

## **Upper Harbour Local Board OPEN MINUTES**

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Minutes of a meeting of the Upper Harbour Local Board held in the Upper Harbour Local Board Office, 30 Kell Drive, Albany on Thursday, 15 June 2017 at 9.30am.

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### **PRESENT**

<b>Chairperson</b>	Lisa Whyte
<b>Members</b>	Uzra Casuri Balouch, JP Nicholas Mayne

### **ABSENT**

<b>Deputy Chairperson</b>	Margaret Miles, JP
<b>Member</b>	John McLean Brian Neeson

### **ALSO PRESENT**

### **IN ATTENDANCE**

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1 **Welcome**

2 **Apologies**

Resolution number UH/2017/76

MOVED by Chairperson L Whyte, seconded by Member U Balouch:

**That the Upper Harbour Local Board:**

- a) **accept the apologies from Member J McLean for absence and Deputy Chairperson M Miles for absence.**

**CARRIED**

3 **Declaration of Interest**

There were no declarations of interest.

4 **Confirmation of Minutes**

Resolution number UH/2017/77

MOVED by Chairperson L Whyte, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) **confirm the ordinary minutes of its meeting, held on Thursday, 18 May 2017, as a true and correct record, subject to the following amendments to item 19:**
- a) clarify that the 'Local parks art work maintenance', to the value of \$8,000 and the 'Parks maintenance – annual additional maintenance of reserve planting', to the value of \$20,000, will be delivered by Community Facilities and will not form part of the Park, Sports and Recreation work programme for 2017/2018.*
- c) approve the following asset based services Parks, Sports and Recreation work programme items:*

<b>Project</b>	<b>Description</b>
<b><i>Sovereign Stadium: community access grant 2017/18</i></b>	<ul style="list-style-type: none"> <li>• <b><i>Provide a community access grant to the Millennium Institute of Sport and Health to support the operational cost of Sovereign Stadium (including athletics facilities and winter sport field provision)</i></b></li> <li>• <b><i>Funding determined by governing body</i></b></li> <li>• <b><i>Local board responsible for setting and monitoring key performance indicators</i></b></li> </ul>
<b><i>Upper Harbour: leisure facilities operation programme financial year 2017/18</i></b>	<ul style="list-style-type: none"> <li>• <b><i>Operate the Albany Stadium Pool in a safe and sustainable manner</i></b></li> <li>• <b><i>Deliver a variety of accessible programmes and services that get the local community active</i></b></li> <li>• <b><i>These services include: fitness, group fitness, learn-to-swim, early childhood education, aquatic and recreation services, along with core programmes that reflect the needs of the local community</i></b></li> </ul>

- b) **request inclusion of the following minutes attachments, referenced in the minutes but which were not included in the agenda:**
- i. **8.2 - petition;**
  - ii. **9.1 – submission; and**
  - iii. **13.0 – position statements.**

**CARRIED**

Secretarial note: Member Balouch wished to voice concern over the accuracy of the minutes in relation to Item 13 (Northern Corridor Improvement project lease notification), as she considers they are not an accurate reflection of what transpired at the meeting.

**5 Leave of Absence**

There were no leaves of absence.

**6 Acknowledgements**

There were no acknowledgements.

**7 Petitions**

There were no petitions.

**8 Deputations**

**8.1 Kieran Bingham, Jacob Mihaere, and Corey Davies**

A presentation was tabled at the meeting, a copy of which has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number UH/2017/78

MOVED by Member N Mayne, seconded by Member U Balouch:

**That the Upper Harbour Local Board:**

- a) **receive the deputation from Kieran Bingham, Jacob Mihaere and Corey Davies and thank them for their attendance and presentation.**

**CARRIED**

**Attachments**

A Whenuapai village hope presentation

**9 Public Forum**

**9.1 Malcolm Wassung**

Resolution number UH/2017/79

MOVED by Chairperson L Whyte, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) **receive the public forum item from Mr Wassung and thank him for his attendance.**

**CARRIED**

**10 Extraordinary Business**

There was no extraordinary business.

**11 Notices of Motion**

There were no notices of motion.

**12 Minutes of the Upper Harbour Local Board meeting held, Thursday 18 May 2017**

That the Upper Harbour Local Board note that the open unconfirmed minutes of the Upper Harbour Local Board meeting held on Thursday, 18 May 2017, are attached at item 12 of the agenda for the information of the board only, and will be confirmed under item 4 of the agenda.

**13 Approval of fees for Albany Community Hub**

The Programmes and Partnerships Advisor was in attendance to support this item.

Resolution number UH/2017/80

MOVED by Chairperson L Whyte, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) agree the 2017/2018 community centre and venue for hire fees for the Albany Community Hub, as per the table below, noting that the arrangements will be reviewed six months after opening:

Facility name	Room	Hourly rate as of 1 July 2017		Local board priority
		Peak standard	Off-peak standard	
Albany Community Hub	Hall (120 capacity)	\$39.00 per hour	\$31.20 per hour	\$15.60 per hour
	Meeting rooms (20 capacity)	\$24.00 per hour	\$19.20 per hour	\$9.60 per hour
	Consultation room (12 capacity)	\$17.00 per hour	\$13.60 per hour	\$6.80 per hour

- b) request that, prior to the user proceeding to venue booking, the local board priority rates be reflected on the Auckland Council Community Facilities search website page for all council-managed venues in Upper Harbour.
- c) note that all community groups using the Albany Community Hub will be expected to pay for facility hireage.

**CARRIED**

Secretarial note: Items 15, 16, and 17 were taken before Item 14

**14 Project 17: Auckland Council maintenance contracts**

Resolution number UH/2017/81

MOVED by Chairperson L Whyte, seconded by Member U Balouch:

**That the Upper Harbour Local Board:**

- a) agree the following local priorities for year one (2017/2018) of new maintenance

**contracts:**

- i. that an increased emphasis is placed on the following SMART procurement community and workforce measures:
    - percentage of staff employed by group in traineeships, apprenticeships, cadetships or graduates;
    - percentage of workforce under the age of 25;
    - percentage of staff on the contract who are earning on or above the living wage (\$20.20 per hour); and
    - percentage of staff living within the contract area and local board area.
  - ii. does not wish to enhance any service level specifications above standard for any Upper Harbour Local Board assets at this time, but reserves the right to investigate enhancement after 12 months of robust data collection and information gathering once contracts come into force on 1 July 2017, and once any financial implications to the local board of enhancing service levels are known.
  - iii. site specific issues that are unique to the local board and may require particular attention over and above standard maintenance service specifications:
    - the gates at Sanders Reserve, Three Streams Reserves, and North Shore Memorial Park (cemetery) are a priority for locking and unlocking on time;
    - note that Collins Park in Greenhithe has a higher frequency of rubbish bin emptying at present, due to its location on a main road and a skate park facility, and it would lend itself well as a smart bin trial location; and
    - other suitable reserves for smart bin trials could include Hooton Reserve, adjacent to the skate park/basketball court, or Rosedale Park, adjacent to the sports fields.
- b) note that community and workforce (SMART procurement) targets may be developed over the next six to 12 months to establish a baseline.
- c) note that Auckland Council will continue to encourage, support and work with volunteer and community groups across the region in alignment to the new maintenance contracts.
- d) request that the following amendment be made to the assets register naming parameters to provide clarity to the local board, the maintenance contractor, and Auckland Council staff:

House No	Street	Function Type	Function Name	Description	Ownership	ID
<b>Current incorrect</b>						
41	Waimarie Road	Community Hall	Property	Whenuapai Hall Reserve	Owned	11398
<b>To be corrected to reflect</b>						
41	Waimarie Road	Community Hall	Property	The Whenuapai Hall Reserve was renamed the Malcolm Hahn Memorial Reserve on 6 October 2010	The Community Hall is in the ownership of the Whenuapai Residents and	11398

				<p>by resolution of the Massey Community Board Resolution No: 1479/2010 Please update GIS and the asset register to reflect the correct name for the reserve</p>	<p>Ratepayers Association and the asset register should reflect the correct ownership</p>	
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**CARRIED**

**15 Auckland Transport monthly update - June 2017**

The Elected Member Relationship Team Manager from Auckland Transport was in attendance to support this item.

Resolution number UH/2017/82

MOVED by Chairperson L Whyte, seconded by Member U Balouch:

**That the Upper Harbour Local Board:**

- a) **receive the Auckland Transport update for June 2017.**

**CARRIED**

**16 Relationship agreement with mana whenua template**

The Principal Advisor, Māori Relations and Governance, was in attendance to support this item.

An amendment to the relationship agreement template was tabled, a copy of which has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number UH/2017/83

MOVED by Member N Mayne, seconded by Member U Balouch:

**That the Upper Harbour Local Board:**

- a) **approve the relationship agreement template attached to the agenda report at Attachment A as the basis for discussions with mana whenua, noting the amendments to be made to the relationship agreement template as indicated in the tabled document.**
- b) **approve a process of reaching these agreements, whereby the agreement may, if necessary, proceed to signing without further approval so long as any inclusions are either descriptive or in the nature of minor drafting changes, noting that for the avoidance of doubt, any changes of substance will be re-presented to the Upper Harbour Local Board, other local boards and the governing body, as relevant, for final approval.**
- c) **authorise the Chairperson to sign the agreement on behalf of the Upper**

Harbour Local Board at signing ceremonies arranged between the parties to each agreement.

- d) note that the administrative provisions of support are at a whole-of-council, rather than local board, specific level.

**CARRIED**

**Attachments**

A Mana whenua relationship agreement template amendment

**17 Upper Harbour Local Board 2017/2018 Community Facilities work programme**

The Principal Programmes Specialist was in attendance to support this item.

Resolution number UH/2017/84

MOVED by Chairperson L Whyte, seconded by Member U Balouch:

**That the Upper Harbour Local Board:**

- a) approve the Upper Harbour Local Board 2017/2018 Community Facilities work programme as detailed in Attachment A to the agenda, subject to the inclusion of the following two projects:

Project	Budget
Local parks art work maintenance	\$8,000
Parks maintenance - additional maintenance of reserve planting per annum	\$20,000

- b) approve in principle the Upper Harbour Local Board 2017-2020 Community Facilities capital works programme as detailed in Attachment B to the agenda.
- c) delegate approval to the Chairperson for any variances in the scope of the projects identified within the 2017/2018 Community Facilities work programme.
- d) note that the 2017/2018 asset-based services capital works funding envelope identified for the work programme, is indicative to deliver the work, and any budget variances will be managed within the total region-wide asset-based services funding envelope.
- e) reiterate its support for the construction of a 3-on-3 basketball court in Unsworth Reserve in the 2017/2018 financial year.

**CARRIED**

**18 Upper Harbour Local Board 2017/18 Local Economic Development work programme**

Resolution number UH/2017/85

MOVED by Member U Balouch, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) approve the 2017/18 Local Economic Development work programme as follows:
- i. support for international education providers (\$10,000); and
  - ii. Young Enterprise Scheme (\$2,000).

**CARRIED**



**19 Upper Harbour Local Board Libraries 2017/2018 work programme**

Resolution number UH/2017/86

MOVED by Chairperson L Whyte, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) **approve the Upper Harbour Local Board Libraries 2017/2018 work programme as presented in Attachment A to the agenda report.**

**CARRIED**

**20 Adoption of Local Board Agreement 2017/2018**

The Senior Local Board Advisor and Lead Financial Advisor were in attendance to support this item.

A revised Funding Impact Statement was tabled, a copy of which has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number UH/2017/87

MOVED by Member U Balouch, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) **adopt local content for the Annual Budget 2017/2018 (as per Attachment A to the agenda), including:**
- i. **a Local Board Agreement 2017/2018, noting that the Funding Impact Statement is revised as per the tabled document, and attached to the minutes;**
  - ii. **a message from the chair;**
  - iii. **local board advocacy;**
  - iv. **local activity budgets; and**
  - v. **local performance targets.**
- b) **adopt local fees and charges schedules for 2017/2018 (as per Attachment B to the agenda).**
- c) **note that:**
- i. **the local activity budgets have been updated to reflect final budget decisions made by the governing body on 1 June 2017;**
  - ii. **the resolutions of this meeting will be reported back to the governing body when it meets to adopt the Annual Budget 2017/2018 on 29 June 2017.**
- d) **agree that the chair be delegated authority to make any final minor changes to the local content for the Local Board Agreement 2017/2018.**

**CARRIED**

**Attachments**

A Revised Funding Impact Statement

**21 Road name approval for private accessways create by a way of residential subdivision in Hobsonville**

Resolution number UH/2017/88

MOVED by Member N Mayne, seconded by Member U Balouch:

**That the Upper Harbour Local Board:**

- a) approve the following road names for seven private accessways created by way of subdivision at 96-146 Buckley Avenue, 44-56 Onekiritea Road, 1-19 Chaffinch Road, 2 and 36-52 Rangihina Road Hobsonville, pursuant to Section 319(1)(j) of the Local Government Act 1974:
  - i. Te Okoriki Lane;
  - ii. Warrant Officer Lane;
  - iii. Minister Lane;
  - iv. Kata Lane;
  - v. Āhuru Lane;
  - vi. Pūrimu Lane; and
  - vii. Kōkōtaua Lane.

**CARRIED**

**22 New road name approval for the commercial unit development by Candor Engineering at 3 Workspace Drive, Hobsonville**

Resolution number UH/2017/89

MOVED by Chairperson L Whyte, seconded by Member U Balouch:

**That the Upper Harbour Local Board:**

- a) approve the name 'Founder Lane' for the new private way constructed within the unit development being undertaken by Candor Engineering at 3 Workspace Drive, Hobsonville, pursuant to Section 319(1)(j) of the Local Government Act 1974.

**CARRIED**

**23 Governance forward work calendar**

Resolution number UH/2017/90

MOVED by Chairperson L Whyte, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) receive the Upper Harbour Local Board governance forward work calendar.

**CARRIED**

**24 Record of the Upper Harbour Local Board workshops held on Thursday 11 and 25 May 2017, and Thursday 1 June 2017.**

Resolution number UH/2017/91

MOVED by Chairperson L Whyte, seconded by Member U Balouch:

**That the Upper Harbour Local Board:**

- a) receive the record of the Upper Harbour Local Board workshops held on Thursday 11 and 25 May 2017, and Thursday 1 June 2017.

**CARRIED**

**25 Board Members' Reports**

Member Balouch tabled emails during her verbal member's report, copies of which have been placed on the official minutes and are available on the Auckland Council website as a minutes attachment.

Resolution number UH/2017/92

MOVED by Chairperson L Whyte, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) receive the verbal report from Member Balouch.
- b) receive the correspondence from Greenhithe Pony Club (dated 18 May 2017) and Greenhithe Riding for the Disabled (dated 18 May 2017), in relation to the merger of pony clubs on Wainoni Park, as a result of the Northern Corridor project.
- c) receive the verbal reports from Member Mayne and Chairperson Whyte.

**CARRIED**

**Attachments**

A Emails from Greenhithe Pony Club and Greenhithe Riding for the Disabled

**26 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

1.01 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE UPPER HARBOUR LOCAL  
BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....