

Work Programmes 2016/17 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY16/17 | Activity Status | RAG | Q3 Commentary | Q3 Highlight | Q2 Commentary |
|-----------------------------------|-------------------------|--|--|----------------|--------------------|------------|-----------------|-------|---|--------------|---|
| Arts, Community and Events | | | | | | | | | | | |
| 2524 | CS: ACE: Arts & Culture | Local Arts Grants- LDI Otara Cube | Curate a programme of art exhibitions in the pop up Otara cube via an EOI process for artists. | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 8,000 | Approved | Green | In Q3 the Otara Cube hosted an exhibition curated by Artspace Auckland while their main gallery is closed. The contract for the Q4 curation is currently being negotiated. | No | Exit Four 44 dance crew performed at Otara Cube to open the installation 'Old School is Alive in Otara' by Samson Rambo, featured in 'Urbanesia Festival'. Craig Fasi hosted the first ever outdoor screening of the 'Pollywood 2016 Short Film Festival' at the Otara Cube. The final exhibit for the year featured works from the MIT graduate exhibition. |
| 2592 | CS: ACE: Arts & Culture | Local Arts Grants- LDI Sistema Operational Support Grant | Administer a funding agreement with Sistema for operational support. | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 11,000 | Approved | Green | In Q3, Sistema Aotearoa delivered 27 afterschool sessions with 608 participants, held 5 holiday programmes with 248 participants and delivered 3 performances to 264 attendees. Highlights included the launch of the new website, and the concert delivered by the holiday course that delivered to 186 whanau and community supporters. | No | More than 2,660 people took part in the 96 after-school and holiday programmes, and adult workshops. In Q2, Sistema Aotearoa delivered five performances, including the end of the year Hui Taurima at the Vodafone Events Centre with 317 performers and 700 people in attendance. |
| 2559 | CS: ACE: Arts & Culture | Otara Fresh Gallery- Business Plan Initiatives | Execute specific initiatives from the business plan actions. Develop and implement a Fresh Gallery Otara Community Outreach Plan, including: -improving the facility's presence in the Otara Town Centre -improving Fresh's connection to the local community | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 15,000 | Approved | Green | The community Outreach Plan for Fresh Gallery has been put on hold. | No | The community Outreach Plan for Fresh Gallery is being developed. |
| 2562 | CS: ACE: Arts & Culture | Papatoetoe Historical Society- LDI Papatoetoe Historical Society Operational Support Grant | Administer a funding agreement with Papatoetoe Historical Society to provide a research facility, education outreach and six public or special events per year. | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 20,000 | Approved | Green | In Q3, 202 people participated in 17 programmes delivered by the Papatoetoe Historical Society. Highlights included a heritage walk through Kohuora Park which attracted 117 participants, and an orientation of Papatoetoe that attracted 24 teachers from Papatoetoe to the Museum. The Papatoetoe Historical Society recorded 135 hours of volunteer's time in Q3. | No | In Q2, Papatoetoe Historical Society delivered 18 programmes to 1,000 participants. Programmes included group visits, floral arts, heritage talks and walks, and Diwali related activities. Papatoetoe Historical Society collaborated with the Papatoetoe Creative Arts Group to present the exhibition 'A Call for Nature' at Youthline Manukau Centre, which 369 people visited. |
| 2561 | CS: ACE: Arts & Culture | Otara Music Arts Centre operations- Business Plan Initiatives | Execute specific initiatives from the business plan actions. Specific actions are to be developed via the business planning process and ratified by the board. Initiatives may be funded from within the current operational budget of the centre or be a special project negotiated with the Local Board. | Q1; Q2; Q3; Q4 | Currently unfunded | \$ - | Approved | Green | In Q3, OMAC delivered its first co-located facilities school holiday programme in conjunction with Otara Library, Otara Rec Centre, Fresh Gallery and Te Puke o Tara. Q3 also saw discussions progressed with Sistema Aotearoa around formalising a partnership agreement. Music classes continue to run at full capacity, including the additional piano classes added to the programme. RepFM have joined the OMAC family to deliver their Passion to Profession music industry development course. | No | A Q2 highlight was the 50th Jubilee Concert on Saturday 3rd December featuring Sons Of Zion, DJ Moss, GK - GiantKilla, Sistema Aotearoa, The Churchboys, and SIAVANI. |
| 2558 | CS: ACE: Arts & Culture | Otara Fresh Gallery operations | Curate exhibitions and public programming based on themes of the exhibitions. | Q1; Q2; Q3; Q4 | ABS: Opex | \$ 122,455 | Approved | Green | In Q3, Otara Fresh Gallery had a total of 1,211 visitors, delivered 9 programmes with 116 participants, and staged 2 performances to 200 attendees. Highlights included 'SOCM' Kids holiday art activities and exhibitions 'When Can I See You Again' and 'Bedroom Producers'. | No | Nearly 2,900 people visited Fresh Gallery Otara and 950 participated in programmes during Q2. Highlight of the quarter included a temporary tatau workshop by Cerisse Palalagi as part of Otara's 50th Anniversary celebration, and activity featured in 'Urbanesia Festival' such as a performance by King Kapisi and live graf painting by DEUS. |
| 2560 | CS: ACE: Arts & Culture | Otara Music Arts Centre operations | Provide music lessons for children and adults, SoundHouse classes, Recording Studio programmes and music based events. Foster and grow partnerships with external industry programmes such as Sistema Aotearoa and music education providers. | Q1; Q2; Q3; Q4 | ABS: Opex | \$ 327,207 | Approved | Green | Q3 highlights included the Christmas Holiday Programme that ran over 3 and a half days in conjunction with the library. In Q3, The Otara Music and Arts Centre's Studio Village was installed with industry standard professional grade equipment and software. The Sound Lab Computer suite also received a software upgrade to accommodate incoming external music courses. | No | OMAC's music classes continue to be well subscribed. The partnership between OMAC and RepFM delivered 'Passion To Profession' - music technology workshops for youth at no cost to attendees. |

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| 2636 | CS: ACE: Community Empowerment | Spatial Priority Area - Transform Manukau | Participate in inter- departmental planning for the spatial priority area. Influence coordinated engagement with mana whenua and "hard to reach" diverse communities As required: •Identify opportunities for community led or co designed projects •Identify local community outcomes aligned with social wellbeing, social procurement/social enterprise/employment and training •Identify connection pathways with community and council stakeholders. | Q1; Q2; Q3; Q4 | LDI: Opex; Currently unfunded | \$ - | In progress | Green | The strategic broker continues to attend the Transform Manukau Engagement and Communication working group. The local board attended workshops with the Transform Manukau project and have provided their feedback on the developments. The strategic broker is also keeping an eye on the Hayman Park Playground project to ensure that local residents and children will be engaged in its design. | No | The strategic broker is actively involved in the Transform Manukau Engagement and Communication working group. In Q2 the working group established the Manutahi Collective to promote and facilitate activation of different spaces within the Manukau precinct. |
| 2240 | CS: ACE: Community Empowerment | Bulk Funding to business associations - town safety initiatives | In 2015_2016, the local board approved a bulk funding model. Three BIDs (Hunters Corner, Old Papatoetoe and Otara) received funding towards crime prevention, safety and economic development. This approach is suggested again for 2016_2017. The funding split suggested would be a) \$110,000 to Papatoetoe Main Street Society towards crime prevention, safety and economic development (including CCTV and Ambassadors Programme) b) \$140,000 to Hunters Corner Town Centre Society towards crime prevention, safety and economic development (including CCTV and Ambassadors Programme) c) \$110,000 to Otara Business Association towards crime prevention, safety and economic development initiatives (including CCTV and Ambassadors Programme) | Not scheduled | LDI: Opex | \$ 360,000 | In progress | Amber | There have been unprecedented levels of maintenance call outs over the three sites. A report will be tabled at a Q4 public meeting requesting additional funding (\$5,000) to ensure vital maintenance and repairs can continue until June. CCTV contracts continue to be monitored for all three town centre areas. Recent police statistics have shown Otara town centre's reported crime levels have reduced significantly, from high to low prevalence. This result has been aided by the public safety camera system providing valuable intelligence to police to detect crime and antisocial behaviour. There have been unprecedented levels of maintenance call outs over the three sites. Due to this, additional funding will be requested of the board in Q4 to ensure vital maintenance and repairs can continue until the end of June. | No | The CCTV contracts continue to be monitored for Q2 for the three town centre areas. Funding agreements for Hunters Corner, Otara Town Centre and Papatoetoe Mainstreet were completed in Q2. |
| 2681 | CS: ACE: Community Empowerment | Capacity Building: Kahahanga - Capacity and Capability Building | Support and resource the building capacity and capability of community organisations (including provision of advice) to deliver and participate in safety, environmental, placemaking and community building initiatives. The focus will be on building capacity of community safety groups to deliver programmes and services that enhance neighbourhood development. Fund Pasifika Injury Prevention Aukilana Incorporated for the delivery of the Puataunofu Come Home Safely programme for safety in the workplace, Waiwise Aquatic Safety programme and Langi Mai Falls prevention project for seniors \$6,000. Budget: - Community safety \$30,000 - Otara-Papatoetoe community advice \$2,000 | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 32,000 | In progress | Green | Two funding agreements for Otara Health are complete. Funding provided for Neighbours Day Campaign and neighbourhood support groups in both Otara and Papatoetoe. Otara Health are working with staff to deliver placemaking activities in Dissmeyer Drive (Otara) and at Middlemore Gardens in Papatoetoe. CEU staff are working with NZ Police, Otara Health's Neighbourhood Support Team (OHNST), and local community members to address antisocial activities reported at Dissmeyer Drive. OHNST is running a 'Skills Share' event with residents from the Clover Park area to discuss safety issues. Information from these activities will help inform the action plan for the area. CEU staff are working with Manukau Institute of Technology (MIT), Otara Business Association, Otara community safety network, community wardens and community residents to develop a coordinated approach to safety, and to improve people's perception of safety and their overall wellbeing. | No | The specialist advisor completed the following funding agreements: - Papatoetoe Historical Society (\$1000) - Otara Network Action Committee (\$1000) - Pasifika Injury Prevention Aukilana Incorporated (\$6000). The contracts will be monitored in Q3. The specialist advisor is working with Otara Health Charitable Trust to deliver community safety and Neighbours' Day activities in Otara and Papatoetoe in Q3. |

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| 2366 | CS: ACE: Community Empowerment | Children and Young People: Whanaketanga to'u tupu - Youth Development | Identify, resource and support appropriate and credible youth providers to coordinate and collaborate across multiple sectors in the Otara Papatoetoe communities to support; local and community-led youth initiatives. Budget: - Youth Development Effectiveness \$20,000 | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 20,000 | In progress | Green | The strategic broker has had regular update meetings with INSPIRE (3rd Avenue Productions) about their mentoring and logistical support for The Otara Papatoetoe Squad (TOPS). The highlights in Q3 for TOPS are: - that a successful recruitment drive was held with representation from four local high schools. There will be further follow up with schools around representation and recruitment for TOPS - creation of a 'Terms of Reference'. Ongoing training will be provided to the newly recruited members of the group to upskill them in their roles; - fortnightly TOPS meetings on Saturday mornings have been facilitated by INSPIRE - currently hosting a private Facebook page for internal communications and plan to establish a public Facebook page in Q4. TOPS will update the local board in Q4. | No | The specialist advisor completed an Expression of Interest process for a suitable local organisation to support the recently established youth voice group (The Otara Papatoetoe Squad (TOPS)). The successful applicant INSPIRE (3rdAve Productions) was funded \$14,400 to provide mentoring and logistical support for the group and enable greater connections with the local board and community. INSPIRE will administer the allocated funding to allow TOPS to deliver local youth-led initiatives, including a significant youth event and a dinner for Civic Leadership Awards 2016 recipients. The Civic Leadership Awards were offered to the six participating high schools in the area (total \$3,600). Fourteen Year 10 students received an award and certificate from the local board this year. |
| 2307 | CS: ACE: Community Empowerment | Community grants (OP) | Funding to support local community groups through contestable grant funding. Budget: - Local community grants \$190,000 Total budget :190,000 | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 225,000 | In progress | Green | Ōtara-Papatoetoe has not completed any further community grant round allocations since Q2. | No | Ōtara-Papatoetoe has completed Round Two Quick Response Grants allocating a total of \$20,975 leaving a total of \$130,680 for the remaining grant rounds. |
| 3484 | CS: ACE: Community Empowerment | Community-led response to alcohol licensing and advertising | Provides policy support and advice to members of the community engaged in alcohol licensing advocacy and objections. The project is implemented under a contract negotiated in 2014 and managed by Local Board Services Department. | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 10,000 | In progress | Amber | The allocated \$10,000 has now largely been spent. Additional funding would be needed to continue this work programme through to the end of Q4. A report will be presented to the local board in Q4 from local board services with this request. The contractor has continued to work with community groups advising them on current alcohol off-licence applications, objections and negotiations. Four objections were under review in Q3 and two earlier objections were withdrawn following negotiation. The allocated funding of \$10,000 has now largely been spent. Additional funding would be needed to continue this work programme through to the end of Q4. | No | The strategic broker promoted the Community Action Against Alcohol Harm Facebook page to the community through network meetings. This facebook page notifies the community of new on-line liquor licensing applications in the local area. Requests for support are responded to by a contractor who helps community to gather evidence to for their submissions. |
| 2405 | CS: ACE: Community Empowerment | Implementation of the empowered communities approach (OP) | The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities. e.g. connecting community to Spatial Priority Areas planning. | Q1; Q2; Q3; Q4 | LDI: Opex | \$ - | In progress | Green | CEU staff have been modelling the Empowered Communities Approach (ECA) in a number of ways: - facilitated a working group of community groups and staff to respond to the request for accommodation space in local facilities - arranged a site visit to the Sandbrook Reserve for new local board members and relevant staff providing the opportunity to update about the history and context of the buildings on the reserve - Strategic brokers from Otara-Papatoetoe and Mangere-Otahuhu facilitated a working group of council staff to agree on a collective and consistent response to five different applications to build on parks or reserves in the local board areas - CEU staff facilitated small working groups to respond to community requests for action against antisocial behaviour at Dissmeyer Drive and Middlemore Gardens. | Yes | The strategic broker continues to assist, develop and direct community groups to support local initiatives. This has included the Northern Stars (netball) and Passion into Profession (music and arts). The south strategic brokers and Southern Initiative (TSI) staff meet monthly to socialise collective community-led trends and initiatives for improved outcomes in the southern area. |

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| 2365 | CS: ACE: Community Empowerment | Inclusion and Equity: Whakanui Kanorau - Celebrating Diversity | Identify and create opportunities for local communities to learn about the different cultures and ways of living that exist in their midst (i.e. ethnicities, contexts, faiths, interests, visions) and to appreciate how these can contribute to community health, prosperity, aroha, cohesion, learning and resilience Budget: - Inclusion and Equity - Diversity and Inclusion \$15,000 | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 15,000 | In progress | Green | The Ngāti Otara Marae is working with Whaiora Marae and English Language partners to organise the second Maori culture demonstration for new migrants and refugees. In Q4, the Asian Council on Reducing Crime will deliver two interfaith educational bus tours and one bylaws information tour (in Q4) to increase understanding and participation for diverse residents. An inaugural Diversity Forum meeting has been held with local ethnic leaders to help guide the development of this initiative. The local board will be updated on the project in Q4. The remaining budget will be used in Q4 to enable the Otara Network Action Committee to support the creation of a database of local social and other services relevant to ethnic communities in the local board area. | No | The specialist advisor worked with Whaiora Marae, Ngati Otara Marae and English Language Partners Auckland South to deliver the first Marae Whakawhanaunga Mai Tauwiwi event. The event celebrated diversity with 50 refugees and new migrants from 10 ethnicities attending. The two hour event included a powhiri, Maori cultural demonstration, and multi-cultural conversation. The funding agreement for the Asian Council on Reducing Crime was completed. This will enable them to deliver two interfaith educational bus tours and one bylaws Information tour to increase understanding and participation for diverse residents. |
| 2904 | CS: ACE: Community Empowerment | Pursuit of Excellence Awards | Delivery of a Pursuit of Excellence Awards event/s within the local board area. Budget: - Local Events Fund \$15,000 | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 15,000 | In progress | Red | Before a draft process and criteria can be presented to the local board for decision advice on taxation is required. Staff are in the process of obtaining this advice. The specialist advisor completed the draft project criteria. Staff are currently obtaining taxation advice. The draft process and criteria will be presented to the board in Q4 with direction clarified. | No | Staff from the Community Empowerment Unit, Communications Department and local board services attended a planning meeting to discuss the eligibility criteria for the Pursuit of Excellence Awards. The criteria will be completed in Q3 and presented to the local board. |
| 2930 | CS: ACE: Community Empowerment | Skills Shed Operations | Establish a skills shed in Papatoetoe. Budget: - Skills Sheds Operations \$30,000 | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 30,000 | In progress | Amber | It has been difficult to progress this project due to the difficulty in identifying suitable premises. The CEU specialist advisor will workshop other options with the board in Q4. Following the strategic broker's discussions with the local board, CEU staff have been investigating practical options that will achieve the intended outcomes for a Papatoetoe Skills Shed initiative. Because a suitable location has not been found, options now being considered include a mobile repair workshop or pop-up skills shed. CEU staff will present options to the board in Q4. | No | The specialist advisor investigated the costs associated to set-up a skills shed and possible options to share facilities or to join other existing groups involved in similar projects. The specialist advisor will workshop options with the board in Q3.. |
| 2634 | CS: ACE: Community Empowerment | Spatial Priority Area - Otahuhu Middlemore | Participate in inter- departmental planning for the spatial priority area. Influence coordinated engagement with mana whenua and "hard to reach" diverse communities As required: •Identify opportunities for community led or co designed projects •Identify local community outcomes aligned with social wellbeing, social procurement/social enterprise/employment and training •Identify connection pathways with community and council stakeholders. | Q1; Q2; Q3; Q4 | LDI: Opex | \$ - | In progress | Green | The strategic broker currently has a minimal role to play other than receiving updates from the Mangere-Otahuhu strategic broker via the south cluster strategic brokers' monthly catch-ups. | No | The strategic broker is working as part of the Otahuhu-Middlemore Spatial Priority Area (SPA) project team assisting in the delivery of the multiple outcomes for the three local board areas covered by the SPA – Otara-Papatoetoe, Mangere-Otahuhu and Maungakiekie-Tamaki. The current key focus is on the development of the design for the Otahuhu Town Centre streetscape upgrade and the future of the community facility in High Street, Otahuhu. |
| 2359 | CS: ACE: Community Empowerment | Whakanui Kaumatua - Celebrating Elders | Support community-led initiatives to celebrate our elders and identify appropriate providers who can deliver to the agreed outcomes. Budget: - Senior assistance funding \$15,000 | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 15,000 | In progress | Green | Completed funding agreement with Vaka Tautua. This will enable the organisation to deliver the senior citizen support project. The senior citizen support project aims to grow awareness of safety, create positive communication, connect older people, and strengthen their social networks by hosting 12 community events based in or around Papatoetoe and Otara. Vaka Tautua will report back to the local board on the projects achievements. | No | Vaka Tautua has been identified as a potential partner to implement the Whakanui Kaumatua - Celebrating Elders project. The specialist advisor met with Vaka Tautua to scope their involvement in the project. The funding agreement will be prepared in Q3. |

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| 2630 | CS: ACE: Community Empowerment | Youth Connections (OP) | Support the Youth Connections Programme, collaborate with multiple sectors in the LGG (Māngere-Ōtāhuhu and Ōtara-Papatoetoe local boards) to track youth from secondary education through pathways to employment, with the aim for all Youth to be meaningfully engaged in education, employment or training and have clear and viable employment pathways. | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 50,000 | In progress | Green | <p>The YouthFull website was upgraded to version 2.0 in March. Youth can now view courses, testimonials, roles and business prior to registering, resulting in an increase in local youth progressing through the platform.</p> <p>The latest of the 28 work readiness courses co-designed with business available on the platform addresses drug and alcohol use, a major barrier to employment for our hardest to reach rangatahi.</p> <p>The next JobFest is 3 May 2017 at Vodafone Events Centre, Manukau. Registrations are on-boarded via YouthFull giving youth the opportunity to complete work readiness courses, receive tips from JobFest employers, and secure an interview on the day. JobFest is promoted widely with multiple stakeholders in the local board area</p> <p>Collaboration continues with Libraries on work readiness for local youth, with YouthFull and JobFest advertising displayed on large plasma screens in the libraries.</p> <p>Following the successful pilot for Passion to Profession in Māngere 2016, courses have expanded to Māngere and Ōtara. The combined local boards supported 20 creative youth to start the courses, providing entrepreneurial knowledge and technical skills followed by real world experience in running events, producing music and working on a radio station.</p> | No | <p>In partnership with the local board, YouthFULL was launched in September to local businesses and youth as a vehicle to build work readiness and provide access to entry level employment opportunities. In collaboration with local boards, The Southern Initiative, and Auckland Libraries, youth coaching events at Toia Library, Ōtāhuhu, Manukau Library and Tupu Youth Library, Ōtara. Ōtāhuhu local award winning entertainer, MC and actor Giantkilla motivated youth at the Toia event. Youth in Ōtara and Manukau were captivated with Prestige, manager of International multi-platinum award winning artist Savage and co-founder of RepFM radio station.</p> <p>Eighty-five hard to reach rangatahi joined as a result. Due to the board's investment, YouthFULL is providing free access to entry level jobs and employer endorsed online work ready courses for over 630 youth active on the platform. To date, 20 employment outcomes have resulted. Fifteen local businesses have committed to utilizing the platform for recruitment.</p> |
| 2888 | CS: ACE: Community Empowerment | Youth Connections (OP) - Externally funded | Support the Youth Connections Programme, collaborate with multiple sectors in the LGG (Māngere-Ōtāhuhu and Ōtara-Papatoetoe local boards) to track youth from secondary education through pathways to employment, with the aim for all Youth to be meaningfully engaged in education, employment or training and have clear and viable employment pathways. | Q1; Q2; Q3; Q4 | External funding | \$ 50,000 | In progress | Green | Please refer to Youth Connections line number 2630. | No | Please refer to Youth Connections line number 2630. |
| 2329 | CS: ACE: Community Empowerment | REGIONAL: Graffiti Vandalism Prevention (OT) | Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services. | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | There were 1918 graffiti incidents in the Ōtara-Papatoetoe Local Board area between 1 July 2016 to 31 March 2017. This is a 4 per cent increase compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 10 per cent, with all 101 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area. | No | There were 1152 graffiti incidents in the Ōtara-Papatoetoe Local Board area between 1 July 2016 to 31 December 2016. This is an 11 per cent decrease compared to the same six month period last year. The number of graffiti RFS (Requests for Service) decreased by 6 per cent, with all 74 incidences being removed within the 24 hour target time (KPI). Ōtara-Papatoetoe achieved 81 out of 100 in the September ambient survey, which measures how much of the city is graffiti free. This represents a 4 point decrease on the previous survey carried out in April and gives the local board an average final score of 83 for 2016. The decreased score is reflective of graffiti on out-of-scope assets which our contractors are not able to remove graffiti from. Staff are working with the asset owners to maintain their property more effectively. |
| 2894 | CS: ACE: Community Places | Funding agreement - Clover Park Community House - skills shed activity LDI | Operational funding to support Clover Park Community House Incorporated to deliver skills development activities. | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 49,000 | Approved | Green | On the 17 February, Clover Park Community House registered with the Business Mentor support programme offered by Auckland Council. A mentor has been allocated and has contacted the House to commence planning and to offer support to the group as they under go their transition into a community led operational model. | No | The funding agreement is now signed and was received mid December with payment progressed in Q2. The Auckland Council employed Place Manager position was disestablished in December 2016, as part of the transition to a community led model. The committee will receive Business Mentoring support in Q3 as they under go transition into fully operational community led model. |

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| 2159 | CS: ACE: Community Places | Funding agreement - Clover Park Community House | Operational funding to support Clover Park Community House Incorporated to deliver funding agreement accountabilities. | Q1; Q2; Q3; Q4 | ABS: Opex | \$ 44,397 | Approved | Green | Funding agreement on hold due to issues identified with the transition to community led. Negotiations are underway with the organisation with the view to resolve in Q2. On the 17 February, Clover Park Community House registered with the Business Mentor support programme offered by Auckland Council. A mentor has been allocated and has contacted the House to commence planning and to offer support to the group as they under go their transition into a community led operational model. | No | The funding agreement is now signed and was received mid December with payment progressed in Q2. The Auckland Council employed Place Manager position was disestablished in December 2016, as part of the transition to a community led model. Business Mentoring support has been identified for the committee, which is scheduled to commence in Q3 as part of the support for the group as they under go transition into fully operational community led model. |
| 2193 | CS: ACE: Community Places | Funding agreement between Council and the Friendship House Trust occupying Friendship House | Support Friendship House Trust to deliver funding agreement accountabilities | Q1; Q2; Q3; Q4 | ABS: Opex | \$ 113,526 | Approved | Green | During Q3 Friendship House has developed their 2017/2018 work plan aligned to Local Board outcomes. Q3 highlight: Renovations have been completed at Friendship House which has modernised the interior resulting in a friendly, welcoming environment. | Yes | All community centres, houses and hubs across the network were invited to the six monthly regional hui, 13 December 2016, held at the Mt Albert Senior Citizens Hall. The programme covered the strategic view of Community Places, Health and Safety Act impacts and Business Mentoring services that are available for our community groups. |
| 2099 | CS: ACE: Community Places | REGIONAL Social Housing - OP | Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December. Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed. The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016. | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | Approved | Green | The Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17. | No | Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On the 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and The Selwyn Foundation. It is now expected that the Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17. |
| 2200 | CS: ACE: Community Places | Te Puke o Tara community centre work plan | Deliver high quality programmes and services from the Te Puke o Tara community centre with a focus on health/wellbeing, youth and digital inclusion | Q1; Q2; Q3; Q4 | ABS: Opex | \$ 35,455 | Approved | Green | A draft logic model and evaluation framework to measure programme effectiveness has been work shopped with council teams. Evaluation of selected programmes will commence in quarter four. Q3 highlight - Free community dinners commenced on 6th March and are well attended by local families. This is a partnership with Life Centre Trust. Lunches will end when renovations commence in June but dinners will continue every Monday evening in the hall of the Otara Music and Arts Centre. | No | The programme impact evaluation project is on track. Systems and processes are being developed to enable evaluations to commence in Q3 Q2 Highlight - The 'free community lunches on Thursday's' is a partnership with Life Centre Trust and is well attended with up to 200 local people each week. A Christmas banquet was held on 12 December with over 700 people attending. Willies Boxing Fitness Otara programme receives over 100 individuals participating each week. |
| 2031 | CS: ACE: Community Places | Venue hire service delivery - OP | Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing the customer-centric booking and access process including online booking - Aligning activity to Local Board priorities through management of the fees and charges framework | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | Approved | Green | During Q3 staff have improved amendment and cancelation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers. The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4. | No | The fees and charges schedule has been prepared and presented as part of the local board agreement for 2017/2018. Since the introduction of the new digital booking platform, both expressions of interest in the service and bookings are continuing to increase with over 280,000 hits on the venue hire webpage since launched. A network wide awareness campaign has been developed and will be launched in Q3. |
| 422 | CS: ACE: Events | Anzac Services - Ōtara-Papatoetoe | Supporting and/or delivering Anzac services and parades within the local board area. | Q4 | LDI: Opex | \$ 25,000 | In progress | Green | Plans and requirements for Anzac services have been confirmed. Activity is currently focussed on operational arrangements for the day. | No | Initial planning has started and will continue into and throughout Q3. |
| 420 | CS: ACE: Events | Community Volunteer Awards - Ōtara-Papatoetoe | Delivery of a Community Volunteer Awards event within the local board area. No awards to be held in this financial year - biannual event. Held in financial year 2015/2016. Next one 2017/2018. | Not scheduled | LDI: Opex | \$ - | Completed | Green | Next scheduled for 2017/2018. | No | Scheduled for delivery in 2017/2018 |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY16/17 | Activity Status | RAG | Q3 Commentary | Q3 Highlight | Q2 Commentary |
|------------------|-----------------------|---|--|----------------|---------------|--------------|-----------------|-------|---|--------------|--|
| 419 | CS: ACE: Events | Empowered Events Activities - Ōtara-Papatoetoe | Delivery of community focused programme of activities to support the capacity and capability of community groups and organisations in the events space. Deliver at least two empowered event workshops with local event organisers to assist them in up-skilling in delivery of their events | Q1; Q2 | LDI: Opex | \$ - | Completed | Green | No further update. The workshops finished in Q2. | No | Two successful workshops were delivered to a total of 20 participants with a range of backgrounds and experience. Based on the feedback forms there was a high level of satisfaction and value received by participants. |
| 418 | CS: ACE: Events | Event Partnership Fund (non-contestable) - Ōtara-Papatoetoe | Funding to support community events through a non-contestable process. - Ōtara Christmas Parade (Papatoetoe Central Mainstreet Society Inc) \$20,000 - Papatoetoe Christmas Parade (Papatoetoe Central Mainstreet Society Inc.) \$24,000 - Papatoetoe Garden Competition (Papatoetoe Garden & Floral Art Society Incorporated) \$2,500 - White Ribbon Event (Salvation Army Manukau)\$2,100 -Papatoetoe Diwali Event (Indian retailers Association) \$15,000 - Counties Manukau Sporting Excellence Awards (Counties Manukau Sports Foundation)\$3,000 - Fire Truck Convention (Papatoetoe Central Mainstreet Society Inc) \$0 Movies in Parks (Auckland Council Events Delivery) \$0 Empowered Workshops x 2 (Strategic Breakdown) | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 86,800 | In progress | Amber | Funding agreement for the Counties Manukau Sporting Excellence Awards has not been returned for payment to be made. Funding agreements and payments have been completed for all but one event in this fund. The funding agreement has yet to be returned for the remaining \$3,000 for the Counties Manukau Sporting Excellence Awards. One accountability report has been returned, with the rest expected to be received in Q4. | No | Funding agreements and payment have been completed for all but one event in this fund. The remaining \$3,000 for the Counties Manukau Sporting Excellence Awards is expected to be paid out in Q3. The local board has decided not to proceed with a Movies in Parks event for 2016/2017. This will be considered next in the 2017/2018 work programme. |
| 2275 | CS: ACE: Events | Local Civic Events - Ōtara-Papatoetoe | Delivering and/or supporting civic events within the local board area. | Not scheduled | LDI: Opex | \$ 8,000 | In progress | Green | No local civic events were delivered during Q3. | No | No events were delivered in Q2. |
| 2353 | CS: ACE: Events | Movies In Parks - Ōtara-Papatoetoe | Programming and delivery of a Regional Movies in Parks series event. Funded as a line item from Events Partnership fund (non-contestable) up to \$12,000. | Q3 | LDI: Opex | \$ - | Cancelled | Green | The local board has decided not to proceed with a Movies in Parks event for 2016/2017. This will be considered next in the 2017/2018 work programme. | No | The local board has decided not to proceed with a Movies in Parks event for 2016/2017. This will be considered next in the 2017/2018 work programme. |
| 421 | CS: ACE: Events | Citizenship Ceremonies - Ōtara-Papatoetoe | Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs. | Not scheduled | ABS: Opex | \$ 25,332 | In progress | Green | The Civic Events team delivered citizenship ceremonies on two occasions during Q3. | No | The Civic Events team delivered citizenship ceremonies on two occasions during Q2. Final numbers of new citizens are not yet available for the local board area. |
| Libraries | | | | | | | | | | | |
| 826 | CS: Lib & Info | Library hours of service - Ōtara-Papatoetoe | Provide library service at Manukau Library for 56 hours over 7 days per week. (\$544,261 - FY16/17) Provide library service at Ōtara Library for 48 hours over 6 days per week, Monday to Saturday. (\$425,679 - FY16/17) Provide library service at Papatoetoe Library for 48 hours over 6 days per week, Monday to Saturday. (\$534,456 - FY16/17) Provide library service at Tupu Library for 56 hours over 7 days per week. (\$363,712 - FY16/17) | Q1; Q2; Q3; Q4 | ABS: Opex | \$ 1,868,108 | In progress | Green | Library visits have decreased by three per cent compared to the same quarter last year. | No | Library visits have decreased by four per cent compared to the same quarter last year. The closing of Ōtara Library over the Christmas / New Year period, along with the shortened days at Papatoetoe and Tupu libraries had an impact on this. |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY16/17 | Activity Status | RAG | Q3 Commentary | Q3 Highlight | Q2 Commentary |
|-----|-----------------------|--|--|----------------|---------------|---------|-----------------|-------|--|--------------|--|
| 836 | CS: Lib & Info | Celebrating cultural diversity - Ōtara-Papatoetoe | Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, NZ Music Month, Pacific Language weeks and Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | A number of significant cultural events have occurred during this quarter. Lunar New Year events included Rhymetime and storytime for little roosters, Zodiac wreath making, Chinese riddles, a Chinese drum group. The highlight at Tupu was 'making Pork Buns' with an unsurprising 45 aspiring "cooks". Pasifika events included a demonstration on making tapa cloths and 'Otai (a traditional Tongan watermelon drink) and a Cook Islands dance off. Speaker Leota Alice Meredith talked about Pacific tattooing and in particular Malu, the art of female tattooing. The Fifi family night had four well known Pacific artists entertaining the audience with Samoan rapping, cultural performances, a talk about film making and sculpture. Tupu staff became the characters of the Disney movie Moana and thrilled 170 preschoolers. | No | This quarter we held three Pacific Language Weeks, Diwali and Christmas with 14 events celebrating cultural diversity being delivered to 664 people across the four libraries. Notable highlights for the Pacific language weeks included: two performances from local group Phab Pasifika Phusion 2.0 with dances, songs and chants from Fiji and Tokelau at Papatoetoe Library; Manukau Library celebrated Fiji Language week with an education session provided by Auckland War Memorial Museum, and Otara Library had a hugely popular Niuean storytime. Diwali highlights included: a very popular family fun mela evening at Papatoetoe Library which was an opportunity to showcase and promote the Indic collections (Hindi and Punjabi). There were performances by the Sri Dashmesh Darbar Punjabi School Cultural Group, Papatoetoe High School, Papatoetoe East School, henna demonstrations and Indian games. |
| 835 | CS: Lib & Info | Celebrating local places and people - Ōtara-Papatoetoe | Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes including ANZAC, Family History Month and Heritage Festival. Participate in an event that celebrates the local area - Annual 'Dawson Lights Up' event in Fergusson Oaks Reserve. The regionally supported South Auckland Research Centre celebrates the local area and history with exhibitions, oral histories and events. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | Manukau has had several meetings with the CMDHB as a Manukau Wellness Centre stakeholder. Staff from Manukau and Papatoetoe attended the Manukau Locality Health and Social Services expo promoting services for older people and their caregivers. Ōtara currently hosts the Cenotaph mobile roadshow unit from Auckland Museum. This artefact digitisation unit allows engagement and information for those families who have ancestors who have served in the New Zealand forces. The unit will be moving to Manukau shortly. | No | Papatoetoe Library had a stand at the Papatoetoe Family Fun Festival in November. Staff promoted library programmes and membership and provided a large Connect 4 game for the children. Manukau, Papatoetoe and Tupu Libraries each participated in the Out & About series for Under 5s in collaboration with Parks & Recreation with a Storytime in the Park at their neighbouring parks. 132 pre-schoolers with their teachers and/or parents attended. Tupu was again involved with the annual 'Dawson Lights Up' Christmas concert of which approximately 250 people attended |
| 834 | CS: Lib & Info | Digital literacy support - Ōtara-Papatoetoe | Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices with group and one on one Book a Librarian sessions. Pilot a partnership between Council, Spark and Huawei providing technology to improve digital literacy in the local community. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | We continue to see increases in use of Wi-Fi and computer sessions at all libraries, creating a number of opportunities to engage with customers with low levels of digital ownership and literacy, including Book a Librarian sessions. Papatoetoe staff visited the local SeniorNet group and gave a presentation on the library's eMagazines. Ōtara is involved with a project with Dwayne Stanley to digitise Pasifika & Maori Microsoft content with a goal that it be readily available for ECE and Kohanga Reo. Manukau has had many requests for digital help in the past quarter with sessions focussed on improving digital literacy and lifting competency levels across a variety of areas to enhance life skills. | No | This quarter there were 134,434 Wi-Fi and PC sessions. This is an increase of four per cent compared to the last quarter. Amongst the four libraries, there were 59 'Book A Librarian' sessions with the majority focussing on assisting customers in using their devices to access the library's eBooks, eMagazines and printing app. |
| 827 | CS: Lib & Info | Information and lending services - Ōtara-Papatoetoe | Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | The number of library items borrowed from the libraries in the Local Board area decreased by eight per cent compared to the same quarter last year. This is a noticeable improvement compared to last quarter. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent of items borrowed regionally. | No | The number of library items borrowed from the libraries in the Local Board area decreased by 13 per cent compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent of items borrowed regionally. Between Christmas and New Year 28-30 December, Manukau Library kept normal opening hours, Papatoetoe and Tupu Libraries were open 10-4 and Ōtara Library was closed. |
| 833 | CS: Lib & Info | Learning and Literacy programming - Ōtara-Papatoetoe | Provide learning programmes and events throughout the year including: computer classes, CV classes, makerspace, Children's Book Awards, Comic Book Month, Adult Learners' Week, Money Week and NZ Sign Language Week. Park Jam at Ōtara-collaborative day with local community groups, education institutes and employers. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | Ōtara Library is a member of the "Thriving Ōtara Collective" which discuss matters concerning the Ōtara community. Manukau is part of the Manutahi group which is working/involved with Panuku on the urban regeneration and place making project - specifically around the Manukau Square. At present this involves working fortnightly in the square to foster a sense of pride and community by running programmes which engage families alongside other community stakeholders. | No | At Papatoetoe three "Love food, hate waste" seminars were delivered to both adults and children from the Waste Minimisation team. At Manukau 26 customers attended basic computer classes for English speakers and 32 customers attended the Mandarin computer classes. Manukau Library celebrated comic book month "Super Hero Day" in conjunction with Panuku in Manukau Square with 40 people attending scrapbooking, drawing and taking Green Screen photos. YouthFULL ran 4 workshops at both Manukau and Tupu that focussed on helping jobseekers aged 16-24 with employability skills. |

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|-----|-----------------------|--|---|----------------|---------------|---------|-----------------|-------|--|--------------|---|
| 837 | CS: Lib & Info | Ōtara Library Initiative - Ōtara-Papatoetoe | Apply customer and community-centred design principles and processes to plan, design and implement an approach to create New Zealand's first community library inclusive of a Pacific worldview, within the wider framework and implementation of Te Kauhanganui, Pacific Services Strategy, Auckland Libraries universal access principles and Te Kauroa Auckland Libraries Future Directions. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | The Roots Collective is collaborating with Auckland Libraries to review the service delivery model for the Ōtara Library to better engage with the local community and align with Auckland Libraries "Talanoa, Te Kauhanganui and Te Kauroa. The project will be delivered in four stages. | Yes | Auckland Libraries' Pasifika strategy document 'Talanoa' was launched late November of 2016 at Ōtara. Talanoa applies a Pacific worldview to the principles of Te Kauroa and adds a vibrant Pasifika flavour which will inform changes to service delivery in libraries serving Pasifika communities. |
| 828 | CS: Lib & Info | Preschool programming - Ōtara-Papatoetoe | Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime and Storytime. Regular outreach visits to kindergartens and pre-schools to deliver storytimes. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | Increased demand for pre-school support and services continues to grow. From regular in-library sessions, new relationships with community groups and agencies or through outreach to a range of early childhood centres pre-school services numbers continue to grow. Regular programmes recommenced in February and thus far we have delivered - Wriggle and Rhyme 14 sessions to 519 attendees; Storytime 5 sessions to 149 attendees; Rhymetime 12 sessions to 234 attendees; joint sessions with Plunket 19 sessions to 144 attendees and 28 visits to early childhood centres presenting to a total of 1004. | No | As with the previous quarter, demand for preschool programming continues to remain high. We delivered 29 Wriggle & Rhyme programmes to 631 participants. Papatoetoe Library is now partnering with the Papatoetoe Plunket playgroup by providing space in the library so that caregivers can ask for advice and support from the Plunket advisors while their children play with educational toys. As well there were also 19 Rhymetime sessions with 250 participants, 57 storytimes at Early Childhood Education centres with 1705 participants. |
| 831 | CS: Lib & Info | School engagement and Afterschool programming - Ōtara-Papatoetoe | Engage directly with local schools in the board area including Kohanga Reo. Provide creative learning opportunities for children in afterschool hours including KASA (Kids after school activities) and NCEA help for secondary school students at Tupu, gaming clubs. Geek Camp at Ōtara providing access and training with 3D printer, cube bots and iPads. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | Nine Year Seven classes from Papatoetoe Intermediate and seven Year One classes from Holy Cross visited Papatoetoe for a library orientation. Children from the Allan Brewster Leisure Centre's after school club are visiting the library weekly in term one so that the children become familiar with the library resources and have a library card. Ōtara provides an after school homework club, music club and crafts club on alternate days each week; Tupu were fortunate enough to be invited to Dawson Primary's 'Family Fun Day' where they ran awesome literacy and number challenges for over 150 students. | No | Papatoetoe Library delivered outreach sessions at four schools and had two classes from Papatoetoe East Primary School come in to complete library orientation. Auckland War Memorial Museum staff delivered Maori and Pacific workshops to 199 students from Holy Cross School and Papatoetoe Intermediate. Children attending the Allan Brewster Leisure Centre's afterschool club visited regularly for leisure reading - a more formal programme will be set up next term. There are six volunteers in the four libraries (from either high schools or Spectrum Care) who perform basic library tasks in order to gain work experience. After-school homework clubs at Ōtara and Tupu Libraries continued their popularity with 12 sessions and 125 participants. |
| 829 | CS: Lib & Info | School holiday programming - Ōtara-Papatoetoe | Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | Planning is well underway for the upcoming for the April School holiday programme with the theme of "Construction Wizards!" Sessions will include science experiment construction stations at Papatoetoe; PS4 Gaming (Trackmania & Screamride) where there is an element of roller coaster and racing track construction at Ōtara; making kinetic sand at Tupu; mbot construction and coding at Manukau along with a host of other ideas. Manukau will have a visit from the New Zealand Black Stacks as they prepare to compete overseas for the world title. | No | The Steam & Steel school holiday programme carried on in all four libraries for the October school holidays with 433 participants in 19 events. Papatoetoe Library conducted Steampunk Science for teens who experimented with lemons, baking soda and food colouring. Manukau, Ōtara and Papatoetoe had a life sized robotic dinosaur visit in collaboration with the Auckland Botanical Gardens. |
| 830 | CS: Lib & Info | Summer reading programme - Ōtara-Papatoetoe | Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds both in English and Te Reo Māori (Kia Maia te Whai). Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | Completed | Green | Dare to Explore activities were held across January in all four libraries with a total of 730 children enrolled. Highlights included a challenge to donate to a local charity with the children making toys for the SPCA animals in Papatoetoe; computer and mbot sessions at Manukau resulting in requests for ongoing programmes. Tupu's children's librarian interaction with schools during the enrolment phase resulted over 300 signing up for the D2E programme. Over all our specialist children's staff reported the satisfaction and enjoyment in getting to know a number of children really well during the programme and in seeing a real increase in engagement with reading - and having fun. | No | Delivery of the Dare to Explore programme commenced in December. So far, 220 children have participated in 11 events. The programme was promoted to 10 schools and as at the end of December, 681 students have enrolled at the four libraries. |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY16/17 | Activity Status | RAG | Q3 Commentary | Q3 Highlight | Q2 Commentary |
|--------------------|-----------------------|---|--|----------------|---------------|------------|-----------------|-------|---|--------------|--|
| 832 | CS: Lib & Info | Supporting customer and community connection - Ōtara-Papatoetoe | Provide programmes that facilitate customer connection with the library and community including themed clubs, tea and topics meetings and special events such as Vaisakhi at Papatoetoe. Provide community space for hire at Tupu, Papatoetoe and Ōtara libraries. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | Papatoetoe and Manukau are both hosting Tea and Topics sessions focussed on the launch of the new rubbish bins later this year to support Council's waste management and sustainability schemes. Papatoetoe's JP service has now extended to three sessions during the week as well as Saturday mornings. Talk given by Doctor Jagir Singh Noor at Papatoetoe about the 26 books he has written and published in India on folklore, Punjab culture and literary criticism in the Punjabi language attracted a large audience from the local community. Ōtara and Tupu are both running Drivers License workshops (Rule Education Trust) with 6 sessions and 105 participants to date. Manukau is currently displaying storyboards on the Manukau framework plan. There have also been a number of sessions with private tertiary providers. 65 students visited the library for orientation tours and 3 centres were visited for potential future visits. Manukau is also beginning a project in conjunction with The Asian Network to provide health information to Asian communities. | No | We continue to deliver quality programming to support customer and community engagement. Highlights this quarter for each library includes: Having a Christmas Morning tea for customers with Aorere Students providing entertainment at Manukau Library; the continued increase of participants in the Korowai Ladies programme at Otago Library; a new JP service being established at Papatoetoe Library, and a new craft club has started in response to customer wants; Tupu Youth Library partnering with Healthy Families to run workshops with children and teens encouraging drinking water over fizzy drinks; Tupu also co-led with volunteers an 'All Out Rave' for its boys club with a day of fun activities. |
| 838 | CS: Lib & Info | The Southern Initiative and Libraries - Ōtara-Papatoetoe | Explore how The Southern Initiative and Libraries can form an effective working relationship. Map services of interest to The Southern Initiative in each library, and start conversation about possible collaborations and partners. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | Library relationships are thriving with TSI now adding makey-makey kits to our resource pool. Along with mbots and laptops these in use will be in use during the April school holiday programmes as a part of the "Construction Wizards" theme in our libraries. Manukau is also engaged with TSI as we work alongside other stakeholders in the Manutahi group. | No | The Southern Initiative has purchased robotics kits (mBots) and associated hardware for supporting a robotics programme in libraries. Papatoetoe had a Makerspace event in term 4 with 14 children creating a computer programme to control their mBots. Manukau library in collaboration with TSI provides a fortnightly event to introduce innovative technology activities to patrons. |
| Local Parks | | | | | | | | | | | |
| 2937 | CF: Project Delivery | Otamariki Park toilet and drinking fountain | Design and build a fully accessible, robust, attractive single public toilet facility and an accessible drinking fountain on the route from the Otamariki Park playground to the street parking . | Q1; Q2; Q3; Q4 | LDI: Capex | \$ 180,000 | In progress | Green | Current status: Design being prepared Next steps: Preparation of site works tendering documentation | No | Description of the work: Toilet block and water fountain Current status: Planning Next steps: Design Risks/Issues: None |
| 3409 | CF: Project Delivery | Hayman Park Stage I Development GD | Create a high amenity active recreational area that will attract a wide age group to the park and provide an open green public space for Manukau Central. | Q1; Q2; Q3; Q4 | Growth | \$ 280,000 | In progress | Green | Current status: Detail design of play space completed. Consenting completed Next steps: Tender physical works | No | Description of the work: Re-development of park in line with major upgrades to surrounding Manukau CBD. Current status: Detail design of play space in progress. Consenting in progress. Next steps: Finalise consenting Risks/Issues: Long Term Plan funding to be allocated for physical works implementation. |
| 2786 | CS: PSR: Local Parks | Green Assets | New trees to support asset renewal and successional planting plans | Not scheduled | LDI: Opex | \$ 10,000 | Approved | Green | | No | Preparing a programme for planting season in June 2017. |
| 585 | CS: PSR: Local Parks | Programme Events in local parks - Ōtara-Papatoetoe | Education and Recreation activities on Parks and Reserves - Programme developed and circulated | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 60,000 | In progress | Green | Ferguson Intermediate hold litter pickups in their local reserve (Otago Creek Reserve) every fortnight. Out and About Programme - Nine events were held with average attendance of 42. Art in the Park was a popular event with children and their families enjoying kite building, rock art and face painting. | No | 339 volunteer hours. Community Workers did mulch spreading behind the Supacentre Manukau. Ferguson Intermediate School did a litter pick up in their local reserve. |
| 586 | CS: PSR: Local Parks | Puhinui Stream and walkway volunteers | Support volunteer activity on Parks and Reserves. Programme developed and circulated. Design work being undertaken. | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 10,000 | In progress | Green | In discussion with local businesses behind Supacentre, Manukau to undertake planting behind individual businesses that back onto the stream in Q4. Future focus will be on alignment with Transform Manukau. | No | 299 volunteer hours. Community workers did mulch spreading behind the Supacentre Manukau. |
| 587 | CS: PSR: Local Parks | Volunteers parks | Support volunteer activity on Parks and Reserves. Programme developed and circulated. | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 10,000 | In progress | Green | 1) Manukau Institute of Technology undertaking planting at Puhinui Reserve in April. 2) Planning undertaken for future planting sites. 3) Clean-up planned at Otago Creek Reserve in April. | No | 40 volunteer hours. Ferguson Intermediate School did a litter pick up in their local reserve. |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY16/17 | Activity Status | RAG | Q3 Commentary | Q3 Highlight | Q2 Commentary |
|---------------------|-----------------------|---|---|----------------|---------------|------------|-----------------|-------|--|--------------|---|
| Sports Parks | | | | | | | | | | | |
| 3408 | CF: Project Delivery | Te Puke o Tara Sports Park change rooms SID | New change rooms (2 toilets, 2 change rooms, referee room, storage), new fields developed prior | Not scheduled | Growth | \$ 100,000 | Approved | Green | Risks/ Issues: Scope of work must be confirmed before design phase can start. Current status: Scope of work being written. Next steps: Design phase/ assign Project Manager Issues: Scope of work must be confirmed before design phase can start. | No | Description of the work: Install change rooms at Te Puke o Tara Sports Park. Current status: Scope of work being written. Next steps: Design phase. Risks/ Issues: Scope of work must be confirmed before design phase can start. |
| Leisure | | | | | | | | | | | |
| 2745 | CS: PSR: Leisure | Allan Brewster Leisure Centre | Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | Allan Brewster Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives year to date. The past three months have shown growth and decrease in different functions. Recreation programmes compared to last year have increased, Fitness is behind in memberships but visitation numbers are high. Fitness is eagerly gearing up for the launch of Les Mills in April with promotions to boost numbers. Early Childhood Education will run promotions alongside the Les Mill launch to equally increase their numbers as well. | No | Allan Brewster Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives for the second quarter. Memberships are down due to NZIS moving to Greenlane. OSCAR numbers are at a 10 year peak and still continues to grow, 82 as of current. ABLC has had two major events, one being Papatoetoe family festival day which brought in 800 people and a boxing event "fight for families" that also had a good turn out of 500 plus people. Kauri Kids childcare is less in numbers due to a good chuck leaving for primary school. |
| 2754 | CS: PSR: Leisure | Ōtara Pool & Leisure Centre | Provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs. Particularly the New to Water programme- Water safety and basic swimming lessons specific to the Indian Youth/Adult Community | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | Ōtara Pool and Leisure Centre's Business Plan - on target to meet programming targets. * primary school swimming lessons with Bairds Mainfreight, Sir Edmund Hillary Collegiate and Flatbush are in full effect. * Muddy footprints programme launched with 5 local kohanga - Te Piringa, Ngati Otara, Te Kupenga, Whakatapuranga and Kauri Kids. * Orcas basketball programme for U7s, U9s, U11s has started. * Raise Up Youth programme identifying and developing local youth in Otara begun. * Gym memberships up 5% from this time last year. * The 6 week "Waistloss" boot camp/programme is still underway delivering 3 sessions a week to gym members. | No | Ōtara Pool and Leisure Centre's Business Plan - KPI programming targets are on track to meet the Local Board objectives for the second quarter. Stadium visits increased by 14% from the same period last year which has been helped by the return of the EFKS Youth Volleyball tournament returning to Otara Pool & Leisure Centre. Although Fitness Centre membership numbers decreased by 14%, we have seen a 30% rise in Group Fitness attendance due to the introduction of the Metafit classes which compliment the BoxFit and Aqua Aerobic sessions. The "Serving Otara Cluster Meetings" group has also produced a "free" activities programme to the Otara Community combining each of the 5 Council facilities/resources and will be ready to be roll out in the January 2017 Holidays. |
| 2744 | CS: PSR: Leisure | Papatoetoe Centennial Pool | Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs. Community health and social benefits in allowing pool entry without charge. | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | Ōtara Pool and Leisure Centre's Business Plan - on target to meet programming objectives. * Primary school swimming lessons with Bairds Mainfreight, Sir Edmund Hillary Collegiate and Flatbush are in full effect. * Recreation team has launched the Muddy footprints programme with 5 local kohanga - Te Piringa, Ngati Otara, Te Kupenga, Whakatapuranga and Kauri Kids. * The Orcas basketball programme for U7s, U9s, U11s has started and the Raise Up Youth programme identifying and developing local youth in Otara has begun. * Gym memberships are up 5% from this time last year. The 6 week "Waistloss" boot camp/programme is still underway delivering 3 sessions a week to gym members. | No | Ōtara Pool and Leisure Centre & Papatoetoe Centennial Pools Business Plan - KPI programming targets are on track to meet the Local Board objectives for Q2. |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY16/17 | Activity Status | RAG | Q3 Commentary | Q3 Highlight | Q2 Commentary |
|-----------------------------|-----------------------|---|---|----------------|------------------------------|------------|-----------------|-------|---|--------------|--|
| 2756 | CS: PSR: Leisure | Papatoetoe Centennial Pool & Leisure Centre | Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | Papatoetoe Centennial Pool Centre's Business Plan - KPI programme targets are on track to meet local board objectives years to date. Total aquatic visits 256,916 a 5% increase from 2016. Total fitness users for Feb was slightly down by 1.5%, however there was an increase of fitness members of 1.2%. The Ladies only night attendance was 426 an increase of 45% from January. Papatoetoe Pool Staff hosted a swimsafe programme with Papatoetoe Central with a total attendance of 78 students over a 3 week programme, staff also provided Baverstock school with a water safety programme with an attendance of 90 students over a 2 day period. Papatoetoe Pools, Allan Brewster and Otara Leisure Centre have identified the same issues around cars been either tampered with or stolen from there car parks, young youths causing trouble by riding around in the carparks on their bikes and nearly crashing into customers cars. Contact and information have been provided for Constable William Latu from the community policing team and has set up regular patrols and visits to sites to assist in reducing potential incidents. | No | Papatoetoe Centennial Pools -KPI programming targets are on track to meet the Local Board objectives for the second quarter. Aquatic visits YTD 139,802 compared to 124,871 in 2015 an increase of 11%. Total fitness users for Oct/Nov 7455 and increase of 3.5%. A highlight is the Womens Only Night which has seen an increase growth of 7.5%. Field of Dreams community LTS programme attendance was 982 for term 4. Staff operated programmes (Spectrum Care, Qantas Airline assessments and Police entry swim training are on-going and on track) |
| Sport and Recreation | | | | | | | | | | | |
| 584 | CS: PSR: Sport & Rec | Papatoetoe Bowling Club Greens maintenance | Grant to Club for maintenance | Q1; Q2 | LDI: Opex | \$ 40,000 | Completed | Green | Project completed in Q1 | No | Project completed. |
| 2771 | CS: PSR: Sport & Rec | Puhinui Trust | Support Puhinui Trust with respect to their desire to develop facilities at Puhinui Reserve | Q2; Q3; Q4 | Currently unfunded | \$ - | In progress | Green | Trust applied for landowner approval to build new yards to be used for the equestrian event. Land advisory team are liaising with the Trust re their application. | No | Trust assessing impact of Unitary Plan. Three day equestrian event held 9-11 December. |
| 581 | CS: PSR: Sport & Rec | Sport Partnership - Colin Dale Park | Supporting the development of a regional motor sports hub at Colin Dale Park working with the user group on governance and implementation. | Q1 | Currently unfunded | \$ - | In progress | Green | An application for a variation to consent conditions was approved in January 2017. This means that sediment ponds in the motocross and off road racing sites will be used to store water for dust suppression on tracks. Originally, the ponds were designed as sediment ponds. Also, the BMX club can now hold a national BMX event on Good Friday once every five years. The operations management plan was updated to reflect the variation to conditions. A noise management plan for the park was completed in March 2017. | No | Working with the Motorsport Management Committee to address resource consent conditions prior to motorsport activity commencing. |
| 2713 | CS: PSR: Sport & Rec | Community Access Kolmar (OP) | Providing community access to the Kolmar. \$102,769 | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | The trust's response to the independent business review has been delivered to the local board. A local board workshop to discuss the response and investigate options is scheduled for April. | No | Some operational improvements have been made by the Trust. Monthly reports received. Trustees hosted the local board at Kolmar on 14 December 2016. A response to the independent business review is expected from the trust in the Q3. |
| 583 | CS: PSR: Sport & Rec | Sport Partnership Ngati Ōtara Park multisport and cultural centre | Leading the development of a multi-sport and cultural centre facilities at Ngati Otara Park working with Scorpions Otara Rugby League Club, Ngati Otara Marae and other sports clubs. | Q1; Q2; Q3; Q4 | ABS: Capex; External funding | \$ 185,547 | Approved | Green | Needs assessment completed which identifies the spaces and functions required in the new facilities. The outcomes from the needs assessment will inform the design brief which is currently being developed. Expected to tender for consultant in April 2017. Local Board presentation completed on 14 February. | No | Needs assessment complete including engagement with key user groups, general community and Hillary College. Developing design brief to commence in 2017. |
| Development Projects | | | | | | | | | | | |
| 4432 | CF: Project Delivery | James Watson Park - Installation of Training Lights | Installation of training lights for the sports platforms sited on the James Watson Park | Not scheduled | LDI: Capex | \$ 360,000 | In progress | Green | Current Status: Design completed. New power supply brought onto site by Vector works now completed. Resource consent granted. Next Step: Tender complete award contract begin works. | No | Description of works: Sports Field Lighting. Current Status: Design completed. Next Step: Tender physical works. Risks/ Issues: Some delays due to Vector power connection re-design. |
| 4186 | CF: Project Delivery | SD - OP - Colin Dale Motorsports Development | SD - OP - Colin Dale Motorsports Development | Not scheduled | ABS: Capex | \$ 171,557 | In progress | Green | Current status: Works complete handover to user groups complete. User groups have begun development. Some minor defects with contractor. Next steps: 12 month defect liability period. User group development. | No | Description of the work: Colin Dale Motorsports Development Current status: Works complete handover to user groups complete. User groups have begun development. Some minor defects with contractor. Next steps: 12 month defect liability period. User group development. Risks/Issues: None to date |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY16/17 | Activity Status | RAG | Q3 Commentary | Q3 Highlight | Q2 Commentary |
|---------------------------------------|-----------------------|--|---|----------------|---------------|--------------|-----------------|-------|---|--------------|---|
| 1486 | CF: Project Delivery | Te Puke o Tara Centre upgrade | Complete refurbishment of the Te Puke o Tara Centre in line with needs assesment undertaken and local board resolutions regarding the preferred refurbishment option. \$1,627,863 Long Term Plan funding 2017/18 \$90,000 Locally Driven Initiative funding 2016/17 | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 1,659,880 | In progress | Green | Current Status: Pre-lodgement meeting held for building consent application. Next Steps: Lodge building consent application. Complete procurement documentation for engagement of main contractor. | No | Description of the work: Internal refurbishment of the Otara Community Centre Current Status: Design phase commenced. Local board sign-off on concept plans. Next Steps: Undertake developed design. Risks/Issues: Nil current. |
| Community Facilities: Renewals | | | | | | | | | | | |
| 3159 | CF: Project Delivery | Allenby Park Play Renewals | Allenby Park Skate Park Renewal | Q3 | ABS: Capex | \$ 80,000 | Completed | Green | Current status: Complete | No | Description of the work: Playground development - Allenby Park Skate Park Current status: Complete Next steps: Nil Risks/Issues: Nil |
| 3160 | CF: Project Delivery | Coombe Avenue Play Renewal | Coombe Avenue Reserve Whole Playground Renewal | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 7,100 | In progress | Green | Current status: Planning checks are being undertaken and design nearly complete Next steps: Playground equipment to be ordered and site works tender documentation to be prepared | No | Description of the work: Renew playground Current status: Planning Next steps: Design Risks/Issues: Nil |
| 4174 | CF: Project Delivery | Dissmeyer Park play space | Dissmeyer Park play space | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 118,754 | Completed | Green | Current status: Complete | No | Description of the work: Renew Dissmeyer Park playground Current status: completed Next steps: Defects liability period Risks/Issues: Nil |
| 3161 | CF: Project Delivery | East Tamaki Reserve Renewals | East Tamaki Reserve Courts, Carpark, Paths, Playground, Rubbish Bins and Seats Renewals | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 89,360 | In progress | Green | Current status:Tender documents being reviewed. Next step: Physical works tender. | No | Description of the work :East Tamaki Reserve renewals Current status: Professional service engaged Next step: Finalise design for physical works tender. Risks/Issues: No known issues. |
| 4175 | CF: Project Delivery | Footpath remedial renewal | footpath remedial renewal | Not scheduled | ABS: Capex | \$ - | Proposed | Green | Current Status: The project scoping is being written Next Steps: Assigning a project manager | No | Description of the work: Minor site specific footpath renewal Current Status: The project scoping is being written Next Steps: Assigning a project manager Risks/Issues: Nil |
| 3162 | CF: Project Delivery | Hayman Park Renewals | Hayman Park Retaining Wall, Rubbish Bin, Seats and Signs Renewals | Q4 | ABS: Capex | \$ 45,060 | In progress | Green | Current status: Detail design of play space completed. Consenting completed Next steps: Tender physical works | No | Description of the work: Re-development of park in line with major upgrades to surrounding Manukau CBD. Current status: Detail design of play space in progress. Consenting in progress. Next steps: Finalise consenting Risks/Issues: Long Term Plan funding to be allocated for physical works implementation. |
| 3163 | CF: Project Delivery | Hayman Park Skate park renewal | Hayman Park Skate Park Renewal | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 80,000 | Approved | Green | Current Status: Engagement workshop with skate park users completed. Key areas for renewal identified. Next Steps: Finalise physical works scope and tender for renewal works. | No | Description of the work: Renewal of existing skate park to tie in with surrounding park developments Current Status: Planning and design Next Steps: Undertake design process Risks/Issues: Contractors with availability to undertake physical works |
| 4176 | CF: Project Delivery | James Watson Park toilet | James Watson Park toilet | Q1 | ABS: Capex | \$ 201,300 | Completed | Green | Current status: Complete | No | Description of the work: Renew James Watson toilet - Artist designed single toilet facility. Current status: Work Complete. Next steps: Hand over and closure. Risks / Issues: Nil |
| 4177 | CF: Project Delivery | Kohuora Park sports field professional service | Kohuora Park sports field professional service | Q2; Q3; Q4 | ABS: Capex | \$ - | In progress | Green | Current status: Gravel banding to number 2 and training field physical works in progress due to be completed end of April. Next steps: Handover and closure. | No | Description of the work: Sports field upgrade Current status: Physical works Next steps: Completed irrigation, drainage to sports grounds one and two and training field. Gravel banding to number two and training field to commence late September early October Risks/Issues: Contaminated site , former landfill |
| 3164 | CF: Project Delivery | Kurt Elsa Play renewals | Kurt-Elsa Park (Kurt Lane Reserve) Whole Playground Renewal | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 28,400 | Approved | Green | Current status: Planning checks are being undertaken and Design nearly complete Next steps: Playground equipment to be ordered and site works tender documentations to be prepared | No | Description of the work: Playground Renewal Current status: Planning Next steps: Design Risks/Issues: Nil |
| 4178 | CF: Project Delivery | Manukau Library - Replace carpet | Manukau Library - Replace carpet | Q1 | ABS: Capex | \$ 48,000 | Completed | Green | Current status: Complete | No | Description of the work: Replacement of selected areas of carpet tile, replacement of the staff lunch room covering with vinyl. Current status: work complete. Next steps: Nil. Risks/Issues: Nil. |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY16/17 | Activity Status | RAG | Q3 Commentary | Q3 Highlight | Q2 Commentary |
|------|-----------------------|--|---|----------------|---------------|------------|-----------------|-------|--|--------------|---|
| 3165 | CF: Project Delivery | Manukau Memorial Garden renewals | Manukau Memorial Gardens Seat Renewal | Not scheduled | ABS: Capex | \$ - | Proposed | Green | Project to start in 2017/18 | No | Project to start in 2017/18 |
| 4179 | CF: Project Delivery | Manukau Sports Bowl half court | Manukau Sports Bowl half court | Q1; Q2; Q3 | ABS: Capex | \$ - | Completed | Green | Current status: Complete | No | Description of the work: Renew Manukau Sports Bowl half court Current status: Practical handover of asset Next steps: Handover of asset Risks/Issues: Nil |
| 3166 | CF: Project Delivery | Manukau Sports Bowl Renewals | Manukau Sports Bowl Carpark, Fence, Path, Retaining Wall, Rubbish Bin and Shelter Renewals | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 58,716 | Approved | Amber | Manukau Sports Bowl Velodrome renewal to be reviewed and is not included in scope for this financial year. Current Status: Scoping works Next steps: Determine costs/feasibility if velodrome is to be replaced, contract engineer/specialist. | No | Description of the work: Renew various assets. Potentially velodrome. Current Status: Scoping. Next steps: Determine costs/feasibility if velodrome is to be replaced, contract engineer/specialist. Risks/Issues: Nil known |
| 3167 | CF: Project Delivery | Milton Park Play Renewals | Milton Park Whole Playground Renewal | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 25,000 | In progress | Green | Current status: Design being prepared Next steps: Preparation of site works tendering documentation | No | Description of the work : Playground Renewal Current status: Planning Next steps: Design Risks/Issues: Nil |
| 4120 | CF: Project Delivery | Norman Kirk Memorial Pool - CCTV Upgrade | The current CCTV system is old and failing requiring replacement. Capacity has arisen to add further projects to the Pools & Leisure renewals programme. | Q2; Q3 | ABS: Capex | \$ 39,717 | Approved | Green | Current status: Complete | No | Description of the work: CCTV upgrade at Norman Kirk Memorial Pool Current Status: Issued a contract for this work Next Step: Monitor the project to completion. Estimate finish date is 31 January 2017 Risks/Issues: There are no known issues |
| 4121 | CF: Project Delivery | Norman Kirk Memorial Pool - Replacement of filter socks | This facility has a pressure DE filter system. In May 2016, a filter sock clean showed that many of these socks were in need of replacement. Capacity has arisen to add further projects to the Pools & Leisure renewals programme. | Q2 | ABS: Capex | \$ 30,377 | Completed | Green | Current status: Complete | No | Description of the work: Replace filter socks at the Norman Kirk Memorial Pool Current Status: Contractor has completed work on site. Next Step: Contractor has been paid. Close project Risks/Issues: There are no known issues |
| 4180 | CF: Project Delivery | Norman Kirk Memorial Pool - Replacement of Storage Tanks | Norman Kirk Memorial Pool - Replacement of Storage Tanks | Q1; Q2 | ABS: Capex | \$ 20,741 | Completed | Green | Current status: Complete | No | Description of the work: Replace the storage tanks at the Norman Kirk Memorial Pool Current Status: Work has been completed on site Next Step: Pay contractor and close project Risks/Issues: There are no known issues |
| 3168 | CF: Project Delivery | Otamariki Park playground renewals | Otamariki Park Whole Playground Renewal | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 291,513 | In progress | Green | Current status: Design being prepared Next steps: Preparation of site works tendering documentation | No | Description of the work: Playground Renewal Current status: Planning Next steps: Design Risks/Issues: Nil |
| 3169 | CF: Project Delivery | Otara Creek Esplanade Path Network - Stage I | Otara Creek Reserve and Otara Creek Reserve South Path Renewals. Existing Renewals Project | Not scheduled | ABS: Capex | \$ 232,068 | On Hold | Amber | On hold due to the Otara Bridge Creek design Current status: Project on hold until Otara Bridge Creek design is confirmed. Next steps: Design connecting pathways | No | Description of the work: Renew pedestrian bridge at Otara Creek Reserve South Current status: Detailed design and consultation. Next steps: Consenting Risks/Issues: Expression of interest process for the selection of artist may hold up delivery. |
| 3170 | CF: Project Delivery | Otara Creek Esplanade Path Network - Stage II | Otara Creek North Path Renewals | Not scheduled | ABS: Capex | \$ 15,000 | In progress | Green | Current status: Project on hold until Otara Bridge Creek design is confirmed. Next steps: Design connecting pathways | No | Description of the work: Walkway renewals Current status: Planning phase Next steps: Detailed design Risks/Issues: Nil |
| 3171 | CF: Project Delivery | Otara Creek Esplanade Path Network - Stage III | Ngati Otara Park Path Renewals | Not scheduled | ABS: Capex | \$ 121,460 | On Hold | Amber | On hold due to the Otara Bridge Creek design Current status: Project on hold until Otara Bridge Creek design is confirmed. Next steps: Design connecting pathways | No | Description of the work: Walkway renewals Current status: Planning Next steps: Detailed design Risks/Issues: None |
| 4182 | CF: Project Delivery | Otara Creek Reserve pedestrian bridge and path renewal | Otara Creek Reserve pedestrian bridge and path renewal | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 91,893 | In progress | Green | Current status: design phase Next steps: consenting | No | Description of the work: renewal of pedestrian bridge at Otara Creek Reserve South, Current status: Detailed design and consultation. Next steps: Consenting Risks/Issues: Expression of interest process for the selection of artist may hold up delivery. |
| 3172 | CF: Project Delivery | Otara Papatoetoe Carpark Renewals FY17 | Aorere Park, Papatoetoe Recreation Grounds, Robert White Park, Sels Park, Waipapa Park (Electrocorp 2 & 3) Carpark Renewals | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 28,852 | Approved | Green | Current Status: Scoping Next Steps: Design | No | Description of the work: Renew carparks at various sites. Current Status: Scoping Next Steps: Design Risks/Issues: Nil known. |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY16/17 | Activity Status | RAG | Q3 Commentary | Q3 Highlight | Q2 Commentary |
|------|-----------------------|--|---|----------------|---------------|------------|-----------------|-------|---|--------------|---|
| 3173 | CF: Project Delivery | Otara Papatoetoe Carpark Renewals FY18 | Murdoch Park and Whitehaven Court HFTE Village Carpark Renewals | Not scheduled | ABS: Capex | \$ - | Proposed | Green | Project to start in 2017/18 | No | Future year project - To be reported on at a later date |
| 3174 | CF: Project Delivery | Otara Papatoetoe Carpark Renewals FY18-19 | Aorere Park, Kohuora Park, Ngati Otara Park, Osterley Way 9 Grounds, Otara Court HFTE Village, Papatoetoe Recreation Grounds, Robert White Park Carpark Renewals | Q1; Q2; Q3; Q4 | ABS: Capex | \$ - | In progress | Green | Current status: Detail design of play space completed. Consenting completed Next steps: Tender physical works | No | Future year project - To be reported on at a later date |
| 3175 | CF: Project Delivery | Otara Papatoetoe Court Renewals FY19 | Cooper Park (Whitley No 2 Reserve), Dissmeyer Park, Sandbrook Reserve, Sunnyside Domain Court Renewals | Not scheduled | ABS: Capex | \$ - | Proposed | Green | Project to start in 2018/19 | No | Future year project - To be reported on at a later date |
| 3176 | CF: Project Delivery | Otara Papatoetoe Furniture Renewals FY17 | Aorere Park, Caringbah Park, Derrimore Park, Hills Court HFTE Village, James Watson Park, Kennel Hill Reserve, Mahon Park, Milton Park, Ngati Otara Park, Otara Recreation Centre Grounds, Rangitoto Park, Rotary West Park, Rotoma Park, Sunnyside Domain Furniture Renewals | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 55,358 | In progress | Green | Current status: Negotiating tender price for furniture physical works Next steps: Physical works to commence in May 2017 | No | Description of the work: Furniture renewal across various sites Current status: Planning Next steps: Tendering Risks/Issues: Nil |
| 3177 | CF: Project Delivery | Otara Papatoetoe Furniture Renewals FY19 | Antrim Crescent Esplanade Reserve, Clover Park Community House, Fergusson Oaks Reserve, Kimpton Park, Middlemore Park, Ngati Otara Park, Papatoetoe Recreation Grounds, Robert White Park, Wyllie Park Furniture Renewals | Not scheduled | ABS: Capex | \$ - | Proposed | Green | Project to start in 2018/19 | No | Future year project - To be reported on at a later date |
| 3178 | CF: Project Delivery | Otara Papatoetoe Paving Renewals FY17 | Beaufort Reserve, Caringbah Park, Fergusson Oaks Reserve, Ferndown Park, Hamill Reserve, Hayman Park, James Watson Park, Kimpton Park, Kohuora Park, Lendenfield Reserve, Sunnyside Domain Path Renewals | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 23,088 | In progress | Amber | On hold due to the Otara Bridge Creek design Current status: Project on hold until Otara Bridge Creek design is confirmed. Next steps: Design connecting pathways | No | Description of the work : Paving renewals at various sites Current status: In planning to bundle all paving jobs together. Next step: Engage professional services. Risks/Issues: No known issues. |
| 3179 | CF: Project Delivery | Otara Papatoetoe Play Renewals FY17 | Allenby Park - Manukau, Caringbah Park, Flinders Park, Otara Town Centre (Bairds Road Playground), Pearl Baker Reserve Playspace Renewals | Q1; Q2; Q3 | ABS: Capex | \$ 37,611 | Completed | Green | Current status: Complete | No | Description of the work: Playground renewal at various sites Current status: Physical works Next steps: Tendering for physical works Risks/Issues: Nil |
| 3180 | CF: Project Delivery | Otara Papatoetoe Sign Renewals FY17 | Auckland Council Civic Building - Manukau, Billington Esplanade Reserve, Cooper Park (Whitley No 2 Reserve), Manukau Memorial Gardens, Otara Court HFTE Village, Preston Road Reserve, Puhinui Domain, Puhinui Reserve, Sunnyside Domain Sign Renewals | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 17,160 | Cancelled | Green | This project has been merged with 15644. | No | Description of the work : Otara-Papatoetoe Signs renewals FY17 Current status : Professional service for scoping engaged - Works in progress. Next step: Initiate tender for physical works depending on the consenting requirements. Risks/Issues: None |
| 3181 | CF: Project Delivery | Otara Papatoetoe Structure Renewals FY17-18 | Aerovista Place Reserve, Gaye Crescent/Eccles Place Esp Reserve, Hills Court HFTE Village, Orlando 1,2,3, Papatoetoe Recreation Grounds Bridge and Retaining Wall Renewals | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 91,256 | In progress | Green | Current status: Physical works tender in progress Next step: Physical works on site. | No | Description of the work: Structure renewals at various locations Current status: Professional service engaged Next step: Finalise designs and physical work estimates. Risks/Issues: No known issues. |
| 4183 | CF: Project Delivery | Otara-Papatoetoe - Sport Partnership Ngati Otara Park multisport and cultural centre | Otara-Papatoetoe - Sport Partnership Ngati Otara Park multisport and cultural centre | Not scheduled | ABS: Capex | \$ 185,547 | Approved | Green | Current status: Needs assessment complete, including engagement with user groups. Next steps: Commence development of design brief. | No | Description of the work: Development of a multi-sport and cultural centre facilities at Ngati Otara Park working with Scorpions Otara Rugby League Club, Ngati Otara Marae and other sports clubs. Current status: Working through the planning process with the groups. Next steps: Decisions to be made regarding whether funding will be spent as a grant to a partnership facility or whether council will deliver the project. Risks/Issues: Nil to date. |
| 3777 | CF: Project Delivery | Otara-Papatoetoe FY17 Cambria House renewals | Cambrian House - Upgrade. This item and item 3781 replaces item 307. | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 120,000 | In progress | Green | Current status: obtaining quotations from contractors. Next steps: receive quotations, engage contractor, begin physical works. | No | Description of the work: Replacement and reinstatement of damaged exterior cladding and paint finishes. Current status: Heritage architect has been engaged to specify the scope and methodology of the replacements. Next steps: Complete design and approve, obtain quotes for the work. Risks/Issues: Nil |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY16/17 | Activity Status | RAG | Q3 Commentary | Q3 Highlight | Q2 Commentary |
|------|-----------------------|---|---|----------------|---------------|------------|-----------------|-------|---|--------------|--|
| 311 | CF: Project Delivery | Ōtara-Papatoetoe FY17 FF&E renewals | Tupu Youth Library - Furniture, Fittings and Equipment renewals. | Q1; Q2 | ABS: Capex | \$ 56,798 | In progress | Green | Current Status: Finalising the last few furniture items / Requirements. Next Steps: Complete project | No | Description of the work: Provision of extra soft furnishings, a table tennis table and new furniture for the meeting room. Current Status: Most furniture has been identified with quotes supplied. Purchase orders created and waiting on delivery. Next Steps: Reviewing and finalising the last few furniture items / requirements. We are also reviewing the shelving, the wheels are very small making it hard for staff to move shelving around for events. We are looking to retrofit larger more suitable wheels. Risks/Issues: Nil |
| 312 | CF: Project Delivery | Ōtara-Papatoetoe FY17 Libraries renewals | Tupu Youth Library - Upgrade CCTV system. | Q1; Q2 | ABS: Capex | \$ 29,550 | Completed | Green | Current status: Complete | No | Description of the work: Upgrade CCTV system at Tupu Youth Library Current Status: Contractor has completed work on site Next Step: Contractor has been paid. Close project Risks/Issues: There are no known issues |
| 309 | CF: Project Delivery | Ōtara-Papatoetoe FY17 The Chambers renewals | The Chambers - Renew air conditioning, roof, kitchen, & toilets | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 190,476 | Approved | Green | Current status: The project scope is being redefined to include additional scope required for health and safety reasons and strategic considerations. Next steps: progress the scope definition with all stakeholders, and begin refurbishment design. | No | Description of the work: Alterations to roofs, kitchen, toilets and heating/air-conditioning. Current status: In planning Next Steps: Engage architect, produce designs, and obtain building consent. Risks / Issues: Nil |
| 3781 | CF: Project Delivery | Ōtara-Papatoetoe FY17 The Depot, Papatoetoe renewals | **Project cancelled as earmarked for demolition as part of Panuku's Tavern Lane redevelopment project.** The Depot, Papatoetoe - upgrade the depot. This item and item 3777 replaces item 307. | Q2; Q3; Q4 | ABS: Capex | \$ 25,110 | Cancelled | Red | Cancelled as per the request of the local board. Current status: project cancelled as requested on the 16 February 2017. Next steps: none. | No | Description of the work: Upgrade kitchen and common areas. Current status: In planning. Next steps: Obtain quotes, programme the work. Risks / Issues: Nil |
| 4181 | CF: Project Delivery | Otara-Papatoetoe Minor Furniture Renewal Works | Not Required - Otara-Papatoetoe Minor Furniture Renewal Works | Q3 | ABS: Capex | \$ - | Completed | Green | Current status: Complete | No | Description of the work: Furniture Current status: Complete Next steps: Nil Risks/Issues: Nil |
| 3182 | CF: Project Delivery | Otara-Papatoetoe Signs renewals FY17 | Fergusson Oaks Reserve, Milton Park, Otara Court HFTE Village, Papatoetoe Recreation Grounds, Puhinui Reserve Sign Renewals | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 32,760 | In progress | Green | Current status: Signage brief complete -Tender documentation for physical works in progress. Next step: Award contract and Physical works on site. | No | Description of the work: Renew signs at various sites Current Status: Professional service for scoping engaged - works in progress. Next step: Initiate tender for physical works depending on the consenting requirements. Risks/ Issues: Nil |
| 3183 | CF: Project Delivery | Otara-Papatoetoe Signs renewals FY18 | Allenby Park - Manukau, Kohuora Park, Manukau Memorial Gardens, Middlemore Park, Murdoch Park Sign Renewals | Not scheduled | ABS: Capex | \$ - | Proposed | Green | Project to start in 2017/18 | No | FY18 project - to be reported on at a later date |
| 3184 | CF: Project Delivery | Otara-Papatoetoe Signs renewals FY19 | Billington Esplanade Reserve, Farley And Latimer Reserve, Hayman Park, Laureston/Halcyon Esplanade Reserve, Maxwell Park, Middlemore Crescent, Otara Town Centre (Bairds Rd Playgrnd), Preston Road Reserve, Puhinui Domain Sign Renewals | Not scheduled | ABS: Capex | \$ - | Proposed | Green | Project to start in 2018/19 | No | FY18 project - to be reported on at a later date |
| 4184 | CF: Project Delivery | Papatoetoe Centennial Pools - Spa pool filter upgrade | Papatoetoe Centennial Pools - Spa pool filter upgrade | Q3 | ABS: Capex | \$ 8,000 | Completed | Green | Current status: Complete | No | Description of the work: Replacement of the existing spa pool filters with pressure sand filters, including all associated plumbing changes. Also new roof for outdoor filters. Current Status: All works complete. Next Steps: Nil. Risks/Issues: Nil. |
| 4185 | CF: Project Delivery | Papatoetoe Library - Replace Auto Doors | Papatoetoe Library - Replace Auto Doors | Q1 | ABS: Capex | \$ 17,640 | Completed | Green | Current status: Complete | No | Description of Work: Replace the auto doors at the Papatoetoe Library Current Status: The contractor has completed the work on site Next Step: Paid the contractor. Close the project Risks/Issues: Project budget was carried over to 2016/2017. There are no other issues |

Work Programmes 2016/17 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY16/17 | Activity Status | RAG | Q3 Commentary | Q3 Highlight | Q2 Commentary |
|---|-----------------------|--|---|----------------|---------------|--------------|-----------------|-------|---|--------------|---|
| 3185 | CF: Project Delivery | Sunnyside Domain road and carpark renewals | Sunnyside Domain Basecourse, Edging, Fence, Paths, Rubbish Bin and Vehicle Barrier Renewals | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 27,837 | In progress | Green | Current status: Scoping. Next Steps: Design. | No | Description of the work: Carpark design at Sunnyside Domain. Current status: Scoping. Next Steps: Design. Risks/Issues: Reconfiguration of assets. |
| Community Facilities: Operational Management and Maintenance | | | | | | | | | | | |
| 3830 | CF: Operations | Ōtara-Papatoetoe Arboriculture Contracts | Covers tree maintenance | Q1; Q2; Q3; Q4 | ABS: Opex | \$ 315,249 | In progress | Green | Asplundh continue to perform well with a quarterly average of 99.7% for quality In late January, there was a significant weather event that saw a spike in requests for service. This influx in requests resulted in disruption to scheduled street and park tree maintenance. Although most of the follow-up work has been completed, the impact of the storm did create a backlog in jobs. The deluge earlier in March provided additional challenges. | No | Asplundh continue to perform well with a quarterly average of 99% for quality. Spring works in the Arboriculture Contracts have focused on maintenance of street trees, including pruning away from powerlines and the aftercare maintenance of juvenile trees. A summer programme of park tree maintenance is also in place taking advantage of improved ground conditions that allow access that is not possible during winter. The spring windy season appears to be prolonged causing isolated instances of tree damage. The recent failure of a dead tree in a kindergarten and a large tree in Cornwall Park, both privately owned situations, has generated an increase in interest and requests for tree inspection or removal due to perceived danger. |
| 3829 | CF: Operations | Ōtara-Papatoetoe Ecological Restoration Contracts | Covers areas of special ecological significance; and pest species control | Q1; Q2; Q3; Q4 | ABS: Opex | \$ 103,377 | In progress | Green | NZ Biosecurity has a quarterly average of 91% for quality leaving some room for improvement. The number of pest plant requests (RFS) have increased compared with last quarter which is expected for the season as reserves experience higher public use with good weather and also the holiday season. Requests for rat and possum control have been consistent with the previous quarter. Third quarter is typically the peak period for wasp control. Although still the busiest period, the presence of wasps have been markedly less than previous years. | No | NZ Biosecurity Services continue to perform well with a quarterly average of 91% for quality. Spring works in the Ecological Restoration Contracts have focused on maintenance of planting areas, spring pest plant control and scheduled animal pest control works. The scheduled pest plant control is progressing in accordance with this year's program, and we are continuing to see reduction in pest plant species in the areas controlled. Bait take for animal pest works has been increasing overall, indicating usual seasonal fluctuations in rat and possum numbers. Wasp activity, which was very bad last year, is not yet significant; wasp call outs to date have typically been for spring bee swarms. In some parks natural regeneration of rare species has been found. Arising issues include weed and general waste dumping along boundaries with private properties and incursion into parks. |
| 3828 | CF: Operations | Ōtara-Papatoetoe Full Facilities Maintenance Contracts | Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks | Q1; Q2; Q3; Q4 | ABS: Opex | \$ 2,610,916 | In progress | Green | Downer have performed to expectation during this period with the following results recorded – December 98%, January 98% and February 97%. This is a positive result for the busy summer period. Sports field preparation and allocations for the winter codes are underway. The impact of storm damage from early March flooding is still being worked through with suppliers and council's insurance provider. Across the region staff have turned off all non-essential irrigation, water features and drinking fountains in an effort to support of Watercare's water saving initiative. The NZ Cycle Championship was held at the Manukau velodrome in February. Work was undertaken to tidy up the facility and although the event went well. Ngati Otara Park successfully hosted a large Kilikiti tournament in late February. | No | Downer Ltd has performed to expectation during this period with the following KPI results recorded – September 99% - October 94% - November 98%. The spring sports season was challenging with very wet weather conditions and the grass growth slower than previous years, however cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. The annual bedding displays and plantings are in good health and will provide a vibrant display over the festive season. Mowing and edging proved to be challenging during October and November with extremely wet conditions experienced in council reserves. Conditions on some reserves were so wet that the edging teams could not carry out their normal maintenance schedules. Downer Ltd has been able to implement alterations to work programmes for the mowing and edging work to address the spring growth, and operations have almost returned to normal. |
| Infrastructure and Environmental Services | | | | | | | | | | | |
| 2233 | I&ES: DPO | Streetscapes Upgrades (Manukau) | Town centre upgrade (Please note: There is no planned expenditure for 2016/2017 - staff are currently working with Development Programmes Office for 2017/2018. | Not scheduled | ABS: Capex | \$ - | Approved | Green | This project and budget have been transferred to Panuku to be delivered in conjunction with Auckland Transport as part of the transform Manukau programme. Future updates will be provided by Panuku. | No | This project and budget have been transferred to Panuku to be delivered in conjunction with Auckland Transport as part of the transform Manukau programme. Future updates will be provided by Panuku. |

Work Programmes 2016/17 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY16/17 | Activity Status | RAG | Q3 Commentary | Q3 Highlight | Q2 Commentary |
|------|-----------------------|--|--|---------------|---------------|-----------|-----------------|-------|--|--------------|---|
| 2056 | I&ES: Healthy waters | Industry Pollution Prevention Programme (IPPP) Wiri/Station Road | <p>IPPP programme to carry on the work started in the Manurewa Local Board area to complete the catchment that drains into the Puhinui stream and Manukau Harbour. This work will finish the programme in the industrial area.</p> <p>The purpose of the programme is primarily educational and aims to inform industry and business on the impacts that their activities may be having on local waterways if they are not managed well and to encourage improvements to be made where any issues are identified.</p> <p>The approach is proactive and non-regulatory, with an expert visiting each site, conducting a site inspection, talking to the business owners about potential issues and then following up with a recommendations report to the business if changes are needed.</p> | Not scheduled | LDI: Opex | \$ 20,000 | Proposed | Green | <p>This project has been before the local board twice for decision making for allocation of funding to it. The last resolution passed by the local board on 19 September 2016 (resolution number OP/2016/170) again deferred the decision. Timeliness of decision making is crucial to the delivery of this project.</p> <p>Industry Pollution Prevention programme has been underway with follow up site visits yet to be completed. Project is expected to be completed late April / early May 2017.</p> | No | At its meeting on 13 December 2016, the Ōtara-Papatoetoe Local Board approved the budget for the Industry Pollution Prevention Programme. Work started soon after this meeting with the production of brochures. |
| 2054 | I&ES: Healthy waters | Manukau Harbour Forum | To contribute funding to support implementation of the Manukau Harbour work programme | Q1 | LDI: Opex | \$ 8,000 | In progress | Green | Contracts are being awarded for the communications and delivery of the Manukau Harbour symposium which been scheduled for 19th May 2017 at the Mangere Arts Centre. The second flagship site event was delivered at Flint Group in Penrose on 22 February 2017 where 18 people attended. The next flagship site event is being organised and expected to be held at the Mainfeeds in Wiri at the end of April 2017. | No | The development and implementation the Manukau Harbour Forum communications and engagement plan will be delivered internally by council's communications and engagement department. Any savings from delivering this work internally will be reported to the forum (or member boards if the forum is not reconstituted) for reprioritisation. A total of 26 people attended the first flagship sites event held at Papakura Timber in December 2016. The next event will be at Flint Group in Penrose in February 2017. Planning has commenced for the symposium to be held in March or April 2017. |
| 2292 | I&ES: Healthy waters | Otara Lake and Waterways Vision - Community Engagement | Continued engagement of Otara Network Action Committee to communicate and engage the Otara community in this project. | Not scheduled | LDI: Opex | \$ 5,000 | Approved | Green | The Otara Network Action Committee scope of works has been finalised and agreed. Works are underway. | No | Otara Network Action Committee has been provided a scope of work for consideration. A decision is pending meeting discussion December 2016. |
| 2062 | I&ES: Healthy waters | Otara Lake and Waterways Vision - Project Planting Maintenance | Ongoing planting maintenance at Preston Road Reserve and Otara Creek Reserve. Maintenance to be undertaken by New Zealand Biosecurity. | Not scheduled | LDI: Opex | \$ 11,200 | Approved | Green | Two out of the three plant maintenance cycles have been undertaken with the final round due for completion early April 2017. | No | Contractor has been engaged to undertake the maintenance at three planting sites. First round of maintenance has been completed and next round is scheduled for December 2016. |
| 2290 | I&ES: Healthy waters | Otara Lake and Waterways Vision - Riparian Planting | <p>Selection of two further sites in the Otara Papatoetoe LB area for riparian planting in 2016/17 – greater emphasis placed on community involvement in choosing the sites.</p> <p>Riparian planting to include site preparation, plant supply and planting. High level of community involvement sought for planting of sites. Ongoing maintenance to be allocated in 2017/18 budget</p> <p>Ongoing maintenance to be allocated in 2017/18 budget.</p> | Not scheduled | LDI: Opex | \$ 18,800 | Approved | Green | An Adopt a Spot coordinator is being engaged to progress with areas that have been identified and agreed with community groups and Auckland Council Parks. Plans for each Adopt a Spot area are to be finalised and provided to Parks for final approval by end of March 2017. | No | An information only memo has been provided the Local Board outlining the proposed spend of this budget for Adopt a Spot and Trees that Count. The coordinator is currently engaging an adopt a spot coordinator to guide this project and help with simple planting plans. In relation to trees that count, waiting on a full agreement outlining their support and investment in Te Irirangi Reserve and this is required end of February 2017 or the money set aside for trees that count will be used for the adopt a spot project. |
| 2289 | I&ES: Healthy waters | Otara Lake and Waterways Vision - Trust Brand Development | <p>To be undertaken/led by the community, to ensure it resonates and has a real connection with the local community.</p> <p>This will contribute to a wider brand development exercise and, social marketing campaign that engages marae, churches, sports clubs and businesses.</p> | Not scheduled | LDI: Opex | \$ 8,000 | Approved | Green | Manuaku Institute of Technology faculty and students have been actively scoping and recommending project deliverables as part of their learnings. The brand development will be completed prior to 30 June 2017. | No | Manukau Institute of Technoloy faculty are undertaking the development of brand as part of their 2017 educational programme. Scoping of this project was scheduled for December 2016. |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY16/17 | Activity Status | RAG | Q3 Commentary | Q3 Highlight | Q2 Commentary |
|--|-----------------------|---|---|---------------|---------------|-----------|-----------------|-------|--|--------------|---|
| 2296 | I&ES: Healthy waters | Otara Lake and Waterways Vision - Whole of community litter action plan | To work on the development, resourcing and implementation of a whole-of-community action plan responding to litter will focus on improving knowledge of the issue, building commitment to avoid discarding litter and motivating people to do the right thing. | Not scheduled | LDI: Opex | \$ 20,000 | Approved | Green | Draft Litter Action Plan is in final stages of completion. Neat Streets project is to be undertaken as the primary project for this plan, to be completed by 30 June 2017. | No | Draft litter plan is being developed with the first draft to be completed before Christmas 2016. |
| 2291 | I&ES: Healthy waters | Otara Lake and Waterways Vision Project Coordinator | Appointment of a Project Coordinator to continue to assist in the project management of budgeted actions for 2016/17, progression of new opportunities as they arise, liaising with other project partners to progress actions from the Strategic Plan and assistance to the Trust. | Not scheduled | LDI: Opex | \$ 25,000 | Approved | Green | The project coordinator continues to deliver the Otara Lake works and the project is on track. | No | Contractor is undertaking this work and project is on track. |
| 2058 | I&ES: Waste solutions | Southern Resource Recovery Scoping | To allocate \$10,000 in 2016/2017 to support the on-going development of resource recovery activity, and \$5,000 to the Roots Creative Entrepreneurs to continue to stimulate resource recovery activity through the makerhood project. | Not scheduled | LDI: Opex | \$ 15,000 | Approved | Green | Envision NZ are continuing with the capacity building and mentoring programme for groups interested in resource recovery initiatives across the four south local boards. Investigation is being undertaken into developing a zero waste enterprise hub as a collaboration between a number of different community organisations. After discussion with local groups it was agreed not to proceed with the specific masterclass workshops as outlined in Q2. A repair cafe is being organised with the Makerhood Movement in the next quarter to align with the Healthy Waters Neat Streets initiative. | No | Envision NZ has been contracted to undertake the capacity building programme for groups interested in resource recovery initiatives. Subject specific master class workshops are being organised with Akina Foundation and will be run from February to July. Individual meetings and mentoring with groups is occurring across the 4 local board areas. There is also a focus on brokering potential collaborations, e.g. with Auckland Airport and also investigating options for shared work spaces. |
| Local Economic Development: ATEED | | | | | | | | | | | |
| 2715 | CCO: ATEED | Young enterprise Scheme (OP) | <p>The funding from the local board, is new spend and will support the delivery of 10 sub-regional events across Auckland (5x Dragon's Den and 5x Regional Awards). Which due to the success of the programme resulting in increased participants and costs have been centralised into 1 Dragons Den and 1 Regional event in 2016.</p> <p>Otara - Papatoetoe schools participating in 2016 are Aorere college, Papatoetoe high School, Sir edmond Hillary Collegiate Senior School.</p> <p>Relevant Background to YES: ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss..</p> | Q3 | LDI: Opex | \$ 1,500 | Completed | Green | The E-days have been held and the funding has been used. | No | The contribution from the Local Board will be drawn down in Q3 and will support the delivery of the Young Enterprise Scheme E-Days in February 2017. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2017 year, what YES is all about, and what is installed for them. |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | CL: Lease Expiry Date | CL: Annual Opex Fee (excluding GST) | CL: Annual Rent Amount (excluding GST) | Activity Status | RAG | Q3 Commentary | Q3 Highlight | Q2 Commentary |
|---------------------------------------|-----------------------|---|---|---------------|-----------------------|-------------------------------------|--|-----------------|-------|---|--------------|--|
| Community Facilities: Renewals | | | | | | | | | | | | |
| 1768 | CF: Community Leases | 41 Boundary Road - New property, to be advertised for Eol | New lease to group following EOI | Q3; Q4 | | | | In progress | Green | Local board to decide whether to lease the skill shed space, or offer a funding agreement for the provision of skill-shed programmes. This is currently with Community Services. | No | No update this quarter. |
| 1772 | CF: Community Leases | 46 Fair Mall - To be advertised for Eol | New leases for Fair Mall i. Fair Mall, Ōtara: Ōtara Business Assn, Ōtara Health Charitable Trust, Tau Fīfine Niue Kau Fakalataha Inc. and The Brain Injury Assn (Auckland) Inc. | Q3; Q4 | | | | Proposed | Green | Expressions of Interest advertised 30 March 2017, closing date for applications 12 May 2017. | No | No report this quarter. |
| 1770 | CF: Community Leases | Auckland Tennis Inc. | New lease for Manukau Sportsbowl 1 Boundary Road, once ongoing funding is secured | Q2; Q3; Q4 | 31/12/2012 | | \$ 0.10 | In progress | Green | Application for new lease received. Site visit to be undertaken. | No | Application for new lease sent to tenant. For return by 31 January 2017. |
| 1771 | CF: Community Leases | Cycling New Zealand | New lease for Manukau Sportsbowl 1 Boundary Road | Q2; Q3; Q4 | | | \$ 10.00 | In progress | Amber | Lease on hold until the application is returned. Still waiting for application from the club. Staff have followed up with the club, but the application still has not been sent. | No | Meeting held with two representatives of Cycling New Zealand - Auckland. Application form to be returned for the space occupied on the ground floor. |
| 1773 | CF: Community Leases | Highbrook Lands Trust | New lease for Highbrook Esplanade Reserve, 60 Waiouru Road East Tāmaki | Not scheduled | | | | On Hold | Amber | The reclassification of the reserve is needed before a lease is granted. Lease is on hold. | No | No update this quarter. |
| 1775 | CF: Community Leases | Manukau Pacific Island Trust | New lease for East Tāmaki Reserve 244R East Tāmaki Road | Q3; Q4 | 22/08/2014 | | | In progress | Green | Agreement received from group for Community Outcomes Plan. Ready to report. | No | . |
| 1776 | CF: Community Leases | Manukau Parks Garden, Laughter & Food Processing Club | New lease for Stadium Reserve 27 St George Street | Q3; Q4 | 30/09/2011 | | | Proposed | Amber | This was included on the 2015/16 work programme. Staff have not been able to access any contact information for this group and therefore the lease is on hold. No contact details held for this group. | No | No contact details held for this group. |
| 1774 | CF: Community Leases | Niue Motu Maka Enterprises Incorporated | New lease for Hunters Corner 63 East Tāmaki Road | Not scheduled | | \$ 500.00 | \$ 500.00 | Proposed | Green | Expressions of Interest advertised 30 March 2017, closing date for applications 12 May 2017. | No | No update this quarter. |
| 1777 | CF: Community Leases | Ōtara Senior Citizens Club | New lease for Ōtara Court 161 East Tāmaki Road, once building ownership agreed | Q3; Q4 | 01/04/2004 | \$ 10.00 | \$ 10.00 | In progress | Green | Council undertaking maintenance works at the hall. | No | . |
| 1778 | CF: Community Leases | Papatoetoe Athletics Club Inc. | New lease for Omana Park 23R Omana Road | Q2; Q3; Q4 | | | | In progress | Green | Awaiting confirmation from group for suitable time to meet. | No | Lease application form sent to group for completion and return by 31 January 2017. |
| 1780 | CF: Community Leases | Papatoetoe Panthers Rugby League Football Club Inc. | New lease for Kohuora Park 44R Station Road, Papatoetoe | Q2; Q3; Q4 | 30/06/2016 | | \$ 0.10 | In progress | Green | Further email sent February 2017 and March 2017. Awaiting return of application form. | No | Application for new lease sent to group. To be returned by 31 January 2017. |
| 1779 | CF: Community Leases | Puhinui Equestrian Trust | New lease for Puhinui Reserve, Prices Road | Q3; Q4 | | | | In progress | Green | Awaiting return of application | No | Application form for new lease sent to group. |
| 1781 | CF: Community Leases | Royal NZ Plunket Society Incorporated – Kolmar Road | New lease for Accacia Court 25 Kolmar Road, Papatoetoe | Q2; Q3; Q4 | 28/02/2008 | | \$ 0.10 | On Hold | Amber | This lease is on hold. On hold while future of possible multi-premises lease explored with Royal NZ Plunket. | No | Third request for application sent to group. To be returned by 31 January 2017. |
| 1769 | CF: Community Leases | Sandbrook Reserve - Fate of building to be decided by LB | New lease at Sandbrook Reserve pending outcome of investigation into building future | Q4 | | | | Proposed | Green | Site visit with local board held 21 March 2017. Options to be reported to the April 2017 local board business meeting. | No | No update this quarter. |
| 1782 | CF: Community Leases | Te Pupu Tahi Tanga Ki Ōtara 117 Bairds Road - Eol called for. LB working with all groups to form one single legal entity for the building | New lease(s) for Te Pupu Tahi Tanga Ki Ōtara, 117 Bairds Road, Ōtara i. Alagavaka Ha Niue Warden Trust Auckland Samoan Wardens Charitable Trust Cook Island Kia Orana Akapuanga Trust Tongan National Council in Aotearoa Turehou Māori Wardens Ki Ōtara Charitable Trust | Q3; Q4 | | | | In progress | Green | Application received from newly re-formed Te-Pupu-Tahi-Tanga-Ki-Otara. | No | . |
| 1783 | CF: Community Leases | The Chambers 35 St George Street - To be advertised for Eol | New leases for The Chambers, 35 St George St, Papatoetoe i. Hindu Heritage Research Foundation NZ - Community Budgeting Service, National Council of Women (Manukau Branch), Papatoetoe Central Mainstreet Society Inc. and PHAB Association Inc. | Q3; Q4 | | | | In progress | Green | Expressions of Interest advertised 30 March 2017, closing date for applications 12 May 2017. | No | . |

Work Programmes 2016/17 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | CL: Lease Expiry Date | CL: Annual Opex Fee (excluding GST) | CL: Annual Rent Amount (excluding GST) | Activity Status | RAG | Q3 Commentary | Q3 Highlight | Q2 Commentary |
|------|-----------------------|---|---|------------|-----------------------|-------------------------------------|--|-----------------|-------|---|--------------|---|
| 1784 | CF: Community Leases | The Depot 91 Cambridge Terrace - Eol called for | New leases for The Depot, 91 Cambridge Tce, Papatoetoe i. SeniorNet Papatoetoe Inc. Papatoetoe Genealogy Inc. Papatoetoe Gymnastic Club Inc. Papatoetoe Historical Society Inc. Pasefika Mana Social Work Support Trust | Q3; Q4 | | | | On Hold | Amber | Applications on hold until leases approved for The Chambers. Applications on hold until leases approved for The Chambers. It is hoped that some of The Depot lease holders will be able to move to The Chambers to free this site up for development by Panuku Development Auckland. | No | |
| 1785 | CF: Community Leases | Vaka Manu'kau Niue Community Trust | New lease for Aorere Park 24R Skipton Street | Q2; Q3; Q4 | | | | In progress | Green | Land owner approval for new build on Aorere Park expired June 2015. Scope of project has broadened and requires clarification. Awaiting response from group regarding future of the building project. | No | Land owner approval for new build on Aorere Park expired June 2015. Scope of project has broadened and requires clarification. Awaiting response from group regarding future of the building project. |