and first floor and reglaze existing windows on first floor with safety glass. Current status: we have received a quote and layout from access. We decided to obtain two more quotes (and layouts) to ensure we get best value. We have received a second quote (which is higher than the first quote but the layout is much better and far more detail were supplied). We have set up an appointment with a third supplier and should have all layouts and quotes by November to make an informed decision as to which supplier we should use. Next steps: obtain all quotes and layouts - expected mid November. Make a decision on the best contractor for the job. Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3628	CF: Project Delivery	Devonport-Takapuna FY17 Mary Thomas Centre renewal	Mary Thomas Centre - refurbishment. Note this item and item 3626 replace item 136.	Q3	ABS: Capex	\$ 93,500	In progress	Green	Current status: site inspection carried out. Refurbishment is 99% complete. Only a couple of minor cosmetic touch ups to finish. Next steps: final inspection and handover. Close the project.	No	Description of the work: carpentry, painting, kitchen upgrade, rooms for hire modernisation. Current status: contract awarded. Next steps: get Resene colour specialist involved with the repaint. Execute refurbishment. Issues: none
141	CF: Project Delivery	Devonport-Takapuna FY17 Pools & Leisure renewals	Takapuna Pool & Leisure Centre - DB reconfiguration & lighting and replace level 2 plant room main fuse board.	Q3	ABS: Capex	\$ 42,857	Completed	Green	Current status: complete	No	Description of the work: reconfigure distribution board on the upper level, replace main fuse board and replace halogen lighting. Current status: the project is scheduled for January 2017 during the shutdown period (will be done together with the boiler replacement project). Next steps: re-confirm dates with the contractor and ensure that everything is ready for the shutdown. Issues: none
3619	CF: Project Delivery	Devonport-Takapuna FY17 Takapuna Pumphouse Renewals	Takapuna Pumphouse - additional fencing outside. Note: This item and item 3621 replace ID 135.	Q2; Q3	ABS: Capex	\$ 24,750	In progress	Green	Current status: stage one of the project has been completed. Stage two of the project is nearing completion. To be completed by end of March 2017. Next steps: complete physical works, inspect and handover.	No	Description of the work: additional fencing required outside Pumphouse in the courtyard to prevent children climbing onto the old steel pipe. Current status: new barrier fence is almost completed. Decking is also being looked at. New handrail to replace old timber one is currently being manufactured. Next steps: quality assurance, handover and close. Issues: none
139	CF: Project Delivery	Devonport-Takapuna FY17, FY18 Takapuna Pumphouse renewals	Takapuna Pumphouse - Renew retaining wall.	Q2; Q3; Q4	ABS: Capex	\$ 322,353	In progress	Green	Current status: scope of works completed. Tenders to be released shortly. Next steps: receive tender submissions and evaluate. Award contract and execute scoped works.	No	Description of the work: follow geo-tech engineers report recommendations to fix water ingress issues. Design and install new drainage that is fit for purpose. Current status: geo-tech report received and evaluated. Scoping drainage renewal works. Next steps: complete project scope. Prepare tender documentation. Issue tenders. Issues: none
3186	CF: Project Delivery	Gair Lookout Bollard Renewals	Gair Lookout Fence and Rubbish Bin Renewal. Existing Renewal Project	Not scheduled	ABS: Capex	\$ 38,475	Cancelled	Red	Assessment done by project manager, deemed unnecessary, project won't go ahead. Project cancelled	No	Comment: Assessment done by Project Manager, deemed unnecessary, project won't go ahead.
3910	CF: Project Delivery	JF Kennedy Park Observation Post - Internal Refurbishment	JF Kennedy Park Observation Post - Internal Refurbishment	Q3	ABS: Capex	\$ 27,880	Completed	Green	Current status: complete	No	Project complete
3197	CF: Project Delivery	Kennedy Park / Rahopara Pa Searchlight Emplacement	Kennedy Park Lighting Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 20,000	In progress	Green	Current status: initial safety works completed. Planning work on consents underway. Next steps: develop design for consenting purposes.	No	Description of the work: security panels added to searchlight emplacement for safety. Current status: councils heritage and geotechnical advice on structure received and some safety works completed. Next steps: engage professional services to prepare for consenting. Issues: none
3190	CF: Project Delivery	Lake Pupuke Northern parks Walkways and Foreshore Structures Development and Renewals	Henderson Park - Takapuna, Kitchener Park, Sylvan Park Walkways Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 214,000	In progress	Green	Current status: professional services engaged and concept design development underway. Next steps: consultation on concept design	No	Description of the work: renewal of Lake Pupuke's seawalls and coastal structures in the Northern Lake Pupuke parks. Current status: professional services engaged and concept design development underway. Next steps: consultation on concept design. Issues: none
3189	CF: Project Delivery	Lake Pupuke Walkways and Quarry lake seawall Renewals	Quarry Lake Reserve Fence and Seawall Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 250,000	In progress	Green	Current status: developed design for Quarry Lake complete, detailed design complete, resource consent granted, local board workshop presentation complete. Next steps: refined engineers estimate, prepare tender documentation.	No	Description of the work: proposals for walkway cycleway and bund wall between quarry lake and pupuke repairs. Current status: developed design for Quarry Lake complete, detailed design complete, consents lodged. Next steps: refined engineers estimate complete, local board presentation. Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
4377	CF: Project Delivery	Mary Thomas Centre - Replacement of Switchboards	Health & Safety Critical Works	Q2; Q3	ABS: Capex	\$ 30,870	Completed	Green	Current status: complete	No	Description of the work: switchboard replacement required. Replacement of main board, gibson room board, new power feeds and new sup boards in the top two offices. Current status: quote received from Spotless. Next steps: raise purchase order and schedule work with tenants. Issues: none
3911	CF: Project Delivery	Milford Reserve 3 on 3 Basketball court	Milford Reserve 3 on 3 Basketball court	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	In progress	Green	Current status: investigation into moving the location of the proposed basketball court to the volleyball court area on Milford Reserve Next steps: complete planning investigation and report back to the local board with the implications and feasibility study.	No	Description of the work: development of three on three basketball court at Milford Reserve Current status: detailed design underway and resource consent application lodged Next steps: tender physical works Issues: funding shortfall
3188	CF: Project Delivery	Milford Reserve Playspace Renewal	Milford Reserve Whole Playground Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 40,250	In progress	Amber	Current status: concept plan complete, construction contract awarded and play equipment ordered. Next steps: start construction in late March 2017.	No	Description of the work: renewal of playground and reserve concept plan. Current status: construction out to tender document and play equipment ordered. Next steps: award contract for construction. Issues: none
3912	CF: Project Delivery	Milford Tennis Footpath Renewal	Milford Tennis Footpath Renewal	Q3	ABS: Capex	\$ 5,000	Completed	Green	Current status: complete	No	Description of the work: pedestrian paths renewal Current status: handover and closure Next steps: none Issues: none
3193	CF: Project Delivery	Narrowneck Seawalls and Paths Renewals	Narrowneck Beach Paths, Retaining Wall, Seawall and Step Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 119,000	In progress	Green	Current status: professional services contract awarded and some critical emergency physical works completed on northern end of beach. Next steps: detailed design and award construction contracts.	No	Description of the work: seawall renewal on various walls on the Narrow Neck foreshore Current status: professional services contract awarded and some critical emergency physical works completed on northern end of beach Next steps: detailed design Issues: none
3913	CF: Project Delivery	Northboro Reserve playground poles	Northboro Reserve playground poles	Q3	ABS: Capex	\$ 13,204	Completed	Green	Current status: complete	No	Description of the work: remedial works to existing play equipment Current status: handover completed Next steps: none Issues: none
3914	CF: Project Delivery	Potters Park-Rose Garden Play space Renewal	Potters Park-Rose Garden Play space Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 92,844	In progress	Amber	Current status: construction underway. Next steps: construction complete.	No	Description of the work: renewal of existing playspace. Current status: detailed design complete, consent granted and tender negotiation underway. Next steps: local board reporting, results to Potters foundation delivered and delivery strategy resolved. Issues: decision to be made as to whether it's better to deliver the project all at once or take the staged approach. Local Board to reconsider whether staging of the project is acceptable to public.
3915	CF: Project Delivery	RFBR - Devonport-Takapuna - NSL Takapuna Playground-retaining wall upgrade	RFBR - Devonport-Takapuna - NSL Takapuna Playground-retaining wall upgrade	Q3	ABS: Capex	\$ -	Completed	Green	Current status: complete	No	Description of the work: replacement of the existing retaining wall with a new retaining wall as part of the play area extension and upgrade project. Current status: project completed. Next steps: none Issues: none
3916	CF: Project Delivery	Rose Centre - Exterior reclad	Rose Centre - Exterior reclad	Q1; Q2; Q3; Q4	ABS: Capex	\$ 380,000	In progress	Green	Current status: construction work is well underway. The northern spine wall is almost completely rebuilt; lining of the wall to follow. Painting to the theatre is complete. The underpinning of the creche store room is complete. Internal finishing of the store room will be complete by 17 March. Progress is satisfactory. The certificate of public use is expected on 21/22 March. Next steps: continue with the building work.	No	Description of the work: targeted repairs on exterior cladding as well as replacement of the spine wall and skylight support. Current status: building consent process still ongoing; building consent approval expected by end Nov/beginning Dec. Apply for 'Public use certificate' to ensure that theatre can still be used while construction work is underway. Variation agreement signed with contractor. Purchase order raised for additional work. Detail construction dates discussed and agreed with rose centre management. Next steps: continue to work with building control to obtain building consent. Issues: potential issue if we do not obtain building consent approval - risk is small though.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3917	CF: Project Delivery	Seine Reserve playground	Seine Reserve playground	Q3	ABS: Capex	\$ 87,760	Completed	Green	Current status: complete	No	Description of the work: playground re-development Current status: playspace complete, open to public Next steps: play audit compliance complete, handover processes completed, Issues: boundary fence requires renewal - public consultation required on extent
4398	CF: Project Delivery	Shoreside Phoenix Art Centre Trust - New Rear Egress Stairwell	Health & Safety - Critical works. The old timber egress ramp which runs from the rear of the building to the ground is close to 45 degrees, is slippery and as such is currently unusable by the tenant.	Q3	ABS: Capex	\$ 7,638	Completed	Green	Current status: complete	No	Description of work: replace rear egress stairwell Current status: process quote. Next steps: schedule installation of new stair case - January 2017. Issues: none
3918	CF: Project Delivery	Stanley Bay Park, Asphalt Path	Stanley Bay Park, Asphalt Path	Q3	ABS: Capex	\$ 14,000	Completed	Green	Current status: complete	No	Description of the work: pedestrian path renewal Current status: handover and closure Next steps: none Issues: none
3187	CF: Project Delivery	Sunnynook Park Sportsfields Renewals	Sunnynook Park Sports and Sand Field Renewal. Sunnynook Park 1 - renew sand field - design and install drainage and irrigation 16/17, install slits and carpet 17/18. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 80,000	In progress	Green	Current status: concept design for field and lighting completed. Consent for bulk earthworks by Healthy Waters has been granted. Next steps: complete developed design and lodge resource consent for sportsfield.	No	Description of the work: Healthy Waters are lowering sportsfield to create a 'dry pond' for flood protection . Sports field renewal and lighting upgrades after this have been completed. Current status: concept design for field and lighting completed .Consent for bulk earthworks lodged by Healthy Waters Next steps: complete developed design and lodge resource consent for sportsfield Issues: Community Services are not involved in the Wairau Intermediate School portion of this project
3198	CF: Project Delivery	Sunnynook Playspace renewal Tonkin	Sunnynook Park Playspace Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 76,000	In progress	Green	Current status: playspace construction due to start April 2017. Next steps: commence construction.	No	Description of the work: fitness hub and playspace renewal Current status: playspace design complete, Healthy Waters review complete, contract for play equipment being drafted Next steps: construction dates confirmed, tender physical works Issues: none
3919	CF: Project Delivery	Takapuna Beach Reserve Trust Playground	Takapuna Beach Reserve Trust Playground	Q3	ABS: Capex	\$ 89,000	Completed	Green	Current status: complete	No	Description of the work: installation of a new all abilities playground on artificial grass surface Current status: playground complete Next steps: complete project handover Issues: none
3192	CF: Project Delivery	Takapuna Beach Sacred Grove coastal renewals	Takapuna Beach Coastal Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 47,500	In progress	Green	Current status: professional services engaged and design and consenting processes underway. Next steps: develop designs.	No	Description of the work: renew seawalls at north end of Takapuna Beach Current status: professional services engaged and design and consenting processes underway Next steps: develop designs Issues: none
3920	CF: Project Delivery	Takapuna ex RSA - Modify for community use	Takapuna ex RSA - Modify for community use	Q1; Q2	ABS: Capex	\$ 102,000	Completed	Green	Current status: complete	No	Project complete.
3921	CF: Project Delivery	Takapuna Kauri Kids Childcare Centre Interior Upgrade and Extension to Create a Manager's Office	Takapuna Kauri Kids Childcare Centre Interior Upgrade and Extension to Create a Manager's Office	Q1; Q2; Q3	ABS: Capex	\$ 7,400	Completed	Green	Current status: complete	No	Description of the work: extension to create a manager's office and internal fitout to the Takapuna Kauri Kids Childcare Centre to meet Ministry of Education regulations. Current status: project completed and awaiting final defects to be completed so the Certificate of Code Compliance can be issued. Next steps: receive Certificate of Code Compliance for the works. Issues: none
3922	CF: Project Delivery	Takapuna Pool & Leisure - Retail Fit Out	Takapuna Pool & Leisure - Retail Fit Out	Q1; Q2; Q3	ABS: Capex	\$ 71,663	Completed	Green	Current status: complete	No	Description of the work: reconfiguration of the reception and assessment room spaces to create a new retail space in the entry foyer to the Takapuna Leisure Centre. Current status: community facilities and leisure confirmed that the works can be undertaken during the pool shutdown confirmed for January 2017. Next steps: confirm design of retail space for approval by leisure and retail consultant. Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3558	CF: Project Delivery	Takapuna Pool & Leisure Centre - Replace pool water heating boiler	Demolish and remove existing boiler and replace with new Aquaheat EM 400 rated at 400kW output.	Q3	ABS: Capex	\$ 41,580	Completed	Green	Current status: complete	No	Description of the work: replace pool heating boiler Current status: purchase order issued and project scheduled for January 2017 during the shutdown period. Next steps: schedule on site meeting to ensure everything is ready for January. Issues: none
3556	CF: Project Delivery	Vauxhall Domain Spectator Seating Terraces Renewal	Vauxhall Domain Spectator Seating Terraces Renewal	Q2; Q3	ABS: Capex	\$ 40,000	In progress	Green	Current status: installation of all concrete bases and seat posts completed. Seat top construction nearing completion Next steps: complete installation and seat tops.	No	Description of the work: renewal of Vauxhall Sportsfields wooden spectator terraces Current status: design complete and contractors engaged Next steps: complete installation Issues: none
3925	CF: Project Delivery	Victoria Wharf	Victoria Wharf	Q3	ABS: Capex	\$ 150,000	Completed	Green	Current status: complete	No	Description of the work: renew wharf. Current status: physical works complete. Issues: additional work required to repair ferry collision damage in early 2016. Repair work completed in August 2016.
3926	CF: Project Delivery	Westwell Reserve - coastal stairs	Westwell Reserve - coastal stairs	Q1; Q2; Q3	ABS: Capex	\$ 26,000	Completed	Green	Current status: complete	No	Description of the work: stairway renewal at Westwell Ave Reserve. Current status: construction complete. Next steps: handover and closure. Issues: none
3927	CF: Project Delivery	Windsor Reserve playground Renewals	Windsor Reserve playground Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 125,599	In progress	Amber	Significant tree constraints may reduce destination status of playspace Current status: consultation of detailed design complete, support decision from local board workshop and design development. Next steps: community consultation update, local board member consultation complete, developed design.	No	Description of the work: renewal of existing play space or destination playspace if possible. Current status: consultation of detailed design complete, archaeological assessment underway. Next steps: local board reporting and recommendation, community consultation update, developed design Issues: achieving full destination playspace may be restricted by site constraints
3928	CF: Project Delivery	Woodall Reserve rubbish bin renewal	Woodall Reserve rubbish bin renewal	Q1	ABS: Capex	\$ 1,218	Completed	Green	Current status: complete	No	Description of the work: renewal of rubbish bin. Current status: complete Next steps: none Issues: none
Community Facilities: Operational Management and Maintenance											
3799	CF: Operations	Devonport-Takapuna Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 320,458	In progress	Green	Treescape continue to perform well with a quarterly average of 99% for quality. In late January, there was a significant weather event that saw a spike in requests for service. This influx in requests resulted in disruption to scheduled street and park tree maintenance. Although most of the follow-up work has been completed, the impact of the storm did create a backlog in jobs. The deluge earlier in March provided additional challenges.	No	Treescape continue to perform well with a quarterly average of 97% for quality. Spring works in the Arboriculture Contracts have focused on maintenance of street trees, including pruning away from powerlines and the aftercare maintenance of juvenile trees. A summer programme of park tree maintenance is also in place taking advantage of improved ground conditions that allow access that is not possible during winter. The spring windy season appears to be prolonged causing isolated instances of tree damage. The recent failure of a dead tree in a kindergarten and a large tree in Cornwall Park, both privately owned situations, has generated an increase in interest and requests for tree inspection or removal due to perceived danger.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3798	CF: Operations	Devonport-Takapuna Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 66,296	In progress	Green	NZ Biosecurity has a quarterly average of 91% for quality leaving some room for improvement. The number of pest plant requests (RFS) have increased compared with last quarter which is expected for the season as reserves experience higher public use with good weather and also the holiday season. Requests for rat and possum control have been consistent with the previous quarter. Third quarter is typically the peak period for wasp control. Although still the busiest period, the presence of wasps have been markedly less than previous years.	No	NZ Biosecurity Services continue to perform well with a quarterly average of 91% for quality. Spring works in the Ecological Restoration Contracts have focused on maintenance of planting areas, spring pest plant control and scheduled animal pest control works. The scheduled pest plant control is progressing in accordance with this year's program, and we are continuing to see reduction in pest plant species in the areas controlled. Bait take for animal pest works has been increasing overall, indicating usual seasonal fluctuations in rat and possum numbers. Wasp activity, which was very bad last year, is not yet significant; wasp call outs to date have typically been for spring bee swarms. In some parks natural regeneration of rare species has been found. Arising issues include weed and general waste dumping along boundaries with private properties and incursion into parks.
3797	CF: Operations	Devonport-Takapuna Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 2,986,196	In progress	Green	Recreation Services have had a consistent performance at 98% for December, 97% for January and 96% in February. This is a positive result for the busy summer period. Sports field preparation and allocations for the winter codes are underway. The impact of storm damage from early March flooding is still being worked through with suppliers and council's insurance provider. Across the region staff have turned off all non-essential irrigation, water features and drinking fountains in an effort to support of Watercare's water saving initiative.	No	Recreational Services have performed to expectation during this period with the following KPI Results recorded – September 99.14% - October 98.82% - November 99.55%. The spring sports season was challenging with very wet weather conditions and the grass growth slower than previous years, however cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. The annual bedding displays and plantings are in good health and will provide a vibrant display over the festive season. Mowing and edging proved to be challenging during October and November with extremely wet conditions experienced in council reserves. Conditions on some reserves were so wet that the edging teams could not carry out their normal maintenance schedules. Recreational Services has been able to implement alterations to work programmes for the mowing and edging work to address the spring growth, and operations have almost returned to normal.
Infrastructure and Environmental Services											
1997	I&ES: DPO	Hurstmere Road upgrade	Upgrade Hurstmere Road to enhance the retail vitality and to drive increased growth and investment. To ensure that Hurstmere Road has the required infrastructure to accommodate future growth.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 250,000	In progress	Green	The procurement for the design consultant has been completed and Reset Urban Design are leading the design team.	No	The design consultant is being procured for the street upgrade including water sensitive design. Design phase estimated completion is in September 2017.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
2108	I&ES: Environmental services	North-West Wildlink Assistance Programme – Devonport-Takapuna	<p>The programme will target biodiversity hotspot areas such as Shoal Bay; Ngataranga Bay; and Lake Pupuke; encouraging participation by individuals or groups living in those areas. Provide technical advice and practical support to private landowners and community groups to undertake restoration action protecting and enhancing local native biodiversity and creating an effective ecological corridor.</p> <p>The programme continues to be shaped by the community and is currently focused on Shoal and Ngataranga Bays, reflecting the significance of these areas as biodiversity hotspots and important ecological stepping stones in the North-West Wildlink.</p> <p>Community groups and interested landowners are engaged with establishment of a comprehensive predator control programme around the coastal margins of the bays. The programme can support wider community interest to take action controlling weeds and pest animals; and plant native trees. Although no direct engagement is planned there are opportunities to work with mana whenua who are developing several areas such as special housing areas around Shoal and Ngataranga Bays.</p>	Q1; Q2; Q3	LDI: Opex	\$ 20,000	In progress	Green	A facilitator has been employed to help gather the key partners in the Shoal and Ngataranga Bays area to organise community discussions and formulate a pilot strategic plan for pest control in the area to protect significant shorebird habitat. The Devonport Environment Group, with support from officers, has made a deputation to the local board for funding in the 2017/18 year to expand this facilitation to a cover the wider Devonport Peninsula. Ngati Whatua Orakei Whai Rawa has made an offer to the group of 1500 rat traps and stations with a target of one in every five properties having a station.	No	Auckland Council staff have continued to work with the two primary environment network community groups. Approximately 40 bait stations have been distributed to private landowners through the Devonport Community Trust. A pamphlet about the local board programme has been produced for community led distribution. In the next quarter, key partners will be gathered to support organised community discussion and strategies.
2140	I&ES: Environmental services	Water Sensitive Design for Schools - Devonport-Takapuna	This initiative will be undertaken at schools. A school will be the focus of a workshop and information session to which surrounding schools are invited. The host school will be provided with a rain water barrel or tank.	Q2; Q3; Q4	LDI: Opex	\$ 20,000	In progress	Green	A number of schools in the local board area expressed an interest in participating in this programme. Staff have found cost efficiencies that enable the project to be delivered to more than one school in this financial year. Two schools have confirmed their participation in the programme, along with linking the programme to their wider school learning. Contractors have been secured to deliver the interactive student education lessons and install the rain barrels at the schools. The project will be delivered in quarter four. Officers recommend the local board consider funding this project in future financial years to allow the other interested schools to participate.	No	Initial engagement has occurred with schools, facilitators and contractors. Scoping is underway to best maximise outcomes by leveraging off existing projects in the board area with similar water focussed themes. Engagement will continue and contractors will be secured in quarter three with delivery scheduled for quarter four.
2139	I&ES: Healthy waters	Takapuna Beach Businesses Pollution Prevention Programme	<p>An expert will be engaged to undertake key tasks. Businesses in the Takapuna beach area have expressed an interest in being actively involved in promoting and adopting this pollution prevention programme.</p> <p>A field day will be held at a local business to identify pollution risks and showcase best practice pollution prevention management. Fish signs will also be supplied to businesses to highlight the connection between stormwater drains and the waterways.</p>	Q1; Q2	LDI: Opex	\$ 10,000	Completed	Green	This project was completed in quarter two.	No	Site visits and works are complete. In total 85 sites were visited with 27 of these having minor pollution issues. Recommendations were considered by businesses and nine of these issues were resolved. No major pollution issues were identified.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
Libraries												
1553	CF: Community Leases	139 Beach Road Castor Bay	Investigate new lease for 139 Beach Road Castor Bay	Q4			\$ 1.00	In progress	Green	Awaiting results of local board plan process and development of business plan by the community organisation that wishes to use the building. This will carry forward to 2017/18 work programme.	No	Community organisation preparing Local Board Plan submission and confirming proposal for future use and management of facility.
1535	CF: Community Leases	Age Concern PAC	New lease for 7 The Strand	Q4		\$ 2,666.68	\$ 1.00	In progress	Green	Site visit arranged. Report seeking approval to a new lease will be prepared for consideration by the local board in quarter 4.	No	Application in progress
1520	CF: Community Leases	ANCAD	Renewal lease for ground floor Mary Thomas Centre, Gibbons Road.	Not scheduled	01/08/2017	\$ 1,640.76	\$ 1.00	In progress	Green	Date of entry deferred until August 2017 therefore renewal will be carried forward to 2017/18 work plan	No	Lease current no action required this quarter. Next review 1 August 2017.
1538	CF: Community Leases	Auckland North Community and Development Inc.	New lease for Level 1 Mary Thomas Centre, Gibbons Road	Q2			\$ 1.00	In progress	Green	Application being progressed. Report for consideration by local board in quarter 4.	No	Application in progress
1525	CF: Community Leases	Awataha Young Mariners Inc.	New lease for Milford Reserve	Q4		\$ 1.00	\$ 1.00	In progress	Green	Scouts completing review of application and use of the site. Expect to report later in 2017.	No	No update this quarter. Linked to lease negotiations for adjacent scout den on Milford Reserve.
1519	CF: Community Leases	CAB NS - Room 6 Level 1 Mary Thomas Centre	Renewal lease for Room 6 Level 1 Mary Thomas Centre, Gibbons Road.	Q4	01/08/2015		\$ 1.00	In progress	Green	Awaiting workshop with Community Services staff and local board to consider funding agreement and lease implications. Staff expect to report the matter in quarter 4 following workshop.	No	No update this quarter
1540	CF: Community Leases	CAB NS - Room 7 Level 1 Mary Thomas Centre	New lease for Mary Thomas Centre, Gibbons Road	Q4			\$ 1.00	In progress	Green	Awaiting workshop with Community Services staff and local board to consider funding agreement and lease implications. Expect to report matter in quarter 4 following workshop.	No	No update
1550	CF: Community Leases	Devonport Community Crèche	Investigate availability of additional premises	Not scheduled				In progress	Green	The Devonport House Committee and Crèche Committee are investigating governance options. This will need to be finalised before any further action is taken regarding the extension onto a new site. This will likely carry forward to 2017/18 work programme.	No	Devonport Community House Management Committee considering the provision of additional services, constraints and opportunities.
1543	CF: Community Leases	Devonport Community Garden	New lease for Ngataringa Park	Not scheduled			\$ 1.00	In progress	Amber	Linked to development plan for Ngataringa Park Waiting on advice regarding park development plan. This application is likely to carry forward to 2017/18 work plan.	No	No update
1521	CF: Community Leases	Devonport Community House Inc.	Renewal lease for Clarence Street	Q4	01/07/2013		\$ 1.00	In progress	Green	The community house and crèche are exploring governance options and possible changes to how the site is managed. Awaiting confirmation of decision by organisation. If required a report will be prepared for consideration by the local board in quarter 4.	No	No update
1541	CF: Community Leases	Devonport Peninsula Trust	New lease for 3 Victoria Road	Not scheduled			\$ 1.00	On Hold	Amber	Lease application is on hold On hold until future use of 3 Victoria Road is confirmed.	No	No update
1527	CF: Community Leases	Foresthill Milford Association Football Club Inc.	New lease for Becroft Park	Q4	01/07/2016		\$ 1.00	In progress	Green	Local board approved new lease for a period of 10 years with two further rights of renewal each for 10 years. Resolution number to be confirmed. Deed of lease will be drafted and executed in quarter 4.	No	Report being prepared
1548	CF: Community Leases	Former Takapuna RSA	New lease for 2 Mary Poynton Crescent	Q4		\$ 1,000.00	\$ 1.00	In progress	Green	Lease being concluded. Plans for tenants improvements to the premises being finalised.	No	Stage 1 of building works completed. Lease being finalised
1546	CF: Community Leases	Fort Takapuna	New leases for Fort Takapuna Recreation Reserve	Q4				In progress	Green	Report being prepared recommending lease to new tenant identified through expression of interest process in quarter 4.	No	Expression of interest process underway. Report to local board Quarter 3
1551	CF: Community Leases	George Gair Lookout	New lease for Winniscombe Street	Not scheduled	01/10/2020			Cancelled	Red	Lease will not expire until 2020. This lease will not expire until 31 May 2020. No action is required.	No	Cancelled
1547	CF: Community Leases	Gibbons Room First Floor Mary Thomas Centre	New lease for first floor premises at Mary Thomas Centre Gibbons Road	Q4			\$ 1.00	In progress	Green	Building works have now been completed. Premises ready for expression of interest process to be undertaken in quarter 4.	No	EOI process to begin January 2017
1545	CF: Community Leases	Korean Garden	New lease for Fred Thomas Reserve	Not scheduled			\$ 1.00	On Hold	Amber	Assistance requested form Investigation and Design Team. Issues with site and potential cost of works required. Korean Garden Trust has submitted a resource consent. Investigating site conditions and impact on the proposed project. Proposed lease notification on hold at the moment.	No	No update this quarter

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
1526	CF: Community Leases	Lions Club of Devonport Inc.	New lease at Empire Road.	Q4	01/09/2014		\$ 1.00	In progress	Green	No update this quarter. Expect to report to local board in quarter 4 recommending new lease	No	No update this quarter
1544	CF: Community Leases	Mount Cambria Community Garden	New lease for premises at Mount Cambria	Q4			\$ 1.00	In progress	Green	Application received. Site visit undertaken. Report will be prepared for local board consideration once further information is secured regarding the condition of the building and the status of the mural on the cladding.	No	Lease application sent to Lessee
1518	CF: Community Leases	Ngataringa Tennis Club Inc. (Juniors)	Renewal lease for Stanley Bay Park	Q4	01/01/2017		\$ 1.00	In progress	Green	Report prepared for local board business meeting 21 March 2017. Local board approved lease renewal business meeting 21 March 2017. Resolution number to be confirmed. Deed of Renewal to be drafted and executed in quarter 4.	No	No update this quarter
1536	CF: Community Leases	North Shore Civilian Maimed Association	New lease for Mary Thomas Centre, Gibbons Road	Q4		\$ 1,360.00	\$ 1.00	In progress	Green	Application received site visit completed. Report will be prepared seeking approval to grant a new lease for consideration by the local board in quarter 4.	No	Application in progress
1529	CF: Community Leases	North Shore Cricket Club Inc.	Renewal of lease for Devonport Domain	Q4	01/01/2016		\$ 1.00	In progress	Green	Report prepared for local board business meeting 21 March 2017. Renewal of lease approved 21 March 2017. Resolution number to be confirmed. Deed of renewal to be drafted and executed in quarter 4.	No	Site visit undertaken. Report being prepared.
1530	CF: Community Leases	North Shore Croquet Club Inc.	New lease for Wairoa Road	Q4	01/01/2016		\$ 1.00	In progress	Green	Site visit completed. Report being prepared for consideration by local board at its business meeting in May 2017.	No	Application being progressed.
1537	CF: Community Leases	North Shore Housing Trust Inc.	Grant new lease for Mary Thomas Centre, Gibbons Road	Q4			\$ 1.00	In progress	Green	Application in progress. Staff will report in quarter 4.	No	Application in progress
1534	CF: Community Leases	North Shore Library Foundation	New lease for The Strand Takapuna	Q4			\$ 1.00	In progress	Green	Meeting arranged to discuss possible lease term .	No	Application form sent to Lessee
1528	CF: Community Leases	North Shore Playcentre Association Inc.	New lease for Handley Avenue	Q4	01/08/2016		\$ 1.00	In progress	Green	Site visit conducted 22 March 2017. Report will be prepared for consideration by local board at its business meeting May 2017.	No	Lease application being progressed
1549	CF: Community Leases	North Shore United	Lease variation for Dacre Park	Not scheduled				In progress	Green	No confirmed plan to install artificial turf at this location. No variation of the lease required at this stage.	No	Lease being progressed on existing terms
1522	CF: Community Leases	North Shore United AFC/North Shore Cricket Club	New lease for Changing facility Stanley Bay Park	Q3	01/04/2015		\$ 1.00	Completed	Green	Complete	No	No update this quarter
1539	CF: Community Leases	North Shore United Association Football Club Inc.	New lease for Dacre Park	Q4	15/11/2016		\$ 1.00	In progress	Green	Site visit completed. Report for consideration by local board in quarter 4.	No	Application for lease to continue on existing terms being progressed
1523	CF: Community Leases	PHAB Association (Auckland) Inc.	New lease for 8 Auburn St.	Q1	01/06/2016		\$ 1.00	Completed	Green	Lease document executed	No	Lease document being finalised
1524	CF: Community Leases	Scout Assn of New Zealand	New lease for Milford Reserve	Q4			\$ 1.00	In progress	Green	Negotiations initiated with Scouts regarding the future use of premises. Meeting to finalise proposed future use of premises arranged 23 March 2017. Report to be prepared for consideration by the local board in quarter 4.	No	Negotiations initiated with Scouts re future use of premises.
1552	CF: Community Leases	Shore Exhibition Centre Trust	Investigate new lease for 2 The Strand	Q4		\$ 1,000.00	\$ 100.00	In progress	Green	Community Services will prepare a report regarding the provision of an art facility at this venue. This is likely to be in quarter 4.	No	Investigation of options being undertaken by ACE staff.
1542	CF: Community Leases	Takapuna CAB	New lease for 7 The Strand	Q4		\$ 1.00	\$ 1.00	In progress	Green	Awaiting workshop with Community Services staff and local board to consider funding agreement and lease implications. Expect to report matter in quarter 4 following workshop.	No	Report being prepared by staff in ACE providing information on terms of agreement between the Auckland Citizens Advice Bureau and Auckland Council.
1531	CF: Community Leases	Takapuna Croquet Club Inc.	New lease for Auburn Reserve	Q4	01/04/2017		\$ 1.00	In progress	Green	Proposed public notification of intention to grant new lease considered by Manu Whenua Forum March 2017. Report seeking approval to publicly notify proposed lease will be prepared for consideration by local board at its business meeting in May 2017.	No	Site visit concluded report being prepared
1532	CF: Community Leases	The Lake House Trust - Lease	New lease for Fred Thomas Reserve	Q4	07/06/2016		\$ 1.00	In progress	Green	Proposed public notification of intention to grant new lease considered by Manu Whenua Forum March 2017. Report seeking approval to publicly notify proposed lease will be prepared for consideration by local board at its business meeting in May 2017.	No	Application being progressed

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1533	CF: Community Leases	The Lake House Trust - Licence	New licence for Fred Thomas Reserve	Q4	07/06/2016		\$ 1.00	In progress	Green	Proposed public notification of intention to grant new lease considered by Manu Whenua Forum March 2017. Report seeking approval to publicly notify proposed lease will be prepared for consideration by local board at its business meeting in May 2017.	No	Application being progressed
1516	CF: Community Leases	Waitematā Golf Club Inc. Lease and Licence	Renewal lease for Wairoa Road	Q4	01/08/2016		\$ 1.00	In progress	Green	Local board approved lease renewal business meeting 21 March 2017. Resolution number to be confirmed. Deed of Renewal to be drafted and executed in quarter 4.	No	Site visit completed report being prepared.
1517	CF: Community Leases	Wakatere Boating Club Inc.	Renewal lease for Narrowneck Reserve	Q4	01/02/2016		\$ 1.00	In progress	Green	Report prepared for local board business meeting 21 March 2017. Local board approved lease renewal business meeting 21 March 2017. Resolution number to be confirmed. Deed of Renewal to be drafted and executed in quarter 4.	No	Site visit completed report being prepared