

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
Arts, Community and Events											
2597	CS: ACE: Arts & Culture	3 Ponsonby Road Feasibility Study- LDI	Scope a contract to conduct a feasibility study on the options for use of 3 Ponsonby Road in FY17/18.	Q4	LDI: Opex	\$ -	Approved	Green	Preliminary work is scheduled for Q4.		Preliminary work is scheduled for Q4.
2596	CS: ACE: Arts & Culture	Community Arts Programmes- LDI Pop	Deliver projects for the 'pop' temporary arts activations series in the Waitemata Local Board area.	Q2; Q3; Q4	LDI: Opex	\$ 75,000	In progress	Green	In Q3 staff undertook developed and detailed design of projects for implementation within the Pop 2017 programme, which will take place in Q4.		A shortlist was drawn from 40 submissions following ranking against criteria for 'POP' and local board plan priorities. Those on the shortlist were invited to present their ideas to an assessment panel with representatives from Auckland Council's Arts and Culture Unit, Art Group and the Waitematā Local Board. The successful projects were presented to the local board in December and staff will now move the projects into developed and detailed design for implementation of the 'POP' 2017 programme in Q4.
2777	CS: ACE: Arts & Culture	Hauora Gardens Stage Two	Contract a supplier to deliver StageTwo of the Hauora Gardens project at Studio One Toi Tū.	Q1; Q2	LDI: Capex	\$ 14,000	Approved	Green	Work commenced in Q3 and is on schedule to be completed before the end of Q4.		Staff executed a services agreement for stage two of the Hauora Garden project with artists Richard Orjis and Adrienne Schierning. Work will commence in Q3.
2702	CS: ACE: Arts & Culture	Regional Work Programme Information and Updates	Provide timely information on regionally funded Arts and Culture projects, programmes and initiatives that have an impact or occur in the local board area.	Q1; Q2; Q3; Q4	External funding	\$ -	In progress	Green	The local board have been updated through the arts workshop meetings.	No	The local board have been updated through the arts portfolio meetings each month.
2595	CS: ACE: Arts & Culture	Studio one- ABS Studio One Toi Tu Operational Expenses	Provide a diverse programme of art classes, workshops and events for adults and children. Provide an affordable hiring space for artists to exhibit their work. Provide shared studio spaces and makers space. Provide spaces for event and workshop hireage.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 351,171	In progress	Green	In Q3, Studio One Toi Tu had a total of 3,486 visitors, delivered 94 activities with 94 participants. White Night at Studio One Toi Tu included a range of exhibitions, screenings and activities for all ages including Scribble AKL who brought along their giant interactive kaleidoscope and ran an Over Head Projector drawing activity on the walls of the buildings in the carpark. The first ever public screenings from Loading Docs top pics were showing in the first floor multi-use space making use of the recently installed HD projector. Over 200 people came through the facility on the night.		Q2 highlights included the launch of the 'New Zealand Outsider Art Fair' exhibition by Toi Ora Live Arts Trust; and a new ceramics course, which involves extracting clay from the Auckland landscape to make ceramic pieces. The 2016-2017 Creative Studio Residency programme is underway with four residents now in their studios. The residents include an illustrator and ceramicist; a photographer, media and performance artist; an illustrator, designer and graph artist; and a perfumer. Interest in venue hire has continued to increase and there is a waiting list for studio space.
2643	CS: ACE: Community Empowerment	Spatial Priority Area - City Centre	Participate in inter- departmental planning for the spatial priority area. Influence coordinated engagement with mana whenua and "hard to reach" diverse communities As required: - Identify opportunities for community led or co designed projects - Identify local community outcomes aligned with social wellbeing, social procurement/social enterprise/employment and training - Identify connection pathways with community and council stakeholders.	Q1; Q2; Q3; Q4	LDI: Opex; Currently unfunded	\$ -	In progress	Green	The strategic broker supported the Plans and Places Department to review and monitor the area plan implementation actions in the Waitematā Local Board area.	No	The strategic broker has supported the Plans and Places department to review and monitor the area plan implementation actions in the Waitematā Local Board area. Specialist advisors and the strategic broker are also working with Grafton and Grey Lynn Residents Associations on a collective vision for their local area.
2394	CS: ACE: Community Empowerment	Accessibility Action Plan	Implement the Waitemata Accessibility Action Plan. Budget: - Waitemata Local Board Accessibility Plan \$5,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	A new access plan was workshopped with the local board. The plan will be presented to the board for approval in Q4.		Staff worked with Be.Institute to develop a new accessibility plan for the local board. Staff will hold a workshop with the board in February to progress the plan.

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2887	CS: ACE: Community Empowerment	Accommodation grants	Funding to support local community groups through accommodation grant funding. Budget: - Community group assistance - Accommodation grants \$125,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 125,000	In progress	Green	This grant round will run from 6 March 2017 to 7 April 2017 with decisions to be made in June 2017.		This grant round will run from 6 March 2017 to 7 April 2017 with decisions to be made in June 2017.
2417	CS: ACE: Community Empowerment	Capacity Building - Inner City Network	Fund Auckland District Council Of Social Services (ADCOSS) to facilitate the inner city network steering group. Budget: - Support an inner-city community group network \$5,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	Approved	Green	Two monthly Inner City Network meetings have been held with a focus on "City Centre Living: the Vertical Neighbourhood" and pre-engagement for the Local Board Plan. The contract for the ADCOSS coordinator position concluded at the end of February. ADCOSS is in the process of recruiting a new person to facilitate the inner city network.		ADCOSS employed a coordinator to facilitate the inner city network. The November network meeting focussed on International Students' concerns. Representatives from Study Auckland, AUT, University of Auckland, ACG Senior College, NTEC and other education providers participated in a forum on pastoral care services. The information shared provided others in the network opportunities to explore the current gaps for students and how these might be better supported.
2423	CS: ACE: Community Empowerment	Central community recycling centre	Partner with Waste Solutions to build capacity of community groups involved with the plan to establish the Resource Recovery Network. For example, in relation to the Great North Road site, facilitate, mediate and build capacity of community groups that could tender for the future operation of the facility.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	The specialist advisor liaised with various community groups and the Community Recycling Centre project steering group, to ensure previously identified community aspirations were well reflected through the draft design of the site. The Albert Eden local board approved the 'high-level' site design for the Community Recycling Centre. The specialist advisor and strategic broker have supported the Waste Solutions Unit with communication and relationship management with current site users and the three local boards involved in the project. Through discussion with various stakeholders, staff identified potential collaborative opportunities for design, construction, landscape or environmental projects that may involve local community and students in the area. In Q4, these local initiatives will be further developed.		The specialist advisor worked with the new project coordinator and the project steering group to facilitate engagement with key community groups across the three local board areas involved in the project (Waitematā, Puketapapa and Albert Eden). The advisor also worked with community groups at a series of workshops and meetings to help develop a shared vision, philosophy, purpose and principles for the use of the site. The core project team then prepared a set of guiding principles for how the centre could work. Staff presented three options based on these principles to the three local boards on 5 December.
2419	CS: ACE: Community Empowerment	Child and Youth Friendly Accreditation	Co-design a Waitemata child and youth friendly Action Plan and Toolkit for child friendly processes. Achieve Child and Youth Friendly City Accreditation.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	Specialist advisors have been working to ensure the Child and Youth Friendly stocktake report covers all necessary information and provides quality and feasible recommendations to the local board. The final report with recommendations will be presented to the local board in Q4. In Q4, an action plan and toolkit will be developed to assist the local board to continue its advocacy for children and young people.		Specialist advisors are waiting on final amendments to the Child and Youth Friendly stocktake report from Buzz Channel. Staff will present the report at a local board workshop in early 2017. As UNICEF New Zealand have not yet finalised their accreditation process, staff will discuss options with the board during Q3, to ensure ongoing commitment to children and young people.

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2416	CS: ACE: Community Empowerment	Community Empowerment Fund - Community led initiatives	<p>Develop an agreed programme of work for community-led planning and place making initiatives.</p> <p>Support, guidance, capacity and capability building for communities to lead their own planning process.</p> <p>Budget: - Community Empowerment Fund \$30,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	In progress	Green	<p>Staff have scoped options for funding community initiatives. These initiatives include:</p> <ul style="list-style-type: none"> - improving community access to the Ponsonby community noticeboards - supporting the Grafton Residents Association to identify and work towards community aspirations - empowering St Mary's Bay residents to control weeds in their area - funding community-led activation of the Newmarket Station Square. <p>Staff will present final budget options to the board in Q4.</p> <p>The 254 Ponsonby Road community-led design group received 11 concept site designs from the Auckland University of Technology, design students. The group hosted a public and online exhibition enabling the community to vote on their preferred concept. Voting was open until 19 March. The winning design was presented back to the community in late March. The group will present the final concept to the board in Q4.</p>		<p>List of potential community-led projects to be funded this year compiled. Options to be presented in Q3.</p> <p>254 Ponsonby Road community-led design project: the 254 Ponsonby Road community-led design group updated the local board. Staff facilitated a meeting between members of the 254 Ponsonby Road community-led design group and Panuku Development Auckland to discuss possible opportunities to promote design concepts for the site.</p> <p>The group plan to have the brief finalised and sent out to professional designers early Q3.</p>
2314	CS: ACE: Community Empowerment	Community grants (WTM)	<p>Funding to support local community groups through contestable grant funding.</p> <p>Budget: - Local discretionary community grants \$125,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 125,000	In progress	Green	<p>Waitemata has completed one of two local grants rounds and three of four quick response rounds, allocating a further \$7,291 leaving a total of \$49,657 for the remaining grant rounds.</p>		<p>Waitemata has completed one of two local grants rounds and two of four quick response rounds allocating a further \$17,386 leaving a total of \$56,948 for the remaining grant rounds.</p>
2413	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (WTM)	<p>The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities. e.g. connecting community to Spatial Priority Areas planning.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	<p>The strategic broker:</p> <ul style="list-style-type: none"> - supported cross council collaboration with Compost Collective, Love Food Hate Waste, Kai Auckland, Enviro schools and "for the love of bees collective". - continued to support the community-led approach within the low carbon network. - supported community groups with the annual budget consultation and pre-engagement of Local Board Plan. <p>The specialist advisor updated the local board on the regional homelessness work programme, and local initiatives to pilot in the local board area.</p>		<p>The strategic broker:</p> <ul style="list-style-type: none"> - supported cross council collaboration with Compost Collective, Love Food Hate Waste, Kai Auckland, Enviro schools and "for the love of bees collective". - continued to support the community-led approach within the low carbon network. <p>Staff have advised and updated the local board on the regional homelessness work programme.</p>
2390	CS: ACE: Community Empowerment	Neighbourhood Development - Gardens, Food and Sustainability	<p>Establish a network of community/groups with an interest in community gardens, food production and sustainability initiatives.</p> <p>Budget: - Community Gardens \$6,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 6,000	In progress	Green	<p>The strategic broker continues to support cross council collaboration between Compost Collective, Love Food Hate Waste, Kai Auckland, Enviro schools and the 'for the love of bees collective'.</p> <p>Gardens 4 Health provide support to the garden network through a community gardening newsletter, advice, attending community garden meetings, coordinating working bees and facilitating a range of workshops. They have focused their efforts this quarter on supporting the Junction garden, Darby Street garden and Kelmarna with their Autumn Festival and redevelopment plan.</p>		<p>The strategic broker</p> <ul style="list-style-type: none"> - supported the opening of the community led- garden at St Mathew in the City and Griffiths Garden. The broker also - supported cross council collaboration between Compost Collective, Love Food Hate Waste, Kai Auckland, Enviro schools and the 'for the love of bees collective'. <p>Gardens 4 Health has supported the garden network through a community gardening newsletter, advice, attending community garden meetings, coordinating working bees and facilitating a range of workshops.</p>

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2420	CS: ACE: Community Empowerment	Youth Hub Investigation	Investigate the feasibility of establishing a youth hub in the city centre in partnership with others. Budget: - Youth Council - Investigate the feasibility of establishing a youth hub \$15,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 15,000	In progress	Green	Four proposals have been received from organisations interested in completing the Waitemata Youth Hub feasibility study. CEU staff and the Youth Collective have reviewed the proposals. The preferred supplier will be confirmed in Q4.	No	The specialist advisor has spent this quarter collating previous work that has been done including the 2012 Youth Needs Assessment and submissions from the Waitemata Youth Collective for the local board's Annual Plan 2016-2017. The advisor has continued working with Community Places on the Ellen Melville Centre operational plan and the potential spaces and programme provision for youth. Specialist advisors and the strategic broker are investigating an opportunity presented to local board members to potentially redevelop a community hall into a youth space.
2421	CS: ACE: Community Empowerment	Youth Voice and Youth-Led Initiatives	Develop and support young people to have their voice heard and provide input into local board decision-making on issues that affect young people. Implement youth-led projects and events such as Youth Week and activities to support the Waitemata Youth Collective Action Plan. Budget: - Youth Council - supporting youth collective \$10,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	CEU staff continued to support the Waitemata Youth Collective to deliver on their action plan. This has included: - developing a memorandum of understanding with JCI Aotearoa New Zealand Incorporated (Junior Chamber International) to hold and administer their budget. The funding agreement will be completed in Q4 - developing a financial policy to ensure appropriate financial accountability processes are in place - engaging with youth on the local board plan annual budget at the Myers Park Medley event, the University of Auckland and a youth specific event at the Town Hall - presenting at the local board Annual Budget hearings - developing an online map platform/application that will assist youth to identify youth friendly spaces in the central city. This work will begin in Q4. - The youth collective met with the local board 23 February 2017.	No	In Q2 the Waitemata Youth Collective have: - hosted a regional youth voice event, - started scoping the development of an app, - begun work on their plan for the remainder of 2016/2017. This will include youth engagement on the local board plan. The collective's focus for the next six months is youth engagement on the local board plan and ensuring the group's own sustainability. The specialist advisor is providing support to the collective when needed.
2337	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (WTM)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	There were 13,862 graffiti incidents in the Waitemata Local Board area between 1 July 2016 to 31 March 2017. This is a 28 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 34 per cent, with all 277 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.		There were 9,080 graffiti incidents in the Waitemata Local Board area between 1 July 2016 to 31 December 2016. This is a 35 per cent decrease compared to the same six month period last year. The number of graffiti RFS (Requests for Service) decreased by 39 per cent, with all 191 incidences being removed within the 24 hour target time (KPI). Waitemata achieved 83 out of 100 in the September ambient survey, which measures how much of the city is graffiti free. This represents a 2 point decrease on the previous survey carried out in April and gives the local board an average final score of 84 for 2016. The decreased score is reflective of graffiti on out-of-scope assets which our contractors are not able to remove graffiti from. Staff are working with the asset owners to maintain their property more effectively.

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2794	CS: ACE: Community Places	Grey Lynn Community Centre additional funding	Administer and support Grey Lynn Community Centre to deliver funding agreement requirements.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Completed	Green	The Grey Lynn Community Centre funding agreement is yet to be signed by the committee. Staff are currently working through the terms of the agreement with the organisation. It is expected that this will be completed by early Q2. Funding Agreement for Grey Lynn Community Centre signed and paid in Q2.		Funding Agreement for Grey Lynn Community Centre signed and paid in Q2.
2714	CS: ACE: Community Places	Grey Lynn community centre portfolio increase	Investigate the opportunity to increase Grey Lynn Community Centres management portfolio by transferring the operational management of the Grey Lynn Library Hall from Auckland council to the Grey Lynn Community Centre Society.	Q1; Q2; Q3	LDI: Opex	\$ -	Proposed	Green	Pending the local board decision to progress, staff will engage an external resource to undertake the work.		Pending the local board decision to progress, staff will engage an external resource to undertake the work.
2157	CS: ACE: Community Places	Ellen Melville Centre operational plan	Develop an operational plan for the Ellen Melville Centre to guide service provision for when the facility opens.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 165,981	Approved	Green	During Q3 staff have contacted inner city service providers/community groups by email and phone seeking responses to expressions of interest for the Centre's programming. A total of nine written applications have been received to date. Further phone/face-to-face contact is underway to a) generate further interest and b) discuss detail with groups on the applications received.		During Q2 staff held a workshop to get stakeholder feedback on the centre's purpose, audience, activities, council's role and communication methods. Sixteen city centre service providers attended, including mana whenua, council staff and Local Board representatives.
1993	CS: ACE: Community Places	Funding agreement - Grey Lynn, Parnell and Ponsonby community centres	Support and administer the funding agreements for Grey Lynn (\$45,807), Parnell (\$54,701) and Ponsonby (\$47,164) Community Centres.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 147,672	Approved	Green	The Ponsonby Community Centre and Parnell Trust funding agreements are yet to be completed. Staff are currently working through the terms of the agreement with the organisations. It is expected that this will be completed by early Q2. During Q3 staff met with each community centre to provide support in the development of their 2017/2018 work programme, ensuring that it continues to align to local board outcomes.		All funding agreements have been completed, signed and paid in Q2. All community centres, houses and hubs across the network were invited to the six monthly regional hui, 13 December 2016, held at the Mt Albert Senior Citizens Hall. The hui was attended by centre managers and committee members from Grey Lynn Community Centre and Parnell Trust. The programme covered the strategic view of Community Places, Health and Safety Act impacts and Business Mentoring services that are available for our community groups.
2038	CS: ACE: Community Places	Venue hire service delivery - WTM	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing a customer-centric booking and access process including online booking - Aligning activity to local board priorities through management of the fees and charges framework	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	During Q3 staff have improved amendment and cancellation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers. The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4.		The fees and charges schedule has been prepared and presented as part of the local board agreement for 2017/2018. Since the introduction of the new digital booking platform, both expressions of interest in the service and bookings are continuing to increase with over 280,000 hits on the venue hire webpage since launched. A network wide awareness campaign has been developed and will be launched in Q3.
1396	CS: ACE: Events	Anzac Services - Waitematā	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 5,000	In progress	Green	Plans and requirements for Anzac services have been confirmed. Activity is currently focussed on operational arrangements for the day.		Initial planning has started and will continue into and throughout Q3.
1392	CS: ACE: Events	Community Christmas Event Fund - Waitematā	Funding to enable the community to deliver a safe and free event to celebrate Christmas.	Q2	LDI: Opex	\$ 7,000	In progress	Green	This fund has been fully allocated and all funds have been paid out to the organisation.	No	This fund has been fully allocated and all funds have been paid out to the organisation. Accountability reporting to the local board is expected to be completed in Q3.

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936	CS: ACE: Events	Event Partnership Fund - Waitemata	<p>This non contestable fund allows the local board to partner with community led events to support and develop the events, establishing these as signature events for the area.</p> <p>The 2016/2017 financial year is the third year of three year funding commitments:</p> <ul style="list-style-type: none"> - Festival Italiano \$20,000 - Art Week Auckland \$18,000 - Grey Lynn Park Festival \$25,000 - to be allocated \$20,000 <p>TOTAL \$83,000</p>	Q1	LDI: Opex	\$ 83,000	In progress	Green	<p>Payment for this third and final year of the current round of agreements has been made. Applicants will need to apply for the next round through the Local Events Development Fund opening May 2017 to be considered for this fund in 2017/2018.</p> <p>\$20,000 of unallocated budget was moved to the Local Event Partnership Fund for applications received through the grant round.</p>	No	Payment for this third and final year of the current round of agreements has been made. Event accountability reporting is expected to be completed in Q4. A debrief meeting with the local board will then be held and a new proposal for the next three years recommended.
1983	CS: ACE: Events	Good Citizens Award - Waitemata	Deliver the Good Citizens Awards event within the local board area	Q4	LDI: Opex	\$ 5,000	Deferred	Green	The Good Citizens Awards have been deferred to Q1 2017/2018.		Scheduled for Q4
1394	CS: ACE: Events	Local Civic Events - Waitemata	Deliver and/or support civic events within the local board area.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	In progress	Green	No local civic events were delivered during Q3.		<p>The following local civic events were held in Q2:</p> <p>Western Park: Playground opened on 30 November 2016. Around 80 people attended.</p> <p>The Weona Walkway opened on 17 December 2016 and around 40 people attended. The opening included a blessing, the 20 minute walk and a barbecue.</p>
1982	CS: ACE: Events	Local Event Development Fund - Waitemata	Support local community events through contestable grants.	Q1; Q2	LDI: Opex	\$ 25,000	In progress	Green	This fund has been fully allocated and all funds have been paid out to the respective organisations.	No	This fund has been fully allocated and all funds have been paid out to the respective organisations. Event accountability reporting is expected to be completed in Q3/Q4.
1984	CS: ACE: Events	Myers Park Festival	<p>Deliver the Myers Park Festival event.</p> <p>The event for 2016/2017 is proposed to be delivered in conjunction with a concert of the Music in Parks programme.</p>	Q3	LDI: Opex	\$ 15,000	In progress	Green	Myers Park Medley was delivered on Sunday 26 Feb and attracted approximately 4000 attendees. The event was successful in engaging local residents, artists and businesses both in participation and attendance. Post-event comments on social media have been positive. The regional Music in Parks budget was utilised to secure artists, this is the final year of the 2-year arrangement. The newly installed splash pad was well used and enjoyed by children on the day.	No	Myers Park Medley will be held on Sunday 26 Feb and will feature a Music in Parks stage, local artist stage, food and market stalls and additional local entertainment. Music in Parks programming is complete and local artist programming is in progress. Site works in park may impact on the event, issues are being discussed with the project managers.
1395	CS: ACE: Events	Parnell Festival of Roses - Waitemata	Deliver a community event when the roses are in bloom at the Parnell Rose Gardens.	Q2	LDI: Opex	\$ 33,000	In progress	Green	Planning for Parnell Festival of Roses will commence in August once budget has been resolved and Event Organisers can attend a pre-event workshop.	No	Parnell Festival of Roses was delivered as a one-day festival on Saturday 13 November attracting 7000 - 10,000 people. Programming included two stages, children's entertainment, food and market stalls and audio described tours. PFOR remains the largest festival organised by Event Delivery, with a focus on accessibility and zero waste.
2061	CS: ACE: Events	Citizenship Ceremonies - Waitemata	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 34,966	In progress	Green	The Civic Events team delivered citizenship ceremonies once during Q3.		The Civic Events team delivered citizenship ceremonies on one occasion during Q2. Final numbers of new citizens are not yet available for the local board area.

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Libraries											
911	CS: Lib & Info	Library hours of service - Waitematā	Provide library service at Central City Library for 67 hours over 7 days per week. (\$897,304 - FY16/17) Provide library service at Grey Lynn Library for 48 hours over 6 days per week - Monday to Saturday. (\$285,914 - FY16/17) Provide library service at Leys Institute Library for 52 hours over 6 days per week, Monday to Saturday. (\$349,899 - FY16/17) Provide library service at Parnell Library for 52 hours over 6 days per week, Monday to Saturday. (\$316,886 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 1,850,003	In progress	Green	Library visits in Waitematā have increased by one per cent compared to the same quarter last year. Parnell had an increase overall of 7 per cent.		Library visits In Waitematā have increased by two per cent compared to the same quarter last year. This shows our libraries to be more busy than the regional trend.
912	CS: Lib & Info	Extended hours - Waitematā	0.5 additional opening hours at Grey Lynn Library.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 3,000	In progress	Green	The Grey Lynn Library has been open an extra half hour each Saturday		The Grey Lynn Library has been open an extra half hour each Saturday
922	CS: Lib & Info	Celebrating cultural diversity - Waitematā	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Diwali, Lunar New Year, Waitangi, Māori Language Week, Matariki, Pasifika, Pacific Language Weeks, Bastille Day. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The libraries celebrated Lunar New Year with Parnell Library delivering a tri-lingual storytime in English, Mandarin and Japanese, with 25 attendees on Saturday 11th February. Central Library also delivered calligraphy workshops on Thursday 2 February 2017 and a special Chinese language book chat on Thursday 26 January 2017. Pasifika was celebrated at all libraries, with Pasifika rhymetimes and storytimes on Thursday 16 and Saturday 18 March 2017 in Central City Library. At Grey Lynn Library a Pasifika rhymetime was held on 20 March 2017, and a Pasifika storytime was held on 23 March 2017. Grey Lynn also delivered a Pasifika Wriggle & Rhyme and a Pasifika storytime at the Grey Lynn Kindercare on 29 March 2017.		This quarter Parnell piloted a bilingual Te Reo/English storytime, delivering 2 sessions to 53 attendees. Central City Library has started a te reo book group 'Karapu paanui pukapuka Maaori' which is the first in the network and provides a safe space for all abilities and has a steady membership o 20. Central also provides the space and resources for The Asian Network who run a weekly programme 'Healthy babies healthy futures' which has around 13 families each week.
921	CS: Lib & Info	Celebrating local places and people - Waitematā	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month, Heritage Festival, Parnell Festival of Roses, Local Board events. The regionally supported Auckland Research Centre celebrates the local area and history with exhibitions, oral histories and events. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Leys Institute Library has exhibited heritage images of the local area to inspire customers to learn more about local history and help promote Auckland Libraries Heritage Images database. Central Library hosted a successful workshop about Genetic Communities & DNA- 'How you think about your origins' with Brad Argent. Work is underway preparing for Family History month.		This quarter Parnell hosted the Parnell Heritage society with their Shakespeare-themed journal launch, attended by 65 guests Parnell also held a pop up library at the Parnell Roses Festival, attended by 115 festival goers. Grey Lynn Library hosted 3 events to commemorate the 45th anniversary of the Polynesian Panthers with 108 people attending. The Heritage Festival continued its successful collaboration with the Leys Institute library , local historian Edward Bennett and the Ponsonby Business Association with two lectures were hosted on Victorian and 20th century gardens with over 40 people attending.
920	CS: Lib & Info	Digital literacy support - Waitematā	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Our wifi and computer offer continues to be popular, and we are a high use local board when compared to others. Grey Lynn and Leys libraries saw more than 20% increase compared to the same period last year.		This quarter there were 351149 Wi-Fi and PC sessions. This is an increase of 11 per cent compared to the same quarter last year. This is higher than the regional average increase of five per cent.
913	CS: Lib & Info	Information and lending services - Waitematā	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Physical book issues by libraries in Waitematā are down ten per cent from the same quarter last year - this is following the trend in almost all local board areas.		The number of physical library items borrowed from the libraries in the board decreased by 11 per cent compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent of items borrowed regionally.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
919	CS: Lib & Info	Learning and Literacy programming - Waitemata	Provide learning programmes and events throughout the year including: Book a Librarian sessions, Makerspace, Children's Book Awards, Comic Book Month, Writers & Readers Festival, NZ Sign Language Week. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	We delivered 93 Book a librarian sessions 67 of which were at Central Library. 60 people booked to use the 3D Printer including children leaning to use it for the first time. We continue to support the Any Questions service with six operators across the libraries rostered once a week. Libraries continue to support the Love Food, Hate Waste campaign with 14 people attending a workshop at Parnell Library.		This quarter we delivered learning programming that support customers with book a librarian service which had 71 bookings, primarily at Central. These included CV writing sessions. 136 people booked to use the 3D Printer- some to make Christmas gifts. We continue to support the Any Questions service with four operators across the libraries rostered once a week. Love Food, Hate Waste workshops were held at various libraries in Waitemata with a total of 120 people participating; the Central library session was targeted at children and inner city dwellers and had a smoothie making bicycle that worked on pedal power!
914	CS: Lib & Info	Preschool programming - Waitemata	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and Bilingual programmes. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter we delivered 105 sessions with 4543 participants. This is usually lower than other quarters due to a break over the holidays. Waitemata library staff supported Wriggle and Rhyme and Rhymetime at the Auckland Zoo. This programme works with the Auckland Zoo to bring Auckland Libraries programme of active movement and early literacy to a wider Auckland audience.		We have delivered 109 number of programmes with 5051 young participants. introduced to the library service. This is the second highest local board in the region for preschool visits and programming.
917	CS: Lib & Info	School engagement and Afterschool programming - Waitemata	Engage directly with local schools in the board area Provide creative learning opportunities for children in afterschool hours. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Over this quarter the central library has given tours or visited 7 inner city tertiary institutes with 293 total participants, as well as 10 Early Childhood education centres. Grey Lynn and Leys Institute libraries continue to support two local high school students in completing their Duke of Edinburgh Award.		In the last quarter 91 students visited Grey Lynn and Parnell Libraries for class visits.175 students visited Grey Lynn Library as part of the Auckland War Memorial Museum outreach programme. 91 students visited Grey Lynn Library on class visits. 2 local students volunteered their time to Grey Lynn Library as part of their community service for the Duke of Edinburgh Award and Girl Guides. Central City Library offered varied creative learning opportunities for children including Hour of Code attracting 20 children and supporting a, Moana movie promotion attracting 68 participants
915	CS: Lib & Info	School holiday programming - Waitemata	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Planning for the April School Holidays started with the theme Construction Wizards where the offer will include STEM workshops (science, technology, engineering and mathematics). Central City Library continues to offer varied creative learning opportunities for children including its fortnightly tinker club for children and youth aged 8-13, and offered a special youth event with author Zee Southcomb leading a young writers discussion panel on 4 March; over 35 attendees got involved into a discussion on literacy, creativity and writing.		A programme of events was run in all libraries for the October school holidays. Planning and the start of delivery began for the summer holidays programme Kia Maia Te Whai.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
916	CS: Lib & Info	Summer reading programme - Waitemata	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Waitemata libraries delivered a successful Dare to Explore- Kia Maia te Whai programme with 444 local children registering for the programme. Grey Lynn and Leys Institute libraries collaborated with a shared calendar of events for Dare to Explore (D2E). Across the two libraries, there were activities five days of the week. Parnell, Grey Lynn and Leys Institute libraries had a shared party at the Grey Lynn Community Hall. Over 100 participants enjoyed the celebration. Central Library offered 23 D2E activities attended by 743 registered and casual participants enhancing the City experience for families and learning outside the classroom for the kids.		Delivery of the Dare to Explore/Kia Māia Te Whai programme commenced in December. We promoted the programme to nine schools of which four school assemblies were visited. Events have been successful to date with more than 330 attendees at events.
918	CS: Lib & Info	Supporting customer and community connection - Waitemata	Provide programmes that facilitate customer connection with the library and community including themed clubs and special events, PRIDE NZ Music Month, Language Conversation groups, Book clubs, French Conversation Group, Star War Reads Day, Author and community talks. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	All libraries celebrated PRIDE by delivering Rainbow Storytimes with 200 families attending, popping up at the Big Gay Out reaching over 350 people, and hosting a successful festival poetry speakeasy at Leys Institute Library. Waitemata libraries have delivered a number of author talks, providing a space for the local community to celebrate their achievements, such as the recent Jonathan Cullinane book launch at Grey Lynn, which is set in Grey Lynn. Central Library delivered a series of fully booked workshops including a Treaty of Waitangi introductory course , and a crafting resistance workshop - which explored the ways in which communities use arts and crafts to resist injustice. The central Library has also worked towards uplifting the construction hoardings out front through a series of well received art projects involving local and international artists and community groups. This work will continue throughout the year		We continue to deliver quality programming to support customer and community engagement. Highlights this quarter include: the Central City Library conference on Parihaka to 240 participants with ten speakers from around the world. It was covered by Maori Television and Radio Waatea. Our rough sleepers movie club is still very popular with 225 attendees this quarter. Central also ran a 'Human library' at the Festival for the Future which was attended by 800 young people. Other highlights are Star Wars Reads at Parnell Library with 75 attendees. Leys continues to support local authors with a guest book reading in October by children's author Lotte Wortherspoon.
Local Parks											
2510	CF: Operations	Deliver local restoration projects to restore the urban forest	Top up to the ecological contract for several priority sites.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 70,000	In progress	Green	Programme on track	No	Programme on track
1476	CF: Project Delivery	Rose Rd Gully weed clearance and replanting	Weed control and replanting at Rose Rd Gully, Grey Lynn Park	Q3; Q4; Not scheduled	LDI: Opex	\$ 8,000	In progress	Green	Current Status: Working with operations to undertake a one off site visit using the same manual methodology to remove the identified weeds. This will be undertaken in April. Next Steps: Commence the weed control and planting plan for the area, which will outline an annual plan with priorities and recommendations. This plan will be reviewed with stakeholders before finalising. This report can then be shared with the Council volunteers team and local community groups for ongoing progression.	No	Current Status: The project scoping is underway. Next Steps: Once scoping is complete, present delivery options to the Local Board in February. Next Steps: Issues/ Risks: Nil

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
669	CF: Project Delivery	Western Springs Native bush Restoration Plan	Removal of the monterey pine trees that are in decline. Restoration of a native forest	Q1; Q2; Q3; Q4	LDI: Opex	\$ 122,000	In progress	Amber	<p>Pending agreement with Operations as to the safety of the track beneath the existing pines and methodology for the pine tree removal. This is being progressed and intends to be resolved early April.</p> <p>Current Status: Contractor tendering complete. Confirmation of methodology and scope in order to meet all the resource consent conditions now complete (Geotech, Arboricultural, sediment & erosion control, ecology, archaeology, noise etc) is complete.</p> <p>Next Steps: Lodgement of Resource Consent is on hold pending agreement with Operations as to the safety of the track beneath the existing pines. Once resolved it is planned to then inform the public and lodge for Resource Consent in late April. Physical works tentatively planned for late May/June/July. Ensure all stakeholders (public, neighbours, Motat, Zoo, AC & the LB) are fully informed of the revised programme dates & methodology to be used.</p>		<p>Description of the work: manual removal of approximately 220 mature failing monterey pine trees. Obtain resource consent and undertake the physical works during summer financial year 2017 after an agreed delivery deferral with the local board.</p> <p>Restorative planting start financial year 2017 post pine removals and through financial ear 2018/19.</p> <p>Current status: contractor tendering has been completed. Confirmation of methodology and scope are in order to meet all the resource consent conditions have been completed (geotechnical, arboriculture, sediment and erosion control, ecology, archaeology and noise).</p> <p>Next steps: lodgement of resource consent deferred as agreed with the local board, to be lodged in january 2017. Physical works planned for march, april and may. Ensure all stakeholders (public, neighbours, motat, zoo, auckland council and local board) are fully informed of the revised programme dates and methodology to be applied.</p> <p>Issues: more manual work will be undertaken, helicopter works is an unacceptable delivery method for the zoo. Increased impact and damage on current understorey planting expected, potential risk of receiving negative public feedback.</p>
654	CF: Project Delivery	Parks Improvement Projects - Waitematā	Small projects to upgrade park facilities and assets	Q1; Q2; Q3; Q4	LDI: Capex	\$ 50,000	In progress	Green	<p>Current status: Francis Reserve and Moira Reserve signage installed. Ernest Davis interpretation sign location confirmed.</p> <p>Next steps: Ernest Davis interpretation sign to be installed by end of financial year. Scoping and design of next stage of projects to begin.</p>		<p>Description of the work: small improvement projects in the Waitemata area.</p> <p>Current status: developing scope of works.</p> <p>Next steps: begin planning stage.</p> <p>Issues: none</p>
663	CF: Project Delivery	Symonds Street Cemetery Signage Stage III CAPEX	Stage design and installation of interpretation plan. Additional signage for entrances and botanical interpretation.	Q1	LDI: Capex	\$ -	In progress	Green	<p>Current Status: Continuation of the Symonds Street Cemetery signage project currently underway.</p>	No	<p>Current status: the project scoping is being written.</p> <p>Next steps: assigning a project manager.</p> <p>Issues: none</p>
664	CF: Project Delivery	Symonds Street Cemetery west new pathway - detailed design and build	Project Cancelled - major scope change. New item entered (ID 4471). Connection from Karangahape Road to Grafton Gully Cycleway through the Catholic and Presbyterian sections	Not scheduled	LDI: Capex	\$ 180,000	Cancelled	Red	<p>Project Cancelled - major scope change. New item entered (ID 4471). Connection from Karangahape Road to Grafton Gully Cycleway through the Catholic and Presbyterian sections</p> <p>Current Status: The project has been cancelled and merged with line item 4471.</p>	No	<p>Description of the work: Proposal to reinstate/recreate the historic footpath in Symonds Street Cemetery (west) that between the Presbyterian and Catholic sections.</p> <p>Current status: The project is currently on hold while consultation with stakeholders is undertaken and the requirement for the path is confirmed.</p> <p>Next steps: Confirm the requirement for the path.</p> <p>Issues: Opposition from stakeholders.</p>
4471	CF: Project Delivery	Symonds Street Cemetery West: install new pathway from Upper Queen St entrance to K Rd entrance (following the rose trail route) and install a new entranceway to Grafton Gully Cycleway.	Symonds St Cemetery west – install new pathway from Upper Queen St entrance to K Rd entrance (following the rose trail route) and create a new entranceway near the Catholic Memorial to connect to the Grafton Gully Cycleway.	Q3; Q4	LDI: Capex	\$ 180,000	On Hold	Red	<p>Issues/Risks: This project has been rescope and no planning has been undertaken for the new route. The budget may need to be carried forward..</p> <p>Project was on hold because local board decided not to proceed with the original scope of works. The new project is under investigation and options will be presented to the local board.</p>	No	<p>Activity added to SharePoint 21 March 2017</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
4472	CF: Project Delivery	Victoria Park west - upgrade path below viaduct	Upgrading existing hoggin path to concrete to improve accessibility.	Q4	ABS: Capex; External funding	\$ -	In progress	Green	Current Status: Detailed design Next Steps: Tender for physical works	No	N/A
2921	CF: Project Delivery	Coastal Walkway (Weona - Westmere)	Completion of Weona Walkway	Q1; Q2	ABS: Capex	\$ 353,186	Completed	Green	Current Status: Stage 1: complete. Stage 2: complete	No	Description of the work: development of a coastal esplanade reserve into a public walkway with on-land and boardwalk sections. Current status: construction of the Weona Westmere coastal walkway in two stages. Physical works - stage 1 are complete Physical works - stage 2 commenced mid of February 2016 and are forecast to be completed mid of October 2016 Stage 2: vegetation removal for the on land section is complete. Mangrove removal for the boardwalk section is complete. Boardwalk construction and planting are complete. Next steps: completion of the on land section of the walkway.
1473	CF: Project Delivery	Fukuoka Gardens	Fukuoka Gardens	Q1; Q2; Q3; Q4	ABS: Capex	\$ 35,770	In progress	Amber	Issues/Risks: Time delays due to uncovering of unmapped servcies, tomo and tree stumps. Current Status: Placement of feature rocks associated with the pond and water fall, Installation of precast concrete wall panels and pavement. Pagoda is nearing completion Next Steps: Pebble mulch in pond area, tree and shrubs planting in April, plastering of precast walls and building of bamboo gates.		Description of the work: reestablishment of the Fukuoka Friendship garden within Western Springs. Current Status: the construction works contract has been signed and a programme has been provided. A Japanese delegation visited Auckland to provide advice on materials and construction methodologies. Salvaged materials from the demolished Japanese garden were brought to site. Construction works are underway. Earthworks are 75% complete. Next steps: construction of the water fall and pond. Excavations for wall footings Issues: Geotechnical site constraints. Identified site contamination.
665	CS: PSR: Local Parks	Myers Park upgrade stage II	Stage 2 of Myers Park Development plan	Q3; Q4	Targeted rates	\$ 3,264,703	In progress	Green	Project being managed by DPO who are updating on the progress.		Project being managed by DPO who are updating on the progress.
645	CS: PSR: Local Parks	Complete a Development plan for Meola Reef	Produce, consult on and finalise a plan for the development of Meola Reef and environs	Q4	LDI: Opex	\$ -	In progress	Green	Consultants Appointed for development of Meola Reef Plan which will now be funded out of the internal Parks, Sport and Recreation budget. The 50,000 LDI Opex allocated, needs to be carried foward to FY17/18 for completion of Western Springs Plan. Consultation plan for Meola Reef to be discussed at workshop with Local Board.	No	FY18 project
647	CS: PSR: Local Parks	Friends of parks and Advisory Groups	To support Friends Groups and Advisory Groups - PO2311264	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	Budget to support Parks Friends of and Advisory Groups. Allocation to occur throughout the year, as needs are identified. Confirmation of budget allocation or carry foward required.		Budget to support Parks Friends of and Advisory Groups. Allocation to occur throughout the year, as needs are identified.
660	CS: PSR: Local Parks	Symonds Street Cemetery - Conservation of monuments* (New)	Completing the condition database of cemetery monuments and linking it to the historic information held in the Auckland Library. Preparing a prioritised plan based on safety and asset condition to conserve the highest priority monuments.	Not scheduled	LDI: Opex	\$ -	Approved	Green	Project commences in FY17/18. Preparation of a programme has begun. The monumnet condition survey was completed in January. This identified that 39 monuments need to be made safe or removed.		Project commences in FY2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
659	CS: PSR: Local Parks	Symonds Street Cemetery - Maintenance * (New)	Response fund to ensure to repair damage and graffiti vandalism to monuments and increased levels of service.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	In progress	Green	Providing enhanced parks services - work completed this quarter: - removing summer growth of weeds from grave tops and removing colonising vegetation from the park. - repaired two damaged monuments; - removal of litter and rubbish created by vagrant camps.		Providing enhanced parks services and removing any unwanted spring vegetation growth. Responding to health and safety issues and repairing any damaged headstones.
661	CS: PSR: Local Parks	Symonds Street Cemetery (Parker Grave)	Conservation of a plot with several monuments identified as a health and safety issue	Q3	LDI: Opex	\$ 70,000	In progress	Amber	Tonkin and Taylor have reviewed the methodology now work has started and have recommended wider footings are used. This will require new detailed plan. This may result in additional work that is outside the existing scope. Restoration and conservation work on the Parker Grave commenced in March. Work is expected to be completed by May.		Work programmed to start in February 2017.
662	CS: PSR: Local Parks	Symonds Street Cemetery Interpretation Stage III - Opex	Stage 3 design and installation of interpretation plan. Install signs for trees, shrubs and roses. App hosting fee. Collecting and adding more stories on STQRY.	Q1	LDI: Opex	\$ 20,000	In progress	Green	Final design of 20 tree information signs complete. Integrating the tree and rose information with the Rose Trail brochure for soft and hard copy distribution. Interpretation signage will be installed in July using the Signage Stage III budget in FY17/18.	No	Consultation complete. Agreed to install A4 landscape signs in the ground with an image and description of the tree. Tree trail developed for the western cemetery as there is a good range of exotic and native trees that are easily discoverable from the existing rose trail.
666	CS: PSR: Local Parks	Volunteers local parks - Waitemata	Pest control, planting and restoration involving volunteers. -	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	120 volunteer hours this quarter comprising: • Ongoing care of Lemington Reserve; • Ongoing animal pest control at Alberon Reserve, Auckland Domain, Lemington Reserve, Tirota Reserve and Newmarket Park.		242 volunteer hours this quarter comprising: • Langham Hotel staff litter clean-ups at Symonds St Cemetery and Myers Park; • Weed control work at Point Resolution; • Ongoing animal pest control at Alberon Reserve, Auckland Domain, Lemington Reserve, Tirota Reserve and Newmarket Park.
Sports Parks											
648	CF: Project Delivery	Grey Lynn Changing rooms(hireage of portacabin)	Design and build new changing rooms and pavilion building for Grey Lynn Park	Q1; Q2; Q3; Q4	LDI: Opex	\$ 6,000	In progress	Green	Current Status: Concept design phase underway Next Steps: Complete options for concept design for Local Board and sports codes consultation	No	Description of the work: design and build new changing rooms and pavilion building for Grey Lynn Park. Current status: concept design phase underway. Next steps: complete options for concept design for local board and sports codes consultation. Issues: budget may be insufficient to deliver options currently being scoped for the design. Current budget may not achieve expectations of club.
3428	CF: Project Delivery	Arch Hill Reserve SID	New sand carpet on the half field and new lighting at Arch Hill Reserve	Q1; Q2; Q3; Q4	Growth	\$ 30,500	In progress	Amber	Staff are still awaiting the results of the noise assessment. If the assessment allows for lights to be installed, a concept plan will be completed to confirm viability of the project. The current funding for physical works is in 2019/2020. This funding can be brought forward if required. Staff will be bringing the results of the noise assessment back to a workshop with the local board. Current status: Noise assessment underway Next steps: Prepare tender documents for Professional services	No	Description of the work: Arch Hill Reserve sandcarpet and lights Current status: noise assessment underway. Next steps: prepare tender documents for professional services. Issues: noise assessment will impact restrictions of lights.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3430	CF: Project Delivery	Grey Lynn Park SID	New changing rooms, 4 toilets and 4 changing rooms.	Q1; Q2; Q3; Q4	Growth	\$ 110,000	In progress	Green	Current Status: Concept design phase underway Next Steps: Complete options for concept design for Local Board and sports codes consultation		Description of the work: design and build new changing rooms and pavilion building for Grey Lynn Park. Current status: concept design phase underway. Next steps: complete options for concept design for local board and sports codes consultation. Issues: budget may be insufficient to deliver options currently being scoped for the design. Current budget may not achieve expectations of club.
3429	CF: Project Delivery	Victoria Park SID	1, 2, 3 and 4 - installation of irrigation over total site	Q1; Q2; Q3; Q4	Growth	\$ 385,000	Completed	Green	Current status: Complete	No	Current Status: Project Completed Fence Next Steps: Handover to Operations Team Risks / Issues: Nil
Leisure											
4488	CF: Project Delivery	Olympic Pool - Gas Pipe Line & Concrete spalling	Gas pipe leak was critical and completed due to imminent danger... work for spalling concrete is planned... if not done than it will have detrimental effect on the structure of the building.	Q4	ABS: Capex	\$ 34,650	In progress	Green	Current status: Gas pipe line works are complete. Next steps: Awaiting confirmation of concrete spalling works completion from Olympic Pool Management.	No	-
2733	CS: PSR: Leisure	Community Leisure Management (CLM) operators of Parnell Baths & Pt Erin Pool	Management Agreement ACPN_10790 - Supplier will provide a comprehensive range of programmes to meet the Council/LB objectives that reflect the local community demographics/needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Q3 Highlights <ul style="list-style-type: none"> The 'Wet Hot Beauties' held a show every night from the 20 -26 February Orakei School attended Water Safety on Wednesdays and Fridays for 5 consecutive weeks – (GAAAP). Music at the Pools event on 19 February- DJ playing music. Children's Day event on the 5 March- with inflatables, games, prizes, competition, and music. Day Rave 25 March- inflatables, music, games, prizes and other competitions. - KPIs on track.		Parnell Baths has opened for the summer season Pt Erin has opened for the summer season
2753	CS: PSR: Leisure	Tepid Baths	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Tepid Baths Pool and Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives year to date. Tepid Baths has seen lower numbers this quarter due to a programmed 2 week maintenance shut down in January year on last year we have experienced a decrease of 3% this is equated to our shut timing in different periods to last year. The decrease in visits has largely been experienced in fitness however. The fitness centre has seen an increase of 1% membership this quarter. The swim school has 2 schools utilising its services in this third quarter, delivering 5,000 lessons to local school students.		Tepid Baths Pool and Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives for the Second quarter. Tepid Baths have seen an increase of 18% increase in pool visits to date. This is largely due to the training squads for the World Masters games. There has also been an 11% increase of U16 visits and a slight increase of full centre visits (5%). Learn to swim number are down, large due to the change in on street parking, but the annual increase has seen no decrease in revenue. However our community of Waiheke lesson has seen an increase this quarter as well as an increase in Weekend swim lesson. Over the last 7 weeks we have delivered just under 3,500 individual lessons to 3 schools.
Sport and Recreation											
1462	CS: PSR: Sport & Rec	Boroughs Basketball Court (WTM)	Development of a new basketball court at Victoria Park. \$3000 LDI opex. (Remainder of this project is externally funded.)	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	Cancelled	Green	This budget is no longer required and can be reallocated.		Court completed and opened 15 December 2016.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
4299	CF: Project Delivery	LPFFR - Waitemata - Symonds Street Cemetery Signage	Local Park Fixture and Furniture Renewal - Waitemata - Symonds Street Cemetery Signage	Q2	ABS: Capex	\$ 67,717	Completed	Green	Current status: Local park furniture and fixture renewal (LPFFR) is now complete.	No	Current status: physical works complete for all signs that have been approved. Next steps: sign 11 to be installed. Issues: none
Community Facilities: Renewals											
4420	CF: Project Delivery	Symonds St Cemetery signage Stage 1	New signage	Q3	LDI: Opex	\$ 20,000	Completed	Green	Current status: complete	No	Current status: the project scoping is being written Next steps: assigning a project manager Issues: none
4423	CF: Project Delivery	Pt Resolution paving renewal	Improving of entrance way into Point Resolution Park.	Q3; Q4	LDI: Capex	\$ 50,000	In progress	Green	Current status: preliminary design complete and approved. Planning for resource consent has been received. Heritage NZ application to modify has been lodged and approved. Next Steps: planning for works to be done in conjunction with the headland steps.	No	Description of the work: renewal of the two paths at the open space on the top Pt Resolution. Paths are being renewed in line with the Pt Resolution Development Plan. Current status: preliminary design complete and approved. Planning for resource consent has been received. Heritage NZ application to modify has been lodged and approved. Next steps: planning for works to be done in conjunction with the headland steps. Issues: delivery dependent on the headland steps project which is complex and still in design.
3051	CF: Project Delivery	Cox's Bay Playground Renewal	Cox's Bay Whole Playground Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex; LDI: Capex	\$ 226,760	In progress	Green	Current status: draft design options presented to local board and preferred option approved, to progress to developed design. Design, consenting and physical works to occur in 2017. Next steps: complete developed design and lodge for resource consent.		Description of the work: renewal and upgrade of playground. Current status: draft design options present to local board and preferred option approved, to progress to developed design. Design, consenting and physical works to occur in financial year 2017. Next steps: complete developed design and lodge for resource consent. Issues: none
3774	CF: Project Delivery	Point Resolution Stairs and Paving Renewal & Concrete Upgrade	Renew old wooden/concrete stairs in line with the development plan and other recently upgraded steps. Additional funding for FY17 allocated from Point Resolution new mudcrete paths project. Note: This item replaces items 657 and 3057.	Q1; Q2; Q3; Q4	ABS: Capex; LDI: Capex	\$ 304,200	In progress	Green	Current Status: Resource consent approval and Heritage New Zealand Authority to Modify have been received. Building consent has been lodged pre-Xmas and received late February 2017. Tender has been completed and a preferred vendor has been recommended. Next Steps: Award contract to preferred tenderer and undergo planning and communications for the commencement of works.		Description of the work: replacement of the upper steps located at Point Resolution. Current status: detailed design and consent planning underway. Housing New Zealand Authority to modify has been approved. Next steps: confirmation of resource consent and building consent approvals and procurement planning for physical works Issues: there are significant geophysical problems for this site. There is the potential for the budget to be insufficient for works depending on the construction market and the risk involved.
3771	CF: Project Delivery	Western Park Boardwalk and Paving Renewal	Western Park Boardwalk, Paths and Stair renewals. Install bluestone edging to path renewals in line with development plan. Note this item replaces items 667 and 3054.	Q1; Q2; Q3; Q4	ABS: Capex; LDI: Capex	\$ 321,704	In progress	Green	Current status: central route and western ridge complete. Currently designing stairway. Next steps: consents and authorities for boardwalk and stairs on eastern side of park. Staff are investigating options for the local board allocating discretionary funding towards a Heresford Street stairway. Staff are going to be meeting with the local board members in June to discuss this.		Description of the work: Western Park Pavement Renewal Project. Current status: physical works for multiple sections underway. Section one pathway complete. Next steps: pathway surrounding playground to come as part of approved variation. Design, consents and authorities for boardwalk and stairs on eastern side of park underway. Issues: wet weather

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
4283	CF: Project Delivery	313 Queen Street - vacant space renewals	Repaint interior, upgrade lighting, refurbish the floor, and minor kitchen works.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 71,000	In progress	Green	Current status: design complete and review of design underway Next Steps: tender will close at the end of June 2017. Physical works will begin in the 2017/2018 financial year.		Description of the work: renew kitchen, windows, bathroom facilities and hot water capacity to enable reactivation of leasable space. Current status: execution phase Next steps: design and pricing, with contract completion scheduled for end of december 2016. Issues: none
3059	CF: Project Delivery	Albert Park Band Rotunda Renewal	Albert Park Band Rotunda Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 30,000	In progress	Green	Current status: we have engaged a heritage architect to produce a detailed document on what work is required. Next steps: create a works package to be sent out to potential contractors. Physical works to commence October 2017 The Development Programme Office are going to provide funding for this project so that it can be delivered to a suitable standard.		Description of the work: renewal of Albert Parks Band Rotunda. Current status: currently procuring professional services for works package creation. Next steps: works package creation. Issues: only issue is that the Heritage Consultants are extremely busy, which is delaying work.
3069	CF: Project Delivery	Albert Park Cottage Building Renewal	Albert Park Cottage Building Renewal	Q4	ABS: Capex	\$ 40,000	In progress	Green	Current status: building consent has been granted. Staff are currently waiting for resource consent before the tender is put out for physical works. Next steps: tender for physical works. The Development Programme Office are going to provide funding for this project so that it can be delivered to a suitable standard.		Description of the work: structural review, seismic strengthening, exterior and interior upgrade of the Albert Park caretakers cottage. Current status: project manager appointed and assessment of the extent of works complete. New project scope confirmed. Black mould contamination was identified. Structural and seismic assessment report complete. Heritage Architectural review complete. Next steps: preparation of resource and building consent documentation. Issues: the project budget is not sufficient to carry out all required works.
4284	CF: Project Delivery	Albert Park man hole covers	Albert Park man hole covers	Q2; Q3; Q4	ABS: Capex	\$ -	In progress	Green	Current status: the man hole covers were not the correct size and a new set of heavy duty stormwater covers have been ordered. They will then be machined via a computer numeric control process in late March or early April. Next steps: installation the stormwater covers in Albert Park in April 2017.		Description of the works: Production of stormwater covers, with an inlaid heritage design, via a Computer Numeric Control (CNC) machining process. Current: The man hole covers were not the correct size and a new set of covers is being ordered. they will then be machined via a Computer Numeric Control (CNC) process. Next steps: Installation the stormwater covers in Albert Park in February 2017 Risk/issues: Ongoing delays with the CNC process manufacturer.
3064	CF: Project Delivery	Albert Park Structures & Utilities FY17-18 Renewal	Albert Park Handrail, Lighting and Step Renewals	Q2; Q3; Q4	ABS: Capex	\$ 65,000	In progress	Green	Current status: Waiting for direction from the heritage team on balustrade redesign this will trigger a consent process. The steps for re-plastering have gone out for pricing. Next steps: Design and consenting of balustrade. Physical works for re-plastering steps in June.	No	Description of the work: Albert Park stairs and Gaslamp renewal. Current status: assessing project requirements. Next steps: professional services procure. Issues: none
4285	CF: Project Delivery	Basement Theatre - Toilet Upgrade	Basement Theatre - Toilet Upgrade	Q1; Q2; Q3; Q4	ABS: Capex	\$ 69,000	In progress	Green	Current status: planning phase. Next steps: scheduled for design and pricing, with installation start and completion during period of December 2017 as required by the client.		Description of the work: toilet upgrade in Basement Theatre Current status: planning phase. Next steps: scheduled for design and pricing, with completion by end of December 2016. Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
4287	CF: Project Delivery	Coxs Bay 3 field - lights	Coxs Bay 3 field - lights	Q1; Q2; Q3	ABS: Capex	\$ -	Completed	Green	Current status: Complete		Description of the work: renewal of existing training lights on field 3 and installation of new training lights on the esplanade end of field 3. Current status: physical works completed. Next steps: finalising administrative closure. Issues: site is a closed landfill and there may be delays in physical works due to site constraints.
4289	CF: Project Delivery	Cox's Bay Stage 3 (Parawai Crescent section)	Renewal of the final section of the greenway path at Cox's Bay Reserve. Path to be realigned and retained to bring it back within the park boundary. Timeframe for the project is approximately six months.	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	In progress	Green	Current status: preliminary design complete. Developed design and consent planning underway. Next step: consent application to be lodged and plan for physical works procurement.	No	Description of the work: renewal of the final section of the greenway path at Cox's Bay Reserve. Path to be realigned and retained to bring it back within the park boundary. Current status: preliminary design complete. Developed design and consent planning underway. Next step: consent application to be lodged and plan for physical works procurement. Issue: none
3060	CF: Project Delivery	Ernest Davis Retaining Wall Renewal	Ernest Davis Retaining Wall Renewal. Existing Renewals Project	Q1; Q2	ABS: Capex	\$ 70,000	Completed	Green	Current status: complete		Description of the work: retaining wall at Ernest Davis. Current status: physical works completed Next steps: none Issues: none
4290	CF: Project Delivery	Ewelme Cottage - Renew Facility to Reach LOS - Stage I	Ewelme Cottage - Renew Facility to Reach Level Of Service - Stage I	Not scheduled	ABS: Capex	\$ 22,084	Proposed	Green	Current status: The project is in its initial stage of planning and requires investigation to enable the scope to be defined for delivery. Next steps: Procurement documentation upon formalisation of project scope.	No	Description of the work: Ewelme Cottage - renew facility to reach level of service - stage one. Current status: scope is yet to be formalised. Next steps: procurement documentation upon formalisation of project scope. Issue: none
4291	CF: Project Delivery	Freemans Bay Community Centre - Replace Fire Protection System	Freemans Bay Community Centre - Replace Fire Protection System	Q1	ABS: Capex	\$ 7,000	Completed	Green	Current status: complete		Project completed. Nothing further to report.
4344	CF: Project Delivery	Freemans Bay Community Centre - Stairs & Drain Replacement	This was a health and safety critical works. Installation of timber board walk over the maximum flood level. The demolition and disposal of the existing concrete steps as it creates a tripping hazard.	Q4	ABS: Capex	\$ 39,950	In progress	Green	Current status: consultants have been engaged including arborist. Design works are in progress. Tender process complete. Next step: Physical works will begin on 22 May 2017.		Description of the work: replacement of concrete stairs with timber Current status: established a contract with Downer and raised a PO Next step: start the construction works Issues: none
4431	CF: Project Delivery	Freemans Bay Community Centre Renewals	Car park renewal Footpath renewal Playground renewal	Q4	ABS: Capex	\$ 220,839	In progress	Green	Current status: consultant has been engaged and design works are in progress. Next steps: call for tenders upon completion of design works.		Description of the work: Freemans Bay Community Centre Renewals. Current status: business case is being developed. Next steps: to assign a project manager. Issues: none
4292	CF: Project Delivery	FY15 Structures	Renewal of existing assets - Alberton Reserve, Albert Oark, Arch Hill Scenic Reserve, Bayfield Park, Cox's Bay Reserve, Dove Myer Robinson Park, Grey Lynn Park, Harry Dansey Park, Mahuhu Reserve, Point Erin Park, Renall Reserve, Salisbury Reserve, Tirota Reserve, Wairangi Reserve, Wellpark Reserve, Western Springs Lakeside Structures Renewal, Existing Renewals Project.	Q1	ABS: Capex	\$ -	Completed	Green	Current status: complete	No	Description of works: Car park and furniture renewal (renewal of existing assets). Current status: Design phase. Next steps: Physical works. Risks/ Issues: Nil

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
4294	CF: Project Delivery	Grey Lynn Park Greenways	Grey Lynn Park Greenways	Q1	ABS: Capex	\$ 20,300	Completed	Green	Current status: complete		Description of the work: widen selected existing pathways within Grey Lynn Park to a greenway standard. Current status: project complete. Next steps: defect liability period for one year. Finalising administrative closure Issues: none
3766	CF: Project Delivery	Grey Lynn Park Playground Renewal & Upgrade	Grey Lynn Park Whole Playground Renewal. Existing Renewals Project. To upgrade the southern playground at Grey Lynn Park in conjunction with the renewals programme. Note this item replaces items 649 and 3045.	Q2; Q3	ABS: Capex	\$ 382,142	Completed	Green	Current status: complete		Description of the work: upgrade the southern playground in Grey Lynn Park. Current status: physical works complete. Operational handover underway. Next steps: finalise administrative closure Issues: delays caused by contaminated land issues and weather.
4349	CF: Project Delivery	Herne Bay Petanque Club - Refurbish Existing Roof	Health & Safety Critical Works	Q4	ABS: Capex	\$ 31,421	In progress	Green	Current status: scoping in early March. Next steps: request pricing in late March. Review building consent requirements.	No	Description of the work: refurbish existing roof. Current status: scope being written. Next steps: assign project manager. Issues: none
3861	CF: Project Delivery	High Street - Public Toilet Renewals	Toilet to be refurbished throughout. Heritage aspects to this facility.	Q4	ABS: Capex	\$ 45,000	In progress	Green	Current status: the works have gone out to tender. Next steps: appoint a main contractor. The project should be completed this financial year.		Current status: project planning underway. Next steps: to assign a project manager. Issues: none
3056	CF: Project Delivery	Highwic House roads and carparks Renewal	Highwic House Roads, Carpark and Steps Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 10,000	In progress	Green	Current status: consultation with Heritage NZ underway to determine the scope of previous pavement types/layers in order to determine a renewal treatment. Consent planning underway in conjunction with consultation. Works to be planned for financial year 2017 construction season. Nxt Steps: confirm design and methodology. Lodge consent application. Procure physical works.		Description of the work: renewal of the various pavement areas surrounding Highwic House. Current status: consultation with Heritage NZ underway to determine the scope of previous pavement types/layers in order to determine a renewal treatment. Consent planning underway in conjunction with consultation. Planning to have approved design and approved consent by 30 June 2016. Works to be planned for financial year 2017 construction season. Next steps: confirm design and methodology. Lodge consent. Procure physical works. Issues: none
3063	CF: Project Delivery	Hobson Bay Pathway Renewal	Awatea Reserve, Hobson Bay Esplanade Reserve, Takutai Reserve Path, Bridge and Retaining Wall Renewal	Not scheduled	ABS: Capex	\$ 10,000	Approved	Green	Current Status: project scope reviewed on site. Issues with private water management and numerous slips require a review of the renewal approach. Next step: awaiting geo-tech report recommendations.	No	Description of the work: renewal and possible upgrade of existing mudcrete paths linking from Awatea Reserve to Pt Resolution. Current status: project scope is under review to confirm assets and the requirements for access Next step: consent requirements and cost estimates to be requested. Issue: budget and scope may differ after investigation is complete.
4295	CF: Project Delivery	Leys Institute Hall - Deconstruction of Double Skin Brick Wall	Leys Institute Hall - Deconstruction of Double Skin Brick Wall	Q1; Q2	ABS: Capex	\$ 43,000	Completed	Green	Current status: complete		Description of the work: replacement of double skin brick wall with timber wall at upper floor. Current status: project complete. Final payments are yet to be made. Next steps: arrange the final payment. Issues: none
3049	CF: Project Delivery	LP WCR - Waitemata - Dove Myer Robinson Paving Renewal	Local Park Walkway and Cycleway Renewal - Dove Myer Robinson Park, Bollard, Handrail, Paths and Seats Renewals. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 80,000	In progress	Green	Current Status: Consents for the work have been approved. Next Steps: Physical works Procurement in progress. Work is scheduled to start July-August and be completed before the end of the calendar year.	No	Description of the work: renewal of pathways, handrails and associated structures in Dove Myer Robinson Park. Current status: working towards consents and authorities. Next steps: physical works procurement for summer period Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3053	CF: Project Delivery	LP WCR - Waitemata - FY15 Path Renewals	Herne Bay Beach Reserve, Lemington Reserve, Meola Reef, Renall Reserve, Wellpark Reserve Path Renewals. Existing Renewals Project	Q3	ABS: Capex	\$ 25,000	Completed	Green	Herne Bay Beach Reserve: Scope has been defined and completed, refer to SharePoint ID 4296. The following projects have been completed: Lemington Reserve, Meola Reef, Renall Reserve, Wellpark Reserve Path Renewals.	No	Herne Bay Beach Reserve: Scope has been defined & completed, refer to SharePoint ID 4296. The following projects have been completed: Lemington Reserve, Meola Reef, Renall Reserve, Wellpark Reserve Path Renewals.
4296	CF: Project Delivery	LP WCR - Waitemata - Herne Bay Beach Reserve Road & Path	LP WCR - Waitemata - Herne Bay Beach Reserve Road & Path	Q1; Q2	ABS: Capex	\$ 64,937	Completed	Green	Current status: complete		Description of Works: Renewal of the road and path at Herne Bay Beach Reserve. Current Status: Physical works has been completed. Practical completion inspection booked for 1 December 2016. Next Steps: Issues/Risks: Nil
4297	CF: Project Delivery	LP WCR - Waitemata - St Stephens Cemetery	LP WCR - Waitemata - St Stephens Cemetery	Q1; Q2; Q3; Q4	ABS: Capex	\$ 4,280	On Hold	Amber	Project on hold while awaiting decision and due to lack of budget. Current status: stormwater engineer procured for detailed design to address water run off concerns. Significant consenting requirements including resource consent with Heritage New Zealand, environmental, coastal and lwi input. Engineering options to be compared to decide which is most appropriate. Next Steps: complete design, confirm with Heritage and others regarding new design. Lodge for consent.	No	Description of the work: renewal of the asphalt path leading from the top of the cemetery to Judges Bay Road. Current status: stormwater engineer procured for detailed design to address water run off concerns. Significant consenting requirements including resource consent with Heritage New Zealand, Environmental, Coastal and lwi input. Engineering options to be compared to decide which is most appropriate. Project on hold while awaiting decision and due to lack of budget. Next steps: complete design, confirm with Heritage and other regarding new design. Lodge for consent. Issues: renewal of paths as they are is opposed by Heritage New Zealand and Council Heritage. Current budget allocation is insufficient for the required investigation and redesign.
4298	CF: Project Delivery	LP WCR - Waitemata - Symonds Street Cemetery	Local Park Walkway and Cycleway Renewal - Waitemata - Symonds Street Cemetery Renewal of asphalt and aggregate paths in Symonds Street Cemetery East.	Q3	ABS: Capex	\$ 23,250	Completed	Green	Current status: Complete May 2016.	No	Current status: physical works complete for stage one aggregate paths. Physical works for asphalt sections and upper sections of aggregate have also been completed. Next steps: all approved sections of the paths have been renewed, remaining sections to be confirmed and approved for works. Issues: none
4300	CF: Project Delivery	LPPR - Waitemata - Costley Reserve playground	Local Park Playspace Renewal - Waitemata - Costley Reserve playground	Q3	ABS: Capex	\$ -	Completed	Green	Current status: complete	No	Project completed. Physical works are complete and the park was opened on 27 June 2015. The maintenance and defects liability period ended on 27 June 2016.
3046	CF: Project Delivery	LPWCR - Waitemata - Albert Park Stage 4	Local Park Walkway and Cycleway Renewal Albert Park Path Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 90,000	In progress	Green	Current status: The final stage of asphalt path renewal within Albert Park has been completed, including the re-location of a commemorative plaque into the lawn area. Next Step - A section of path above Kitchener Street identified for removal due to low tree branches will be removed once a remedial planting plan has been developed.	No	Description of the work: renewal of asphalt paths within Albert Park. This is the final stage of path renewals within the park and will complete all remaining sections. Current status: the majority of the physical works have been completed. Installation of plaque. Next step: final section of path to be removed. Issues: none
4301	CF: Project Delivery	Myers Park - Upgrade of Public Toilet to Changing Room	Myers Park - Upgrade of Public Toilet to Changing Room	Q3	ABS: Capex	\$ -	Completed	Green	Current status: complete		Project completed. Nothing further to report.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
4302	CF: Project Delivery	Myers Park Manhole Covers	Myers Park Manhole Covers	Q3	ABS: Capex	\$ -	Completed	Green	Current status: complete		Description of the work: research historic images for the stormwater covers, casting of the metal covers with text and images and installed (x four covers). Current status: project is complete, the stormwater covers are installed. Next steps: no further steps are required. Issues: none
4417	CF: Project Delivery	Myers Park splash pad	Design, documentation, consenting, tender and construction of a new zero depth splash pad in Myers Park	Q4	ABS: Capex	\$ 879,941	In progress	Green	Current status: handover completed on 24 February 2017 Next steps: complete concrete wash on surrounding surface by the end of April.		Description of the work: construction of a splash play area. Current status: the construction contract has been awarded. Construction programme and documentation were received Next steps: start of construction 5/12/2016 Issues: the project has to be completed before the end of february to avoid the Myers Park medley event.
4303	CF: Project Delivery	Old Mill Rd Playground Renewal	Old Mill Rd Playground Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 83,860	In progress	Green	Current status: project scope has been confirmed. Suggested components have been discussed. Design services have been procured. Works being planned for April/May 2017. Next step: confirm consent requirements and cost estimates.	No	Description of the work: renewal of the playground equipment at Old Mill Road Reserve. Current status: project scope has been confirmed. Suggested components have been discussed. Design services have been procured. Next step: confirm consent requirements and cost estimates. Issue: none
4304	CF: Project Delivery	Olympic Pool Refurbish Air Shaft	The existing air shaft will be cleaned with wire brush, surface treated with anti rust oxide and covered with Noxyde rubber membrane to achieve 3.5 micoron coating.	Q3	ABS: Capex	\$ 28,500	Completed	Green	Current status: complete	No	Project completed. Nothing further to report.
4305	CF: Project Delivery	Parnell Library - Upgrade heating and ventilation	Parnell Library - Upgrade heating and ventilation	Not scheduled	ABS: Capex	\$ -	Cancelled	Red	Appropriate remedy may not be found for summer. This project has been cancelled as the Heritage Department is not in support of installing air conditioning in this heritage building.	No	Description of the work: install air conditioning in the library. Current status: after several discussions with council's heritage advisor and site visits it was determined that the installation of air conditioning at this facility will be very difficult. Next steps: investigate the upgrading of the existing underfloor heating system. Issues: appropriate remedy may not be found for summer.
4306	CF: Project Delivery	Parnell Pool - Replace main control switchboard	Parnell Pool - Replace main control switchboard	Q3	ABS: Capex	\$ 20,176	Completed	Green	Current status: complete		Project completed.
4307	CF: Project Delivery	Parnell Pool - Replace walkway handrail	Parnell Pool - Replace walkway handrail	Q1; Q2; Q3; Q4	ABS: Capex	\$ 25,900	Cancelled	Red	This project has been merged with Parnell Pools Comprehensive Upgrade. Please refer to SharePoint ID 397. Project has been cancelled and merged with Parnell Pools Comprehensive Upgrade Sharepoint ID 397	No	Description of the work: make handrail compliant from Parnell Pools to Point Resolution Bridge. Current status: remedial rust treatment work is underway and is due to be complete by 26 November 2016. Next steps: a heritage architect has been engaged to investigate options for the replacement of the handrail balustrade in consultation with council's heritage advisor and a structural engineer. Works will be undertaken in conjunction with the refurbishment/ replacement of the public changing room and foyer stair balustrades in autumn 2017. Issues: heritage scheduled building works are likely required a resource and building consent.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
4308	CF: Project Delivery	Parnell Pool Replace concrete stairways	Parnell Pool - Replace concrete stairways	Q1; Q2; Q3; Q4	ABS: Capex	\$ 71,250	Cancelled	Red	Project has been cancelled and merged with Parnell Pools Comprehensive Upgrade Sharepoint ID 397. this project has been cancelled and bundled with Sharepoint ID 4307.	No	Project has been cancelled and merged with Parnell Pools Comprehensive Upgrade Sharepoint ID 397
397	CF: Project Delivery	Parnell Pools Comprehensive Upgrade (Waitematā FY17 renewals)	Parnell Pools: Comprehensive upgrade. Parnell Pools: Replace concrete stairways. Parnell Pools: Renew poolside loungers, replace exit turnstile. Parnell Pools: Replace walkway handrail, the handrail along the public walkway requires replacement to bring it up to complying height.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 2,026,126	In progress	Amber	Structural repairs undertaken during physical works identified that the reinforcing steel in the plantroom building is in poor condition. The building is flagged as requiring significant work or replacement within 12-18 months. A report has been commissioned to confirm this timeframe. This report will guide on whether to proceed with the design of stage 2 physical works or undertake further investigation. Current status: A structural report is being prepared to establish the structural condition of the plantroom building, the main pool and main building. A priority list has been drafted to enable design to commence on stage physical works, structural repairs; lido and spa pool water supply and heating pipework replacement, concourse renewal, and then other works. Next steps: Review structural report while considering the future of facility. If the structural report does not raise any significant risks, proceed to stage 2 scope of works, structural repairs; lido and spa pool water supply and heating pipework replacement and concourse renewal.	No	Description of the work: facility upgrade encompassing pool tank recoating, plant maintenance, pool concourse and pipework replacement, structural works, refurbishment of building fabric and surfaces. Current status: stage 1 works (structural repairs, pool coatings, minor refurbishments, plant maintenance) are complete, except for reconstruction of the plantroom parapet wall which will be completed the week of 28 November 2016. Pools are due to open on 26 November 2016. Next steps: stage 1 defects period runs to 17 November 2017. Complete plantroom parapet wall works. Engage professional services to commence investigation and feasibility for stage 2 works (lido and spa and heating pipe leaks; concourse renewal; other refurbishment work; further structural investigation). Issues: lido and spa pool pipework replacement (due to leaks) has had to be deferred to autumn 2017 due to inadequate time being available to complete works prior to reopening date.
4343	CF: Project Delivery	Ponsonby Community Centre Acoustics Renewal	Installation of acoustic ceiling panels at the two small children's rooms at the Ponsonby Community Centre.	Q3	ABS: Capex	\$ 20,790	Completed	Green	Current status: complete	No	Description of the work: to install the acoustic panels to ceiling. Current status: installation work in progress Next steps: practical completion by 30/11 Issues: none
4419	CF: Project Delivery	Pt Erin Carpark & Path Renewal	Car park and path renewal	Q4	ABS: Capex	\$ 374,391	In progress	Green	Current status: design consultants have been appointed and design works are in progress Next step: call for tenders to appoint a physical works contractor upon completion of design documentation.		Description of the work: project information form (PIF) is not ready. Project is in concept stage. Scope is yet to be finalised. Current status: Next step: Issues: none
3052	CF: Project Delivery	Structures Renewal FY16	Alberon Reserve, Albert Park, Arch Hill Scenic Reserve, Bayfield Park, Cox's Bay Reserve, Dove Myer Robinson Park, Grey Lynn Park, Harry Dansey Park, Mahuhu Reserve, Pt Erin Park, Renall Reserve, Salisbury Reserve, Tirotai Reserve, Wairangi Reserve, Wellpark Reserve, Western Springs Lakeside Structure Renewals. Existing Renewals Project	Q3	ABS: Capex	\$ 25,000	Completed	Green	Current status: complete		Description: Multiple Site Structure Renewals Current Status: Physical works complete. Next Steps: Project close out. Risks/ Issues: Nil

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
4310	CF: Project Delivery	Symonds Street Cemetery West Structure Renewal	Symonds Street Cemetery West Structure Renewal of the low retaining wall.	Not scheduled	ABS: Capex	\$ 20,000	Cancelled	Red	Staff have assessed this project and found that it is no longer required. Current Status: staff have assessed the site and found that the project is not necessary. Next Steps: project is no longer continuing.	No	Current status: staff have assessed the site and found that the project is not necessary. Next steps: none.
4418	CF: Project Delivery	Tepid Baths Rebuild entrance ramp	Remove existing tiles to ramp/steps, repair substrate, lay new nonslip tiles. Consider extending ramp to meeting slope compliance	Q1; Q2	ABS: Capex	\$ 26,186	Completed	Green	Current status: complete		Project completed. Nothing further to report.
3050	CF: Project Delivery	Tirotai Reserve Playground Renewal	Tirotai Reserve Whole Playground Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 85,000	In progress	Green	Current status: construction complete pre-Christmas, except for installation of park furniture, which is to occur early March 2017. Playground open to public for use Next steps: install park furniture.		Project Description: Renewal of playground. Current Status: Construction complete pre-Christmas, except for installation of park furniture, which is to occur early February 2017. Playground open to public for use. Next Steps: Install park furniture. Risks/ Issues: Contaminated site
3068	CF: Project Delivery	Victoria Park Lighting No 1 Renewal	Victoria Park Lighting Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 44,000	In progress	Green	Current status: following assessment scope re-defined and changed to removal instead of renewal. Next steps: procurement to remove lighting.	No	Current status: currently liaising with stakeholders. Next steps: procurement of professional services. Issues: none
3058	CF: Project Delivery	Waitemata Advanced Pavements	Multiple Site Paving Renewals Project - Alberon Reserve, Arch Hill Scenic Reserve, Grey Lynn Park, Moira Reserve, Tole Reserve Path Renewals. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 18,578	In progress	Green	Current status: works complete at Arch Hill, Tole Reserve, Moira reserve and Grey Lynn Park Next Steps: Obtain consent for works to happen in Alberon Reserve	No	Description of the work: Waitemata Multiple Site Paving Renewals Project. Current status: works complete at Arch Hill, Tole Reserve and Moira reserve. Next steps: consenting for Grey Lynn Park and Alberon Reserve. Issues: none
392	CF: Project Delivery	Waitematā FY17 Arts Facility renewals	Studio One - renew power distribution board and redecoration	Q2	ABS: Capex	\$ 14,300	Completed	Green	Current status: complete		Description of the work: renew power distribution board and redecoration of small entrance lobby. Current status: project completed.
393	CF: Project Delivery	Waitematā FY17 Community Centre & Hall renewals	Freemans Bay Community Centre - replace hall exit doors and upgrade toilets	Q4	ABS: Capex	\$ 92,400	In progress	Green	Current status: prepare documentation for the proposed works. Next Steps: go out to tender for the physical works.		Description of the work: replace hall exit doors and upgrade toilets. Current status: scope is yet to be formalised. Next steps: procurement documentation upon formalisation of project scope. Issues: none
3750	CF: Project Delivery	Waitematā FY17 Grey Lynn Library renewal	Grey Lynn Library - air conditioning replacement. Note this item and item 3752 replace item 395.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 33,524	In progress	Green	Current status: execution phase. Next steps: pricing and start of physical works, with estimated completion by end June 2017 or sooner.		Description of the work: replacement of existing heating, ventilation and air conditioning (HVAC) air handling units due to age and frequent problems. Current status: planning Next steps: design and pricing with estimated completion of physical work by end december 2016. Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3752	CF: Project Delivery	Waitematā FY17 Leys Library renewal	Leys Library - Upgrade CCTV. Note this item and item 3750 replace item 395.	Q3	ABS: Capex	\$ 14,300	Completed	Green	Current status: Complete		Description of the work: Leys Library Closed Circuit Television (CCTV) upgrade. Current status: meet contractor on site with facility manager to confirm priority locations. Next steps: award works. Issues: none
394	CF: Project Delivery	Waitematā FY17 Libraries FF&E renewals	Grey Lynn Library - Furniture, Fittings and Equipment renewals.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 72,818	In progress	Green	Current status: obtaining quotes Next steps: place orders	No	Description of the work: 1) change in shelving layout to create more areas for seating 2) replace armchairs 3) provision of study desks with access to power points 4) focus on the improving the children's area. Current status: 1) preliminary layout plans complete 2) furniture selection complete 3) fabric selection in progress 4) obtaining quotes for items. Next steps: 1) finalise layout changes 2) finalise fabric selection 3) place orders. Issues: none
3760	CF: Project Delivery	Waitematā FY17 Olympic Pool renewal	Olympic Pool - Acoustic improvements to main pool. Note this item and items 3758 and 3764 replace item 396.	Q2; Q3; Q4	ABS: Capex	\$ 98,338	In progress	Green	Current Status: Professional services out for tender for acoustic engineer input. Next Steps: Award professional services		Description of the work: install suitable sound treatment to reduce levels of reverberations noise. Current status: review business case and confirm project delivery outcome. Next steps: award the physical works. Issues: public health and safety; acquire suitable treatment to reduce high noise levels and provide healthy environment.
3758	CF: Project Delivery	Waitematā FY17 Parnell Pool renewals	Parnell Pools - Renew poolside loungers and replace exit turnstile. Note this item and items 3760 and 3764 replace item 396.	Q1; Q2	ABS: Capex	\$ 65,476	Cancelled	Red	This project has been merged with Parnell Pools Comprehensive Upgrade. Please refer to SharePoint ID 397. Current status: Refurbishment of 26 poolside sun-loungers has been completed. A further 10 sun-loungers have been found in storage and a price to refurbish these has been accepted. Next steps: The further 10 sun-loungers are to be refurbished and returned to site.	No	Description of the work: refurbishment of poolside sun-loungers and exit turnstile. Current status: refurbishment of sun-loungers has been completed. Next steps: exit turnstile (and gate) refurbishment is proposed to be undertaken in autumn 2017, along with other work in stage two of the comprehensive upgrade. Issues: turnstile was not refurbished prior to summer - one section of steel is corroded and may fail during the season (to be monitored).
3764	CF: Project Delivery	Waitematā FY17 Pt Erin Pool renewals	Pt Erin Pool - New entrance door controller and rebuild perimeter fence. Note this item and items 3758 and 3760 replace item 396.	Q2; Q3; Q4	ABS: Capex	\$ 58,333	In progress	Green	Current status: finalising scope of works. Next steps: award the physical works early April 2017.		Description of the work: new entrance door controller and rebuild perimeter security fence. Current status: concept phase Next steps: award the physical works early april 2017. Issues: public and users health and safety.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3062	CF: Project Delivery	Waitemata Paving, Court and Carpark FY17-19 Renewal	There are five sub-projects under this project: 1. Upgrading works at Myers Park access road. This includes upgrade road base, sub base and surfacing including drainage works and road markings 2. Upgrade Victoria Park access road. This includes upgrade sub-base and surfacing including drainage works and road markings 3. Upgrade Pomallier Reserve. This includes replacing the existing bricks foot path with similar materials 4. Replace damaged concrete foot path at Hukanui Crescent, St. Mary's Bay 5. Replace damaged concrete foot path at Jaggers Bush Reserve at Meola Road, Western Springs.	Q3; Q4	ABS: Capex	\$ 70,000	In progress	Green	Current Status: Contract has been established for Pompallier reserve, Hukanui Crescent and Jaggers Bush Reserve. Tenders have been called for Myers Park access road and Victoria Park access road. Tender negotiation is in progress to determine the final contract sum. Next Steps: Start construction works for all foot path works and establish contracts for Myers and Victoria Parks Access roads		Description of the work: Waitemata Paving, Court and Carpark renewal financial year 2017. Current status: the project scoping is being written Next steps: assigning a project manager Issues: none
3067	CF: Project Delivery	Waitemata Playspace FY17-18 Renewal	Renewal of playground assets for various sites. Francis Reserve: Top up cushionfall woodchip, Ireland Reserve: Renewal of low retaining wall and play equipment. Sackville Reserve: Renewal of playground (Unit getting old due for replacement. Edge is okay but cushionfall woodchip low), Vermont Reserve: Renewal of playground (All play items have reached an unacceptable condition and age).	Q1; Q2; Q3; Q4	ABS: Capex	\$ 80,435	In progress	Green	Current status: project scoping underway, works programme to be confirmed once scoping and site visits are complete. Next steps: finalise scope of works and assign to project manager for delivery of works.	No	Description of the work: renewal of playground assets. Current status: the project scoping is being written. Next steps: assigning a project manager. Issues: time frames - project scopes still haven't been written therefore unlikely to now to delivered this financial year. Recommend re-assigning budget.
3061	CF: Project Delivery	Waitemata Signage FY17-19 Renewal	Albert Park, Bayfield Park, Coxs Bay Reserve, Elam Street Walkway, Francis Reserve, Grey Lynn Park, Meola Reef Reserve, Tole Reserve Signage Renewal, 17 Signs and 2 Plaques	Q2; Q3; Q4	ABS: Capex	\$ 20,000	In progress	Green	Current status: Planning underway. Next Steps: compile signage information for tender.		Description of the work: Waitamata Signage Renewal. Current status: planning underway. Next steps: complete site visits. Issues: none
3065	CF: Project Delivery	Waitemata Structure FY17-19 Renewal	Arch Hill Reserve, Ayr Reserve, Bayfield Park, Coxs Bay Reserve, Dove Myer Robinson Park, Freda Kirkwood Walkway, Freemans Bay Community Centre, Grey Lynn Park, Hamilton Beach Reserve, Harry Dansey Park, Herne Bay Beach, Tole Reserve, Western Springs Lakeside Structure Renewals	Q2; Q3; Q4	ABS: Capex	\$ 80,000	In progress	Green	Current status: assessing project requirements. Next steps: professional services procurement.		Description of the work: Waitemata Structure Renewal for Bayfield Park and Grey Lynn Park. Current status: assessing project requirements. Next steps: professional services procurement. Issues: none
3066	CF: Project Delivery	Waitemata Utility & Furniture FY17 Renewal	Harry Dansey Park, Wellpark Reserve, Western Springs Lakeside BBQ, Lamp Post and Drinking Fountain Renewal	Q4	ABS: Capex	\$ 43,000	In progress	Green	Current Status: Sites visited, compiling signage documentation for approval and tender. Next Steps: Communications to approve signage renewal and tender supply and installation.	No	Description of the work: Waitemata utility and furniture renewal. Current status: planning underway. Professional services engaged. Next steps: complete site visits. Issues: none
3048	CF: Project Delivery	Western Park Fitness Stations Renewal	Western Park Fitness Station Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 23,000	In progress	Green	Current status: design and consent assessment complete. Procure physical works by April 2017. Next Steps: start physical works in early May 2017.		Description of the work: renew fitness stations in Western Park as per the Western Park master plan. Current status: design phase in progress Next steps: to complete the design phase and lodge consent application by early December 2016. Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3055	CF: Project Delivery	Western Park Lighting Renewal	Western Park Sports Lighting Renewal. Existing Renewals Project	Q1	ABS: Capex	\$ 100,000	Completed	Green	Current status: Complete		Description of the work: Western Park Lights renewal Current status: practical completion reached. Operational handover complete. Next steps: project close out Issues: removal of old lighting poles and luminaires.
3047	CF: Project Delivery	Western Park Playground Renewal	Western Park - Freemans Bay Whole Playground Renewals. Existing Renewals Project	Q1; Q2	ABS: Capex	\$ 220,000	Completed	Green	Current status: complete		Description of works: Western Park Playground Development Current Status: Physical works complete. Next Steps: Finalise administrative closure. Risks/ Issues:
4315	CF: Project Delivery	Western Park signage	Western Park signage	Q1; Q2	ABS: Capex	\$ 6,189	Completed	Green	Current status: complete		Description of the work: Western Park Signage Project. Current status: project complete. In defects liability period. Next steps: project close out Issues: none
Community Facilities: Operational Management and Maintenance											
3851	CF: Operations	Waitematā Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 846,868	In progress	Green	Asplundh (contractor) continue to perform well with a quarterly average of 99.7% for quality In late January, there was a significant weather event that saw a spike in requests for service. This influx in requests resulted in disruption to scheduled street and park tree maintenance. Although most of the follow-up work has been completed, the impact of the storm did create a backlog in jobs. The deluge earlier in March provided additional challenges.	No	Asplundh continue to perform well with a quarterly average of 99% for quality. Spring works in the Arboriculture Contracts have focused on maintenance of street trees, including pruning away from powerlines and the aftercare maintenance of juvenile trees. A summer programme of park tree maintenance is also in place taking advantage of improved ground conditions that allow access that is not possible during winter. The spring windy season appears to be prolonged causing isolated instances of tree damage. The recent failure of a dead tree in a kindergarten and a large tree in Cornwall Park, both privately owned situations, has generated an increase in interest and requests for tree inspection or removal due to perceived danger.
3850	CF: Operations	Waitematā Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 151,755	In progress	Green	Te Ngahere has a quarterly average of 92% for quality leaving some room for improvement. The number of pest plant requests (RFS) have increased compared with last quarter which is expected for the season as reserves experience higher public use with good weather and also the holiday season. Requests for rat and possum control have been consistent with the previous quarter. Third quarter is typically the peak period for wasp control. Although still the busiest period, the presence of wasps have been markedly less than previous years.	No	Te Ngahere continue to perform well with a quarterly average of 97% for quality. Spring works in the Ecological Restoration Contracts have focused on maintenance of planting areas, spring pest plant control and scheduled animal pest control works. The scheduled pest plant control is progressing in accordance with this year's program, and we are continuing to see reduction in pest plant species in the areas controlled. Bait take for animal pest works has been increasing overall, indicating usual seasonal fluctuations in rat and possum numbers. Wasp activity, which was very bad last year, is not yet significant; wasp call outs to date have typically been for spring bee swarms. In some parks natural regeneration of rare species has been found. Arising issues include weed and general waste dumping along boundaries with private properties and incursion into parks.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3849	CF: Operations	Waitematā Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 5,767,959	In progress	Green	City Parks Services had an average performance of 93.5% for quarter three. This was a good result for the busy summer period. The inclement weather of rain and sun has provided strong grass growth which has been challenging for our mowing contractors. Sports field preparation and allocations for the winter codes are underway. Our maintenance delivery coordinators have been working closely with the events team and contractors to ensure another successful commemoration for ANZAC day.	No	City Parks Services have performed to expectation during this period with the following KPI results recorded –October 93% - November 95%. The spring sports season was challenging with very wet weather conditions and the grass growth slower than previous years, however cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. The annual bedding displays and plantings are in good health and will provide a vibrant display over the festive season. Mowing and edging proved to be challenging during October and November with extremely wet conditions experienced in council reserves. Conditions on some reserves were so wet that the edging teams could not carry out their normal maintenance schedules. City Parks Services has been able to implement alterations to work programmes for the mowing and edging work to address the spring growth, and operations have almost returned to normal.
Infrastructure and Environmental Services											
2234	I&ES: DPO	Newmarket Laneways Upgrade	Town Centre Upgrade - Construction of Teed Street Upgrade	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,399,804	In progress	Green	Procurement for construction has been undertaken and tenders are being evaluated.		The board approved the concept design at its September 2016 meeting. Work is underway on the detailed design and consenting requirements.
2235	I&ES: DPO	Re-development (Ellen Melville Centre)	Community facilities - upgrades and new facilities Regeneration and redevelopment of Ellen Melville Centre - upgrade heritage building for community.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 3,270,400	In progress	Amber	The first find of asbestos has now been removed from the building and has resulted in a delay to the original proposed completion date. Current completion date is now July 2017. Ellen Melville - Construction started August 2016 for 9-12 months. The first find of asbestos has now been safely removed from the building and has resulted in a delay to the original proposed completion date. Current completion date is now July 2017. An application to the Central Risk Fund for additional funding is pending. Freyberg Square - Construction began on site in August 2016. Demolition is now underway. The removal of Coffee Kiosk completed and reused at Waiuku Recycling Centre. The Olive trees were removed and re-planted on Waiheke Island. The retaining wall completed on Metropolis land to protect the stability of the Phoenix Palms. Current completion date is now July 2017.		Construction is underway with completion expected in April 2017.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
2114	I&ES: Environmental services	Low Carbon Lifestyles	A project that supports and empowers householders to lead low carbon lifestyles. This could include targeted energy efficiency, water conservation, zero waste, smarter mobility and/or food security advice to residents. This could be delivered through: <ul style="list-style-type: none"> - household visits - establishment of neighbourhood groups focussed on low carbon living - apartment and body corporate engagement 	Q1; Q2; Q3; Q4	LDI: Opex	\$ 27,900	In progress	Green	<p>The focus on apartment buildings has created delays, due to the longer process required to engage with apartment body corporates and residents in comparison to stand-alone dwellings. To deliver this outcome in the 2016/2017 financial year, the focus will be shifted to stand-alone dwellings rather than apartments. This option allows for more residents to be engaged in household sustainability. The collateral that was developed for apartment dwellers during the 2015/2016 trial can be easily modified for stand-alone dwellings and homes.</p> <p>*The proposed approach of focusing the project on stand alone dwellings (instead of apartments) was supported by the local board at a workshop held in February 2017.</p> <p>* A contractor has now been appointed and the project details are being worked through.</p> <p>* Project delivery will take place during the final quarter.</p>		The final report of the Low Carbon Lifestyles trial (2015-2016), which targeted apartments, has been completed. Work on development of a project plan for 2016-2017 is now underway. The Waitemata Local Board will receive a memo by the end of January 2017 outlining the options that staff have considered for the next phase of this project.
2118	I&ES: Environmental services	Low Carbon Network	Continue with the establishment of the Low Carbon Network. The Low Carbon Network is a network of individuals, households, groups, businesses, etc operating within the local board area working together to promote, support and implement community level low carbon activities. Once the Committee is established, they will work to decide the direction the network will take. A network could comprise of the following elements: communicate and promote, low carbon related activities occurring in the local board area.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	<p>Quarter three work has included the following.</p> <p>*Network members were invited to the local board annual budget review consultation.</p> <p>*Interest in the network continues to grow with 140 people now registered in the network database and emailing list.</p> <p>* The Low Carbon Network Facebook page has 70 likes.</p> <p>*The next Pecha Kucha style event is scheduled for 5 April 2017</p> <p>*The Low Carbon Network will be invited to engage in the local board planning process.</p>		<p>The Low Carbon Network held a "Pecha Kucha" style networking event which was well attended by over 45 people. Presentations included: King Tides Project, Resource Recovery Centre, a zero waste low carbon café, Community Energy Networks and Enviromark. The network continues to meet on a regular basis (monthly- six weekly).</p> <p>The network received a presentation on the urban forest work that the local board is funding. Work is continuing on the role the network will play and what they want to achieve over the coming months especially with those more the more regular participants.</p> <p>Plans for the next quarter include:</p> <p>* Host another "Pecha Kucha" style networking event</p> <p>* Engage the network in the local board plan process</p>
2165	I&ES: Environmental services	Reducing food waste from business	This project is dependent on findings of research being undertaken into the feasibility of food waste collection service for businesses which was completed in June 2016.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	<p>Engagement with stakeholders is now complete and has revealed there is little interest in attending an event. A communications plan has been developed and work has begun to develop promotional material.</p>		The project plan is now complete for the first phase and the early stages of implementation are now underway including the development of collateral. Plans for the next quarter are to continue implementation.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
2963	I&ES: Environmental services	Urban Forest Framework	<p>In the 2015/16 year, council officers prepared an analysis of the urban forest using the 2013 LiDAR (Light Detection and Ranging) dataset. LiDAR is the current and most feasible way of assessing woody vegetation such as urban forest on a local board (or regional) scale. Results show that there is 12% tree cover for the CBD and 21% for the suburban parts of Waitemata Local Board. Analysis has been done on the cover on private vs public land and has analysed the levels of statutory protection in place for this tree cover.</p> <p>Auckland Council is re-flying the region to capture LiDAR data again in 2016. The 'Urban Forest Framework' funding for 2016/17 will take this regional dataset and undertake the analysis required to provide 2016 figures and compare these to the 2013 data. This will inform the development of objectives for the urban forest in Waitemata. For example if there is a decrease in cover on private land detected, then this may direct efforts towards advocacy or incentives for private land.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	The LiDAR data collection and processing is due to be completed in March 2017. The analysis for the local board will therefore be completed between April and June 2017.		The LiDAR data is being collected again now and will be followed by data processing which is due to be completed in March 2017. The analysis for the local board will therefore be completed between April and June 2017.
2112	I&ES: Environmental services	Waipapa Stream	To continue with the Waipapa Stream work especially the core removal of pest plants, stream cleaning, planting and community environmental action.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	Approved	Green	Summer pest plant controlled continued as planned. Some mulching of plants was carried out. Scoping of 2017/2018 programme is in progress.		The spring contractor pest plant control is now complete. An update on progress has been sent to the community groups. Communities are planning future weeding days. Planning for 2017-2018 is underway, and will continue in Q3. A stockpile of soil from a recent slip on Kiwirail land has been placed beside the stream. This has been referred to the compliance team to assist Kiwirail to stabilise the soil in the short term and then remove.
Local Economic Development: ATEED											
1951	CCO: ATEED	Uptown Innovation project (Activation)	To tenant buildings that will be demolished by the City Rail Link project on a short term basis, with innovation-related entities aimed at establishing an innovation community, or hub, and laying the foundations for longer term economic benefit for Uptown and wider Auckland. The activation options are being developed as part of the scoping study currently underway jointly commissioned by ATEED and the Local Board. Costs for activation will be split between the Local Board, ATEED, and the Uptown Business Association.	Q2	LDI: Opex	\$ 30,000	Completed	Green	<p>The Hub Co-ordinator has organised a networking breakfast for early May 2017. A further breakfast is also planned for July 2017. the coordinator is in the process of surveying the business association members to identify topics of interest from an innovation perspective. Efforts are ongoing to attract innovative businesses into the hub and wider area. This has proven to be challenging due to the need to match business needs with the available space. The Uptown Innovation Hub Steering Group continues to meet to monitor progress with the next meeting planned in April.</p> <p>An emerging area of focus for the hub project and wider Business Association is developing an approach to working with stakeholders to influence a future vision and design of the redevelopment of the hub area.</p>	No	The hub-co-ordinator has been appointed and the grant funding agreement to enable the Business Association to receive the Local Board's contribution has been signed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
1954	CCO: ATEED	World Masters Games - Lions Tour Leverage Initiative (WTM)	Work with City Fringe business associations to maximise the benefits of the high number of competitors and their families in Auckland for the 2017 World Masters Games, and the visitors to Auckland for the Lions tour. Activity could involve development of promotional offers to encourage competitors / visitors and their families to stay and eat in the City Fringe area and to visit local attractions. Activation / entertainment and short term visual improvements / artworks in local centres could be implemented to make centres more attractive and give visitors, competitors and their families a reason to visit, stay longer and spend in the City Fringe area. Local businesses will be expected to contribute to any prizes, incentives, discounts offered.	Q3	LDI: Opex	\$ 10,000	In progress	Green	The Local Board has resolved to grant the available budget to Grey Lynn Business Association, Ponsonby Road Business Association and Karangahape Road Business Association for events. The relevant funding agreements have been signed and Purchase Orders raised to enable payment to the relevant business associations. In addition the Local Board has resolved to make available \$7,500 for the Business Associations to leverage off of the Lions Tour in June and July 2017.	No	Proposals have been received from the Ponsonby road Business Association and the K'Road Business Association. A report will be presented to the Local Board in February for the Local Boards consideration of the proposals. Any remaining budget will be available to Business Associations to leverage off of the Lions tour later in the year.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
Community Facilities: Renewals												
1889	CF: Community Leases	Auckland Adult Literacy Centre Inc - Freemans Bay	Renewal lease 52 Hepburn St, Freemans Bay	Q3	30/04/2017	\$ -	\$ 1,000.00	In progress	Red	This item can be closed as the group are not renewing lease. Expressions of interest to be sought to occupy vacated space - see item in 17/18 workplan. Group have surrendered lease from 30 April 2017. Request for expressions of interest to be advertised .	No	Not progressed
1894	CF: Community Leases	Auckland Bowling Club Inc	New lease 100 Stanley St, Auckland	Q3	31/03/2012	\$ -	\$ 150.00	Completed	Green	Completed		Lease drafted and sent to Club
1883	CF: Community Leases	Auckland Playcentres Association Inc - Franklin Road	Renewal lease 55 Franklin Road, Auckland Central	Q4	01/12/2012	\$ -	\$ 250.00	Proposed	Amber	Backlog item still to be attended to Renewal application will be requested from the tenant and background work will be undertaken to gather information for reporting renewal to the board	No	Not progressed
1895	CF: Community Leases	Auckland Tennis Inc	Rent review 72 Stanley St, Parnell (aka 20 Park Road/1 Tennis Lane)	Q4	30/11/2014	\$ -	\$ 15,750.00	In progress	Green	Rent review prepared in accord with lease provisions. Variation of lease to extend lease to 50 year term drafted and sent to Tennis Auckland for execution.	No	Lease and Sub lease extension reported and approved by Auckland Domain Committee. Rent review still to be progressed.
1890	CF: Community Leases	Citizens Advice Bureau - Grey Lynn	New lease 510 Richmond Road, Grey Lynn	Q4	30/06/2014	\$ -	\$ 500.00	In progress	Amber	On hold until further discussion between the CAB and local board can be held. Awaiting engagement between the CAB and local board to determine how the Strategic Relationship Agreement will work.	No	Reported to the local board. They have sought information on how the strategic relationship agreement will work. Workshop required with the Community Empowerment group to explain this
1884	CF: Community Leases	Gladstone Tennis Club Inc	Transfer land and asset to new entity - Treaty Settlement 110 Gladstone Rd, Parnell	Not scheduled	28/02/2015	\$ -	\$ 500.00	Cancelled	Red	This has been cancelled. Cancelled. This is now part of a Treaty settlement.		Not being worked on. Transfer land and asset to new entity - Treaty Settlement 110 Gladstone Rd, Parnell
1885	CF: Community Leases	Herne Bay Ponsonby Racquets Club Inc	Renewal lease 10 West End Road, Herne Bay	Q4	31/10/2016	\$ -	\$ 150.00	Proposed	Amber	Waiting on Club to negotiate loan with their Bank. Loan currently provided by Council. May require variation of the lease to reflect the final outcome of loan negotiations. Still to be progressed. The club needs to provide further information before a lease term can be determined.	No	Club is renegotiating loan with bank which may affect lease terms. This work being progressed by Community and Social Policy.
1896	CF: Community Leases	Inner City Women's Group Inc	Renewal lease 4 Warnock St, Grey Lynn	Q4	30/07/2016	\$ -	\$ 500.00	In progress	Amber	Backlog item ready to be reported to the local board Will be reported to the board at the May 2017 business meeting	No	To be reported to the Local Board.
1891	CF: Community Leases	Richmond Rovers Rugby League Club Inc	Renewal lease 55-61 Elgin Street, Grey Lynn	Q4	08/12/2015	\$ -	\$ 500.00	In progress	Amber	Backlog item still to be attended to. Only recently received renewal application from club. Application has now been received and can be progressed.	No	Not progressed
1886	CF: Community Leases	Royal NZ Plunket Society - Auckland Central Branch Inc. - 192 Parnell Rd	New lease 192 Parnell Rd, Parnell	Q4	30/06/2013	\$ -	\$ 250.00	Proposed	Amber	Delayed while Plunket resolved governance issues and council determines need for facility in the area. Not progressed. Assessment of community need by staff for facility still to be completed. Potential development options for Heard Park being considered by the local board. This may also be affected by Plunket request for multi premises lease for Plunket sites.	No	Not progressed. Community Facilities and Asset team to report on condition and other asset information in December.

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
1899	CF: Community Leases	Royal NZ Plunket Society - Auckland Central Branch Inc. - Jubilee Building, 545 Parnell Rd	New sub-lease Jubilee Building, 545 Parnell Rd, Parnell	Q4	31/01/2016	\$ -	\$ 250.00	Proposed	Amber	Backlog item still to be attended to. Have been waiting while Plunket resolved governance issues. Renewal application will be requested from the tenant and background work will be undertaken to gather information for reporting renewal to the Board. May be affected by the term of the head lease that expires in May 2019.	No	Not yet progressed
1892	CF: Community Leases	Societa' Dante Alighieri (Italian Society)	Renewal lease 52 Hepburn St, Freemans Bay	Q4	01/10/2016	\$ -	\$ 500.00	Proposed	Amber	Backlog item still to be attended to. Renewal application will be requested from the tenant and background work will be undertaken to gather information for reporting renewal to the board	No	Still to be progressed
1893	CF: Community Leases	The Children's Autism Foundation	Renewal lease 52 Hepburn St, Freemans Bay	Q4	31/12/2016	\$ -	\$ 250.00	Proposed	Amber	Backlog item still to be attended to. Renewal application will be requested from the tenant and background work will be undertaken to gather information for reporting renewal to the board	No	Still to be progressed
1887	CF: Community Leases	West End Lawn Tennis Club Inc	New lease 44-66 West End Road, Cox's Bay	Q4	15/01/2017	\$ -	\$ 250.00	In progress	Amber	Backlog item still to be attended to Application received from club. Site visit and background work can proceed ahead of reporting to the board.	No	Not progressed
1888	CF: Community Leases	Western Springs Association Football Club Inc	New lease at Seddon Fields, 180 Meola Road, Point Chevalier	Q4	30/11/2012	\$ -	\$ 250.00	In progress	Amber	Staff have requested information from the club and have followed up those requests without success. Awaiting information from the club on rent for commercial activity in the building. Surrender of existing lease to be replaced with new lease in accord with Facility Partnership Agreement	No	Not progressed