

Manurewa Local Board Workshop Record



Workshop record of the Manurewa Local Board held in the Manurewa Local Board Office meeting room, Shop 3-5, 7 Hill Road, Manurewa on Thursday 11 May 2017 commencing at 4.30pm.

PRESENT

- Chairperson:** Angela Dalton (Chairperson)
Rangi McLean (Deputy Chairperson)
- Members:** Ken Penney
Joseph Allan
Sarah Colcord
Angela Cunningham-Marino
- Apologies:** Stella Cattle
Simeon Brown
- Also Present:** Chloe Destrieux, Manurewa Youth Council Chairperson
Damian Piiula, Manurewa Youth Council, Deputy Chairperson

Workshop Item	Governance role	Summary of Discussions
<p>Parks, Sports and Recreation Work Programme Monthly Update</p> <p><i>Debra Langton, Parks, Sports and Recreation Portfolio Manager</i></p> <p><i>Peter Caccioppoli, Senior Activation Advisor</i></p>	Oversight and monitoring	<p>Debra Langton provided an update on the Manurewa 2016/2017 Parks, Sports and Recreation work programme.</p> <p>The work programme update distributed as part of agenda supporting documentation was for financial quarter three – ending 31 March 2017. Refer to column O for updated commentary for period ending 31 March 2017.</p> <p>A workstream meeting will be scheduled to finalise draft work programme before the board approves the full work programme for in June 2017.</p> <p>Actions</p> <p><u>Debra</u> – to arrange a Parks, Sport and Recreation workstream meeting (to include Debra and Peter with all board members invited) for Friday 19 May at 8.00am for review. The draft document is to be circulated to all board members beforehand.</p> <p>The update below is from 1 April 2017.</p> <p><u>Line item 537 Teaching Gardens</u></p> <p>\$10,000 for the establishment and running of a new teaching garden in Leaver Park has been reallocated.</p> <p>The additional \$10,000 allocated requires further discussion with the Maich Road</p>

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		<p>Teaching Gardens.</p> <p>Actions</p> <p><u>Debra</u> – To contact the chair of the Teaching Garden Trust to discuss the budget further. In addition, the trust would like a deputation to discuss with the board their current and future garden plans for Manurewa.</p> <p><u>Line item 538 Programmes and Events</u></p> <p>20 out and about events / activities held over the March and April period.</p> <p>There was high attendance of 50 or more attendees at the:</p> <ul style="list-style-type: none"> - Anderson Park fun day - summer skate series and fun day at Randwick Park - toddlers in the park at Nathan Homestead. <p>There was low attendance (10 or less attendees) at the doggy day out, prams and pathways, and park sport which was affected by rain.</p> <p>During the next financial year some community research will be undertaken around to ascertain that these are events that the community want.</p> <p>Actions</p> <p><u>Peter</u> - to provide a breakdown of costs for each event and cost per attendee.</p> <p><u>Peter</u> - to investigate the opportunity to utilise registered volunteers and internal contact to assist with events and existing resources to use at events.</p> <p><u>Line item 539 Skatepark Guardians</u></p> <p>Randwick Park - working effectively and is on track to meet measures for 2016/2017.</p> <p>Clendon – there are a couple of issues that need to be worked through.</p>

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		<p><u>Line item 540 – Volunteers Manurewa</u></p> <p>Volunteer scheme working well.</p> <p>Kara has been working with the Friends of Totara Park volunteers about the up-coming and on-going work to be done in Totara Park.</p> <p>Actions</p> <p><u>Debra</u> – to liaise with Sue Jordan (Manurewa Local Board PA) to ensure that all community volunteer events are put into members calendars and include the relevant details.</p> <p><u>Line Item 2734 – Totara Park Pool and Line Items 2737 and 2738 - Manurewa Pool and Leisure Centre</u></p> <p>Currently undertaking research as to why attendance numbers have decreased. Due to lower attendance, targets may not be met.</p> <p><u>Line Item 2760 – Manurewa Community Facilities Charitable Trust</u></p> <p>Continuing to work with the trust to obtain their accountability reports and feedback. Once the financial information has been provided all the accountability and financial information can be reported back to the board.</p> <p><u>Line Item 2797 – Manurewa Greenways Plan</u></p> <p>Next phase of the development of the Greenways Plan is to commence shortly.</p> <p>This will involve another workshop on the plan development with the board.</p>
<p>Community Facilities Work Programme Monthly Update</p> <p><i>Jessica Morris, Stakeholder Advisor</i></p> <p><i>Gwyn De-Arth, Manager Operational Management and</i></p>	<p>Oversight and monitoring</p>	<p>Jessica Morris and Gwyn De-Arth provided an update on the Manurewa 2016/2017 Communities Facilities work programme.</p> <p>The publication of the monthly Snapshot is in the middle of each month, therefore the publication dates clash with the local board monthly work programme workshop.</p> <p>The April snapshot will be published in mid May 2017 and update will be provided to the board in June 2017.</p>

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<p><i>Maintenance</i></p>		<p><u>Levels Of Service</u></p> <p>Working through some issues with the current contractors including the issues raised around cemetery maintenance.</p> <p>General consensus is that there is a significant lack of service being provided by current contractor across the region. Current contract due to end 30 June 2017.</p> <p>Apologies – the public toilets not being cleaned for use at ANZAC day services.</p> <p>The cleanliness of public toilets, including the Northcrest public toilets is an on-going issue, during the week as well as on weekends.</p> <p>Actions</p> <p><u>Gwyn</u> - to provide information on the public toilet level of service in the new contract commencing on 01 July including what the measures are and how the contractor will be audited.</p> <p><u>Keith Park Toilets</u></p> <p>Public consultation is to commence shortly with the local community. Also the location of the toilet block is to be confirmed.</p> <p><u>War Memorial Park</u></p> <p>Playground - location of new playground has been agreed and work should be commencing shortly. The proposed location of the playground has considered proximity to the entrance and risk of ball strike which would create a health and safety issue. The board gave clear direction that before any playground concept designs are finalised or work commences the board wants input into the design.</p> <p>Roofing and cladding (MAFC) – staff have produced an assessment report which includes a range of options but does not include a confirmed recommendation and now the board needs to provide feedback on cost options.</p> <p>Actions</p> <p><u>Sarah</u> - to share assessment and options reports with the board for further discussion with Manurewa AFC and other stakeholders</p>

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		<p>and provide the collated feedback to Gwyn.</p> <p><u>Gwyn</u> – to liaise with the other appropriate council departments to ensure they are aware of their commitments and required actions for this project.</p> <p><u>Mountfort Park</u></p> <p>Actions</p> <p>Gwyn – to provide the board with an update on stage II of the Mountfort Park playground - what is stage II, when is it starting, has the board approved concept designs etc.</p> <p><u>Waimahia Landing and Weymouth Inlet Playgrounds</u></p> <p>Building of the playgrounds was to commence during the current 2016/2017 financial year. The consent process has started and once consented the procurement process will commence.</p> <p>Actions</p> <p><u>Gwyn</u> – to liaise with Damian Powley and provide details to the board around timeframes for the playground construction.</p> <p><u>Weymouth Community Hall</u></p> <p>The hole in the floor has been repaired.</p> <p><u>Weymouth Boat Ramp</u></p> <p>Community Facilities team has initiated a site visit which is to include the Commodore of the Weymouth boat club. Board member Ken Penney is to follow up with the Commodore.</p> <p><u>2017/2018 Park Fixtures Budget</u></p> <p>Board have advised that they would like to have input into the reprioritisation of the 2017/2018 park fixtures work e.g. park fixtures, seats, beach seats etc. There will need to be further workshop to reprioritise.</p> <p><u>Citizens Advice Bureau</u></p> <p>Quote received to replace current internal doors and to install new doors on the outside foyer. This will make the entrance way and foyer compliant including disability access and will stop access to the covered foyer / entrance after hours.</p>

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		<p>Actions</p> <p><u>Gwyn</u> - A report to come to the board for approval followed by a procurement tender process.</p> <p><u>Security at community centres</u></p> <p>Corporate property and security will be undertaking a review of security at the Manurewa and Clendon community centres. Board members are invited to participate in the initial site visit and discussions.</p> <p>Actions</p> <p><u>Jessica</u> - to liaise with Sarah around board member interest in attending site visit.</p> <p><u>Work Programmes</u></p> <p>It appears that some of the agreed projects in the 2016/2017 approved work programmes have been removed from the 2017/2018 work programmes. Why?</p> <p>Actions</p> <p><u>Gwyn</u> – to provide a full comparison of the 2016/2017 against the 2017/2018 work programme.</p> <p><u>2017/2018 Work Programme</u></p> <p>The 2017/2018 Community Facilities work programme will be on the June 2017 business meeting agenda for approval.</p>
<p>Arts Work Programme Monthly Update</p> <p><i>Echo Janman, Arts and Culture Facility Manager</i></p> <p><i>Sarah Edwards, Arts and Culture Advisor</i></p>	<p>Oversight and monitoring</p>	<p>Echo Janman and Sarah Edwards provided an update on the Manurewa Arts work programme.</p> <p><u>Nathan Homestead</u></p> <p>Last of renewals work undertaken should be signed off this week and completed next week. The facility will be up to full running capacity.</p> <p>New on-line booking system in place.</p> <p>Have engaged a performing arts tutor.</p> <p>The MIT exhibition is to finish shortly followed by the Great South Road exhibition starting shortly.</p> <p><u>Re-branding Project</u></p> <p>Staff presented a re-branding concept</p>

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		<p>design.</p> <p>This will be the rebranding of ‘programmes’ within Nathan Homestead. It builds on the history of Nathan Homestead and David Nathan park and the names of the homestead and the park will remain. The Nathan family have been consulted with and included in the re-branding process.</p> <p>The board supported the re-branding concept and looked forward to the launch once complete.</p> <p>The board provided feedback that the name of the brand could also include a translation into te reo Maori.</p> <p>The re-branding is a great opportunity to promote Manurewa and the facility and linkages to Totara Park and Botanic Gardens.</p>
<p>Other departments provided their monthly update of their monthly Manurewa work programmes electronically.</p>	<p>Oversight and monitoring</p>	<p>Other departments provided an electronic update of their monthly Manurewa work programmes as follows:</p> <p>John Norman - Manurewa Economic Development Work Programme Update</p> <p>Emma Joyce - Manurewa Infrastructure and Environmental Services Work Programme Update</p> <p>Gill Pannell - Manurewa Libraries Work Programme Update</p> <p>Sharon McGinity - Manurewa Community Places Work Programme Update</p> <p>Jane Friend - Manurewa Community Empowerment Unit Work Programme Update</p> <p>Jenni Wild - Manurewa Auckland Transport Work Programme Update</p> <p>Ashleigh Siteine - Manurewa Events Work Programme Update</p>

The workshop concluded at 6.25pm.