

## **Papakura Local Board OPEN MINUTES**

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Minutes of a meeting of the Papakura Local Board held in the Local Board Chambers, Papakura Service Centre, 35 Coles Crescent, Papakura on Wednesday, 7 June 2017 at 4.30pm.

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### **PRESENT**

<b>Chairperson</b>	Brent Catchpole
<b>Deputy Chairperson</b>	Felicity Auva'a
<b>Members</b>	Michael Turner Katrina Winn

### **ALSO PRESENT**

<b>Councillor</b>	Daniel Newman (Until 5.16pm)
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### **ABSENT**

<b>Member</b>	Hon. George Hawkins, QSO	with apology
<b>Member</b>	Bill McEntee	with apology
<b>Councillor</b>	Sir John Walker, KNZM, CBE	with apology

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**1 Welcome**

The Papakura Local Board Deputy Chair Felicity Auva'a led the meeting in prayer.

**2 Apologies**

Resolution number PPK/2017/106

MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- a) **accept the apology from Members Hon. George Hawkins, QSO, Bill McEntee and Councillor Sir John Walker for absence.**

**CARRIED**

**3 Declaration of Interest**

There were no declarations of interest.

**4 Confirmation of Minutes**

Resolution number PPK/2017/107

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- a) **confirm the ordinary minutes of its meeting, held on Wednesday, 24 May 2017, as a true and correct record.**

**CARRIED**

**5 Leave of Absence**

There were no leaves of absence.

**6 Acknowledgements**

There were no acknowledgements.

**7 Petitions**

There were no petitions.

**8 Deputations**

There were no deputations.

**9 Public Forum**

There was no public forum

**10 Extraordinary Business**

There was no extraordinary business.

**11 Notices of Motion**

There were no notices of motion.

**12 Approval of 2017/2018 Papakura environment work programme**

Resolution number PPK/2017/108

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- a) **approve the allocation of \$73,000 for environmental projects to be delivered by the Infrastructure and Environmental Services directorate in 2017/2018 as detailed in this report and summarised in the table below;**

<b>Project</b>	<b>Budget</b>
<b>Manukau Harbour Forum</b>	<b>\$8,000</b>
<b>Weed control at Dominion Reserve</b>	<b>\$15,000</b>
<b>Wai Care</b>	<b>\$15,000</b>
<b>Industry Pollution Prevention Programme</b>	<b>\$15,000</b>
<b>Healthy Rentals Project</b>	<b>\$20,000</b>
<b>Total budget</b>	<b>\$73,000</b>

**CARRIED**

**13 Parks, sport and recreation draft annual work programme financial year 2017-2018**

Resolution number PPK/2017/108

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- a) **approves the Papakura Parks, Sport and Recreation draft Annual work programme 2017-2018 financial year as detailed in Attachment A to the report entitled "Parks, sports and recreation draft annual work programme financial year 2017-2018" with the provision that the following amendments are made;**
- i. include a line item in the Papakura Parks, Sports and Recreation work programme called "Papakura sports codes and parks needs assessment" with the description to undertake a review of all sports codes and clubs to determine the needs of each code and assessment of the use of Opaheke and all sports parks in the Papakura local board area.**
  - ii. amend the activity description of work programme item number 1431 to provide for one event that covers both the volunteer recognition awards and the Sports Awards Dinner.**
- b) **delegate the approval for any minor changes to the Parks, Sport and Recreation Annual work programme 2017-2018 to the Papakura Local Board's Parks, Sport work stream members with the Parks, Sport and Recreation Portfolio Manager.**

**CARRIED**

**14 Papakura Local Board Libraries Work Programme 2017/2018**

Resolution number PPK/2017/109

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- a) **approves the 2017/2018 Libraries work programme (Attachment A) to the report entitled "Papakura Local Board Libraries Work Programme 2017/2018."**

**CARRIED**

**15 Papakura Local Board Arts, Community and Events (ACE) work programme 2017/2018**

Resolution number PPK/2017/110

MOVED by Deputy Chairperson F Auva'a, seconded by Member K Winn:

**That the Papakura Local Board:**

- a) **approves the 2017/2018 Arts, Community and Events work programme (Attachment A of the Agenda report entitled "Papakura Local Board Arts, Community and Events Work Programme 2017/2018") with the provision that the following amendments are made:**
  - i. **a review of the events partnership fund work programme.**
  - ii. **inclusion of a line item in the Papakura Arts, Community and Events work programme called Museum business plan and implementation with the description to provide a business plan for the Papakura Museum and proposals on implementation.**
  - iii. **consider the Papakura Town Centre Safety Review report and recommendations and the impact on work programme item number 353.**

**CARRIED**

**16 Papakura 2017/2018 Local Economic Development Programme**

Resolution number PPK/2017/111

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- a) **approve the 2017/2018 Local Economic Development work programme (Attachment A to the Agenda report entitled "Papakura Local Economic Development 2017/2018 work programme") as follows:**
  - i) **Commercial Project Group implementation (\$110,000)**
  - ii) **Business Improvement District top-up (\$30,000)**

**CARRIED**

**17 Reprioritisation of the Papakura Local Board 2016/2017 budget**

Resolution number PPK/2017/112

MOVED by Member MV Turner, seconded by Member K Winn:

**That the Papakura Local Board:**

- a) note that \$44,000 of the Locally Driven Initiatives funding is available for reallocation.
- b) allocates from the Locally Driven Initiatives (LDI) budget:
  - i. \$6,372 towards the design and printing of flags to be utilised in the Papakura town centre during Matariki, the celebration of the Māori New Year
  - ii. \$6,000 contribution towards the Papakura Museum
  - iii. \$6,000 towards local board branded material

**CARRIED**

**18 Adoption of Papakura Local Board Agreement 2017/2018**

Resolution number PPK/2017/113

MOVED by Member K Winn, seconded by Member MV Turner:

**That the Papakura Local Board:**

- a) adopts local content for the Annual Budget 2017/2018 (Attachment A – Agenda report), including:
  - i. a Local Board Agreement 2017/2018
  - ii. a message from the Chair
  - iii. local board advocacy
  - iv. local activity budgets
  - v. local performance targets
- b) adopts local fees and charges schedules for 2017/2018 (Attachment B to the report entitled “Adoption of Papakura Local Board Agreement 2017/2018”).
  - i. confirming that Papakura schools and volunteer groups are able to access the reduced charges as set out in the Annual Agreement for the Hawkins Theatre.
- c) notes:
  - i. that the local activity budgets have been updated to reflect final budget decisions made by the governing body on 1 June 2017;
  - ii. that if there are outstanding (not yet agreed) matters in the local board agreement, the local board should include an explanation of these matters in the Chair’s message at the front of the local board agreement;
  - iii. that the resolutions of this meeting will be reported back to the governing body when it meets to adopt the Annual Budget 2017/2018 on 29 June 2017.
- d) agrees that the Chair be delegated authority to make any final minor changes to

**the local content for the Local Board Agreement 2017/2018**

**CARRIED**

**19 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

**20 Procedural motion to exclude the public**

Resolution number PPK/2017/114

MOVED by Deputy Chairperson F Auva'a, seconded by Member MV Turner:

**That the Papakura Local Board:**

- a) **exclude the public from the following part(s) of the proceedings of this meeting.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

**C1 Takanini Multi-purpose Community Hub**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
<p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	<p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>In particular, the report contains financial information which could impact on negotiations and reveal third party information supplied in confidence.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>In particular, the report contains financial information which could impact on negotiations and reveal third party information supplied in confidence.</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

**CARRIED**

5.16 pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

5.19 pm The public was re-admitted.

**RESTATEMENTS**

It was resolved while the public was excluded:

**C1 Takanini Multi-purpose Community Hub**

Resolution number PPK/2017/115

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- a) **agree that Item C1 – Takanini Multi-purpose Community Hub decision and report not be restated in the open minutes.**

**CARRIED**

5.20 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE PAKAKURA LOCAL BOARD  
HELD ON

**DATE:**.....

**CHAIRPERSON:**.....