

# Manurewa Local Board Workshop Record



Workshop record of the Manurewa Local Board held in the Manurewa Local Board Office meeting room, Shop 3-5, 7 Hill Road, Manurewa on Thursday 01 June 2017 commencing at 4.30pm.

## PRESENT

**Chairperson:** Angela Dalton (Chairperson)  
Rangi McLean (Deputy Chairperson)

**Members:** Joseph Allan  
Stella Cattle  
Sarah Colcord  
Angela Cunningham-Marino  
Ken Penney

**Apologies:** Simeon Brown (leave of absence)

**Also Present:** Chloe Destrieux, Manurewa Youth Council Chairperson (with apology)  
Damian Piiula, Manurewa Youth Council, Deputy Chairperson (with apology)

No	Workshop Item	Governance role	Summary of Discussions
01	<p>Project 17 Maintenance Contracts Workshop Two – Standards and Service Agreement</p> <p><i>Gwyn De-Arth, Area Manager Operational Management and Maintenance Fraser Park, RIMA Contract Manager Tania Pouwhare, TSI Social Intrapreneur Vesta Gribben, City Care Commercial Manager Peter Lord, Executive General Manager City Care Property Steve Pearce, City Care Strategic Account Manager Ruth Brittain, City Care Open Space Manager</i></p>	<p>setting direction / priorities / budget</p>	<p>City Care provided an introduction overview of:</p> <ul style="list-style-type: none"> <li>• who they are</li> <li>• organisational purpose and experience</li> <li>• key contacts</li> <li>• mobilisation / recruitment update</li> <li>• local initiatives of importance to Manurewa</li> <li>• target levels achieved against measures to date for SMART procurement for whole contract area – South</li> </ul> <p>Recruitment drive continuing with more advertising in Manukau and Papakura Couriers this week.</p> <p>Youth and Seniors - board would like to see increase in targets being set and met.</p> <p>There are roles and opportunities for local community at all skill levels - how do we channel / engage with them. Rangi McLean might be a conduit for this process.</p>

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			<p>Board need to know what service levels are so they can align / agree on service levels for 2018/2019 budgets. Budgets are already set for the 2017/2018 year.</p> <p>As existing assets are identified they will be added to the asset register.</p> <p>Board need to agree on priorities for Manurewa.</p> <p>From 01 July 2018 there will be one contract for trees, berms and mowing.</p> <p>A City Care Hub Manager will be assigned to Manurewa and Papakura and will align / work closely with Gwyn and his team.</p> <p><i>Actions:</i> Sarah to provide Kate Marsh with updated list of volunteer /community groups.</p>
02	<p>Local Board Catch Up / Check In</p> <p><i>Local Board Members</i> <i>Local Board Staff</i></p>	N/a	<p>The Manurewa Local Board and Manurewa Local Board staff discussed general local board administrative business.</p>

The workshop concluded at 5.45pm.