

Papakura Local Board Workshop Record

Workshop record of the Papakura Local Board held in the local board chambers on Wednesday, 31 May 2017 commencing at 12.30 pm.

PRESENT

Chairperson: Brent Catchpole

Members: Felicity Auva'a
Michael Turner (from 1.25 pm until 2.08 pm)
Katrina Winn

Apologies: Bill McEntee and George Hawkins

Also present: Rex Hewitt (Relationship Manager), Madelon De Jongh (Senior Local Board Advisor), and Trish Wayer (Democracy Advisor)

Workshop Item	Governance role	Summary of Discussions
<p>Project 17 Maintenance Contracts</p> <p>Rod Sheridan – General Manager Community Facilities</p> <p>Heidi Walkley – Head of Contracts and Suppliers</p> <p>Gwyn De-Arth Area Manager Operational Management & Maintenance Operational Management & Maintenance Community Facilities</p> <p>Fraser Park Contract Manager Contracts & Supplier Management Community Facilities</p>	Setting direction/priorities /budget	<p>Rod Sheridan and team presented an update on Project 17 covering the following:</p> <ul style="list-style-type: none"> - Asset List - Volunteer list - Service levels - SMART procurement priorities <p>The team described:</p> <p>Monitoring of contract performance rests with Heidi Walkley. Operational areas sit with Gwyn De-Arth.</p> <p>The new contract have been negotiated on a five year, plus one, plus one, plus one, plus one right of renewals. The contracts are outcome based rather than frequency orientated, which is the current arrangement. Outcomes ensure work is carried out on a needs basis rather than a frequency/time measurement.</p> <p>Staff predicted that it will take approximately twelve months for the new contracts to settle in.</p> <p>The new suppliers commencing 1 July 2017 are:</p> <ul style="list-style-type: none"> - City Care – Full facilities contract (including sport field renovations). City Care is a CCO of Christchurch City Council. - Wildlands – Ecological Restoration Contract - Treescape Arboriculture Contract (including electrical line trimming) <p>The three new suppliers will attend the next board workshop scheduled for 21 June 2017 to introduce</p>

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		<p>themselves and answer questions from the board.</p> <p>CityCare has commenced recruitment sessions which have an emphasis on employing local people for the jobs. New equipment has been ordered and supplier and sub-contractor site visits are underway. CityCare attended JobFest as part of their recruitment drive.</p> <p>The local board requested information as to what response there had been from Papakura youth.</p> <p>Topics raised by members:</p> <p>Asset list – remained inaccurate despite inputs from local board members. Staff confirmed it was ongoing and because an asset may have been missed this would not impact on the boards LDI budgets.</p> <p>Waste bins in parks - some have too many whilst others insufficient to cope with waste. A request was made of staff to ensure an adequate distribution of waste bins in parks.</p> <p>Staff responded that in the future they hoped to have sensors placed in bins so that they could track high use areas and this would inform them the bins were in the right places.</p> <p>Walkways - where there are concerns they are poorly maintained and overgrown such as the walkway around the Pahurehure Inlet. Staff confirmed that these were to be included in CityCare’s contract from 1 July 2018 and this should help to alleviate the issue.</p> <p>Volunteers list - has been created with the aim of reducing duplication and crossover of work. It is not for volunteers to undertake the work of contractors. The board questioned the inclusion of Dominion Reserve. Also emphasised that Margan’s and Kirk’s Bush were separate entities.</p> <p>SMART Procurement - The boards number one priority was for to contractors to employ local people. Also important was the percentage of the workforce under 25 who are not in education, employment or training. Another group they wished to be highlighted was the 65+ group who still wanted to work.</p> <p>Staff informed the board that the team is working with the Southern Initiative. An emphasis was being placed on positive social outcomes for the area.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Citycare, Wildlands and Treescape NZ to attend the Project 17 workshop 2 scheduled for the 21 June 2017.

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		<ol style="list-style-type: none"> 2. Staff to provide information on the response from Papakura young people at CityCare's presence at JobFest. 3. The revised Asset List to be distributed to the board to include the alterations as proposed by the Chair. (Confirmed with staff following meeting this will be provided before 21.06.17 meeting with contractors). 4. Staff to ensure the right amount of waste bins are provided in parks 5. Staff to supply tables of contractor requirements to the board. 6. A press release to be prepared through the communications team outlining the change of contractors and the numbers to contact to report jobs. The board wished to view the press release prior to publication. 7. Volunteers list to be updated. Members to send through any further groups to Lee/Madelon matters.
<p>Work Programmes</p> <p>Madelon De Jongh Senior Local Board Advisor</p>	<p>Setting direction/priorities /budget</p>	<p>The board reviewed their Locally Driven Initiatives (LDI) budget and suggested for the following changes:</p> <ul style="list-style-type: none"> - Healthy Rental Projects to be reduced from \$30,000 to \$20,000; - Weed control at Dominion Reserve increased from \$10,000 to \$15,000; - Wai Care increased from \$10,000 to \$15,000 - Local Parks, Sports and Recreation – budget needs to be found to fund the sports codes needs assessment. It was suggested that the needs assessment could potentially be funded from the \$100k allocated to mangrove removal in the FY17/18 work programme as the board has requested deferral of mangrove funding from current year.
<p>Local Advocacy – Project Update</p> <p>Christine Watson Financial Advisor Manager</p> <p>Faithe Smith – Lead Financial Advisor</p> <p>Alastair Falkner Principal Advisor, Investment Advice Financial Strategy</p> <p>Jestine Joseph Finance Technician</p>	<p>Setting direction/priorities /budget</p>	<p>A discussion on the process around progressing the Papakura Local Board's two advocacy items being:</p> <ul style="list-style-type: none"> - The park and ride at the Papakura train station; - Grade separation of the east-west routes in Takanini. <p>Finance staff suggested that the board concentrate on the park and ride, as this project is already on Auckland Transport's work programme. The grade separation is costly and therefore less likely to be delivered in the next three years.</p> <p>It was suggested that the board raise grade separation with MP Judith Collins, as this is a central government issue and needs negotiation with both the New Zealand Transport Agency and KiwiRail.</p>

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Financial Advisory - Local Boards		<p>Grade separation could also be approached as a multi-board issue as several local boards had a requirement for grade separation in their areas.</p> <p>It was pointed out that grade separation was included in Auckland Transport's Plan and that Papakura was number 3 on the list.</p> <p>A business case for each advocacy item from each local board is currently being prepared for presentation to the Governing Body to assist decision making. The business case will include:</p> <ol style="list-style-type: none"> 1. Strategic Case – is it council's asset and does it line up with other objectives. 2. Economic Case – what option is the best value for money? 3. Financial Case – Is this the preferred option? 4. Commercial Case – proposal from a commercial perspective. 5. Management Case – when will the initiative be delivered? <p>Actions:</p> <p>The board requested the business case come back for review and that local crime figures be included in the business case for the park and ride.</p>

The workshop concluded at 3.12 pm.