

## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
<b>Arts, Community and Events</b>											
2530	CS: ACE: Arts & Culture	Community Arts Initiatives- Arts Broker Programme	Engage an arts broker to develop strategic relationships and contacts, and raise budget to add to board budgets for innovative local art and culture programmes, temporary street projects and activations with the aim of enabling community-led arts activity.  The arts broker role (\$25,000) will include development of a work programme of activities and events for July - June 2017 to be delivered within the scope of the remaining \$25,000 project fund.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	Completed	Green	In Q4, the arts brokers worked with 12 artists, with programmes involving approximately 300 participants gaining audiences of 780. Programmes included three attendances at Franklin Farmers Market, a photography project and exhibition entitled 'You Might be Surprised to Know' and a series of five Masterclass Series workshops held at Franklin Theatre.	No	In Q3, the Clevedon Arts Trail launched. Highlights include the first 'Franklin Creative Network' meeting to connect, support and grow support networks, a creative workshop programme at the Pukekohe Youth Centre and a portrait series of older Pukekohe residents.
2528	CS: ACE: Arts & Culture	Franklin Arts Centre operations-ABS Operational Expenses	Curate exhibitions in the NZ Steel Gallery, and in the Community Gallery. Develop public programming based on themes of the exhibitions. Provide a programme of art classes and workshops for adults and children.  The centre will operate for local and regional benefit to develop a flourishing arts environment for the local and wider community.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 115,257	Completed	Green	Q4 highlights included local artist Fred Graham interacting with Pukekohe High School Students to discuss his work 'Deep River Kōrero' the Waikato River and Hone Tūwhare's poems. Franklin Art Centre held the opening of "Te Taiao" in celebration of Matariki, bringing together works by contemporary Māori artists who reference the environment and the innate relationships humans have with the natural world. In Q4, they continued to deliver the weekly life drawing classes.	No	Q3 highlights were the exhibitions 'Mirage' featuring the work of Matt Ellwood, Natalie Guy, Hannah Hutchinson, Ben Palmer and Tim Wigmore, 'In Transit' installed by Delicia Sampero, and a series of paintings by Owen Jackson. Friday afternoon Kids and Caregivers Making Workshops and Life drawing workshops were delivered on a weekly basis.
2347	CS: ACE: Community Empowerment	Capacity Building	Assist community organisations to build their capacity and capability by: - participation in development of the ACE capacity building work programme -working with local organisations to identify their aspirations and capacity needs to achieve them.  Budget: - Capacity Building \$10,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	Fifteen representatives from community groups attended the capacity and capability building workshop. The workshop provided training to participants on good governance, trusts, incorporated societies and funding applications. This was an opportunity for participants to connect and learn from one another. All participants will receive 12 months of continued mentoring with the provider.	No	CEU staff have organised two workshops in March and April to build capacity of local community groups in the Franklin Local Board area. The workshops will cover good governance, trusts and incorporated societies, roles and responsibilities of governors, meetings and minutes, funding applications and how to maintain viability. Staff will report the outcomes from the workshops to the board in Q4.
2352	CS: ACE: Community Empowerment	Children and Young People: Franklin Youth Advisory Board (FYAB) and Youth Voice	Support FYAB as they identify a future framework for youth participation in LB decision-making by providing mentoring and development for FYAB members to strengthen their independence and long-term sustainability.  FYAB will develop a programme of work for the 16/17 year which aims to strengthen the profile of young people in the community  FYAB will engage young people across Franklin to participate in Youth Voice events developing an updated model for youth input in the Franklin area, including a focus on Maori participation  Budget: - FYAB \$14,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 14,000	In progress	Green	Franklin Youth Advisory Board (FYAB) members supported the sod turning for the new skate park build and will assist in the development of the official opening later in 2017.  CEU staff and Local Board Services Engagement Advisor encouraged FYAB to participate in the local board plan submission process, with six of the nine FYAB members made individual submissions through the Shape Auckland site.  FYAB are hosting a local talent show (30 June) as their Youth Week event.  FYAB membership has declined over this quarter with members agreeing to receive support from Youthtown for the recruitment, planning processes, and review of their roles and responsibilities for the 2017/2018 financial year.  The youth board agreed to seek fund holding support through Youthtown for the coming year.	No	Franklin Family Support Services accessed funding for Children's Day and Youth Week from the Franklin Events Partnership Fund.  FYAB delivered a successful Children's Day event. The event received positive feedback from community organisations supporting the event. The event is part of a national celebration for children and one of FYAB's flagship events for the year.  CEU staff supported FYAB to host a stall and work alongside the local board at the Franklin A&P show. As part of FYAB's work programme, they were encouraging young people to identify their priority areas and issues, helping them contribute to local board plans.  CEU staff are working with FYAB to engage young people in the community to participate in the local board plan development process, and are also encouraging FYAB to participate in a civic event initiating the new skate park build.

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2355	CS: ACE: Community Empowerment	Children and Young People: Youth Initiatives	Build capacity and connections between local employers, schools, youth and service providers to deliver youth employment outcomes.  Budget: - no budget allocated.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	The local board provided support for the combined High Schools Careers Event with a local grant. CEU staff have worked with COMET, the Franklin Skills Cluster Group and Youth Connections to develop and present options to the board. The board provided direction on their preferred options and confirmed the availability of funding for 2017/2018. The Youth Connections team are developing a work programme for 2017/2018.	No	CEU staff met with COMET, the Franklin Skills Cluster Group, The Southern Initiative's Maori and Pacific Trades Training Team to develop youth employment options for 2017/2018. This includes: - supporting the Franklin Skills Cluster Group to continue and develop their contribution to youth employment pathways - connect smart procurement opportunities with Auckland Transport and The Southern Initiative's Māori and Pacific Trades Training. - continuing the development of the whanau hui concept targeting the Pukekohe North community. These will be considered as part of the upcoming 2017/2018 work programme workshops.
3553	CS: ACE: Community Empowerment	Coastal Safety Fund	Coastal Rescue Services: - Franklin LB continues to support community led action ensuring the safety of residents and visitors to coastal areas in Franklin through the provision of a contestable fund. The grants are to assist community organisations involved in delivering coastal rescue services, boating education or open water survival skills training programmes. Specific application and reporting criteria will be developed in collaboration with the grants team.  Budget: Coastal Sea Rescue Grants: \$45,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 45,000	In progress	Green	The strategic broker and the Community Grants team reviewed all applications for this fund and provided funding recommendations to the local board in June 2017. Final decision-making on allocation of grants will be made at the business meeting 27 June 2017. From 2017/2018 the fund will be managed by the grants team with specialist input from the strategic broker.	No	The strategic broker worked with the grants team to promote and inform the community of the new Coastal Rescue Fund criteria. The grant round is currently open. The strategic broker will provide advice to the board in Q4 as part of the grant process.
2295	CS: ACE: Community Empowerment	Community grants (FR)	Provide community grants consistent with the board's community grants programme 2016/17 as follows: -Local community grants - \$90,000 -World War contestable fund - \$25,000 -School pool community grants - \$25,000 -Local events - \$65,700	Q1; Q2; Q3; Q4	LDI: Opex	\$ 206,000	In progress	Green	Franklin completed local grants two and three quick response rounds allocating the total community grants budget of \$156,000. They also completed one more round for the School Pool grants and one Waterway Protection and one Coastal Sea Rescue Services grant round. A total of \$60,063.35 was allocated to Coastal Sea Rescue Services Fund. A total of \$15,63.35 was offset from other budget line underspend in the LDI. A total of \$13,500 was allocated for the School Pools round and the full budget of \$25,000 was allocated for Waterway Protection Fund.	No	Franklin has not completed any further community grant round allocations since Q2 commentary.
3552	CS: ACE: Community Empowerment	Community Safety - Neighbourhood Support and Civil Defence	Franklin LB will support neighbourhood led safety and preparedness programmes by working with Civil Defence Emergency Management, Neighbourhood Support NZ and established community groups to develop area wide support for local NS and CDEM groups.  Budget: Community safety initiatives: \$30,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	On Hold	Green	Following the April 2017 flooding, the local board gave direction that this project be carried forward into the 2017/2018 year to ensure that the impending changes to fire service and CDEM structures are considered in any community based projects.	No	The strategic broker, specialist advisor and Civil Defence Emergency Management (CDEM) resilience senior advisor held a workshop with the local board to present CDEM's new approach to civil defence. This approach will enable all existing community response groups to be well connected across their communities and provide opportunities to share best practice examples and resources from other places. Due to the recent flooding in the area, the board is considering on-going delivery options for this activity.

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2349	CS: ACE: Community Empowerment	Environment: Franklin community gardens	<ul style="list-style-type: none"> <li>- Developing infrastructure and capacity of community groups to sustain existing gardens</li> <li>- Engaging a mentoring and development organisation to work with local gardeners to develop community education workshops</li> <li>- Ensuring all agreements to occupy are finalised and up to date</li> <li>- Building community connections through growing, harvesting and sharing locally produced kai</li> <li>- Identifying future development of community led gardens.</li> </ul> <p>\$5,000 to Gardens4Health for mentoring of gardeners, coaching workshops and garden planning advice at the Kayes Road, Belmont Road and Hamilton Estate community gardens.</p> <p>\$4,000 to Rerenga Tahi Trust for equipment and/or activities at the Kayes Road community gardens</p> <p>\$4,000 to Franklin Tongan Community Association Trust for equipment and/or activities at the Belmont Road community garden.</p> <p>\$4,000 to Marama Hou Ministries for equipment</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 17,000	Completed	Green	<p>The Kayes Road and Marama Hou garden groups were set up as a grant vendors and the funding agreement processed.</p> <p>The Franklin Tongan Garden group completed the previous year's accountability requirements. The 2016/2017 allocation has been processed and CEU staff are working with the group to ensure outcomes are met and accountability is completed.</p> <p>CEU staff are currently working with Brookby School to investigate resourcing for a fruit forest on site and improvements to a student-led garden. Gardens4Health will be engaged to assist the school with design and networking support.</p> <p>Three garden groups have benefited from the support provided through Gardens4Health.</p> <ul style="list-style-type: none"> <li>- Tongan Garden Group: Significant support for the purchase and installation of a water tank from their 2015/2016 funding agreement, and assistance in developing solutions to provide a sustainable solar pumping solution on a site with limited utilities.</li> <li>- Waiuku Garden Group: Assistance in the design of new planting boxes.</li> <li>- Kayes Reserve group: Ongoing coaching.</li> </ul>	No	<p>Kayes Reserve Garden. The group has purchased and installed a container for tool security and storage. Staff will work with the group to form a legally constituted trust.</p> <p>Marama Hou - Waiuku Gardens Hamilton Estate. The group is being supported to be set up as a council grants vendor. Once this is completed the funding agreement will be processed.</p> <p>Franklin Tongan Garden. The water tank and irrigation equipment funded from 2015/2016 have not been installed. The specialist advisor is working with the group to complete last year's project outcomes. The 2016/2017 allocation may not be apportioned if key project accountability outcomes are not met within this financial year.</p>
2354	CS: ACE: Community Empowerment	Heritage and Identity	<p>Support communities to lead placemaking activities which promote strong local identity in three locations.</p> <p>Beachlands has been identified as one priority community, with two further locations to be identified in collaboration with Parks, Community Places, Infrastructure and Environmental Services and the local board.</p> <p>Strengthen the visibility of Franklin heritage and identity in the community.</p> <p>Budget: - Community heritage and identity programmes \$17,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 17,000	In progress	Green	<p>Based on the planning in Q4 Pukekohe Pythons league youth group organised 'working bees' to clean up with an aim to rebuild the damage caused by vandals earlier in the year. Rerenga Tahi Trust are funded as an umbrella group to assist with the community engagement for the concept and design development towards the painting of the buildings. This process will be an opportunity for young Maori and their families in the community to express their identity.</p> <p>The Pukekohe High School Cultural event was unable to go ahead as planned at the town square as the students still need to work on their capacity to carry out an event outside of school. The strategic broker continues to work with the group to achieve this.</p> <p>Funding support was provided to the Franklin Historical Society to maintain their volunteer support base to open the Pioneer Cottage for public and school group visits. International student groups in particular enjoy the experience offered by the visits to the Pioneer cottage. CEU staff have also supported the group to identify future funding options and streams of access.</p>	No	<p>New projects involving local youth are in development.</p> <p>Pukekohe Pythons league youth group are planning to develop a mural design depicting their identity and connections with Pukekohe. The mural will be an opportunity for young Maori in the community to express their identity. CEU will be supporting them with resources as the concept develops.</p> <p>With support from CEU, the Pukekohe High School cultural group are exploring the opportunity to coordinate a cultural event for schools in the area. This event will publicly showcase and celebrate diversity through performance, contributing to growing a sense of identity for the Pukekohe area.</p> <p>The Patumahoe community group has not progressed their project as more consultation and community input is required.</p>

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2393	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (FR)	The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities. e.g. connecting community to Spatial Priority Areas planning.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	<p>In order to coordinate the presentation of the Arts, Community and Events (ACE) work programme, the strategic broker has focused on building her knowledge of other ACE unit's work programme items and on developing stronger working relationships with relevant staff in other ACE units. This is important to ensure a more empowering and enabling approach to programme delivery and for our work with communities.</p> <p>The strategic broker consistently responds directly to community inquiries from across the local board area, connecting, informing and following up with council staff on a variety of matters from infrastructure and roading issues to funding information and capacity development.</p> <p>The strategic broker is building her understanding of the new Community Facilities structure and new services contracting model (Project 17), which are to be implemented in the Franklin area in 2017/2018.</p> <p>CEU staff continue to provide advice on large community projects that require collaboration across multiple council departments.</p> <p>CEU staff are working with community members to add</p>	No	<p>The strategic broker has continued to connect community groups and individuals with various parts of council to assist them in projects and initiatives in their communities.</p> <p>The strategic broker has followed up with groups raising issues in public forum, providing advice, connection and information on a wide range of issues.</p>
2348	CS: ACE: Community Empowerment	Placemaking: CCTV	<p>Alongside the monitoring contract, local board will work with key stakeholders to identify best practice model for CCTV management across Franklin including hardware and software management, access to information, monitoring needs and identification process for new camera sites in response to crime statistics.</p> <p>Budget: - CCTV \$85,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 85,000	Completed	Green	<p>CEU staff worked with the local board and Pukekohe Business Association to develop a partnership model for managing and maintaining the Pukekohe public safety camera system for the 2017/2018 year.</p> <p>Equipment handover and transition arrangements have been made, together with camera cleaning and planned maintenance for the end of June 2017. New maintenance contracts will be negotiated and managed within the Community Facilities' existing contracts for 2017/2018.</p> <p>The Armitage monitoring service contract ACPN 12613 concluded on 30 June 2017. Armitage are currently assisting in the transition of viewing capability to the Pukekohe Business Association offices for them to use during 2017/2018.</p>	No	<p>Staff held a workshop with the board on CCTV and town centre safety. Operational changes to bulk funding allocations in 2017/2018 were considered. A proposal will be prepared for the board to consider required changes.</p> <p>A faulty CCTV camera and two sets of camera back-up batteries were replaced in Q3.</p> <p>Engagement activity was undertaken with Waiuku and Pukekohe business associations to identify their preferred operational modelling of CCTV going forward. This will be further explored in Q4.</p> <p>Quotes are being sought in Q4 to provide a link from business district cameras to the police.</p>

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2629	CS: ACE: Community Empowerment	Spatial Priority Area - Pukekohe Wesley	<p>Participation in inter-departmental planning for the spatial priority area, and influencing coordinated engagement with mana whenua and “hard to reach” diverse communities.</p> <p>As required:</p> <ul style="list-style-type: none"> <li>Identify opportunities for community led or co-designed projects</li> <li>Identify local community outcomes aligned with social wellbeing, social procurement/social enterprise/employment and training</li> <li>Identify connection pathways with community and council stakeholders.</li> </ul>	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	<p>The strategic broker continues to build relationships and achieve stronger community engagement with local development groups.</p> <p>CEU staff are working with Local Board Service staff to convene cross council meetings to discuss concerns of local developers.</p>	No	<p>The strategic broker continues to connect with the south planning team and the community services development advisor to identify opportunities for involvement as the spatial priority area project progresses.</p> <p>The strategic broker has connected with the community liaison manager for the Drury South development and will continue to meet and discuss community involvement as this project is delivered.</p>
2318	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (FR)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	<p>There were 1226 graffiti incidents in the Franklin Local Board area between 1 July 2016 to 30 June 2017. This is a four per cent increase compared to the number of incidents recorded in 2015/2016. The number of RFS (Requests for Service) graffiti increased by 11 per cent, with all 99 being removed within the 24 hour target time (KPI). Franklin achieved the score of 100 per cent in the March ambient survey, which measures how much of the city is graffiti free. The local board also scored 100 in the September 2016 survey achieving the highest average ranking across the city for 2016/2017. This score is well above the overall Council average of 94 per cent</p>	No	<p>There were 931 graffiti incidents in the Franklin Local Board area between 1 July 2016 to 31 March 2017. This is a 5 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti increased by 10 per cent, with all 76 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.</p>
2929	CS: ACE: Community Places	Hire fee subsidy (individual groups) LDI \$20,838 - FR	<p>Administer provision of 100% discount for the following groups to use council-run venues, underwritten using \$ 20,838 LDI</p> <p>i) FRANCOSS (Franklin Council of Social Services) – Pukekohe Concert Chamber            ii) Pukekohe Senior Citizens Club – Franklin: The Centre (Stevenson Room)            iii) Franklin Heritage Forum – Pukekohe Old Borough Building            iv) Communicare – Pukekohe Old Borough Building            v) Franklin Youth Advisory Board – Franklin: The Centre            vi) Well Women – Pukekohe Concert Chamber            vii) 60s Up Movement – Pukekohe Concert Chamber            viii) Mudlarks -            ix) Franklin Arts Festival – Pukekohe Town Hall and Concert Chamber            x) Clevedon RoundUp – Clevedon District Centre            xi) Clevedon Business Association – to open the Clevedon District Centre to local businesses each Friday            xii) Keep Franklin Beautiful”</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,838	Completed	Green	<p>During Q4, there has been no change in the groups who use the facility compared to Q3.</p>	No	<p>Of the 11 groups that have been identified, Franklin Youth Advisory Group and Mudlark have not used the facility to date. All other groups continue to use facilities.</p>



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2611	CS: ACE: Community Places	Hire fee subsidy (off peak) LDI \$13,000 - FR	Administer further subsidy of hire fee's for specific groups and specific off peak times through LDI.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 13,000	Completed	Green	During Q4 off peak utilisation has remained steady. Three of the 10 facilities have decreased, with an increase in five. This is reflected in utilisation statistics which have increased.	No	During Q3 off peak utilisation has remained steady. Six of the 10 facilities have decreased, with an increase in four. This is reflected in utilisation statistics which have decreased.
2092	CS: ACE: Community Places	REGIONAL Social Housing - FR	Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December.  Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed.  The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The Joint Venture will be operational in July 2017. Transition planning and delivery have been finalised through Q4 of FY17.	No	The Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.
2603	CS: ACE: Community Places	Rural Halls - FR	Enable successful and sustainable rural hall operations through the provision of a liaison and development programme.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	To date, 17 of the 20 hall committees have now received their funding. The 3 outstanding committees funding will be accrued and finalised in Q1 2017/2018.  During Q4, staff have begun discussing the new operating model with the 20 Franklin Rural halls who currently receive funding. The first was with the Karaka Hall Committee.  The transition has begun to the new operating model for the Kawakawa Bay residents and ratepayers committee.	No	Due to staff changes in Q3 the Rodney Rural Hall Advisor picked up the Franklin portfolio. The advisor has engaged with most of the hall committees, attended several meetings and is providing ongoing support. The advisor received the first year review for the three halls in phase one and will present to the local board in April. Kawakawa Bay hall will be moving towards the phase one model. Nine of the halls have received funding.
2024	CS: ACE: Community Places	Venue hire service delivery - FR	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing the customer-centric booking and access process including online booking - Aligning activity to Local Board priorities through management of the fees and charges framework	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	In Q4 staff have begun to look into 'real time' survey options that will give hirers the ability to comment about their experience of our service. This 'real time' feedback will allow staff to investigate improvement opportunities for all who hire and experience programmes and activities at our community venues. Staff have also been promoting community venues through increased online channels which has been a contributor to an increase in online traffic.	No	During Q3 staff have improved amendment and cancellation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers.  The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4.

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2287	CS: ACE: Events	Anzac Services - Franklin	<p>Supporting and/or delivering Anzac services and parades within the local board area. Including:</p> <ul style="list-style-type: none"> <li>- Pukekohe (dawn and civic)</li> <li>- Waiuku (civic)</li> <li>- Awhitu (civic)</li> <li>- Beachlands (civic)</li> <li>- Bombay (civic)</li> <li>- Buckland (civic)</li> <li>- Clevedon (civic)</li> <li>- Patumahoe/Waiiau Pa (civic)</li> <li>- Whitford (civic)</li> </ul> <p>Wreaths to be provided at services attended by local board members (number of wreaths dependent on number of board members attending).</p> <p>Traffic Management Plans in accordance with 2016 schedule, with the addition of the service at Bombay.</p>	Q4	LDI: Opex	\$ 35,000	Completed	Green	Anzac Day was a huge success throughout the region with increased attendance numbers at all services.		Plans and requirements for Anzac services have been confirmed. Activity is currently focussed on operational arrangements for the day.
2284	CS: ACE: Events	Event Partnership Fund - Franklin	<p>Funding to support community events through a non-contestable process.</p> <p>Organisers of funded events will provide post event accountability reports which will be reported back to the board.</p> <ul style="list-style-type: none"> <li>- Clevedon A&amp;P Show \$20,000 (Clevedon A&amp;P Association)</li> <li>- Franklin A&amp;P Show \$20,000 (Franklin A&amp;P Association)</li> <li>- Children's Day \$5,000 (Franklin Family Support)</li> <li>- Franklin Primary Schools Triathlon \$2,000 (Franklin Primary Schools Triathlon Committee)</li> <li>- Blast to the Past \$5,000 (WBDA)</li> <li>- Steel N Wheels \$10,000 (WBDA)</li> <li>- Beachlands Trolley Derby \$5,000 (Beachlands Comm Trust)</li> <li>- Movies In Parks (x2) up to \$20,000 (AC Events Delivery)</li> </ul>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 101,300	Completed	Green	All funding agreements and payments have been made. Five accountability reports have been returned. A further two are expected by 30 June 2017 and the remainder by 29 November 2017.	No	<p>All funding agreements and payments have been made. Two accountability reports have been returned with the rest expected to be received in Q4.</p> <p>Clevedon A&amp;P Association provided invoices and accounts for the total amount of funding received as requested by the Franklin Local Board.</p>
2685	CS: ACE: Events	Franklin's Finest (Volunteer Awards)	Contribute funding to a community volunteer awards event (Franklin's Finest) within the local board area.	Q2	LDI: Opex	\$ 3,000	Completed	Green	Completed in Q2.		Completed in Q2.
2286	CS: ACE: Events	Local Civic Events - Franklin	Delivering and/or supporting civic events within the local board area.	Not scheduled	LDI: Opex	\$ 10,000	Completed	Green	Completed in Q3.		The sod turning for the Pukekohe Skatepark on Stadium Drive was held on Wednesday 29 March 2017 with around 20 people attending.

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2323	CS: ACE: Events	Movies in Parks - Franklin	Programming and delivery of a Regional Movies in Parks series event.  Funded as a line item from Events Partnership fund (non-contestable) up to \$20,000.	Q3	LDI: Opex	\$ -	Completed	Green	A debrief report and details of actual costs totalling \$21,308.55 for the two movies has been provided to the local board. The report included recommendations for future events.	No	Ghostbusters (2016) was screened at Tamakae Reserve, Waiuku on Friday 13 January 2017 with pre-entertainment co-ordinated by Waiuku Business Association. Secret Life of Pets was screened at Sunkist Reserve, Beachlands on Saturday 25 February 2017 with pre-entertainment coordinated by Beachlands Community Trust. The Local Board logo was shown on specific marketing, flags at event and onscreen prior to the movie. Both movie events received financial contributions from commercial partners who activated the site. Event Delivery will provide debrief reports once the season is complete including full operational budgets.
2285	CS: ACE: Events	Citizenship Ceremonies - Franklin	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 16,889	Completed	Green	The Civic Events team delivered one citizenship ceremony during Q4.		The Civic Events team delivered citizenship ceremonies once during Q3.
<b>Libraries</b>											
719	CS: Lib & Info	Library hours of service - Franklin	Provide library service at Pukekohe Library for 52 hours over 6 days per week, Monday to Saturday. (\$628,239 - FY16/17) Provide library service at Waiuku Library for 48 hours over 6 days per week, Monday to Saturday. (\$356,269 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 984,508	Completed	Green	Visits to Franklin Libraries decreased by 7% this quarter. Visitor numbers have been affected by the two day closure over the Easter period and ANZAC day falling mid week.		Library visits have increased by one per cent compared to the same quarter last year. It is worth noting that there were significant roadworks on Massey Ave and Edinburgh street in Pukekohe during January that restricted access for our customers so it is good to see an increase.
720	CS: Lib & Info	A&P programme	Mobile Library and library staff delivering library services and activities at Clevedon and Franklin A & P shows, Positive Aging, Movies in the Park, Children's Day, Beachlands Trolley Derby. Provide weekly sessions of Wriggle & Rhyme during School term time, alternating between Maraetai and Beachlands.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 7,500	Completed	Green	Wriggle and Rhyme continues to operate at Maraetai and Beachlands with continued success and we have begun planning our programme and presence for the positive aging expo.		The mobile library bus attended the Franklin A&P Show and Children's Day events. Children's day was a particular success with great interest in the mobile library and the services on offer; 578 people boarded the bus. Wriggle and Rhyme resumed at Maraetai and Beachlands. Numbers are slow to build.
1432	CS: Lib & Info	Rural library service review.	Review the rural library service.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	Completed	Green	The Rural Library Review has been completed and feedback received from local board members. Recommendations to be discussed in a workshop in the 2017/2018 year with local board members.		The Rural Library Review has been completed and distributed to Local Board members for feedback. Recommendations will be discussed at the April Workshop.
730	CS: Lib & Info	Celebrating cultural diversity - Franklin	Celebrate cultural diversity with displays and events including regionally regional coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, NZ Music Month, Pasifika, PRIDE and Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	This quarter we have hosted a number of activities and events designed to promote and encourage cultural and community diversity. This quarter, both libraries have celebrated Matariki with displays, storytimes and Pukekohe has held two author talks on Māori medicine and displays of Korowai in the library for customers to learn about Māori culture.		This quarter focused on Waitangi celebrations, the Lunar New Year and acknowledging Rainbow families. Pukekohe Library's events and activities based on the Lunar New Year were well received with 133 participants at 11 events and Waiuku's Rainbow storytime session met with a positive response by those who attended. Both libraries had Waitangi displays and storytimes that were well received.
729	CS: Lib & Info	Celebrating local places and people - Franklin	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month and Heritage Festival. Participate in annual Christmas parade. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Franklin continues to be a hub for local history activities and events. Our Local History book a librarian sessions remain very popular, attracting interest from outside Franklin as well as local interest with 9 sessions this quarter. Our heritage matters talks continue to be popular as well.		Pukekohe's heritage sessions continue to be a highlight for Franklin and are well attended with two different talks being held this quarter including a visit from 8 Lakeside Lodge residents to share their oral histories which were recorded and saved for the archive room. There have been 10 local history book a librarian sessions held this quarter.



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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
728	CS: Lib & Info	Digital literacy support - Franklin	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices in group classes and one on one Book a Librarian sessions. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Book a librarian sessions continue to effectively deliver digital support and build customer knowledge. 181 customers have benefited from this service and the rise in numbers is attributed to the growth in demand for our ePlatforms and eBooks.		This quarter has seen a 14 per cent increase in Wi-Fi and PC usage in the Franklin area. Staff continue to support customers with digital enquiries through one to one book a librarian sessions and basic computer classes.
721	CS: Lib & Info	Information and lending services - Franklin	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The number of items borrowed this quarter has dropped by 5%. This change can be attributed to an increase in the number of customers using e-readers and closure over the Easter and ANZAC.		The number of items borrowed from Franklin libraries showed an increase for this quarter - Pukekohe increased by one per cent, Waiuku by two per cent. Interest in ebook material continues to grow as customers become more comfortable with technology and grow their awareness of Auckland Libraries offerings.
727	CS: Lib & Info	Learning and Literacy programming - Franklin	Provide learning programmes and events throughout the year including: computer classes, CV classes, makerspace, Children's Book Awards, Comic Book Month, Adult Learners' Week, Money Week. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Our book a librarian and digital sessions at both libraries have seen huge developments this quarter with 75 people participating in 73 sessions. The majority of interest comes from customers with digital devices and an interest in learning about our many ePlatforms. This has included digital outreach to community groups and Pukekohe Library began a Raspberry Pi Makerspace every Saturday that recently had a class of 9 from Dilworth School attending and learning from a community volunteer.		This quarter has seen another increase in our 'Book a Librarian' Service with 42 bookings delivered to 43 customers. Customers have a variety of requests but a particular focus is on e-books, especially as many of our patrons received an e-reader or tablet for Christmas.
722	CS: Lib & Info	Preschool programming - Franklin	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime and Storytime. Outreach to local preschools. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Over the past quarter Franklin libraries delivered 97 programmes to 2378 participants which is a significant increase on last quarter 14 preschool centres throughout Franklin have benefited from story time and rhyme time programmes featuring a diverse range of themed activities.		Demand for preschool programmes continues to be a key success indicator in Franklin with 60 Programmes delivered to 1345 participants. Waiuku continues to deliver a successful outreach programme to childcare centres, visiting 7 different centres this quarter and Pukekohe's Wriggle and Rhyme numbers continue to grow.
725	CS: Lib & Info	School engagement and Afterschool programming - Franklin	Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours: Kids Club and SKOOB. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	We continue to foster strong relationships with students and schools in Franklin through outreach and library based programmes. This quarter, Pukekohe focussed on offering local schools the opportunity to perform music concerts for music month with 6 different concerts in May from local talent. The museum also came and visited for Matariki and took 3 local schools for 3 workshops. Waiuku has focussed on outreach to outlying schools; promoting resources and encouraging library membership. The local home school group continues to visit Waiuku and use library resources.		This quarter has seen a significant amount of work put into connecting with our local schools with Pukekohe Library hosting the entire Pukekohe Intermediate school for registration visits and 'induction' sessions. Waiuku Library has a regular home-school group attending the library to use the resources. Pukekohe continues to run a monthly children's book club and has recently started a Raspberry Pi Makerspace on Saturdays with a community volunteer.
723	CS: Lib & Info	School holiday programming - Franklin	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	School holiday programmes remain popular with Franklin families. The april school holiday 'Construction Wizards' programme was a success in both libraries with 15 events for 349 participants including Lego days at Pukekohe and a hugely successful 'Egg Drop' event at Waiuku. The programme saw maller numbers than usual due to Easter and ANZAC closures.		We are at present planning events and activities for the upcoming school holidays with the theme of 'Construction Wizard'.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
724	CS: Lib & Info	Summer reading programme - Franklin	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds in both English and Te Reo Māori (Kia Maia te Whai). Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Planning is under way for this year's summer reading programme due to be launched in December 2017.		A total of 192 enrolled in the Kia Māia Te Whai, Dare to Explore which ended in January. 111 children participated in activities in the weeks leading up to the finale parties. Pukekohe Library hosted 35 children who enjoyed watching Cornflake the Clown, party games and food. Tanya Batt, story teller and author, captured the imagination while performing to 20 children at Waiuku Libraries celebration.
726	CS: Lib & Info	Supporting customer and community connection - Franklin	Provide programmes that facilitate customer connection with the library and community including themed clubs: Book Chat, Heritage Matters, Adult colouring, scrabble and special events. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Franklin continues to place utmost importance on the programming delivered to customers and this quarter has seen us providing many different offerings to customers including all our regular programmes such as Bookchat and social club at both libraries as well as a series of events and concerts for music month including adult ukelele lessons at Pukekohe which were well received by the community.		We continue to deliver quality programming to our customers. This quarter our regular programmes Bookchat, Rummikub Club commenced after the Xmas break. Waiuku library hosted a local poetry writer for an author talk with local author Jim Reardon with 20 attendees and received great feedback.
<b>Local Parks</b>											
4535	CF: Investigation and Design	Roulston Park, Pukekohe - design plans	Design plans for future development of Roulston Park, Pukekohe	Q3; Q4	LDI: Opex	\$ 25,000	On Hold	Red	Issues/Risks: Community Services to determine service needs for this project before anything can proceed. Potential for project scope to change.  Current status: On hold. Service need is currently being defined. Next steps: Define scope.	No	NA
4503	CF: Investigation and Design	Clarks Beach Franklin design new skatepark	Design plans for new skate park at Clarks Beach	Q3; Q4	LDI: Capex	\$ 25,000	In progress	Green	Current status: Options being investigated. Next steps: Define scope. Multi-year project to be delivered in 2017/2018 work programme.	No	NA
4505	CF: Investigation and Design	Franklin - repair potholes on park roads	Potholes to be repaired on park roads in Franklin	Q3; Q4	LDI: Capex	\$ 30,000	Completed	Green	Current status: Works complete under maintenance. Next steps: Rescind Locally Driven Initiative budget allocation.	No	NA
4519	CF: Investigation and Design	Matakawau Point - develop playground	Creating alternative play solutions, amenity planting and playground for local residents and visitors to Matakawau Point.	Q3; Q4	LDI: Capex	\$ 50,000	Deferred	Red	Issues/Risks: Community Services to determine service needs for this project before anything can proceed. Potential for project scope to change.  Current status: Workshop planned for July to discuss service needs at Matakawau Point. Next steps: Defer budget into financial year 2017/2018. Confirm service need and scope asset options.	No	Current status: Community Services to determine service requirements in area. Next steps: Undertake scoping, defer budget into next financial year.
4540	CF: Investigation and Design	Whiteside Pool, Franklin - thermal covers	Thermal cover for Whiteside Pool	Q3; Q4	LDI: Capex	\$ 24,000	On Hold	Red	Issues/Risks: Project on hold until service need, operational costs and holistic approach has been determined by Community Services.  Current status: Community services completing a needs analysis. Next steps: Define scope for delivery. Multi-year project to be delivered in 2017/2018 work programme.	No	NA
4506	CF: Investigation and Design	Franklin Samuel Miller and Orere Point - memorial seat installation	Installation of community funded memorial seat at Samuel Miller and Orere Point beach reserve	Q3; Q4	External funding	\$ -	Completed	Green	Current status: Physical works completed.	No	NA

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4494	CF: Investigation and Design	Matakawau Point Reserve Renew wharf	This timber wharf is in bad shape; the structural side of it is rotten. Requires an expert to assess the wharf repairs needed or options of a rebuild. Health and Safety project.	Q4	ABS: Capex	\$ -	In progress	Green	Current status: Engineering report and initial quote received. Next steps: Write business case.	No	NA
4461	CF: Project Delivery	Prospect Terrace, Pukekohe - upgrade existing walkway	Replace existing gravel footpath with 2m wide concrete footpath. Approx 88m.	Q3; Q4	LDI: Capex	\$ 13,000	Approved	Green	Current status: Full costs received and budget over allocated. Presented to the local board and agreed to continue project. Next steps: Write report requesting additional funding. Go out to tender for physical works.		Current status: Scoping project site and gathering full costs Next steps: Present to local board with build estimate
4459	CF: Project Delivery	Waiau Pa - upgrade existing walkway	Replace existing gravel footpath with 2m wide concrete footpath and extend new path length. Approx 85m in total. Remove 2 trees. Possibly install solar lights.	Q3; Q4	LDI: Capex	\$ 20,000	Approved	Green	Current status: Full costs received and budget over allocated. Presented to the local board and agreed to continue project. Next steps: Write report requesting additional funding. Finalise design of kerbing and go to tender for physical works.		Current status: Scoping the project site and gathering full costs Next steps: Present to local board with build estimate
3361	CF: Project Delivery	Constellation Drive play area PD	New play area for subdivision	Q1; Q2; Q3; Q4	Growth	\$ 120,000	In progress	Green	Current status: Concept design approved by board and final consultation with community underway. Next steps: Procurement for physical works.		Current status: Concept design approved and project being prepared for handover to Project Delivery Next steps: Procurement for physical works
3362	CF: Project Delivery	Ray Faussett (Belmont) Neighbourhood Park new park development PD	Development of play area and toilet	Q1; Q2; Q3; Q4	Growth	\$ 30,000	In progress	Green	Current status: Concept design approved by board. Next steps: Developed design to proceed when budget becomes available for delivery (FY 2019).		Current status: Concept Design Next steps: LB approval to proceed with concept development
3360	CF: Project Delivery	Stadium Road Skatepark development PD	Skatepark development	Q3; Q4	Growth	\$ 664,000	In progress	Green	Current status: Physical works in progress. Anticipated completion for October 2017. Next steps: Maintain current works programme.		Current status: Physical works to commence 30 March 2017 Next steps: Work programme to be underway on site.
476	CS: PSR: Local Parks	Coastal erosion - planting	Planting to assist coastal edge protection Coastal planting is being planned for Waiti Bay based on approved consent planting plans that were part of the coastal planting works but were incomplete and ongoing after the 2015-16 planting. Infill planting at Karotahi Beach dunes Consent requirement planting around the Waiuku estuary. Work is being undertaken with advice from the Coastal Management Team. Further discussions are happening with Auckland Transport, Storm water, Coastal management and Parks for coastal erosion mitigation works at Kawakawa Bay. The consultations are based on concerns raised the the Resident and Ratepayers Association.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 75,000	Completed	Green	"Planting programme completed. Some issues with plantings of oioi at Sunkist Bay, Beachlands which were removed by residents, twice in some circumstances. These plants have now been moved to another site at Te Puru. Plantings done in Waiti Bay, Whitford Point and Kawakawa Bay. Pest plant removal and planting at Sunkist clifftop, 39R Pohutukawa Road (Beachlands) and Iwirahira Point (Kawakawa Bay). A planting plan developed in consultation with Ngai tai for planting on the face of the Wai o Maru Pa site. Planting will be considered as part of the 17/18 work programme. Pest plant control and Planting at Waiuku, Awakura, Mayhead Road. "	No	-Planting sites for the autumn planting season have been identified at: hitford Point; Waiti Bay; Kawakawa Bay and Te Wai o Maru Paa site. -Karioitahi was investigated and infill planting is not necessary as existing planting is sufficient. -Further investigation being undertaken at Te Toro.
477	CS: PSR: Local Parks	Greenways Plan	Development of the greenways programme for the Franklin Local Board	Q1; Q2; Q3; Q4	LDI: Opex	\$ 25,000	In progress	Green	"Pohutukawa Coast Trails plan adopted 6 June. The Steering Group is now focussing on implementation. The draft Waiuku Trails plan is being finalised following consultation."	No	The Beachlands/Maraetai plan is nearly completed. The Waiuku trails plan is underway and the first draft will be workshopped with the community in early April.

## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
479	CS: PSR: Local Parks	Programmes and Events - Franklin	Deliver a programme of free walks and education events in local parks.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 40,000	Completed	Green	<p>Full programme completed. Highlights this quarter include the guided walk through Clevedon Scenic Reserve with 25 people attending. School planting with Maraetai Primary School at Omana Beach cancelled by the school, and contractors completed the planting.</p> <p>Out and About Programme completed: Highlights this quarter included three Park Fun Days which were all well-attended (approx 100 attending each). Park Sport events had low numbers due to rain. 1 Amazing Race was well-attended (60). 1 x Kite Day (147)</p> <p>The Out and About Programme is being reduced in 2017/2018 and less popular events will not continue.</p>	No	<p>Guided walk at Waiti Bay cancelled due to weather. Planning is underway with Orere Point School for planting.</p> <p>Out and About Programme: Fifteen events were held in Q3 with average attendance of 45. The beach days proved most popular with over 120 people at each event. Many families came to the beach specifically for these events and heard of the events through the new Out and About Facebook page.</p>
483	CS: PSR: Local Parks	Volunteers - Franklin	Pest control, planting and ecological restoration involving volunteers. Community clean up of public open spaces. Mangrove removal- Waiuku Estuary. Draft programme developed and circulated to local board.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 100,000	Completed	Green	<p>A total of 4986 volunteer hours during the year. Plantings this quarter were held at: Colin Lawrie Reserve -Pukekohe East school. Hickeys Reserve Community Day. Orere Point Coastal Reserve - Orere school Clevedon Scenic Reserve- Community Day .</p> <p>Awhitu and Whakaupoko Landcare plantings organised by themselves with support from Council.</p>	No	<p>On track to deliver full volunteer work programme/budget in Q4 which is the planting season. Request that some budget be redirected as indicated below.</p> <ol style="list-style-type: none"> <li>1) community planting on Tamakae Estuary.</li> <li>2) Maraetai and Omana in June.</li> <li>3) Kawakawa Bay community group. Funding may need to be re-prioritised to other volunteer projects - \$10,000.</li> <li>4) Beach clean-ups - Removal of rotting seaweed at Big Bay (one off) and disposal off site \$2,000.</li> <li>5) clean ups at Waiuku Shrine.</li> <li>6) Mudlarks - ongoing mulching of mangroves, equipment provided for pest control. Banded Rail survey for new site being undertaken.</li> <li>7) Small scale planting in Whitford. Recommend that some remaining budget be used for in Clevedon Scenic Reserve.</li> <li>8) Department of Corrections - mulch spreading planned for Roosevelt Park, Colin Lawrie, and Kayes Reserve.</li> <li>9) Karioitahi Beach clean-up held Q2.</li> <li>10) Awhitu Landcare - ongoing support.</li> </ol>
<b>Sports Parks</b>											
4460	CF: Project Delivery	Franklin Local Board - identify park run routes and install signage	Establish park run routes and install signage at Colin Lawrie Park, Te Puru Park, Waiuku Sports Park, Karioitahi Beach	Q3; Q4	LDI: Capex	\$ 40,000	In progress	Green	<p>Current status: Scoping project and contacting Parkrun International. Next steps: Consultation to be undertaken with Te Puru Trust. Waiuku Sports Park user group. Initial track distance and route mapping due in July.</p>		<p>Current status: Scope project and asset options. Next steps: Organise workshop with local board to show suggested routes and design.</p>
482	CF: Project Delivery	Sports park (Waiuku)	Improvements to Sportfields including irrigation, drainage and lighting, improved access through the site and new changing rooms. All priorities to be confirmed with LB and Waiuku Sports park Committee	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,195,740	Completed	Green	<p>Current status: Irrigation installation complete. Lighting complete. Physical works for car park and changing room underway.</p> <p>Next steps: Complete physical works.</p>		<p>Current status: Irrigation installation complete. Lighting works underway.&amp;nbsp; Design for gym car park and changing rooms complete tendering complete.</p> <p>Next steps: Award contract for changing rooms and car park physical works.</p>
<b>Leisure</b>											
4487	CF: Project Delivery	Franklin Swim Sport & Fitness - Renew heat pump	Health and Safety urgent works. Renew heat pump at Franklin swim sport and fitness.	Q4	ABS: Capex	\$ 33,000	Completed	Green	<p>Current Status: Contractor has completed work on site. Next Step: Close project.</p>	Yes	NA

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3855	CS: PSR: Leisure	Upgrade of flooring at reception area of Franklin Pool & Leisure Centre	Local Board allocated up to \$32,000 from its 2016/2017 community response fund for the upgrade of the flooring of the reception area and ramp at Franklin Pool and Leisure, Pukekohe including costs of all materials and installation.	Not scheduled	LDI: Opex	\$ 32,000	Completed	Green	The Local Board agreed to proceed with upgrading the flooring. Community Facilities are working with Belgravia on the revised scope of this project. It will be completed by August.	No	Approval from council is required to undertake work as the building is council-owned.
3863	CS: PSR: Leisure	Whiteside Pool - Hoist	Franklin Local Board allocated \$14,000 from the LDI Capex fund for the provision of a new mobility hoist to be installed at Whiteside Pool	Q2	LDI: Capex	\$ 14,000	Completed	Green	Installation of the new mobility hoist was completed in November 2016..	No	Completed in November 2016.
2726	CS: PSR: Leisure	Belgravia Leisure NZ operators of Franklin Pool & Leisure Centre Jubilee Pool & Whiteside Pool	Manage the Franklin Pool and Leisure Centre, Jubilee Pool and Whiteside Pool by providing a comprehensive range of programmes to meet the council/local board objectives that reflect the local community demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ 252,910	Completed	Green	<p>Franklin Pool and Leisure Centre programming targets have met the Local Board objective of 'Proud, safe and healthy communities'.</p> <p>On 9th April, a fault was found with the heat pump for the lap and toddler pools. There was a 4-6 week timeline for sourcing parts from overseas so the electric boiler was reactivated, which allowed us to keep the pools operational at lower than normal temperatures. This was maintained until outside temperatures dropped at the end of May and the boiler could not heat the water sufficiently. The heat pump has now been fixed and the pools are operating as normal.</p> <p>This has had a significant impact on usage since April: Recreational swim use has decreased approximately 20%. All Term 1, and 80% of Term 2 Learn to swim classes were cancelled during the last week of term, credits or refunds were issued.</p> <p>Despite this, the year overall has been positive and total aquatics attendance is 9% ahead of last year. Learn to Swim has grown 65% this year, but under 16 recreational swimming is down 25% on 2015/2016.</p> <p>Fitness use has grown 9% and membership increased</p>	No	<p>Highlights</p> <ul style="list-style-type: none"> <li>* Current centre membership is at 1231, the target for 2016-2017 was 1200.</li> <li>* Three swimmers from the Senior Franklin Swim Squad have been selected to represent NZ in the Australian Long Course Champs in April 2017.</li> </ul> <p>KPIs on track.</p>
<b>Sport and Recreation</b>											
2773	CS: PSR: Sport & Rec	Franklin sport and recreation plan implementation (PSR opportunities)	Implement the actions and recommendations from the 2016 Franklin Sport and Active Recreation Plan	Q3; Q4	LDI: Opex	\$ 114,000	Completed	Green	<p>Completed. \$25,000 of this budget was reallocated by the local board in December 2016.</p> <p>Remaining \$89k allocated to Pukekohe Rugby Football Club for redevelopment of clubroom facilities at Colin Lawrie Fields. Funding agreement signed. Payment will be completed before 30 June.</p>	No	Workshops held with the local board in February and March to consider high and medium priority projects identified in the Sport and Active Recreation Facilities Plan. To be reported to the May business meeting to formally approve funding.



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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2712	CS: PSR: Sport & Rec	Community Access Te Puru Community Centre (FR)	Providing an operational grant for community access to the Te Puru Community Centre.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 327,459	Completed	Green	The trust submitted its three year strategic plan in May. The trust is seeking a new Centre Manager and a new Head Gymnastics Coach. Total visitor numbers for July 2016 - May 2017 were 23,271. Beachlands School is using one of the 10 free community hours to train for the AIMS games in September. A group of parents is using one "free" hour for a play group. Free hours are also utilised by a group of youth for basketball court time during the day. An orienteering tournament involving Beachlands and Maraetai schools (600 students) was hosted at Te Puru Park and Omana Regional park. Kiwisport basketball coaching tournaments in the sports hall on 30, 31 May and 1 June for year levels 3-8. Thirteen beach clean ups were organised and 650 people from various community groups participated.	No	The Trust is considering the options presented for the future structure. The Trust advised it is planning to replace clubroom furniture, floor surfaces in clubroom toilets, the coffee machine in the bar and the chiller and repairing roof vents. The Trust wishes to discuss maintenance of the ground floor toilets and changing rooms which are currently being maintained under the council contract. Delivery options were workshopped with the local board in February. The preferred option for ownership and management is that it is owned and managed by the Trust. Outcomes for the facility and park were endorsed by the Trust. The Trust wishes to be "one voice" for groups based at the facility and park.
3586	CS: PSR: Sport & Rec	Facility Partnership 2013-14 Clevedon Paddling Club	Provide a grant to the paddling club to install a polyethylene floating pontoon with aluminium gangway and a raised timber platform in the Wairoa River.	Q4	ABS: Opex	\$ 50,000	Cancelled	Red	The Clevedon Paddling has advised they will not be continuing with the project.  Cancelled. The club's resource consent expired on 13 April 2017 and work was required to be started before then. The club was not able to achieve this. The club's consent could not be extended and, if they wished to continue with the project, they would need to reapply for the resource consent. The club has advised that they will not be applying for a new resource consent and as a result will be winding up. The project will not be proceeding. The money allocated will therefore be returned to council but as it was granted in 2013-2014, it cannot be reallocated to another project.	No	Club are progressing with raising the remainder of the project funds. Awaiting confirmation from club on the status of the funding.
<b>Development Projects</b>											
3954	CF: Project Delivery	Waiuku War Memorial Town Hall - Install stair lift	Waiuku War Memorial Town Hall - Install stair lift	Q1	ABS: Capex	\$ 22,000	Completed	Green	Current status: All work complete. Next steps: None.		Current status: Complete
<b>Community Facilities: Renewals</b>											
3470	CF: Project Delivery	Massey Park-Waiuku Skate Park	Renewal of existing assets. Improvements to skate park for increased use.	Q1; Q2; Q3; Q4	ABS: Capex; LDI: Capex	\$ -	In progress	Green	Current status: Physical works for stage one are in progress. Works are expected to be completed by mid-July. Next steps: Stage two section to commence September 2017.	No	Current status: Physical works contract in place. Initial site works to commence 10 April 2017. Next steps: Review funding scope with third party funding.
3578	CF: Project Delivery	Beachlands Domain toilet & fence renewals	Beachlands Domain toilet & fence renewals - FY17 design & scope, FY18 construction (FY17 work will inform FY18 budget)	Q4	ABS: Capex	\$ 10,000	In progress	Green	Current Status: Scope and technical investigation complete. Next steps: Stakeholder consultation.		Current Status: The project scoping is being written Next Steps: Assigning a project manager
3929	CF: Project Delivery	Beachlands Domain training lights	Beachlands Domain training lights	Q1; Q2; Q3; Q4	ABS: Capex	\$ 195,009	Completed	Green	Current status: Complete		Current status: Complete
3439	CF: Project Delivery	Big Bay Reserve BoatRamp and Seawalls Renewals	Big Bay Reserve Boat Ramp and Seawall Renewals	Q1	ABS: Capex	\$ 8,523	Completed	Green	Current status: Project completed. Next steps: Handover documents.		Current status: Complete
3930	CF: Project Delivery	Bledisloe Park play space renewal	Bledisloe Park play space renewal	Q1; Q2	ABS: Capex	\$ 81,463	Completed	Green	Project completed.		Current status: Complete
3931	CF: Project Delivery	Bledisloe Park soccer club carpark	Bledisloe Park soccer club carpark	Q1	ABS: Capex	\$ 232,269	Completed	Green	Current status: Car park complete and bollard installed. Next steps: Defects liability period comes to an end in August.		Current status: Complete



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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3440	CF: Project Delivery	Centennial Park - Waiuku Carpark Renewals	Centennial Park - Waiuku Carpark Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 33,291	In progress	Green	Current status: Design engineering underway. Next steps: Design concept review, consultation with stakeholders.		Current status: Design Next steps: Consent
3441	CF: Project Delivery	Clarks Beach Boat Ramp Seawall Adjacent to Club boatramp renewals	Clarks Beach Boat Ramp Seawall Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 37,000	In progress	Green	Current status: Final consultation and consenting of preferred option. Next steps: Detailed design and tender for physical works.		Current status: Planning/options report being prepared by Beca Next steps: Local board approval of preferred option/consenting
3442	CF: Project Delivery	Clarks Beach Boat Ramp Vehicle Barrier Renewals	Clarks Beach Boat Ramp Vehicle Barrier Renewal	Q1	ABS: Capex	\$ 22,312	In progress	Green	Current status: Physical works. Next steps: Complete works.		Current Status: Design Next steps: Complete plans
3443	CF: Project Delivery	Clarks Beach Recreation Reserve & Golf Club Carpark West Renewals	Clarks Beach Rec Res&Golf Club Carpark Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 27,877	In progress	Green	Current status: Engineer is preparing preliminary designs. Next steps: Review plans with stakeholders and finalise design.		Current status: Engineer is preparing preliminary designs. Next steps: Design and Consent.
3444	CF: Project Delivery	Clarks Beach-Halls Beach Access Seawalls Renewals	Clarks Beach-Halls Beach Access Seawall Renewal	Q2; Q3; Q4	ABS: Capex	\$ 96,750	On Hold	Red	Risk/ Issues: Project is on hold due to coastal process recommendations to not renew the sea wall and look at reducing car park to allow for dry beach.  Current status: Project on hold. To be combined with Halls Ave access carpark renewal and deferred out until 2019/2020 to allow adequate timing for planning design and consent. Next steps: Engage design consultant.	No	Current Status: Scope and design solutions for coastal access at Clarks Beach halls access. Next Steps: Engage design consultant.
3445	CF: Project Delivery	Clevedon Paving and Sign Renewal	Clevedon Community Centre Grounds, Clevedon Scenic Reserve, Clevedon Showgrounds Reserve Paving and Sign Renewals. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 126,548	In progress	Green	Current status: Physical works started. Completion date approximately July 2017 (dependent on weather conditions). Next steps: Handover and closure of project.		Current status: Physical works to commence early April. Next steps: Handover and closure of project
3932	CF: Project Delivery	Clevedon Scooter Park	Clevedon Scooter Park	Q1	ABS: Capex	\$ 5,751	Completed	Green	Current status: Physical works complete Next steps: None		Current status: Complete
3446	CF: Project Delivery	Colin Lawrie Fields Carpark W Renewals	Colin Lawrie Fields Carpark Renewals	Q2; Q3; Q4	ABS: Capex	\$ 5,000	In progress	Green	Current status: Engineer finalising designs. Next steps: Consent and physical works.		Current Status: Engineer finalising designs. Next Steps: Consent and physical works.
3447	CF: Project Delivery	Colin Lawrie Fields Lights Furniture Renewal West	Colin Lawrie Fields Carpark, Rubbish Bin, Seats and Signs Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 11,727	In progress	Green	Current status: Project being re-scoped to include additional items such as park furniture. Next steps: Consultation with stakeholders.		Current status: Scoping project staged with design 2016/17 build 2017/18. Next steps: Design and consent.
3448	CF: Project Delivery	Colin Lawrie Fields Lights Furniture Renewal West (P2)	Colin Lawrie Fields Lighting Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 4,000	In progress	Green	Current status: Scope of project being prepared to provide an option for delivery. Project staged with design 2016/2017 and build 2017/2018. Next steps: Design and consent.		Current Status: Scope of project being prepared to provide an option for delivery. Project staged with design 2016/17 and build 2017/18. Next Steps: Design and consent.
3934	CF: Project Delivery	Franklin Art Gallery - Replace gallery entrance doors	Franklin Art Gallery - Replace gallery entrance doors	Q1	ABS: Capex	\$ -	Completed	Green	Project complete		Current status: Complete
3449	CF: Project Delivery	Franklin Carpark Renewals E FY17	Orere Point Beach Reserve and Umupuia Foreshore (Waimanu To Duders) Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 29,095	In progress	Green	Current status: Forecast reduced due to storm damage. Renewal likely no longer required. Asset and service level need to be confirmed. Next steps: Consent.		Current Status: Scoping and design. Next Steps: Consent
3450	CF: Project Delivery	Franklin Carpark Renewals W FY16-17	Karaka Sports Park Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	In progress	Green	Current status: Physical works underway. Next steps: Complete physical works.		Current status: Engineer contracted design underway. Next steps: Complete design tender physical works.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3452	CF: Project Delivery	Franklin Furniture Renewals E FY17-18	Broomfields Point Reserve, Kawakawa Bay Foreshore, Maraetai Foreshore, Potts Road Esplanade Reserve, Rautawa Place Reserve, Sunkist Bay Reserve, Te Puru Park, Umupuia Coastal Reserve, Umupuia Foreshore (Waimanu To Duders), Waiomanu Reserve (aka Magazine Bay), West St/ Harris St Corner Reserve, Whitford War Memorial Domain Furniture Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 20,000	In progress	Green	Current status: Physical works on-going, to be completed by September 2017. Next steps: Project completed.		Current status: Negotiating tender price for physical works Next steps: Physical works to commence May 2017
3453	CF: Project Delivery	Franklin Furniture Renewals W FY17-18	Big Bay Reserve, Bledisloe Park - Franklin, Brook Road Esplanade Reserve, Cape Hill Reserve-Upper, Clarks Beach Rec Res&Golf Club, Clive Howe Rd Recreation Reserve, Ernies Reserve / Brownlee Lake, Glenbrook Beach Beachfront, Goble/Channel View Rd Reserve, Growers Stadium & Stadium No. 2, Heights Park Cemetery, Hunua Hall, Tennis & Netball Courts, Kingseat Recreation Reserve, Lady Jane Franklin Botanical Reserve, Maraetai Foreshore, Massey Park - Waiuku, Patumahoe Recreation Reserve, Pollok Recreation Reserve, Pukekohe Cemetery, Pukekohe Service Centre, Riverside Drive Recreation Reserve, Roosevile Park, Rosa Birch Park, Roulston Park & Pioneer Cottage, The Glade South Reserve, Waiuku Service Centre Furniture Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 48,110	In progress	Green	Current status: Physical works on-going, to be completed by September 2017. Next steps: Project completed.		Current status: Negotiating tender price for physical works Next steps: Physical works to commence May 2017
153	CF: Project Delivery	Franklin FY17 & FY18 Franklin Swim Sport & Fitness renewals	Franklin Swim Sport & Fitness - Comprehensive upgrade	Q1; Q2; Q3	ABS: Capex	\$ 160,493	In progress	Green	Current status: Roof survey work underway and reception flooring quote obtained. Next steps: Physical works flooring to reception, pricing roof survey results.	No	Current status: Stage 1a: Pool Hall fabric ducting replacement and Teaching Pool Plant room extract fan replacement have been completed. Next steps: Stage 1b: documentation of Fitness Centre refurbishment (flooring; painting) has been completed; a budget check will be undertaken and works deferred / funds will be brought forward from FY18 if possible; works are proposed to be undertaken between June - July 2017. Stage 2: Review of scope is to be undertaken, priority list developed and budget check completed to enable development of a business case.
151	CF: Project Delivery	Franklin FY17 Community Centre & Hall renewals	Pukekohe East Hall - upgrade male toilets	Q1; Q2; Q3; Q4	ABS: Capex	\$ 66,000	In progress	Green	Current status: Building consent application Next steps: Tender.		Current status: An architect has been engaged and is producing detailed design for building consent application. Next steps: Approve detailed design, obtain building consent.
3614	CF: Project Delivery	Franklin FY17 Jubilee Pool - Roof on change sheds and swim clubs	Replace roof on change sheds and swim club. Note: This item replaces SP ID: 154	Q1; Q2; Q3; Q4	ABS: Capex	\$ 100,042	Completed	Green	Current status: Physical works completed. Next step: Handover.		Current status: Physical works contract awarded. Next step: Physical works on site.
3613	CF: Project Delivery	Franklin FY17 Jubilee Pool renewals replace perimeter fence	Jubilee Pool - Replace perimeter fence as old one is not up to standard Note: This item replaces SP ID: 154	Q1; Q2; Q3; Q4	ABS: Capex	\$ 44,997	Completed	Green	Current status: Fencing Works completed. Next step: Handover closure.		Current status: Fencing Works completed, additional mesh requested due to vandalism is being installed. Next step: Handover closure.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3612	CF: Project Delivery	Franklin FY17 Libraries renewals Waiuku Library switchboard replacement	Waiuku Library - Switchboard refit/ replacement. Note: This item replaces SP ID: 152	Q2; Q3	ABS: Capex	\$ 45,420	Completed	Green	Current status: Contractor has completed work on site Next step: Close project		Current status: Complete
3611	CF: Project Delivery	Franklin FY17 Renewals Beachlands Rural Library heating replacement	Replace heating in Rural Library Note: this item replaces SP ID: 152	Q1	ABS: Capex	\$ 6,810	Completed	Green	Current status: The heaters have been installed at the library Next step: Close project;		Current status: Complete
3454	CF: Project Delivery	Franklin Path Renewals E FY17	Beachlands Library, Green Bay Reserve, Omana Esplanade, Rautawa Place Reserve, Snapper Rock Reserve, Sunkist Bay Reserve, Te Pene Reserve (Aka Tracey's Walkway), Te Puru Park Path Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 3,608	In progress	Green	Current status: Physical works in progress. Next step: Handover.		Current status: Physical works in progress on two sites and the other two sites under tender Next step: Finalise physical works .
3455	CF: Project Delivery	Franklin Path Renewals W FY17	Anselmi Ridge Drainage Reserve, Centennial Park - Waiuku, Constellation Park, Kennelly Park, Kingseat Recreation Reserve, Martyn Farm Estate Esplanade Reserve, Patumahoe Recreation Reserve, Pollok School Grounds, Pukekohe Service Centre, Puni Recreation Reserve, Racecourse Road Esplanade Reserve, Rosa Birch Park, Runciman Reserve (Leased), Sandspit Reserve - Waiuku, Waiuku Cemetery, Waiuku Sports Park Path Renewals. (Investigation and design Renewals in FY17)	Q1; Q2; Q3; Q4	ABS: Capex	\$ 17,072	In progress	Green	Current status: Physical works in final stages. Next step: Handover.		Current status: Contract awarded for physical works. Next step: Commence physical works on site.
3456	CF: Project Delivery	Franklin Play Equipment Renewals FY17-18	Growers Stadium & Stadium No. 2, North Road Reserve, Orere Point Beach Reserve, Pohutukawa Park (Whitford), Possum Bourne Reserve, Pukekohe Town Centre Grnds. Rautawa Place Reserve, Twomey Drive Reserve, Waitoa Reserve, Pukekohe, Play Equipment Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 66,000	In progress	Green	Current status: The project is being re-scoped. Next steps: Consultation with community.		Current status: The project scoping is being written Next steps: Assigning a project manager
3935	CF: Project Delivery	Franklin Pool & Leisure - Stadium ventilation improvements	Franklin Pool & Leisure - Stadium ventilation improvements	Q2	ABS: Capex	\$ 13,860	Completed	Green	Current status: Work has been completed on site. Next step: Close project.		Current status: Complete
3787	CF: Project Delivery	Franklin Pool & Leisure Centre - Replace Balance Tank Water Supply	Franklin Pool & Leisure Centre - Replace Balance Tank Water Supply	Q2; Q3	ABS: Capex	\$ 19,644	Completed	Green	Project completed..		Current status: Complete
3483	CF: Project Delivery	Franklin Road Recreation Centre Carpark Renewals	Franklin Road Recreation Centre Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 30,000	In progress	Green	Current status: Physical works underway. Next steps: Complete physical works.		Current status: Tendering physical works. Next steps: Physical works.
3457	CF: Project Delivery	Franklin Sign Renewals E FY17	Beachlands Domain, Clifton Road Walkway, Kawakawa Bay Foreshore, Maraetai Park, Orere Point Beach Reserve, Parkway HFTE Village, Rautawa Place Reserve, Sunkist Bay Reserve, Umupuia Coastal Reserve, Waiomanu Reserve (aka Magazine Bay), Waiti Bay Reserve Sign Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 25,080	In progress	Green	Current status: Physical works contract awarded. Next step: Physical works on site.		Current status: Signage brief complete, tender documentation for physical works in progress. Next step: Award contract and physical works on site.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3458	CF: Project Delivery	Franklin Sign Renewals W FY17-18	Bayview/Elsie Drive Esplanade Reserve, Big Bay Reserve, Cape Hill Reserve- Upper, Clarks Beach Boat Ramp, Clarks Beach-Bradley Beach Access, Clive Howe Rd Recreation Reserve, Cloverlea Recreation Reserve, Glenbrook Beach Boat Ramp Reserve, Hamilton Estate Recreation Reserve, Hamiltons Gap (West Coast Rd, Awhitu), Hickeys Recreation Reserve, Hudsons Beach Esplanade Reserve, Kawakawa Coast Rd Reserve, Lochview Recreation Reserve, Massey Park - Waiuku, Matakawau Point Reserve, Matakawau Recreation & Plantation Res, Nga Hau E Wha Marae, Parkway HFTE Village, Patumahoe Recreation Reserve, Possum Bourne Reserve, Racecourse Road Esplanade Reserve, Rata Street Reserve, Riverside Drive Recreation Reserve, Roosevelt Park, Roulston Park & Pioneer Cottage, Sandspit Rd Esplanade Reserve, Shelly Bay Reserve, Tamakae Reserve, Waiiau Beach Boatramp Reserve, Waitangi Falls Esplanade Reserve, Waiuku Cemetery Sign Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 19,960	In progress	Green	Current status: Physical works contract awarded. Next step: Physical works on site.		Current status: Signage brief complete, tender documentation for physical works in progress. Next step: Award contract and physical works on site.
3459	CF: Project Delivery	Franklin Sports W Renewals FY17	Glenbrook Road Recreation Reserve, Growers Stadium & Stadium No. 2, Puni Recreation Reserve Goalposts and Sports Lighting Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 23,400	In progress	Green	Current status: Scoping the work. Next steps: Undertake design.	No	Current Status: Scoping. Next Steps: Design.
3460	CF: Project Delivery	Franklin Structure East Renewals FY18	Clive Howe Road Scenic Reserve and Whitford War Memorial Domain Boardwalk and Step Renewals	Not scheduled	ABS: Capex	\$ -	In progress	Green	This is a FY 2017/2018 project, reporting will commence in the new fiscal year.	No	This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to local board for approval.
3461	CF: Project Delivery	Franklin W Structure Renewals FY17	Awhitu Reserve - Wattle Bay, Cape Hill Reserve- Upper, Clarks Beach Boat Ramp, Norfolk Rise HFTE Village Step, Retaining Walls and Handrail Renewals	Q4	ABS: Capex	\$ 71,752	In progress	Green	Current status: Physical works in progress. Next step: Handover		Current status: Physical works tender in progress Next step: Physical works on site.
3463	CF: Project Delivery	Franklin W Carpark Renewals FY17-18	Matakawau Point Reserve, Patumahoe Recreation Reserve, Puni Recreation Reserve, Waipipi Cemetery, Waiuku Service Centre Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 140,000	In progress	Green	Current status: Some physical works underway. Next steps: Completion.		Current Status: Scoping Next Steps: Design
3462	CF: Project Delivery	Franklin W Structure Renewals FY18-19	Edwards Court Reserve, Kayes Road Reserve, Kent Street HFTE Village, Pukekohe Service Centre, Roosevelt Park, Waiuku Netball, Golf & Squash Clubs (Leased), Waiuku Service Centre Retaining Wall and Step Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	In progress	Green	Current status: Physical works in progress. Next step: Handover		Current status: Physical works tender in progress Next step: Physical works on site.
3464	CF: Project Delivery	Glenbrook Beach Beachfront Coastal Renewals	Glenbrook Beach Beachfront Boat Ramp and Seawall Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 35,182	In progress	Green	Risks/issues: Possible contamination in existing fill. Final solution likely to require significant financial investment.  Current status: Amendment to original scope. Next steps: High-level concept design.	No	Current status: High level concept design Next steps: Stakeholder consultation and local board workshop.
3465	CF: Project Delivery	Glenbrook Road Recreation Reserve Carpark West Renewals	Glenbrook Road Recreation Reserve Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 4,900	In progress	Green	Current status: Engineer contracted. Next steps: Design.		Current status: Scoping Next steps: Design

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3451	CF: Project Delivery	Goble Channel - Hard surface renewal FY17	Goble/Channel View Rd Reserve and Waiau Beach Boatramp Reserve Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 21,160	In progress	Green	Current status: Physical works. Next steps: Complete physical works.	No	Current status: Awaiting for finalised scope of work Next steps: Design, tender and construction.
4444	CF: Project Delivery	H&S: Orere Point Beach Res - Renewal of accessway	TBC	Q3; Q4	ABS: Capex	\$ 40,000	Deferred	Red	Walkway cannot proceed with ongoing slips in the area.  Current status: Permanent closure of track is recommended by the consulting engineer. Project forwarded to investigation and design team. Next step: Investigation and design to direct further action.	No	Current status: Permanent closure of track is recommended by the consulting engineer. Project forwarded to investigation and design team. Next step: Investigation and design team to direct further action.
3938	CF: Project Delivery	Jack Lachlan Subdivision development walkway connection, esplanade and neighbourhood	Jack Lachlan Drive Playscape Development	Q4	ABS: Capex	\$ 325,000	Deferred	Red	Land is now vested and concept design to begin FY 2017/2018  Current status: Concept development Next steps: Detailed design		Current status: Concept development Next steps: Detailed design
4333	CF: Project Delivery	Jubilee Pool - Replace Waterproofing Membrane - Lap Pool	Health & Safety Critical Works	Q4	ABS: Capex	\$ 80,850	In progress	Green	Current status: Physical works in progress. Next Steps: Handover.		Current status: Quotes requested. Next steps: Award physical works.
3467	CF: Project Delivery	Karaka Sports Park Carpark Renewals	Karaka Sports Park Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 26,299	In progress	Green	Current status: Physical works underway. Next steps: Complete physical works.		Current Status: Engineer contracted design underway. Next steps: Complete design tender physical works.
3468	CF: Project Delivery	Kawakawa Bay planning and protection	Kawakawa Bay Planning and Protection	Q4	ABS: Capex	\$ 37,500	In progress	Green	Current status: Consultation. Next steps: Professional services and consent.		Current status: Concept phase - determining works Next steps: Planning and report checks
3469	CF: Project Delivery	Lady Jane Structure & Paving Renewals	Lady Jane Franklin Botanical Reserve Boardwalk, Paths and Step Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 11,290	In progress	Green	Current status: Scoping required work. Next steps: Award consultancy services contract.		Current status: Scoping required work. Next steps: Award consultancy services contract.
3937	CF: Project Delivery	Leigh Auton Reserve park renewal	Leigh Auton Reserve park renewal	Q3	ABS: Capex	\$ -	Completed	Green	Current status: Completed and asset handed over. Next steps: None		Current status: Complete
3939	CF: Project Delivery	Lighting of walkway from Pine Harbour Marina through to Green Bay	Lighting of walkway from Pine Harbour Marina through to Green Bay	Q1; Q2; Q3	ABS: Capex	\$ 219,312	In progress	Green	Project has had delays to completion. Works expected to finish end of June 2017.  Current status: Physical works completion for end of June 2017. Next steps: Close out physical works programme.	No	Current status: Physical works in progress. Next steps: Maintain physical works programme to completion / expected for early April 2017.
3940	CF: Project Delivery	Matakawau Point Reserve carpark renewal	Matakawau Point Reserve carpark renewal	Q1; Q2	ABS: Capex	\$ 51,680	Completed	Green	Current status: Project completed. Next steps: None.		Current status: Complete
3941	CF: Project Delivery	Matakawau Recreation & Plantation Res retaining wall	Matakawau Recreation & Plantation Res retaining wall	Q1; Q2; Q3; Q4	ABS: Capex	\$ 17,142	In progress	Green	Current status: Consenting of existing structure and additions as approved by board on 20 June. Next steps: Detailed design and tender for physical works.		Current status: Consenting of existing structure and reporting on future opportunities. Next steps: Planning.
3261	CF: Project Delivery	Ngakaroa Reserve Structure Renewals	Ngakaroa Reserve Bridge Renewal	Q2; Q3; Q4	ABS: Capex	\$ 16,128	On Hold	Red	Risks/Issues: Applying for local board approval in July, this project will be placed on hold until resolution.  Applying for local board approval in July, project placed on hold until resolution.	No	Current Status: Designs in progress Next steps: Building consent.



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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3942	CF: Project Delivery	Not Required Sunkist Bay Reserve toilet and furniture renewals (P2)	Renewal of retaining wall at Sunkist Bay Reserve	Q3; Q4	ABS: Capex	\$ 33,600	In progress	Green	Current status: Design and tendering documentation being prepared. Next Steps: Tendering for site works.		Current Status: Design and tendering documentation being prepared Next Steps: Tendering for site works
3943	CF: Project Delivery	Numerous sites 4s and 5s Furniture renewals	Numerous sites 4s and 5s Furniture renewals	Q3	ABS: Capex	\$ 2,000	Completed	Green	Current status Project completed. Next steps: Project completed.		Current status: Complete
3944	CF: Project Delivery	Numerous sites 4s and 5s Playground renewals	Numerous sites 4s and 5s Playground renewals	Q4	ABS: Capex	\$ 15,000	In progress	Green	Current Status: The project has been re-scoped. Next Steps: Community consultation to follow.		Current Status: The project scoping is being written. Next Steps: Assigning a project manager.
3478	CF: Project Delivery	Omana Esplanade Playground Renewals	Omana Esplanade Playground Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 54,000	In progress	Green	Current status: Concept plan being revised. Next steps: Detail design to commence September 2017.		Current status: planning this year Next steps: next year construction
3945	CF: Project Delivery	Orere Point Beach Reserve carpark renewal - pot holes, regrade and top up	Orere Point Beach Reserve carpark renewal - pot holes, regrade and top up	Q1; Q2	ABS: Capex	\$ 53,675	Completed	Green	Project completed.		Current status: Complete
3946	CF: Project Delivery	Paerata development of walkways, play space and general park development	Paerata development of walkways, play space and general park development	Q3; Q4	ABS: Capex	\$ -	On Hold	Red	Land not currently vested for development  Current status: Awaiting confirmation of development plans. Next steps: concept design.		Current status: Awaiting confirmation of development plans Next steps: concept design
3947	CF: Project Delivery	Patumahoe Recreation Reserve carpark renewal	Patumahoe Recreation Reserve carpark renewal	Q1; Q2	ABS: Capex	\$ 42,460	Completed	Green	Current status: Completed. Next steps: None.		Current status: Complete
3948	CF: Project Delivery	Patumahoe Recreation Reserve sports platform irrigation	Patumahoe Recreation Reserve sports platform irrigation	Q2	ABS: Capex	\$ 127,689	Completed	Green	Current status: Physical works complete.		Current status: Complete
3949	CF: Project Delivery	Puni Recreation Reserve carpark renewal	Puni Recreation Reserve carpark renewal	Q1; Q2; Q3	ABS: Capex	\$ 29,680	Completed	Green	Project completed..		Current status: Complete
3950	CF: Project Delivery	RFBR - Franklin - Franklin Sport Swim & Fitness Entrance Auto Doors	RFBR - Franklin - Franklin Sport Swim & Fitness Entrance Auto Doors	Q3	ABS: Capex	\$ 32,541	Completed	Green	Current Status: Contractor has completed work on site. Next Step: Close project.		Current status: Complete
3471	CF: Project Delivery	Rosa Birch Carpark Renewals	Rosa Birch Park Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 50,000	In progress	Green	Current status: Design will commence and complete in financial year 2016/2017, and construction will begin in financial year 2017/2018. Next steps: Complete design.		Current status: Design 2016/17 and construction 2017/18. Next steps: Complete design.
3579	CF: Project Delivery	Samuel Millar Park Playspaces Renewals	Samuel Millar Park Slide Renewal	Q1; Q2	ABS: Capex	\$ 70,000	Completed	Green	Current status: Physical works complete Next steps: None		Current status: Complete
3472	CF: Project Delivery	Sandspit Reserve coastal renewals	Sandspit Reserve Waiuku Seawall Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 300,000	In progress	Green	Current status: Finalisation of design/consenting for seawall renewal. Next steps: Procurement for physical works.		Current status: Finalisation of design/consenting for seawall renewal. Next steps: Procurement for physical works.
3473	CF: Project Delivery	Sunkist Bay Reserve Seawall	Sunkist Bay Reserve Seawall Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 33,600	Completed	Green	Current status: Physical works completed. Next steps: Handover.		Current status: Physical works contract awarded. Next steps: Physical works on site.
3474	CF: Project Delivery	Sunkist Bay Reserve Toilets/Change Rooms Renewals	Sunkist Bay Reserve Toilet Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 37,326	Deferred	Red	Proposed change to the location of the toilet has delayed the project schedule. Location to be approved by the local board and boat club.  Current status: Design documentation being prepared. Next steps: Tendering documentation for site works to be prepared.		Current status: Design documentation being prepared. Next steps: Tendering documentation for site works to be prepared.



## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3475	CF: Project Delivery	Tamakae Reserve Wharf Across water band rotundra Renewals	Tamakae Reserve Wharf Across water band rotundra Renewals	Q1	ABS: Capex	\$ 13,760	In progress	Green	Current status: Structural assessment has been completed and concluded that the structure is safe and needs minor repairs. This will be carried over into financial year 2017/2018. Next steps: Engage contractor and commence physical works.		Current status: Have structural engineer look over the asset to determine if renewal is needed Next steps: Look at possible options and solutions.
3476	CF: Project Delivery	Tamakae Reserve wharf renewals (P1)	Tamakae Reserve Carpark, Lighting and Wharf Renewals. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 463,195	In progress	Green	Current status: Consent to remove willow tree has been granted and physical works are still in progress. Next steps: Progress physical works.		Current status: Physical works will commence late March or early April. Consent application for tree removal to be lodged Next steps: Physical works to be completed in October 2017
3951	CF: Project Delivery	Te Puru Park carpark renewal	Te Puru Park carpark renewal	Q1; Q2; Q3	ABS: Capex	\$ 69,449	Completed	Green	Project completed.		Current status: Complete
3477	CF: Project Delivery	Te Puru Park Renewal	Te Puru Park Retaining Wall Renewal	Q3; Q4	ABS: Capex	\$ 7,848	In progress	Green	Current status: Physical works contract awarded Next steps: Physical works		Current status: Scoping in progress, consultant engaged. Next steps: Physical works
3479	CF: Project Delivery	Te Toro Recreation Reserve Seawalls Renewals	Te Toro Recreation Reserve Seawalls Renewals. Existing Renewals Project	Q1; Q2	ABS: Capex	\$ 35,213	In progress	Green	Current status: Consenting of existing structures and reporting on future opportunities. Next steps: Planning for physical works following approval of consents.		Current status: Consenting of existing structures and reporting on future opportunities Next steps: Planning for physical works following approval of consents
3952	CF: Project Delivery	Times Place Recreation Reserve play space renewal	Times Place Recreation Reserve play space renewal	Q3	ABS: Capex	\$ -	Completed	Green	Current status: Project complete.		Current status: Complete
3466	CF: Project Delivery	Umupuia Coastal Rsv Playground Renewals	Umupuia Coastal Rsv Playground Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 54,000	In progress	Green	Current status: Concept plan being prepared. Additional amendments to the plan have delayed the process and iwi engagement needs to be completed by the end of July. Next steps: Detail design to commence August 2017.		Current status: Concept plan being prepared Next steps: Detail design to commence May 2017
3953	CF: Project Delivery	Various reserves footpath renewals	Various reserves footpath renewals	Q4	ABS: Capex	\$ 4,919	Completed	Green	Current status: Project complete. Next steps: None.		Current status: Scope definition Next steps: Assign to project manager.
3480	CF: Project Delivery	Waiau Beach Boatramp Reserve Paths Renewals	Waiau Beach Boatramp Reserve Path Renewals	Q2; Q3	ABS: Capex	\$ 26,105	Completed	Green	Current status: Project complete Next Steps: None		Current status: Complete
3481	CF: Project Delivery	Waiau Beach Boatramp Reserve Seawall renewals	Waiau Beach Boatramp Reserve Seawall renewals	Not scheduled	ABS: Capex	\$ -	In progress	Green	This is a FY 2017/2018 project, reporting will commence in the new fiscal year.		This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to local board for approval.
4126	CF: Project Delivery	Whiteside Pool - Replace change room and plant room roof	Whiteside Pool - Replace change room and plant room roof	Q2	ABS: Capex	\$ 27,279	Completed	Green	Current Status: Contractor has completed work on site. Next Step: Close project.		Current status: Complete
3482	CF: Project Delivery	Whitford Point Reserve Monuments Renewals	Whitford Point Reserve Monuments Renewals	Q4	ABS: Capex	\$ 2,500	In progress	Green	Unable to locate the text from the previous plaque to be able to replace it. Investigations are on going.  Current status: Scope and investigation into prior signage content. Next steps: Design and consultation.	No	Current status: The project scoping is being written Next steps: Assigning a project manager.

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<b>Community Facilities: Operational Management and Maintenance</b>											
3803	CF: Operations	Franklin Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 278,843	In progress	Green	<p>Asplundh continue to perform well with a quarterly average of 99% for quality. The fourth quarter focus has been towards street tree maintenance and trimming for the clearance of electrical conductors with weather conditions limiting access to open space areas.</p> <p>There has also been an emphasis on ensuring customer responses are completed prior to the commencement of the new contracts on 1 July 2017. It is anticipated a small volume might need to be passed to the new contractor for the area where the scale of works has not allowed completion before contract end.</p> <p>The winter replacement planting programme is well under way. A focus has been on our street tree stock increasing the native diversity and overall tree cover with appropriate tree species.</p>	No	<p>Asplundh continue to perform well with a quarterly average of 99.7% for quality. In late January, there was a significant weather event that saw a spike in requests for service. This influx in requests resulted in disruption to scheduled street and park tree maintenance. Although most of the follow-up work has been completed, the impact of the storm did create a backlog in jobs. The deluge earlier in March provided additional challenges.</p>
3802	CF: Operations	Franklin Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 97,895	In progress	Green	<p>NZ Biosecurity Services continue to perform well with a quarterly average of 97% for quality. The fourth quarter has seen a continued focus on animal pest control of high value sites with moderate rat bait take across the region. A reduction in bait take towards the end of the baiting programme can be symptomatic of either success in the control programmes or a seasonal decrease in activity as animal pests are not as mobile or breeding.</p> <p>Plant pest control has focused on high value reserves with an emphasis on controlling seed source pest plants.</p> <p>Following the trend from the third quarter, wasps continue to be reported in low numbers. All sites scheduled for planting have been scoped to ensure they are free of pest plants and ready for the planting. Selection of suitable plant species was undertaken factoring in conditions such as soil type, shade and moisture levels.</p> <p>Animal pest control has seen increase in the amount of possums trapped. This is common at this time of year as animals become transient exploring new territory. This rise is associated with lack of food source available to possums forcing them to explore other options.</p>	No	<p>NZ Biosecurity has a quarterly average of 91% for quality leaving some room for improvement. The number of pest plant requests (RFS) have increased compared with last quarter which is expected for the season as reserves experience higher public use with good weather and also the holiday season. Requests for rat and possum control have been consistent with the previous quarter. Third quarter is typically the peak period for wasp control. Although still the busiest period, the presence of wasps have been markedly less than previous years.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3801	CF: Operations	Franklin Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 4,019,631	In progress	Green	Downer have performed to expectation during this period with the following KPI results recorded: March 100%, April 100% and May 92%. Some assets remained water logged from the heavy rain and were unable to be maintained. Delays to the start of the winter sports season were experienced although all field setups were completed and winter clubs underway in April. Excessive grass growth in April posed a challenge for contractors but by May the drier weather enabled contractors to meet their schedule frequency. Staff worked with all winter clubs to communicate contract and personnel changes resulting from Project 17. A slip at Sunkist Bay covered the sea wall and work is on-going to resolve the issue.		Downer have performed to expectation during this period with the rural contract with the following KPI results recorded – December 97%, January 98% and February 99%. This is a positive result for the busy summer period. Sports field preparation and allocations for the winter codes are underway. The impact of storm damage from early March flooding is still being worked through with suppliers and council's insurance provider. Across the region staff have turned off all non-essential irrigation, water features and drinking fountains in an effort to support of Watercare's water saving initiative. Colin Lawrie fields in Pukekohe were successfully renovated to host the National Under 17 boys softball tournament in late January.
<b>Infrastructure and Environmental Services</b>											
2213	I&ES: DPO	Manukau Road, Pukekohe upgrade project	The design (from concept to detailed design) of Manukau Road in Pukekohe is being undertaken by Boffa Miskell in the 15/16 FY, with completion of the Design work in June 2016. The following construction phase of work will commence early 2017, using the allocated 17/18 budget.	Q3; Q4	ABS: Capex	\$ 1,221,000	Completed	Green	Works progressing as planned although there has been a delay to delivery of the lighting columns/luminaires, resulting in final completion scheduled for August 2017. When completed, the project will enable better pedestrian connections from the train station to the Pukekohe Town Centre.		Physical works are underway with project completion programmed for completion in July 2017.
1974	I&ES: Environmental services	Hornwort	To undertake any follow-up actions from the hornwort survey. This may include signage, and work to identify and manage vector pathways. This would be funded through the local board's pest control budget line.	Not scheduled	LDI: Opex	\$ 5,000	Completed	Green	This project was completed in the first quarter of 2016/2017 financial year. Signage will raise awareness of the impact of invasive weeds in the Wairoa river, with the aim of reducing spread of weeds like hornwort to new locations.	No	Signage design was finalised in quarter three. The signs are now installed and the project completed. The presence of this signage will play an important role in raising awareness of the presence of high impact invasive aquatic weeds in this area, with the aim of reducing spread of the weeds to new locations.
1973	I&ES: Environmental services	Strategic Weed Control - Franklin	Development of detailed, site-specific biodiversity management plans for three high priority sites: <ul style="list-style-type: none"> <li>• Hunua Domain Recreation Reserve (corner Whites and Falls Road, Hunua)</li> <li>• Henry's Bush, Patumahoe</li> <li>• Matakawau Recreational and Plantation Reserve.</li> </ul>	Not scheduled	LDI: Opex	\$ 24,000	Completed	Green	Biodiversity Management Plans have been completed for Henry's Bush, Matakawau Recreation Reserve and Hunua Domain. The plans include priority actions for restoration. The reports and associated actions will be workshopped with the board in June 2017 prior to implementation. Implementation of the management plans will support biodiversity improvements in these key ecological areas.	No	A draft plan has been received for Henry's Bush and is currently being reviewed. The plans for Hunua Domain Recreation Reserve and Matakawau Recreational and Plantation Reserve are in progress, to be completed in the final quarter.
1976	I&ES: Environmental services	Wai Care - Franklin	To provide local funding to support weed control and restoration planting undertaken as part of the Wai Care programme in Franklin. Funding will support work undertaken by Clevedon, Pukekohe East and Pukekohe North schools.	Q3; Q4	LDI: Opex	\$ 15,000	Completed	Green	Students from Pukekohe North School and Pukekohe East School attended plantings days at Kayes Reserve and Colin Lawrie Fields respectively. These activities are a continuation of plantings along the stream side edge in the reserves and the hands-on experience for the students builds on their school studies. A local community planting day was also held to extend the stream side plantings at Clevedon Scenic Reserve.		Planting plans are underway for selected sites with planting to occur in quarter four. Schools have expressed interest in undertaking this planting.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3574	I&ES: Environmental services	Weed Brochure	To fund an additional print run and distribution of the Franklin pest plant brochure (funded 15/16)	Q2	LDI: Opex	\$ 4,500	Completed	Green	This project was completed in the first quarter of the 2016/2017 financial year. The brochure has received positive feedback from landowners making them more aware of control methods for pastoral and environmental weeds. The board may wish to consider reprinting additional copies.		Project completed.
1972	I&ES: Healthy waters	Manukau Harbour Forum - Franklin	Support the work programme of the Manukau Harbour Forum.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	Completed	Green	Approximately 150 people attended the Manukau Harbour Symposium held on Friday, 19 May. Mainfeeds in Wiri hosted the third flagship sites event in early May. The final event was held at Visy Recycling in Onehunga at the end of June 2017. Staff have commenced development of a new three year work programme for discussion with the forum.	No	The Manukau Harbour symposium is scheduled for 19 May 2017 at the Māngere Arts Centre. A total of 18 people attended the second flagship site event at Flint Group in Penrose on 22 February 2017. The next flagship site event is being organised and expected to be held at Mainfeeds in Wiri at the end of April 2017.
3576	I&ES: Healthy waters	Wairoa River Action Plan - including Wairoa River Coordinator	To develop an action plan to guide restoration of the Wairoa River, and to fund a coordinator role to oversee implementation of the action plan. (This project was approved in 2015/2016 and the budget for the work carried forward).	Not scheduled	LDI: Opex	\$ 27,000	Completed	Green	Meetings of the steering group are continuing with a finalised action plan to be completed by the end of June 2017. Board feedback on the draft was received at a workshop on 13 June. A partial desktop assessment report for the Wairoa River currently underway will contribute to contribute to the Action Plan and identify any gaps in our understanding of the river environment. Implementation of the plan will commence in July 2017 as part of the 2017/2018 environment work programme.	No	The steering group are continuing to meet regularly and progress the development of the draft action plan. The draft action plan will be workshoped with the board on the 4th April 2017. A contractor is being sourced to carry out a stream walk of the Wairoa River to assist the prioritisation of actions in the plan.
1977	I&ES: Healthy waters	Wairoa River Action Plan - iwi engagement	To support consultation with iwi on the Wairoa River Action Plan	Not scheduled	LDI: Opex	\$ 3,000	Completed	Green	Iwi consultation is on-going through the finalisation of the Wairoa River Catchment Action Plan.		Iwi consultation is on-going throughout the development of the Wairoa River Action Plan.
2265	I&ES: Healthy waters	Water Quality Monitoring - Franklin	To continue water quality monitoring at Waiuku. This site is monitored to increase the number of sites around the Manukau Harbour monitored as part of the regional state of the monitoring programme. This project is managed by RIMU. The budget sits with Environmental Services, but it is not led by Infrastructure and Environmental Services.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 6,000	Completed	Green	Monthly monitoring of the Waiuku estuary is ongoing and is building on current datasets. The continuation of the sampling will help clearly describe the water quality issues impacting the estuary and how these issues may vary over different seasons and from one year to the next and how Waiuku compares to other parts of the Manukau Harbour. A comparison of the results from the Waiuku site with other monitored sites around the Manukau Harbour was provided to the board in June 2017. A workshop to discuss the results with the board is scheduled for July 2017.		As in quarters one and two, monthly monitoring is ongoing and is building on current datasets. The continuation of the sampling will help clearly describe the water quality issues impacting the estuary and how these issues may vary over different seasons and from one year to the next and how Waiuku compares to other parts of the Manukau Harbour. The data set is now five years old. However, it is recommended to have a minimum of eight years of data to enable robust statements about any identifiable trends. This data will be useful for some of the additional research and management programmes undertaken in and around the Manukau Harbour.
2905	I&ES: Healthy waters	Waterways Protection Fund (Franklin)	Establish a contestable waterways protection fund to support projects that will improve water quality in the catchment such as fencing and restoration planting.	Q2; Q3	LDI: Opex	\$ 20,000	Completed	Green	A total of six funding applications were approved by the board in February 2017. The total amount granted was \$19,974.55. Funding agreements have been sent to all applicants who have a year to undertake the replanting or fencing work. This work will support improvements to water quality in the Mauku stream catchment, and Manukau Harbour.		A total of six funding applications were approved by the board in February 2017. The total amount granted was \$19,974.55. Funding agreements have been sent to all applicants.
<b>Plans and Places</b>											
2656	I&ES: DPO	Revitalisation of town centres	No information provided	Not scheduled	LDI: Opex	\$ 40,000	Proposed	Green			

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<b>Local Economic Development: ATEED</b>											
2069	CCO: ATEED	Review of short stay tourist accommodation	<p>This project is to undertake a Franklin-wide assessment of motor campervan / camping facilities to identify if there is a need to provide additional facilities or improve existing facilities to encourage more visitors to overnight in the district.</p> <p>It will look at how well different sectors of the market (e.g. families, trampers and cyclists with different facility requirements) and different types of accommodation (tents, caravans, motorhomes etc.) are catered for.</p> <p>The project will ensure a resource to undertake a stocktake of existing provision, do a gap analysis, propose options for strategic development of further facilities and advise on implementation.</p> <p>The project will also identify any potential risks from the development and promotion of the area as a place to stay such as from problem freedom campers other local authorities have experienced.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Completed	Green	The research was completed and presented to the Franklin LB on 16 May. A further presentation to a wider stakeholder group will be delivered in August to complete the project and planning is currently underway. Any follow-on initiatives from the research may be taken into consideration for the Franklin Economic Development Action Plan refresh in 2017/18 or as an additional area of activity to the 2017/18 LB work programme.	No	The research is underway. NZTRI who are delivering the research have met with interested local board members to discuss the proposed work. NZTRI are now undertaking the research.
1923	CCO: ATEED	Support Stage 2 of Development of Hunua Cycle Trail	<p>Tourism development is a key focus of the Franklin Local Board Plan under its 'Thriving Local Economy' outcome.</p> <p>Stage 1 to develop Hunua Cycle Trail routes has recently been funded. This will confirm a route and outline funding requirements and sources and timelines.</p> <p>Stage 2 will be an Economic Impact Assessment that will progress the development of the trail to the next stage.</p> <p>The assessment will look specifically at the benefits that Franklin will experience from the opening up of the Hunua Ranges to visitors and identify any actions that the local board and local businesses and tourism operators can take to maximise the benefits to Franklin.</p> <p>Beyond this seed funding, national funding will be required to take develop the project fully.</p> <p>Central government has recently announced a fund of \$25 million for expanding or connecting Great Rides in New Zealand which will be sought.</p>	Q4	LDI: Opex	\$ 25,000	Deferred	Green	Deferred to 2017/18 work programme by the Local Board	No	Some lwi engagement has taken place and a meeting held with a cross section of stakeholders on 15 March 2017. The meeting highlighted a desire to progress the work in the cycle trail to the next stage which should involve consideration of what it is the trail should be achieving and potential routes that would best allow the trail to deliver those benefits.

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1952	CCO: ATEED	Tongzhou Collaborative Partnership	<p>Tongzhou is a district of Beijing that shares some of the issues Franklin is facing in moving to a more urban form. An invitation has been made by Tongzhou to a delegation from Franklin to visit in 2016/17. This will require the Local Board to cover travel expenses for up to 3 delegates. Once there the Tongzhou local government will host the delegation. Other delegates such as Franklin businesses will cover their own travel expenses. The following activities have been proposed:</p> <ul style="list-style-type: none"> <li>• International trade - the delegation can allow leading local businesses to explore opportunities. A trade event could be established for the districts to display each others products.</li> <li>• Trade and tourism exchange - a cultural expo could be held in the counterpart district to promote Franklin firms &amp; tourism.</li> <li>• Civic learning - Franklin Local Board has the opportunity to learn from Tongzhou's experience in moving to a more urban form e.g. infrastructure development, green space storm water.</li> <li>• International education exchange - a group of secondary students will represent their own district.</li> <li>• Hosting and showcasing Franklin - would require covering the costs of accommodating the</li> </ul>	Not scheduled	LDI: Opex	\$ 6,000	Deferred	Red	<p>There has been considerable delay in responding to the invitation from Tongzhou and some differing opinions on how the project should proceed.</p> <p>This activity has been deferred. Awaiting a response to Franklin LB Chair's letter seeking clarification on the opportunities from the relationship and potential delegation to Tongzhou.</p>	No	<p>A draft response to the Deputy Mayor of Tongzhou was prepared by Jonathan Sudworth. This response was not agreed to by the Chair of the local board.</p> <p>The Chair of the Franklin Local Board will be replying to the invitation made by Tongzhou the the previous Chair in the last term.</p>
1909	CCO: ATEED	Young Enterprise Scheme (FR)	<p>The funding from the local board, is new spend and will contribute to the regional Youth Enterprise programme to enable three high schools in Franklin (Pukekohe High, Wesley College and Waiuku College) to participate in the Dragons Den and regional events.</p> <p>Due to the success of the programme resulting in increased participants and costs have been centralised into 1 Dragons Den and 1 Regional event in 2016.</p> <p>Relevant Background to YES: ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss.</p>	Q3	LDI: Opex	\$ 1,500	Completed	Green	<p>Following delivery of the E-days in February the funds allocated by the local board were transferred to ATEED in May 2017.</p>	No	<p>The E-days have been held and the funding has been used.</p>



## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
<b>Arts, Community and Events</b>												
1554	CF: Community Leases	Awhitu Outdoor Adventure Trust	New lease for Awhitu Central Cemetery Reserve	Q3	31/03/2010	\$ 67.50	\$ 67.50	Completed	Green	Completed.		Trust have dissolved and have not grazed land for two years. Lease terminated.
1589	CF: Community Leases	Bombay Rugby Football Club	New lease at 40 Paparata Road, Bombay	Q3; Q4	30/03/2017	\$ 150.00	\$ 150.00	In progress	Green	Application received and staff are arranging a site visit.		Application not received as yet, following up with group.
1590	CF: Community Leases	Clarks Beach Bowling Club Inc	New lease at 40 Torkar Road, Clarks Beach	Q3; Q4	31/03/2017	\$ 307.20	\$ 307.20	In progress	Green	Site visit set for quarter one 2017/2018.		Application received and staff are arranging a site visit.
1591	CF: Community Leases	Clarks Beach Golf Club Inc	New lease at Franklin Park Recreation Reserve, Torkar Road, Clarks Beach	Q3; Q4	31/03/2017	\$ 1,415.50	\$ 1,415.50	In progress	Green	Site visit set for quarter one 2017/2018.		Application received and staff are arranging a site visit.
1558	CF: Community Leases	Clevedon A & P Association	New lease at Clevedon Showgrounds Reserve, Monument Road	Q1	10/10/2011	\$ 0.10	\$ 0.10	In progress	Green	Confirming final site plan and financial reports with group.		A report is underway to seek permission for the land to be held under the Local Government Act to better suit the wide use and a new lease for the association. Staff are to confirm final site plan with the association and it is considered a priority matter.
1592	CF: Community Leases	Clevedon Lawn Tennis Club Inc	New lease at Clevedon Showgrounds Reserve, 73R Monument Road	Q4	30/06/2017	\$ 0.10	\$ 0.10	In progress	Green	Land owner approval for additional courts will be a future project for the club. Report underway for lease renewal.		Applying for land owner approval for additional courts is underway. Holding renewal to deal with it at the same time.
1571	CF: Community Leases	Clevedon Paddling Club	New lease for Kawakawa Road, Clevedon	Q1; Q2; Q3; Q4	30/06/2017			Completed	Green	Risk/issue: Item cancelled as the club have withdrawn their interest in leasing the land.  The club have withdrawn their interest in this land. Agreement on location of facility, sight lines and historical significance could be reached with neighbouring interested parties. Item cancelled.	No	Working through matters raised in submission
1572	CF: Community Leases	Counties Manukau Hockey Assoc	New lease for additional premises at Rosa Birch Park, Pukekohe	Q1; Q2; Q3; Q4	31/10/2030	\$ 1.00	\$ 1.00	In progress	Green	Report still underway. Final site plan is being confirmed with the group and final stakeholder feedback gathered. Report is a priority.		Report underway.
1573	CF: Community Leases	Counties Manukau Kindergarten Assoc - Glenbrook	New lease for additional premises at Glenbrook Reserve	Q3; Q4	31/12/2021	\$ 1.00	\$ 1.00	Cancelled	Red	Risks/issues: Item cancelled as any need for reclassification or correction of the site plan boundary can be dealt with at time of renewal.  The group's current use is not affected by the future need to reclassify the land and move the site plan boundary.	No	The group's current use is not affected by the future need to reclassify and move the site plan boundary. Will be dealt with in future or when the matter comes up for renewal.
1574	CF: Community Leases	Counties Playcentre Assn Inc - Karaka	New lease for additional premises at 321 Linwood Road	Q1; Q2; Q3; Q4	31/07/2033	\$ 150.00	\$ 150.00	Completed	Green	Lease for additional premises approved. Item complete.		Report approved, coming to April meeting.
1593	CF: Community Leases	Counties Playcentre Assn Inc - Manukau Peninsula	New lease at Matakawau Domain Recreation Reserve, Awhitu Road	Q2; Q3; Q4	31/10/2016			In progress	Green	The association have not returned completed application for a new lease yet. Rolling over on a month by month basis on old lease until a new one can be assessed. Site visit to be set to follow up on application.	No	Application not received as yet, following up with group.
1559	CF: Community Leases	Franklin County Archers Club	New lease at Stone Road Quarry Reserve, Bombay	Q1	31/07/2012	\$ 150.00	\$ 150.00	In progress	Green	Staff have begun work on possible reclassification of reserve to suit use. Submissions on iwi consultation received and being worked through.		Workshop held with the local board. This lease will involve seeking reclassification of the reserve to better suit the use and a shared lease for community (archers club) and commercial (tree climbing / high ropes) use. A joint report is underway.
1575	CF: Community Leases	Franklin Historical Society	Renewal lease and lease for additional premises at Old Council Chambers, 22 Edinburgh St, Pukekohe	Q2; Q3; Q4	28/02/2017	\$ 200.00	\$ 200.00	In progress	Green	Application received and staff are arranging a site visit.		Application not received as yet, following up with group.
1560	CF: Community Leases	Franklin Woodturners Club Inc	Renewal lease at Collingwood Road, Waiuku	Q1; Q2; Q3; Q4	30/04/2016	\$ 150.00	\$ 150.00	In progress	Green	Part of a multi-lease report due in quarter one 2017/2018.		Report on track for April meeting.

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1561	CF: Community Leases	Grahams Beach Bowling Club	New lease at Grahams Beach Domain	Q1; Q2; Q3; Q4	30/11/2011	\$ 150.00	\$ 150.00	In progress	Green	Part of a multi-lease report due in quarter one 2017/2018.		Report on track for April meeting.
1576	CF: Community Leases	Karaka Bowling Club	New lease at 321 Linwood Road (no previous lease)	Q1; Q2; Q3; Q4				Completed	Green	New community lease approved. Item complete.		Report approved, coming to April meeting.
1577	CF: Community Leases	Karaka Cricket Club Inc	New lease at Waiau Pa Domain Reserve (no previous lease)	Q1; Q2; Q3; Q4				In progress	Green	A report for the local board is being drafted to present costs and options for renovation or removal of the building.		Visit to site by Community Facilities staff. The building is not in a state where it can be leased. Staff are investigating what needs to be done and if budget can be obtained. If remedial work can be scheduled, then this will coincide with advertising the vacancy and the applications being presented to the board.
1562	CF: Community Leases	Karaka Historical Society Incorporated	New lease at 321 Linwood Road	Q2; Q3; Q4	31/12/2013	\$ 150.00	\$ 150.00	Completed	Green	New community lease approved. Item complete.		Report approved and being presented to the April meeting.
1578	CF: Community Leases	Karaka Sports Ground Society	New lease for additional premises and land owner approval at 321 Linwood Road	Not scheduled	31/10/2019	\$ 150.00	\$ 150.00	Deferred	Red	Risks/issues: Item deferred to FY 2017/2018 as the group are still progressing plans for additional buildings.  Club are progressing plans and will provide these for land owner approval and assessment when they are ready to proceed.	No	Club are progressing plans and will provide these for land owner approval assessment.
1563	CF: Community Leases	Manukau Trail Riders	New lease at 89 Ardmore Quarry Road	Q2; Q3; Q4	31/12/1995			In progress	Green	The club have environment court conditions to meet regarding noise. Site visit required to check progress on compliance and safety.		To set site visit to check compliance of group with environmental conditions.
1580	CF: Community Leases	Maraetai Beach Boating Club	Potential new lease for additional premises and land owner approval at 188R Maraetai Drive	Q1; Q2	30/09/2023	\$ 0.10	\$ 0.10	Completed	Green	Completed.		Completed
1564	CF: Community Leases	Maraetai Tennis Club Inc	New lease at Te Puru Park, Omana	Q4	31/07/2014	\$ 0.10	\$ 0.10	In progress	Green	On hold pending outcome of future park plans  Park study complete. New community lease to group fits with concept of park. Staff will work on a future report.		On hold pending outcome of future park plans.
1565	CF: Community Leases	Marama Hou Ministries Charitable Trust	Renewal lease at Hamilton Estate Recreation Reserve, Waiuku	Q1; Q2; Q3; Q4	31/03/2016			In progress	Green	Part of a multi lease report due in quarter one 2017/2018.		Site visit done, report underway.
1594	CF: Community Leases	Morris Register of NZ Auckland Branch Inc	Renewal lease at Ngahere Road Scenic Reserve, Ngahere Road, Pukekohe	Q4	30/06/2017	\$ 1.00	\$ 1.00	In progress	Green	Site visit set for quarter one 2017/2018.		Application received and staff are arranging a site visit.
1581	CF: Community Leases	NZ Shooting Academy Inc	Potential new licence to traverse at 89 Ardmore Quarry Road	Q4				Completed	Green	Completed.		Application to traverse council leased land closed - no longer proceeding
1582	CF: Community Leases	Patumahoe Community Support Charitable Trust	New lease at Clive Howe Reserve (no previous lease)	Q2; Q3; Q4				In progress	Green	This is an historic building moved on to the site. The Trust are working through the building slowly doing renovations. Staff will arrange a site visit to check on progress.		Awaiting certificate of compliance.
1584	CF: Community Leases	Pukekohe Junior Boys Rugby Football Club Inc.	Approval to assign lease and building to new legal entity at Colin Lawrie Fields, Reynolds Road	Q2	30/09/2021			Completed	Green	Completed.		Completed.
1566	CF: Community Leases	Pukekohe Light Opera Club	New lease at Stadium Drive	Q4	31/05/1991	\$ -	\$ -	Deferred	Red	Risk/issue: Delayed as group have not returned their lease application. Deferred to FY 2017/2018.  Current lease is rolling over on a month by month basis on old lease until a new one can be assessed. Site visit to be set to follow up on application.	No	Application not received as yet, following up with group.

## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
1583	CF: Community Leases	Pukekohe Metro Cricket Club	Surrender of lease upon completion of new facility at Bledisloe Park, Harris Street	Q2; Q3	31/05/2014	\$ 150.00	\$ 150.00	Completed	Green	Completed.		Completed.
1595	CF: Community Leases	Pukekohe Netball Assn Inc	Renewal lease at Bledisloe Park, Harris Street	Q2; Q3; Q4	31/03/2017	\$ 150.00	\$ 150.00	In progress	Green	Site visit set for July.		Application received and staff are arranging a site visit.
1596	CF: Community Leases	Royal New Zealand Plunket Society Franklin Inc – Pukekohe Plunket	Renewal lease at Old Council Chambers, 22 Edinbrough St, Pukekohe	Q2; Q3; Q4	28/02/2017	\$ 150.00	\$ 150.00	On Hold	Red	Multi premise lease being negotiated with Plunket. Remedial work is ongoing in the building and Plunket are also contributing with extra items they require. Multi-premise lease under negotiation with Plunket.		Plunket to decide if staying on in building. If so may be negotiated under a new multi-premise lease with Plunket.
1585	CF: Community Leases	Royal NZ Plunket Society - Waiuku	New lease at Waiuku Service Centre, 10 King St (no previous lease)	Q4		\$ 924.36	\$ 924.36	On Hold	Red	Multi premise lease being negotiated with Plunket. Community Facilities is working with the Plunket national body on multiple leases for their premises which will be done as one project. This is taking time due to complexity and Plunket amalgamations.		Multi-premise lease being negotiated with Plunket.
1586	CF: Community Leases	Royal NZ Plunket Society - Whitford	New lease at Whitford Memorial Park, Whitford-Maraetai Road (no previous lease)	Q4				On Hold	Red	Multi premise lease being negotiated with Plunket. Community Facilities is working with Plunket on multiple leases for their premises which will be done as one project. This is taking time due to complexity and Plunket amalgamations.		Multi-premise lease being negotiated with Plunket.
1567	CF: Community Leases	Runciman Tennis Club	Renewal lease at Pitt Street, Runciman	Q1	01/08/2014	\$ 10.00	\$ 10.00	In progress	Green	Report still underway, delayed by incoming work. Completing final checks and stakeholder feedback on five leases to be part of a multi-lease report in Quarter One 2017/18.		Report on track for April meeting.
1568	CF: Community Leases	Scout Assn of NZ – Te Puru Sea Scouts	New lease at Te Puru Park, Omana	Q4	30/06/2014	\$ 0.10	\$ 0.10	In progress	Green	On hold pending outcome of future park plans. Park concept plan complete. New community lease to group aligns with the concept plan for the park. Staff will work on a future report.		On hold pending outcome of future park plans.
1597	CF: Community Leases	Scout Assoc of NZ - Bombay Scouts	New lease at 31 Paparata Road, Bombay	Q2; Q3; Q4	31/12/2016			In progress	Green	The Association have not returned completed application for a new lease yet. Rolling over on a month by month basis on old lease until a new one can be assessed. Scouts have a new national Property Manager and staff are following up on application.		Application not received as yet, following up with group.
1579	CF: Community Leases	Surf Life Saving Kariaotahi Inc	Reclassification of reserve process underway at Karioitahi Gap Domain	Q1; Q2	31/05/2018			Completed	Green	Completed.		Completed
1598	CF: Community Leases	Te Akonga Early Learning Centre Inc	Renewal lease at Franklin Road Reserve, Pukekohe	Q2; Q3; Q4	30/09/2016	\$ 150.00	\$ 150.00	In progress	Green	Application received and staff are arranging a site visit.		Application not received as yet, following up with group.
1569	CF: Community Leases	Te Puru Community Charitable Trust	Renewal lease at Te Puru Park, Omana	Q4	30/11/2014			In progress	Green	Decisions on lease on hold at present pending outcome of future park plans. Park concept plan complete. Renewal of community lease to group aligns with the concept plan for the park. The group have provided most of the renewal application information and are sending in final information. Staff will work on a future report.		Application not received as yet. Decisions on lease on hold at present pending outcome of future park plans.

## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
1599	CF: Community Leases	Waiuku Bowling Club Inc	Renewal lease at Massey Park, Belgium St	Q2; Q3; Q4	31/12/2016	\$ 150.00	\$ 150.00	In progress	Green	Site visit set for quarter one 2017/2018.		Application received and staff are arranging a site visit.
1600	CF: Community Leases	Waiuku Golf & Squash Club Inc	New lease at Racecourse Recreation Reserve, Racecourse Road	Q1; Q2; Q3; Q4	27/02/2017	\$ 1,050.00	\$ 1,050.00	In progress	Green	Application received and staff are arranging a site visit.		Application not received as yet, following up with group.
1587	CF: Community Leases	Waiuku Search & Rescue	New lease at Massey Park, Belgium St (no previous lease)	Q3				Deferred	Red	Risks/issues: Delayed as group have not returned the lease application. Deferred to FY 2017/2018.  The club have not returned completed application for a new lease yet. Rolling over on old agreement until a new lease can be assessed. Site visit to be set to follow up on application.	No	Application not received as yet, following up with group.
1588	CF: Community Leases	Waiuku Service Centre	Potential vacancies at 10 King Street	Q2; Q3; Q4				In progress	Green	Rooms have been transferred to community leasing as an asset. Staff working on expressions of interest for community leases.		Rooms to be transferred from Panuku to council as an asset for community lease and then expressions of interest to be called for.
1570	CF: Community Leases	Whitford Pony Club Inc	New lease at Whitford Domain	Q3; Q4	30/06/2014	\$ 0.10	\$ 0.10	Deferred	Red	Risks/issues: Delayed due to group not returning their lease application. Deferred to FY 2017/2018.  Current lease is rolling over on a month by month basis on old lease until a new one can be assessed. Staff are following up on application.	No	Application not received as yet and staff are following up with group.
4532	CF: Investigation and Design	Pukekohe Plunket - Renew carpet and repaint room	Renew carpet in group rooms and repaint the rooms with anti fungal agent. Health and safety work as mould growing within room and is used by community agency plunket.	Q3; Q4				In progress	Green	Current status: Original scope was to replace carpet and repaint walls with anti-fungal paint. Roof replacement may need to be included. Next steps: Obtain quote for works.	No	NA