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2014/232	30/10/2014	Community Facilities (T Vu-Duc) / Katrina Wilson (Legal)	Draw up agreement for installation of Monte Cecilia Park sculptures	Item 24 b) ask the Public Art team to draw up a formal agreement with the TSB Bank Wallace Arts Trust in regard to the Trust being given permission to curate the art on the park in the three identified sites. Noting that the Board requires consultation when the sculptures are changed.		<p>7/11/14: Resolution sent to officer</p> <p>16/2/15: Update requested.</p> <p>13/3/15: Email to officer for update</p> <p>4/5/15: Chasing R McWha.</p> <p>18/5/15: A funding agreement is being prepared and will be executed and paid before 30 June.</p> <p>15/6/15: To check complete 30 June 2015.</p> <p>7/7/15: Monte Cecilia Park sculptures install agreement will be signed alongside the funding agreement in August pending legal advice.</p> <p>14/9/15: Advice received about necessary legal process.</p> <p>23/9/15: Officer advised: Due to the outcomes of the LTP and changes in funding method for the site a new Lease and License to Occupy is needing to be drafted. Legal currently drafting documents to capture the new funding model and to permitted activity on the site including the resource consent conditions for sculpture. Agreements and resource consent currently in place all reference a sculpture agreement which does not exist. To extend the draft agreement for the entrance sculptures to include all on the leased/ licensed area. Leasing team currently investigating the existing resource consents for the site to ensure they are current and JWAT are compliant with particular reference with the number of sculptures on the site. The consent is under JWAT's name not Auckland. Next quarterly JWAT joint Liaison Board Meeting in October.</p> <p>3/11/15: JWAT sculpture issue being funded by the department rather than from SLIPs budget line. At the end of last financial year, concern around the funding being lost, however Public Art have advised they are funding it. NP: it was too late to re-allocate the SLIPs funding.</p> <p>12/2/15: Art Collection Services, are currently working with the James Wallace Arts Trust (JWAT) toward the licenced placement of sculptures from the trust's collection in Monte Cecilia Park. In late 2015 JWAT reviewed and made changes to council's licence template (provided by Legal – Commercial). Collection Services will add the following clause to the licence: <i>The James Wallace Arts Trust and council will consult the Puketapapa Local Board before placing or moving sculptures at the, Monte Cecilia Park, Hillsborough Road entrance.</i> Legal – Commercial will review the draft licence and Collection Services will present to JWAT for sign off in the coming weeks.</p> <p>18/3/16: Update requested from officers.</p> <p>14/4/16: Agreement being progressed by Legal Dept.</p>
						<p>10/5/16: Update from officer - head lease to JWAT (includes sculpture licence and consent to sublease to the cafe) has been reviewed and amended. Currently also reviewing the sub lease to Homestead and hope to complete that by COB tomorrow. The sub-lease should be available for review by JWAT next week</p> <p>17/6/16: JWAT lease being considered by all parties.</p> <p>12/7/16: As above.</p> <p>11/08/16: Email to R. McWha requesting update on JWAT lease.</p> <p>24/8/16: T Vu-Duc advised: following meeting to discuss the amended deeds in late June, there were a couple items JWAT queried around the calculation of rent and how it fits into the funding reviews. This left the deed still under negotiation. To follow up with Legal as to where these items have been left, as there was an item to review the final wording around these with Buddle Findlay.</p> <p>16/09/16: Officer advised: document amended to clarify the remaining item queried by the trust. To be reviewed by a funding agreement expert before it is sent back to the trust for execution.</p> <p>7/2/17: Update requested from officer.</p> <p>8/2/17: Legal advised nothing from the Trust since 1 November 2016 when advised that lease documents awaiting Board approval.</p> <p>3/3/17: The Trust has requested some changes to the lease/funding agreement.</p> <p>29/3/17: JWAT changes being considered by Auckland Council.</p> <p>5/5/17: Legal advised nothing new to report.</p> <p>5/6/17: No change - as above.</p> <p>5/7/17: Council wrote to JWAT (via their lawyer) on 8 May 2017, setting out Council's position and attached a revised lease document.</p> <p>Awaiting JWAT reply to Council's position and revised lease document.</p>

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2015/38	26/03/2015	Three Kings Community Needs Assessment b) Service & Asset Planning (C Thorne) now Juanita de Senna c) D Jackson complete	Prepare community use case study	Item 17 b) prepare a case for community use of the space in the former Mount Roskill Borough Council Building that will not be required to accommodate the Puketāpapa Local Board and local board services staff. c) establish an advisory group of interested organisations to advise the Board on the progress of this project. Complete Note: Strat and Finance 13 Sep 2013 10 Future of the former Mount Roskill Borough Council Building and 1990 addition at 560 Mt Albert Road, Mt Roskill Resolution number SF/2013/93 MOVED by Cr CE Fletcher, seconded Cr C Casey: That the Strategy and Finance Committee: d) iii. review the potential use of the balance of the 1957 building once the Three Kings Precinct Plan is completed and the Unitary Plan is notified.		2/4/15: Resolution sent to officer 24/4/15: To prepare business case for community use of the former Mount Roskill Borough Council building business case in May 15 and will set up advisory group meeting by June 15. 16/6/15: Business Plan in progress. 6/7/15: On-going work on business plan. 17/8/15: This work is being impacted by change to Empower Communities Approach (ECA) model. Roles (from Community Development & Safety) that were going to assist in the establishment of an advisory group and contribute to business case, have been disestablished. Recommend waiting for strategic broker before we act on (c). Senior advisor liaising with Community Policy & Planning team regarding capacity and progress (b). This is being impacted by ECA change and Senior Advisor secondment. 27/10/15: c) Strategic Broker to activate establishment of advisory group. Local Board adviser to review. 10/11/15: b) Strategic Broker to identify who will prepare the business case. 9/2/2016: New Strategic Broker now in place to implement business case. 18/4/16: Lack of capacity to progress business case. 10/5/16: Relationship Manager is looking at capacity to deliver. 17/6/16: Update from Relationship Manager sought. 12/7/16: Matter being escalated to Karen Lyons. 4/8/16: J Fairey and V Villaraza to meet to discuss the matter further. 1/12/16: Service & Asset Planning to brief C Thorne on project. 7/2/17: Workshop 9/3/17 to discuss community use of building. 3/3/17: Nothing new to report. 5/5/17: Budget approved (20 April) to undertake a community needs assessment for the Mt Roskill area. 6/6/17: Community needs assessment scope confirmed, tender document issued to 3 vendors. Work on assessment commences 1/7/17. 5/5/17: Working Group meeting today to appoint contractor.
2016/73	28/04/2016	R. McMichael /Kevin Marriott (Community Places)	Approach for ECA hire of venue	Item 13 b) b) request a report to come to the Board's 30 June 2016 agenda for decision-making to establish a policy for venue hire at Board venues for delivery of Board projects and initiatives by community contractors under the Empowered Communities Approach.		9/5/16: Resolution sent to officer 17/6/16: Awaiting officer response. 24/6/16: Staff reminded of resolution to request the report. 12/7/16: Report request escalated to manager. 9/8/16: Response to Board's request to be included in Community Places report on 25 August agenda. 25/8/16: Board report and memo providing further information requested by Board tabled at meeting. 25/8/16: Resolved transition option for 23 remaining legacy hire groups (PKTPP 2016/194) 29/3/17: To be discussed at 30/3/17 workshop. 5/5/17: Update requested. 5/6/17: No change - as above. 5/7/17: To workshop 24 August.
2016/194	25/08/2016	Community Facilities (P Matvos)	venue hire costs	Item 22 b) workshop with officers regarding venue hire costs for activities not covered by the hire fee framework		8/9/16: Resolution sent to officers 11/11/16: Workshop proposed for Mar 2017. 7/2/17: Workshop 9/3/17. 29/3/17: To be discussed at 30/3/17 workshop 5/5/17: Update requested. 5/6/17: No change - as above 5/7/17: To workshop 24 August.
2016/187	25/08/2016	Auckland Transport (L Stewart)	Gilletta Rd traffic issue rough order of cost	Item 16 c) request Auckland Transport to prepare a rough order of costs for a traffic calming project on Gilletta Road, Lynfield with a view to progressing the project using savings remaining after the Richardson Road carpark design.		8/9/16: Resolution sent to officers 21/9/16: Rough order of costs available November. 7/2/16: Consultation will begin in February 3/3/17: Consultation open until 8 March 29/3/17: Board support for option C. To progress to detailed design, after consideration of the consultation results. 5/5/17: Detailed design completed. 5/6/17: To progress to construction. Board to approve budget allocation. 5/7/17: Board resolved AT proceed with construction of the Gilletta Road Traffic Calming works, selecting Option B (\$36,500) consisting of new lighting and two mini speed bumps in the turning area plus an additional speedbump outside number 73.

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2017/13	16/02/2017	Plans & Places (J Machado & Tim Solomon)	Delivery of two projects	Item 16 d) request a memo from Planning (Plans & Places) for the delivery of the following OPEX LDI budgets: i. Precinct plan (Three Kings) ii. Revitalisation of town centres (Mt Roskill Village).		23/2/17: Resolution sent to officers 29/3/17: Update requested from officers. 5/5/17: Three Kings Plan refresh report due in August 17. 5/6/17: No change - as above 5/7/17: Awaiting outcome of Community Forum consultation.
2017/81	18/05/2017	S Mol (Corporate Affairs)	Land exchange negotiations update	Item 22 b) request an update about Panuku Development Auckland's involvement in the Three Kings Reserve and Western Park land exchange negotiations.		31/5/17: Resolution sent to officer 29/6/17: Memo updating the Board received.
2017/108	15/06/2017	Melissa Melo (Community Empowerment)	Youth Voice Group development	Item 22 b) request an urgent workshop in July 2017 with supporting memo on the Youth Voice Group (which forms part of the 2017/18 work programme activity ID 710 "Build Capacity: Youth Development") which may include features such as: • has the name Puketāpapa Youth Panel (PYP) • enables youth from ages 11 to 24 to participate • the PYP comprises between 10-12 members • members are appointed through youth organisations and institutions, and provides for membership for youth not belonging to youth organisations and institutions. • advise us on the youth organisations the Board should be drawing appointments from. • contain the draft Terms of Reference for the PYP that provides for a timely review.		27/6/17: Resolution sent to officers 5/7/17: Initial discussion between Member Kaushal, officer and Strategic Broker took place on Monday 3 July. Workshop request sitting with DA.
2017/108	15/06/2017	Juanita de Senna (Community Empowerment)	Drivers' licensing funded programme	Item 22 d) request the Empowerment Community Unit to workshop with the Board in September 2017 on the effectiveness of the current board funded programme for drivers' licensing, other existing providers and identifies gaps in current provision in the Puketāpapa area and opportunities for the board to assist.		27/6/17: Resolution sent to officers 5/5/17: To workshop 7 September.