

Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Arts, Community and Events											
2526	CS: ACE: Arts & Culture	Devonport Historical Museum Society- LDI Devonport Historical Museum Society Operational Grant	Administer a funding agreement with Devonport Historical and Museum Society for museum services through the provision of a museum and research facility.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Completed	Green	In Q4 Devonport Historical Museum recorded 1177 visitors including 590 participants engaged in tours and talks. Volunteers gave 570 hours and paid research hours were increased to cover accessioning, specific research for church plaques and to respond to local requests. A real highlight was the museum participating in Choice TV's 'Heritage Rescue' series with the professional museum team and Devonport Museum and community volunteers achieving transformation of its displays across six busy days. A local Kaumatua blessed the 'reopening' followed by Maggie Barry officiating. The makeover was well received.	No	The Devonport Historical Museum attracted 968 visitors in Q3 including from preschool, primary, special interest groups, local residents and tourists. Volunteers contributed 250 hours. The museum is busy with displays, research, marketing, maintenance, outreach, coordinating, accessioning, receiving contributions and general caring of its heritage building.
2527	CS: ACE: Arts & Culture	North Shore Brass- LDI North Shore Brass Inc. Operational Support Grant	Administer a funding agreement with North Shore Brass Inc. to assist them in operating their band room and community room, and to provide a quality brass band for the local and wider community. The facility will also be used to provide brass band teaching programmes for youth.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 17,000	Completed	Green	In Q4 North Shore Brass members played eight performances to attendances of 5,100 people. The group ran 36 programmes with a total of 1190 participants. Highlight performances were the Academy Band performing in front of a huge crowd at Murray's Bay Birdman event, a very successful Mother's Day concert at the Spencer on Byron ballroom and the usual ANZAC performances at Takapuna and Glenfield. The Academy Band played at the Pohlen Cup in Matamata.	No	In Q3 North Shore Brass rehearsals commenced for the year with a focus on preparing soloists and groups to complete at the 2017 National Championships in Wellington during April. Some 34 practices have been held with 1,040 participants. A concert was held for Castor Bay Ratepayers with 300 in attendance.
2518	CS: ACE: Arts & Culture	Michael King Writers Centre- ABS Operational Grant	Administer a funding agreement with the Michael King Writers' Studio Trust to assist them in operating the centre as a community arts facility for the benefit of both the local and wider community.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 34,827	Completed	Green	In Q4 Michael King Writers Centre delivered six programmes for 219 participants. In-Conversation events for Anzac Day were held with Kevin Ireland (Devonport poet) and Frankie McMillan (MKWC resident writer) reading war poems. Five writing workshops led by writer-poets included The Poetry Project at Glen Eden Primary on the topic Matariki, three workshops at Sir Edmund Hillary Collegiate on 'Our Place Our Maunga' and Papatoetoe Intermediate writing with poet Daren Kamali, exploring themes around culture and Aotearoa. A Young Writers workshop 'Go nude at Auckland Art Gallery' was held with poet and writer Chris Price. Volunteers contributed 54 hours.	No	In Q3 there were 87 participants across all MKWC programmes and 32 volunteer hours were given. MKWC resident writer Frankie McMillan began her 6 month stay. Warwick Pudney, Carin Ardelius and Bridget Lowry were visiting writers. Two youth outreach programmes commenced; the first Young Writers Project workshop was held at the National Library with 27 students and the first Poetry Project workshops were held at Birkdale Intermediate with poet Ken Arkind with 60 students. The MKWC Director met with members of the Devonport arts community at the Devonport Naval Museum to discuss greater collaboration. The new slate roof was completed on the house.

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253	CS: ACE: Arts & Culture	North Shore Theatre and Arts Trust- ABS Pumphouse Operational Grant	Administer a funding agreement with North Shore Theatre and Arts Trust to assist them in operating the Pumphouse Theatre for the performance, display, and promotion of the arts.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 82,425	Completed	Green	In Q4 The Pumphouse recorded 15,628 visitors. Of this total 3,250 participated in various activities and 8,492 attended performances including 40th Anniversary celebrations with Open Day crowds interacting with tours, dress-ups and theatre. Regular hirers and The Pumphouse Community Choir presented excerpts for the Showcase Concert. Volunteers contributed 561 hours with extra time across the Celebration weekend. Other Q4 highlights were 'Something Old, Something New' a season of Play Readings, Sapphire Theatre's 'Nigel', Korean K-Pop dance and Regan Taylor's SolOthello, a bilingual Te Reo adaptation of Shakespeare's tragedy with The Pumphouse Community choir participating in the mihi whakatau. North Shore Performing Arts Society held their annual competition including the Becroft Aria and North Shore Music Theatre delivered their NZ premiere 'Bring It On - The Musical', with a cast of under-20 year olds performing a singing, dancing, cheerleading extravaganza.	No	Q2 reporting was received in Q3. North Shore Theatre and Arts Trust (The Pumphouse Theatre) attracted 13,184 visitors including 1,355 participants across 36 programmes in Q3. Highlights included Shoreside Theatre's 21st anniversary Shakespeare in the Park, performing 'Love's Labour's Lost and 'A Midsummer Night's Dream', in the amphitheatre. Week-long Summer programmes for different age groups explored various dramatic forms. The Acting Collective's production of 'Persuasion' and Click Clack's production of Stephen Sinclair's world premiere play 'Remain in Light' drew large audiences. For the 20th Auckland Multicultural Festival the Jubilation Choir provided a night of gospel music and Lucky Thirteen Circus presented a sell-out show. Rosmini College presented their NCEA drama performance 'Children of the Poor' adapted by NZ playwright Mervyn Thomas. Pumphouse Theatre after-school drama classes for 7-12 year olds have given students the opportunity to perform in the various Pumphouse spaces. Volunteers provided 123 hours in Q3.
2519	CS: ACE: Arts & Culture	The Depot- Depot Artspace ABS Operational Grant	Administer a funding agreement with The Depot for arts and culture facilities management to assist them to manage operations at The Depot (48 Clarence St) and The Kerr St Artspace as community arts facilities.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 77,780	Completed	Green	In Q4 The Depot recorded 6,871 visitors which included 556 participants across 94 programmes. Exhibitions included Auckland Festival of Photography and 'Be There Be Square 10 x 10 Members Exhibition' with 30 artists. An exhibition organised by the Women's International League of Peace and Freedom celebrated 30 years of a Nuclear Free New Zealand with photographs by Gil Hanly and John Millar. The exhibition 'Where Shall We Call Home?' organised by Art for Change opened to a massive turn out. A World Refugee Day event and a Soul Depot Concert aimed to raise and funds to assist refugee resettlement. ArtsLab continued to run three weekly job labs. No volunteer hours were recorded.	No	The Depot Artspace attracted 4,721 visitors which included 662 participants engaged in 125 programmes in Q3. The 'Rembrandt Remastered' exhibition concluded in February with a total of 1,854 paid visitor entries. The exhibition delivery was a new departure for the Depot exhibitions programme and secured local business sponsorship and support to make it happen. The A.R.D. Fairburn exhibition opened early March. The Depot's latest publication on suicide awareness titled 'The Roaring Silence' was launched featuring prose, poetry and art by 79 contributors, a few of whom read their works at the launch. A large number of clients signed onto the ArtsLab programme and several workshops were delivered including Business of Arts to assist clients with both personal and business finances. Depot Sound Recording Studio was busy with both studios in use.

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2520	CS: ACE: Arts & Culture	The Lake House- ABS Lake House Trust Inc Operational Grant	Administer a funding agreement with The Lake House Trust Inc. for arts and culture facilities management. This will assist them to achieve their objective of operating the centre as a community arts facility to the benefit of both the local and wider community.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 65,445	Completed	Green	<p>Q2 reporting has not been received although considered and timely reminders asking for Q2 information have been provided to the Lake House.</p> <p>In Q4 The Lake House Arts Centre recorded 12,841 visitors which included 2,436 participants in 155 workshops, events or exhibiting. Exhibitions included the Auckland Quilt Guild, Peace Poppy Project photographs and video and Wet Plate Collodion Photography. Holiday programme responded to ANZAC and workshops in clay. The Wood Carving Festival was well attended and education engagement was strong. Q4 was a time of change with Manager Lisa Rogers leaving and Grae Burton commencing as Operations Manager on 6th June. Volunteers gave 78 hours.</p>	No	The Lakehouse attracted 7,183 visitors which included 980 participants across all activity in Q3. Activities included 'summer fun' outdoors with free art activities for toddlers for 3 days, week long classes for older children featuring vintage craft and other holiday activity. Term classes have begun. Exhibitions have included Initiates which is a recent graduate exhibition, and a North Shore Notables exhibition with works by Paul Woodruffe. Volunteers provided 80 hours in Q3.
2521	CS: ACE: Arts & Culture	The Rose Centre- ABS The Rose Garden Community Centre and Theatre Inc. Operational Grant	Administer a funding agreement with The Rose Garden Community Centre and Theatre Inc. for the operation of the centre for cultural, theatrical, community and early childhood educational purposes.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 54,949	Completed	Green	<p>In Q4 an operational funding agreement for a \$30,000 Community Response fund was executed for The Rose Garden Community Centre and Theatre Inc. The Purpose of the agreement was to enable The Rose Centre to move forward in a sustainable, fiscally positive manner. The purpose was finalised with the Manager of the centre and in turn the Rose Centre Trust. The centre was partially closed for April and May due to the scope and time required for building works. The Centre was granted the CPU (certificate of public use) for the usable spaces but conditions created by the building works were not ideal. Hiring groups were offered alternative arrangements. In Q4 there were 1018 recorded visitors including 920 attendees at 15 performances. The preschool continued as usual with an enrolment of 21 children and ran a Matariki programme. The recently-appointed manager for The Rose Centre resigned end of June.</p>	No	<p>In Q3 The Rose Centre had 693 visitors and 295 participants or attendees across 25 programmes; regular language, meditation and yoga classes, rehearsals and performances, presentations and social meetings for older audiences (Probus). The NYTC School Holiday Programme had 50 participants per day over 5 days culminating in two performances. There has been no theatre use since 01/02/2017 due to CPU (certificate of public use) provision. The commencement of the building renovation has impacted on audience numbers and visitor engagement. At the time of writing it was considered likely that the centre would close to day time users, non-regular users and one-off hirers until the completion of the building works (approx. end-May 2017). It was expected that the theatre performance 'Weed' could proceed. Volunteers have provided 200 hours.</p> <p>The Preschool had 4 staff and 21 enrolment for March and can continue to operate.</p>

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2893	CS: ACE: Community Empowerment	Auckland North Community and Development (ANCAD) - Networking and Capacity Building	To provide networking and capacity building for the community and cultural sector, keep community stakeholders informed through their weekly E-News and hard copy newsletter, umbrella new community organisations and provide strategic leadership to achieve better outcomes for the community and the local board. Budget: - ANCAD \$50,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	Completed	Green	The strategic broker arranged with ANCAD to provide an update to the local board at their community forum. The ANCAD update showcased their community networking, the Repair cafe, the anti-abuse and violence programmes they delivered through their Ministry of Social Development contract and they indicated that the community hub was growing with interest from community groups.	No	The work programme associated with the ANCAD funding agreement is on track and meeting its deliverables. The community hub is in progress with the recruitment of a part-time person to focus solely on the hub. The results of the wellbeing survey developed by ANCAD are being collated and will be available in Q4. ANCAD training sessions in management and governance are proving to be popular, such as the "five good idea" programme, which supports capacity building for community groups. The strategic broker notes the positive community feedback received for the work ANCAD delivers.
2436	CS: ACE: Community Empowerment	Children and Young People: Youth Voice and Youth-Led Initiatives	Develop and support young people to have their voice heard and provide input into local board decision-making on issues that affect young people. Implement youth-led projects and events such as Youth Week. - Youth Programming and Administration \$11,000 - Youth Coordinator \$50,000 Total: \$61, 000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 61,000	In progress	Green	The strategic broker has: <ul style="list-style-type: none"> Completed a funding agreement for the YES Disability Resource Services to support youth activities Met with the Younite youth board on a fortnightly basis to provide advice and support as required, such as budget advice and HR processes. The Younite board has completed recruitment for eight new board members. Monitored the two funding agreements with YES Disability Resource Services for a youth coordinator and youth activities Supported the development of the new youth innovation centre now named "Shore Junction" with Younite members as part of the development team The plans for the new youth centre are with council and waiting approvals for resource and building consents	No	The funding agreement for YES Disability Resource Services to employ a youth coordinator to support the development of the new youth innovation centre was completed. The Q3 highlight is the Younite board (school programme) was actively engaged as part of the co-design team with architects and the project lead to discuss how the spaces in the building could be used and functional. The first draft included: - spaces for youth mentoring and counselling - creative activities such as music lessons and a recording studio - different spaces for IT development. The strategic broker will provide advice to Younite on council engagement and processes, if required. In Q4, it is expected the final plans of the new youth centre will be completed.
2392	CS: ACE: Community Empowerment	Implementation of the Empowered Communities Approach (DT)	The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities. e.g. connecting community to Spatial Priority Areas planning.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	The strategic broker has been implementing the empowerment approach by: <ul style="list-style-type: none"> Collaborating with other council colleagues to support the operations of the Rose Centre Engaging with communities on the draft local board plan Attending meetings with the Korean Gardens group to see how council can effectively work together with the group. 	No	The strategic broker supported the local board services team to engage with community groups to support the development of the 2017 local board plan, including: - met with community groups to discuss what they would like to see in the 2017 local board plan and feedback provided to the local board services team - undertook a hui with mana whenua to consider how Maori responsiveness can be reflected in the local board plan.

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2434	CS: ACE: Community Empowerment	Local Economic Development: Community Enterprise and Economic Development	Facilitate local economic initiatives that include narratives of local Maori history and scoping a new visitors centre.	Q1; Q2; Q3	LDI: Opex	\$ -	In progress	Green	The strategic broker has been monitoring the situation with Corporate Property regarding the lease for 3 Victoria Road Devonport. To date the lease has not been approved due to the ownership of the building issues still being addressed. It is envisaged that once council consent and a lease has been approved the strategic broker will prioritise discussions with mana whenua and visitor groups.	No	<p>The lease for 3 Victoria Road Devonport to develop the visitor centre has been delayed, due to risks associated with earthquake strengthening.</p> <p>The Shore Coast Tourism entity has not been agreed to by all three business associations, as the focus has changed, with the Devonport Business Association pursuing the lease for 3 Victoria Road, Devonport. The strategic broker is working with each of the business associations to support their visitor strategies and also engaging with corporate property to seek resolution for the lease.</p> <p>Engagement with mana whenua will be included once the lease situation is known. The Takapuna and Milford business associations are considering a virtual connection with visitors through website and digital applications and to promote the local board area by developing a brand with the support of ATEED and the local board.</p>
2433	CS: ACE: Community Empowerment	Placemaking: Community Coordinators (CoCoS)	<p>Fund the Devonport Peninsula Trust and Takapuna North Community Trust to deliver a range of neighbourhood based, community wide programmes, events and activities, in response to identified community needs and aspirations.</p> <p>Budget: - Devonport Peninsular Trust \$140,000 - Takapuna Community Facilities Trust \$150,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 290,000	In progress	Green	<p>The strategic broker attends monthly meetings with the trusts, and both community trusts are delivering to expectations and KPI's. Two activities to note are:</p> <ul style="list-style-type: none"> •The Takapuna North Community Trust has increased activities in the Sunnynook area given its growth in diverse populations and the increased need for support. •The Devonport Peninsula Trust (DPT) has not accepted an offer to move to new premises in the Barracks and will remain in its current premises. The issue of vehicle access on nga maunga in Devonport is being debated between Nga Maunga Authority and Devonport residents with mixed responses. The DPT has been active in receiving responses on this issue. 	No	<p>The work programmes are being delivered under an empowered communities approach. The strategic broker attended liaison meetings to maintain relationships.</p> <p>Activity in Q3 included:</p> <ul style="list-style-type: none"> - community network meetings held to discuss areas of concern from community groups - a highlighted issue is the restriction of vehicles on maunga due to the Maunga Authority considering banning all vehicles to the summit. The network meetings provided a voice for the concerned and this was fed back to the local board and the Maunga Authority. - a successful summer fun programme of activities for youth and under 5's was delivered with positive responses <p>Q4 will see the delivery of the winter fun programme, newcomer network meetings and the intergenerational forum.</p> <p>Youth groups will be seeking funds to hold the Sunday Showcase and promote "acts of kindness," campaign.</p>

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2627	CS: ACE: Community Empowerment	Spatial Priority Area - Takapuna	<p>- Participate in inter- departmental planning for the spatial priority area. - Influence coordinated engagement with mana whenua and "hard to reach" diverse communities</p> <p>As required:</p> <ul style="list-style-type: none"> - Identify opportunities for community led or co designed projects - Identify local community outcomes aligned with social wellbeing, social procurement/social enterprise/employment and training - Identify connection pathways with community and council stakeholders. 	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	<p>The Takapuna Reference Group on the Unlock Takapuna project is specifically a Panuku interface project, given the regulatory and compliance matters for new apartments, roading and infrastructure.</p> <p>The Strategic Broker arranged a consultation meeting with the Devonport-Takapuna youth board on the Panuku developments, to obtain feedback.</p> <p>Panuku are compiling a review on all feedback received. There are no specific community empowered projects that have been identified and the strategic broker continues to keep a watching brief.</p>	No	Spatial priority area plans and projects for Takapuna are being developed. The strategic broker is keeping a watching brief on how to apply the empowered communities approach with community groups, as and when required.
2317	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (DT)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	<p>There were 1159 graffiti incidents in the Devonport-Takapuna Local Board area between 1 July 2016 to 30 June 2017. This is a five per cent decrease compared to the number of incidents recorded in 2015/2016. The number of RFS (Requests for Service) graffiti decreased by 47 per cent, with all 20 being removed within the 24 hour target time (KPI). Devonport-Takapuna achieved 99 out of 100 in the March ambient survey, which measures how much of the city is graffiti free. This represents a one point decrease on the previous September 2016 survey and gives the local board an average final score of 99.5 for 2016/2017. This board continues to score well above the overall Council average of 94 per cent.</p>	No	There were 851 graffiti incidents in the Devonport-Takapuna Local Board area between 1 July 2016 to 31 March 2017. This is a 10 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 47 per cent, with all 17 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.
2202	CS: ACE: Community Places	Funding agreement - Devonport Community House Inc. and Sunnynook Community Centre Inc.	Administer and support Devonport Community House Inc.(\$42,810) and Sunnynook Community Centre Inc. (\$60,386) to deliver funding agreement requirements for Sunnynook Community Centre (including Kennedy Park Observation Post) and Devonport Community House.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 103,195	Completed	Green	<p>The bi-annual Community-led hui/mix n mingle with our community partners was held at the Mt. Albert War Memorial Hall (2 June 2017). Approximately 60 centre/houses/hubs representatives from across the region were in attendance. Topic's covered included; From rural halls to urban counterparts; What you need to know about event facilitation ; Empowered communities approach; Funding agreement update and more. The next hui is scheduled for Q2/2017.</p>	No	The 2017/18 work plan for Devonport Community House and Sunnynook Community Centre has been completed, final approval pending April 2017.

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1379	CS: ACE: Community Places	REGIONAL Social Housing - DT	<p>Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December.</p> <p>Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed.</p> <p>The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016.</p>	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The Joint Venture will be operational in July 2017. Transition planning and delivery have been finalised through Q4 of FY17.	No	The Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.
2023	CS: ACE: Community Places	Venue hire service delivery - DT	<p>Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by:</p> <ul style="list-style-type: none"> - Implementing the customer-centric booking and access process including online booking - Aligning activity to Local Board priorities through management of the fees and charges framework 	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	In Q4 staff have begun to look into 'real time' survey options that will give hirers the ability to comment about their experience of our service. This 'real time' feedback will allow staff to investigate improvement opportunities for all who hire and experience programmes and activities at our community venues. Staff have also been promoting community venues through increased online channels which has been a contributor to an increase in online traffic.	No	<p>During Q3 staff have improved amendment and cancellation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers.</p> <p>The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4.</p>
1375	CS: ACE: Events	Anzac Services - Devonport-Takapuna	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 27,000	Completed	Green	Anzac Day was a huge success throughout the region with increased attendance numbers at all services.		Plans and requirements for Anzac services have been confirmed. Activity is currently focussed on operational arrangements for the day.
1380	CS: ACE: Events	Empowered Events Activities - Devonport-Takapuna	Delivery of community focused programme of activities to support capacity and capability of community groups and organisations in the events space.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	Completed	Green	<p>The final empowered events workshop occurred in Takapuna in May and was attended by 10 local groups and organisations.</p> <p>The feedback from those who attended indicated that they found the programme useful for them but the biggest benefit was the opportunity to ask questions directly to council staff around regulatory requirements and for the networking opportunities that the workshop provided.</p> <p>Ongoing follow up and one-to-one support with those who requested it will continue for as long as attendees require it.</p>	No	<p>A workshop was held at the Devonport Community House on 11 March 2017. Despite the dreadful weather, a full turnout of local groups and organisations occurred and valuable new connections were made by the groups.</p> <p>A very successful delivery of the programme which was well received by those participating.</p>
1376	CS: ACE: Events	Local Civic Events - Devonport-Takapuna	<p>Delivering and/or supporting civic events within the local board area.</p> <p>Includes funding to:</p> <ul style="list-style-type: none"> - support Heritage Awards - supplement Anzac Day budget - support Parks and Libraries openings, dedications, etc. 	Q1; Q2; Q3; Q4	LDI: Opex	\$ 19,000	Completed	Green	No local civic events were delivered during Q4.		No local civic events were delivered during Q3.

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2908	CS: ACE: Events	Local community and events grants	Funding to support community activities and events through a grants process.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 278,000	Completed	Green	In Q4, the final rounds of quick response and local grants were considered. A total of \$95,866 was approved utilising the remaining community grants budget and \$7,901 from other local board budget lines.	No	In Q3 one round of quick response has been approved and \$21,255 was allocated to 12 applications. This leaves a balance of \$87,965 for allocation to two more quick response grants and one local grant round in Q4.
1378	CS: ACE: Events	Movies in Parks - Devonport-Takapuna	Programming and delivery of a regional Movies in Parks series event. 2 movie events at total cost of \$24,000. Consideration to be given to option of standalone movies vs participation in regional programme.	Q3	LDI: Opex	\$ 24,000	Completed	Green	An event debrief report and break-down budget has been provided to the local board on completion of the season. The final cost to the local board for the movie held in Devonport was \$10,350.70.	No	The classic film Labyrinth was screened at Windsor Reserve, Devonport on Friday 10 February. Approx. 1000 people attended which was full capacity for this reserve. The Devonport Community Co-ordinator organised a range of pre-movie activities. An event debrief report and break-down budget will be provided on completion of the season.
1374	CS: ACE: Events	Citizenship Ceremonies - Devonport-Takapuna	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 25,000	Completed	Green	The Civic Events team delivered citizenship ceremonies on two occasions during Q4.		The Civic Events team delivered citizenship ceremonies on two occasions during Q3.
Libraries											
707	CS: Lib & Info	Library hours of service - Devonport-Takapuna	Provide library service at Devonport Library for 56 hours over 7 days per week. (\$538,908 - FY16/17) Provide library service at Takapuna Library for 56 hours over 7 days per week. (\$1,044,746 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 1,583,654	Completed	Green	Library visits have decreased by 3% at Devonport Library and have remained stable at Takapuna Library. Both libraries have strong local communities as well as visitors from greater Auckland and internationally. The recent refurbishments at Birkenhead Library and the Central City Library have added to increased visitors.		Library visits have decreased by four per cent compared to the same quarter last year. However, we continue to have strong interest in Devonport Library with many visitors from cruise ships coming in.
708	CS: Lib & Info	Extended hours - Devonport-Takapuna	2 additional opening hours at Devonport Library. 5.5 additional opening hours at Takapuna Library.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 82,000	Completed	Green	The weekends at Devonport Library are a lot busier than the weekdays. Having an extra hour of opening on a Saturday and Sunday works well. Whereas, Takapuna being in a business centre tends to have busier weekdays with continued customer requests for more late nights.		The weekends continue to be busy at Devonport. Since the school and University term has started Takapuna has had a noticeable increase in evening study use.
718	CS: Lib & Info	Celebrating cultural diversity - Devonport-Takapuna	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali' Lunar New Year, Māori Language Week, Matariki, NZ Music Month, Pasifika, Pacific Language Weeks and Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	As part of Matariki celebrations, Takapuna Library hosted the highly acclaimed fashion runway show 'Woven Histories' which showcased the avant garde fashion designs of internationally acclaimed weaver, Shona Tawhiao. The costumes are currently on exhibition at Takapuna Library and reference Matariki. Over 100 children from Narrowneck Playcentre and Albany Community Preschool visited Takapuna Library for a special Te Reo Māori and Matariki session. The Takapuna Children's Librarian also visited Hauraki Primary and Takapuna Kindergarten using multimedia to showcase digital stories and Matariki resources. Devonport Library had a Matariki Rhymetime with special guests Te Kohanga Rep O Te Hau Kapua		Takapuna Library had a successful exhibition about beaches using local archival photos. Both libraries did Waitangi displays. The North Auckland Research centre display was titled Mana wāhine and it profiled the 13 women who signed the Treaty of Waitangi.
717	CS: Lib & Info	Celebrating local places and people - Devonport-Takapuna	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month and Heritage Festival. Participate in one off local events as they occur (e.g. storytelling at the Devonport wharf opening). (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The North Auckland Research Centre at Takapuna Library hosted an exhibition of the Couch Family's ANZAC experiences, which drew in visitors from far and wide. Local Devonport resident Ros Capper launched her book "The Accidental Carer: a practical guide through uncertainty by palliative home carers" at Devonport Library.		The Devonport Library Associates had a very successful Devonport Writers evening celebrating the collection with approximately 125 people attending.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
716	CS: Lib & Info	Digital literacy support - Devonport-Takapuna	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	There have been a total of 74,623 PC & WiFi session in Q4 with a decrease of 10% to the same quarter last year.		Wifi and PC sessions have remained steady for this quarter. Staff continue to engage with customers using our PC and Wi-Fi to increase competency accessing information online. There have been many tourists and visitors accessing the library Wifi and PC's over the summer months.
709	CS: Lib & Info	Information and lending services - Devonport-Takapuna	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	There is a decrease of 6% in the number of items borrowed at Devonport Library over this quarter, which mirrors the regional trend. Takapuna however becomes busier towards the middle of the year, reflecting the use of special resources, in depth collections and ample study space.		The number of items borrowed from Devonport has remained the same as this time last year. Business is steady. Takapuna had a small decrease due to the Northcote Library closure at this time last year that significantly increased their issues for that period.
715	CS: Lib & Info	Learning and Literacy programming - Devonport-Takapuna	Provide learning programmes and events throughout the year including: computer classes, drivers licence classes, CV classes, Children's Book Awards, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, Money Week, NZ Sign Language Week. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Both libraries celebrated Music Month. At Devonport library there were events with Cathie Harrap with the harp companions and with Chinese Guzheng music played by a group which included 12 children. At Takapuna Library, Claudia Gunn entertained about 30 children in pyjamas with a Little Wild Music story-night.		Our Book a Librarian sessions continue to be very popular with most requests now focussing on customers' use of their own devices.
710	CS: Lib & Info	Preschool programming - Devonport-Takapuna	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and 4 Ups a getting ready for school programme. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	There were 26,595 attendees of pre-school programmes. In support of the Arts Festival Devonport library held a special colouring theme Rhymetime which was well attended. There were visits to Devonport library from Takarunga Playcentre, Belmont Bayswater kindy, and a Porse group. June, the Children's Librarian also visited Care-a lot Daycentre. In addition to the usual programmes and visits, Takapuna Library has trialled a Sunday Funday family storytime which averages 45 adults and children mostly from families with English as a second language.		There were 3585 participants to preschool programming for the quarter. A preschool activity held at Devonport Library was the Family Fun trail where the children's Librarian read to families one Sunday. The pre-school programmes at Takapuna got off to an excellent start with over 100 attending sessions.
713	CS: Lib & Info	School engagement and Afterschool programming - Devonport-Takapuna	Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours including Minecraft sessions. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Three outreach visits were made to Carmel College to all year 7 and year 10 students, focusing on accessing ebooks and digital resources through Auckland Libraries. An outreach visit to Takapuna Primary School focussed on an awareness of Anzacs and the meaning of bravery. A visit to Sunnybrae School celebrated literacy and oral language. The Devonport Library after school coding class is now on a Wednesday and is going extremely well		Devonport has been trailing an afterschool coding class. This has gone well and will be offered again. Monday Minecraft sessions at Takapuna continue to be successful.
711	CS: Lib & Info	School holiday programming - Devonport-Takapuna	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	There were some very popular events at both libraries in the school holidays. At Devonport these included a very well attended clay sculpture workshop and lego coding. At Takapuna the theme focused on "healthy body, healthy mind", with sushi making, engineering challenges, and learning to create blueprints.		We are at present planning events and activities for the upcoming school holidays with the theme of 'Construction Wizard'.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
712	CS: Lib & Info	Summer reading programme - Devonport-Takapuna	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	In conjunction with the Takapuna Beach Business Association, Takapuna Library held a special Easter event: the giant Easter Egg hunt. Over 715 pennant flags (naming a favourite book) were created by an extra 1375 people through the door on the day.		Kia Māia Te Whai, Dare to Explore summer reading programme attracted 306 registrations. In January there was a celebration to recognise the children that had completed the programme. This celebration has been for many years a combined event between Takapuna and Devonport Library.
714	CS: Lib & Info	Supporting customer and community connection - Devonport-Takapuna	Provide programmes that facilitate customer connection with the library and community including themed clubs and special events such as monthly book clubs for English, Mandarin and Korean speakers and a teen readers club. Evening events run in conjunction with the Devonport Library Associates. Provide library space free for community use by groups such as U3A, Devonport Heritage Group, CV workshops. Provide community space for hire at Devonport library to local real estate agents and other corporate groups. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The Devonport Library Associates had 2 very well attended events. These were "The Truth About Language" with Max Cryer and Michael Corballis, and the launch of "Totara: A Natural and Cultural History" by Philip Simpson. Maggie Barry launched Totara. At Takapuna Library, CK Stead launched the Hoopla 2017 Poetry series before an audience of 110 people. In conjunction with the North Shore Graduate Women, Takapuna Library hosted a talk by Associate Professor Steve Hoadley on the 150 days of the Trump Presidency to an audience of over 100..		Benjamin the Devonport Library cat had a wonderful celebration of his life with over 200 people attending. This event was much appreciated by the community. The Emily Writes adult and pre-schooler book event had 65 people attend. The Devonport Library Associates poetry event with 100 attending was in conjunction with Massey University Press. The Actor's collective performed an extract of a play to celebrate Jane Austen at Takapuna Library. North Shore author Fiona Sussman spoke about her latest book at Takapuna Library.
Local Parks											
4513	CF: Investigation and Design	Lyford Reserve Track Development	Community led small build programme in conjunction with the local board's discretionary programme	Q3; Q4	LDI: Capex	\$ 124,500	In progress	Green	Current status: establishing costs for tree removal to enable track build. Next steps: inform local board of any additional funds required for tree removal. Work with community group to confirm a time for delivery.	No	Current status: Establishing costs for tree removal to enable track build. Next steps: Inform local board of any additional funds required for tree removal. Work with community group to confirm a time for delivery.
4520	CF: Investigation and Design	Lake Pupuke North Walkways Development	Develop walkways around Lake Pupuke, in line with the Milford Centre Plan and the Devonport - Takapuna Greenways Plan. This project is carried-over from the 2016/17 programme.	Q3; Q4	Growth	\$ -	In progress	Green	Current status: project background understood. Next steps: scope of walkways to be confirmed at local board workshop.	No	N/A
4563	CF: Investigation and Design	Kennedy Park - remedial work to reinstate staircase	Access is closed. Investigate viability of rebuilding staircase.	Not scheduled	ABS: Capex	\$ -	Approved	Green	This is an FY 2018 project and will be reported on in the new fiscal year.	No	NA
468	CF: Operations	Fund mechanical weed edging of Parks	Retain mechanical edging within the Devonport-Takapuna local board area	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	In progress	Green	Providing enhanced service by mechanical edging garden beds instead of using chemical spray.		Providing enhanced service by mechanical edging garden beds instead of using chemical spray.
475	CF: Operations	Street garden maintenance	Operational garden maintenance top up	Q1	LDI: Opex	\$ 13,000	In progress	Green	Top up to the maintenance contacts from the local board locally driven initiatives opex		Top up to the maintenance contacts from the local board locally driven initiatives opex
3357	CF: Project Delivery	Lake Pupuke walkway development GWD	Walkways, landscaping and signage	Q1; Q2; Q3; Q4	Growth	\$ 200,000	In progress	Green	Current status: developed design for Quarry Lake complete,detailed design complete, resource consent granted and local board workshop presentation complete. Next steps: refined engineers estimate, prepare tender documentation, continue liaison with stakeholders.		Current status: developed design for Quarry Lake complete, detailed design complete, resource consent granted, Local board workshop presentation complete Next steps: refined engineers estimate, prepare tender documentation.
4498	CF: Project Delivery	Anzac Toilets Takapuna - complete gut and refit	Comprehensive refurbishment of Anzac street public toilets.	Q3; Q4	ABS: Capex; ABS: Opex	\$ 22,000	In progress	Green	Current status: The successful tenderer was appointed and the work commenced on 26 June 2017 with an expected completion at end of July 2017. Next steps: proceed with building work and monitor progress.	No	Current status: design work is complete and tenders will go out beginning of May. Tenders will close towards the end of May. No building consent is required. Next steps: adjudicate and appoint the winning tenderer which is expected beginning of June.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
466	CF: Project Delivery	Coastal walkway (Takapuna-Milford)	Takapuna to Milford Staged Walkway implementation	Q1; Q2; Q3; Q4	ABS: Capex	\$ 100,000	Deferred	Red	Issues: costs of easements; Councils operations on private land, Water care responsibilities Current status: investigating options for establishing ongoing relationships with land owners, including councils role in access issues. Next steps: prepare report to local board following direction with senior management - July.		Current status: investigating options for establishing ongoing relationships with land owners, including councils role in access issues. Next steps: prepare report to local board in late April.
4480	CF: Project Delivery	Hauraki Corner Beach Toilets Renewal	Painting and some renewals to interior. Urgent improvements needed to the interior of the toilets prior to the Masters Games	Q4	ABS: Capex	\$ 7,000	Completed	Green	Project completed April 2017	No	Current status: project in execution and delivery. Urgent improvements needed to the interior of the toilets prior to the Masters Games.
474	CF: Project Delivery	Reserve Development (Barry's Point)	Reserve development design and implementation	Q2; Q3; Q4	ABS: Capex	\$ 52,125	In progress	Green	Current status: confirm scope. Next steps: engage consultants.	No	Current status: carpark constraints and capacity study requirements programed Next steps: engage consultants
470	CS: PSR: Local Parks	Local parks volunteers	Opex fund to support volunteers in ecological restoration	Q1; Q2; Q3; Q4	LDI: Opex	\$ 37,000	Completed	Green	Support provided to volunteer ecological restoration projects, animal and plant pest management. Green waste and rubbish removal services supplied (as required) through contractor support. Total volunteer hours for the quarter: 600 hours. The 2017 planting season has commenced. On 30 May 2017 a volunteer planting took place at Stanley Bay Park with Stanley Point school children planting 150 plants along the stream. Other events this quarter include an educational parks talk to 250 students at Sunnynook Primary School on 4 April 2017. In early May 56 bait stations were installed around the Waitemata Golf Club, several golf club members are maintaining the bait stations. Volunteers have commenced animal pest control at Bryan Burnes Reserve this quarter. On 12 June 2017 a Devonport Peninsula pest free community workshop was held at the Waitemata Golf Club. On 11 May 2017 the community ranger attended a volunteer promotion event at Massey University to promote local parks and volunteer activities on the northshore. On 28 June 2017 there was a corporate weeding/working bee at Bardia Cres with 35 staff members from Nielsen participating.	No	On-going support provided to volunteers. Pest control, green waste and rubbish removal services supplied (as required) through contractor support. Total volunteer hours for the quarter: 450 hours. Planning is underway for the 2017 planting season. Preparation underway for the delivery of a guided walk programme in reserves (inc coastal, heritage and bush) intended commencement June 2017. Contractor engaged to complete additional weed control at Lyford Reserve and O'Neill's Cemetery to support volunteer work. Volunteers, community members and staff are examining the potential for a pest-free Shoal Bay area (inc Ngataranga Bay).
473	CS: PSR: Local Parks	PSR response fund - Devonport-Takapuna	Discretionary fund to respond to issues as they arise during the year or plan future developments.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 131,000	In progress	Green	Play space provision assessment, signage assessment and sun smart assessment for play space budgets have been allocated as a purchase order committing budget for each. Total allocation = \$63k. Expected deliver four - five months.	No	Proposals to initiate signage, play space and sun smart improvement audits are to be presented to the local board in April for approval.
467	CS: PSR: Local Parks	Coastal walkways (Takapuna and Devonport)	Takapuna to Devonport staged walkway implementation	Not scheduled	ABS: Capex	\$ -	Approved	Green	Project planning commences in FY2019.	No	Project planning commences in FY2019.
Sports Parks											
3359	CF: Project Delivery	Barrys Point Reserve SID	Barry's Point Lights and sandcarpet.	Q1; Q2; Q3; Q4	Growth	\$ 569,000	In progress	Green	Current status: drainage, irrigation lighting bases and sand turf surface completed. Light towers delivered. Next steps: erect light towers and install sand slits in spring.		Current status: drainage, irrigation lighting bases and field levelling completed. Next steps: complete sand surface application and sow new turf surface.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Leisure											
2755	CS: PSR: Leisure	Takapuna Pool & Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	<p>Takapuna Pool and Leisure Centre programming targets have met the Local Board objective of 'Facilities that enable community well-being'.</p> <p>Visitation has grown 2% this year despite the Albany Stadium Pool opening in February, which contributed to 5,000 fewer visits in Q3. Visitor numbers have recovered through the end of the year.</p> <p>The Learn to Swim programme has seen an increase of 3% in children's swim visits and is showing favourable signs of continued growth next year with term-on-term roll growth.</p> <p>The fitness centre has also experienced growth of 3% which is largely driven through improved service and member experience.</p> <p>The centre closed for three weeks in January for facility maintenance and refurbishment of the reception, including a new retail area. This has resulted in positive customer feedback and an increase of \$9,000 in retail sales.</p>	No	Takapuna Pool and Leisure Centre Business Plan – Performance programming targets are on track to meet the Local Board objectives year to date. Visitor numbers have decreased from February 2016 due to the scheduled maintenance closure to upgrade the facility. Significant decreases have been seen in child swim participation and spectator numbers, potentially resulting from the opening of the new Albany Pool and Leisure Centre. Significant increases in pool lane bookings by under 16's, increasing by 38% on the previous year for the same period. Learn to swim registrations for Term 1 2017 are 735 swimmers representing a 5% increase on term 1, 2016. New small group fitness classes have already been introduced to help increase fitness visitations.
Sport and Recreation											
2618	CS: PSR: Sport & Rec	Community Access North Shore United Association Football Club (DT)	Providing community access to the Dacre Park. \$28,486 annually	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The provision of community access has continued. Annual report due 17/09/17.	No	The provision of community access continued. Annual report to be submitted.
2613	CS: PSR: Sport & Rec	Facility Partnership 2014 Milford Tennis Club (DT)	Facility partnership into developing a new club room and community space for the Milford Tennis Club. \$200,000 facility partnership grant.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Red	<p>Project not yet fully funded. Extending the completion date to FY18.</p> <p>Quantity survey (QS) still to be completed. An initial estimate of costs has been completed along with concept designs of new building. Following QS, funding plan will be developed.</p>	No	New quantity survey is being completed in order to confirm how much additional funding is required.
2615	CS: PSR: Sport & Rec	Facility Partnership 2015 North Shore Events Centre (DT)	Facility partnership for purchase and installation of solar panels and a portable ice rink. \$150,000 facility partnership grant.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	<p>Extending the delivery date to be completed by August.</p> <p>Solar panels: System design, procurement and project management contractor has been confirmed. Building consent has been lodged.</p> <p>Ice skating: project complete.</p>	No	<p>Ice skating: events have been scheduled for public and also with schools.</p> <p>Use of solar: Auckland Council sustainability team are providing support to identify cost effective installation solution.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Development Projects											
4397	CF: Project Delivery	Mt Cambria Improvements	Local and Sports Parks have been in discussion with the Friends of Mt Cambria, Mt Cambria Community Gardens and The Devonport Museum about refreshing the signage and providing some new park assets for better use of the park. Mt Cambria is a very popular dog exercise area and The Friends of Mt Cambria are concerned at the lack of bin and bag facilities for dog walkers to dispose of dog waste. The Devonport Museum has frequent visitors on bikes and would like to provide safe storage for the users when visiting both the museum and the kindergarten. At the same time the signage in the park has been considered and as it is in a bad state we look to renew the signage to bring Mt Cambria up to the level that it deserves. These works will refresh Mt Cambria give it a new tidier look that will last for many years.	Q4	LDI: Capex	\$ 17,000	Completed	Green	Current status: project completed April 2017. Next steps: handover completed.	No	Current status: bike stands installed, signs to be installed in March 2017 Next steps: signs to be installed.
3904	CF: Project Delivery	Devonport Library	Devonport Library	Q4	ABS: Capex	\$ -	Completed	Green	Project completed in January 2015. Project waiting to be closed off on Sentient.		Project completed.
3908	CF: Project Delivery	Fort Takapuna Heritage Project	Fort Takapuna Heritage Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	In progress	Green	Current status: landscape architect finalising detailed design for the landscaping works. Next steps: prepare procurement documentation for main contractor engagement. Seek approval for detailed design for the landscaping works.		Current status: engage landscape architect to finalise scope of works for landscaping works. Next steps: completion procurement documentation and engage contractor.
3923	CF: Project Delivery	Takapuna Pumphouse - Consulting Water Ingress	Health & Safety Critical Works	Q1; Q2	ABS: Capex	\$ 11,878	Completed	Green	Current status: project completed. Next steps: close project.		Current status: complete
3902	CF: Project Delivery	Brian Byrnes Reserve Entrance Way	Brian Byrnes Reserve Entrance Way	Q1	LDI: Capex	\$ 32,532	Completed	Green	Current status: works complete. Next steps: handover process complete.		Current status: works complete October 2016
3909	CF: Project Delivery	Greville Reserve Toilets & Changing Rooms	Greville Reserve Toilets & Changing Rooms	Q1; Q2	LDI: Capex	\$ 631,217	Completed	Green	Current status: construction of toilets completed November 2016. Additional security and signage works complete and additional works on fencing scheduled to begin late June. Next steps: handover and closure.		Current status: complete
3903	CF: Project Delivery	BWS - Devonport-Takapuna - Bridge (Wairau Stream)	BWS - Devonport-Takapuna - Bridge (Wairau Stream)	Q1; Q2; Q3	ABS: Capex	\$ 32,768	Completed	Green	Project completed		Project completed.
3924	CF: Project Delivery	TMCW - Devonport-Takapuna - Milford Reserve bridge connection & minor landscaping	TMCW - Devonport-Takapuna - Milford Reserve bridge connection & minor landscaping	Q1; Q2; Q3	ABS: Capex	\$ -	Completed	Green	Project completed		Project completed.
Community Facilities: Renewals											
4491	CF: Investigation and Design	Cyril Bassett Lookout - Renew furniture	Renew two seats and sign at Cyril Bassett Lookout, Stanley Point.	Q4	ABS: Capex	\$ -	In progress	Green	This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to local board for approval.	No	N/A
3896	CF: Project Delivery	139 Beach Road, Kennedy Park (Barracks) - Refurbishment & Repurpose of Building - Stage I	Health & Safety Critical Works	Q1	ABS: Capex	\$ 6,970	Completed	Green	Project completed.		Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3897	CF: Project Delivery	AFBR - Devonport-Takapuna - North Shore Leisure Takapuna - Creche upgrade works for compliance	AFBR - Devonport-Takapuna - North Shore Leisure Takapuna - Creche upgrade works for compliance	Q1; Q2	ABS: Capex	\$ -	Completed	Green	Current status: contractor to send through final release of retentions invoice. Next steps: process final release of final retention invoice.		Project completed.
3898	CF: Project Delivery	Allen Hill 1 Field +DTA and Lights	Allen Hill 1 Field +DTA and Lights	Q1; Q2; Q3; Q4	ABS: Capex	\$ 2,386,977	Deferred	Red	Probable reduction in the original artificial turf to renewal and floodlight upgrade. Current status: planning assessments on field layout, car parking, vehicle accessway, consenting requirements, heritage and geotechnical nearing completion. Next steps: final round of traffic and noise testing has been confirmed for July 2017. Continue consultation with working group. Compile all reports into final option report.	No	Current status: planning assessments on field layout, car parking, vehicle accessway, consenting requirements, heritage and geotechnical conditions underway Next steps: compile all reports into final feasibility report.
3901	CF: Project Delivery	Aramoana & Plymouth Reserve Walkway, Seawall and Boat Ramp	Aramoana & Plymouth Reserve Walkway, Seawall and Boat Ramp	Q1; Q2; Q3; Q4	ABS: Capex	\$ 86,832	In progress	Green	Current status: portion 1 - resource consent granted, portion 2 -seawall renewal to continue. Bridge - design underway and consenting underway, buried services require locating to ensure quality design - process underway. Next steps: neighbour consultation requires quick follow-up, design finalisation for bridge, re-evaluate contract with Opus for change of scope.	No	Current status: portion one - resource consent granted, portion two - cancelled by local board, seawall renewal to continue. Bridge: design underway and consenting underway, buried services require locating to ensure quality design process underway. Next steps: neighbour consultation requires prompt follow-up and design finalisation for bridge.
3900	CF: Project Delivery	Bayswater Park, Play equipment	Bayswater Park, Play equipment	Q3	ABS: Capex	\$ 29,533	Completed	Green	Project completed June 2016		Project completed.
3196	CF: Project Delivery	Becroft Park 2 Sand FieldRenewal	Becroft Park Reserve Sand Field Renewal	Q4	ABS: Capex	\$ 171,993	In progress	Green	Current status: project with the Investigation and Design team to determine the scope. Developed design planning to begin 2018 for construction in the 2018/2019 year. Next steps: concept design.		Renewals funds to be transferred to future year to renew Becroft Park sports surface
4395	CF: Project Delivery	Becroft Park - Signage & Goal Post Storage Renewal	The purpose of this project is to renewal the park signage and renew the goal post storage pad .	Q3; Q4	ABS: Capex	\$ 10,000	In progress	Green	Current status: signage renewals and concrete goal post storage pad installed. Next steps: handover and closure.		Current status: signage installed developing contract for goal storage pad awarded Next steps: complete construction of goal storage pad.
3194	CF: Project Delivery	Belmont Park Carparks Renewals	Belmont Park Carpark Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 42,750	In progress	Green	Current status: developed design has been completed and the resource consent application has been lodged. Construction anticipated to begin in November. Next steps: complete the detailed design and initiate contract tendering process.		Current status: the concept design has been completed and consultation with the users is underway. Next steps: developed design followed by preparation of detailed design for contract tendering processes will be completed in March in preparation for tendering in April.
3195	CF: Project Delivery	Coastal walkway and fencing Renewals	Kennedy Park Fence Renewal. Existing Renewal Project	Q2; Q3; Q4	ABS: Capex	\$ 50,000	In progress	Green	Current status: options analysis underway at Rahopara Pa walkway is on-going. Consultation with adjoining neighbours continuing. Path at Milford is complete. Next steps: developed design consent and construction for Kennedy Park.		Current status: options analysis underway at Rahopara Pa walkway. Consultation with adjoining neighbours continuing. Path at Milford is complete Next steps: consultation and developed design for Kennedy Park.
4442	CF: Project Delivery	Devonport Domain - replace double slide	Replacing a double slide component in playground at Devonport Domain - Health & Safety Critical Works	Q3	ABS: Capex	\$ 3,000	Completed	Green	Project completed		Current status: planning Next steps: supply and installation
3905	CF: Project Delivery	Devonport Takapuna Play Space Renewal - Narrowneck Rsv Swing renewal	Devonport Takapuna Play Space Renewal - Narrowneck Rsv Swing renewal	Q3	ABS: Capex	\$ 9,000	Completed	Green	Project completed May 2016		Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3191	CF: Project Delivery	Devonport Yacht Club Wharf (King Edward Pde) Renewal	King Edward Parade Reserve Handrail and Wharf Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 85,000	Deferred	Red	<p>Review of the options available to rebuild or replace this facility.</p> <p>Current status: construction tenders received and contract award processes were reviewed due to health and safety concerns raised by the tenderers. They could not find a safe way of completing the project as planned within the proposed budget and coastal permit requirements. The project will now be reviewed by the Investigation and Design team to identify a new solution. Demolition of damaged and dangerous end platform for safety reasons has been completed.</p> <p>Next steps: complete review of identified safety and construction methodology processes.</p>	No	<p>Current status: construction tenders received and contract award processes underway. Demolition of damaged and dangerous end platform completed for safety reasons.</p> <p>Next steps: complete award of physical works contract and begin production of new wharf piles before the end of March</p>
3906	CF: Project Delivery	Devonport-Takapuna - Signage Renewal	Devonport-Takapuna - Signage Renewal	Q3; Q4	ABS: Capex	\$ 3,600	In progress	Green	<p>Current status: new signage for Narrow Neck ordered and will be erected early July.</p> <p>Next steps: install new signs.</p>	No	<p>Current status: design of signage in concept phase</p> <p>Next steps: tender contract for design and installation.</p>
3555	CF: Project Delivery	Devonport-Takapuna Cricket Nets Renewals	Devonport Domain and Stanley Bay Cricket Nets with Artificial Surface Renewals	Q3; Q4	ABS: Capex	\$ 40,000	In progress	Green	<p>Current status: construction underway and the Stanley Bay nets are largely complete. The Devonport Domain nets will be completed over the next two weeks.</p> <p>Next steps: complete construction.</p>		<p>Current status: design complete and contract currently tendered</p> <p>Next steps: tender processes and contract award completed by end of March.</p>
3907	CF: Project Delivery	Devonport-Takapuna - Furniture Renewals	Devonport-Takapuna -Furniture Renewals	Q3; Q4	ABS: Capex	\$ 16,000	In progress	Green	<p>Current status: scoping.</p> <p>Next steps: planning</p>		<p>Current status: scoping</p> <p>Next steps: planning</p>
140	CF: Project Delivery	Devonport-Takapuna FY17 & FY18 Takapuna Library renewals	Takapuna Library - replace 2 x large air handling units, chiller & dry cooler, and low temperature hot water system. Refurbish boiler.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 133,241	In progress	Green	<p>Current status: it is highly likely that further air-conditioning and mechanical related work is planned for the 2017/2018 financial year and it will make sense to do this work together with the new financial years' work. The library will likely have to be closed for a period while the air-conditioning and mechanical equipment are replaced, staff are therefore looking at combining work to minimise the impact on the library.</p> <p>Next steps: wait on confirmation of the next financial year work programme related to the library. Once the work programme is confirmed, staff will proceed to appoint the preferred consultant for this work.</p>		<p>Current status: staff have received two quotes from different consultants but staff are still not happy with the fees they propose. A third consultant has been consulted.</p> <p>Next steps: appoint the preferred consultant for the design and specification of the air conditioning units.</p>
3621	CF: Project Delivery	Devonport-Takapuna FY17 Depot Artspace	Depot Artspace - Replace and install LED lighting. Note: This item & item 3619 replace ID 135.	Q1; Q2; Q3	ABS: Capex	\$ 38,096	Completed	Green	<p>Project completed.</p>		<p>Current status: the works are 90 percent complete. Completion is scheduled for end March.</p> <p>Next steps: arrange for final site inspection and handover meeting.</p>
137	CF: Project Delivery	Devonport-Takapuna FY17 Devonport Community Crèche renewals	Devonport Community Crèche - New boundary fence and fire egress path	Q1; Q2; Q3; Q4	ABS: Capex	\$ 110,000	In progress	Green	<p>Current status: phase one was completed (all the external works) on 28 April. Building consent was issued to contractor for phase two work. Phase two (all internal work) is scheduled to commence on 7 July 2017.</p> <p>Next steps: schedule a site handover meeting for phase two (for early July).</p>		<p>Current status: we are currently in negotiations with the preferred supplier to stage the work over two school holiday periods (phase one will be during the April holidays and phase two during the July holidays). Building consent is still underway and we are expecting it by the end of March.</p> <p>Next steps: finalise and agree on the phasing of the project. Appoint the contractor.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3626	CF: Project Delivery	Devonport-Takapuna FY17 Devonport Community House renewal	Devonport Community House - renovate kitchen & toilet, reglaze existing windows with safety glass. Note this item and item 3628 replace item 136.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 64,350	In progress	Green	Current status: the successful tenderer has been appointed for this project. Start and finish dates have been agreed with on site management (24 July - 14 August 2017). Colour/final details have also been agreed to. Next steps: site handover meeting. Proceed with physical works.		Current status: we are currently in the process of drafting revised tender documentation and expect the documentation to be ready for tender by end of March. Next steps: once the tender documentation is complete we will go out to tender and appoint the preferred supplier. Expected tender period will be during the beginning of April with the appointment of a contractor expected beginning of May.
3628	CF: Project Delivery	Devonport-Takapuna FY17 Mary Thomas Centre renewal	Mary Thomas Centre - refurbishment. Note this item and item 3626 replace item 136.	Q3	ABS: Capex	\$ 93,500	Completed	Green	Project completed.		Current status: site inspection carried out. Refurbishment is 99 percent complete. Only a couple of minor cosmetic touch ups to finish. Next steps: final inspection and handover. Close the project.
141	CF: Project Delivery	Devonport-Takapuna FY17 Pools & Leisure renewals	Takapuna Pool & Leisure Centre - DB reconfiguration & lighting and replace level 2 plant room main fuse board.	Q3	ABS: Capex	\$ 42,857	Completed	Green	Project completed.		Project completed.
3619	CF: Project Delivery	Devonport-Takapuna FY17 Takapuna Pumphouse Renewals	Takapuna Pumphouse - additional fencing outside. Note: This item and item 3621 replace ID 135.	Q2; Q3	ABS: Capex	\$ 24,750	Completed	Green	Project completed.		Current status: stage one of the project has been completed. Stage two of the project is nearing completion. To be completed by end of March 2017. Next steps: complete physical works, inspect and handover.
139	CF: Project Delivery	Devonport-Takapuna FY17, FY18 Takapuna Pumphouse renewals	Takapuna Pumphouse - Renew retaining wall.	Q2; Q3; Q4	ABS: Capex	\$ 322,353	In progress	Green	Current status: two out of three work stages have now been completed. Drainage improved around the back of the building. Stage three still to be tendered and completed. Next steps: scope, prepare tender documentation and release tenders for the third stage.		Current status: scope of works completed. Tenders to be released shortly. Next steps: receive tender submissions and evaluate. Award contract and execute scoped works.
3910	CF: Project Delivery	JF Kennedy Park Observation Post - Internal Refurbishment	JF Kennedy Park Observation Post - Internal Refurbishment	Q3	ABS: Capex	\$ 27,880	Completed	Green	Project completed		Project completed.
3197	CF: Project Delivery	Kennedy Park / Rahopara Pa Searchlight Emplacement	Kennedy Park Lighting Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 20,000	Deferred	Red	Access to the work site is limited due to the collapse of the Kennedy Park Stairs. Current status: initial safety works completed. Planning work on consents underway. Access is currently unavailable due to the collapse of the main accessway. Next steps: develop design for consenting purposes.	No	Current status: initial safety works completed. Planning work on consents underway. Next steps: develop design for consenting purposes.
3190	CF: Project Delivery	Lake Pupuke North Foreshore Renewals	Henderson Park - Takapuna, Kitchener Park, Sylvan Park Walkways Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 207,152	In progress	Green	Current status: developed design completed and resource consent lodgement scheduled late July. Physical work anticipated to start in November. Next steps: lodge resource consent and initiate tendering processes.	No	Current status: professional services engaged and concept design development underway Next steps: consultation on concept design
3189	CF: Project Delivery	Lake Pupuke Walkways and Quarry lake seawall Renewals	Quarry Lake Reserve Fence and Seawall Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 200,000	In progress	Green	Current status: developed design for Quarry Lake complete, detailed design complete, resource consent granted and local board workshop presentation complete. Next steps: refined engineers estimate, prepare tender documentation, continue liaison with stakeholders.	No	Current status: developed design for Quarry Lake complete, detailed design complete, resource consent granted, local board workshop presentation complete Next steps: refined engineers estimate, prepare tender documentation.
4377	CF: Project Delivery	Mary Thomas Centre - Replacement of Switchboards	Health & Safety Critical Works	Q2; Q3	ABS: Capex	\$ 30,870	Completed	Green	Project completed January 2017.		Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3911	CF: Project Delivery	Milford Reserve 3 on 3 Basketball court	Milford Reserve 3 on 3 Basketball court	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	In progress	Green	Current status: investigation into moving the location of the proposed basketball court to the volleyball court area on Milford Reserve has been completed. The proposed location is feasible and a design has been developed for this. The planning is underway to change the resource consent for the new location. Construction anticipated to start in late September to October. Next steps: complete consent application and report back to the local board in early July.		Current status: investigation into moving the location of the proposed basketball court to the volleyball court area on Milford Reserve Next steps: complete planning investigation and report back to the local board with the implications and feasibility study.
3188	CF: Project Delivery	Milford Reserve Playspace Renewal	Milford Reserve Whole Playground Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 40,250	In progress	Green	Current status: construction continues on programme. Next steps: construction complete, complete negotiations with Rotary regards financial support.	No	Current status: concept plan complete, construction contract awarded and play equipment ordered. Next steps: start construction in late March 2017.
3912	CF: Project Delivery	Milford Tennis Footpath Renewal	Milford Tennis Footpath Renewal	Q3	ABS: Capex	\$ 5,000	Completed	Green	Project completed April 2016		Project completed.
3193	CF: Project Delivery	Narrowneck Seawalls and Paths Renewals	Narrowneck Beach Paths, Retaining Wall, Seawall and Step Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 119,000	In progress	Green	Current status: physical works to renew the walls at the southern end are nearing completion. Tenders have been received for the works on the renewal of the main wall and approval request have been lodged for this. Next steps: award construction contracts for the main wall.	No	Current status: professional services contract awarded and some critical emergency physical works completed on northern end of beach. Next steps: detailed design and award construction contracts.
3913	CF: Project Delivery	Northboro Reserve playground poles	Northboro Reserve playground poles	Q3	ABS: Capex	\$ 13,204	Completed	Green	Project completed May 2016		Project completed.
3914	CF: Project Delivery	Potters Park-Rose Garden Play space Renewal	Potters Park-Rose Garden Play space Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 92,844	In progress	Green	Current status: construction continues on programme. Next steps: construction completed.	No	Current status: construction underway. Next steps: construction complete.
3915	CF: Project Delivery	RFBR - Devonport-Takapuna - NSL Takapuna Playground-retaining wall upgrade	RFBR - Devonport-Takapuna - NSL Takapuna Playground-retaining wall upgrade	Q3	ABS: Capex	\$ -	Completed	Green	Project completed.		Project completed.
3916	CF: Project Delivery	Rose Centre - Exterior reclad	Rose Centre - Exterior reclad	Q1; Q2; Q3; Q4	ABS: Capex	\$ 380,000	In progress	Green	Current status: practical completion was achieved on 19 May 2017. Most of the minor defects are completed with the exception of the vandal cages for the heat pumps. Next steps: schedule a final inspection once all the minor defects are rectified, target date for final inspection is end of June 2017. The main contractor need to obtain a code compliance certificate.		Current status: construction work is well underway. The northern spine wall is almost completely rebuilt; lining of the wall to follow. Painting to the theatre is complete. The underpinning of the creche store room is complete. Internal finishing of the store room will be complete by 17 March. Progress is satisfactory. The certificate of public use is expected on 21/22 March. Next steps: continue with the building work.
3917	CF: Project Delivery	Seine Reserve playground	Seine Reserve playground	Q3	ABS: Capex	\$ 87,760	Completed	Green	Project completed June 2016		Project completed.
4398	CF: Project Delivery	Shoreside Phoenix Art Centre Trust - New Rear Egress Stairwell	Health & Safety - Critical works. The old timber egress ramp which runs from the rear of the building to the ground is close to 45 degrees, is slippery and as such is currently unusable by the tenant.	Q3	ABS: Capex	\$ 7,638	Completed	Green	Project completed		Project completed.
3918	CF: Project Delivery	Stanley Bay Park, Asphalt Path	Stanley Bay Park, Asphalt Path	Q3	ABS: Capex	\$ 14,000	Completed	Green	Project completed April 2016		Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3187	CF: Project Delivery	Sunnynook Park Sportsfields Renewals	Sunnynook Park Sports and Sand Field Renewal. Sunnynook Park 1 - renew sand field - design and install drainage and irrigation 16/17, install slits and carpet 17/18. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 80,000	In progress	Green	Current status: detailed design for field and lighting completed. Consenting processes underway and construction of sportsfield and lights anticipated to begin on completion of the Healthy Waters project that will create the sportsfield platforms. Construction of these platforms is planned for to take place this summer and it hoped that field no 4 will be able to be completed and ready for use by the next winter season with the other fields constructed in the summer of 2018 and 2019 . Next steps: plan for tendering of these contracts.		Current status: concept design for field and lighting completed. Consent for bulk earthworks by Healthy Waters has been granted. Next steps: complete developed design and lodge resource consent for sportsfield.
3198	CF: Project Delivery	Sunnynook Playspace renewal - Tonkin	Sunnynook Park Playspace Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 76,000	In progress	Green	Current status: playspace construction complete. Next steps: handover process.		Current status: playspace construction due to start April 2017. Next steps: commence construction.
3919	CF: Project Delivery	Takapuna Beach Reserve Trust Playground	Takapuna Beach Reserve Trust Playground	Q3	ABS: Capex	\$ 89,000	Completed	Green	Current status: playground completed August 2016.		Project completed.
3192	CF: Project Delivery	Takapuna Beach Sacred Grove coastal renewals	Takapuna Beach Coastal Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 47,500	In progress	Green	Current status: developed design completed and consent planning underway for renewals of main wall with construction planned for this section in November. Concept design development underway for renewal of connections from the lookout and boardwalk to the beach. Next steps: complete consent planning and tender the physical works for main wall.		Current status: professional services engaged and design and consenting processes underway. Next steps: develop designs.
3920	CF: Project Delivery	Takapuna ex RSA - Modify for community use	Takapuna ex RSA - Modify for community use	Q1; Q2	ABS: Capex	\$ 102,000	Completed	Green	Project completed.		Project completed.
3921	CF: Project Delivery	Takapuna Kauri Kids Childcare Centre Interior Upgrade and Extension to Create a Manager's Office	Takapuna Kauri Kids Childcare Centre Interior Upgrade and Extension to Create a Manager's Office	Q1; Q2; Q3	ABS: Capex	\$ 7,400	Completed	Green	Current status: project completed and final defects being completed. Next steps: project completed.		Project completed.
3922	CF: Project Delivery	Takapuna Pool & Leisure - Retail Fit Out	Takapuna Pool & Leisure - Retail Fit Out	Q1; Q2; Q3	ABS: Capex	\$ 71,663	Completed	Green	Project completed.		Project completed.
3558	CF: Project Delivery	Takapuna Pool & Leisure Centre - Replace pool water heating boiler	Demolish and remove existing boiler and replace with new Aquaheat EM 400 rated at 400kW output.	Q3	ABS: Capex	\$ 41,580	Completed	Green	Project completed end January 2017.		Project completed.
3556	CF: Project Delivery	Vauxhall Domain Spectator Seating Terraces Renewal	Vauxhall Domain Spectator Seating Terraces Renewal	Q2; Q3	ABS: Capex	\$ 40,000	In progress	Green	Current status: installation completed. Next steps: handover and closure.		Current status: installation of all concrete bases and seat posts completed. Seat top construction nearing completion Next steps: complete installation and seat tops.
3925	CF: Project Delivery	Victoria Wharf	Victoria Wharf	Q3	ABS: Capex	\$ 150,000	Completed	Green	Project completed		Project completed.
3926	CF: Project Delivery	Westwell Reserve - coastal stairs	Westwell Reserve - coastal stairs	Q1; Q2; Q3	ABS: Capex	\$ 26,000	Completed	Green	Project completed.		Project completed.
3927	CF: Project Delivery	Windsor Reserve playground Renewals	Windsor Reserve playground Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 125,599	In progress	Green	Significant tree constraints may reduce destination status of playspace Current status: consultation update completed, support decision from local board workshop gained, design development underway. Next steps: specific design of Bean Rock completed, play space design detail completed, community design update after design detail completed.		Current status: consultation of detailed design complete, support decision from local board workshop and design development. Next steps: community consultation update, local board member consultation complete, developed design.
3928	CF: Project Delivery	Woodall Reserve rubbish bin renewal	Woodall Reserve rubbish bin renewal	Q1	ABS: Capex	\$ 1,218	Completed	Green	Project completed Jul 2016		Project completed.

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Community Facilities: Operational Management and Maintenance											
3799	CF: Operations	Devonport-Takapuna Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 320,458	In progress	Green	<p>Treescape continue to perform well with a quarterly average of 99 percent for quality. The fourth quarter focus has been towards street tree maintenance and trimming for the clearance of electrical conductors with weather conditions limiting access to open space areas.</p> <p>There has also been an emphasis on ensuring customer responses are completed prior to the commencement of the new contracts on 1 July 2017. It is anticipated a small volume might need to be passed to the new contractor for the area where the scale of works has not allowed completion before contract end.</p> <p>The winter replacement planting programme is well under way. There has been a focus on our street tree stock increasing the native diversity and overall tree cover with appropriate tree species.</p>	No	<p>Treescape continue to perform well with a quarterly average of 99% for quality. In late January, there was a significant weather event that saw a spike in requests for service. This influx in requests resulted in disruption to scheduled street and park tree maintenance. Although most of the follow-up work has been completed, the impact of the storm did create a backlog in jobs. The deluge earlier in March provided additional challenges.</p>
3798	CF: Operations	Devonport-Takapuna Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 66,296	In progress	Green	<p>NZ Biosecurity Services continue to perform well with a quarterly average of 97 percent for quality. The fourth quarter has seen a continued focus on animal pest control of high value sites with moderate rat bait take across the region. A reduction in bait take towards the end of the baiting programme can be symptomatic of either success in the control programmes or a seasonal decrease in activity as animal pests are not as mobile or breeding.</p> <p>Plant pest control has focused on high value reserves with an emphasis on controlling seed source pest plants.</p> <p>Following the trend from the third quarter, wasps continue to be reported in low numbers. All sites scheduled for planting have been scoped to ensure they are free of pest plants and ready for the planting. Selection of suitable plant species was undertaken factoring in conditions such as soil type, shade and moisture levels.</p> <p>Animal pest control has seen an increase in the number of possums trapped. This is common at this time of the year as animals become transient exploring new territory; This rise is associated with lack of food source available to possums forcing them to explore other options.</p>	No	<p>NZ Biosecurity has a quarterly average of 91% for quality leaving some room for improvement. The number of pest plant requests (RFS) have increased compared with last quarter which is expected for the season as reserves experience higher public use with good weather and also the holiday season. Requests for rat and possum control have been consistent with the previous quarter. Third quarter is typically the peak period for wasp control. Although still the busiest period, the presence of wasps have been markedly less than previous years.</p>

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3797	CF: Operations	Devonport-Takapuna Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 2,986,196	In progress	Green	Recreational Services have had an average performance of 97.6% this quarter This is a positive result given the challenges of recent wet weather conditions mixed with warmer days which has seen grass growth continue to occur at an above average rate for this time of year. These climate conditions, combined with the drop to three weekly mowing frequencies in winter has resulted in a few customer complaints. However, sports cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. All recent storm damage, particularly surrounding slips and erosion have been assessed by the coastal and geotechnical services team and Community Facilities has dedicated a senior project manager to ensure a consistent procurement approach to settling these regionally. Our operations team has been working hard with outgoing suppliers to ensure a smooth handover to incoming suppliers for the new contracts commencing 1 July.		Recreation Services have had a consistent performance at 98% for December, 97% for January and 96% in February. This is a positive result for the busy summer period. Sports field preparation and allocations for the winter codes are underway. The impact of storm damage from early March flooding is still being worked through with suppliers and council's insurance provider. Across the region staff have turned off all non-essential irrigation, water features and drinking fountains in an effort to support of Watercare's water saving initiative.
Infrastructure and Environmental Services											
1997	I&ES: DPO	Hurstmere Road upgrade	Upgrade Hurstmere Road to enhance the retail vitality and to drive increased growth and investment. To ensure that Hurstmere Road has the required infrastructure to accommodate future growth.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 250,000	In progress	Green	Feedback on the proposed design was received from the board at a workshop on the 13 June 2017. A follow up workshop to discuss the Takapuna car parking strategy is planned for 11 July 2017. The project was discussed with the council's Projects Design Review Panel workshop in May and June 2017. Mana whenua consultation is ongoing through the project.	No	The procurement for the design consultant has been completed and Reset Urban Design are leading the design team.

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2108	I&ES: Environmental services	North-West Wildlink Assistance Programme – Devonport-Takapuna	<p>The programme will target biodiversity hotspot areas such as Shoal Bay; Ngataringa Bay; and Lake Pupuke; encouraging participation by individuals or groups living in those areas.</p> <p>Provide technical advice and practical support to private landowners and community groups to undertake restoration action protecting and enhancing local native biodiversity and creating an effective ecological corridor.</p> <p>The programme continues to be shaped by the community and is currently focused on Shoal and Ngataringa Bays, reflecting the significance of these areas as biodiversity hotspots and important ecological stepping stones in the North-West Wildlink.</p> <p>Community groups and interested landowners are engaged with establishment of a comprehensive predator control programme around the coastal margins of the bays. The programme can support wider community interest to take action controlling weeds and pest animals; and plant native trees.</p> <p>Although no direct engagement is planned there are opportunities to work with mana whenua who are developing several areas such as special housing areas around Shoal and Ngataringa Bays.</p>	Q1; Q2; Q3	LDI: Opex	\$ 20,000	Completed	Green	<p>A facilitator from CoSynergy has been working with key stakeholders on a collaborative process to undertake the following;</p> <ul style="list-style-type: none"> • Gather material relating to the project and process to date • Meet with key community stakeholder organisations and council staff; • Facilitate group discussion on the issues, solutions and commonalities; coordinate and facilitate a stakeholder workshop on 12 June 2017 • Incorporate feedback into the planning framework; • And convening group input. <p>This work will be completed by end of June 2017 with a report to council and an agreed way forward with participants or recommendations on next steps.</p>	No	<p>A facilitator has been employed to help gather the key partners in the Shoal and Ngataringa Bays area to organise community discussions and formulate a pilot strategic plan for pest control in the area to protect significant shorebird habitat. The Devonport Environment Group, with support from officers, has made a deputation to the local board for funding in the 2017/18 year to expand this facilitation to a cover the wider Devonport Peninsula. Ngati Whatua Orakei Whai Rawa has made an offer to the group of 1500 rat traps and stations with a target of one in every five properties having a station.</p>
2140	I&ES: Environmental services	Water Sensitive Design for Schools - Devonport-Takapuna	<p>This initiative will be undertaken at schools. A school will be the focus of a workshop and information session to which surrounding schools are invited. The host school will be provided with a rain water barrel or tank.</p>	Q2; Q3; Q4	LDI: Opex	\$ 20,000	Completed	Green	<p>The water sensitive design programme has been delivered to two schools in the local board area. Two successful celebration events were held on 7 June 2017 and 30 June 2017 at Hauraki and Milford School respectively, with a total of 90 students who participated in the programme, showcasing their learnings with their community and local board members.</p> <p>The students who participated in the programme now have an increased understanding of stormwater issues and the importance of water sensitive design. They have shared these learnings with their wider school communities and have celebrated their involvement in the programme through ceremonies. Rain barrels were installed and will be utilised by the schools as an ongoing teaching and learning resource for students and the wider community.</p>	No	<p>A number of schools in the local board area expressed an interest in participating in this programme. Staff have found cost efficiencies that enable the project to be delivered to more than one school in this financial year. Two schools have confirmed their participation in the programme, along with linking the programme to their wider school learning. Contractors have been secured to deliver the interactive student education lessons and install the rain barrels at the schools. The project will be delivered in quarter four. Officers recommend the local board consider funding this project in future financial years to allow the other interested schools to participate.</p>

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2139	I&ES: Healthy waters	Takapuna Beach Businesses Pollution Prevention Programme	<p>An expert will be engaged to undertake key tasks. Businesses in the Takapuna beach area have expressed an interest in being actively involved in promoting and adopting this pollution prevention programme.</p> <p>A field day will be held at a local business to identify pollution risks and showcase best practice pollution prevention management. Fish signs will also be supplied to businesses to highlight the connection between stormwater drains and the waterways.</p>	Q1; Q2	LDI: Opex	\$ 10,000	Completed	Green	The final report on this project was submitted to the board in June 2017. A total of 85 sites visits were made to Takapuna businesses with 23 of those sites provided with recommendations on improving site management to prevent pollution. Storing waste cooking oil in unbanded areas was noted as particular issue in this area. Staff will follow up with Environmental Health to look at options for improving recommendations to restaurants on disposal of waste oil.	No	This project was completed in quarter two.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Libraries												
1553	CF: Community Leases	139 Beach Road Castor Bay	Investigate new lease for 139 Beach Road Castor Bay	Q4			\$ 1.00	In progress	Green	Awaiting results of local board plan process and development of business plan by the community organisation that wishes to use the building. This will carry forward to 2017/18 work programme.	No	Awaiting results of local board plan process and development of business plan by the community organisation that wishes to use the building. This will carry forward to 2017/18 work programme.
1535	CF: Community Leases	Age Concern PAC	New lease for 7 The Strand	Q4		\$ 2,666.68	\$ 1.00	In progress	Green	Application being progressed. Site visit arranged. Report covering a number of leases in the Mary Thomas Centre and the Takapuna Community Services building will be prepared for consideration by the local board Q1 2017/2018.	No	Site visit arranged. Report seeking approval to a new lease will be prepared for consideration by the local board in quarter 4.
1520	CF: Community Leases	ANCAD	Renewal lease for ground floor Mary Thomas Centre, Gibbons Road.	Not scheduled	01/08/2017	\$ 1,640.76	\$ 1.00	In progress	Green	Date of entry deferred until August 2017 therefore renewal will be carried forward to 2017/18 work plan	No	Date of entry deferred until August 2017 therefore renewal will be carried forward to 2017/18 work plan
1538	CF: Community Leases	Auckland North Community and Development Inc.	New lease for Level 1 Mary Thomas Centre, Gibbons Road	Q4			\$ 1.00	In progress	Green	Application being progressed. Site visit arranged. Report covering a number of leases in the Mary Thomas Centre and the Takapuna Community Services building will be prepared for consideration by the local board Q1 2017/2018.	No	Application being progressed. Report for consideration by local board in quarter 4.
1525	CF: Community Leases	Awataha Young Mariners Inc.	New lease for Milford Reserve	Q4		\$ 1.00	\$ 1.00	In progress	Green	Scouts completing review of application and use of the site. Expect to report to local board Q1 2017/2018 Workplan.	No	Scouts completing review of application and use of the site. Expect to report later in 2017.
1519	CF: Community Leases	CAB NS - Room 6 Level 1 Mary Thomas Centre	Renewal lease for Room 6 Level 1 Mary Thomas Centre, Gibbons Road.	Q4	01/08/2015		\$ 1.00	In progress	Green	Awaiting workshop with Community Services staff and local board to consider funding agreement and lease implications. Staff expect to report the matter in quarter four following workshop.		Awaiting workshop with Community Services staff and local board to consider funding agreement and lease implications. Staff expect to report the matter in quarter 4 following workshop.
1540	CF: Community Leases	CAB NS - Room 7 Level 1 Mary Thomas Centre	New lease for Mary Thomas Centre, Gibbons Road	Q4			\$ 1.00	In progress	Green	Information regarding funding agreement and its implications required.	No	Awaiting workshop with Community Services staff and local board to consider funding agreement and lease implications. Expect to report matter in quarter 4 following workshop.
1550	CF: Community Leases	Devonport Community Crèche	Investigate availability of additional premises	Q4				In progress	Green	The Devonport House Committee is to provide a letter confirming that it wants to enter into two separate leases. One for the community house and the other granted to the crèche committee that will hold an agreement in its own right. This will likely carry forward to 2017/18 work programme.	No	The Devonport House Committee and Crèche Committee are investigating governance options. This will need to be finalised before any further action is taken regarding the extension onto a new site. This will likely carry forward to 2017/18 work programme.
1543	CF: Community Leases	Devonport Community Garden	New lease for Ngataringa Park	Not scheduled			\$ 1.00	Deferred	Red	Linked to development plan for Ngataringa Park Site visit arranged to consider condition of council building week beginning 25 June 2017.	No	Waiting on advice regarding park development plan. This application is likely to carry forward to 2017/18 work plan.
1521	CF: Community Leases	Devonport Community House Inc.	Renewal lease for Clarence Street	Q4	01/07/2013		\$ 1.00	On Hold	Green	The community house and crèche are exploring governance options and possible changes to how the site is managed. Awaiting confirmation of decision by organisation. If required a report will be prepared for consideration by the local board in Quarter 1 2017/2018 workplan.	No	The community house and crèche are exploring governance options and possible changes to how the site is managed. Awaiting confirmation of decision by organisation. If required a report will be prepared for consideration by the local board in quarter 4.
1541	CF: Community Leases	Devonport Peninsula Trust	New lease for 3 Victoria Road	Not scheduled			\$ 1.00	On Hold	Red	Lease application is on hold Confirmation required regarding the future use and management of the building at 3 Victoria Road required prior to entering into lease negotiations.	No	On hold until future use of 3 Victoria Road is confirmed.
1527	CF: Community Leases	Foresthill Milford Association Football Club Inc.	New lease for Becroft Park	Q4	01/07/2016		\$ 1.00	In progress	Green	Resolution confirmed. Deed drafted, approved and issued to tenant for review and execution.	No	Local board approved new lease for a period of 10 years with two further rights of renewal each for 10 years. Resolution number to be confirmed. Deed of lease will be drafted and executed in quarter 4.

Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
1548	CF: Community Leases	Former Takapuna RSA	New lease for 2 Mary Poynton Crescent	Q4		\$ 1,000.00	\$ 1.00	In progress	Green	Building inspection arranged week beginning 26 June 2017 .	No	Lease being concluded. Plans for tenants improvements to the premises being finalised.
1546	CF: Community Leases	Fort Takapuna	New leases for Fort Takapuna Recreation Reserve	Q4	31/05/2018	\$ 450.00	\$ 1.00	In progress	Green	New lease to New Zealand Nutrition Foundation approved at business meeting 16 May 2017. Lease term one year from date of entry 1 June 2017 plus one right of renewal for a further one year. Lease document being finalised	No	Report being prepared recommending lease to new tenant identified through expression of interest process in quarter 4.
1551	CF: Community Leases	George Gair Lookout	New lease for Winniscombe Street	Not scheduled	01/10/2020			Cancelled	Red	Lease will not expire until 2020. No action is required.	No	This lease will not expire until 31 May 2020. No action is required.
1547	CF: Community Leases	Gibbons Room First Floor Mary Thomas Centre	New lease for first floor premises at Mary Thomas Centre Gibbons Road	Q4			\$ 1.00	In progress	Green	Property advertised 23 May 2107. No interest . Will prepare new advert Q1 2017/2018	No	Building works have now been completed . Premises ready for expression of interest process to be undertaken in quarter 4.
1545	CF: Community Leases	Korean Garden	New lease for Fred Thomas Reserve	Not scheduled			\$ 1.00	On Hold	Red	Assistance requested form Investigation and Design Team. Issues with site and potential cost of works required . Proposed development of the site being considered by Council's Investigation and Design Unit. Once this has been done the local board will be asked to consider a report to give authority to publicly notify the proposed lease.	No	Korean Garden Trust has submitted a resource consent. Investigating site conditions and impact on the proposed project. Proposed lease notification on hold at the moment.
1526	CF: Community Leases	Lions Club of Devonport Inc.	New lease at Empire Road.	Q4	01/09/2014		\$ 1.00	In progress	Green	Reviewing use of premises with lessee. Will workshop with local board to discuss options Q1 2017/2018	No	No update this quarter. Expect to report to local board in quarter 4 recommending new lease
1544	CF: Community Leases	Mount Cambria Community Garden	New lease for premises at Mount Cambria	Q4			\$ 1.00	In progress	Green	Site visit arranged to consider condition of council building week beginning 25 June 2017.	No	Application received. Site visit undertaken. Report will be prepared for local board consideration once further information is secured regarding the condition of the building and the status of the mural on the cladding.
1518	CF: Community Leases	Ngataringa Tennis Club Inc. (Juniors)	Renewal lease for Stanley Bay Park-Junior Clubrooms	Q4	01/01/2017		\$ 1.00	In progress	Green	Renewal approved. Deed of renewal drafted and with lessee for execution	No	Report prepared for local board business meeting 21 March 2017. Local board approved lease renewal business meeting 21 March 2017. Resolution number to be confirmed. Deed of Renewal to be drafted and executed in quarter 4.
1536	CF: Community Leases	North Shore Civilian Maimed Association	New lease for Mary Thomas Centre, Gibbons Road	Q4		\$ 1,360.00	\$ 1.00	In progress	Green	Application being progressed. Site visit arranged. Report covering a number of leases in the Mary Thomas Centre and the Takapuna Community Services building will be prepared for consideration by the local board Q1 2017/2018.	No	Application received site visit completed. Report will be prepared seeking approval to grant a new lease for consideration by the local board in quarter 4.
1529	CF: Community Leases	North Shore Cricket Club Inc.	Renewal of lease for Devonport Domain	Q4	01/01/2016		\$ 1.00	In progress	Green	Deed drafted and with Lessee for review and execution	No	Report prepared for local board business meeting 21 March 2017. Renewal of lease approved 21 March 2017. Resolution number to be confirmed. Deed of renewal to be drafted and executed in quarter 4.
1530	CF: Community Leases	North Shore Croquet Club Inc.	New lease for Wairoa Road	Q4	01/01/2016		\$ 1.00	In progress	Green	Report prepared for consideration by local board at July business meeting.	No	Site visit completed. Report being prepared for consideration by local board at its business meeting in May 2017.
1537	CF: Community Leases	North Shore Housing Trust Inc.	Grant new lease for Mary Thomas Centre, Gibbons Road	Q4			\$ 1.00	In progress	Green	Application being progressed. Site visit arranged. Report covering a number of leases in the Mary Thomas Centre and the Takapuna Community Services building will be prepared for consideration by the local board Q1 2017/2018.	No	Application in progress. Staff will report in quarter 4.
1534	CF: Community Leases	North Shore Library Foundation	New lease for The Strand Takapuna	Q4			\$ 1.00	In progress	Green	Application received and being processed. Report will be prepared for consideration by the local board Q1 2017/2018.	No	Meeting arranged to discuss possible lease term .

Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
1528	CF: Community Leases	North Shore Playcentre Association Inc.	New lease for Handley Avenue	Q4	01/08/2016		\$ 1.00	In progress	Green	New lease will be work shopped with local board July 2017. Significant capital investment by Lessee therefore for request for new lease of premises be confirmed.	No	Site visit conducted 22 March 2017. Report will be prepared for consideration by local board at its business meeting May 2017.
1549	CF: Community Leases	North Shore United	Lease variation for Dacre Park	Not scheduled				On Hold	Red	Waiting on decision by Parks Sport and Recreation staff regarding placement of new artificial playing surface. This will carry through to 2017/2018 Work Plan On Hold	No	No confirmed plan to install artificial turf at this location. No variation of the lease required at this stage.
1522	CF: Community Leases	North Shore United AFC/North Shore Cricket Club	New lease for Changing facility Stanley Bay Park	Q3; Q4	01/04/2015		\$ 1.00	Completed	Green	Completed	No	Completed No lease required as groups only using changing facilities.
1539	CF: Community Leases	North Shore United Association Football Club Inc.	New lease for Dacre Park	Q4	15/11/2016		\$ 1.00	In progress	Green	Report being prepared for consideration by local board at business meeting Q1 2017/2018	No	Site visit completed. Report for consideration by local board in quarter 4.
1523	CF: Community Leases	PHAB Association (Auckland) Inc.	New lease for 8 Auburn St.	Q1	01/06/2016		\$ 1.00	Completed	Green	Completed	No	Lease document executed
1524	CF: Community Leases	Scout Assn of New Zealand	New lease for Milford Reserve	Q4			\$ 1.00	In progress	Green	Site inspection undertaken March 2017. Awaiting completed application from Lessee. Report for consideration by local board Q1 2017/2018 Workplan	No	Negotiations initiated with Scouts regarding the future use of premises. Meeting to finalise proposed future use of premises arranged 23 March 2017. Report to be prepared for consideration by the local board in quarter 4.
1552	CF: Community Leases	Shore Exhibition Centre Trust	Investigate new lease for 2 The Strand	Q4		\$ 1,000.00	\$ 100.00	In progress	Green	Information has been provided to staff preparing report for consideration by the local board regarding the future use of the building at 2 The Strand, Takapuna.	No	Community Services will prepare a report regarding the provision of an art facility at this venue. This is likely to be in quarter 4.
1542	CF: Community Leases	Takapuna CAB	New lease for 7 The Strand	Q4		\$ 1.00	\$ 1.00	In progress	Green	Awaiting workshop with Community Services staff and local board to consider funding agreement and lease implications. Expect to report matter in quarter 1 2017/2018	No	Awaiting workshop with Community Services staff and local board to consider funding agreement and lease implications. Expect to report matter in quarter 4 following workshop.
1531	CF: Community Leases	Takapuna Croquet Club Inc.	New lease for Auburn Reserve	Q4	01/04/2017		\$ 1.00	In progress	Green	Public notification of lease approved at business meeting 16 May 2017. Advertisement placed in North Shore Times week beginning 16 June 2017. Iwi consultation underway.	No	Proposed public notification of intention to grant new lease considered by Manu Whenua Forum March 2017. Report seeking approval to publicly notify proposed lease will be prepared for consideration by local board at its business meeting in May 2017.
1532	CF: Community Leases	The Lake House Trust - Lease	New lease for Fred Thomas Reserve	Q4	07/06/2016		\$ 1.00	In progress	Green	Report regarding public notification prepared but clarification required re future arrangements regarding the café. Anticipate report being ready Q1 2017/2018 for local board consideration seeking authority to publicly notify lease.	No	Proposed public notification of intention to grant new lease considered by Manu Whenua Forum March 2017. Report seeking approval to publicly notify proposed lease will be prepared for consideration by local board at its business meeting in May 2017.
1533	CF: Community Leases	The Lake House Trust - Licence	New licence for Fred Thomas Reserve	Q4	07/06/2016		\$ 1.00	In progress	Green	Report regarding public notification prepared but clarification required re future arrangements regarding the café. Anticipate report being ready Q1 2017/2018 for local board consideration seeking authority to publicly notify lease.	No	Proposed public notification of intention to grant new lease considered by Manu Whenua Forum March 2017. Report seeking approval to publicly notify proposed lease will be prepared for consideration by local board at its business meeting in May 2017.
1516	CF: Community Leases	Waitematā Golf Club Inc. Lease and Licence	Renewal lease for Wairoa Road	Q4	01/08/2016		\$ 1.00	In progress	Green	Renewal drafted and with lessee for review.	No	Local board approved lease renewal business meeting 21 March 2017. Resolution number to be confirmed. Deed of Renewal to be drafted and executed in quarter 4.
1517	CF: Community Leases	Wakatere Boating Club Inc.	Renewal lease for Narrowneck Reserve	Q4	01/02/2016		\$ 1.00	In progress	Green	Deed of renewal drafted and with lessee for review and execution	No	Report prepared for local board business meeting 21 March 2017. Local board approved lease renewal business meeting 21 March 2017. Resolution number to be confirmed. Deed of Renewal to be drafted and executed in quarter 4.