

## Papakura Local Board Workshop Record

Workshop record of the Papakura Local Board held in the Papakura Local Board Chambers, Papakura Service Centre, 35 Coles Crescent on Wednesday, 12 April 2017, commencing at 12.20pm.

### PRESENT

**Chairperson:** Brent Catchpole  
**Members:** George Hawkins (for Item 1)  
 Katrina Winn

### Apologies:

**Also present:** Rex Hewitt (Relationship Manager)  
 Lee Manaia (Local Board Advisor)  
 Trish Wayper (Democracy Advisor)

Workshop Item	Governance role	Summary of Discussions
<b>1. Smiths Avenue</b>  <b>Item 1 was held at the Smiths Avenue Facility</b>  <b>Sarah Bramston</b> Strategic Broker  <b>Mark Evans</b> Practice Manager - Operations Community Empowerment  <b>Gail Fotheringham</b> Specialist Advisor Community Empowerment  <b>Kiri McCutcheon</b> Advisor Community Empowerment  <b>Angie Tangaere</b> TSI Social Intrapreneur	Setting direction/ priorities/ budget	<p>Staff explained that they wanted to undertake a whanau centric co-design process for community-led place making at Smiths Ave. The process is aimed at developing capability and finding a way forward that works for the community.</p> <p>The board members gave the following feedback:</p> <ul style="list-style-type: none"> <li>• The community needs to see something happening immediately - need to find the quick wins. The community is tired of talkfests.</li> <li>• Health and safety needs to be front of mind.</li> <li>• A masterplan is required.</li> <li>• Need to involve the government agencies:               <ul style="list-style-type: none"> <li>• WINZ</li> <li>• HNZ</li> <li>• Health Services, eg: Breast screen.</li> </ul> </li> <li>• A collective approach is required.</li> <li>• Transparency is required, particularly in tracking money spent on the project.</li> <li>• Communications need to be tailored to meet the community's needs.</li> <li>• An operational budget may be required going forward.</li> </ul>

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<p>Southern Initiative</p> <p><b>Peter Loud</b>, Senior Advisor, Community Places</p> <p><b>George Makapatama</b>, Manager Strategic Broker</p>		<ul style="list-style-type: none"> <li>• Need to provide something useful to the community.</li> </ul> <p>Ideas put forward were:</p> <ul style="list-style-type: none"> <li>• Service providers – collective impact approach</li> <li>• Life skills</li> <li>• Social procurement</li> <li>• Create a reason for people to come</li> <li>• Homework centre</li> <li>• Safety</li> <li>• Social entrepreneur</li> <li>• Innovation</li> <li>• connecting civil infrastructure opportunities</li> <li>• teaching young people how to ride motorbikes or bicycles</li> <li>• skill shed</li> <li>• link in with youth connections work</li> <li>• need to have a dedicated paid person to co-ordinate and develop the relationships. A door to door, face to face approach will be required to develop the relationships.</li> </ul> <p>Potential Partners:</p> <ul style="list-style-type: none"> <li>• Foundation North</li> <li>• Tainui</li> </ul> <p>The board members endorsed in principle the Southern Initiative and the Community Led Development Group activating a whanau centric co-design process for place-making at Smiths Ave.</p> <p>The board members stressed that the facility needed to be a multi-use facility and could not be captured by one group.</p> <p>Board members agreed it is important for members to sit on the project group. They felt this project would fall under the community services work stream.</p>
<p><b>2. Annual Plan</b></p> <p><b>Community Facilities</b></p> <p><b>Gwyn De'Arth</b> Area Manager Operational Management &amp;</p>	<p>Setting direction/ priorities/ budget</p>	<p>Gwyn De'Arth gave an overview of the Community Facilities Snapshot Newsletter highlighting the following points:</p> <p>What didn't go so well:</p> <ul style="list-style-type: none"> <li>- Start of winter codes – this was due to weather conditions and summer/winter overlaps of sporting code requirements.</li> </ul>

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<p>Maintenance, Operational Management &amp; Maintenance, Community Facilities</p> <p><b>Jessica Morris</b> Stakeholder Advisor, Stakeholder &amp; Land Advisory, Community Facilities</p> <p><b>Hannah Alleyne</b> Principal Programmes Specialist, Investigation &amp; Design, Community Facilities</p> <p><b>Jenny Young</b> Community Lease Advisor, Stakeholder &amp; Land Advisory, Community Facilities</p> <p><b>Rod Klassen</b> Stakeholder Advisor, Stakeholder &amp; Land Advisory, Community Facilities</p>		<ul style="list-style-type: none"> <li>- Pukekiwiriki Paa access upgrade – on hold as agreement on scope is required.</li> </ul> <p>Project 17 – Maintenance Contracts</p> <ul style="list-style-type: none"> <li>- Finance and Performance Committee resolved to award new maintenance contracts for local parks, buildings and open spaces which took effect from 1 July 2017. Local boards would be consulted on local services levels at the end of April beginning of May.</li> <li>- Asset list would also be considered at the above workshop in April/May.</li> <li>- Chairperson requested an outline of current levels of service required be presented at the workshop so these could be compared to the new proposed levels of service to allow the board to make informed decisions. Gwyn to provide this information to the board at the workshop.</li> </ul> <p>Jenny Young gave an update on the status of local leases including:</p> <ul style="list-style-type: none"> <li>- Papakura Croquet Club – signed their community lease for 2015-2025.</li> <li>- Te Whanau Hapori Charitable Trust – had signed a lease and received the key for Awhi House.</li> <li>- Papakura Potters – lease not signed.</li> <li>- Counties Manukau Softball Association – Building on Prince Edward Park – Club is considering funding options to complete necessary works.</li> </ul> <p>Renewals:</p> <ul style="list-style-type: none"> <li>- Papakura Sports lights renewals – cancelled as funds have been allocated to the Southern Park. Board requested that this be clarified and reported back.</li> <li>- Evanda Link Lights renewal – being scoped for implementation as soon as possible.</li> </ul> <p><b>Annual Plan – 2017/2018 – 2019/2020 Proposed Three-year Capital Work Programme:</b></p> <p><b>Hawkins Theatre</b> – renew auditorium seating –</p>

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		<p>does this close the Hawkins Theatre for a period of time and if so have dates been set for this?</p> <p><b>Papakura Art Gallery</b> – renew humidity and temperature control unit in storeroom – staff to report back whether this is just the controls.</p> <p><b>Drury Hall</b> – refurbish badminton floor – What does this include? Lighting needs to be replaced including fluorescent lighting in front hall.</p> <p><b>Elizabeth Campbell Centre</b> – renew roof. Board felt this facility needed a lot more work done. It needed a complete refurbishment including addressing heating and leakage issues. Centre underutilised because of its current state. Community Facilities to investigate and report back/</p> <p><b>Takanini Hall</b> – refurbish perimeter fences and make fit for purpose. Does this include replacement of exterior wood panelling?</p> <p><b>Takanini Multi-purpose Facility</b> – Board requested clarification of exactly what this funding paid for.</p> <p><b>Massey Park Aquatic Centre</b> - replaced entry foyer CCTV cameras – this was to update current equipment.</p> <p><b>Airfield Subdivision</b> – general park development of new open space – Board requested that a map be supplied of the proposed park along with draft of design. Is this where the Walsh Bros Memorial was to be situated?</p> <p><b>Elsie Morton Reserve</b> – Board requested a report back on the skate park and its location.</p> <p><b>Ngakaroa Reserve</b> – Structure renewals – Board requested clarification of this item. Check whether it was in the Papakura area as it bordered with Franklin. Requested details of the bridge renewal.</p> <p><b>Opaheke Reserve</b> – develop new changing rooms and toilets – Board requested to view the design.</p> <p><b>Opaheke Reserve #1</b> – new turf cricket block – board would like this project started early if possible.</p> <p><b>Opaheke Reserve #2</b> – works like sand slits, drainage – Community Facilities staff to liaise with Sophie Bell concerning sand carpeting versus sand slits.</p> <p><b>Papakura</b> - renew minor park buildings 2017-18 –</p>

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		<p>board want clarification of what park buildings this referred to.</p> <p><b>Papakura</b> - Bottletop Bay Esplanade, Central Park Reserve, Papakura Cemetery Carpark renewals – Board want to know which cemetery carpark this referred to.</p> <p><b>Papakura</b> – Renew seats, bins, signage, bollards etc at various parks – Board only wanted broken signage replaced at this stage. Did this include the erection of bylaws signage?</p> <p><b>Papakura</b> – renew sport fields (x2) – Board sought clarification of what sports fields this referred to.</p> <p><b>Ray Small Skateboard Park</b> – board requested an update of this facility. Appropriate staff to present to a workshop.</p> <p><b>Evanda Link Reserve Lights</b> – 34 lights needed replacing which would cost between \$30-\$40k. This was to be included in the 2017/2018 work programme for action.</p>
<p><b>3. Annual Plan</b></p> <p><b>ATEED – Economic Development – Takanini BID</b></p> <p><b>Claire Siddens</b>            BID Growth Specialist            BID Partnership            CCO/External Partnerships            Auckland Council            Governance</p>	<p>Setting direction / priorities/ budget</p>	<p>The Chair reported that the Takanini Business Association has been officially formed on Tuesday, 11 April 2017. Rob Greaves had been voted in as chairperson and the legal papers were being lodged on Wednesday to become a legal entity. The next steps would be to build the membership.</p> <p>Claire Siddens reported that council staff had been working with the BID group to ensure they were aware of the requirements for forming a BID. The Takanini Business Association had been encouraged to liaise with the Papakura Business Association to form a relationship. The Papakura Local Board would need to approve the BID boundary and the proposal would also need to be put through an Annual Plan process and funding allocated to the project.</p>
<p><b>4. Annual Plan</b></p> <p><b>Finance</b></p> <p><b>Faithe Smith</b>            Lead Financial Advisor, Financial Advisory - Local Boards, Corporate Finance and Property</p>	<p>Setting direction / priorities/ budget</p>	<p>The following allocations were suggested:</p> <ul style="list-style-type: none"> <li>- <b>Local Community Initiatives</b> – Add \$6k for Museum top-up</li> <li>- <b>Local Events Fund</b> – Add \$2k for Matariki Dawn service. Add further \$6k for Papakura Carols in the Park administration.</li> <li>- <b>Local Civic Events</b> – Take out \$2k for Matariki dawn and add to Matariki event.</li> </ul>

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		<ul style="list-style-type: none"> <li>- <b>Community Arts Programmes</b> – Add \$5k for Art Gallery Programmes</li> <li>- <b>Maori Responsiveness (new)</b> – Increase \$5k</li> <li>- <b>Community Response Fund</b> – Reduced to \$4k – Any extra funds not assigned to work programmes will be in this total. Cannot exceed \$150k.</li> <li>- <b>Mangrove Removal</b> - \$100 – Plus any unspent deferrals from Y17 work programme to continue.</li> <li>- <b>Local Economic Development Planning</b> – BID top-up</li> <li>- <b>Local Economic Development Initiatives</b> – Add further \$90k for work programme allocation.</li> </ul> <p><b>Fees and Charges:</b></p> <p>The board agreed to the Fees and Charges as proposed as long as staff ensured that school and volunteer groups could assess the reduced charges for the Hawkins Theatre.</p> <p><b>Board Advocacy Items:</b></p> <ul style="list-style-type: none"> <li>- Grade separation</li> <li>- Park and ride for Papakura train station.</li> </ul>

The workshop concluded at 4.56 pm.