

Henderson-Massey Local Board Workshop Programme Record

Date of Workshop: Tuesday 30 May 2017
Time: 10:00 am
Venue: Council Chamber (level 2) 6 Henderson Valley Road, Henderson
Present: Peter Chan (Chaired items 1-3), Paula Bold, Matt Grey, Vanessa Neeson, Shane Henderson (from 1.35 pm; chaired items 4 and 5)
Apologies: Brenda Brady, Will Flavell, Warren Flaunty

| Workshop details | Governance role | Summary of discussion |
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| <p>Topic: Project 17: Next Steps of Engagement with LB's</p> <p>Presenter: Kate Marsh Jenny Rod Sheridan</p> <p>Time: 10.00 am - 11.30 am</p> | <p>Keeping informed Engagement</p> | <p>Staff discussed aspects of the the new integrated facility management contracts known as Project 17</p> <ul style="list-style-type: none"> • New suppliers • Mobilisation and supplier recruitment. • Local Service level variations • Volunteers • Supplier recruitment |
| <p>Topic: Opanuku park discussion with PSR and Panuku</p> <p>Presenter: Linda Smith Richard Davison</p> <p>Time: 11.30 am - 12.30 pm</p> | <p>Keeping informed Engagement</p> | <p>Staff presented a draft concept plan for developing Opanuku Park and how the park fits into the Unlock Henderson vision. Unlock Henderson has families and connectivity as its priority and the approach to park development is scalability, priority and staged developments.</p> |

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| <p>Topic: Communications</p> <p>Presenter: Justin Kary Chris Baldock</p> <p>Time: 1.30 pm - 2.30 pm</p> | Keeping informed | Discussion of the approach to communications with the board and wider council.objectives, target audience and communication channels |
| <p>Topic: Work Inspiration SME Pilot – a first for New Zealand</p> <p>Presenter: Wendy Drumm, Manager Education to Employment Initiatives, Careers New Zealand Ian Leader, Managing Director, Local Works</p> <p>Time: 2.30 pm – 3.00 pm</p> | Engagement | The board received a presentation about ‘Work Inspiration’, a pilot involving five small local businesses and 10 Henderson High School students - a first for New Zealand. The pilot has been made possible through Henderson Massey Local Board funding. |
| <p>Topic: Local Advocacy – project update</p> <p>Presenter: Jestine Joseph Christine Wa</p> <p>Time: 3.0 pm – 3.30 pm</p> | Keeping informed | Staff outlined how Local Board advocacy items will be addressed by the Council; <ul style="list-style-type: none"> • the approach the project team are taking including the timeline and milestones; • to whom the initiative has been allocated • the business case that will be presented to the Governing Body |

Next workshop: 6 June 2017

Role of Workshop:

- (a) Workshops do not have decision-making authority.
- (b) Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
- (c) Workshops are not open to the public as decisions will be made at a formal, public local board business meeting.
- (d) Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
- (e) Workshops for groups of local boards can be held giving local boards the chance to work together on common interests or topics.