

## Work Programmes 2016/17 Q3 Report

| ID                                | Lead Dept/Unit or CCO   | Activity Name  | Activity Description  | Timeframe      | Budget Source | FY16/17   | Activity Status | RAG   | Q3 Commentary  | Q3 Highlight | Q2 Commentary   |
|-----------------------------------|-------------------------|--|---|----------------|---------------|-----------|-----------------|-------|--|--------------|---|
| <b>Arts, Community and Events</b> |                         |  |   |                |               |           |                 |       |  |              |   |
| 2538                              | CS: ACE: Arts & Culture | Estuary Arts top up- LDI Estuary Arts Charitable Trust Operational Support Grant                 | Allocate additional funding for Estuary Arts Charitable Trust for arts and culture facilities management via the substantive ABS Operational Support Grant Funding Agreement. | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 50,000 | Approved        | Green | Refer to substantive work programme line (2537) for details.   | No           | Refer to substantive work programme line (2537) for details.  |
| 2536                              | CS: ACE: Arts & Culture | Centrestage Theatre operational funding- ABS Centrestage Theatre Trust Operational Support Grant | Administer a funding agreement with Centrestage Theatre Trust for arts and culture facilities management.   | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 20,665 | Approved        | Green | Centrestage Theatre Company attracted 4,260 visitors in Q3 and 1,109 participants were engaged in 13 programmes and activities. There were 14 performances with a total of 2,200 attendees. Witches of Eastwick was the first musical show for 2017 and played to full houses (210 seats) for the first 2 nights and averaged 135 seats throughout its 2.5 week season. Weekly drama classes for 5 - 18 year olds grew from 25 to 30 as the term progressed. CTC youth theatre held a makeup workshop and a weekend-long stage fighting (combat) workshop with 40 young people engaged at each. Auditions started for 'Little Shop of Horrors', CTC's first junior production. Hirers have included a local church group and two health organisations. Older resident groups continued with their craft activities and lunch meetings. Operatunity held a show to a full house of mainly retirees. Volunteer hours was well over 1000 hours for March alone. | No           | In Q2, Centrestage Theatre Company had 10,533 visitors and 3,160 participants. Highlights of the quarter were the staging of The Sound of Music and the centre's 60th Anniversary milestone in December.  |
| 2537                              | CS: ACE: Arts & Culture | Estuary Arts Centre- ABS Estuary Arts Charitable Trust Operational Grant                         | Administer a funding agreement with Estuary Arts Charitable Trust for arts and culture facilities management.   | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 15,886 | Approved        | Green | Estuary Arts Centre was open throughout January and across Q3 attracted 13,986 visitors of which 1,042 participated in the various 77 programmes offered. Highlights which contributed to the amazing visitor total included an encaustic art exhibition with 16 live demonstrations delivered by Rhyll Stafford. EAC took part in the Orewa Boulevard Arts Fiesta in February offering free clay and art activities for all ages. The third Hibiscus Art Studio trail saw fewer visitors due to inclement weather but at EAC audiences enjoyed demonstrations by 38 artists across the weekend. Two kids public programmes; paint a tapa cloth and sand art painting as well as a one-off workshop for the Scouts with two tutors proved successful. Art classes for term 1 were well subscribed and the three after school workshop series were fully booked.  | No           | During Q2, Estuary Arts Centre had 14,500 visitors and 1,580 participants, and featured the work of 342 artists. Highlights included the 'National Mosaic Exhibition and Symposium', the third 'Hibiscus and Bays Art Awards', and the performance of 'The Dirt Road Orchestra', which funded the purchase of chairs for the centre.                  |
| 2539                              | CS: ACE: Arts & Culture | Mairangi Bay arts centre- ABS Mairangi Arts Centre Trust Operational Support Grant               | Administer a funding agreement with Mairangi Arts Centre Trust for arts and culture facilities management.  | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 80,316 | Approved        | Green | In Q3, Mairangi Arts Centre attracted 6,732 visitors of which 966 participated in the 76 programmes delivered. Children's classes continued to be MAC's strong point, with both summer and term classes running at capacity. Opportunities for Members, Korean, Māori and all-inclusive engagement were highlights. The Member's exhibition had 102 entries with 38 attended the opening. The Mapura Studios exhibition 'Inclusive' was a great success with 42 at the opening. MAC hosted the AKL Art+Feminism Wikipedia edit-a-thon, attended by 38 people mostly in their 20's and a total of 81 edits were made and 5 new articles created. The exhibition, Whakakapi: He ahuru mowai moku by online-based indigenous art collective, Fresh and Fruity, investigated the responsibilities of institutions to provide spaces. The updated MAC website delivers content in English, Japanese, Korean and Mandarin. Volunteers contributed 544 hours.       | No           | In Q2, Mairangi Arts Centre (MAC) had 6,770 visitors and 1,623 participants in Q2, and raised extra funds through 'The Affordable Art Sale'. Angela Suh was appointed as the new manager for MAC and commenced work in January. In Q3, MAC will be looking at ways to manage the increasing demand for childrens workshops and language requirements. |

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| 2439 | CS: ACE: Community Empowerment | Children and Young People - Youth Voice/Youth initiatives | Develop and support young people to have their voice heard and provide input into local board decision-making on issues that affect young people.<br>Implement youth-led projects and events such as Youth Week<br><br>Budget:<br>- Youth Panel Initiatives 10,000<br><br>NOTE:<br>An additional \$10,000 carried forward from 2015/2016 Youth panels initiatives budget.   | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 10,000  | In progress     | Green | The specialist advisor is supporting a group of local young people to launch an online survey to gather youth feedback to input into the development of the local board plan. Themes from the responses will be provided to the local board for consideration.<br><br>The specialist advisor and strategic broker are scoping youth engagement opportunities for Youth Week 2017. The strategic broker is scoping local interest in collaborating on a youth provider hui.  | No           | The specialist advisor worked with Local Board Services to gather a group of young people from across the local board area to action an integrated approach to 'youth voice'. The 'Hibiscus and Bays Youth Advisory Group' was established with a focus on youth engagement on local board projects, including local board plan development. The group use online tools to meet and communicate, and is planning their first engagement activity for Q3.  |
| 2437 | CS: ACE: Community Empowerment | Community Capacity Building and Placemaking               | 1. Build the capacity and capability of community organisations in the Hibiscus and Bays local board area.<br>2. Support community led planning and placemaking in Whangaparaoa, Hibiscus Coast and East Coast Bays particularly in the local board planning cycle 2017.<br>3. Strengthen connections and support with Te Herenga Waka O Orewa in relation to the establishment of a marae in Silverdale.<br>4. Support local students through the continuation of existing scholarship programme<br>5. Work towards "Age Friendly" accreditation.<br><br>Budget:<br>- Capacity Building Community Organisations \$166,000 - including \$71,000 (ID2437) to the East Coast Bays Community Project to build the capacity and capability of community groups and organisations in the Bays subdivision of the Hibiscus and Bays Local Board area (including Summer Fun) as per resolution HB/2016/110.<br><br>NOTE:<br>- An additional \$35,000 carried forward from 2015/2016 CDAC_CDS manager budget. | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 166,000 | In progress     | Amber | Unspent funds were retained for future agreed steps once identified. The strategic broker will seek direction from the local board on the utilisation of the remaining budget, which will be based on the identified strategic development strands from the town centre initiatives. The initiatives will be identified from the neighbourhood development plan for Whangaparaoa, and from the findings of two needs assessments to be implemented in Q4.<br><br>The strategic broker met with Te Herenga Waka o Orewa representatives to discuss potential projects and initiatives.<br>The strategic broker collaborated with the community places advisor to offer opportunities for capacity building for the East Coast Bays Community Project (ECBCP) committee.<br>The strategic broker met with Point Research to review findings from the East Coast Bays Needs Assessment. Findings will be presented to the local board in Q4.<br><br>Community led planning and placemaking: Schaffer Design presented concept designs for the public space outside the Whangaparaoa library to Whangaparaoa 2030. The strategic broker organised the presentation of the concept designs to the local board at its 30 March workshop, where costing's and the staging of the project were outlined.<br>CEL staff are planning inter-generational forums during | No           | Build capacity and capability: The Men's Shed signed a lease for land to develop a new facility. Point Research started the East Coast Bays Needs Assessment. Early findings will be presented in Q3.<br><br>Stoney Homestead: In December the final meeting of the Stoney Homestead working party handed over the facility to the Stoney Homestead Trust. The strategic broker will maintain a relationship with the trust in Q3 and Q4.<br><br>Community led planning and placemaking: Whangaparaoa 2030 hosted a stakeholder workshop on upgrade of the area outside the Whangaparaoa Library. They also worked with a local artist to activate the space through performance at a public art event.<br><br>Te Herenga Waka Orewa: no progress to report this quarter. The strategic broker will work with the Te Herenga Waka Orewa in Q3.<br><br>Scholarship programme: The specialist advisor arranged scholarships of \$1,000 to each of the five secondary schools in the local board area. Local board members presented a scholarship to six students.<br><br>Age-friendly: An inter-generational forum will be further scoped in Q3. |
| 2396 | CS: ACE: Community Empowerment | Implementation of the empowered communities approach (HB) | The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities; e.g. connecting community to Spatial Priority Areas planning.  | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ -       | In progress     | Green | The strategic broker facilitated strategic planning meetings with Whangaparaoa 2030. Whangaparaoa 2030 identified two work strands from the community visioning and consultation; creating a community hub and developing a business network. The strategic broker has continued to strengthen relationships with the local groups identified in Q2.  | No           | The strategic broker has prioritised and initiated meetings with significant service providers and community representatives in the Hibiscus Coast sub division. The purpose of these meetings is to scope opportunities for future partnering and to strengthen relationships. Meetings were held with Coast Youth Community Trust; Destination Orewa; Orewa Community House; Hibiscus Coast Youth Centre and Estuary Arts.  |
| 2897 | CS: ACE: Community Empowerment | Large Community Grants (HB)                               | Funding to support local community groups through contestable grant funding.<br><br>Budget:<br>- Large Community Grants \$287,000   | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 287,000 | In progress     | Green | There is no change to the local grants budget as mentioned in Q1. A further local grants round is planned for Q4.   | No           | There is no change to the Local Grants budget as mentioned in Q1.   |
| 2298 | CS: ACE: Community Empowerment | Small Community Grants (HB)                               | Funding to support local community groups through contestable grant funding.<br><br>Budget:<br>- Small Community Grants \$73,000  | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 73,000  | In progress     | Green | Hibiscus and Bays has not completed any further community grant allocations since Q2.   | No           | In Q2 one round of the Quick Response Grants was finalised and \$23,595 allocated to 15 applications. This now leaves a balance of \$187,762 for allocation through one more local grant and one quick response grant round.  |

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| 2319 | CS: ACE: Community Empowerment | REGIONAL: Graffiti Vandalism Prevention (HB) | Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.   | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -      | In progress     | Green | There were 2347 graffiti incidents in the Hibiscus and Bays Local Board area between 1 July 2016 to 31 March 2017. This is a 12 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 46 per cent, with all 52 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.  | No           | There were 1699 graffiti incidents in the Hibiscus and Bays Local Board area between 1 July 2016 to 31 December 2016. This is a 4 per cent decrease compared to the same six month period last year. The number of graffiti RFS (Requests for Service) decreased by 51 per cent, with all 39 incidents being removed within the 24 hour target time (KPI). Hibiscus and Bays achieved 96 out of 100 in the September ambient survey, which measures how much of the city is graffiti free. This represents a 2 point decrease on the previous survey carried out in April and gives the local board an average final score of 96 for 2016. This score is above the overall council average of 94 per cent. |
| 2682 | CS: ACE: Community Places      | Hire fee subsidy - HB                        | Administer further subsidy of hire fees for specific groups funded by LDI.   | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ -      | In progress     | Green | During Q3 peak and off peak utilisation has remained the same compared to the same period last year.   | No           | During Q2 peak utilisation has remained steady and off peak utilisation time periods have slightly decreased compared to the same period last year.  |
| 3596 | CS: ACE: Community Places      | Operational model for Orewa Community Centre | Review of the current operating model for the Orewa Community Centre, exploring alternative options for running the centre.  | Q2; Q3; Q4     | LDI: Opex     | \$ 5,000  | In progress     | Amber | Project was not advanced in Q3 due to a lack of staff resource to progress it. The intent is to get it on track during Q4.<br><br>Project was not advanced in Q3. Proposing Community Places Advisor North to meet with the local board early Q3 to discuss overview of model options and community led implications.  | No           | Project was not advanced in Q2. Project will commence in Q3.   |
| 2201 | CS: ACE: Community Places      | Funding Agreement- The Bays Community Centre | Support The Bays Community Centre to deliver the requirements of the funding agreement.  | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 36,633 | In progress     | Green | The East Coast Bay Community Centre's work plan has been completed, waiting final approval in April.   | No           | An invitation was extended to all community centres, houses and hubs across the network for the six monthly regional hui, 13 December 2016, held at the Mt Albert Senior Citizens Hall. Bays Community centre staff were unable to attend. The programme covered the strategic view of Community Places, Health and Safety Act impacts and Business Mentoring services that are available for our community groups.  |
| 2094 | CS: ACE: Community Places      | REGIONAL Social Housing - HB                 | Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December.<br><br>Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed.<br><br>The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016. | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -      | In progress     | Green | The Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.  | No           | Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On the 25 August 2016, the Governing Body approved the establishment of a limited partnership (joint venture) between the Auckland Council and The Selwyn Foundation. We expect that the joint venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.  |
| 2026 | CS: ACE: Community Places      | Venue hire service delivery - HB             | Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by:<br>- Implementing the customer-centric booking and access process including online booking<br>- Aligning activity to local board priorities through management of the fees and charges framework  | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -      | In progress     | Green | During Q3 staff have improved amendment and cancelation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers.<br><br>The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4. | No           | We have prepared and presented the fees and charges schedule as part of the local board agreement for 2017/2018. Since the introduction of the new digital booking platform, both expressions of interest in the service and bookings are continuing to increase with over 280,000 hits on the venue hire webpage since launched.<br><br>The network-wide promotional campaign is delayed and will now go live in the first month of Q3.   |
| 1405 | CS: ACE: Events                | Anzac Services - Hibiscus and Bays           | Supporting and/or delivering Anzac services and parades within the local board area.   | Q4             | LDI: Opex     | \$ 15,000 | In progress     | Green | Plans and requirements for Anzac services have been confirmed. Activity is currently focussed on operational arrangements for the day.   | No           | Planning commenced in Q2 for Anzac Ceremonies with booking of equipment and services. Planning meetings with delivery partners will be held Q3. A briefing for elected members will be held in late Q3. Deliver of the ceremonies occurs in early Q4.  |

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| 1408             | CS: ACE: Events       | Empowered Events Activities - Hibiscus and Bays    | Delivery of a community focussed programme of activities to support capacity and capability of community groups and organisations in the events space.  | Q2; Q3         | LDI: Opex     | \$ 5,000     | In progress     | Green | One workshop was held in this quarter and one is scheduled for quarter 4. A very good turnout of local groups and organisations was achieved at the first workshop and feedback from attendees has been very positive about the value of their attendance and the opportunity to widen their networks.  | No           | One Empowered Events workshop was planned for Q2 but was cancelled due to difficulties in getting event organisers to commit their time prior to Christmas. The delivery contractor is now working with Community Co-ordinators to identify new dates in Q3 and Q4 to deliver the workshops. |
| 1406             | CS: ACE: Events       | Event Partnership Fund - Hibiscus and Bays         | Funding to support community events through a non-contestable process. This provides an opportunity for the local board to work in partnership with local event organisers by providing core funding to selected events.<br><br>- Sir Peter Blake Regatta (Torbay Sailing Club) \$5,000<br>- Orewa Christmas Parade (Destination Orewa) \$5,000<br>- Browns Bay Christmas Parade (Browns Bay Business Association) \$8,000<br>- Mairangi Bay Christmas Parade (Mairangi Bay Business Association) \$3,900<br>- ECBCP Events (East Coast Bays Community Project) \$17,000<br>- Torbay Christmas Parade \$2,500<br>- Whangaparaoa Soapbox Derby (Whangaparaoa Rotary Club) \$10,000<br><br>Total = \$51,400 | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 51,400    | In progress     | Green | The event partnership fund has now been fully paid out and accountability reports for activities are starting to come in. Reporting of these accountabilities will occur in the 4th quarter to the local board, when a critical mass of information has been achieved.  | No           | All funding agreement payments were made in Q2, with a total of \$51,400 being paid to seven groups and organisations. Funding accountability reporting to the local board will occur during Q3 and Q4.  |
| 1404             | CS: ACE: Events       | Local Civic Events - Hibiscus and Bays             | Delivering and/or supporting civic events within the local board area.  | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 20,000    | In progress     | Green | No local civic events were delivered during Q3.   | No           | The following local civic events occurred in Q2:<br><br>- Sherwood Reserve Springtime Celebration<br>- Stoney Homestead Refurbishment<br><br>Planning is underway for the following activity which will be delivered in Q3:<br><br>- Opening Murrays Bay Wharf                               |
| 1407             | CS: ACE: Events       | Movies in Parks - Hibiscus and Bays                | Programming and delivery of a regional Movies in Parks series event. (Mairangi Bay)   | Q3             | LDI: Opex     | \$ 12,000    | Completed       | Green | "Alice in Wonderland: Through The Looking Glass" was screened at Mairangi Bay Park on Friday 20 January 2017 to a crowd of approx 2000. The event included two hours of pre-entertainment featuring a magic show by The SageMan, face-painting and more. Additional security was added this year which assisted in keeping teenagers who were at the park drinking away from the event site. The post-event debrief report and break-down budget will be provided at the end of the season. | No           | Planning for Movies in Parks has been completed with dates, venues, pick and mix choices for pre-movie activities, and movie choices provided by the local board. Planning for delivery of the programme is on track.  |
| 1403             | CS: ACE: Events       | Citizenship Ceremonies - Hibiscus and Bays         | Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.   | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 28,000    | In progress     | Green | The Civic Events team delivered citizenship ceremonies on two occasions during Q3.  | No           | The Civic Events team delivered citizenship ceremonies on two occasions during Q2. Final numbers of new citizens are not yet available for the local board area.   |
| <b>Libraries</b> |                       |  |   |                |               |              |                 |       |   |              |  |
| 745              | CS: Lib & Info        | Library hours of service - Hibiscus and Bays       | Provide library service at East Coast Bays Library for 56 hours over 7 days per week. (\$809,700 - FY16/17) Provide library service at Orewa Library for 52 hours over 7 days per week. (\$679,940 - FY16/17) Provide library service at Whangaparaoa Library for 52 hours over 7 days per week. (\$536,100 - FY16/17)  | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 2,025,740 | In progress     | Green | Library visits have remained constant compared to the same quarter last year. Regionally there has been a small increase in visits of one per cent.   | No           | Library visits have remained constant compared to the same quarter last year. Regionally there has been a decrease in visits of 2 per cent.  |
| 755              | CS: Lib & Info        | Celebrating cultural diversity - Hibiscus and Bays | Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")  | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -         | In progress     | Green | Orewa Library hosted an exhibition "From Guangdong to Aotearoa" by Sue Gee, featuring soundbites, written excerpts and photographs about six New Zealand-born Chinese talking about their lives as they trace their ancestral roots to Guangdong, South China. East Coast Bays Library hosted a day of celebrations for Lunar New Year in February, including dances, demonstrations of tai chi, dumpling making, and Chinese calligraphy.  | No           | This quarter all three libraries have created a new distinct area for their Maori collection to provide a space that gives that taonga stronger identity. Diwali was celebrated in November with two events attracting 67 participants.  |

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| 754 | CS: Lib & Info        | Celebrating local places and people - Hibiscus and Bays           | Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month and Heritage Festival. Participate in an event that celebrates the local area such as Santa Parades and the Ōrewa Buskers Festival. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")   | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | In progress     | Green | The new Whangaparaoa Library-based, local history group commenced its meetings this quarter. It has met both in Whangaparaoa Library and in the Pioneer Village Silverdale.   | No           | All three Libraries celebrated the Auckland Heritage Festival with a series of talks, displays and events that were attended by over 150 people. As a result a Local History group was formed at Whangaparaoa and two oral histories were recorded at the Ōrewa Library. East Coast Bays and Whangaparaoa libraries both participated in their respective community Christmas parades/ carnivals. |
| 753 | CS: Lib & Info        | Digital literacy support - Hibiscus and Bays                      | Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")   | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | In progress     | Green | This quarter there were 71,991 Wi-Fi and PC sessions. This is an increase of 14 per cent compared to the same quarter last year.  | No           | This quarter there were 68,826 Wi-Fi and PC sessions. This is an increase of 17 per cent compared to the same quarter last year.  |
| 746 | CS: Lib & Info        | Information and lending services - Hibiscus and Bays              | Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")   | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | In progress     | Green | The number of library items borrowed from the libraries in the board decreased by one per cent compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per of items borrowed regionally.           | No           | The number of library items borrowed from the libraries in the board decreased by four per cent compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent of items borrowed regionally.   |
| 752 | CS: Lib & Info        | Learning and Literacy programming - Hibiscus and Bays             | Provide learning programmes and events throughout the year including: computer classes, drivers licence classes, CV classes, makerspace, Children's Book Awards, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, Money Week, NZ Sign Language Week. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")   | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | In progress     | Green | We support customers learning with a book a librarian service which had 149 bookings, providing digital assistance to library resources as well as sessions to support job-seekers with their CV. The digital drop-ins have been popular at the libraries across the board.             | No           | We support customers learning with book a librarian service which had 184 bookings which included many sessions to support job-seekers with their CV. The Digital drop-ins have been popular at the Whangaparaoa Library and are being introduced across all three libraries in the board.  |
| 747 | CS: Lib & Info        | Preschool programming - Hibiscus and Bays                         | Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime and Storytime. as well as multi cultural storytimes – Mandarin, Māori and English. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays") | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | In progress     | Green | This quarter the three libraries in the local board area delivered programmes to 4663 children and hosted a number of visits from early childcare centres.  | No           | This quarter all libraries have continued to provide quality programming for preschoolers in the Local Board Area. We delivered 65 programmes to 2,811 children. Often the programmes followed a theme related to cultural events e.g. Diwali and Heritage Festival.  |
| 750 | CS: Lib & Info        | School engagement and Afterschool programming - Hibiscus and Bays | Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours through Minecraft, Any Questions?, Gaming group, Lorna's Phonics course, Ukulele Club, International Coding Club. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")   | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | In progress     | Green | This quarter a number of schools and preschools were visited in the Hibiscus and Bays area, including Kingsway school, Ōrewa North, Stanmore Bay Kindy, Penny's Place, Apples Kindy, Bright Sparks Preschool, Taiotea Kindergarten as well as Stella Marris' and Kingsway's Preschools. | No           | This quarter a number of schools were visited in the Hibiscus and Bays area, such as Whangaparaoa College and Ōrewa Primary School, and after school programming continued to provide learning opportunities for students   |
| 748 | CS: Lib & Info        | School holiday programming - Hibiscus and Bays                    | Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")   | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | In progress     | Green | During this quarter, planning was completed in all three libraries for the upcoming Easter holidays with the theme of "Construction Wizards".   | No           | During the October School Holidays 12 events were held with a total of 294 participants. The theme was steampunk and there was a focus on inventive creation. Whangaparaoa Library has trialled a fortnightly programme for homeschoolers and evaluation is currently underway.   |
| 749 | CS: Lib & Info        | Summer reading programme - Hibiscus and Bays                      | Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")   | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | Completed       | Green | 626 children participated in the Kia Maia te Whai Dare to Explore which was completed in January. Adventures in the libraries included making mini books, steamed puddings, tic-tac-toes with a difference and the ever popular craft activities.                                       | No           | Delivery of the Dare to Explore programme commenced in December. Participation continues to be strong with this popular programme. As at the start of January 572 children were enrolled in the programme in the three libraries in the board. To promote the programme staff have visited six schools and encouraged children to enrol.  |

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| ID                 | Lead Dept/Unit or CCO | Activity Name  | Activity Description   | Timeframe      | Budget Source | FY16/17    | Activity Status | RAG   | Q3 Commentary   | Q3 Highlight | Q2 Commentary   |
|--------------------|-----------------------|--|--|----------------|---------------|------------|-----------------|-------|---|--------------|---|
| 751                | CS: Lib & Info        | Supporting customer and community connection - Hibiscus and Bays | Provide programmes that facilitate customer connection with the library and community including targeted programmes for older people, themed clubs and special events including Craft groups, Book Chat group, Korean Book Chat and Chinese Book Chat. Provide community space for hire at Whangaparaoa Library with two meeting rooms for hire, heavily used by community groups e.g. U3A, JP, Hibiscus coast writers club, Weavers & Stitchers, Teaching Spanish & ESOL, Parent centre, Plunket, Probus, North Shore Literacy, Budget advisor etc.&nbsp;  (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays") | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -       | In progress     | Green | After school programming continued to provide learning opportunities for students   | No           | There was strong ongoing engagement, via meetings and planning, with local community organisations such as Whangaparaoa 2030, and Browns Bay CAB. Visits to Freeing Holt House in Browns Bay were increased to fortnightly, but following evaluation the Korean Book Chat at East Coast Bays was discontinued due to a declining need. The ESOL group at Orewa, Book Chat, weekly Craft Group and Seed Savers group continue.   |
| <b>Local Parks</b> |                       |  |  |                |               |            |                 |       |   |              |   |
| 2787               | CF: Project Delivery  | Sherwood Reserve Toilet Planning                                 | Design, Plan and consent toilet at Sherwood reserve  | Q2; Q3; Q4     | LDI: Opex     | \$ 50,000  | Cancelled       | Green | This is a duplicate record. Please refer to SharePoint ID 2788; Sentient ID 15330<br><br>This is a duplicate record. Please refer to SharePoint ID 2788; Sentient ID 15330.   | No           | Community engagement completed. Design approved by local board. Tender will be released early in 2017.  |
| 2792               | CF: Project Delivery  | Playground improvements  | Playground improvements or small upgrades that will enhance the use of playgrounds throughout the Hibiscus and Bays Local Board  | Q1; Q2; Q3; Q4 | LDI: Capex    | \$ 150,000 | In progress     | Green | Current status: suitable sites have been identified and confirmed at a local board workshop in February. Design is underway.<br>Next steps: consultation, consenting and tendering; construction is planned for financial year 2018.  | No           | Description of the work: improvements to equipment provision in existing playgrounds<br>Current status: suitable sites identified with memo circulated to local board in Dec.<br>Next steps: consultation, design, consenting, tendering 2017, construction 2018<br>Issues: none  |
| 2788               | CF: Project Delivery  | Sherwood Reserve Toilet Physical Build                           | Complete physical build of toilet at Sherwood reserve once planning has been finalised   | Q1; Q2; Q3; Q4 | LDI: Capex    | \$ 220,000 | In progress     | Amber | Neighbour has expressed concern over proposed location; a meeting has been booked in March<br><br>Current status: consultation is complete<br>Next steps: consenting and tendering, construction is planned for financial year 2018   | No           | Description of the work: new toilet design, consent and build.<br>Current status: discussion with local board and community open day complete. Letters to neighbours sent in December.<br>Next steps: consenting and tendering to commence financial year 2017, construction to commence financial year 2018.<br>Issues: neighbour has expressed concern over proposed location.  |
| 2793               | CF: Project Delivery  | Signage Improvement Project                                      | Deliver recommendations from signage audit to Parks and Reserves throughout the Hibiscus and Bays Local Board  | Q2; Q3; Q4     | LDI: Capex    | \$ 100,000 | In progress     | Green | Current status: assessing review report<br>Next steps: prepare and present plan to upgrade signage within budget constraints.   | No           | Description of the work: implement signage upgrade<br>Current status: assessing review report<br>Next steps: prepare and present plan to upgrade signage within budget constraints.<br>Issues: none   |
| 2790               | CF: Project Delivery  | Sun Smart Projects in playgrounds                                | Develop sun smart projects in key playgrounds throughout the Hibiscus and Bays Local Board area.   | Q1; Q2; Q3; Q4 | LDI: Capex    | \$ 150,000 | In progress     | Green | Current status: suitable sites have been identified and confirmed at a local board workshop in February. Design is underway.<br>Next steps: consultation, consenting and tendering and construction is planned for financial year 2018.   | No           | Description of the work: shade provision for playgrounds - design, consent and build.<br>Current status: suitable sites identified with memo circulated to local board in December.<br>Next steps: consultation, design, consenting, tendering 2017, construction 2018.<br>Issues: none   |
| 3373               | CF: Project Delivery  | Long Bay Reserve 3 development GD                                | Local park development including internal paths, seating, signage and landscaping.   | Not scheduled  | Growth        | \$ 750,000 | Cancelled       | Red   | This project record is cancelled and merged with Sentient ID 15364. Please refer to SharePoint ID: 3375 and 3373.   | No           | Description of the work: Long Bay Reserve 3 development general development (growth budget)<br>Current status: business case is being developed<br>Next steps: to assign a project manager<br>Issues: none  |
| 3375               | CF: Project Delivery  | Long Bay Reserve 3 playground PD                                 | Playground development including associated landscaping and infrastructure.  | Q1; Q2; Q3; Q4 | Growth        | \$ 420,000 | In progress     | Green | Issues/ Risks: Consent delays for the toilet facility could delay construction commencing.<br><br>Current status: tender process underway for the toilet construction and contract to be awarded in late March. Landscaping component, footpaths and drainage under construction and due for completion in August 2017.<br>Next steps: commence construction of the toilet facility in late April 2017. | No           | Description of the work: development of a large playground, paths, landscaping, a viewing platform and toilet facility. Led by the developer Todd Property and will be handed over to council on completion.<br>Current status: tender process underway for the toilet construction. Landscaping component under construction.<br>Next steps: construction of the toilet facility in early 2017.<br>Issues: possible construction delays due to aligning the development of the reserve with the construction of the subdivision. |

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| ID   | Lead Dept/Unit or CCO | Activity Name                       | Activity Description   | Timeframe      | Budget Source | FY16/17    | Activity Status | RAG   | Q3 Commentary   | Q3 Highlight | Q2 Commentary   |
|------|-----------------------|-------------------------------------|--|----------------|---------------|------------|-----------------|-------|---|--------------|---|
| 3369 | CF: Project Delivery  | Long Bay Reserve 5 development GD   | Local park development including internal paths, seating, signage and landscaping. | Not scheduled  | Growth        | \$ 380,000 | In progress     | Green | Current status: planting plan for the reserve completed. Next steps: planting to be completed by the developer in financial year 2017/18.   | No           | Description of the work: development of Reserve 5 within the stream side corridor, through planting and the addition of paths and seating. Led by the developer Todd Property and will be handed over to council on completion. Current status: concept and design to be completed by the developer. Reserves 5,6,7 & 8 will be developed concurrently. Next steps: review and approve design. Issues: none       |
| 3370 | CF: Project Delivery  | Long Bay Reserve 6 development GD   | Local park development including internal paths, seating, signage and landscaping. | Q1; Q2; Q3; Q4 | Growth        | \$ 380,000 | In progress     | Green | Current status: concept design for the reserve in progress. Next steps: review and approval of design and planting plan in financial year 17/18.  | No           | Description of the work: development of Reserve 6 within the steam side corridor, through planting and the addition of paths and seating. Led by the developer Todd Property and will be handed over to council on completion. Current status: concept and design to be completed by the developer. Reserves 5,6,7 and 8 will be developed concurrently. Next steps: review and approve design. Issues: none      |
| 3368 | CF: Project Delivery  | Long Bay Reserve 7 development GD   | Local park development including internal paths, seating, signage and landscaping. | Not scheduled  | Growth        | \$ 80,000  | In progress     | Green | Current status: concept design for the reserve in progress. Next steps: review and approval of design and planting plan in financial year 17/18.  | No           | Description of the work: development of Reserve 7 within the stream side corridor, through planting and the addition of paths and seating. Led by the developer Todd Property and will be handed over to Council on completion. Current status: concept and design to be completed by the developer. Reserves 5,6,7 & 8 will be developed concurrently. Next steps: review and approve design. Issues: none       |
| 3371 | CF: Project Delivery  | Long Bay Reserve 8 development GD   | Local park development including internal paths, seating, signage and landscaping. | Not scheduled  | Growth        | \$ 150,000 | In progress     | Green | Current status: planting plan for the reserve in progress. Next steps: planting to be completed by the developer in financial year 2017/18.   | No           | Description of the work: development of Reserve 8 within the stream side corridor, through planting and the addition of paths and seating. Led by the developer Todd Property and will be handed over to council on completion. Current status: concept and design to be completed by the developer. Reserves 5,6,7 and 8 will be developed concurrently. Next steps: review and approve design. Issues: none     |
| 3374 | CF: Project Delivery  | Metro Park East Walkway GWD         | Walkways, landscaping & signage  | Q1; Q2; Q3; Q4 | Growth        | \$ 550,000 | In progress     | Amber | Engineering design being extended to take advantage of a stormwater maintenance track recently installed, causing delay in consent application. Delays in consent processing times. Hockey trust need truck access to half turf in summer of 2017/18, so a section of perimeter path will be left as gravel and completed once their turf is complete. Lead tenderer withdrew submission in February, now negotiating with next tenderer.<br><br>Current status: design and consulting are complete. Consenting is underway. Next steps: construction commencing April. | No           | Description of the work: new walkway around sportsfields. Current status: design, lwi, archaeology and pre-application meeting; ecology and tendering are complete. Consenting is underway. Next steps: construction. Issues: engineering design being extended to take advantage of a stormwater maintenance track recently installed, causing delay in consent application. Delays in consent processing times. |
| 3372 | CF: Project Delivery  | Metro Park West development plan GD | New general park development   | Q1; Q2; Q3; Q4 | Growth        | \$ 50,000  | In progress     | Green | Current status: evaluating quotes from landscape designers to complete the concept design. Next steps: award contract for design and commence site investigation work in April.   | No           | Description of the work: consultation, design and basic landscaping of new reserve. Current status: survey and base plan complete. Initial consultation with Silverdale School and community complete. Next steps: design tendering, design, consultation and consenting. Issues: none  |
| 497  | CS: PSR: Local Parks  | Centennial Park                     | Local park development   | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 10,000  | In progress     | Green | Centennial Park Bush Society have been provided with the full funding allocation for the 2016 -2017 financial year. The Centennial Park Bush Society is making significant progress and continuing with restoration activities throughout the reserve.  | No           | Workshop with the local board in early 2017 to agree the programme  |
| 498  | CS: PSR: Local Parks  | Greenways Plans                     | Developing a greenways plan for HB   | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 50,000  | Completed       | Green | Greenways plan has been adopted and priorities identified.  | No           | Reported to the Local Board in December with the outcome of the community engagement.   |

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| ID                  | Lead Dept/Unit or CCO | Activity Name                        | Activity Description  | Timeframe      | Budget Source | FY16/17    | Activity Status | RAG   | Q3 Commentary  | Q3 Highlight | Q2 Commentary   |
|---------------------|-----------------------|--------------------------------------|---|----------------|---------------|------------|-----------------|-------|--|--------------|---|
| 504                 | CS: PSR: Local Parks  | Small Enhancement Initiatives        | Various local park improvements   | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 36,000  | In progress     | Amber | Community Facilities staff are preparing proposal for allocation of remaining budget.<br><br>Installation of fitness equipment at southern end of Orewa Reserve is in progress,  | No           | Awaiting opportunity to workshop with the new local board members in Q3.  |
| 506                 | CS: PSR: Local Parks  | Volunteers Parks - Hibiscus and Bays | - Reserve plantings enhanced and new plantings developed<br>- Pest plant and animal control developed | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 70,000  | In progress     | Green | On-going support provided to volunteers. Pest control, green waste and rubbish removal services supplied (as required) through contractor support. Total volunteer hours for the quarter: 900 hours. Planning is underway for the 2017 planting season. Preparation underway for the delivery of a guided walk programme in reserves (inc coastal, heritage and bush) intended commencement June 2017 (potential sites: Okura Bush Walkway and Alice Eaves Bush). On 4/5 March the Centennial Bush Society held a successful overnight family bush camp event, 20 families attended. | No           | Community Ranger is currently meeting with groups to develop a work plan and providing ongoing support for volunteers.  |
| 507                 | CS: PSR: Local Parks  | Western Reserve management plan      | Management plan review  | Not scheduled  | LDI: Opex     | \$ -       | Approved        | Green | Workshop with local board scheduled for 5 April to define issues to be investigated through review of reserve manage plan.   | No           | Project commences in FY2018   |
| <b>Sports Parks</b> |                       |                                      |   |                |               |            |                 |       |  |              |   |
| 3376                | CF: Project Delivery  | Deep Creek Reserve SID               | Deep Creek Reserve new sand field, toilets and lights.  | Q2; Q3; Q4     | Growth        | \$ 60,000  | In progress     | Green | Current status: prepared concepts for local board and community discussion; Local board resolves to bring forward toilet construction to financial year 2018<br>Next steps: start public consultation  | No           | Description of the work: investigate options for improving levels of service for sportsfield activities<br>Current status: concept development<br>Next steps: prepare concepts for local board and community discussion<br>Issues: none   |
| 3377                | CF: Project Delivery  | Gulf Harbour Reserve SID             | New toilets   | Q2; Q3; Q4     | Growth        | \$ 50,000  | In progress     | Green | Current status: assess current constraints and opportunities<br>Next steps: prepare concepts/options for reserve development, including toilet block, car parking and sports fields to present to local board.   | No           | Description of the work: investigate options to improve levels of service<br>Current status: assess current constraints and opportunities,<br>Next steps: prepare concepts/options for reserve development, including toilet block, car parking and sports fields, to the local board<br>Issues: none   |
| 3577                | CF: Project Delivery  | Metro Park Cricket Practice Nets     | New Cricket Practice Nets   | Not scheduled  | Growth        | \$ 10,000  | In progress     | Green | Current status: procuring technical services for design, consenting and construction management<br>Next steps: receive submissions, evaluate and award contract  | No           | Awaiting for Metro Park Masterplan review to identify the location for the cricket nets.  |
| 3378                | CF: Project Delivery  | Red Beach Park SID                   | New field lights, sand carpet and toilets   | Q1; Q2; Q3; Q4 | Growth        | \$ 60,000  | In progress     | Amber | Funding for construction in doubt; Possible consenting issues around upgrading floodlighting<br><br>Current status: lighting design commenced January 2015. Lighting design received October 2015. Design for sports training field upgrade commenced January 2017. Consent application prepared for sports lighting. To be amended to include sports field upgrade works before lodging.<br>Next steps: progress sports field upgrade design.   | No           | Description of the work: upgrade of training field to sand carpet with new lighting. Design and consenting financial year 2016/17 and construction financial year 2017/18.<br>Current status: lighting design commenced January 2015. Lighting design received October 2015. Design for sports training field upgrade commenced. Consent application prepared for sports lighting. To be amended to include sports field upgrade works before lodging.<br>Next steps: progress sports field upgrade design.<br>Issues: none |
| 3380                | CF: Project Delivery  | Victor Eaves Reserve SID             | Baseball back stop on the no 2 field  | Q1; Q2; Q3     | Growth        | \$ 100,000 | In progress     | Green | Current status: tendering completed and contract awarded; Prestart meeting held 27 February 2017<br>Next steps: receive building consent exemption, contractor to do set-out for inspection and sign-off   | No           | Description of the work: baseball diamond with backstop fencing.<br>Current status: building consent application for exemption lodged. Request for quotations for backstop fencing issued.<br>Next steps: receive quotes for backstop fencing construction. Obtain prices from lead suppliers for construction of baseball diamond with nominated fencing supplier's price.<br>Issues: none   |

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| ID                          | Lead Dept/Unit or CCO | Activity Name                                      | Activity Description   | Timeframe      | Budget Source | FY16/17   | Activity Status | RAG   | Q3 Commentary  | Q3 Highlight | Q2 Commentary  |
|-----------------------------|-----------------------|--|--|----------------|---------------|-----------|-----------------|-------|--|--------------|--|
| 3379                        | CS: PSR: Sport & Rec  | Kingsway School SID                                | Lighting on School Partnership   | Q1; Q2; Q3; Q4 | Growth        | \$ 40,000 | On Hold         | Red   | <p>Development of the artificial turf and lighting on the school grounds has not been progressed due to funding constraints experienced by the school, project unlikely to proceed in this current financial year. Discussions are taking place between Auckland Council and school representatives for alternative solutions.</p> <p>Development of the artificial turf and lighting on the school grounds has not been progressed due to funding constraints experienced by the school, project unlikely to proceed in this current financial year. School and Auckland Council staff are in active discussion regarding access to Metro Park and also with Netball regarding community access to outdoor and indoor courts.</p> | No           | Proposal received from Kingsway School. To be further explored in conjunction with Sports Park Team.   |
| <b>Leisure</b>              |                       |  |  |                |               |           |                 |       |  |              |  |
| 505                         | CS: PSR: Leisure      | Stanmore upgrade stage 2                           | Stage 2 development of Stanmore Bay Leisure Centre   | Not scheduled  | LDI: Opex     | \$ -      | Approved        | Green | Stanmore Bay Pool and Leisure Centre – Performance programming targets are on track to meet the local board objectives year to date. The upgrade project is now complete, with only minor items to be resolved. The spa pool and sauna are now fully operational and experiencing a favourable level of usage with positive feedback from customers. The early childhood education area is also now completed, licensing will now occur later in this quarter. There has been an increase in membership enrolments with the current membership totalling 1,979. Swim school is also continuing to see growth in term 2017.   | No           | Project and handover now complete.   |
| 2746                        | CS: PSR: Leisure      | East Coast Bays Leisure Centre                     | Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs            | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -      | Approved        | Green | East Coast Bays Leisure Centre Business Plan – Performance programming targets are on track to meet the Local Board objectives year to date. Memberships are up slightly, totalling 601. Free community combat classes have increased numbers to 42. Sport league registrations are up and total 71 teams per week. The stadium is at capacity for the after school and evening programmes. New group fitness timetables will be distributed shortly to compliment East Coast Bays Leisure Centre and the new Albany Pools and Leisure Centre.   | No           | East Coast Bays Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives for the second quarter. East Coast Bays has seen a successful increase increase in Membership numbers by 4.3%. Sport League registrations are sitting at 90% full. Fitness Gym user increased by 29%, due to the Beachside Gym Closure and Summer months approaching. Group Fitness attendance is tracking steadily with the facility Net position as of end of November up 9%.   |
| 2748                        | CS: PSR: Leisure      | Stanmore Bay Pool and Leisure Centre               | Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs            | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -      | Approved        | Green | Stanmore Bay Pool and Leisure Centre Business Plan - Performance programme targets are on track to meet Local Board objectives year to date. The spa pool and sauna are now fully operational and experiencing a good level of usage with excellent feedback. The early childhood education area is complete and licensed in March 2017. The facility is continuing to experience an increase in membership enrolments with the current membership totalling 1,979. Swim school is also continuing to see growth in 2017. The facility has an open day planned for the 25th March.   | No           | Stanmore Bay Pool & Leisure Centre Business Plan - KPI programme targets are on track to meet Local Board objectives for the second quarter. The renovations are nearing completion with only the spa/sauna still to open. All works has been completed however work is being undertaken to get water quality within standards prior to opening. The Early Childhood Education has been completed with last minute remedials underway. Awaiting the approval and licencing with a get set open on target for mid January 2017. Membership numbers are at thier highest with over 1,920 current members. Swim School and Recreation are continuing to perform well. |
| <b>Sport and Recreation</b> |                       |  |  |                |               |           |                 |       |  |              |  |
| 2763                        | CS: PSR: Sport & Rec  | Sport Partnerships MetroPark East                  | Supporting the development of a multi-sport hub at MetroPark East with the MetroPark East sports working group by providing a feasibility report | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 20,000 | Approved        | Green | Park master plan has been reviewed and discussed with working group and local board. Working group have finalised brief for feasibility study review for the buildings and invited consultants to submit proposals. Hibiscus Hockey 50% through construction of full-sized hockey turf (stage 1).  | No           | Hibiscus Football have joined the working group. Working Group developing brief for feasibility study review. Netball Northern identify Metro Park East as a key site they would like to explore development options. Hibiscus Hockey have commenced construction of full turf (stage 1).  |
| 2616                        | CS: PSR: Sport & Rec  | Facility Development 2015 Torbay Sailing Club (HB) | Facility partnership for revelopment of Torbay Sailing club clubrooms.<br><br>\$200,000 facility partnership grant.                              | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -      | In progress     | Green | Project near completion. The project has reached code of compliance stage.   | No           | Remaining funding for stage 1B received. Finishing build necessary for World Masters Games   |

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| ID                          | Lead Dept/Unit or CCO | Activity Name  | Activity Description   | Timeframe      | Budget Source | FY16/17      | Activity Status | RAG   | Q3 Commentary  | Q3 Highlight | Q2 Commentary   |
|-----------------------------|-----------------------|--|--|----------------|---------------|--------------|-----------------|-------|--|--------------|---|
| 2614                        | CS: PSR: Sport & Rec  | Facility Partnership 2014 North Harbour Volleyball (HB)                    | Facility partnership for upgrading the Mairangi Bay Beach Volleyball Centre \$100,000 facility partnership grant.  | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -         | In progress     | Green | Awaiting report regarding final completion.  | No           | Project nearing completion. Group scoping final works with remaining budget.  |
| <b>Development Projects</b> |                       |  |  |                |               |              |                 |       |  |              |   |
| 4404                        | CF: Project Delivery  | Stoney Homestead - Refurbishment   | Stoney Homestead is an historic farmhouse and outbuildings of regional and national significance built around the 1850s-1860s. The property was gifted to council from the developer in July 2012. The buildings were in very poor condition and required urgent rehabilitation work to prevent further deterioration and eventual loss.   | Q2; Q3; Q4     | ABS: Capex    | \$ 546,567   | Completed       | Green | Current status: complete   | No           | Description of work: Internal refurbishment of the home stead and a new external toilet block, external car park and ramps to decking.<br>Current status: Practical completion achieved.<br>Next steps: Move to defects period.<br>Issue/risks: Nil   |
| 3856                        | CF: Project Delivery  | Metro Park East Phase 1 Concept Plan for Netball and Hockey Complex        | Provision of Hockey and netball facilities with a community building acting as a club hub, car parking, path links to the nearby schools, passive recreation areas, planting, footpath and a toilet changing block within the hub.<br>This is for the staged development of Metro Park involving the investigation and concept design of the overall project. This will involve undertaking a survey carrying out geotech and investigations producing an overall detailed concept to accommodate the agreed facilities, supply of an estimate of costs, consultation and local board involvement before proceeding to developing the detailed design. | Q2; Q3; Q4     | Growth        | \$ 30,000    | Proposed        | Green | Current status: consultation on Masterplan refresh in progress<br>Next steps: complete consultation and finalise updated Masterplan for adoption   | No           | Description of the work: staged review of Metro Park East master development plan with phase one to focus on developing a concept plan for the southern area of Metro Park East around artificial hockey pitches and potential netball complex with consultation lead by Parks Sports Recreation Sports Advisors.<br>Current status: topographical survey completed to gather data for base map<br>Next steps: appoint landscape architect for preparing draft concept plan<br>Issues: none   |
| 3995                        | CF: Project Delivery  | Estuary Arts Centre - Extension to Arts Centre                             | Estuary Arts Centre - Extension to Arts Centre   | Q1; Q2; Q3     | ABS: Capex    | \$ -         | In progress     | Green | Current status: construction complete, building currently occupied. Defects liability complete. Final accounts resolved<br>Next steps: retentions release. Payment of final account.   | No           | Description of the work: new education wing to the Estuary Arts Centre in Orewa consisting of new studios, kiln room, store, foyer/gallery and associated amenities.<br>Current status: construction complete, building currently occupied. Defects liability period with several defects construction defects being worked through with contractor, contractor to supply new railing to address health and safety concerns with slippery polished concrete floor.<br>Next steps: final accounts and release of retentions.<br>Issues: none   |
| 502                         | CF: Project Delivery  | HBC Leisure Centre extension   | Aquatic and recreation facilities - upgrades and new facilities  | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 1,718,776 | In progress     | Green | Current status: practical completion achieved for main contract. Signage for rebranding close to completion, separate to main contract.<br>Next steps: replacement of ductwork fixings, contractor error in product used. This is planned to coincide next planned shut down in July 2017.<br>Defects notification period ending November 2017.  | No           | Description of Works: Refurbishment of the centre based on agreed priority list.<br>Current Status: Practical completion achieved.<br>Next Steps: Commencement of Defects Notification Period and completion of deferred works over next few months. Project to provide input to wider rebranding exercise.<br>Issues: Nil  |
| 4005                        | CF: Project Delivery  | MSF - Hibiscus and Bays - Sports Fields - Metropark Sports Fields Lighting | MSF - Hibiscus and Bays - Sports Fields - Metropark Sports Fields Lighting   | Q1; Q2; Q3     | ABS: Capex    | \$ -         | In progress     | Green | Having to work around cricket season delaying completion of installation until mid-April .<br><br>Current status: installation of foundations and ducting 90% complete. Last three lights to be installed week commencing 20th March 17 after last scheduled game of cricket on No.1 cricket block<br>Next steps: complete physical works in late March/early April including commissioning, aiming and handover | No           | Project reactivated April 2015.<br>Description of the work: design, consenting and install lights for two fields and a dedicated training area. Three summer park lights to be used to light athletic 100m track.<br>Current status: contract awarded on 6 April 2016. Installation of foundations and ducting 90% complete. Four light poles erected 9th December.<br>Next steps: continue physical works with working around cricket and athletics use of the park.<br>Issues: start of physical works delayed because of winter wet weather and ground conditions. Construction now to be completed end of summer working around the cricket season and ground conditions. |

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| ID                                    | Lead Dept/Unit or CCO | Activity Name  | Activity Description   | Timeframe      | Budget Source | FY16/17    | Activity Status | RAG   | Q3 Commentary  | Q3 Highlight | Q2 Commentary   |
|---------------------------------------|-----------------------|--|--|----------------|---------------|------------|-----------------|-------|--|--------------|---|
| 4006                                  | CF: Project Delivery  | MSF - Hibiscus and Bays - Sportsfields - Metropark Grass Cricket Blocks            | MSF - Hibiscus and Bays - Sportsfields - Metropark Grass Cricket Blocks            | Q1; Q2         | ABS: Capex    | \$ -       | Completed       | Green | Current status: complete   | No           | Description of the work: installation of two grass cricket blocks with an artificial wicket on one side<br>Current status: releveling and regressing of clay blocks completed and handed over. No1 block to be ready for play for 2016 season. No2 block for 2017 season.<br>Next steps: none<br>Issues: none   |
| 4007                                  | CF: Project Delivery  | MSF - Hibiscus and Bays - Sportsfields - Metropark misc sportsfield works          | MSF - Hibiscus and Bays - Sportsfields - Metropark misc sportsfield works          | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ -       | In progress     | Green | Current status: quotes received for long jump run-up base, shot-put circles and hammer throw base and purchase order issued<br>Next steps: receive quote for installing the synthetic surface for the long jump run-up. Hold prestart site meeting with contractor and athletics to confirm final location for shotput circles and hammer-throw    | No           | Description of the work: installation of long jumps pits completed Dec 2016. Installation of two shot-put circles and hammer throwing cage to be installed April 2017 after completion of stage four sand carpet platform extension couch turf grow-in<br>Next steps: obtain quote Jan 2017<br>Issues: Grow-in now unlikely to be completed until March 17 which will delay installation of shot-put circles and hammer throwing cage   |
| 4008                                  | CF: Project Delivery  | MSF - Hibiscus and Bays - Sportsfields - Metropark sand carpet extension (Stage 4) | MSF - Hibiscus and Bays - Sportsfields - Metropark sand carpet extension (Stage 4) | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ -       | In progress     | Green | Current status: grow-in of couch substantially complete. Sand slitting commenced 14 March 2017 and will take about eight days to complete<br>Next steps: complete installing sand slit drains; Manage couch grow-in to cover trench lines; hold pre-handover site walkover with parks operations   | No           | Description of the work: extension of sand carpet to complete full extent of central sportsfields platform and achieve final fields layout.<br>Current status: physical works for installing drainage, irrigation and sand carpet has been completed. Stolon's planted on 9 November to commence four month grow-in for turf establishment.<br>Next steps: manage grow-in with watering and regular fertilising and install slit drains in march.<br>Issues: late start of contract works will delay completion of couch grow-in to end of March 2017. No carry forward budget to financial year 2016/17. Budget to be found from department capex surplus. |
| 4009                                  | CF: Project Delivery  | MSF - Hibiscus and Bays - Sportsfields - Metropark sportsfield future              | MSF - Hibiscus and Bays - Sportsfields - Metropark sportsfield future              | Not scheduled  | ABS: Capex    | \$ -       | Completed       | Green | Current status: complete   | No           | Stage 3: Completed March 2016   |
| <b>Community Facilities: Renewals</b> |                       |  |  |                |               |            |                 |       |  |              |   |
| 3207                                  | CF: Project Delivery  | Amorino Park Walkway and Utility Renewals  | Amorino Park Boardwalk, Drainage, Manhole, Paths, Retaining Wall and Road Renewals | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 100,000 | In progress     | Amber | Risks/ Issues: Additional consenting to move lowest section of path from inundation zone, will increase timeline. Awaiting discussion with local board.<br><br>Current status: options were discussed with the local board in February. Detailed design is underway.<br>Next steps: consenting, tendering and construction is planned for 2017/18. | No           | Description of the work: stage two paths, boardwalk, retaining wall and drainage renewal. Onerahi Chaos sub soil. Path may need to be diverted out of coastal area and additional design needed.<br>Current status: design underway.<br>Next steps: consenting, tendering and construction.<br>Issues: additional consenting to move lowest section of path from inundation zone, will increase timeline. Awaiting discussion with local board.   |
| 3990                                  | CF: Project Delivery  | Ashley Reserve public convenience  | Ashley Reserve public convenience  | Q3             | ABS: Capex    | \$ -       | Completed       | Green | Current status: complete   | No           | Description of the work: construction of new toilet changing facility to service the new artificial pitches and training sand carpet field.<br>Current status: completed and handed over.<br>Next steps: defects maintenance period ends February 2017.<br>Issues: none   |
| 3204                                  | CF: Project Delivery  | Awaruku Reserve walkway and furniture renewal                                      | Awaruku Reserve and Fitzwilliam Drive Reserve Walkway and Furniture Renewals       | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 27,692  | In progress     | Green | Current status: design is underway<br>Next steps: consent. Construction is planned for 2017/18   | No           | Description of the work: structures, walkway and furniture renewals in Awaruku Reserve<br>Current status: scoping complete. Design tender under way<br>Next steps: design, consent, construction in 2018<br>Issues: none  |
| 3206                                  | CF: Project Delivery  | Browns Bay Beach Reserve Seawall Renewal   | Browns Bay Beach Reserve Retaining Wall and Seawall Renewal                        | Q3; Q4         | ABS: Capex    | \$ 30,000  | In progress     | Green | Current status: assess coastal permit implications; investigate options.<br>Next steps: prepare options report.  | No           | Description of the work: tidy up beach access area at beach end of Browns Bay Rd; assess condition of all beach armouring.<br>Current status: assess coastal permit implications; investigate options.<br>Next steps: prepare options report<br>Issues: none  |

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| ID   | Lead Dept/Unit or CCO | Activity Name  | Activity Description   | Timeframe      | Budget Source | FY16/17    | Activity Status | RAG   | Q3 Commentary  | Q3 Highlight | Q2 Commentary  |
|------|-----------------------|--|--|----------------|---------------|------------|-----------------|-------|--|--------------|--|
| 3208 | CF: Project Delivery  | Browns Bay skate park and Drainage Renewal   | Browns Bay Beach Reserve Irrigation and Skate Park Renewal   | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 100,000 | In progress     | Green | Current status: design and steering group set up is underway with Skate Boarding NZ. Landscape design for the adjacent area is underway.<br>Next steps: additional community feedback is planned after Skate Boarding NZ have spoken to local skaters. | No           | Description of the work: renewal of skate park and associated assets. Adjacent boat rigging space needs resolution.<br>Current status: initial community survey complete. Design and steering group set up under way with Skate Board NZ on board. Crime Prevention Through Environmental Design report for adjacent space received.<br>Next steps: additional community feedback planned for December. Concept plan feedback, consenting, tendering and construction<br>Issues: none  |
| 3991 | CF: Project Delivery  | Campbells Bay & Browns Bay Coastal Structure Renewals                                  | Campbells Bay & Browns Bay Coastal Structure Renewals  | Q2; Q3; Q4     | ABS: Capex    | \$ 20,000  | Proposed        | Green | Current status: preparing resource consent.<br>Next steps: complete concept design, apply for resource consent   | No           | Description of the work: re-build sea wall at The Esplanade.<br>Current status: identified as part of financial year 2016 work programme.<br>Next steps: review consent status.<br>Issues: none  |
| 3205 | CF: Project Delivery  | Centennial Park walkway and furniture renewals   | Centennial Park - Campbells Bay Boardwalk, fence, Paths, Retaining Wall, Rubbish Bin, Seats, Signs, Stairs, Steps, Tables and Track Renewals | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 72,070  | In progress     | Green | Current status: volunteer group consultation is complete. Design is underway.<br>Next steps: consent; construction is planned for 2018/19.   | No           | Description of the work: structures, walkway and furniture renewals in Centennial Park<br>Current status: volunteer group consultation complete. Design tender under way<br>Next steps: design, consent financial year 2017, construction in financial year 2018<br>Issues: none   |
| 3992 | CF: Project Delivery  | Deborah Reserve renewals   | Deborah Reserve renewals   | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 173,590 | In progress     | Green | Current status: physical works commenced February and due to be completed June 2017<br>Next steps: physical works to continue  | No           | Description of the work: walkway renewal.<br>Current status: physical works has been awarded and due to commence early 2017 when the weather is more favourable<br>Next steps: physical works to commence mid January 2017<br>Issues: none   |
| 3993 | CF: Project Delivery  | East Coast Bays Leisure Centre, Service Centre and Warkorth Masonic Hall installations | East Coast Bays Leisure Centre, Service Centre and Warkorth Masonic Hall installations   | Q2             | ABS: Capex    | \$ 49,500  | Completed       | Green | Current status: complete   | No           | NOTE: This project line only includes work for East Coast Bays Leisure Centre, not Warkorth Masonic Hall.<br>Description of work: Design and install roof fall arrest system that is fit for the purpose including walkway around outdoor pumps area.<br>Current status: Most of the works is completed. There was a delay with receiving roof walkway parts from the supplier. Products have arrived. Project should be completed by the end of January. Working closely with the facility managers, keeping them updated.<br>Next steps: Complete installation. Do Quality Assurance and handover.<br>Issues/Risks: Shipping of equipment/ parts were delayed due to the busy time of the year around Christmas. |
| 3994 | CF: Project Delivery  | East Coast Bays Library - Replace west facing drainage                                 | East Coast Bays Library - Replace west facing drainage   | Q1             | ABS: Capex    | \$ 13,529  | Completed       | Green | Current status: complete   | No           | Description of the work: replace west facing drainage.<br>Current status: project complete.<br>Next steps: none<br>Issues: none  |
| 3996 | CF: Project Delivery  | Fisherman's Rock Reserve and Orewa Croquet Club car park renewal                       | Fisherman's Rock Reserve and Orewa Croquet Club car park renewal   | Q2; Q3         | ABS: Capex    | \$ 425,559 | Completed       | Green | Current status: complete   | No           | Description of the work: carpark renewal<br>Current status: work commenced- Grant Park (Orewa Croquet Club) completed October, upgrade to Orewa Surf Club- completed October, Fisherman's Rock- due November/ December and Centreway Reserve (Council Service Centre) due January/ February.<br>Next steps: complete physical work as per programme<br>Issues: none  |
| 3997 | CF: Project Delivery  | Flexman to Titan Place and Wade Landing Reserve  | Flexman to Titan Place and Wade Landing Reserve  | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 306,400 | In progress     | Green | Current status: Flexman to Titan - preparing resource consent application<br>Next steps: complete resource consent application lodge early May; physical works delayed to 2017/18 year   | No           | Description of the work: renew existing paths<br>Current status: Flexman to Titan- preparing drawings, awaiting specialist reports- stormwater and arborist.<br>Next steps: Flexman to Titan- prepare resource consent application lodge mid December<br>Issues: none  |

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| ID   | Lead Dept/Unit or CCO | Activity Name   | Activity Description  | Timeframe      | Budget Source | FY16/17    | Activity Status | RAG   | Q3 Commentary   | Q3 Highlight | Q2 Commentary   |
|------|-----------------------|---|---|----------------|---------------|------------|-----------------|-------|---|--------------|---|
| 3998 | CF: Project Delivery  | Freyberg Park car park renewal                          | Freyberg Park car park renewal  | Q2; Q3; Q4     | ABS: Capex    | \$ 90,000  | In progress     | Green | Current status: major sweep and channel clear complete. Next steps: pot hole repair and line mark due to commence in April.   | No           | Description of the work: undertake major clean with a view to better examine car park condition<br>Current status: identified as part of financial year 2017 work programme<br>Next steps: complete clean up, contractor engaged<br>Issues: none  |
| 3999 | CF: Project Delivery  | Hibiscus and Bays - Kingsway School SID                 | Hibiscus and Bays - Kingsway School SID   | Not scheduled  | ABS: Capex    | \$ 40,000  | Cancelled       | Red   | Issues: the school have contacted council and said they don't have enough funding for the whole turf, as they had planned, particularly with it needing to meet council's specifications for community access. Staff are working with them but there is a possibility it would need to be pushed out a year.<br><br>Current status: project plan being developed.<br>Next steps: the school have recently come back to us and said they don't have enough funding for the whole turf, as they had planned, particularly with it needing to meet our specs for community access. We are working through it with them but there is a possibility it would need to be pushed out a year. | No           | Description of the work: sportsfield growth project to provide more field capacity hours via a grant to Kingsway School. Current status: project plan being developed.<br>Next steps:<br>Issues: the school have recently come back to us and said they don't have enough funding for the whole turf, as they had planned, particularly with it needing to meet our specifications for community access. We're working through it with them but there is a possibility it would need to be pushed out a year. |
| 3211 | CF: Project Delivery  | Hibiscus and Bays Furniture Renewals                    | Browns Bay Beach Reserve, Deborah Reserve, Waiake Beach Reserve Barbeque and Fence Renewals   | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 20,000  | In progress     | Green | Current status: Waiake and Browns Bay BBQs and Sherwood bollards are complete.<br>Next steps: Deborah Reserve fence is being checked.   | No           | Description of the work: renewal of various park furniture assets throughout the year.<br>Current status: Waiake and Browns Bay BBQs, Sherwood bollards complete.<br>Next steps: Deborah Reserve fence being checked<br>Issues: none  |
| 185  | CF: Project Delivery  | Hibiscus and Bays FY17 Arts Facility renewals           | Estuary Arts Centre - Replacement of gutters and spouting.  | Q3; Q4         | ABS: Capex    | \$ 50,595  | In progress     | Green | Current status: existing rusty gutters are being removed this week. Next steps: new gutters to be installed once exterior repaint is completed.   | No           | Description of the work: replacement of gutters and spouting as well as roof cladding repairs as required.<br>Current status: contract awarded. Gutter replacement to happen alongside the repaint of the building.<br>Next steps: complete physical works. QA and Handover.<br>Issues: none  |
| 186  | CF: Project Delivery  | Hibiscus and Bays FY17 Community Centre & Hall renewals | Orewa Community Hall - seal rear area   | Q2; Q3; Q4     | ABS: Capex    | \$ 16,500  | Approved        | Green | Current status: confirm project requirements with the business owner<br>Next steps: define scope of works or put on hold.   | No           | Description of the work: concrete gravel area at the back of Orewa Community Hall.<br>Current status: confirm project requirements with the business owner<br>Next steps: develop project plan<br>Issues: none  |
| 3721 | CF: Project Delivery  | Hibiscus and Bays FY17 Court & Structure Renewals       | Maygrove Reserve Retaining Wall Renewal, Maygrove petanque court. Fitzwilliam Drive Reserve, Churchill Reserve, Mairangi Bay Park, Browns Bay Beach Reserve - park structures - scoping. NOTE: This item replaces ID's 3209 & 3210. | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 25,000  | In progress     | Green | Current status: works scoped for minor renewals for Maygrove petanque courts surrounds and undermined footbridge abutments<br>Next steps: visit site with contractor to confirm scope of works and receive quote  | No           | Description of the work: renewal of various park courts and structures. Minor renewals construction financial year 2017, design and consenting of major renewals financial year 2017, construction financial year 2018.<br>Current status: design services tender under way.<br>Next steps: construction of minor renewals, consenting of major renewals<br>Issues: none  |
| 188  | CF: Project Delivery  | Hibiscus and Bays FY17 Libraries renewals               | Orewa Library - CCTV system upgrade. East Coast Bays Library - Install CCTV system.   | Q3; Q4         | ABS: Capex    | \$ 58,084  | Completed       | Green | Current status: East Coast Bays and Orewa Libraries closed circuit television installations have been completed.  | No           | Description of the work: upgrade existing closed circuit television system.<br>Current status: contract awarded. Awaiting execution plan and Health and Safety from the contractor.<br>Next steps: confirm delivery dates with library staff and contractor. Complete installation.<br>Issues: none   |
| 187  | CF: Project Delivery  | Hibiscus and Bays FY17 Mairangi Arts Centre renewals    | Mairangi Arts Centre - Replace ceiling and address water-tightness.   | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 130,000 | In progress     | Amber | Scope is currently unclear.<br><br>Current status: the property is currently assessed by the asset management department; a condition report is expected in March. The condition report will likely point to additional and more urgent issues that need to be addressed. Final scope will be confirmed once the condition report is received.<br>Next steps: once the condition report is received (expected in March) we can determine a final scope.   | No           | Description: Replace section of leaking roof.<br>Current status: The property is currently assessed by the asset management department; a condition report is expected in February. The condition report will likely point to additional and more urgent issues that need to be addressed. Final scope will be confirmed once the condition report is received.<br>Next steps: Once the condition report is received (expected in February) we can determine a final scope.<br>Issues/Risks: Nil              |

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| ID   | Lead Dept/Unit or CCO | Activity Name  | Activity Description  | Timeframe      | Budget Source | FY16/17    | Activity Status | RAG   | Q3 Commentary   | Q3 Highlight | Q2 Commentary   |
|------|-----------------------|--|---|----------------|---------------|------------|-----------------|-------|---|--------------|---|
| 191  | CF: Project Delivery  | Hibiscus and Bays FY17 Pools & Leisure renewals                      | East Coast Bays Leisure Centre - Install roof access walkway and fall arrest system   | Q2             | ABS: Capex    | \$ 49,500  | Completed       | Green | Current status: complete  | No           | Description of work: Design and install roof fall arrest system that is fit for the purpose including walkway around outdoor pumps area.<br>Current status: Most of the works is completed. There was a delay with receiving roof walkway parts from the supplier. Products have arrived. Project should be completed by the end of January. Working closely with the facility managers, keeping them updated.<br>Next steps: Complete installation. Do Quality Assurance and handover.<br>Issues/Risks: Shipping of equipment/ parts were delayed due to the busy time of the year around Christmas. |
| 3212 | CF: Project Delivery  | Hibiscus and Bays Sign Renewals                                      | Awanohi Reserve Redvale, Browns Bay Beach Reserve, Campbells Bay Esplanade Reserve, Murrays Bay Beach Reserve, Waiake Beach Reserve, Watea Road Reserve Sign Renewals | Not scheduled  | ABS: Capex    | \$ 20,000  | Cancelled       | Green | Current status: assessing review report.<br>Next steps: prepare and present plan to upgrade signage within budget constraints.  | No           | Description of the work: implement signage upgrade.<br>Current status: assessing review report.<br>Next steps: prepare and present plan to upgrade signage within budget constraints.<br>Issues: none   |
| 3203 | CF: Project Delivery  | Hibiscus Coast seawalls renewals                                     | Arkles Bay Beachfront Reserve Seawall Renewal   | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 607,000 | In progress     | Green | Current status: planning, including identifying if current failing structures are still needed. Project was briefly discussed with the local board in February.<br>Next steps: community consultation | No           | Description of the work: Arkles Bay, Matakatia Bay, and Wade River Berms Reserve - renewal of failing coastal protection structures and other beachfront assets<br>Current status: planning - including identifying if current failing structures are still needed. Awaiting discussion with local board.<br>Next steps: community consultation<br>Issues: none   |
| 4000 | CF: Project Delivery  | Mairangi Bay Arts Centre - Removal of Asbestos and Repair to Ceiling | Mairangi Bay Arts Centre - Removal of Asbestos and Repair to Ceiling  | Q3             | ABS: Capex    | \$ 21,000  | Completed       | Green | Current status: complete  | No           | Project Completed.  |
| 4001 | CF: Project Delivery  | Mairangi Bay car park renewal  | Mairangi Bay car park renewal   | Q2; Q3; Q4     | ABS: Capex    | \$ 154,800 | In progress     | Green | Current status: design complete; tender underway; work set for April/May<br>Next steps: works in May following consultation with bowls and tennis clubs   | No           | Description of the work: car park renewal<br>Current status: design underway<br>Next steps: works in may, following consultation with Bowls and Tennis Clubs<br>Issues: none  |
| 4002 | CF: Project Delivery  | Mairangi Bay Park post Watercare sand carpet renewal                 | Mairangi Bay Park post Watercare sand carpet renewal  | Q3             | ABS: Capex    | \$ 9,085   | Completed       | Green | Current status: complete  | No           | Description of the work: renewal of sand carpet sports field after de-establishment of Watercare Services contractor.<br>Current status: completed and handed over to parks on 31 March 2016. Watercare Services has completed CCTV of undergrounds services and confirm no leaks found in the park. Extra drainage installed for wet patch and turf laid to complete outstanding remedial works<br>Next steps: none<br>Issues: wet patch appeared in one corner. Watercare Services have confirmed no leaks in their underground pipes. Probably a spring.   |
| 4003 | CF: Project Delivery  | Manly East boat ramp renewal   | Manly East boat ramp renewal  | Q1             | ABS: Capex    | \$ 44,650  | Completed       | Green | Current status: complete  | No           | Description of the work: repair hole in boat ramp and install hand rail.<br>Current status: complete<br>Next step: complete<br>Issues: none   |
| 3213 | CF: Project Delivery  | Minor play renewals  | Browns Bay Beach Reserve, Cooper - Lea Reserve, Everard Reserve, Orewa Reserve, Stredwick Reserve Playspace Renewals  | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 79,000  | In progress     | Green | Current status: Orewa supernova and edging and Browns Bay wobbly bridge are complete. Cooper - Lea, Cairnbrea and Red Beach quotes have been requested.<br>Next steps: final installations.           | No           | Description of the work: renewal of minor play equipment, surfacing, edges - Orewa Reserve supernova & edging, Cairnbrae Reserve noughts and crosses, Browns Bay Beach Reserve wobbly bridge, Cooper - Lea Reserve swings, edge, surface, Orewa skate park safety edge, Red Beach drainage<br>Current Status: Orewa supernova and edging; Browns Bay wobbly bridge - complete. Cooper - Lea, Cairnbrea & Red Beach quotes requested.<br>Next steps: final installations<br>Issues: none   |

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|------|-----------------------|---|---|----------------|---------------|------------|-----------------|-------|--|--------------|---|
| 4010 | CF: Project Delivery  | Murrays Bay Toilet Renewal                                      | Murrays Bay Toilet Renewal                                      | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 489,062 | In progress     | Green | Current status: practical completion is expected in coming weeks. Delayed by electrical connection.<br>Next steps: practical completion.                               | No           | Description of works: Toilet renewal.<br>Current Status: Physical Works.<br>Next steps: Practical Completion.<br>Issues: Practical completion prolonged due to Christmas close down period; now expected to be early February. Facility is open for public use.   |
| 4011 | CF: Project Delivery  | Murrays Bay Wharf   | Murrays Bay Wharf   | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 838,672 | In progress     | Green | Current status: physical works on wharf complete; approach area reinstatement to complete<br>Next steps: complete grassing   | No           | Description of the work: wharf renewal<br>Current status: physical works on wharf complete; some signage and reinstatement to complete<br>Next steps: close out contract<br>Issues: none  |
| 4012 | CF: Project Delivery  | Nippon Judo Club - Asbestos Removal                             | Nippon Judo Club - Asbestos Removal                             | Q1             | ABS: Capex    | \$ 14,000  | Completed       | Green | Current status: complete   | No           | Description of the work: asbestos to be removed. Work includes removal and make good of the adjacent Super 6 fence, external toilet block and two external bowling club shelters.<br>Current status: this work was completed in early July. No further works are planned for this project.<br>Next steps:<br>Issues: none   |
| 4013 | CF: Project Delivery  | Nippon Judo Club - Sewage & Stormwater System                   | Nippon Judo Club - Sewage & Stormwater System                   | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ -       | On Hold         | Red   | The project is on hold due to the status of the building<br><br>Current status: this project is effectively on hold due to the failing status of the primary building. | No           | This project is effectively on hold due to the failing status of the primary building.  |
| 3214 | CF: Project Delivery  | Oneroa Track Renewal  | Long Bay/Beach Road Paths and Stairs Renewals                   | Q3; Q4         | ABS: Capex    | \$ 40,000  | In progress     | Green | Current status: awaiting building consent<br>Next steps: tender and contract award in April.   | No           | Description of the work: walkway rationalisation<br>Current status: discussions with stakeholders complete<br>Next steps: building consent<br>Issues: none  |
| 4014 | CF: Project Delivery  | Orewa Community Centre - Interior Upgrade / Kitchen Replacement | Orewa Community Centre - Interior Upgrade / Kitchen Replacement | Q1             | ABS: Capex    | \$ -       | Completed       | Green | Current status: project completed 12 August 2016   | No           | Description of the work: this project involves ripping out old ticket offices and turning the space into storage. Repainting walls and ceiling in the foyer. Repainting walls and steel frames in the small hall as well as replacing existing radiant heaters with new air conditioning units. Supper room walls to be repainted, old heaters taken down and one new Toshiba under ceiling unit to be installed on the back wall of the room in order to heat the space more effectively. Old kitchen in the supper room to be ripped out and replaced with new stainless bench and sink to be re-used. Walls and ceiling to be repainted as well as four new led lights installed. Exterior doors in the large hall to be repaired and repainted to match windows above.<br>Current status: physical works completed 100%. Everything is working. Happy with the outcome.<br>Next steps: close the project.<br>Issues: none |
| 4015 | CF: Project Delivery  | Orewa Community Centre - Replace main switchboard               | Orewa Community Centre - Replace main switchboard               | Q2; Q3         | ABS: Capex    | \$ 13,700  | Completed       | Green | Current status: complete   | No           | Description of work: Replace electrical switchboards (main and sub) due to its age, most parts are obsolete and are very hard to source new.<br>Current status: Both main and sub boards replaced. Power to the building reinstated. Electrical Certificates of Compliance received. Awaiting test sheets and inspection certificate.<br>Next steps: Close project.<br>Issues/Risks: Nil  |
| 4016 | CF: Project Delivery  | Orewa Community Centre - Replace ventilation fans               | Orewa Community Centre - Replace ventilation fans               | Q1             | ABS: Capex    | \$ 48,000  | Completed       | Green | Current status: complete   | No           | Project Completed.  |
| 4017 | CF: Project Delivery  | Orewa Library - Replace failing and dangerous light fittings    | Health & Safety Critical Works                                  | Q2             | ABS: Capex    | \$ 17,325  | Completed       | Green | Current status: complete   | No           | Description of the work: existing fluorescent lighting is old. Plastic diffusers becoming brittle and unstable. All light fittings need upgrading starting with main book shelf area on ground floor.<br>Current status: project completed. Library staff are happy with the outcome.<br>Next steps: close project.<br>Issues: none   |

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|------|-----------------------|---|--|----------------|---------------|--------------|-----------------|-------|---|--------------|--|
| 4018 | CF: Project Delivery  | Orewa Reserve Toilet Renewal  | Orewa Reserve Toilet Renewal   | Q1; Q2         | ABS: Capex    | \$ 127,530   | Completed       | Green | Current status: complete  | No           | Description of the work: Toilet refurbishment. Current status: Dog bowl and drinking fountain installed. Next steps: Complete path by mid February. Issues: Nil  |
| 4019 | CF: Project Delivery  | Orewa Seawall (Kohu - Marine View) renewal                                | Orewa Seawall (Kohu - Marine View) renewal   | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 49,614    | In progress     | Green | Current status: consultation complete and consent application lodged prior to Christmas; Section 92 letter (request for further info) responded to March<br>Next steps: public notification in April  | No           | Description of the work: seawall renewal<br>Current status: consultation complete and consent application preparation underway<br>Next steps: complete application preparation<br>Issues: none   |
| 4020 | CF: Project Delivery  | Red Beach Beachfront and southern foreshore protection                    | Red Beach Beachfront and southern foreshore protection   | Q3             | ABS: Capex    | \$ 148,075   | Completed       | Green | Current status: complete  | No           | Description of the work: seawall renewal<br>Current status: complete<br>Next steps: complete<br>Issues: none   |
| 4021 | CF: Project Delivery  | Red Beach Park path and play space renewal                                | Red Beach Park path and play space renewal   | Q1; Q2         | ABS: Capex    | \$ 91,556    | Completed       | Green | Current status: complete  | No           | Description of the work: renewal of play equipment, surfacing, edging, furniture and paths complete. Current status: complete. Next steps: project closure<br>Issues: none   |
| 4466 | CF: Project Delivery  | Rothesay Bay Beach - replace wastewater pump                              | The waste water pump at the public toilets need replacing as a matter of urgency - H&S Critical Works. | Q3; Q4         | ABS: Capex    | \$ 20,790    | In progress     | Green | Current status: the quote was received and the purchase order will be issued on 17/20 March. Final arrival dates of the pump is expected within two to two and a half weeks.<br>Next steps: confirm the installation date of the new sewage pump.   | No           | Activity added to SharePoint 14 March 2017   |
| 4022 | CF: Project Delivery  | SBPLCU - Hibiscus and Bays - Stanmore Bay Pool and Leisure Centre upgrade | SBPLCU - Hibiscus and Bays - Stanmore Bay Pool and Leisure Centre upgrade                              | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 1,785,428 | In progress     | Green | Current status: practical completion achieved for main contract. Signage for rebranding close to completion (separate to main contract).<br>Next steps: replacement of ductwork fixings, contractor error in product used. This is planned to coincide with the next planned shut down in July 2017.<br>Defects notification period ends November 2017. | No           | Description of Works: Refurbishment of the centre based on agreed priority list.<br>Current Status: Practical completion achieved.<br>Next Steps: Commencement of Defects Notification Period and completion of deferred works over next few months. Project to provide input to wider rebranding exercise.<br>Issues: Nil |
| 3220 | CF: Project Delivery  | Sea wall monitoring costs Gulf Harbour Marina Hammerhead Reserve          | Gulf Harbour Marina Hammerhead Reserve Seawall. Existing Renewal Project                               | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 150,000   | In progress     | Green | Current status: current contract with external supplier has come to an end<br>Next steps: forward monitoring will continue but be brought in house  | No           | Description of the work: Twice yearly (March/September) bathymetry profiling undertaken to assess effects of breakwater, for public information and review for future boat access options.<br>Current status: Ongoing<br>Next steps: October survey<br>Issues: none  |
| 4023 | CF: Project Delivery  | Sherwood Reserve Path and Playground Renewal                              | Sherwood Reserve Path and Playground Renewal   | Q1; Q2         | ABS: Capex    | \$ 50,989    | Completed       | Green | Current status: complete  | No           | Description of the work: playground development and renewal project. Stages one and two complete<br>Current status: final stage. Birds Nest Tower complete<br>Next steps: handover<br>Issues: none   |
| 3215 | CF: Project Delivery  | Silverdale War Memorial No3 sand field renewal                            | Silverdale War Memorial Park Sandfield Renewal   | Q2; Q3; Q4     | ABS: Capex    | \$ 30,000    | In progress     | Green | Current status: designer engaged.<br>Next steps: design work.   | No           | Description of the work: sports field renewal (sand carpet)<br>Current status: discuss requirements with sports advisors<br>Next steps; engage designer<br>Issues: none  |
| 4024 | CF: Project Delivery  | South Avenue Reserve Walkway & Structure Renewals                         | South Avenue Reserve Walkway & Structure Renewals  | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 43,000    | In progress     | Amber | Consent may be notified<br><br>Current status: design and consultation is complete. Consenting is underway<br>Next steps: tendering; construction is planned for 2017/18.   | No           | Description of the work: handrail, steps, path furniture, cliff barrier fences and large retaining wall renewal project.<br>Current status: landscape design, iwi consultation and engineering design complete.<br>Next steps: consenting and tendering.<br>Issues: consent may be notified.                               |
| 4025 | CF: Project Delivery  | Stanmore Bay Leisure - Creche Equipment                                   | Stanmore Bay Leisure - Creche Equipment  | Q1; Q2         | ABS: Capex    | \$ -         | Approved        | Green | Stanmore Bay Leisure-Crèche Equipment. This project was merged with the main project, Stanmore Bay Pool and Leisure Centre Upgrade: SharePoint ID 502. Please refer to SharePoint ID 502, Purchased two outdoor umbrellas for and incidentals i.e. plates, cups.  | No           | Stanmore Bay Leisure-Crèche Equipment. This project was merged with the main project, Stanmore Bay Pool and Leisure Centre Upgrade: SharePoint ID 502. Please refer to SharePoint ID 502, Purchased two outdoor umbrellas for and incidentals i.e. plates, cups.   |

## Work Programmes 2016/17 Q3 Report

| ID   | Lead Dept/Unit or CCO | Activity Name                               | Activity Description  | Timeframe      | Budget Source | FY16/17    | Activity Status | RAG   | Q3 Commentary  | Q3 Highlight | Q2 Commentary   |
|------|-----------------------|---|---|----------------|---------------|------------|-----------------|-------|--|--------------|---|
| 3216 | CF: Project Delivery  | Stanmore Bay Park 3 sandfield renewal       | Stanmore Bay Park Sand and Sportfield Renewal   | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 30,000  | In progress     | Amber | Additional funding needed for lighting renewal installation<br><br>Current status: design services awarded<br>Next steps: design, consent and tender in 2016/17; construction in 2017/18.  | No           | Description of the work: sandfield renewal and lighting design.<br>Current status: design tender under way<br>Next steps: design, consenting, tendering in financial year 2017; construction to commence in financial year 2018.<br>Issues: additional funding needed for lighting renewal  |
| 4027 | CF: Project Delivery  | Stanmore Bay skate & basketball renewal     | Stanmore Bay skate & basketball renewal   | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 121,590 | In progress     | Green | Current status: building consent has been waived.<br>Construction started in March<br>Next steps: handover.  | No           | Description of the work: renewal of skate ramp and basketball hoop<br>Current status: re-design under way due to excessive tender price responses. Building consent waived.<br>Tendering under way<br>Next steps: installation<br>Issues: none  |
| 3201 | CF: Project Delivery  | Stillwater boat ramp renewal                | Buster Elliot Memorial Landing Reserve Boatramp Renewal. Existing Renewal Project           | Q1; Q2         | ABS: Capex    | \$ 40,000  | Completed       | Green | Current status: complete   | No           | Description of the work: boat ramp renewal.<br>Current status: complete<br>Next steps: complete<br>Issues: none   |
| 4028 | CF: Project Delivery  | Stillwater Hall upgrade                     | Stillwater Hall upgrade   | Q1; Q2; Q3     | ABS: Capex    | \$ 63,946  | In progress     | Green | Current status: deck extension, two quotes obtained.<br>Health and Safety prequalification of preferred tenderer inadequate<br>Next steps: negotiating with second tenderer.   | No           | Description of the work: New community hall build<br>Current status: Deck extension - resource consent underway<br>Next steps: Closing out defects notification period. Awaiting resource consent for deck extension<br>Issues: Nil   |
| 3202 | CF: Project Delivery  | Tindalls Beach Coastal Structure Renewals   | De Luen Ave Beachfront Reserve Boatramp, Seawall and Step Renewal. Existing Renewal Project | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 370,000 | Approved        | Amber | Structures on public land protecting private property<br><br>Current status: initial consultation with residents has taken place. Design and consultation programme ongoing.<br>Next steps: consultation with Geotech, Auckland Council to liaise with community over programme. | No           | Description of work: Seawall rationalisation.<br>Current status: Initial consultation with residents has taken place. Design and consultation programme ongoing.<br>Next steps: Consultation with Geotechnical Engineer, Auckland Council to liaise with community over programme.<br>Issues: Structures on public land protecting private property.                            |
| 3217 | CF: Project Delivery  | Victor Eaves Park 1A & 1B sandfield renewal | Victor Eaves Park Sandfield Renewal   | Q2; Q3; Q4     | ABS: Capex    | \$ 30,000  | In progress     | Green | Current status: engage designers<br>Next steps: assess options.  | No           | Description of the work: sportsfield renewal (sand carpet)<br>Current status: engage designers<br>Next steps; assess options<br>Issues: none  |
| 4031 | CF: Project Delivery  | Victor Eaves Park Drainage 1                | Victor Eaves Park Drainage 1  | Q3             | ABS: Capex    | \$ 20,000  | Completed       | Green | Current status: complete   | No           | Description of the work: renewal of drainage and turf<br>Current status: spray out of poa and kikuyu completed. Defects liability certificate issued and final invoice received for final retention release. Project complete and closed.<br>Next steps: none<br>Issues: none   |
| 3218 | CF: Project Delivery  | Victor Eaves Park playground renewal        | Victor Eaves Park Whole Playground Renewal  | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 50,000  | In progress     | Green | Current status: consultation and design are complete.<br>Equipment tendering is underway.<br>Next steps: construction is planned for 2017/18.  | No           | Description of the work: renewal of play equipment, surfacing, edging, furniture & paths. Design & consult financial year 2017; construction to commence financial year 2018.<br>Current status: initial community survey and design complete.<br>Next steps: design consultation, tendering financial year 2017; construction to commence financial year 2018.<br>Issues: none |
| 4032 | CF: Project Delivery  | Victor Eaves Park Toilet Renewal Project    | Victor Eaves Park Toilet Renewal Project  | Q1; Q2; Q3     | ABS: Capex    | \$ 74,971  | Completed       | Green | Current status: complete   | No           | Description of works: Demolition of existing toilet ready for replacement.<br>Current Status: Project complete.<br>Next steps: Project closure.<br>Issues: Nil  |
| 4405 | CF: Project Delivery  | Wade Landing Reserve walkway renewal        | Walkway renewals  | Q3             | ABS: Capex    | \$ 55,000  | Completed       | Green | Current status: complete   | No           | Description of works: Renew existing paths.<br>Current Status: Project complete.<br>Next steps: None.<br>Issues: Nil  |
| 3200 | CF: Project Delivery  | Waiake Beach Reserve Toilet Renewal         | Waiake Beach Reserve Toilet Renewal. Existing Renewal Project                               | Q2             | ABS: Capex    | \$ 221,000 | Completed       | Green | Current status: complete   | No           | Description of works: Renewal of existing toilet.<br>Current Status: Project completed.<br>Next steps: Handover and closure<br>Issues: Nil  |

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| ID  | Lead Dept/Unit or CCO | Activity Name   | Activity Description  | Timeframe      | Budget Source | FY16/17    | Activity Status | RAG   | Q3 Commentary   | Q3 Highlight | Q2 Commentary  |
|---|-----------------------|---|---|----------------|---------------|------------|-----------------|-------|---|--------------|--|
| 3219  | CF: Project Delivery  | Waiwera and Hatfields Coastal Structures Renewal      | Hatfields Beach Reserve, Waiwera Bridge Jetty, Waiwera Place Reserve Seawall Renewals | Q2; Q3; Q4     | ABS: Capex    | \$ 30,000  | In progress     | Green | Current status: preparing consent applications. Next steps: lodge consent application.  | No           | Description of the work: upgrade coastal assets. Current status: assessed on site and engage planning services. Next steps: assess options Issues: none  |
| 4033  | CF: Project Delivery  | Waiwera Place Reserve                                 | Waiwera Place Reserve   | Q3             | ABS: Capex    | \$ 37,636  | Completed       | Green | Current status: complete  | No           | Description of the work: path renewal Current status: work complete Next steps: reinstatement Issues: none   |
| 4034  | CF: Project Delivery  | Western Reserve Skate, Hard Court, Furniture Renewals | Western Reserve Skate, Hard Court, Furniture Renewals                                 | Q3             | ABS: Capex    | \$ 19,670  | Completed       | Green | Current status: complete  | No           | Description of the work: Western Reserve Skate, hard court, furniture renewals financial year 2016. Current status: project complete Next steps: none Issues: none   |
| 4035  | CF: Project Delivery  | Western Reserve toilet replacement                    | Western Reserve toilet replacement  | Q1             | ABS: Capex    | \$ 152,000 | Completed       | Green | Current status: complete  | No           | Description of the work: toilet renewal Current status: complete Next steps: complete Issues: none   |
| 4036  | CF: Project Delivery  | Whangaparaoa Library - Building refit                 | Whangaparaoa Library - Building refit   | Q3             | ABS: Capex    | \$ 65,000  | Completed       | Green | Current status: complete  | No           | Description of the work: refurbishment work in Whangaparaoa Library: New main front service desk, new carpet to big parts of the library and new LED lighting. Current status: project complete. Next steps: none Issues: none   |
| <b>Community Facilities: Operational Management and Maintenance</b> |                       |   |   |                |               |            |                 |       |   |              |  |
| 3809  | CF: Operations        | Hibiscus and Bays Arboriculture Contracts             | Covers tree maintenance   | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 541,473 | In progress     | Green | Treescape continue to perform well with a quarterly average of 99% for quality In late January, there was a significant weather event that saw a spike in requests for service. This influx in requests resulted in disruption to scheduled street and park tree maintenance. Although most of the follow-up work has been completed, the impact of the storm did create a backlog in jobs. The deluge earlier in March provided additional challenges.   | No           | Treescape continue to perform well with a quarterly average of 97% for quality. Spring works in the Arboriculture Contracts have focused on maintenance of street trees, including pruning away from powerlines and the aftercare maintenance of juvenile trees. A summer programme of park tree maintenance is also in place taking advantage of improved ground conditions that allow access that is not possible during winter. The spring windy season appears to be prolonged causing isolated instances of tree damage. The recent failure of a dead tree in a kindergarten and a large tree in Cornwall Park, both privately owned situations, has generated an increase in interest and requests for tree inspection or removal due to perceived danger.   |
| 3808  | CF: Operations        | Hibiscus and Bays Ecological Restoration Contracts    | Covers areas of special ecological significance; and pest species control             | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 165,010 | In progress     | Green | NZ Biosecurity has a quarterly average of 91% for quality, leaving some room for improvement. The number of pest plant requests (RFS) have increased compared with last quarter which is expected for the season as reserves experience higher public use with good weather and also the holiday season. Requests for rat and possum control have been consistent with the previous quarter. Third quarter is typically the peak period for wasp control. Although still the busiest period, the presence of wasps have been markedly less than previous years. | No           | NZ Biosecurity Services continue to perform well with a quarterly average of 91% for quality. Spring works in the Ecological Restoration Contracts have focused on maintenance of planting areas, spring pest plant control and scheduled animal pest control works. The scheduled pest plant control is progressing in accordance with this year's program, and we are continuing to see reduction in pest plant species in the areas controlled. Bait take for animal pest works has been increasing overall, indicating usual seasonal fluctuations in rat and possum numbers. Wasp activity, which was very bad last year, is not yet significant; wasp call outs to date have typically been for spring bee swarms. In some parks natural regeneration of rare species has been found. Arising issues include weed and general waste dumping along boundaries with private properties and incursion into parks. |

## Work Programmes 2016/17 Q3 Report

| ID   | Lead Dept/Unit or CCO        | Activity Name   | Activity Description   | Timeframe      | Budget Source | FY16/17      | Activity Status | RAG   | Q3 Commentary   | Q3 Highlight | Q2 Commentary   |
|--|------------------------------|---|--|----------------|---------------|--------------|-----------------|-------|---|--------------|---|
| 3807   | CF: Operations               | Hibiscus and Bays Full Facilities Maintenance Contracts | Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks  | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 4,822,933 | In progress     | Green | Recreation Services have had a consistent performance at 98% for December, 97% for January and 96% in February. This is a positive result for the busy summer period. Sports field preparation and allocations for the winter codes are underway. The impact of storm damage from early March flooding is still being worked through with suppliers and council's insurance provider. Across the region staff have turned off all non-essential irrigation, water features and drinking fountains in an effort to support of Watercare's water saving initiative.   | No           | Recreational Services have performed to expectation during this period with the following KPI Results recorded – September 98.35% - October 98.55% - November 97.71%. The spring sports season was challenging with very wet weather conditions and the grass growth slower than previous years, however cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. The annual bedding displays and plantings are in good health and will provide a vibrant display over the festive season. Mowing and edging proved to be challenging during October and November with extremely wet conditions experienced in council reserves. Conditions on some reserves were so wet that the edging teams could not carry out their normal maintenance schedules. Recreation Services has been able to implement alterations to work programmes for the mowing and edging work to address the spring growth, and operations have almost returned to normal. |
| <b>Infrastructure and Environmental Services</b> |                              |   |  |                |               |              |                 |       |   |              |   |
| 2204   | I&ES: Environmental services | Love our Bays riparian restoration programme            | The approach will be to encourage volunteers that have attended community planting days in June 2016 to continue to engage in caring for the planted areas by undertaking plant release and holding weeding bees and to get involved in planting new streamside areas within Manly Park. The budget provides for contractor weed control to prepare new streamside areas in Manly Park for planting. The budget also allows for contractor weed control at both sites in the event that volunteer support is not forthcoming, and to tackle weeds that require chemical control. | Not scheduled  | LDI: Opex     | \$ 18,000    | In progress     | Green | <ul style="list-style-type: none"> <li>Manly Reserve, Whangaparaoa: Contract let for weed control and plant supply. Currently writing scope for delivery of the community engagement component of project for community planting days. Quarter four: weed control will take place and delivery of community planting days.</li> <li>Browns Bay (Bay City Park Reserve) restoration plan: Contract let. Work has started with initial engagement with Northcross Intermediate by the contractor. Quarter four: Draft and final versions of the restoration plan.</li> <li>Browns Bay Community open day: Project rescope following concerns about cross over with the daylighting project by Healthy Waters. This budget will be redirected towards additional plants for planting sites in previous years Love Our Bays programme, including Deep Creek. This is being scoped in conjunction with Parks. Infill planting will occur in quarter four.</li> </ul> | No           | <ul style="list-style-type: none"> <li>Manly Reserve, Whangaparaoa: Procurement is underway for weed control and plant supply. Negotiations are under way with possible community partners to deliver the community engagement.</li> <li>Browns Bay (Bay City Park Reserve) restoration plan: Procurement is underway after meeting with Northcross Intermediate School for input into the scope</li> <li>Browns Bay Community open day: After discussion and planning with the local community group this project has been rescope to take more of a catchment communications focus. Procurement is underway for delivery of the project in quarter three.</li> </ul>  |
| 2142   | I&ES: Environmental services | Love our Bays: Water Sensitive Design for Schools       | This initiative will be undertaken at schools within the local board area. Two options are possible:<br>1. A school can be the focus of a workshop or information session to which surrounding schools are invited. The host school will be provided with a rain water barrel or tank.<br>2. Alternatively individual schools can be provided with an information or demonstration session and a water barrel or tank.   | Q2; Q3; Q4     | LDI: Opex     | \$ 15,000    | In progress     | Green | Schools have now confirmed their participation in the programme and will link the programme to their wider school learning. Contractors have been secured to deliver the interactive student education lessons and install the rain barrels at the schools. The project will be delivered in quarter four.  | No           | Initial engagement has occurred with schools, facilitators and contractors. Scoping is underway to best maximise outcomes by leveraging off existing projects in the board area with similar water focussed themes. Engagement will continue and contractors will be secured in quarter three with delivery scheduled for quarter four.   |

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| ID   | Lead Dept/Unit or CCO        | Activity Name  | Activity Description   | Timeframe     | Budget Source | FY16/17   | Activity Status | RAG   | Q3 Commentary  | Q3 Highlight | Q2 Commentary   |
|------|------------------------------|--|--|---------------|---------------|-----------|-----------------|-------|--|--------------|---|
| 2107 | I&ES: Environmental services | North West Wildlink Assistance Programme – Hibiscus and Bays       | <p>Creating an effective North-West Wildlink green corridor is a high priority for the local board. Assist and grow community initiatives to safe, healthy and connected habitat in priority areas across the North West Wildlink. Provide technical advice, practical support and facilitation to private landowners and community groups to undertake restoration actions that improve biodiversity values and native habitat linkages across the local board area.</p> <p>Feedback from key community groups will be used to shape the future approach to delivery of this assistance programme.</p> <p>The assistance programme will continue to build on community-led restoration activities aiming to engage and encourage more people and groups to take action across the whole local board area. There is no direct Maori engagement necessary but there are opportunities to work with mana whenua.</p> | Not scheduled | LDI: Opex     | \$ 50,000 | In progress     | Amber | <p>Procurement is under way with contracts due to start in April 2017. Delays were due to the length of time taken to undertake sufficient engagement with local communities to ensure the scopes would meet the needs of those communities. All work is scheduled to be completed by the end of June assuming no delays with delivery.</p> <p>Stakeholder discussions completed and scopes agreed for all projects. Procurement is now underway for these with work scheduled to begin in April 2017 pending successful contract negotiations. Quarter four will focus on contract management and delivery to meet agreed timeframes.</p> | No           | Initial stakeholder discussions have occurred and scoping is underway for five agreed projects. These are an Orewa estuary restoration plan, pest control plan for Long Bay wetland, weed workshops, animal pest control resources for communities, and an educational nocturnal biodiversity tour. Quarter three will focus on procurement for project delivery. |
| 2197 | I&ES: Environmental services | Weiti Wildlink projects: Weiti River Restoration Programme         | <p>Community riparian planting along the Weiti River for a distance of almost 300 m in the reserve at 36 Hibiscus Coast Highway. This will include site preparation, provision of native plants, community day co-ordination. Planting will be undertaken in June 2017 along a distance of about 300 meters of the stream bank to a width of 7 – 8 meters.</p> <p>The planting would be planned in partnership with Parks to be consistent with the reserve's concept plan while achieving a sufficient width of planting to provide ecological benefits.</p>  | Not scheduled | LDI: Opex     | \$ 30,000 | In progress     | Green | <p>The contract has been confirmed for weed control and plant supply. Staff are currently creating the scope for delivery of the community engagement component of the project. This scope is for community planting days and longer term management and ownership of the sites. Quarter four will focus on weed control and delivery of community planting days.</p>  | No           | Procurement has started for weed control and plant supply. Negotiations are under way with possible community partners to deliver the community engagement. Work will commence in quarter three.  |
| 2196 | I&ES: Healthy waters         | Weiti Wildlink projects: Silverdale Pollution Prevention Programme | <p>Engaging an expert to undertake key tasks such as spill training and re-visits to sites. Local businesses and industries have also expressed an interest in being actively involved in the visits to enable them to better promote continued best practice amongst their members.</p> <p>A field day will be held at a local business to showcase best practice pollution prevention management. Fish signs will also be supplied to businesses to highlight the connection between stormwater drains and the waterways.</p>  | Not scheduled | LDI: Opex     | \$ 7,000  | In progress     | Green | <p>Site visits are complete for this project. Some budget was set aside to undertake ten spill training sessions for high risk businesses, however only five businesses have taken up this offer. With the remaining budget communication will be developed in collaboration with the Silverdale Business Association with information about pollution prevention for their newsletter and website.</p>  | No           | Works have commenced on this project and are expected to be complete in February 2017. A summary report will be provided to the board on completion of the project.   |

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| ID                                       | Lead Dept/Unit or CCO | Activity Name  | Activity Description   | Timeframe     | Budget Source | FY16/17   | Activity Status | RAG   | Q3 Commentary  | Q3 Highlight | Q2 Commentary  |
|--|-----------------------|--|--|---------------|---------------|-----------|-----------------|-------|--|--------------|--|
| <b>Local Economic Development: ATEED</b> |                       |  |  |               |               |           |                 |       |  |              |  |
| 2127                                     | CCO: ATEED            | Implementation of Town Centre Plan actions relating to the Visitor economy and Economic Activity | <p>Provide support to assist with the implementation of the local economic development actions identified in the town centre plans approved in the Local Board area.</p> <p>Actions may include investigating ways to attract people to international events being held in the Local Board area.</p>   | Not scheduled | LDI: Opex     | \$ 15,000 | Approved        | Green | <p>The centre plan for Silverdale contains four key moves. One of the key moves identified in the Centre Plan is to "provide safe and convenient movement connections such as Penlink and those for pedestrians and cyclists, between the various parts of Silverdale, the Hibiscus Coast and with wider Auckland". A key action that supports the delivery of this key move is for the Local Board to Advocate for Penlink and Curley Ave extension.</p> <p>In order to support the Local Board's advocacy for Penlink and gain a better understanding of the potential impacts that the construction of Penlink would bring to the local board area including the proposed growth within Hibiscus and Bays and Rodney Local Board areas and how Penlink will not only provide benefit to the Whangaparaoa Peninsula area but also provide opportunities for future proposed growth within the Silverdale area. As such a consultant will be appointed to undertake a broad assessment of the benefits that Penlink would bring to the local board area.</p> <p>the brief has been issued and staff are awaiting proposals.</p> | No           | The opportunity for Torbay Business Association to utilise the budget was unable to be pursued. Staff will look to identify where the budget can be utilised to support the delivery of actions within one or two plans where they have the potential to realise economic outcomes. This will have to be done in partnership with other departments due to the size of the budget.           |
| 2716                                     | CCO: ATEED            | World Masters Games Leverage (HB)  | <p>Work with business associations and other local businesses to maximise the benefits of the high number of competitors and their families in Auckland for the 2017 World Masters Games.</p> <p>Activity could involve development of promotional offers to encourage competitors and their families to stay and eat in the local board area and to visit local attractions.</p> <p>Activation / entertainment and short term visual improvements / artworks in local centres could be implemented to make the centres more attractive and give competitors and their families reason to visit, stay longer and spend in the local area.</p> <p>Local businesses will be expected to contribute to any prizes, incentives, discounts offered.</p> | Not scheduled | LDI: Opex     | \$ 15,000 | Approved        | Red   | <p>While some of the budget has been used for leveraging off of the World Masters Games. No further proposals have been received from Business Associations to utilise the funds. As such it is now not possible to spend the budget before the start of the world masters games.</p> <p>The funding Agreement and payment has been made to the Browns Bay Business Association for \$4,435. No further proposals have been received from Business Associations. As a result it is now unlikely that the \$10,000 remaining in this project line will be spent by the year end.</p>  | No           | A proposal has been received from the Browns Bay Business Association for \$4,435 to run a Kiwiana event during the World Masters Games. This was presented to the board at a workshop on the 1 December 2016. An outline proposal has also been received from the Silverdale Business Association for \$10,000. further detail has been requested prior to discussion with the Local Board. |
| 1913                                     | CCO: ATEED            | Young Enterprise Scheme (HB)   | ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of 10 sub-regional events across Auckland (5x Dragon's Den and 5x Regional Awards). The potential locations for these events is yet to be determined.   | Q3            | LDI: Opex     | \$ 1,000  | Completed       | Green | The E-days have been held and the funding has been used.   | No           | The contribution from the Local Board will be drawn down in Q3 and will support the delivery of the Young Enterprise Scheme E-Days in February 2017. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2017 year, what YES is all about, and what is installed for them.  |

## Work Programmes 2016/17 Q3 Report

| ID                                    | Lead Dept/Unit or CCO | Activity Name   | Activity Description   | Timeframe     | CL: Lease Expiry Date | CL: Annual Opex Fee (excluding GST) | CL: Annual Rent Amount (excluding GST) | Activity Status | RAG   | Q3 Commentary  | Q3 Highlight | Q2 Commentary  |
|---------------------------------------|-----------------------|---|--|---------------|-----------------------|-------------------------------------|--|-----------------|-------|--|--------------|--|
| <b>Community Facilities: Renewals</b> |                       |   |  |               |                       |                                     |  |                 |       |  |              |  |
| 1639                                  | CF: Community Leases  | Browns Bay Marine Centre Trust                                      | New Lease to Browns Bay Beach Reserve - Beach Road, Browns Bay   | Q4            |                       |                                     | \$ 1.00                                | Cancelled       | Green | The initial proposal was for a grant of a new lease for parking. The matter stemmed from drivers parking in front of the centre impeding the rescue boat. A new lease would have required public notification and possibly reclassification of the lease area to local purpose. However, the parking issue appears to have been resolved as no further complaints have been raised with council over the past 12 months. Consequently, the lease option for car-parking will not be pursued. | No           | Investigate request for lease into adjacent carpark in Q4.   |
| 1625                                  | CF: Community Leases  | East Coast Bays Community Creche Incorporated                       | Renewal lease for Browns Bay Village Green - 5 Inverness Road, Browns Bay - Previously reported in Work Plan Year 2015/2016                          | Q1            | 30/11/2025            |                                     | \$ 1.00                                | Completed       | Green | Deed executed. Completed.  | No           | Deed of renewal drafted. To be sent to lessee.   |
| 1638                                  | CF: Community Leases  | East Coast Bays Rugby League Club                                   | New lease at Freyberg Park -Woodlands Cres, Browns Bay - Previously reported in Work Plan Year 2013/2014   | Not scheduled |                       |                                     | \$ 1.00                                | In progress     | Red   | An asbestos management survey was conducted on 27 September 2016 identified friable asbestos containing materials.<br><br>An asbestos management survey was conducted on 29 September 2016 identified friable asbestos containing materials. The group are exploring options to obtain funding for the construction of their own building.   | No           | No update.   |
| 1633                                  | CF: Community Leases  | Hibiscus Coast Citizens Advice Centre                               | New multi-premises lease at Orewa Community Centre - Moana Court   | Q1            | 30/06/2024            | \$ -                                | \$ 1.00                                | In progress     | Green | Completed. Awaiting execution of lease documents.  | No           | Awaiting finalisation of top level discussions into multi premise lease.   |
| 1627                                  | CF: Community Leases  | Hibiscus Coast Radio Society Incorporated                           | New lease for 1/479 Whangaparaoa Road  | Q4            |                       | \$ -                                | \$ 1.00                                | In progress     | Green | The application pack for a new lease sent to the new committee of the group.   | No           | Group has new committee. Plan to engage with the new committee in Q3 to outline the requirements moving forward.   |
| 1631                                  | CF: Community Leases  | Hibiscus Coast Raiders Rugby League and Sports Club Incorporated    | New lease at Stanmore Bay Park, 159 – 161 Brightside Road, Stanmore Bay - Previously reported in Work Plan Year 2014/2015                            | Q3            | 31/12/2026            |                                     | \$ 1.00                                | Completed       | Green | Lease executed. Completed  | No           | Presented at local board meeting on 14/12/2016. Local board resolved to grant a lease for a term of 10 years commencing 1 January 2017 with one right of renewal for a further 10 years. |
| 1635                                  | CF: Community Leases  | Hibiscus Mens Shed Trust  | New lease and licence to occupy for Silverdale War Memorial Park, 12 Hibiscus Coast Highway, Silverdale  | Q1            |                       |                                     | \$ 1.00                                | Completed       | Green | Completed  | No           | Agreement to Lease executed, dated 25 July 2016. Provides for a term of three (3) years for the construction of the 'mens shed' building and sealed driveway.                            |
| 1641                                  | CF: Community Leases  | New Zealand Red Cross Incorporated                                  | Potential for Expressions of Interest process for council-owned building. Allotment 556 Waiwera Parish being part of Silverdale Reserve - Category 4 | Q4            | 31/05/2017            |                                     | \$ 10.00                               | On Hold         | Green | Council staff have communicated with group regarding the expiration of the lease. The lessee is yet to advise of its position regarding a new lease or surrender of the lease.   | No           | To investigate usage and state of the building and workshop with local board in Q4.  |
| 1626                                  | CF: Community Leases  | North Harbour Volley Ball Association                               | Renewal of lease for Part Mairangi Bay Park - Ramsgate Terrace, Mairangi Bay - Previously reported in Work Plan Year 2015/2016                       | Q4            | 22/09/2025            |                                     |  | In progress     | Amber | The lessee has been struck off the register of Incorporated Societies. Council staff have communicated with the lessee and have been advised that the lessee has commenced the process to have the registration reinstated.<br><br>The lessee's incorporated status has not been reinstated. Council staff have communicated with the lessee and reaffirmed the requirement for incorporated status. The lessee has advised that they have commenced the process for reinstatement.          | No           | Deed of renewal drafted. Lessee currently struck off register of Incorporated Societies. Lessee has been advised to reregister.  |
| 1630                                  | CF: Community Leases  | Northern Auckland Kindergarten Association Incorporated (Oaktree)   | Renewal of lease for Oaktree Reserve, being Lot 162 and Part Lot 163 DP 83808 together with Lot 161 DP 83812   | Q4            | 31/12/2016            |                                     | \$ 1.00                                | In progress     | Green | The lease renewal process is underway with council staff having met with the lessee and site visits have been completed. The lessee is to approve the Community Outcomes Plan prior to the report being presented to the local board.  | No           | Contact made with lessee. Awaiting application.  |
| 1629                                  | CF: Community Leases  | Northern Auckland Kindergarten Association Incorporated (Rangitoto) | Renewal of lease for Hythe Reserve, being Lot 41 DP 34777  | Q4            | 31/12/2016            |                                     | \$ 1.00                                | In progress     | Green | The lease renewal process is underway with council staff having met with the lessee and site visits have been completed. The lessee is to approve the Community Outcomes Plan prior to the report being presented to the local board.  | No           | Contact made with lessee. Awaiting application.  |
| 1628                                  | CF: Community Leases  | Northern Auckland Kindergarten Association Incorporated (Taiotea)   | Renewal of lease for Freyburg Park, being Lot 3 DP 3914  | Q4            | 31/12/2016            |                                     | \$ 1.00                                | In progress     | Green | The lease renewal process is underway with council staff having met with the lessee and site visits have been completed. The lessee is to approve the Community Outcomes Plan prior to the report being presented to the local board.  | No           | Contact made with lessee. Awaiting application.  |

## Work Programmes 2016/17 Q3 Report

| ID   | Lead Dept/Unit or CCO | Activity Name   | Activity Description   | Timeframe | CL: Lease Expiry Date | CL: Annual Opex Fee (excluding GST) | CL: Annual Rent Amount (excluding GST) | Activity Status | RAG   | Q3 Commentary   | Q3 Highlight | Q2 Commentary  |
|------|-----------------------|---|--|-----------|-----------------------|-------------------------------------|--|-----------------|-------|---|--------------|--|
| 1636 | CF: Community Leases  | Orewa Surf Life Saving Club Incorporated (Community licences to occupy for port-a-coms) | New agreement to lease and community lease at Orewa Beach Reserve  | Q1        | 30/11/2027            |                                     | \$ 10.00                               | Completed       | Green | Deed of renewal executed. Completed.  | No           | Deed of lease executed. Awaiting club to satisfy common seal requirement.  |
| 1642 | CF: Community Leases  | Red Beach Surf Life Saving Club Incorporated  | Proposal on Lot 17 DP 19458 being 10 Ngapara Street, Red Beach   | Q4        | 30/04/2021            |                                     | \$ 10.00                               | In progress     | Green | No update. Planned for quarter 4.   | No           | No update.   |
| 1643 | CF: Community Leases  | Stillwater Ratepayers and Residents Association Incorporated                            | Finalise lease documentation Stillwater Recreation Reserve   | Q3        | 16/06/2025            | \$ 500.00                           | \$ 1.00                                | In progress     | Green | Resolution HB/2015/45 has already been passed approving the lease for a term of 10 years following the completion of the building and issuing of the code of compliance certificate. The lease agreement is to be drafted with the existing lease area. | No           | Seek resolution for local board to finalise lease area.  |
| 1632 | CF: Community Leases  | Stoney Homestead  | New community lease at 12 Galbraith Greens, Millwater  | Q4        |                       | \$ 1,000.00                         | \$ 1.00                                | In progress     | Green | The lease has been drafted and awaiting execution by lessee. Council staff have communicated with lessee regarding the execution and it is anticipated that this should be completed by April 2017.   | No           | Lease drafted, awaiting execution by lessee.   |
| 1634 | CF: Community Leases  | The Royal New Zealand Plunket Society Orewa Community Centre                            | New community lease for Orewa Community Centre - Moana Court - Previously reported in Work Plan Year 2012/2013         | Q3        | 31/10/2010            |                                     | \$ 1.00                                | In progress     | Green | Awaiting finalisation of discussions into multi-premise lease.  | No           | Application sent to lessee in Q1. No response from lessee, however there are top level discussions into multi-premise lease. |
| 1637 | CF: Community Leases  | The Scout Association of New Zealand Incorporated - Taiaotea Air Scouts                 | New community lease for Taiaotea Reserve, 702 Beach Road, Browns Bay - Previously reported in Work Plan Year 2014/2015 | Q4        | 31/01/2013            |                                     | \$ 1.00                                | On Hold         | Green | The lessee has advised that it is considering a multi-premise lease for all scout groups throughout the Auckland region. Staff are currently waiting for direction from the lessee.   | No           | Draft report recommending renewal of lease.  |
| 1640 | CF: Community Leases  | Torbay Sailing Club Incorporated  | Potential for new community lease Aicken Reserve   | Q4        | 30/09/2029            |                                     | \$ 1.00                                | In progress     | Green | No update. Planned for quarter 4.   | No           | No update.   |