

Business Improvement District (BID) Programme - Annual Report to Waitemata Local Board 2016/17

Attachment F: Uptown Business Association BID programme

Uptown Business Association has met the requirements of the BID programme for the 2015/16 financial year for the purpose of striking the targeted rate.

Reporting Status

| Requirement FY 2015-2016 | Status | Comments |
|---|-------------------------------|--|
| A strategic plan for next 3 – 5 years - reviewed every 3 years. | Compliant | 2015-2020 Strategic Plan in effect |
| Audited financial accounts and audit management letter. | Compliant | Provided |
| Business plan including: <ul style="list-style-type: none"> A minimum of three key performance indicators and budget allocations for programme areas. | Compliant | Provided |
| Annual review report: <ul style="list-style-type: none"> Achievement of previous year's objectives against business plan. | Compliant | Provided |
| 2017-2018 Indicative Budget | Compliant | Provided |
| Annual BID programme reporting and alignment meeting between Waitemata Local Board and business association board. | Compliant | Presentation to Local Board made 4 May 2017 |
| BID Programme Agreement | Compliant | Fully signed agreement provided. |
| Summary | Recommend Targeted Rate | Staff are satisfied that Uptown BID is in substantial compliance with policy reporting requirements for the purpose of the recommendation of this report. |