

Ōtara-Papatoetoe Local Board

Project 17 workshop record of the Ōtara-Papatoetoe Local Board held in the Woodside Room on Monday, 29 May 2017 at 1.00pm.

PRESENT

Members:	Ross Robertson Apulu Reece Autagavaia Ashraf Choudhary Donna Lee Dawn Trenberth
Apologies:	Mary Gush Lotu Fuli
Also present:	Carol McKenzie-Rex (Relationship Manager) Albert Scott (Local Board Advisor) Tess Liew (Strategic Broker) Carmen Fernandes (Democracy Advisor)

Workshop Item	Governance role	Summary of discussions
Project 17 <i>(Rod Sheridan, Heidi Walkley, Kate Marsh, Fraser Park, Richard Radonich, Jessica Morris)</i>	Oversight and monitoring	<p>The Project 17 team was introduced to the Board. Fraser Park looks after contract accountability whereas Gwyn de Arth is the Board's point of contact.</p> <p>The officers informed the Board that the new suppliers appointed under Project 17 were:</p> <p>Full Facilities Contract (including sportsfield renovation – City Care)</p> <p>Ecological Restoration Contract – Wildlands</p> <p>Arboriculture Contract (including electrical line trimming) – Treescape.</p> <p>The aim of Project 17 is to get the best value for money by doing more for the same spend of money. Local decisions for local area.</p> <p>It will take approximately 12 months for new contract to get settled. There is a clear contract structure with KPIs. There is a penalty if they fail the KPIs which will be measured monthly. The current contracts are schedule based but under the new contracts grass cannot grow beyond</p>

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		<p>certain height for various parks & sportsfield. Rubbish bins will be cleared when they are 75% full. It is outcome based rather than schedule based.</p> <p>The Board has asked for work done under the new contract to be reported to the Board. The officers assured the Board that they will be kept informed monthly through Snapshot. The update will be Board specific.</p> <p>Lump sum amount is paid to City Care for maintenance of assets for which they are accountable. Volunteer groups need not do litter pick up or weed control which is part of the contract.</p> <p>Smart Procurement Measures Template – the Board requested to add a row for “workforce who are Asians”.</p> <p>The Board was informed that City Care was one of the employers who have signed up with Youth Connections. Locals will be employed to look after their local facilities.</p>

The workshop concluded at 2.40pm