

Hibiscus and Bays Local Board OPEN MINUTES

Minutes of a meeting of the Hibiscus and Bays Local Board held in the Council Chamber, Orewa Service Centre, 50 Centreway Road, Orewa on Thursday, 1 June 2017 at 4:30pm.

PRESENT

Chairperson	Julia Parfitt, JP	
Deputy Chairperson	Janet Fitzgerald, JP	
Members	Chris Bettany	
	David Cooper	
	Caitlin Watson (from 4.36pm)	Item 12
	Vicki Watson (from 4.52pm)	Item 14
	Mike Williamson	

ABSENT

Member	Gary Holmes
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1 Welcome

The Chairperson opened the meeting and welcomed those present.

2 Apologies

Resolution number HB/2017/81

MOVED by Chairperson J Parfitt, seconded by Deputy Chairperson J Fitzgerald:

That the Hibiscus and Bays Local Board:

- a) **accept the apology from Member G Holmes for absence.**

CARRIED

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number HB/2017/82

MOVED by Deputy Chairperson J Fitzgerald, seconded by Member C Bettany:

That the Hibiscus and Bays Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Wednesday, 17 May 2017, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

Member Caitlin Watson present at 4.36pm

12 Approval of 2017/2018 Hibiscus and Bays local environment work programme

Michelle Sanderson, Senior Local Board Advisor, introduced the item.

Resolution number HB/2017/83

MOVED by Chairperson J Parfitt, seconded by Member M Williamson:

That the Hibiscus and Bays Local Board:

- a) **approve the allocation of \$120,000 for environment projects to be delivered by the Infrastructure and Environmental Services directorate in 2017/2018 as detailed in this report and summarised in the table below;**

Project	Budget
Industrial pollution prevention programme	\$20,000
Water sensitive design project for schools	\$20,000
North-west Wildlink programme – Hibiscus and Bays	\$80,000
Total	\$120,000

- b) **request that any significant changes to the local environment work programme 2017/2018 are brought back to the local board for approval**
- c) **request officers consider when selecting projects within the environment work programme that preference be given to initiatives that include the local board's community and environmental volunteers and that there is a good geographical spread between Hibiscus Coast and East Coast Bays sub-divisions**
- d) **delegate to the members Parfitt and Fitzgerald, and member Bettany as an alternate, authority to approve minor changes to the 2017/2018 local environment work programme following adoption.**

CARRIED

13 Approval of the Parks, sport and recreation draft annual work programme financial year 2017-2018

Mark Maxlow, Parks Sport and Recreation Portfolio Manager, was in attendance to speak to this item.

Resolution number HB/2017/84

MOVED by Chairperson J Parfitt, seconded by Member V Watson:

That the Hibiscus and Bays Local Board:

- a) **approve the Hibiscus and Bays Parks, Sport and Recreation Draft Annual Work Programme 2017/2018 financial year as detailed in Attachment A**
- b) **request that the parks, sport and recreation team present details of the Centennial Park Bush Society park maintenance programme work programme ID 794 of the Parks, Sport and Recreational Annual Work Programme for local board approval**
- c) **request that the parks, sport and recreation team present details of the ecological volunteers and environmental programme ID 941 of the Parks, Sport and Recreational Annual Work Programme for local board approval**

CARRIED

Resolution number HB/2017/85

MOVED by Member C Watson, seconded by Member C Bettany:

That the Hibiscus and Bays Local Board:

- d) **approve \$10,000 to identify opportunities for Māori naming (new names or dual naming) of parks and facilities and engage with Mana Whenua to consider new Māori place and recreation facility names in accordance with the Auckland Council Māori Language Policy 2016 as part of the Hibiscus and Bays Parks, Sport and Recreation Annual Work Programme 2017/2018.**

CARRIED

Member V Watson present at 4.52pm

14 Approval of the Hibiscus and Bays Local Board Arts Community and Events work programme 2017/2018

Resolution number HB/2017/86

MOVED by Chairperson J Parfitt, seconded by Member D Cooper:

That the Hibiscus and Bays Local Board:

- a) **approve the 2017/2018 Arts, Community and Events Work Programme (Attachment A)**
- b) **request that the strategic broker present details of the activity areas identified within the Arts, Community and Events Work Programme, ID 716 (apply the empowered communities approach) and ID 768 (community capacity building and placemaking) for local board approval**
- c) **request that the strategic broker provide an update on Arts, Community and Events Work Programme, ID 611 (build capacity East Coast Bays project) six**

- monthly
- d) request that the strategic broker provides details on youth leadership initiatives from the Arts, Community and Events Work Programme, ID 613 for local board approval
 - e) request that the strategic broker provide an update on arts, community and events work programme, ID 612 (community-led placemaking Whangaparaoa) six monthly
 - f) request that the arts, community and events funding team acknowledge that the Quick and Local Contestable Grants ID 320 is increased by \$122,000 (new total of \$515,000) from the planning and development activity (actions from centre plans budget)
 - g) request that two movies in the parks events are held in the Hibiscus and Bays Local Board area as part of the arts, community and events work programme, ID 172 (delivered events) with one movie delivered in each subdivision at a total cost of \$24,000
 - h) approves partnership funding for the Arts, Community and Events Work Programme ID 171 as follows:
 - i. Sir Peter Blake \$5,000
 - ii. Orewa Santa Parade \$10,000
 - iii. Browns Bay Santa Parade \$10,000
 - iv. Mairangi Bay Santa Parade \$5,000
 - v. Torbay Santa Parade \$5,000
 - vi. Whangaparaoa Soap Box Derby \$10,000
 - vii. East Coast Bays Community Project events \$17,000
 - viii. Destination Orewa Beach events \$17,000.Total partnership events budget is \$79,000

CARRIED

Resolution number HB/2017/87

MOVED by Chairperson J Parfitt, seconded by Member C Bettany:

That the Hibiscus and Bays Local Board:

- i) delegate to local board members J Parfitt, J Fitzgerald and M Williamson, as alternate, authority to approve funding for local board events from the civic and special events budget, Arts, Community and Events Work Programme ID 170 for local board initiated occasions such as celebrations, park and community facility openings and consultation activities

CARRIED

Resolution number HB/2017/88

MOVED by Chairperson J Parfitt, seconded by Member M Williamson:

That the Hibiscus and Bays Local Board:

- j) delegate to local board members J Fitzgerald and M Williamson authority to approve hire fee subsidy or fee waiver for the Orewa Community Centre

CARRIED

Resolution number HB/2017/89

MOVED by Chairperson J Parfitt, seconded by Member C Bettany:

That the Hibiscus and Bays Local Board:

- k) delegate to local board members J Parfitt, J Fitzgerald and C Watson, as alternate, authority to approve minor changes to the 2017/2018 Arts, Community and Events Work Programme following adoption.

CARRIED

Resolution number HB/2017/90

MOVED by Chairperson J Parfitt, seconded by Deputy Chairperson J Fitzgerald:

That the Hibiscus and Bays Local Board:

- l) in light of further information provided and subsequent decision making the total in clause f) above now becomes \$493,000.

CARRIED

15 Approval of the Hibiscus and Bays Local Board 2017/2018 Community Facilities Work Programme

Resolution number HB/2017/91

MOVED by Chairperson J Parfitt, seconded by Member C Bettany:

That the Hibiscus and Bays Local Board:

- a) approve the 2017/2018 Community Facilities Work Programme as detailed in Attachment A (total estimated cost of \$8,349,031)
- b) notes that the following indicative budgets have been identified in the 2017/2018 Community Facilities Work Programme:
- i. \$1,080,036 of locally driven initiatives capital discretionary funding
 - ii. \$190,757 of locally driven initiatives operational discretionary funding
 - iii. \$7,078,238 of asset-based services capital funding, and
 - iv. \$0 of asset-based services operational funding
- c) approve in principle the Hibiscus and Bays Local Board 2017/2020 Community Facilities Capital Works Programme as detailed in Attachment B (total estimated cost of \$20,506,381)
- d) notes that within the 2017/2020 Community Facilities Capital Works Programme, the following indicative budgets have been identified:
- i. 2017/2018 - \$8,158,274 of asset-based services capital funding
 - ii. 2018/2019 - \$6,828,350 of asset-based services capital funding
 - iii. 2019/2020 - \$5,329,000 of asset-based services capital funding
- e) notes that the 2017/2018 Community Facilities Work Programme contains the first year of the three year rolling programme and was updated following the workshop on the 5 April 2017, providing for:
- i. Number of projects: 61
 - ii. Estimated cost for proposed projects: \$8,349,031
- f) notes that the 2017/2020 Community Facilities Capital Works Programme contains the follow projects:
- i. Number of projects: 92
 - ii. Estimated cost for proposed projects: \$20,506,381
- g) request that under 'further discussion points for local board' details of implementation of actions for ID 2065 (actions from Greenways plan) from the 2017/2018 Community Facilities Work Programme are presented for local board approval

- h) request that officers amend the budget for ID 2079 (Whangaparaoa 2030 outside library placemaking project) from the 2017/2018 Community Facilities Work Programme to \$92,036
- i) request that under 'further discussion points for local board' concepts designs once completed for the toilet and changing rooms for Metropark East are presented for local board approval ID 2087 (Metropark East develop toilet blocks for sportsfields) from the 2017/2018 Community Facilities Work Programme
- j) request that under 'further discussion points for local board' an update is provided following receipt of a condition assessment and next steps for ID 2045 (ECB rugby league rooms) and ID 2061 (Freyberg Park renew parks toilets) from the 2017/2018 Community Facilities Work Programme
- k) request under 'further discussion points for local board' an update to the local board with proposed actions for ID 2066 actions from signage audit from the 2017/2018 Community Facilities Work Programme is provided and request officers to amend the budget to \$125,000 for this work
- l) request that officers amend the budget for ID 2067 (playground improvements) from the 2017/2018 Community Facilities Work Programme to \$155,000 for this work
- m) request under 'further discussion points for local board' officers bring the skatepark design for ID 2055 (browns bay skatepark drainage and renewal) to the local board for approval from the 2017/2018 Community Facilities Work Programme
- n) note that the 2017/2018 asset-based services capital works funding envelope, identified for the work programme, is indicative to deliver the work and any budget variances will be managed within the total region-wide asset-based services funding envelope
- o) delegate to the Hibiscus and Bays Local Board members J Parfitt, J Fitzgerald and V Watson, as alternate, approval of any minor variances in the scope of the projects identified within the 2017/2018 Community Facilities Work Programme.

CARRIED

16 Approval of the Hibiscus and Bays 2017/2018 Local Economic Development Programme

Resolution number HB/2017/92

MOVED by Chairperson J Parfitt, seconded by Member D Cooper:

That the Hibiscus and Bays Local Board:

- a) approve the 2017/2018 Local Economic Development Programme (Attachment A) as follows.
 - i) Development of an eco-tourism strategy (\$50,000)
 - ii) Local economic initiatives delivery fund (\$30,000).

CARRIED

17 Approval of the Hibiscus and Bays Local Board Libraries Work Programme 2017/2018

Resolution number HB/2017/93

MOVED by Deputy Chairperson J Fitzgerald, seconded by Chairperson J Parfitt:

That the Hibiscus and Bays Local Board:

- a) approve the 2017/2018 Libraries Work Programme (Attachment A).

CARRIED

18 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

20 Adoption of Local Board Agreement 2017/2018

Resolution number HB/2017/94

MOVED by Chairperson J Parfitt, seconded by Deputy Chairperson J Fitzgerald:

That the Hibiscus and Bays Local Board:

- a) adopts local content for the Annual Budget 2017/2018 (Attachment A), including:
- i. a local board agreement 2017/2018
 - ii. a message from the chairperson
 - iii. local board advocacy
 - iv. local activity budgets
 - v. local performance targets
- b) adopts local fees and charges schedules for 2017/2018 (Attachment B)
- c) notes:
- i. that the local activity budgets have been updated to reflect final budget decisions made by the governing body on 1 June 2017;
 - ii. that if there are outstanding (not yet agreed) matters in the local board agreement, the local board should include an explanation of these matters in the chairperson's message at the front of the local board agreement;
 - iii. that the resolutions of this meeting will be reported back to the governing body when it meets to adopt the Annual Budget 2017/2018 on 29 June 2017.
- d) Delegates to the chairperson authority to make any final minor editorial changes to the local content for the local board agreement 2017/2018

CARRIED

5.58 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE HIBISCUS AND BAYS
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....