

# Ōtara-Papatoetoe Local Board

Workshop record of the Ōtara-Papatoetoe Local Board held in the Woodside Room on Tuesday, 4 April 2017 at 9.30am.

## PRESENT

**Chairperson:** Lotu Fuli  
**Members:** Apulu Reece Autagavaia  
 Ashraf Choudhary  
 Mary Gush  
 Donna Lee  
 Ross Robertson  
 Dawn Trenberth

**Also present:** Carol McKenzie-Rex (Relationship Manager)  
 Neil Taylor (Senior Local Board Advisor),  
 Albert Scott (Local Board Advisor)  
 Carmen Fernandes (Democracy Advisor)

Workshop Item	Governance role	Summary of discussions
<b>Local Board Plan</b> (Neil Taylor - Senior Advisor)	Setting direction, priorities and budgets	Neil informed the Board that the draft Local Board Plan has been received from the central team, who has peer reviewed it, with some suggested changes. It is not ready for distribution to the Board members and will be circulated before the next workshop where it will be discussed before being adopted at the April business meeting.
<b>Annual Plan Workshop 3</b> Setting direction, priorities and budgets		
<b>Arts, Community &amp; Events Work Programme</b> (Tess Liew – Strategic Broker, Faithe Smith – Lead Financial Advisor, Chade Julie - Team Leader Event Facilitation South, Yongjie Li)		
470 - The Ōtara Cube	Needs to be reviewed. The Board requested for a report on the future of the Cube so that a decision can be made whether the budget set aside for it can be put to better use elsewhere.	
476 – Papatoetoe Historical Society	Do they cater to new migrants, and include the diverse community? Board needs accountability of the funding given.	
471 – Otara Fresh Gallery operations	Board needs accountability of the funds given.	
620 – Neighbourhood development	Thousands of streets were signed up for neighbourhood support but nothing has happened. Accountability of ratepayers' money is needed. Look at churches and temples to run the programme. Neighbourhood Support is very important. Community groups are under resourced to	

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		<p>deliver the programme. The Board requested that the programme be shaped up and reported back to Board as the Board needs better understanding of the programme.</p> <p>Managere-Otahuhu &amp; Ōtara-Papatoetoe Local Boards have a 'Community-led response to alcohol licensing programme' supported by Dr Grant Hewison. This programme to carry on for next year.</p>
621 – BIDs safety activities		The Board discussed whether the funding should be \$ for \$ as not all of them are up to where they should be. Not satisfied with bulk funding. Board want further guidelines developed on how the BIDs should spend the money, for e.g. tag it to projects. Neil informed that specific report on options will be forthcoming.
619 – Empowering migrant communities Diversity Forum		Diversity Forum – need to put aside some budget for this. Board agreed that the Diversity Forum meet three times a year.
618 – Seniors		Vaka Tautua to work with seniors from all communities and report back on the demographics.
740 – Local Maori Responsiveness Action Plan		This should be complimentary to Maori input into Local Board decision-making. Need to set up a Maori Forum, mataawaaka should be included in this programme. Need a provider – Ngati Otara marae?
340, 345, 306 & 337 – Skills shed funding agreement, Skills shed licence to occupy, Clover Park Community House funding agreement & Clover Park Community House licence to occupy		Clover Park Community House and Skills Shed should split up. Skills shed should go out for expression of interest.
305 – Friendship House Funding Agreement		The Board wants to know what the money is spent on. Is it value for money as they do not deliver any programmes? The Board would like the funding agreement assessed and need quality advice on this. The Board would also like to know what other government funding they get. They also get income from commercial lease. The Board does not know what they do and would like to do a site visit. Officers advised that a project team has been set up to look into all funding agreements, grants, etc and will be reported to the Local Boards.
248 – Event Partnership Fund Otago-Papatoetoe (externally delivered events)		All line items to be moved contestable process. Organisations to be informed to now apply to contestable fund. The Board want more information and accountability of grants given to various groups. Officers to come back with ideas for the Board's Signature Cultural Event.
251 – Event Partnership – Movies in the Park		Work will start for the next year once this season finishes. Noted Board's choice of movies.

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456 – Citizenship Ceremonies		There are some Department of Internal Affairs requirements but the Board can design it as they want. The Board had issue only with the food as only cookies, tea & coffee is provided. The Board suggested some fruits, music to make it a joyous occasion, get performers, photographer with booth/backdrop. The photography opportunity could be provided to some MIT/AUT photography students.6
<b>Community Facilities: Community Leases Work Programme 2017/18</b>		
(Jenny Young)		
1840 – 41 Boundary Road		The Board does not want it run by Clover Park Community House Trust.
1843 – Cycling New Zealand		Cycling New Zealand has an open-ended lease of Manukau Sports Bowl from Manukau City Council days. They need to be moved to a standard Auckland Council lease contract. The Board advised that Panuku has plans for that area and so the lease should be ended. Suggested that officers get legal opinion on how to end the lease.
1857 – Toy Library		Have been struck off the Companies Register. Contacted them to renew lease but no response. The Board advised that if they do not respond then give them notice and open it up to other community groups. This should apply to all leases that have expired and the groups that have not bothered to renew. Follow the policy.
1846 – Manukau Parks Garden, Laughter & Food Processing Club		No contact details of this group and there is no lease in place. The Board suggested digging up the policy and opening it to other community groups.
<b>Community Facilities – Ōtara-Papatoetoe Local Board Proposed Work Programme 2018-2020</b>		
(Hannah Alleyne, Lucy Ullrich, Alison Farrell, Jessica Morris)		
OMAC – Replace canopy		Officers (Lucy Ullrich and Hannah Alleyne) to report back to the Board exact details of this work.
CAB roof leaking		<p>The CAB roof is leaking continuously. It is in poor condition and needs replacing. Officers suggested replacing the whole roof that covers CAB, the Health Shop and the Tui Room as one project. Tui room too was flooded. Put into budget for next year as Board needs to find the money. LDI capex fund was one possibility. Hannah informed that she will try and find the money and report to the Board for formal approval.</p> <p>Fresh Gallery roof also needs to be fixed.</p> <p>Papatoetoe Bowling Club needs repairs</p> <p>Papatoetoe Town Hall is in need of renovation. Staff to check and report back to the Board.</p> <p>Tupu Youth Library was flooded.</p>
Local Grant Round Two & Quick Response Round Three	Local initiatives and specific decisions	The Board discussed the applications received for the Quick Response Round Three as well as the Local Grant Round Two.

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		<p>The Board had questions about some of the applications. Sara to find out and inform the Board before the business meeting at which the final decision regarding allocation of grants will be made.</p>

The workshop concluded at 1.50pm.