

## Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
<b>Arts, Community and Events</b>											
2531	CS: ACE: Arts & Culture	Art gallery programmes- LDI GBI Community Heritage and Arts Village Operational Grant	Administer a funding agreement with GBI Community Heritage and Arts Village Trust for the delivery of community arts programmes.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	The Great Barrier Island Community Heritage and Arts Village attracted 3,943 visitors in Q3. During this period the gallery hosted four exhibitions and delivered six programmes. In March the gallery collaborated with Waste Wise Aotea to run a fabric bag making workshop, with the aim of reducing the use of plastic bags on the island. The internal painting of the Gray House Museum building was completed in March.		In Q2, the Great Barrier Island Community Heritage and Arts Village attracted 2,875 visitors. The gallery hosted five exhibitions during this period and a community event to celebrate the 50th anniversary of Radio Hauraki, which included the unveiling of the refurbished Tiri buoy sculpture. The external painting of the Gray House building was completed and part of the museum opened to the public for the first time.
2874	CS: ACE: Arts & Culture	Local Art in Public Spaces	Administer a funding agreement with GBI Community Heritage and Arts Village Trust to enable them to obtain, own and maintain existing and new artworks for public display on the island.  The trust will develop a vision and strategy for local art publically displayed on the island, and an asset management plan for the on-going management and maintenance of these artworks.	Q1; Q2; Q3; Q4	LDI: Capex	\$ 15,000	In progress	Green	In Q3, the Great Barrier Island Community Heritage and Arts Village Trust met with artist Charmayne Dobbs to discuss the contract and site for the artwork 'Abundance'. During this quarter, the trust also arranged insurance for Vivian Keenan's artwork 'Sails' at Claris airport, though ownership will remain with Council. Planning for a new mural to be funded from this year's budget commenced in February.		In Q2, the Great Barrier Island Community Heritage and Arts Village Trust scoped potential locations for the installation of the artwork 'Abundance' by Charmayne Dobbs. The originally proposed site at Mulberry Grove was deemed unsuitable due to geotechnical requirements, and an alternative site is now being assessed.
2270	CS: ACE: Community Empowerment	Capacity Building (GBI)	To increase capability building to deliver: - Youth services and youth development - Wellbeing and activities for aged welfare - Good practice management - Opportunities for work experience, learning, mentoring and skills development - Signature events.  Budgets: - Aotea Family Support \$30,000 - Community Health Trust \$42,000 - Destination GBI \$31,000 - Skills Development \$20,000 - Community Response Fund \$10,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 133,000	In progress	Green	The strategic broker has worked with the Aotea Family Support Group, Aotea Health Trust, the Great Barrier Island Community Heritage and Arts Village and Destination Great Barrier Island to ensure their quarterly accountability reports will be presented to the board in Q4.  The strategic broker also: - undertook a skills survey across the same four community groups (along with other local businesses and organisations) to gauge the extent and type of skill shortages on the island. - worked closely with Aotea Family Support Group on the establishment of the Aotea Learning Hub (a physical space for the island's correspondence school students to get supervised study). The board allocated \$15,200 from the Skills Development budget to the Learning Hub project. The strategic broker created and processed a funding agreement with Aotea Family Support Group (as the umbrella group for the project). The temporary hub opened its doors to students on the first day of Term 1 in February. Local MP (and now Education Minister) Nikki Kaye visited in April. The first and last reporting will occur in May 2017. - secured \$600 from the Great Barrier Community Response Fund to cover the costs for a representative from Early Childhood Education (ECE) provider,		Quarterly progress reports for Aotea Family Support Group, Aotea Health Trust, the Great Barrier Island Community Heritage and Arts Village and Destination Great Barrier Island were presented at the December 2016 local board business meeting.  In Q3, the specialist advisor will initiate a survey to identify employment skills gaps, and investigate the establishment of a skills database/register for the island.
2297	CS: ACE: Community Empowerment	Community grants (including Events) (GBI)	Funding to support local community groups through contestable grant funding.  Budget: - Community Grants \$70,000  - Events \$45,000 (from line 2060 as per resolution GBI/2016/106 g )	Q1; Q2; Q3; Q4	LDI: Opex	\$ 115,000	In progress	Green	Great Barrier has not completed any further community grant round allocations since Q2 commentary.		A further \$18,150 has been allocated as a non-contestable grant to AoteaOra Community Trust for their Off the Grid event leaving a total of \$53,873.45 for the remaining grant round. There is no change to the capital grants budget as mentioned in Q1.

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2395	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (GBI)	The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	<p>The strategic broker:</p> <ul style="list-style-type: none"> <li>• supported Aotea Family Support Group (as the umbrella group for the project) to set up the Aotea Learning Hub – a physical space where Te Kura students on the island can go three days a week for supervision, support, and internet facilities.</li> <li>• progressed the identification and introduction of a new early childhood education provider on Great Barrier.</li> <li>• worked with the local board to develop the Aotea Great Barrier Island Life-long Learning Strategy, which seeks to improve “cradle to grave” education options and outcomes on the island.</li> <li>• improved council-community communications on the island via regular articles in the local paper and interviews on the local radio station with local board representatives on related council activities.</li> <li>• worked with local community group (Awana Rural Women) to progress the Dark Sky Sanctuary proposal, which would see Great Barrier become the third Dark Skies sanctuary in the world and provide a boost to local tourism.</li> <li>• carried out a local skills shortage survey with approximately 50 organisations to identify and quantify skill gaps on the island.</li> </ul>		<p>The strategic broker:</p> <ul style="list-style-type: none"> <li>• supported Aotea Family Support Group, Great Barrier Island Arts and Heritage Village, Aotea Health Trust and Destination Great Barrier Island to develop templates to make monitoring and assessment simpler</li> <li>• worked with the Awana Rural Women's group to progress the Dark Skies proposal which, if approved, would see Great Barrier become the third Dark Skies sanctuary in the world</li> <li>• investigated initial childcare options to support local island mothers to return to work</li> <li>• explored possible methamphetamine education and prevention activities for young people, with Aotea Family Support Group and the Community Action Youth and Drug team. The broker will scope further activities in Q3.</li> </ul>
2059	CS: ACE: Events	Local Civic Events - Great Barrier	<p>Delivering and/or supporting civic events within the local board area.</p> <p>- \$750 to Rural Women New Zealand Inc. (Tryphena) for catering the 2017 Anzac service.</p>	Q4	LDI: Opex	\$ 1,000	In progress	Green	No local civic events were delivered during Q3.		<p>The Harataonga Track opening was held on Saturday 12 November 2016. Around 50 people attended despite some rain early in the day.</p> <p>Anzac grant will be paid in Q3.</p>
<b>Libraries</b>											
733	CS: Lib & Info	Digital literacy support - Great Barrier	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter there were 1989 Wi-Fi and PC sessions. This is a increase of 39 per cent compared to the same quarter last year.		This quarter there were 1,017 Wi-Fi and PC sessions. This is a decrease of 17 per cent compared to the same quarter last year.
732	CS: Lib & Info	Information and lending services - Great Barrier	Provide information and library collections lending services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The number of library items borrowed from the Great Barrier Library has increased by four per cent compared to the same quarter last year. This is a higher increase than regionally which has seen a two percent decrease.		The number of library items borrowed from the Great Barrier Library has decreased by 11 per cent compared to the same quarter last year. This is higher than the regional trend of a 5 per cent decrease across the region. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent borrowed regionally. This may in part account for the decrease for Great Barrier Library.
731	CS: Lib & Info	Library hours of service - Great Barrier	Provide library service at Gt Barrier Library for 42.5 hours over 5 days per week.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Visits to Great Barrier Library have increased by one per cent compared to the same quarter last year.		Visits to Great Barrier Library have increased by seven per cent compared to the same quarter last year. This reflects the increase in numbers of visitors to the island.

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<b>Local Parks</b>											
486	CF: Operations	Non chemical spraying topup	Additional budget to cover the cost of maintaining path and garden edges mechanically and of pulling out weeds in gardens manually instead of spraying with herbicide.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	In progress	Green	Current status: Last year the locally driven initiatives savings project looked across the region to standardise park maintenance. The local board were given the option to consider chemical maintenance specifications or reduce park maintenance service levels as a cost savings. The board chose to top-up the parks maintenance budget to maintain existing service levels and retain existing chemical free maintenance specifications. Next steps: Continue spray free maintenance		Description of the work: The local board specify that all park maintenance is chemical free. Status: Last year the LDI savings project looked across the region to standardise park maintenance. The board were given the option to consider chemical maintenance specifications or reduce park maintenance service levels as a cost savings. The board chose to top-up the parks maintenance budget to maintain existing service levels and retain existing chemical free maintenance specifications. Next steps: Continue spray free maintenance Risks/Issues: None
490	CF: Operations	View shaft extension	Extend the amount of viewshaft pruning on our roads and parks.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	Current Status: A workshop was held with the board in February outlining the location & status of the island's viewshafts. The board agreed to use this \$5000 budget to investigate a viewing platform at Windy Canyon with Auckland Transport and Department of Conservation approval. Next Steps: A new viewshaft will be created using the existing Community Facilities. maintenance budget		A report will be on the February business meeting agenda outlining the location of all the island view shafts, current status of the view shafts, the proposed new view shaft and idea for a viewing platform at Windy Canyon
2785	CF: Project Delivery	Great Barrier - Station Rock Road - Track completion	The completion of the Station Rock Road track	Q1; Q2	LDI: Capex	\$ 20,000	Completed	Green	Current status: Physical works are complete and the track has been opened to the public.		Description of the work: Construction of a track 2.3 kms long on paper road. Includes for lizard monitoring and relocation as per the Resource consent and Department of Conservation wildlife handling permit. Current Status: Construction is now complete. The track is open for use with temporary signage. An official opening is under planning. Next Steps: There is sufficient remaining budget to supply and install formal signage and undertake privacy planting at side of walkway, this is awaiting on Local Board approval. Risks/ Issues: Budget top-up of \$50k approved by the Local Board from Harataonga Bridges.

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2784	CF: Project Delivery	Interpretative signage - stage two	The design, production and installation of interpretation, mostly through signage that fits with the Barrier environment	Q1; Q2; Q3; Q4	LDI: Capex	\$ 30,000	In progress	Green	<p>Current status : Location sites now agreed with the local board. Noting Interpretive signs at Harpoon Hill and Station Rock lookout have been ruled out.</p> <p>1. Whangaparapara site - Stakeholder meetings completed. Draft text for the shed is now complete, concept design due at the end of March. it will include a mobile panorama of the Bay. 2. Oreville site; Stakeholder meetings completed. Draft text for the shed is now complete, concept design due at the end of March. Department of Conservation to be included as part of the review.</p> <p>3. Gooseberry Flat - Stakeholder meetings completed. Have general agreement on site and locations. Draft text for the shed is now complete, concept design due at the earl April.</p> <p>Next steps : Local Board and stakeholder review of the draft text and concept designs for final approval. Progress ordering of the signs with delivery planned to be completed by June 2017.</p>		<p>Description of the work: Interpretation signs at Whangaparapara (3 sites), Station Rock track lookout. Current status : Location sites now agreed with the Local Board. The content will be reviewed with the Local Board at a meeting requested for the 3rd or 10th of February.</p> <p>Next steps : Undertake a planning review of the sites and progress the content for the sign (heritage photos and text etc).post the review meeting with the Local Board. Delivery planned to be completed by June 2017.</p> <p>Risks / Issues : Nil at this stage, to be revised once the planning and clarifying of scope is complete</p>
2783	CF: Project Delivery	Mulberry Grove Reserve concept plan implementation	To implement the priority actions from the Mulberry Grove Reserve concept plan	Q1; Q2; Q3; Q4	LDI: Capex	\$ 10,000	In progress	Green	<p>Current Status: Concept plan has been completed, signed off by stakeholders and adopted by the local board in FY16. Pricing of delivery items is complete. Work programme has been agreed with the local board and works are planned to commence in early February 2017.</p> <p>Next Steps: Commence physical works. Due to be completed by the end of May 2017 - dependent on furniture manufacturer.</p>		<p>Current Status: Concept plan has been completed, signed off by stakeholders and adopted by the Local Board in FY16. Pricing of delivery items is complete. Work programme has been agreed with the Local Board and works are planned to commence in early February 2017.</p> <p>Next Steps: Commence physical works. Due to be completed by the end of May 2017 - dependent on furniture manufacturer.</p> <p>Risks / Issues: Time delays may occur if furniture supply is longer than expected.</p>
2782	CF: Project Delivery	Cemetery development	The work necessary to open a cemetery in a site (yet to be agreed upon) in the centre and north of the island.	Q2	ABS: Capex	\$ 20,000	In progress	Green	<p>Current Status: Investigation phase now complete with consultant. Feasibility report has been presented to the local board and a preferred site has been selected to progress further with investigations, costings and stakeholder engagement.</p> <p>Next Steps: Progress more detailed investigation in to the preferred site and report back to the board in February- findings, costings, engagement feedback.</p>		<p>Current Status: Investigation phase now complete with consultant. Initial feasibility study for first three sites has been presented to the local board. A report to the Local Board with the results of the feasibility study will be presented in February to request a decision on the sites to progress for further investigation .</p> <p>Next Steps: Progress more detailed investigation once the preferred sites have been chosen by the Local Board</p> <p>Risks / Issues: Nil at this stage.</p>
2780	CF: Project Delivery	Gooseberry Flat development	Design, production and Installation of interpretive signage in the reserve at Gooseberry Flat	Q1; Q2; Q3; Q4	ABS: Capex	\$ 10,000	In progress	Green	<p>Current Status: New scope of works has been confirmed. Location and type of ecological signs have been decided and approved. Concept designs are underway</p> <p>Next Step: Present concept signs to the local board for approval in early April 2017.</p>		<p>Description of the work: To design and install new assets in the reserve at the southern end of the beach at Gooseberry Flat.</p> <p>Current Status: New scope has been confirmed for the required assets. New assets are to be signs with information about the birds who can be encountered in the area.</p> <p>Next Step: Sign content to be reviewed with Local Board members on February 3rd with the sign designer. Layout and content draft to be produced for final approval at the March Local Board workshop.</p> <p>Risks/Issue: No current risks.</p>

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488	CF: Project Delivery	Mulberry Grove stone wall restoration	To rebuild the stone wall in the reserve in front of the school at Mulberry Grove	Q1; Q2; Q3; Q4	ABS: Capex	\$ 80,000	In progress	Amber	Potential delays due to Iwi consultation and consenting requirements,  Current Status: Project scope has been confirmed. Professional services have been procured for consents and project management. Next Step: Consent and Heritage New Zealand Authority to be lodged once Iwi input has been confirmed. Works were scheduled for the first school holidays in 2017 as required by local board and Mulberry Grove School however this will be delayed as resource consent and the budget shortage for construction is being resolved.		Description of Works: To rebuild the historic stone wall in front of Mulberry Grove School. Current Status: Project scope has been confirmed. Professional services have been procured for consents and project management. Next Step: Consent and Heritage New Zealand Authority to be lodged once Iwi input has been confirmed. Works scheduled for the first school holidays in 2017 as required by Local Board and Mulberry Grove School. Risks/Issue: Delays in lodging for consent may result in delays to the physical works. Additional funding will need to be requested for the fence component
491	CS: PSR: Local Parks	Visitor Maps Printing	Print an annual supply of Great Barrier visitor maps including the Drivers Map and the maps for Whangaparapara, Fitzroy and Tryphena.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	Approved	Green	Maps are to be reviewed and re-printed in quarter four.		Re-printing now scheduled for Q4.
485	CS: PSR: Local Parks	Fitzroy landing reserve	Landscape plan for Fitzroy landing reserve	Q1; Q2; Q3; Q4	Currently unfunded	\$ -	On Hold	Red	Dependent on agreement for DOC which is now unlikely to be agreed in timeframe.  Budget has been reallocated.		Project cancelled. Budget to be reallocated.
<b>Development Projects</b>											
3955	CF: Project Delivery	Great Barrier - FY 16 Mulberry Grove Reserve concept plan	Great Barrier - FY 16 Mulberry Grove Reserve concept plan	Not scheduled	LDI: Capex	\$ 15,388	In progress	Green	Current Status: Concept plan is complete and has been signed off by the local board and local community group. Next Steps: The furniture will be completed and installed.		Description of the work: Develop a concept plan for Mulberry Grove Reserve. Current Status: Concept plan is complete and has been signed off by the local board and local community group. Next Steps: No further actions required. Risks / Issues: N/A
3956	CF: Project Delivery	Great Barrier - FY16 Interpretation signage in parks Stage 1	Great Barrier - FY16 Interpretation signage in parks Stage 1	Q1	LDI: Capex	\$ 82,443	Completed	Green	Current status: Complete		Description of the work: Development of historical text and pictures for signs, production and installation of signs at agreed park locations. Current Status: Project is now complete, signage is installed. Next Steps: Settlement of the asset and practical completion handover. Risks / Issues: N/A at this stage
3957	CF: Project Delivery	Great Barrier - FY16 Puriri Bay (sailing club) boat ramp upgrade	Great Barrier - FY16 Puriri Bay (sailing club) boat ramp upgrade	Q1	LDI: Capex	\$ 7,100	Completed	Green	Current status: Complete		Description of the work: Extension of the boat ramp (concrete) at Puriri bay wharf, including for a variation to the existing coastal consent. Current Status: Project complete, ramp extension complete. Next Steps: Financial and asset settlement Risks / Issues: Nil
3958	CF: Project Delivery	Great Barrier - FY16 Welcome signs at Island's key entrance points	Great Barrier - FY16 Welcome signs at Island's key entrance points	Q1	LDI: Capex	\$ 37,166	Completed	Green	Current status: Complete		Description of the work: Development of text and pictures for signs, production and installation of signs at agreed locations. Current Status: Project is complete, welcome signs are installed Next Steps: Financial and asset settlement process Risks / Issues: N/A at this stage

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3959	CF: Project Delivery	Great Barrier - FY18 Tryphena Coastal Trail continuation	Great Barrier - FY18 Tryphena Coastal Trail continuation	Q1; Q2; Q3; Q4	LDI: Capex	\$ 96,186	Proposed	Green	Current Status: Next section of trail physical works proposed to be funded in FY18. Next Steps: None at this stage.		Description of the work: Multi stage coastal track construction. Stage 1 completed in FY 16. No works planned for FY 17. Stage 2 works proposed to be funded in FY 18. Current Status: Next section of trail physical works expected to commence delivery in Financial Year 2018. Next Steps: Nil at this stage. Risks / Issues: N/A
3960	CF: Project Delivery	Great barrier - Whangaparapara open space improvements	Great barrier - Whangaparapara open space improvements	Q1	LDI: Capex	\$ 10,000	Completed	Green	Current status: Complete		Description of the work: Whangaparapara open space improvements as agreed. Current Status: Physical works complete. Next Steps: Settlement of the asset Risks / Issues: N/A
3961	CF: Project Delivery	LIPS - Great Barrier - Capex 14/15 - Station Rock to Rosalie Bay Walkway Design and Consent -Phase 1	This project is been combined with 15319 LIPS - Great Barrier - Capex 14/15 - Station Rock to Rosalie Bay Walkway Design and Consent -Phase 1	Q1; Q2	LDI: Capex	\$ 86,712	Completed	Green	Current status: Physical works are complete and the track has been opened to the public.		This is a funding line only. Works description and progress update noted in ID 2785 Great Barrier Station Rock Road track completion
<b>Community Facilities: Renewals</b>											
3072	CF: Project Delivery	Great Barrier Furniture & Fixtures Renewal FY17	Okiwi Park Signage Renewal	Q2; Q3	ABS: Capex	\$ 4,000	Cancelled	Red	Decision not to renew has been made. Budget to be reallocated.  Asset does not exist and is not required to be replaced		Asset does not exist and is not required to be replaced
164	CF: Project Delivery	Great Barrier FY17 Libraries FF&E renewals	Great Barrier Library - FF&E renewals.	Q2; Q3	ABS: Capex	\$ 6,000	In progress	Amber	Budget may not be sufficient to cover scoped requirements  Current Status: Obtaining quotes for required items. Next Steps: Procurement and delivery of items.		See RAG explanation
3071	CF: Project Delivery	Great Barrier Playspace Renewal FY17-18	Mulberry Grove Reserve Playspace Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 50,000	In progress	Green	Current Status: Concept design options are being produced and sent to stakeholders for review. Preliminary design is underway Next Steps: Confirm selection of elements via preliminary design. Proceed with developed design and cost estimates.		Description of the work: Renewal of the Mulberry Grove reserve playground Current Status: Project scope has been confirmed. Equipment requirements have been confirmed. Condition assessment and preliminary design services have been procured. Concept design options are being produced. Next Step: Confirm consent requirements and cost estimates Risks/Issue: No risks identified at this stage
3070	CF: Project Delivery	Harataonga stage 4 track renewal, Te Ahumata surface renewal	Harataonga Walkway Track Renewal. Existing Renewals Project	Q1; Q2	ABS: Capex	\$ 50,000	Completed	Green	Current Status: Completed		Description of the work: Renewal of the Harataonga track, as part of the new pedestrian bridge works. Current Status: Physical works are now completed - September 2016 Next Steps: Practical completion handover of the track and settlement of the asset. Risks / Issues:NA.

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<b>Infrastructure and Environmental Services</b>											
2124	I&ES: Environmental services	Argentine ant and plague skink surveillance	To support surveillance at key sites (with a focus on settlement areas) to determine presence or absence of these pest animals.	Q3; Q4	LDI: Opex	\$ 15,000	In progress	Green	Large numbers of ants reported from a landowner in the Medlands area were identified as Argentine ants. Surveillance work was prioritised for properties surrounding the address to delimit the infestation. Properties to the north have been monitored with no Argentine ants detected. Work has yet to be completed to the east and west of the infestation. Neighbouring landowners are being kept informed about pending control work. Monitoring of the site will be completed by the end of March 2017.		Argentine ant surveillance is being carried out on a group of properties in Tryphena (Medlands Road). In quarter three, other properties in the area will be surveyed to establish presence or absence of Argentine ants and Plague skinks.
3601	I&ES: Environmental services	Communications material (pest and biodiversity jewels booklets)	To design and print biosecurity and biodiversity information specific to Great Barrier.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	The Great Barrier 'pest booklet' has now been drafted by the design studio and a final version has been presented to local board members for final review. The document will be printed and circulated to residents in the final quarter.		The content for the 'pest booklet' has been finalised following feedback and discussion with the board. The goal for next quarter is to complete a final version in preparation for printing and circulation to Aotea Great Barrier residents.
2137	I&ES: Environmental services	Ecology Conversations	To undertake community engagement in preparation for the development of an agreed environment plan.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	In progress	Amber	There is approximately \$33,000 remaining in the ecology conversations project. No project has been identified for the remaining budget. A report to the April 2017 meeting of the board will seek to have this budget reallocated to support plague skink eradication. A technical review of those aspects of the final ecology conversations report relevant to Environmental Services has been completed. Recommendations from that review will inform the development of the board's 2017/2018 draft environment work programme. A report will be on the board's April 2017 business meeting agenda seeking reallocation of remaining funds in this budget to support a plague skink eradication programme.		The board endorsed the final ecology conversations report at its December 2016 meeting, noting that it will be incorporated into consultation around the development of the local board plan. Work will commence on a technical review, including relative ecological value, feasibility, delivery options, and alternative site-based or species conservation initiatives. Review of economic and social objectives will be supported by the strategic broker.
3600	I&ES: Environmental services	Fish passage monitoring	To establish whether past works to remediate culverts on Great Barrier have succeeded in re-establishing fish passage past 25 formally defective road culverts, and repatriating fish species to their former ranges.	Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	Staff are working to ensure that the preferred supplier has the required health and safety accreditation to be able to undertake this work. A contract for service to survey identified culverts has been let. Work has begun and will progress into quarter four.		The preferred supplier has gained health and safety accreditation and procurement is in the process of being signed off. Work will begin in quarter three.
2153	I&ES: Environmental services	Great Barrier Biodiversity Officer	To fund a fixed term, part time biodiversity role on the Great Barrier. A detailed job description has yet to be developed but staff have noted an opportunity to work with landowners on site specific management plans.	Not scheduled	LDI: Opex	\$ 45,000	In progress	Green	The recruitment has been delayed. Following interviews in March 2017, the preferred candidate has accepted an offer. The role will commence in May 2017. A report will be on the board's April 2017 business meeting agenda seeking reallocation of a portion of funds from this budget to support a plague skink eradication programme.		Following a workshop with the board in September the role description has been revised and was endorsed by the board in November 2016. Officers are now working through council's recruitment process. Subject to securing a suitable candidate it is expected that the position will be filled early in the new year.

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2123	I&ES: Environmental services	Great Barrier Marine Project	Possible projects for this budget are yet to be scoped. It is noted that treaty settlement may have implications for management of fisheries.	Not scheduled	LDI: Opex	\$ 25,000	Proposed	Red	<p>No project has been scoped for this budget. Staff are currently looking at the feasibility of using a portion of this budget for a community meeting discussing SeaChange. However, this is unlikely to require the full budget.</p> <p>If no project is identified for this budget, it may not be possible to carry forward unspent opex.</p> <p>No additional projects have been scoped for this budget. Staff are currently looking at the feasibility of using a portion of this budget for a community meeting discussing SeaChange. However, this is unlikely to require the full budget.</p> <p>If no project is identified for this budget, it may not be possible to carry forward unspent opex.</p>		<p>This project has not yet been scoped as the project is dependent on Treaty of Waitangi settlement discussions. Staff will work to determine timeframes and options by the end of quarter two. If the board chooses to hold off work until the treaty settlement is agreed, this project may not be delivered in the current financial year.</p> <p>A total of \$5,500 from this budget will be transferred to community facilities for the Kaitoke Beach restoration final report (resolution number GB/2016/148).</p>
2121	I&ES: Environmental services	Kaitoke Fire Site - Weed Control and Rat Monitoring	To continue the current weed control and rat monitoring programmes at the Kaitoke fire site.	Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	<p>The monitoring scheduled for January 2017 was not undertaken. Funding has been redirected to extend weed control at the site.</p> <p>Grid searching for boneseed was completed with only a few plants found within the search area. An extended search area, to include the area by the creek bank to the north found several adult plants.</p>		<p>Rodent and wildlife monitoring was undertaken in November. Weed control is planned to start by the end of quarter two continuing into quarter three.</p>
2120	I&ES: Environmental services	Leptinella Conservation	To continue the weed control and monitoring programme supporting conservation of this threatened plant.	Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	<p>After further monitoring work was undertaken by council staff during this quarter, the project has been re-scoped to reflect the physical changes (vegetation recovery) at the site. The cost of the revised works is \$3,000. The board may wish to reallocate the remaining \$2,000, or put it up as savings.</p>		<p>Vegetation monitoring and weed control works to commence by the end of this quarter, and continue into Q3.</p>
2154	I&ES: Environmental services	Pest Control Coordinator	To continue the community pest control programme at Mulberry Grove and to assess the need in other communities for pest coordination.	Q2; Q3; Q4	LDI: Opex	\$ 15,000	In progress	Green	<p>A questionnaire to establish community priorities for pest control has been distributed to Okiwi residents. The Econode project has been introduced at Mulberry Grove schools. This is still a trial but ongoing improvements in the hardware being used are occurring, which is resulting in targeted and prompt trap maintenance when a trap is triggered. Over 36 rats were caught in January and over 80 rats were trapped by households in the Mulberry Grove area in December and January. February monitoring was completed and returned a 10 per cent residual track count (RTC), which is still above the 5 per cent RTC target that is desirable for biodiversity protection.</p>		<p>Monthly reports have been received on community engagement, the econode trap alert system trial, rat trapping and monitoring data and Argentine ant awareness. Monitoring for the quarter indicates that trapping is having an effect but indices are still too high to deliver positive biodiversity benefits. Quarter three will focus on continuing the work at Mulberry Grove and developing the plan for Okiwi."</p>
2122	I&ES: Environmental services	Rabbit Control	To continue rabbit control work in Kaitoke, Awana and Okiwi, and to assist private landowners and the Department of Conservation in Okiwi. Cat trapping will also be undertaken in Awana. Warren fumigation and pindone at four sites, with 2 night shoots at Kaitoke, Awana, and Okiwi Township.	Q3; Q4	LDI: Opex	\$ 26,000	In progress	Green	<p>A report has been received from contractors, regarding the November 2016 night shooting of rabbits. Relative abundance count was carried out in February 2017 and showed reduced densities at the controlled sites. A contractor report is appended to this performance report.</p>		<p>Pre-control relative abundance spotlight counts have been undertaken. A draft application was completed for use of pesticides (pindone and magtoxin) on Department of Conservation (DoC) land. Spring night shootings were completed during November 2016 at the airfields, Okiwi township, Awana, and Kaitoke. The contractor also incorporated shooting on DoC estate as well as carrying out work on private property. Cat trapping work will be carried out in May and June 2017.</p>

## Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
2125	I&ES: Environmental services	Treasure Islands Ambassador Programme	To provide advice to ferry passengers on their risk of transporting pests to Great Barrier, and to support inspection of goods transported to the island.	Q2; Q3	LDI: Opex	\$ 15,000	In progress	Amber	<p>No suitable students to deliver this project were identified prior to the Christmas and New Year holiday period. It is anticipated that students will be found to deliver over Easter.</p> <p>This programme has historically been run in collaboration with Unitec. Unfortunately there were no suitable students available before the summer holiday period. Following a recent conversation with Unitec, there may now be suitable students that could deliver the biosecurity awareness messaging in the Easter holiday period.</p>		Procurement for this project is now underway with the ambassadors to be in place over December 2016 and January 2017. The focus for quarter three is to complete a summary report of the ambassador programme.
2128	I&ES: Environmental services	Weed Survey	To continue surveying for low incidence pest plants. This year there is an opportunity to survey Mohunga to Copper Mine Bay.	Not scheduled	LDI: Opex	\$ 10,000	In progress	Green	<p>The survey work around the coastline of Motu Kaikoura has been completed. The survey found that the island's coastline has low levels of invasive weed species present. The most significant finds were two new moth plant sites, and one cotoneaster site. A new patch of pampas was also noted expanding quickly on a slip created by the June 2014 storm. Results will be sent through to the Motu Kaikoura Trust.</p> <p>The coastline from Ahuriri and Miners Cove to the Wairarapa wreck site was surveyed with pampas being found on the cliffs north of Miners Cove. No other significant finds were established.</p>		Permission to access private property for the surveillance work is underway. Subject to permission being received, weed surveillance work will commence in quarter three.
2129	I&ES: Healthy waters	Septic Tank Sludge Study	To support a community engagement programme around septic tank management, particularly targeting the Tryphena catchment. The programme could include an offer of a subsidy for upgrading or renewal of septic tanks.	Not scheduled	LDI: Opex	\$ 20,000	In progress	Green	<p>A community education event was held on 4 March 2017 with free inspections being offered from 6 March 2017. A final report will be provided in quarter four.</p>		Project is being scoped with brief available for contractors to tender in December 2016. A septic tank management brochure is being prepared for distribution in quarter three.
2131	I&ES: Healthy waters	Tryphena Water Quality Project	To continue the water quality monitoring programme at Tryphena. Following analysis of results of monthly monitoring, this project will consist of a stream walk to identify any visible causes, and also source tracking of samples.	Not scheduled	LDI: Opex	\$ 20,000	Approved	Green	<p>Staff are working to ensure that the preferred supplier has the required health and safety accreditation to be able to undertake this work. This may result in work being contracted through an umbrella organisation.</p> <p>The summer stream walk has been completed and the winter stream walk is scheduled for April or May with a final report due in June 2017.</p>		The contract was awarded in December 2016. The first stream sampling will occur in late January or early February 2017. A report back to the board is programmed for June 2017.

## Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
<b>Plans and Places</b>											
4481	CPO: Plans & Places	Great Barrier Heritage Survey	<p>The Great Barrier Island Level 1 HHS is intended to provide the foundations of on going study by improving our understanding of historic heritage in this area and enable recommendations for its future management.</p> <p>This covers:</p> <ul style="list-style-type: none"> <li>- Consolidate a list of recorded sites from multiple sources, noting their thematic associations.</li> <li>-Identification of sub areas for further study, noting thematic and geographic associations.</li> <li>-Engage with Ngati Rehua to invite feedback on the project plan and confirm further engagement on the project.</li> <li>-Engage with the local community, including the Great Barrier Island Local Board, the local history research group, DOC, stakeholders and members of the public. This will be achieved through a public presentation (limited to one workshop or open house), informational materials, and other means such as informal communication. Community consultation will be coordinated through the Local Board.</li> </ul>	Q1; Q2; Q3; Q4; Not scheduled	Currently unfunded	\$ 10,000	In progress	Green	Working with Local Board reps on drafting letters, intended to be sent to landowners for site visits. Likely visits would occur in the middle of 2017. Continuing to work with Dave Watson and the GBI History Research Group, negotiations continuing with iwi in relation to participation in the survey. Heritage officers continue with background research.		<p>....•The heritage team visited the island in mid-November to undertake some site visits and meet with the Local History Research Group and David Watson. There will be further site visits undertaken in 2017. Negotiations are occurring with Department of Conservation to possibly collaborate on visits to less accessible places. The project funds allocated to the Maori Cultural Heritage Team is currently on hold awaiting negotiations with Ngati Rehua. Christina Spence is assisting the team by undertaking research into the stone culverts and bridges that were part of a depression period.</p>

## Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
<b>Community Facilities: Renewals</b>												
1603	CF: Community Leases	Great Barrier Island Community Health Trust	New lease at Hector Sanderson Road GBI	Q4	30/11/2017	\$ 500.00	\$ 500.00	Approved	Green	Still to be progressed lease finally expires in December 2017.		Not progressed
1604	CF: Community Leases	Great Barrier Island Community Heritage and Arts Village Trust	Hector Sanderson Rd, GBI - Category 4: Lease projects and matters requiring additional work	Q4	31/12/2014	\$ 500.00	\$ 500.00	Completed	Green	Completed		Completed
1601	CF: Community Leases	Great Barrier Island Golf Club Inc.	Renewal lease at 59 Whangaparapara Rd, GBI	Q4	31/08/2017	\$ 500.00	\$ 500.00	Approved	Green	Still to be progressed on-going discussion with the local board and club about a longer term lease		Not progressed
1602	CF: Community Leases	Seniornet Great Barrier Island Inc.	Hector Sanderson Road GBI - Category 1: renewal lease- Previously reported in Work Plan Year 2015/2016	Q4	13/12/2015	\$ 500.00	\$ 500.00	Approved	Amber	Ongoing discussions with Seniornet  Awaiting confirmation about management of the data connection to the room and Seniornet access to this.		Discussions between Seniornet and council for joint use of space are ongoing. Accommodation agreement on hold while these arrangements are resolved.