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2014/232	30/10/2014	Community Facilities (T Vu-Duc) / Katrina Wilson (Legal)	Draw up agreement for installation of Monte Cecilia Park sculptures	Item 24 b) ask the Public Art team to draw up a formal agreement with the TSB Bank Wallace Arts Trust in regard to the Trust being given permission to curate the art on the park in the three identified sites. Noting that the Board requires consultation when the sculptures are changed.		<p>7/11/14: Resolution sent to officer  16/2/15: Update requested.  13/3/15: Email to officer for update  4/5/15: Chasing R McWha.  18/5/15: A funding agreement is being prepared and will be executed and paid before 30 June.  15/6/15: To check complete 30 June 2015.  7/7/15: Monte Cecilia Park sculptures install agreement will be signed alongside the funding agreement in August pending legal advice.  14/9/15: Advice received about necessary legal process.  23/9/15: Officer advised: Due to the outcomes of the LTP and changes in funding method for the site a new Lease and License to Occupy is needing to be drafted. Legal currently drafting documents to capture the new funding model and to permitted activity on the site including the resource consent conditions for sculpture. Agreements and resource consent currently in place all reference a sculpture agreement which does not exist. To extend the draft agreement for the entrance sculptures to include all on the leased/ licensed area. Leasing team currently investigating the existing resource consents for the site to ensure they are current and JWAT are compliant with particular reference with the number of sculptures on the site. The consent is under JWAT's name not Auckland. Next quarterly JWAT joint Liaison Board Meeting in October.  3/11/15: JWAT sculpture issue being funded by the department rather than from SLIPs budget line. At the end of last financial year, concern around the funding being lost, however Public Art have advised they are funding it. NP: it was too late to re-allocate the SLIPs funding.  12/2/15: Art Collection Services, are currently working with the James Wallace Arts Trust (JWAT) toward the licenced placement of sculptures from the trust's collection in Monte Cecilia Park. In late 2015 JWAT reviewed and made changes to council's licence template (provided by Legal – Commercial). Collection Services will add the following clause to the licence: <i>The James Wallace Arts Trust and council will consult the Puketapapa Local Board before placing or moving sculptures at the, Monte Cecilia Park, Hillsborough Road entrance.</i> Legal – Commercial will review the draft licence and Collection Services will present to JWAT for sign off in the coming weeks.  18/3/16: Update requested from officers.  14/4/16: Agreement being progressed by Legal Dept.</p> <p>10/5/16: Update from officer - head lease to JWAT (includes sculpture licence and consent to sublease to the cafe) has been reviewed and amended. Currently also reviewing the sub lease to Homestead and hope to complete that by COB tomorrow. The sub-lease should be available for review by JWAT next week  17/6/16: JWAT lease being considered by all parties.  12/7/16: As above.  11/08/16: Email to R. McWha requesting update on JWAT lease.  24/8/16: T Vu-Duc advised: following meeting to discuss the amended deeds in late June, there were a couple items JWAT queried around the calculation of rent and how it fits into the funding reviews. This left the deed still under negotiation. To follow up with Legal as to where these items have been left, as there was an item to review the final wording around these with Buddle Findlay.  16/09/16: Officer advised: document amended to clarify the remaining item queried by the trust. To be reviewed by a funding agreement expert before it is sent back to the trust for execution.  7/2/17: Update requested from officer.  8/2/17: Legal advised nothing from the Trust since 1 November 2016 when advised that lease documents awaiting Board approval.  3/3/17: The Trust has requested some changes to the lease/funding agreement.  29/3/17: JWAT changes being considered by Auckland Council.  5/5/17: Legal advised nothing new to report.</p>

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2014/265	11/12/2014	Auckland Transport (L Stewart)	berms	<p>a) strongly supports encouraging and enabling community use of berms as much as practicable</p> <p>b) strongly supports the development of berm-planting guidelines, which would include:</p> <p>i) safe depths to dig to</p> <p>ii) ideal plants in a number of categories – natives, food, trees</p> <p>iii) maintenance expectations, including in regard to safety e.g. height, rubbish; and sight lines.</p> <p>iv) working with neighbours</p> <p>c) support Local Boards as the key conduit for Auckland Transport to have community relationships around berm planting, for example the local board in an area has the relationship with a community group or individual who plant and maintain a specific section of berm in that board's area. Each Local Board will have the ability to form these relationships, record and monitor them, in ways that contribute to broader Local Board outcomes and priorities.</p> <p>d) recognises the role of berms in allowing access to services for utility agencies, and to that end requests Auckland Transport to work with other utility agencies to create maps available online clearly identifying which berms have services running underneath them at a shallow depth and those that do not.</p> <p>e) request a report from Auckland Transport addressing these issues and reporting on progress on these resolutions, to make this Board's March agenda.</p>		<p>Resolution sent to officer</p> <p>16/2/15: Report to March agenda.</p> <p>24/2/15: AT working on drafting set of Operating Principles for Planting in road berm. To be discussed at workshop/portfolio level over next two months.</p> <p>26/3/15: Board passed Resolution PKTPP\2015\41 Item 19</p> <p>e) express its disappointment and concern at the lack of adequate response from Auckland Transport to PKTPP/2014/265 seeking a report to this agenda in regard to progressing berm planting guidelines, and delegates to the Chair and Board Member Holm to write a letter expressing these concerns and reiterating our request to the CEO of Auckland Transport.</p> <p>18/5/15: L Stewart advised Draft Berm Policy going to AT Board Customer Focus Committee 22 May 15.</p> <p>30/5/15: J Fairey and D Holm working on draft letter.</p> <p>25/6/15: Ltr sent to D Warburton at Auckland Transport.</p> <p>19/8/15: Berms update provided by Auckland Transport.</p> <p>14/9/15: Feedback drafted and circulated to full board for comment.</p> <p>17/9/15: Feedback sent to AT.</p> <p>11/11/15: AT received feedback on its draft guidelines for 'Private Planting in the Road Corridor' from 19 of the 21 local boards. This feedback is being assessed with a view to taking into account as much as possible. A new draft of the guidelines will then go to AT's executive team and the AT Board, with a final version of the guidelines likely to be available in the New Year.</p> <p>9/2/16: Workshop 10/2/15 postponed by AT as draft guidelines still pending.</p> <p>21/3/16: AT Officer has emailed senior management for an update but have nothing back so far.</p> <p>15/4/16: Formal AT sign off of draft guidelines expected in May 16.</p> <p>10/5/16: As above.</p> <p>17/6/16: Still awaiting AT draft guidelines.</p> <p>12/7/16: Officer advised nothing new on berms.</p> <p>29/3/17: Responsibility for berms transitioning back to Auckland Council.</p> <p>5/5/17: AT officer advised nothing new on berms.</p>
2016/167	28/07/2016	Auckland Transport (L Stewart)	Berm mowing	<p>Item 15 n)</p> <p>n) request Auckland Transport to advise on the availability of lists of streets in Puketapapa where berms on private property have been mowed. The Board is seeking, at least quarterly, information showing which groups of lawns (not individual addresses) were mowed each week. This is for the purpose of identifying any gaps in delivery and educating owners as to roughly how often they can expect a mow.</p>		<p>4/8/16: Resolution sent to officer.</p> <p>25/8/16: The residential berms in the Puketapapa area fall into the Type C specification and are cut six to eight times per year depending on growth rate to keep them within the Type C specification of not exceeding 200mm in height. The Type C berms that are not maintained by the adjoining property owner and meet or exceed the 200mm height are managed by a 'service cut' that takes the berm to about 75mm in height. Those berms which are not maintained by the adjoining property owner and that do require the 'service cut' will not look as tidy as those that are privately maintained. As the contract cutting of the berms is not based on frequency and is mesh block organised rather than street by street, it is not possible to provide a timetable of when grass berms are being mowed or have been mowed on specific streets.</p> <p>The board can advise residents complaining about their berms to log a complaint on AT's website or phone contact centre on 355 3551. Auckland Transport will enter into discussions with its contractors how this information may be able to be provided going forward.</p> <p>7/4/17: Nothing new to report.</p> <p>29/3/17: As above</p> <p>5/5/17: AT officer advised nothing new on berms.</p>

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2015/38	26/03/2015	Three Kings Community Needs Assessment b) Service & Asset Planning (C Thorne) c) D Jackson	Prepare community use case study	Item 17 b) prepare a case for community use of the space in the former Mount Roskill Borough Council Building that will not be required to accommodate the Puketāpapa Local Board and local board services staff. c) establish an advisory group of interested organisations to advise the Board on the progress of this project. <b>Complete</b>  <b>Note:</b> Strat and Finance 13 Sep 2013 10 Future of the former Mount Roskill Borough Council Building and 1990 addition at 560 Mt Albert Road, Mt Roskill Resolution number SF/2013/93 MOVED by Cr CE Fletcher, seconded Cr C Casey: That the Strategy and Finance Committee: d) iii. review the potential use of the balance of the 1957 building once the Three Kings Precinct Plan is completed and the Unitary Plan is notified.		2/4/15: Resolution sent to officer 24/4/15: To prepare business case for community use of the former Mount Roskill Borough Council building business case in May 15 and will set up advisory group meeting by June 15. 16/6/15: Business Plan in progress. 6/7/15: On-going work on business plan. 17/8/15: This work is being impacted by change to Empower Communities Approach (ECA) model. Roles (from Community Development & Safety) that were going to assist in the establishment of an advisory group and contribute to business case, have been disestablished. Recommend waiting for strategic broker before we act on (c). Senior advisor liaising with Community Policy & Planning team regarding capacity and progress (b). This is being impacted by ECA change and Senior Advisor secondment. 27/10/15: c) Strategic Broker to activate establishment of advisory group. Local Board adviser to review. 10/11/15: b) Strategic Broker to identify who will prepare the business case. 9/2/2016: New Strategic Broker now in place to implement business case. 18/4/16: Lack of capacity to progress business case. 10/5/16: Relationship Manager is looking at capacity to deliver. 17/6/16: Update from Relationship Manager sought. 12/7/16: Matter being escalated to Karen Lyons. 4/8/16: J Fairey and V Villaraza to meet to discuss the matter further. 1/12/16: Service & Asset Planning to brief C Thorne on project. 7/2/17: Workshop 9/3/17 to discuss community use of building. 3/3/17: Nothing new to report. 5/5/17: Budget approved (20 April) to undertake a community needs assessment for the Mt Roskill area.
2016/73	28/04/2016	R. McMichael /Kevin Marriott (Community Places)	Approach for ECA hire of venue	Item 13 b) b) request a report to come to the Board's 30 June 2016 agenda for decision-making to establish a policy for venue hire at Board venues for delivery of Board projects and initiatives by community contractors under the Empowered Communities Approach.		9/5/16: Resolution sent to officer 17/6/16: Awaiting officer response. 24/6/16: Staff reminded of resolution to request the report. 12/7/16: Report request escalated to manager. 9/8/16: Response to Board's request to be included in Community Places report on 25 August agenda. 25/8/16: Board report and memo providing further information requested by Board tabled at meeting. 25/8/16: Resolved transition option for 23 remaining legacy hire groups (PKTPP 2016/194) 29/3/17: To be discussed at 30/3/17 workshop. 5/5/17: Update requested.
2016/194	25/08/2016	Community Facilities (P Matvos)	venue hire costs	Item 22 b) workshop with officers regarding venue hire costs for activities not covered by the hire fee framework		8/9/16: Resolution sent to officers 11/11/16: Workshop proposed for Mar 2017. 7/2/17: Workshop 9/3/17. 29/3/17: To be discussed at 30/3/17 workshop 5/5/17: Update requested.
2016/84	28/04/2016	S Mol (Stakeholder & Community Engagement)/T Dixon (Parks)	Three Kings park negotiations	3 Kings Item 20 b) iv) request that the Parks Department take steps to consult with the Board about the positions it is taking in negotiations and to ensure that those positions are in accordance with the Board's views as governors of the reserve by 6 May 2016.		9/5/16: Resolution sent to officers. 25/5/16: Update requested from officers. 17/6 /16: On-going discussion between Parks officers and Panuku regarding the land exchange in accordance with the concerns raised by Parks. 11/8/16: On hold because of interim Environment Court decision. Awaiting further advice. 22/08/16: Still on hold. 7/2/17: On hold until legal proceedings are completed. 2/3/17: Awaiting outcome of negotiations with Fletchers. 29/3/17: As above. 5/5/17: Nothing new to report.
2016/187	25/08/2016	Auckland Transport (L Stewart)	Gilletta Rd traffic issue rough order of cost	Item 16 c) request Auckland Transport to prepare a rough order of costs for a traffic calming project on Gilletta Road, Lynfield with a view to progressing the project using savings remaining after the Richardson Road carpark design.		8/9/16: Resolution sent to officers 21/9/16: Rough order of costs available November. 7/2/16: Consultation will begin in February 3/3/17: Consultation open until 8 March 29/3/17: Board support for option C. To progress to detailed design, after consideration of the consultation results. 5/5/17: Detailed design completed.

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2017/13	16/02/2017	Plans & Places (J Machado & Tim Solomon)	Delivery of two projects	Item 16 d) request a memo from Planning (Plans & Places) for the delivery of the following OPEX LDI budgets: i. Precinct plan (Three Kings) ii. Revitalisation of town centres (Mt Roskill Village).		23/2/17: Resolution sent to officers 29/3/17: Update requested from officers. 5/5/17: Three Kings Plan refresh report due in August 17.