

## Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
<b>Arts, Community and Events</b>											
2565	CS: ACE: Arts & Culture	Brass Band- LDI Papakura Brass Operational Support Grant	Administer a funding agreement with Papakura Brass to provide community performances, a major annual performance as part of a Papakura music event, large community concerts and training/tuition for learner musicians.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 12,000	Approved	Green	The Papakura Brass Band is continuing to deliver a weekly learner class at Opaheke School. The band has both senior and junior rehearsals on a weekly basis.	No	The Papakura Brass Band delivered 24 public performances to audiences of 9,070 people. Performances included Christmas and community events, and a show at Opaheke School fair, where the band delivers weekly classes.
2568	CS: ACE: Arts & Culture	Community Arts Programmes- LDI	Develop and support arts and culture activities to be delivered across the local board area that celebrate Matariki the Māori New Year \$14,000  Support a free arts and culture event that celebrates youth and Pacific culture \$16,000  New project to activate Papakura main street and the library foyer \$15,000 (funding sourced from \$10,000 Parks, Sports and Recreation – improving Smiths Ave and \$5,000 from Youth initiatives)	Q1; Q2; Q3; Q4	LDI: Opex	\$ 45,000	Approved	Green	'Maori Artist in the Foyer' with Kelly King and Shop Window Activation Project to be delivered in Q4.	No	Mikey Mayz surprised workers and shoppers in the Papakura Town Centre with a pop-up performance as part of the Urbanesia Festival. He also performed with Vince Harder, Team Dynamite and TJ Taotua at the Hawkins Theatre VPMA Showcase. 'Māori Artists in the Foyer' is scheduled for delivery in Q4, for 'Matariki Festival'.
2567	CS: ACE: Arts & Culture	Pipe Band- LDI Papakura Pipe Band Operational Support Grant	Administer a funding agreement with Papakura Pipe Band.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Approved	Green	Highlights in Q3 included 2nd place running in a local Pipe Band Contest. Participant figures will be updated once they have been received.	No	In Q2, Papakura Pipe Band delivered 13 programmes to 60 participants, and 11 performances to 52 attendees. Papakura Pipe Band achieved a second place in the Grade 4 in their first full band contest, hosted by the Hamilton Caledonian Society New Zealand. Event performances in Q2 included 'Papakura's Armistice Day', the NZ Warbirds 'Armistice Day' Open Day at Ardmore, the 'Farmers Santa Parade', and leading the 'Papakura Santa Parade'.
2663	CS: ACE: Arts & Culture	Papakura Art Gallery- Business Planning Project	To undertake the development of a business plan for the Papakura Art Gallery. This project is resourced internally by the Arts and Culture Unit.	Q1; Q2; Q3; Q4	External funding	\$ -	Approved	Green	Papakura Art Gallery Business Plan was approved - Resolution number PPK/2017/40	No	The Papakura Art Gallery business planning project was initiated in Q4 FY16, and is on track for completion in Q3.
2563	CS: ACE: Arts & Culture	Hawkins Theatre operations	Coordinate a varied and diverse programme of events, shows and film screenings that appeal to the community of Papakura.  Coordinate a Youth Theatre Company for 8 -18 year olds.  Provide a venue for hire.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 367,190	Approved	Green	In Q3, Hawkins Theatre had a total of 824 visitors, delivered 8 programmes with 134 participants, and staged 85 performances to 2,793 attendees.	No	Key highlights of Q2 were the 'Vodafone Pacific Music Awards' featured in Urbanesia Festival and Hawkins Theatre's first Skype Q&A session with a London-based film spokesperson for the movie 'Hard to Believe'. Other activity included the screening of 'Sully' and 'The Light Between Oceans', and the delivery of two open mic sessions and the performance of 'Memories that Time Forgot' by Hawkins Youth Theatre Company.
2564	CS: ACE: Arts & Culture	Papakura Art Gallery operations	Develop and deliver a programme which includes curated exhibitions. Offer an EOI process for exhibiting artists. Each exhibition period has an opening event and connected public programming based on the ideas in the exhibition.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 119,840	Approved	Green	In Q3, Papakura Art Gallery had a total of 727 visitors, delivered 8 programmes with 300 participants, and staged 1 performance to 70 attendees. Q3 Highlights include 100 students from Drury School who attended an introduction workshop for the two new exhibitions 'Tuituia: Traditional Maori Music' curated by Horomona Horo and Te Kiri O Tane by Nikau Hindin.	No	In Q2, more than 1,100 people visited Papakura Art Gallery and 95 participated across 20 programmes delivered by the gallery. Highlights of the quarter were the exhibitions 'Empty Orchestra/Rock Garden', 'Thinking Globally, Acting Locally' and 'Our Inherited Body'.

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2566	CS: ACE: Arts & Culture	Papakura Museum- ABS Papakura & Districts Historical Society Operational Grant	<p>Administer a funding agreement with Papakura &amp; Districts Historical Society for museum services through the provision of a museum and research facility as well as public special events or programmes.</p> <p>- provide essential museum services to the local and wider community through the provision of a museum and research facility</p> <p>- develop and deliver a visitor programme aimed at fostering a sense of community. The programme will cater for people of all ages and abilities, gender, ethnic and socio-economic backgrounds.</p> <p>- develop and implement an education programme of guided tours, lectures, workshops, special events, schools and school holiday programmes aimed at the general community, schools and community groups with a special emphasis on the history of the district.</p>	Q1; Q2; Q3; Q4	ABS: Opex	\$ 111,201	Approved	Green	<p>In Q3, more than 4,429 people visited the museum and 4,099 people participated in 19 programmes that were delivered. The museum hosted three school group visits:</p> <ul style="list-style-type: none"> <li>-Drury School "Story of Papakura/Pukekiwiriki</li> <li>-Papakura Home School "Story of Papakura", Te Kura o Manurewa</li> <li>-Story of Papakura, Te Hihi School "Story of Papakura"</li> </ul> <p>The museum staff have maintained a strong web presence to engage their audience with photographs of significant historical events in the Papakura area, and current events held at the museum.</p> <p>Highlights included the museum display for Ararimu 150th Celebrations over the long weekend.</p>	No	<p>In Q2, Papakura Museum led regular heritage walks. In early October (end of school holidays) and again from December, two holiday activities were offered:</p> <ul style="list-style-type: none"> <li>- an interactive Survivor WW1 exhibit for ages 5 years plus</li> <li>- 'Who am I' worksheets, as a means of exploring and interpreting exhibits.</li> </ul> <p>Museum staff have actively maintained facebook as a means of engaging their audience, enlightening readers to significant historical events specifically in relation to museum photographs and highlighting newspaper excerpts that tell stories of Papakura area and NZ's military and war history.</p>
2637	CS: ACE: Community Empowerment	CDEM capacity building	<p>Civil Defence and Emergency Management</p> <p>Equip two local emergency response groups to provide support in the case of a civil defence or emergency situation.</p> <ol style="list-style-type: none"> <li>1. Papakura Community Response Group (\$5,000)</li> <li>2. Conifer Grove Community Response Group (\$5,000)</li> </ol> <p>Budget: - Civil Defence \$10,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	<p>The strategic broker, specialist advisor and Civil Defence Emergency Management (CDEM) resilience senior advisor held a workshop with the local board in Q3.</p> <p>The local board endorsed staff to host a combined meeting with the community response groups, neighbourhood support and other community leaders to determine the future response to emergencies, and how to work together to build the resilience of communities across the Papakura Local Board area.</p> <p>Further funding requirements may be identified as part of this process. CDEM were also asked to investigate any previous civil defence plans for Papakura.</p>	No	<p>Staff are working closely with the new Civil Defence and Emergency Management (CDEM) Resilience team to implement changes to the Auckland-wide approach to emergency management. The CEU and CDEM will prepare a joint memo to the Papakura Local Board to provide an update and options on how this funding will be allocated in Q3. Both teams are scoping community-led approaches to emergency management, including work with marae.</p>
3607	CS: ACE: Community Empowerment	Community Gardens and Food Systems	<p>Develop the capacity of community gardens to support local neighbourhoods and communities to develop individual skills, enable families to create sustainable gardens and provide a source of locally grown food for community use.</p> <p>Papakura Local Board has made annual provision for resourcing Hingaia Reserve Community Garden, Rollerson Park Garden and Keri Down Tongan Community Garden.</p> <p>NOTE: An additional \$23,000 carried forward from 2015/2016 Community Gardens Papakura budget.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 23,000	In progress	Amber	<p>Unable to fund Hingaia stakeholders and Keri Downs stakeholders at this time, due to there being no legally constituted groups on these sites and incomplete land owner approval processes.</p> <p>Community gardens activity during Q3 includes:</p> <ul style="list-style-type: none"> <li>- \$5000 allocated to Diabetes Projects Trust Gardens for Health to support garden mentors in Papakura</li> <li>- An agreement for \$5000 for the recently renewed Rollerson Reserve Trust group is in negotiation and will be finalised in Q4. The group are being encouraged to formally register the trust with the Companies Office, so land owner approval can be confirmed in 2017/2018</li> <li>- Community Facilities are working through a land owner approval process for the Keri Downs garden. Funding for 2016/2017 of \$5000 cannot yet be allocated - it is dependent upon a legally constituted group being given land owner approval in this financial year</li> <li>- Hingaia Reserve: Funding for 2016/3017 of \$5000 cannot be allocated, as there is no legally constituted group on the Hingaia garden to fund. A planning process for Hingaia Reserve is underway and will include Hingaia stakeholders in planning. The new reserve plan includes a community garden.</li> </ul>	No	<p>Gardens4Health were funded in Q2 to provide mentoring and development assistance to local garden coordinators.</p> <p>Keri Downs Reserve - Community Facilities will present to the board in Q3 applicants and recommendations for the community lease - land owner approval. Once a decision on the lease holder is confirmed a funding agreement will be prepared.</p> <p>Hingaia Reserve Garden - Parks are progressing a park design process for Hingaia Reserve area. CEU will continue to work with the local community to encourage a legal entity to be established for the garden, which is required to initiate a land owner approval process regarding any future garden development.</p>



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2896	CS: ACE: Community Empowerment	Scholarships and travel grants	Funding to support local community groups through contestable grant funding - towards scholarships and travel.  Budget: - Scholarships and travel grants \$25,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 25,000	In progress	Green	The Papakura Youth Scholarships Panel met and reviewed 35 applications. 19 applicants were successful with \$27,000 being allocated.  All applicants were notified of the outcome by the end of February. Agreements, including accountability for funds, have been signed by the recipients and local board chair. Payments are set to be made late Q3/early Q4.  A celebration for successful applicants and their families is planned for Q4.	No	The Youth Scholarship applications closed on 12 December 2016, 35 applications were received. The selection panel will make recommendations to the board, with final board approval in Q3.
3610	CS: ACE: Community Empowerment	Smiths Ave – Awhi House activation	Reactivate Awhi House as a community hub to improving health, wellbeing and community connectedness.  NOTE: - 95,000 carried forward from 2015/2016 Local community initiatives budget.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Amber	Innovation Hub and Smiths Ave - no money allocated from the \$95,000 rolled over from 2015/2016.  Priority for funding in Q4 is visible presence, neighbourhood development and activation on site.  Innovation Hub: - following a workshop with the local board and the Commercial Centre Project Group in Q3, further research into the community's need for an innovation hub has been identified as the key priority - CEU will work with community groups to develop community action research, as well as provide seed funding to new business initiatives  Smiths Ave: - a cross council meeting was held late January to develop a collective approach to the site and to gain an understanding of the history, current situation and future ways of working together - a further meeting was held on site with the council stakeholders to identify their role and increase their knowledge around the level of need in the area - council departments with a role in Smiths Ave to be surveyed to capture short, medium and long term plans and resourcing  A further workshop is planned with the local board in Q4.	No	Te Whanau Hapori have signed the lease of Awhi House for one year and completed a community outcome plan. Staff and the Roots Collective led two Smiths Ave community engagement activities. Two open days were held November and December to gather ideas for the park. Events, activities and play equipment were identified as priority needs. Staff held a planning session in December to identify a joint plan of action that will intensify council response to this high needs community.  The strategic broker has been sourcing background information about the need, rationale and objectives of setting up an innovation hub in this local board area.
2640	CS: ACE: Community Empowerment	Spatial Priority Area - Manurewa Papakura (PPK)	- Participate in inter- departmental planning for the spatial priority area. - Influence coordinated engagement with mana whenua and "hard to reach" diverse communities As required: - Identify opportunities for community led or co designed projects - Identify local community outcomes aligned with social wellbeing, social procurement/social enterprise/employment and training - Identify connection pathways with community and council stakeholders.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	Engagement with the wider community has continued during Q3, with a further 500 feedback forms received from summer events (Music/Movies in Parks and Town Centre Clean up).  The Papakura Youth Council has workshopped the initial SPA concepts and provided feedback.  The draft integrated area plan was workshopped with the steering group of local board members and mana whenua on 1 March. Public engagement on the draft plan will commence in Q4.	No	Manurewa and Papakura Local Board members, ward councillors and Mana whenua representatives attended a workshop to discuss draft concepts for the integrated plan. The concepts were revised and circulated with local people at marae, the three town centres and Papakura and Manurewa Train Stations. Community consultation will continue through January and February 2017 with council staff attending local events.



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2252	CS: ACE: Community Empowerment	Youth Connections (PPK)	<p>Support youth from secondary education through pathways to employment. This will be done through:</p> <ul style="list-style-type: none"> <li>• A drivers licensing pilot with business support (Veolia)</li> <li>• Planning and implementation of a Tracking Tool in Papakura</li> <li>• Partnership scoping and relationship building for a Training / Traction Hub with a rangatahi focus</li> <li>• Multi sector collaboration and testing of interventions and innovation</li> <li>• Feedback and evaluation</li> </ul> <p>Budget: - Youth Connections \$25,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 25,000	In progress	Green	<p>Collaboration with Papakura Library on work readiness for local youth continues, YouthFull advertising is displayed on large plasma screens in the library.</p> <p>Collaborating with Papakura Marae on opportunities and pathways to employment is progressing. YouthFull, JobFest and Careers Coach promoted to local Rangitahi at "Hauora at the Pa" a Whanau day 31st March at Papakura Marae.</p> <p>The next JobFest will take place on 3 May 2017 at the Vodafone Events Centre, Manukau. JobFest is being promoted in the local board area through digital media, print, radio and press releases.</p> <p>The YouthFull website (youthfull.co.nz) was upgraded in March 2017. There are now 28 work readiness course co-designed with business.</p>	No	<p>Staff promoted YouthFULL to local business and Papakura Town Centre Association members during the 50:500 campaign.</p> <p>The YouthFULL social media campaign is gaining momentum, with 630 users on the platform. It is providing entry level jobs, free short online work ready courses and employer's feedback on every application. Staff launched YouthFULL to youth at Sir Edmund Hillary Library, Papakura. Local inspirational speaker Sara-Jane Auva'a created a welcoming environment. Hard to reach local rangitahi were engaged and able sign in to the platform to pitch for roles.</p> <p>Staff attended the International Indigenous Employment Symposium to share learnings and gain insights to work towards higher employment outcomes for local rangatahi.</p> <p>The inspirational "letter to self" video campaign providing advice from well-known New Zealanders to their former 18 year old selves, has been shared with school leavers from Papakura High School.</p>
2266	CS: ACE: Community Empowerment	Youth voice and youth-led initiatives (PPK)	<p>Develop and support young people to have their voice heard and provide input into local board decision-making on issues that affect them.</p> <p>Implement youth-led projects and events such as Youth Week careers expo and the Great Spring Clean.</p> <p>Budget: - Careers expo \$7,000 - Great Spring Clean \$11,000 - Youth Council \$32,000 - Youth Initiatives \$23,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 73,000	In progress	Amber	<p>Potential underspend risk - \$50k comprising:</p> <ul style="list-style-type: none"> <li>•combined youth initiative/expo budget - \$25k – as reported, there are three potential projects, but there is a risk of an underspend if these projects are not able to be scoped/delivered during Q4</li> <li>•Youth Council - \$7K left from \$32k budget</li> <li>•Youth Initiatives - \$18K – potential underspend.</li> </ul> <p>CEU to keep a close watch on budgets and projects in Q4 to reduce risks of an underspend.</p> <p>Youth Council activities: - members participated in the Papakura town centre clean up on 25 February, along with other Rosehill College and Papakura High students - a camp for the youth council was held 10-12 March Youth initiatives and Career Expo: - local board workshop held to present options for youth initiatives. - CEU facilitated a workshop with the local board, youth council and Youthtown. More than 20 ideas were generated with three being prioritised for delivery in Q4. Great Spring Clean: - final funding will be allocated to Papakura High School in Q4. Final reports from the schools participating in the clean up will be provided to the local board in Q4.</p>	No	<p>Youth Council - Youthtown met with the Papakura Youth Council and have agreed to hold a workshop in Q3 to support the development of an action plan for the youth council.</p> <p>Careers Expo – the specialist advisor has been canvassing options for an expo that will deliver the greatest impact and cost effectiveness for youth in Papakura. Options will be presented to the local board in Q3.</p>
2895	CS: ACE: Community Empowerment	Youth Connections (PPK) - externally funded	<p>Support youth from secondary education through pathways to employment. This will be done through: • A drivers licensing pilot with business support (Veolia) • Planning and implementation of a Tracking Tool in Papakura • Partnership scoping and relationship building for a Training / Traction Hub with a rangatahi focus • Multi sector collaboration and testing of interventions and innovation • Feedback and evaluation</p> <p>Budget: - Externally funded \$100,000 (Hugh Green Foundation)</p>	Q1; Q2; Q3; Q4	External funding	\$ 100,000	In progress	Green	Please refer to Youth Connections line number 2252.	No	Please refer to Youth Connections line number 2252.

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2330	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (PPK)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	There were 2706 graffiti incidents in the Papakura Local Board area between 1 July 2016 to 31 March 2017. This is a 2 per cent increase compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 17 per cent, with all 111 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.	No	There were 1891 graffiti incidents in the Papakura Local Board area between 1 July 2016 to 31 December 2016. This is a four per cent increase compared to the same six month period last year. The number of graffiti RFS (Requests for Service) decreased by six per cent, with 85 incidences being removed within the 24 hour target time (KPI). Papakura achieved 91 out of 100 in the September ambient survey, which measures how much of the city is graffiti free. This represents a four point decrease on the previous survey carried out in April and gives the local board an average final score of 93 for 2016. This score is on par with the overall council average for 2016.
2684	CS: ACE: Community Places	Hire fee subsidy - PPK	Administer further subsidy of hire fee's for specific groups funded by LDI.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,757	Approved	Green	During Q3 peak and off peak utilisation time periods have increased compared to the same period last year.	No	During Q2 peak and off peak utilisation time periods have increased compared to the same period last year.
2100	CS: ACE: Community Places	REGIONAL Social Housing - PPK	Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December.  Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed.  The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	The Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.	No	Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On the 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and The Selwyn Foundation. It is now expected that the Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.
2032	CS: ACE: Community Places	Venue hire service delivery - PPK	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing the customer-centric booking and access process including online booking - Aligning activity to Local Board priorities through management of the fees and charges framework	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	During Q3 staff have improved amendment and cancellation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers.  The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4.	No	The fees and charges schedule has been prepared and presented as part of the local board agreement for 2017/2018. Since the new digital booking platform was introduced, both expressions of interest in the service and bookings are continuing to increase with over 280,000 hits on the venue hire webpage since launched. A network wide awareness campaign has been developed and will be launched in Q3.
429	CS: ACE: Events	Anzac Services - Papakura	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 11,000	In progress	Green	Plans and requirements for Anzac services have been confirmed. Activity is currently focussed on operational arrangements for the day.	No	Initial planning has started and will continue into and throughout Q3.
425	CS: ACE: Events	Community Volunteer Awards - Papakura	Delivery of a Community Volunteer Awards event within the local board area.  NB: Funded as a line item in Events Partnership Fund (non-contestable) \$8,000 allocated.	Not scheduled	LDI: Opex	\$ -	Cancelled	Green	The local board has elected not to hold the Community Volunteer Awards in the current year.	No	Scheduling to be confirmed for delivery in Q3/Q4.

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424	CS: ACE: Events	Event Partnership Fund (non-contestable) - Papakura	Funding to support community events through a non-contestable process.  - Papakura Carols in the Parks (Harvest Christian Church) \$25,000  - Papakura Santa Parade (Papakura Rotary Club) \$15,000  - NZRL Secondary School League Competition (New Zealand Rugby League) \$25,000  - Papakura Fireworks (Lions Club of Papakura Charitable Trust) \$27,000  - PIPS Canoe Day (Pahurehure Inlet Protection Society PIPS) \$2,500  - Movies in Parks (Auckland Council Events Delivery Team) up to \$12,000  - Community Volunteer Awards (Auckland Council Civic) \$8,000  Total = \$114,500	Q1; Q2; Q3; Q4	LDI: Opex	\$ 114,500	In progress	Amber	The PIPS Canoe Day run by the Pahurehure Inlet Protection Society Inc was cancelled and the board are working alongside the group to determine if another project can be delivered within the budget allocated.  Funding agreements and payments made to all externally delivered events. One accountability report has been returned with the rest expected to be received in Q4.	No	Funding agreements and payments have been completed for all externally delivered events.  There is still \$22,500 available within this fund for the Papakura Local Board to reallocate.
428	CS: ACE: Events	Local Civic Events - Papakura	Delivering and/or supporting civic events within the local board area.  Includes:  -Pukekiwiriki Paa Matariki dawn ceremony (Jun) \$1,000  -Official opening of covered walkway project. (completion date Jul-Sep) \$3,000  -Sod turning Opaheke Park (Aug) and official opening (Dec) \$3,000  -Opening of Karaka Harbourside playground (May/Jun 2016) \$2,000  -Opening of Addison playground (Mar 2017) \$2,000  -Opening of Ray Small Park skate bowl upgrade (Dec 2016) \$2,000  Total \$13,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 13,000	In progress	Green	No local civic events were delivered during Q3.	No	Awaiting advice from the local board regarding dates for remaining events. Staff will discuss with the board in Q3.
2241	CS: ACE: Events	Movies in Parks - Papakura	Programming and delivery of a Regional Movies in Parks series event.  Funded as a line item from Events Partnership fund (non-contestable) up to \$12,000.	Q3	LDI: Opex	\$ -	In progress	Green	Finding Dory was screened on Friday 24 February at Central Park, Papakura. From 5.30pm Music in Parks activated the stage to add more entertainment to the event. Approximately 1500 people attended the movie. A event debrief report and copy of the budget will be provided to members at the end of the season.	No	Finding Dory will screen on Friday 24 February 2017 at Central Park, Papakura from 6pm. Live music on stage from 5:30pm, organised and promoted by Music in Parks featuring Tues of I and ManaLion.  The Local Board logo will appear on event specific marketing, flags at the event and onscreen prior to the movie. Regional marketing is underway and local marketing will commence three weeks prior to the date.
427	CS: ACE: Events	Citizenship Ceremonies - Papakura	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 22,839	In progress	Green	The Civic Events team delivered citizenship ceremonies once during Q3.	No	The Civic Events team delivered citizenship ceremonies once during Q2. Final numbers of new citizens are not yet available for the local board area.
<b>Libraries</b>											
839	CS: Lib & Info	Library hours of service - Papakura	Provide library service at Papakura Library for 52 hours over 6 days per week, Monday to Saturday.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 645,957	In progress	Green	Library Visits have decreased five per cent compared to the same quarter last year.	No	Library visits 53,658 have decreased by four per cent compared to the same quarter last year. This is on par with the regional trend.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
849	CS: Lib & Info	Celebrating cultural diversity - Papakura	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, NZ Music Month, Pasifika and Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Papakura")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Programming on Saturday to include the wider family has been received positively with 34 people attending a Lunar New Year Family Fun activity. During March we celebrated Pasifika with two afterschool craft activities, a Saturday Family Fun session and a demonstration of the 'Fiji Sun' on Pressreader. Planning is underway for Music Month in May - Papakura High School, Papakura City Brass and Papakura Pipe Band have confirmed their involvement.	No	This quarter we celebrated Christmas with themed Wriggle & Rhyme, Rhymetime, Storytime programmes as well as an evening Carols & Stories - 156 people participated. Planning is underway for Lunar New Year programmes.
848	CS: Lib & Info	Celebrating local places and people - Papakura	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month and Heritage Festival. (Funded within ABS Opex budget activity: "Library hours of service - Papakura")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The library is promoting the Home Health Check initiative for Takanini & Papakura homeowners through a static display and having. Energy Efficient Communities Advisors talk with customers. Monthly Family History Help sessions were held. The JP service at Papakura Library has increased with Inga Nu'u offering her service on a Tuesday 12-2pm.	No	During this quarter we showcased some of our local creative people. The library hosted Jacqueline Ritete's Art Exhibition 'Blind in the ears, deaf in the eyes' throughout Mental Health Awareness Week. Stunning displays were created by Papakura Art Group and Papakura Floral Art Group.
847	CS: Lib & Info	Digital literacy support - Papakura	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices with group classes and one on one Book a Librarian sessions. (Funded within ABS Opex budget activity: "Library hours of service - Papakura")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	PC and WIFI sessions increased by six per cent compared to the same quarter last year. Book a Librarian sessions were mainly requested for help using computers/devices .	No	This quarter there were 24331 Wi-Fi and PC sessions. This is a decrease of four per cent compared to the last quarterstaff promoted PressReader and other e-Resources to a group of 60 people at Senior.net. Two Hour of Code sessions were held for children. Three groups of Dept. of Corrections Community Service workers were given a library induction and demonstration of Lynda.com a video tutorial database available through the Digital Library.
840	CS: Lib & Info	Information and lending services - Papakura	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Papakura")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The number of library items borrowed in Q3 from Papakura Library was 6,032 which is a decrease of four per cent compared to the same quarter last year. This is offset by the increase in issuing of eBook and eMagazines that are borrowed regionally and not included in the branch issue statistics.	No	The number of library items borrowed from Papakura Library is 68,583 which is a decrease of four per cent compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent of items borrowed regionally. These are not included in the items borrowed figures above.
846	CS: Lib & Info	Learning and Literacy programming - Papakura	Provide learning programmes and events throughout the year including: computer classes, makerspace, Children's Book Awards, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, Money Week, NZ Sign Language Week. (Funded within ABS Opex budget activity: "Library hours of service - Papakura")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Information on Job Hunting and Training Opportunities is regularly being added to. Books encouraging learning new skills were featured in a display. Staff take many teachable moment opportunities through daily interactions with customers demonstrating how to navigate e-resources, databases and other print and online resources. Planning is underway for programming during Auckland Writers Festival in May.	No	This quarter we hosted a Community Grants Workshop, promoted PressReader with many customers who read newspapers and held monthly Family History Help sessions. Staff support customers learning with book a librarian service which had 12 bookings this quarter. Papakura WRAPS held four workshops on Love Food Hate Waste, Composting, Plastic Bag Crafting and Talking rubbish at Christmas.
841	CS: Lib & Info	Preschool programming - Papakura	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime and Storytime. (Funded within ABS Opex budget activity: "Library hours of service - Papakura")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	In response to large numbers attending our two Friday Wriggle & Rhyme sessions - at times nearly 50 caregivers along with their babies at a session, we have started an additional 3rd session on a Friday morning. We continue the monthly Saturday Family Fun Wriggle & Rhyme and weekly Rhymetime for youngsters 18 months to 3 years old. Plunket are running a 4 month programme for Asian families in the Papakura Library meeting rooms. Library staff have been delivering a Wriggle & Rhyme session for this group which includes some Asian songs & rhymes.	Yes	We have delivered 25 Wriggle & Rhyme programmes to 1041 participants - our most popular programme. Ten Rhymetime programmes were delivered to 237 participants.
844	CS: Lib & Info	School engagement and Afterschool programming - Papakura	Engage directly with local schools in the board area including Kohanga Reo. Provide creative learning opportunities for children in afterschool hours. (Funded within ABS Opex budget activity: "Library hours of service - Papakura")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Students from the following schools/preschools had class visits to Papakura Library during February/March - Te Hihi, Manuroa Topkids, Little Giggles In Home Childcare, Te Whare Kura o Manurewa and Rosehill School. Library staff visited & attendance at both events for this quarter - Harry Potter 45 children with 30 adults, Dr. Seuss 27 children with 15 adults. The programmes include stories, games, challenges and loads of fun.	Yes	This quarter Papakura Normal, Cosgrove, Kelvin Road and Ardmore schools in Papakura were visited and Rosehill School and Rosehill Intermediate Chess Club students came in to visit. Monthly visits continued to Ngā Puāwai O Wikitoria Te Kōhanga Reo. We engaged with Bright Horizons preschool in Drury for the first time as well as visiting two other early childhood centre. A special Star Wars Reads event was held with 25 participating.



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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
842	CS: Lib & Info	School holiday programming - Papakura	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Papakura")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Planning is completed for the April School Holiday Programme of activities themed Construction Wizards.. Activities will be held for children and teens.	No	A programme of Steam and Steel events was run for the October school holidays with 121 participants attending 6 events. The CGITeam delivered one of the programmes Hemi & the Steampunk Era which involved a video created for the programme and a craft activity making a robot.
843	CS: Lib & Info	Summer reading programme - Papakura	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds in both English and Te Reo Māori (Kia Maia te Whai). Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Papakura")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Eleven activities with 182 people attending were held over January as part of the Kia Māia te Whai Dare to Explore Summer reading programme. Fifty children and 27 adults attended the Grande Finale Party where they celebrated their achievements and were entertained by magician Tommy Tricky.	No	Delivery of the Dare to Explore programme commenced in December with 230 children enrolled as of early January. Four activities were held before Christmas with 74 participants. The Literature Hub partnered with us to run a creative writing session for children aged 10-13 years. Staff promoted the programme to 1073 students at 4 schools including Te Whatitoka Maori class at Kelvin Road School.
845	CS: Lib & Info	Supporting customer and community connection - Papakura	Provide programmes that facilitate customer connection with the library and community including themed clubs : book chat, games night for families, adult colouring and crafts and meet and greet for seniors as well as special events. Continue to advise and support the volunteer Drury Library as required (Funded within ABS Opex budget activity: "Library hours of service - Papakura")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Adult colouring is now offered every Monday and the 60's Up Meet and Greet has ceased due to core attendees moving out of the area. Adult colouring provides a social aspect and is open to all of the adult age groups and is growing in popularity . Monthly Bookchat and Games Nights, South Auckland Writers Group meetings were held.	No	We continue to deliver quality programming to support customer and community engagement. Highlights this quarter included: Monthly Games Nights, Book Chat and starting the Great Summer Read for adults and youth 14 and over. A three monthly loan of 180 books was delivered to Drury Library and a staff member made two visits to deliver promotional pamphlets.
850	CS: Lib & Info	Takanini Library and Community Hub planning - Papakura	After community needs and initial site location and analysis, work on feasibility for the proposed library and community hub in the Takanini area to address population growth and existing gaps.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Feasibility is complete. Progressing as agreed with the Board.	No	Progress is being made on the feasibility study for the proposed Takanini Integrated Space.
851	CS: Lib & Info	The Southern Initiative and Libraries - Papakura	Explore how The Southern Initiative and Libraries can form an effective working relationship. Map services of interest to The Southern Initiative in each library, and start conversation about possible collaborations and partners. (Funded within ABS Opex budget activity: "Library hours of service - Papakura")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Learners Licence theory classes continue to be offered by a partner group. Papakura Library are looking forward to offering a Careers Kiosk later in the year	No	A Papakura launch of the YouthFULL platform to support job seeking skills was a highlight for this quarter. Learners Licensing classes have continued through Oct/Nov delivered by Counties Area Community Education. Angela Chairman a local qualified Careers Counsellor held a Job Search Strategies and CV WOF sessions. Library staff are partnering with Papakura High School & Kootuitui ki Papakura- Supporting whānau to enable lifelong outcomes for tamariki in Papakura to look for ways the library service can support shared outcomes.
<b>Local Parks</b>											
3412	CF: Project Delivery	Airfield Subdivision General Development	Identify reserve location for general park development- non specific	Not scheduled	LDI: Opex	\$ -	On Hold	Amber	Land is not vested.  Current status: Awaiting confirmation of land available for development from developers Next steps: planning	No	Description of the work: Playground development. Current status: Awaiting confirmation of land available for development from developers. Next steps: Planning. Risks/ Issues: Unable to start project until land is vested with Council.
2800	CF: Project Delivery	Mangrove Seedling/Juvenile Removal	Removal of mangrove seedling and juveniles to prevent re-growth following removal of large mangroves	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	In progress	Green	Current Status: Consent approved Next Steps: Procurement	No	Current Status: Contractors have commenced work on the seedling removal in the Pahurehure Inlet. Next Steps: Progress report in Quarter three
3728	CF: Project Delivery	Addison Subdivision development of walkways, play space and park development	General Park Development of new reserve land - subdivision extending now (SHA). NOTE: This item and item 3729 replace ID 3410.	Not scheduled	Growth	\$ 260,000	In progress	Green	Current status: Waiting on scope of work Next steps: Design	No	Description of the work: Playground development Current status: Consultation/detailed design Next steps: Tender for physical works Risks/Issues: None
3411	CF: Project Delivery	Hingaia Park GD	Identify reserve location for general park development- non specific	Q1; Q2; Q3; Q4	Growth	\$ 150,000	In progress	Green	Current status: Concept approved Next steps: Detailed design/consenting	No	Description of the work: Park development Current status: Concept development Next steps: Detailed design/consenting Risks/Issues: Nil known
3414	CF: Project Delivery	Milano Reserve play area development PD	Design for Milano Reserve playground	Q1; Q2; Q3	Growth	\$ 60,000	Completed	Green	Current status: Complete	No	Description of the work : Milano Reserve playground Current status: Physical works completed, Defect and liberty period on-going Next steps: Nil Risks/Issues: Nil

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3729	CF: Project Delivery	Papakura - Addison Subdivision - Kauri Drive GD	General Park Development of new reserve land - subdivision extending now (SHA). NOTE: This item and item 3728 replace ID 3410.	Q1; Q2; Q3; Q4	Growth	\$ 120,000	In progress	Green	Current status: Project is cancelled as it is a duplicate line	No	Description of the work: Playground development. Current status: Consultation and detailed design. Next steps: Tender for physical works. Risks/Issues: Nil
2961	CS: PSR: Local Parks	Airfield Park Concept Plan	Develop a landscape concept plan for the design and development of a new recreation facility at Airfield sub-division	Not scheduled	LDI: Opex	\$ 20,000	On Hold	Red	The reserve land is not yet available.  No update on the reserve space available to be developed.	No	No progress on concept plan development until developers define the park location.
592	CS: PSR: Local Parks	Bruce Pulman Park Concept Plan	Concept plan for a play space at Bruce Pulman Park	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	In progress	Amber	Delay due to staff changes. However it is anticipated that the action can be delivered in the fourth quarter.  This project has been delayed, however work is being undertaken to complete the concept plan with the local board in Q4.	No	Initial concept planning commenced.
2801	CS: PSR: Local Parks	Children's Forest - Papakura	a five year programme of weed removal, understorey planting and tree planting/replacements.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Approved	Green	Work is being programmed by the community ranger.	No	Implement weed removal and under-storey planting work
2871	CS: PSR: Local Parks	Hingaia Park Concept Plan	Provide a landscape driven design for the new park at Hingaia that provides recreation opportunity for the community.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Completed	Green	Concept design completed and approved by the local board.	No	Initial concept design has been developed and will be workshopped with the local board in Q3.
590	CS: PSR: Local Parks	Improve Smiths Ave reserve	Concept planning & consultation	Q1; Not scheduled	LDI: Opex	\$ -	Deferred	Green	Budget reallocated to ACE Resolution number PPK/2016/121 Sept 2016  This is being facilitated by the community empowerment team.	No	n/a
2798	CS: PSR: Local Parks	Mangrove Removal - Pahurehure and Conifer Grove	Execution of resource consent to remove mangroves around Pahurehure inlet and Conifer Grove	Q1; Q2; Q3; Q4	LDI: Opex	\$ 300,000	Approved	Amber	Mana whenua have raised concerns about water quality issues which are being investigated further.  Conifer Grove phase has just received the RC and currently the CF project delivery team are preparing the work programme to be priced and delivered.	No	The resource consent process is currently being navigated. Mana whenua have raised concerns related to water quality issues.
593	CS: PSR: Local Parks	Programmes and Events - Papakura	Education and Recreation activities on Parks and Reserves	Q1; Q2; Q3; Q4	LDI: Opex	\$ 47,000	Approved	Green	"St Mary's School has a weeding bee scheduled. Guided walk at Conifer Grove (coastal - Manukau Harbour) in February - 20 people attended.  Out and About Programme: Six events were held with average attendance of 75. The most popular of all Out and About events was the Kite Day at Central Park with over 230 people attending. The new Out and About Facebook page advertising this event was key to the turnout."	No	Education Programmes: Schools – Adopt a Park school scheme 4 school groups involved in programme this quarter, 150 participants, 300 student hours. Out and About recreational programmes: Attendance 223, events 12.
594	CS: PSR: Local Parks	Volunteers - Papakura	Support volunteer activity on Parks and Reserves. Programme developed and circulated.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	In progress	Green	The focus for Q3 has been on planning for the upcoming planting season: 1) PIPS (Pahurehure Inlet Protection Society) autumn planting is planned. 2) Children's Forest planting scheduled for 10 June. 3) Department of Corrections - mulch spreading at Children's Forest; cleared site at Kirks Bush for Friends of Kirks Bush; working with PIPS for path clean-ups.	No	294 volunteer hours. Corrections have done great work in mulching around a planting area in Bruce McLennan park. Friends of Kirks and Margnas Bush are doing weekly weeding and litter pick ups. There was some vandalism of trees in the Children's Forest. Replacement trees will be replanted next planting season.
2870	CS: PSR: Local Parks	Pukekiwiriki Paa maintenance	Weed control, revegetation, tree removal and grass reinstatement	Q1; Q2	ABS: Opex	\$ 101,300	In progress	Green	No further development update available - new structure sees Te Waka Tai-ranga-whenua aligned with this co-governance initiative	No	Work on updating the archaeological report is pending further meetings with Mana Whenua.
<b>Sports Parks</b>											
3413	CF: Project Delivery	Opaheke SID	Rugby 2 lights and sand, Rugby 3 DTA lights and DTA sand, Rugby 4 sand, Football 5 lights and sand, League 8 lights and sand, New changing rooms (2 toilets, 4 changing rooms, referee room, storage, services)	Q1; Q2; Q3; Q4	Growth	\$ 225,000	In progress	Green	Current Status: Design/ consent this 17/18 FY for build to begin 2018 - 2019 FY in accordance with Sports field Growth Programme budgeting. Next Steps: Complete developed design.	No	Description of the work: Sportsfield drainage/sandcarpet lighting. Current Status: Design/consent Financial Year 2017/2018 for build to begin Financial Year 2018/2019 in accordance with sports infrastructure development budgeting. Next Steps: Complete developed design. Risks/Issues: Nil.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
<b>Leisure</b>											
2731	CS: PSR: Leisure	Community Leisure Management (CLM) operators of Massey Park Pool & Leisure Centre & Papakura Leisure Centre	Management Agreement ACPN_16238 - Supplier will provide a comprehensive range of programmes to meet the Council/LB objectives that reflect the local community demographics/needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ 510,525	In progress	Green	Q3 Highlights •A number of community events such as Wave Raves, Day Raves, Theme days, Free community event in partnership with Blue Light. (Community Hub objective) We have also attended the Papakura Marae events such as 'Hauora at the Pa' and Whanau Day to assist and promote our services (Increased Participation by Maori objective) •Delivered Te Reo Maori lessons to local Kohanga Reo groups •Our main highlight from this quarter is the growth in the legends membership and programmes – for those aged 50+. We have 15 new members this quarter and a growth in class participation of around 10% with 50 participants in the 50's forward class. * KPIs have been exceeded in most areas.	Yes	Papakura Leisure Centre's Business Plan – KPI programming targets are on track to meet the Local Board objectives for the second quarter. Facility won "Outstanding Recreation Centre" award and the New Zealand Recreation Association conference.  Massey Pool and Leisure Centre Business Plan - KPI programming targets are on track to meet Local Board objectives for the second quarter
<b>Sport and Recreation</b>											
591	CS: PSR: Sport & Rec	Papakura Sports Awards	Sports Awards Dinner to raise the profile of sport and sports clubs and to celebrate the success and dedication of athletes.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 12,000	In progress	Green	Event is complete	No	Accountability report received.
2851	CS: PSR: Sport & Rec	Sporting initiatives delivered by Counties Manukau Sport	Papakura schools programme to increase skills and opportunities for children to participate in sports, Have-a-go days focussed on getting people involved in sport and related activities, Papakura Sports Forum, Papakura Coaches Club, Papakura (Sports) Volunteer Recognition Awards.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 57,000	In progress	Green	Six month progress report received. Counties Manukau Sport is on track for all deliverables identified in the funding agreement.	No	Funding agreement signed. Delivery of work programme underway. Dates confirmed for 2017 events.
2770	CS: PSR: Sport & Rec	Bruce Pulman Park	Manage operational relationship with Bruce Pulman Park Trust	Q1; Q2; Q3; Q4	Currently unfunded	\$ -	In progress	Green	Renewals programme underway. Indoor Courts Centre's official opening was held on Saturday 25 March 2017.	No	Renewal planning continues with timetabling scheduled to avoid adverse impact on World Masters Games 2017.
<b>Development Projects</b>											
4114	CF: Project Delivery	Massey Park Pool - Extend plant room and install a shade sail	Massey Park Pool - Extend plant room and install a shade sail - This activity is duplicate and has already been incorporated in 4187	Q3; Q4	ABS: Capex	\$ 142,488	In progress	Green	Current Status: Execution phase, with Staff Room Alterations design completed and Building Consent lodged.&nbsp;Already completed : Re-roofing of Plant room and Swim Club, together with removal of turret building. Next steps: Tendering, with expected completion of work near end June 2017 or sooner.	No	Description of the work: Massey Park Pool - Extend plant room and install a shade sail Current Status: Request quotes, review contractors' quotes and issue a contract for this work Next Step: Monitor the project to completion. Estimate start and finish dates are 1 February 2017 to 31 May 2017 Risks/Issues: There are no known issues
<b>Community Facilities: Renewals</b>											
4187	CF: Project Delivery	AFBR - Papakura - Massey Park Aquatic Centre Reroof swim club & plant rooms & turret	AFBR - Papakura - Massey Park Aquatic Centre Reroof swim club & plant rooms & turret	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	In progress	Green	Current Status: Execution phase, with staff room alterations design completed and building consent lodged. Already completed : Re-roofing of Plant room and Swim Club, together with removal of turret building. Next steps: Tendering, with expected completion of work near end June 2017 or sooner.	No	Description of the work: Re-roof plant room and swim club, demolish turret building and staff room alterations. Current Status: Re-roofing of plant room and swim club completed, together with removal of turret building. Next steps: Consultant to prepare preliminary design and obtain building consent for staff room alterations Risks/Issues: Nil
3254	CF: Project Delivery	Bruce Pulman Renewals	Bruce Pullman Park Basecourse, Goalposts, Lighting, Rubbish Bin, Seats, Signs and Fence Renewals	Q2; Q3; Q4	ABS: Capex	\$ 447,504	In progress	Green	Current status: Walters Road car park resurface complete. Phase 1 furniture renewals are underway. Phase 2: Planning. Next steps: These renewal works have been separated into phases. Renewal works on the Walters Road car park was completed 2016 calendar year. Work included re-asphalting the surface. This year 2017 Phase 1 Physical works furniture renewals prior to World Masters Games (April 2017) is underway. Phase 2 Car park/hard surface renewals to come after. Start dates on various sections will vary dependent on resource and building consent requirements. Work is prioritised based on the condition of the assets.	No	Description of the work: Renew carparks, furniture, barriers Current status: Planning Next steps: Design - work staged to avoid World Masters Games occurring on site April 2017 Risks/Issues: Nil

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
4188	CF: Project Delivery	Central Park Reserve lights	Central Park Reserve lights	Q1	ABS: Capex	\$ 3,000	Completed	Green	Current status: Complete	No	Description of the work: Lights Current status: Concept design completed Next steps: Completed Risks/Issues: Nil
3255	CF: Project Delivery	Coles Crescent HFTE Village Structure Renewals	Coles Crescent HFTE Village Retaining Wall Renewal	Q3	ABS: Capex	\$ 14,400	In progress	Green	Current Status: Review contractor's quote and issue a contract for this work Next Step: Monitor the project to completion. Estimate start and finish dates are 31 March 2017 to 28 April 2017	No	Description of the work: Structural renewal of stone wall at the front of Coles Crescent Village Current Status: Review contractor's quote and issue a contract for this work Next Step: Monitor the project to completion. Estimate start and finish dates are 31 January 2017 to 31 March 2017 Risks/Issues: There are no known issues
3256	CF: Project Delivery	Conifer Grove Esplanade Reserve Structure Renewals	Conifer Grove Esplanade Reserve Handrail and Step Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 26,008	In progress	Green	Current Status: Scoping/consultation. Next steps: Physical works removal.	No	Description of the work: Stair and pulley removal at Conifer Grove Esplanade Reserve Current Status: Scoping/consultation. Next steps: Physical works removal. Risks/Issues: Nil
4189	CF: Project Delivery	Conifer Grove Reserve assessment of floating pontoons for renewal or removal	Conifer Grove Reserve assessment of floating pontoons for renewal or removal	Q1; Q2	ABS: Capex	\$ 182,898	Completed	Green	Current status: Complete	No	Description of the work: Remove floating pontoons replace with fixed timber deck on additional piles. Current status: Physical works. Next steps: Physical works - completion of piles, finishing of deck structure. Risks/Issues: Delays to pile removal and addition of new piles. Access is limited to barge due to resource consent conditions.
4190	CF: Project Delivery	Drury Sports Complex sand carpet works, sand slits and top dressing	Drury Sports Complex sand carpet works, sand slits and top dressing	Not scheduled	ABS: Capex	\$ -	Cancelled	Red	This project was cancelled to help fund the Southern Park Lighting project.  This project was cancelled to help fund the Southern Park Lighting project.	No	This project was cancelled to help fund the Southern Park Lighting project.
4191	CF: Project Delivery	Elsie Morton Reserve Skate Park renewals	Elsie Morton Reserve Skate Park renewals	Not scheduled	ABS: Capex	\$ 12,000	Proposed	Green	Current Status: Design services engaged. Next Steps: Progress design options.	No	Description of the work: Renewal of skate park elements Current Status: Project currently in planning phase Next Steps: Engage design services Risks/Issues: The skate construction industry had limited contractors available.
3726	CF: Project Delivery	Ernie Clark Reserve replacement or removal of bridge	Ernie Clark Reserve replacement or removal of bridge. NOTE: This item and item 3727 replace ID3257.	Not scheduled	ABS: Capex	\$ 49,720	In progress	Green	Current status: Tendering Next steps: Award tender	No	Description of the work: Removal of bridge and construction of retaining wall to support path to Gills Ave Current status: Consent lodged Next steps: Tenders for physical work Risks/Issues: Working in semi coastal environment
3727	CF: Project Delivery	Ernie Clark Reserve retaining wall	Ernie Clark Reserve retaining wall. NOTE: This item and item 3726 replace ID3257.	Not scheduled	ABS: Capex	\$ 30,000	In progress	Green	Current status: Design complete Next steps: Tender physical work	No	Description of the work: Repair to retaining wall Current status: Consent application Next steps: Tender physical work Risks/Issues: Adjacent coastal area and stormwater outfall
4192	CF: Project Delivery	Harbourside Detention Pond erosion control	Harbourside Detention Pond erosion control	Q3	ABS: Capex	\$ -	Completed	Green	Current status: Complete	No	Description of the work: Implementation of sea wall structure. Current status: Project completed. Next steps: Manage adjacent coastal areas. Risks/Issues: On-going erosion adjacent to coastal structure.
3258	CF: Project Delivery	Keri Downs Park Skatepark Renewals	Keri Downs Park Skatepark Renewals	Not scheduled	ABS: Capex	\$ -	Proposed	Green	This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to local board for approval.	No	Description of the work : Renewal of skate park and car park elements Current Status: Review of scope Next Steps: Engage design services Risks/Issues: The skate construction industry has limited contractors available.
3259	CF: Project Delivery	Massey Park Athletic Track renewal	Massey Park Papakura Athletic Track Renewals. Existing Renewal Project	Q1; Q2; Q3	ABS: Capex	\$ 50,000	Completed	Green	Current status: Complete	No	Description of the work: Resurface athletic track Current status: Contract awarded to Polytan. Physical works underway. Track surface removed, old internal ring drain replaced. Base layers have been laid. Final line marking and tidy up underway. Next steps: Finish line marking and tidy up. Risks/Issues: Nil



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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
4193	CF: Project Delivery	Massey Park Grandstand Papakura Shower hot water retain line renewal	Massey Park Grandstand Papakura Shower hot water retain line renewal	Q2; Q3	ABS: Capex	\$ -	Completed	Green	Current status: Complete	No	Description of the work: Renew the shower hot water retain line at the Massey Park Grandstand Current status : Physical works completed. Next step: Handover and closure Risks/Issues: No known issues.
3260	CF: Project Delivery	Mclennan Park Retainingwall Renewals	McLennan Park Retaining Wall Renewal	Not scheduled	ABS: Capex	\$ 18,000	Cancelled	Red	This project was already completed in prior years Project cancelled as it was completed in previous years	No	Description of the work: Retaining wall renewal at Mclennan Park. Current Status: Awaiting scope of work. Next Steps: Design. Risks/ Issues: Nil
3261	CF: Project Delivery	Ngakaroa ReserveStructure Renewals	Ngakaroa Reserve Bridge Renewal	Q2; Q3; Q4	ABS: Capex	\$ 16,128	In progress	Green	Current Status: Designs in progress Next steps: Building consent.	No	Description of the work: Structural renewals at Ngakaroa Reserve Current Status: Assesment in progress. Next steps: Concept designs. Risks/Issues: Nil known
4194	CF: Project Delivery	Opaheke Fields toilet and changing room	Opaheke Fields toilet and changing room	Q1; Q2; Q3; Q4	ABS: Capex	\$ 100,490	Proposed	Green	Current status: Commence engagement with iwi groups. Next steps:Preparation of detail design.	No	Description of the work: Renew the toilet and changing rooms at Opaheke Fields Current status: Detail design Next steps: Physical works Risks/Issues: None at this stage
3253	CF: Project Delivery	Pahurehure Esplanade boardwalk & walkway	Pahurehure Esplanade Reserve, Papakura Scout Group (50 Queen St), Ray Small Park Boardwalk and Walkway Renewal. Existing Renewal Project	Not scheduled	ABS: Capex	\$ 167,000	In progress	Green	Current status: physical works complete Next steps: One year defects liability and two years plant maintenance periods underway	No	Description of the work: Walkway development Current status: Physical works complete Next steps: One year defects liability and two years plant maintenance periods underway Risks/Issues: None
4376	CF: Project Delivery	Papakura Art Gallery - Remove Asbestos, Repair Leak & Gallery Wall	Health & Safety Critical Works	Q2; Q3; Q4	ABS: Capex	\$ 38,588	In progress	Green	Current status: Works completed on site Next step: Final sign off	No	Description of the work:Papakura Art Gallery - Remove Asbestos, repair leak & gallery wall Current status : Physical works quote recived - negotiation in progress. Next step: Award physical works contract. Risks/Issues: No known issues
3262	CF: Project Delivery	Papakura Carpark Renewal FY17	Bottletop Bay Esplanade, Central Park Reserve, Papakura Cemetery Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 10,780	In progress	Green	Current Status: Planning Next Steps: Detailed design	No	Description of the work: Renewal of carparks at various sites Current status: scoping Next steps: design Risks/Issues: none
3263	CF: Project Delivery	Papakura Carpark Renewal FY19	Keri Downs Park Carpark Renewal	Q3; Q4	ABS: Capex	\$ 15,680	Approved	Green	Current Status: Project currently in planning phase Next Steps: Engage design services	No	This is discussed in commentary for Keri Downs Park Skate Park renewal
3264	CF: Project Delivery	Papakura Furniture Equipment Renewals FY17	Bottletop Bay Esplanade, Cargill Reserve, Carisbrook Reserve, Central Park Reserve, Chichester Reserve, Children's Forest, Clarice Reserve, Conifer Grove Court HFTE Village, Conifer Grove Esplanade Reserve, Cross Street Reserve, Dominion Reserve, Drury Domain, Drury Library & Hall, Drury Sports Complex, Elsie Morton Reserve, Ernie Clark Reserve, Evanda Link Reserve, Fairdale Reserve, Game Reserve, Hingaia Stream Esplanade Reserve, Inlet Reserve, Jack Farrell Park, Keri Downs Park, Kirks Bush, Mansell Field, Mclennan Park, Ngakaroa Reserve, Papakura Cemetery, Papakura Rec Ctr-Elizabeth Campbell Hall, Papakura South Cemetery, Prince Edward Park, Ray Small Park, Red Hill Scenic Reserve, Redcrest Accessway, Rollerson Reserve, Scotts Field Wetland Reserve, Sheralee Reserve, Smiths Reserve, Sonja Reserve Furniture Equipment Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 14,410	In progress	Green	Current status: Negotiating tender price for furniture physical works Next steps: Physical works to commence in May 2017	No	Description of the work: Furniture renewal at various sites Current status: Planning Next steps: Tender for physical works Risks/Issues: Nil known
3265	CF: Project Delivery	Papakura Furniture Equipment Renewals FY18	Army Fields, Children's Forest, Drury Domain, Hingaia Stream Esplanade Reserve, Hunua Road 75, Old Dog Pound, Keri Downs Park, Kirks Bush, Longford Park Esplanade Reserve, Marne Road 2 (22) HFTE Village, Smiths Reserve, Southern Park, Te Koiwi Park Furniture Equipment Renewals	Not scheduled	ABS: Capex	\$ -	Proposed	Green	This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to local board for approval.	No	Future project - will be reported on at a later date

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3266	CF: Project Delivery	Papakura Furniture Equipment Renewals FY19	8R Redcrest Avenue, Papakura, Army Fields, Bruce Pulman Park, Children's Forest, Cross Street Reserve, Drury Domain, Drury Hills Esplanade Reserve, Drury Sports Complex, Fairdale Reserve, Game Reserve, Hingaia Stream Esplanade Reserve, Hunua Road 75, Old Dog Pound, Keri Downs Park, Mansell Field, Massey Park - Papakura, McLennan Park, Papakura South Cemetery, Papakura Stream Esplanade Reserve, Prince Edward Park, Roundtree Reserve, Sonja Reserve, Southern Park, St Aidan's Reserve, Takaanini Reserve (aka Taka Reserve), Te Koiwi Park, Tironui Reserve, Tironui Reserve, Wilencote Reserve, Wing Park, Zenith Link Reserve Furniture Equipment Renewals	Not scheduled	ABS: Capex	\$ -	Proposed	Green	This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to local board for approval.	No	FY19 project - Will be reported on at a later date
313	CF: Project Delivery	Papakura FY17 Arts Facility renewals	Hawkins Theatre - Replace guttering and spouting, replace tiles	Q1; Q2; Q3; Q4	ABS: Capex	\$ 48,498	In progress	Green	Current status: Physical works in progress - Internal refurbishment - External works to be completed in April. Next step: Final sign-off	No	Description of the work: Replace guttering & spouting, replace tiles at Hawkins Theatre Current status: Pricing received from physical work contractor Next step: award physical works contract Risks/Issues: No known issues.
314	CF: Project Delivery	Papakura FY17 Community Centre & Hall renewals	Smiths Avenue Community Hall - Renew kitchen & reconfigure toilets	Q2; Q3; Q4	ABS: Capex	\$ 80,952	In progress	Green	Current status: Architect has produced detailed design, is preparing building consent application. Next steps: Apply for and obtain building consent, programme the works.	No	Description of the work: Removal of ceiling tiles, replacement of kitchen, redesign of toilets. Current status: In planning. Next steps: Obtain professional architectural services, apply for building consent (if necessary). Risks/Issues: Nil.
315	CF: Project Delivery	Papakura FY17, FY18 Elizabeth Campbell Centre renewals	Elizabeth Campbell Centre - Remove asbestos roofs from verandas, change rafter angles to increase fall and reroof	Q1; Q2; Q3; Q4	ABS: Capex	\$ 42,857	In progress	Green	Current status: Building consent underway Next steps: Physical works contract award.	No	Description of the work: Redesign and re-cladding verandah roofs. Current status: Engaging architectural professional services. Next steps: Consenting Risks/Issues: Nil.
4195	CF: Project Delivery	Papakura Museum - Refurbishment of void space	Papakura Museum - Refurbishment of void space	Q3	ABS: Capex	\$ -	Completed	Green	Current status: Complete	No	Description of the work: Extension of the existing Papakura Museum into an unused void space. Current Status: Works completed last financial year. Next Steps: Nil Risks/Issues: Nil
3267	CF: Project Delivery	Papakura Play Renewal FY17-18	Berwyn Reserve, Brylee Drive Reserve, Challen Close Park, Clarice Reserve, Elsie Morton Reserve, Fernaig Reserve, Ray Small Park Playspace Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 68,900	In progress	Green	Current status: Playground equipment is being ordered for Fernaig Reserve. The three other playspaces have been referred to Investigation and Design Team and Community Services proposed a better outcome for delivery. Next steps: Site works tender documentations to be prepared	No	Description of the work: Furniture renewal at various parks Current status: Tendering for physical works Next steps: Award physical works Risks/Issues: Nil
3268	CF: Project Delivery	Papakura sport lights renewals	Mansell Field Sports Lighting Renewal	Q2; Q3; Q4	ABS: Capex	\$ 15,600	On Hold	Amber	This project is on hold  Current Status: on hold as funds have been allocated to Southern Park as per Turf Adviser request. Next Steps: None	No	Description of the work: Sports light renewal. Current Status: On hold as funds have been allocated to Southern Park as per Turf Adviser request. Next Steps: None
3269	CF: Project Delivery	Papakura Structure Renewals FY17	Chrisarda Reserve, Hingaia Stream Esplanade Reserve, Longford Park Esplanade Reserve, Pahurehure Flats HFTE Village, Prince Edward Park Step, Retaining Wall and Carpark Renewals. Existing Renewal Project	Not scheduled	ABS: Capex	\$ 17,446	Approved	Green	This project is scheduled for 2017/18	No	2017/18 project - to be updated in the next financial year
4196	CF: Project Delivery	Pikorua House (Awhi House) - Upgrade Pikorua House to make it fit for community leasing	Pikorua House (Awhi House) - Upgrade Pikorua House to make it fit for community leasing	Q1	ABS: Capex	\$ 48,227	Completed	Green	Current status: Complete	No	Description of the work: Interior refurbishment (flooring, painting, plumbing, carpentry, electrical work) at the Pikorua House Current Status: Contractor has completed work on site. Next Step: Contractor has been paid. Close project Risks/Issues: Project budget was carried forward to 2016/2017. There are no other issues

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
4197	CF: Project Delivery	Pukekiwiriki Pa	Pukekiwiriki Pa	Q2; Q3; Q4	ABS: Capex	\$ 35,000	In progress	Green	Current Status: Awaiting scope definition Next Steps: start planning	No	Description of the work: Upgrading the access to Pa Current Status: Concept Next Steps: Design sign off Risks/Issues: Archaeological and historic
3270	CF: Project Delivery	Ray Small Park Retainingwall Renewals	Ray Small Park Retaining Wall Renewals	Q2; Q3; Q4	ABS: Capex	\$ 16,800	In progress	Green	Current status: Physical works tender Next steps: Award physical works contract	No	Description of the work: Renew retaining wall at Ray Small Park Current status: Planning Next steps: Request for quotes for physical works Risks/Issues: Nil known
4198	CF: Project Delivery	Ray Small Park skate park	Ray Small Park skate park	Q1; Q2; Q3; Q4	ABS: Capex	\$ 662,171	In progress	Green	Current status: Physical works contract under negotiations. Construction to commence 17 April 2017. Next steps: Physical Works underway on site.	No	Description of the work: Skate park development Current status: Tendering Next steps: Physical works Risks/Issues: Difficulty in sourcing supplier
3271	CF: Project Delivery	Red Hill Scenic Reserve Structure Renewals	Red Hill Scenic Reserve Bridge and Step Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 15,590	In progress	Green	Current status: Physical works in final stages. Next step: Finalize works	No	Description of the work: Renew Red Hill Scenic Reserve bridge and step Current status: Professional services output received-consenting Next step: Award physical works contract. Risks/Issues: No known issues.
3272	CF: Project Delivery	Slippery Creek Reserve Renewals	Slippery Creek Reserve Boat Ramp, Carpak and Seawall Renewals	Q1; Q2; Q3	ABS: Capex	\$ 17,420	Completed	Green	Current status: Complete	No	Description of the work: Renewal/ maintenance of Gabion stream bank protection, boat ramp and car park. Current Status: Physical works Next steps: Tender for car park resurfacing Risks/Issue: Coastal environment.
4199	CF: Project Delivery	Southern Park light renewal	Southern Park light renewal	Q3; Q4	ABS: Capex	\$ 250,120	In progress	Green	Current status: Physical works underway. Next steps: Complete physical works.	No	Description of the work: Replace lights at Southern Park Current status: Detailed design - resource consent lodged. Next steps: Resource consent request for quote Risks/Issues: Nil
4200	CF: Project Delivery	Wharf Street to Price Edward boardwalk connection	Wharf Street to Price Edward boardwalk connection	Q2	ABS: Capex	\$ 327,546	Completed	Green	Current status: Complete	No	Description of the work: Walkway development Current status: physical works complete Next steps: One year defects liability and Two years plant maintenance periods underway Risks/Issues: None
<b>Community Facilities: Operational Management and Maintenance</b>											
3833	CF: Operations	Papakura Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 223,839	In progress	Green	Asplundh continue to perform well with a quarterly average of 99.7% for quality In late January, there was a significant weather event that saw a spike in requests for service. This influx in requests resulted in disruption to scheduled street and park tree maintenance. Although most of the follow-up work has been completed, the impact of the storm did create a backlog in jobs. The deluge earlier in March provided additional challenges.	No	Asplundh continue to perform well with a quarterly average of 99% for quality. Spring works in the Arboriculture Contracts have focused on maintenance of street trees, including pruning away from powerlines and the aftercare maintenance of juvenile trees. A summer programme of park tree maintenance is also in place taking advantage of improved ground conditions that allow access that is not possible during winter. The spring windy season appears to be prolonged causing isolated instances of tree damage. The recent failure of a dead tree in a kindergarten and a large tree in Cornwall Park, both privately owned situations, has generated an increase in interest and requests for tree inspection or removal due to perceived danger.

## Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3832	CF: Operations	Papakura Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 60,864	In progress	Green	NZ Biosecurity has a quarterly average of 91% for quality leaving some room for improvement. The number of pest plant requests (RFS) have increased compared with last quarter which is expected for the season as reserves experience higher public use with good weather and also the holiday season. Requests for rat and possum control have been consistent with the previous quarter. Third quarter is typically the peak period for wasp control. Although still the busiest period, the presence of wasps have been markedly less than previous years.	No	NZ Biosecurity Services continue to perform well with a quarterly average of 91% for quality. Spring works in the Ecological Restoration Contracts have focused on maintenance of planting areas, spring pest plant control and scheduled animal pest control works. The scheduled pest plant control is progressing in accordance with this year's program, and we are continuing to see reduction in pest plant species in the areas controlled.  Supplementary funding from Local Boards has enabled additional ecologically valuable linkages to be made in a number of areas where this would otherwise not be possible.  Bait take for animal pest works has been increasing overall, indicating usual seasonal fluctuations in rat and possum numbers. Wasp activity, which was very bad last year, is not yet significant; wasp call outs to date have typically been for spring bee swarms. In some parks natural regeneration of rare species has been found.  Arising issues include weed and general waste dumping along boundaries with private properties and incursion into parks. In summary, Ecological Restoration Contract has made significant progress towards healthier ecosystems in Auckland and are focused on the approaching and
3831	CF: Operations	Papakura Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 1,841,601	In progress	Green	Downer have performed to expectation during this period with the rural contract with the following KPI results recorded – December 97%, January 98% and February 99%. This is a positive result for the busy summer period. Sports field preparation and allocations for the winter codes are underway. The impact of storm damage from early March flooding is still being worked through with suppliers and council's insurance provider. Across the region staff have turned off all non-essential irrigation, water features and drinking fountains in an effort to support of Watercare's water saving initiative.	No	Downer Ltd has performed to expectation during this period with the following KPI results recorded – September 100% - October 99% - November 98%. The spring sports season was challenging with very wet weather conditions and the grass growth slower than previous years, however cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. The annual bedding displays and plantings are in good health and will provide a vibrant display over the festive season. Mowing and edging proved to be challenging during October and November with extremely wet conditions experienced in council reserves. Conditions on some reserves were so wet that the edging teams could not carry out their normal maintenance schedules. Downer Ltd has been able to implement alterations to work programmes for the mowing and edging work to address the spring growth, and operations have almost returned to normal.
<b>Infrastructure and Environmental Services</b>											
1391	I&ES: Environmental services	Strategic Weed Initiative - Dominion Reserve	To undertake weed control at Dominion Reserve. This park has been identified as being a high priority park for ecological restoration.	Q3; Q4	LDI: Opex	\$ 20,000	In progress	Green	Weed control works are being procured to tie in with an existing contract with work scheduled to be complete by the end of June 2017.	No	An audit of initial control works funded last financial year indicated the control had been successful with only a few follow up issues to be actioned. Procurement for control works to be funded this year is currently being undertaken to commence work early in 2017.
1390	I&ES: Environmental services	Wai Care - Papakura	To undertake water quality monitoring at local streams, and to undertake some riparian restoration, in conjunction with local schools and community groups	Q3; Q4	LDI: Opex	\$ 15,000	In progress	Green	Initial engagement has occurred with schools to incorporate their participation into the planting days and to organise pre-planting education focussed on stream water quality. Delivery of plantings and education sessions will occur in quarter four.	No	Site selection is finalised at McLennan Park and Keri Downs Reserve. Planting plans are being prepared for planting in quarter four.



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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
1393	I&ES: Healthy waters	Manukau Harbour Forum Work Programme - Papakura	To contribute funding to support the implementation of the Manukau Harbour Forum strategic work programme.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	In progress	Green	The Manukau Harbour symposium is scheduled for 19 May 2017 at the Māngere Arts Centre. A total of 18 people attended the second flagship site event at Flint Group in Penrose on 22 February 2017. The next flagship site event is expected to be held at Mainfeeds in Wiri at the end of April 2017.	No	The development and implementation the Manukau Harbour Forum communications and engagement plan will be delivered internally by council's communications and engagement department. Any savings from delivering this work internally will be reported to the forum (or member boards if the forum is not reconstituted) for reprioritisation. A total of 26 people attended the first flagship sites event held at Papakura Timber in December 2016. The next event will be at Flint Group in Penrose in February 2017. Planning has commenced for the symposium to be held in March or April 2017.
<b>Local Economic Development: ATEED</b>											
2173	CCO: ATEED	Commercial Centre Project Group Action Implementation	Following the establishment of the Papakura Commercial Centre Project Group, actions will be identified. This allocation will allow the Local Board to contribute to the delivery of Actions where there is a financial cost, e.g. space activation, research, or to contribute to initiatives being delivered by other partners.	Q3	LDI: Opex	\$ 30,000	In progress	Green	An event organiser has been appointed to run the street closure event on Broadway. This is progressing and is being managed through the Plans and Places Department directly and is being organised in partnership with the Business Improvement District and relevant parts of Auckland Council.	No	The commercial centre project group was reconvened in December 2016. The group agreed to allocate funds to help deliver a temporary closure of Broadway to highlight the potential that a shared space may deliver to the Town Centre. the exact costings will be finalised in early 2017.

## Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
<b>Libraries</b>												
1788	CF: Community Leases	Counties Manukau Kindergarten Assn – Ninia Busing Kindergarten	New lease for 13A Clevedon Road	Q2	31/07/2013		\$ 10.00	Completed	Green	Lease approved 22 February 2017 (Resolution PPK/2017/23).	No	Community Outcomes Plan agreed with Counties Manukau Kindergarten Association, report prepared for February 2017 board meeting.
1789	CF: Community Leases	Counties Manukau Softball Assn Inc.	New lease for Prince Edward Park, Wharf Street, Papakura	Q2	31/12/2008	\$ 300.00	\$ 300.00	In progress	Green	Ready to report in quarter 4.	No	Incomplete application received, applicant being contacted for additional information and to arrange a site visit.
1790	CF: Community Leases	Drury & District Rugby Football Club & Recreation Club Inc.	Renewal lease for Drury Domain Reserve 214R Great South Road	Q2	31/07/2016		\$ 1.00	In progress	Green	Partial application received 3 February 2017. Full application requested by 31 March 2017	No	No response received to initial email query. Letter sent to club requesting application by 31 January 2017.
1787	CF: Community Leases	Hingaia Reserve	New lease for community garden at Hingaia Park	Q2				In progress	Green	Application form sent to group, due to be returned by 13 April 2017.	No	No update this quarter. No contact details held for this group.
1791	CF: Community Leases	Papakura Bridge Club	New lease for 13 Opaheke Road	Q2			\$ 50.00	In progress	Green	Site visit undertaken 17 February 2017. Club has agreed to community outcomes plan. To be reported to April 2017 meeting.	No	Application received, site visit to be arranged for early 2017.
1792	CF: Community Leases	Papakura Citizens Advice Bureau	New lease for 4 Opaheke Road	Q1	30/06/2024	\$ 3,000.00	\$ 1.00	Completed	Green	Completed.	No	Local board approved surrender of existing lease and replacement with a negotiated single, multi-premises lease for all Auckland Citizens Advice Bureaux properties-August 2016.
1794	CF: Community Leases	Papakura City Brass	New lease for Old Wairoa Reserve, 30 Old Wairoa Road	Q2				In progress	Green	Site visit undertaken 17 February 2017. Club has agreed to community outcomes plan. To be reported to April 2017 meeting.	No	Application for lease received, site visit to be undertaken in quarter 3.
1793	CF: Community Leases	Papakura City Football Club Inc.	New lease for McLennan Park, 98R Arimu Road	Q1	30/09/2036		\$ -	Completed	Green	Completed.	No	
1795	CF: Community Leases	Papakura Pony Club	New lease for Opaheke Sportsfield 165 Opaheke Road	Q2				In progress	Green	Pony Club have been given until 30 April 2017 to vacate Opaheke Park.	No	Club due to vacate Opaheke Park by 31 December 2016.
1796	CF: Community Leases	Papakura Radio Club Inc.	New lease for Wellington Park, 1 Great South Road, Papakura	Q2	26/10/2016	\$ 10.00	\$ 10.00	In progress	Green	Second request sent for application for new lease, due to be returned by 17 March 2017.	No	Application for new lease form sent to club, to be returned by 30 November 2016. Not received, to be followed up.
3602	CF: Community Leases	Papakura Rugby Football Club Inc - Ron Keat Drive	New lease, term to be concurrent with Beach Road lease	Q4	31/03/2019	\$ -	\$ 10.00	In progress	Green	Application for new lease sent to club, due for return by 31 March 2017.	No	No report this quarter.
3603	CF: Community Leases	Papakura Rugby Football Club Inc. - Beach Road	New lease, term to be concurrent with Ron Keat Drive lease.	Q4	26/10/2017	\$ -	\$ 10.00	In progress	Green	Application for new lease sent to club, due for return by 31 March 2017.	No	No report this quarter.
1797	CF: Community Leases	Papakura Support and Counselling Centre Inc.	Renewal lease for 4 Opaheke Road, Papakura	Q2	30/06/2017		\$ 10.00	In progress	Green	Lease application form sent to be returned by 28 April 2017.	No	Contact made with the group. Lease renewal application to be sent February 2017.
1798	CF: Community Leases	Papakura Tongan Community Assn Inc. and Ofa Relief Club Inc.	New lease for Keri Downs Reserve community garden.	Q2	31/07/2013			In progress	Green	Both Tongan garden groups have been written to requesting completed lease applications.	No	Contact being made with Papakura Tongan Community Association and Umataha Papakura Tongan Community Association regarding the two groups use of the garden.
1799	CF: Community Leases	Rollerson Park Community Gardening Committee	New lease for community garden at Rollerson Park 44R Rollerston Street	Q2				In progress	Green	Application form sent to group, due to be returned by 13 April 2017.	No	No update this quarter. No contact details held for this group.
1801	CF: Community Leases	Te Kohanga Reo National Trust Board - Nga Puawai O Wikitoria Kohanga Reo	New lease for 32 Old Wairoa Road	Q3	31/05/2017	\$ 10.00	\$ 10.00	In progress	Green	Application for new lease sent 1 February 2017, due for return by 31 March 2017.	No	Due for action in quarter 3.
1786	CF: Community Leases	Te Whanau Hapori Charitable Trust	New lease for Smiths Avenue Community House, 18R Smiths Avenue, Papakura	Q2		\$ 250.00	\$ 0.10	Completed	Green	Lease completed.	No	Iwi and public consultation on lease for recreation reserve undertaken, no objections received. Deed of lease signed by group, awaiting execution by council prior to handing over of keys to the building.
1802	CF: Community Leases	The NZ Society of Genealogists - Papakura Branch	New lease for 11 Opaheke Road, Papakura	Q1	31/12/2014	\$ 2,640.00	\$ 10.00	Completed	Green	Completed	No	Deed of lease sent to tenant for execution. Meeting held to discuss ongoing operational charges. Once signed by tenant lease will be signed and executed by council.
1800	CF: Community Leases	The Scout Assn of NZ – Papakura Sea Scouts	New lease for Cliff Road Reserve 21R Cliff Road	Q2	30/06/2016	\$ 2.00	\$ 2.00	In progress	Green	To be reported to April 2017 meeting.	No	Report underway for February 2017 local board agenda.
1803	CF: Community Leases	Uenuku Room	New lease for Accent Point, 209 Great South Road, Papakura	Q2				On Hold	Amber	Staff are waiting for further information on this lease.	No	No update this quarter. No community lease is held for this property.