

## Work Programmes 2016/17 Q4 Report

| ID                                | Lead Dept/Unit or CCO   | Activity Name                                                                                    | Activity Description                                                                                                                                                          | Timeframe      | Budget Source | FY16/17   | Activity Status | RAG   | Q4 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
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| <b>Arts, Community and Events</b> |                         |                                                                                                  |                                                                                                                                                                               |                |               |           |                 |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 2538                              | CS: ACE: Arts & Culture | Estuary Arts top up- LDI Estuary Arts Charitable Trust Operational Support Grant                 | Allocate additional funding for Estuary Arts Charitable Trust for arts and culture facilities management via the substantive ABS Operational Support Grant Funding Agreement. | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 50,000 | Completed       | Green | Refer to substantive work programme line (2537) for details.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | No           | Refer to substantive work programme line (2537) for details.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 2536                              | CS: ACE: Arts & Culture | Centrestage Theatre operational funding- ABS Centrestage Theatre Trust Operational Support Grant | Administer a funding agreement with Centrestage Theatre Trust for arts and culture facilities management.                                                                     | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 20,665 | Completed       | Green | In Q4 Centrestage Theatre recorded a total of 6,007 visitors which included 5,148 attendees across 21 performances. April holiday programmes included four days of dance competitions and a kids show 'The Jungle Book' with a cast of 60. A Centrestage Youth Theatre (CYT) workshop on Zombie makeup, a club night and an ushers training night to cover Health and Safety and venue tasks were held for older youth. 'Little Shop Of Horrors' offered older youth performance and extensive back-stage and front-of-house experience and 60 junior members staged 'Singing In The Rain'. 'Blood Brothers' was enjoyed by over 1,300 people. Drama classes were extended to include a tap class for under 18 year olds with 35 weekly attendees. Matariki was explored through acting and mime to connect students with Māori cultural themes.                                                                                                                                                                                                         | No           | Centrestage Theatre Company attracted 4,260 visitors in Q3 and 1,109 participants were engaged in 13 programmes and activities. There were 14 performances with a total of 2,200 attendees. Witches of Eastwick was the first musical show for 2017 and played to full houses (210 seats) for the first 2 nights and averaged 135 seats throughout its 2.5 week season. Weekly drama classes for 5 - 18 year olds grew from 25 to 30 as the term progressed. CTC youth theatre held a makeup workshop and a weekend-long stage fighting (combat) workshop with 40 young people engaged at each. Auditions started for 'Little Shop of Horrors', CTC's first junior production. Hirers have included a local church group and two health organisations. Older resident groups continued with their craft activities and lunch meetings. Operatunity held a show to a full house of mainly retirees. Volunteer hours was well over 1000 hours for March alone. |
| 2537                              | CS: ACE: Arts & Culture | Estuary Arts Centre- ABS Estuary Arts Charitable Trust Operational Grant                         | Administer a funding agreement with Estuary Arts Charitable Trust for arts and culture facilities management.                                                                 | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 15,886 | Completed       | Green | In Q 4 Estuary Art Centre recorded 14,143 visitors which included 1,025 class participants. Exhibitions included 'Earthworks' by ceramic artists, 'Estuary' with paintings by Phillip Crow and 'Road to Colour' with contemporary large-scale quilts with two demonstration days delivered by quilters. 'Brushed Worlds' was a collaborative project between EACT artists and The Hibiscus Writers Group which resulted in an engaging exhibition of art and poetry by a further 50 contributors. Both the opening event and a meet the artist function where the audience experienced literary interpretation through visual art were highlights. A selection of works was displayed at Kingsway School Junior Campus, Silverdale. A Matariki highlight was fabulous a 'Festival of Puppetry and the Arts of Illusion' series with Glow-in-the-dark-puppet workshops. The 11th fundraiser for The Hospice took place over Queen's Birthday weekend. Volunteers contributed 780 hours including designing and delivering some unique programme activity. | No           | Estuary Arts Centre was open throughout January and across Q3 attracted 13,986 visitors of which 1,042 participated in the various 77 programmes offered. Highlights which contributed to the amazing visitor total included an encaustic art exhibition with 16 live demonstrations delivered by Rhyl Stafford. EAC took part in the Orewa Boulevard Arts Fiesta in February offering free clay and art activities for all ages. The third Hibiscus Art Studio trail saw fewer visitors due to inclement weather but at EAC audiences enjoyed demonstrations by 38 artists across the weekend. Two kids public programmes; paint a tapa cloth and sand art painting as well as a one-off workshop for the Scouts with two tutors proved successful. Art classes for term 1 were well subscribed and the three after school workshop series were fully booked.                                                                                               |

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| 2539 | CS: ACE: Arts & Culture        | Mairangi Bay arts centre- ABS Mairangi Arts Centre Trust Operational Support Grant | Administer a funding agreement with Mairangi Arts Centre Trust for arts and culture facilities management.                                                                                                                                                                                                                                                             | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 80,316 | Completed       | Green | In Q4 Mairangi Arts Centre recorded 9374 visitors which included 601 participants across 55 programmes. The holiday programme achieved capacity within a week of enrolments although the potential number of attendees was scaled down due to health and safety concerns following flooding of the 3d-studio during Cyclone Cook. Three Auckland Festival of Photography exhibitions were well received. Opportunities for two secondary school students were offered. Firstly, the centre provided the venue for a product launch for a Young Enterprise student which attracted 30 young people and a student from Albany Senior High began an 11 week 'internship' to be led through the various aspects of running an arts centre. This is an example of Mairangi Arts Centre's relatively recent gateway programme. Volunteers gave 386 hours to support the centre. Matariki exhibitions and events will be programmed for Year 17-18. | No           | In Q3, Mairangi Arts Centre attracted 6,732 visitors of which 966 participated in the 76 programmes delivered. Children's classes continued to be MAC's strong point, with both summer and term classes running at capacity. Opportunities for Members, Korean, Māori and all-inclusive engagement were highlights. The Member's exhibition had 102 entries with 38 attended the opening. The Mapura Studios exhibition 'Inclusive' was a great success with 42 at the opening. MAC hosted the AKL Art+Feminism Wikipedia edit-a-thon, attended by 38 people mostly in their 20's and a total of 81 edits were made and 5 new articles created. The exhibition, Whakakapi: He ahuru mowai moku by online-based indigenous art collective, Fresh and Fruity, investigated the responsibilities of institutions to provide spaces. The updated MAC website delivers content in English, Japanese, Korean and Mandarin. Volunteers contributed 544 hours. |
| 2439 | CS: ACE: Community Empowerment | Children and Young People - Youth Voice/Youth initiatives                          | Develop and support young people to have their voice heard and provide input into local board decision-making on issues that affect young people. Implement youth-led projects and events such as Youth Week<br><br>Budget:<br>- Youth Panel Initiatives 10,000<br><br>NOTE:<br>An additional \$10,000 carried forward from 2015/2016 Youth panels initiatives budget. | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 10,000 | In progress     | Green | The strategic broker entered into discussions with three youth providers: Coast Youth Community Trust, Bays Youth Community Trust, and Hibiscus Coast Youth Council around potential projects on this year's Youth Week theme "Our voices count, count our voices". The organisations have signaled a willingness to collaborate and share digital technology tools.<br><br>Coast Youth Community Trust hosted two workshops at Whangaparoa College to capture feedback on key themes in the local board plan.                                                                                                                                                                                                                                                                                                                                                                                                                               | No           | The specialist advisor is supporting a group of local young people to launch an online survey to gather youth feedback to input into the development of the local board plan. Themes from the responses will be provided to the local board for consideration.<br><br>The specialist advisor and strategic broker are scoping youth engagement opportunities for Youth Week 2017. The strategic broker is scoping local interest in collaborating on a youth provider hui.                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

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| 2437 | CS: ACE: Community Empowerment | Community Capacity Building and Placemaking               | <p>1. Build the capacity and capability of community organisations in the Hibiscus and Bays local board area.</p> <p>2. Support community led planning and placemaking in Whangaparaoa, Hibiscus Coast and East Coast Bays particularly in the local board planning cycle 2017.</p> <p>3. Strengthen connections and support with Te Herenga Waka O Orewa in relation to the establishment of a marae in Silverdale.</p> <p>4. Support local students through the continuation of existing scholarship programme</p> <p>5. Work towards "Age Friendly" accreditation.</p> <p>Budget:<br/>- Capacity Building Community Organisations \$166,000 - including \$71,000 (ID2437) to the East Coast Bays Community Project to build the capacity and capability of community groups and organisations in the Bays subdivision of the Hibiscus and Bays Local Board area (including Summer Fun) as per resolution HB/2016/110.</p> <p>NOTE:<br/>- An additional \$35,000 carried forward from 2015/2016 CDAC_CDS manager budget.</p> | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 166,000 | In progress     | Green | <p>Whangaparaoa 2030: The strategic broker facilitated community input that led to the allocation of \$92,000 for the first stage implementation of this community-led place-making project. Next step is to present this design to the local board on June 29, prior to the work being transitioned to the council's Investigation and Design team. Funding of \$35,000 was provided to Whangaparaoa 2030 to continue community sector collaboration, activation of the outdoor library space concept, investigating the establishment of a business network, and scoping a community activator role.</p> <p>East Coast Bays Community Project: \$6,000 was provided for capacity building for their committee and staff, to help them become more self sufficient moving forward.</p> <p>East Coast Bays Needs Assessment: Point Research presented early findings to the local board in April, with key themes being both social and environment. A full report is scheduled for presentation in Q1 of 2017/2018 (2 Aug). The identified needs will inform prioritisation of initiatives.</p> <p>Te Herenga Waka o Orewa: No further meetings to report on this quarter.</p> | No           | <p>The strategic broker met with Te Herenga Waka o Orewa representatives to discuss potential projects and initiatives.</p> <p>The strategic broker collaborated with the community places advisor to offer opportunities for capacity building for the East Coast Bays Community Project (ECBCP) committee.</p> <p>The strategic broker met with Point Research to review findings from the East Coast Bays Needs Assessment. Findings will be presented to the local board in Q4.</p> <p>Community led planning and placemaking: Schaffer Design presented concept designs for the public space outside the Whangaparaoa library to Whangaparaoa 2030. The strategic broker organised the presentation of the concept designs to the local board at its 30 March workshop, where costing's and the staging of the project were outlined.</p> <p>CEU staff are planning inter-generational forums during Youth Week - May 2017 to capture feedback on the draft local board plan. In Q4, the strategic broker will work with youth service organisations namely Coast Youth Trust and Bays Youth Trust to help them deliver some youth week activities and engagement</p> |
| 2396 | CS: ACE: Community Empowerment | Implementation of the empowered communities approach (HB) | The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities; e.g. connecting community to Spatial Priority Areas planning.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ -       | In progress     | Green | <p>The strategic broker coordinated an integrated approach to presenting the Arts, Community and Events 2017/2018 work programme to the local board,</p> <p>The strategic broker provided subject matter expertise input on the community grant funding applications and supported the funding adviser at the local board workshop. This included consideration of a late application from Orewa Surf Club which required reviewing the initial recommendations.</p> <p>The strategic broker participates in a sub-regional cluster team of staff from the Tahiti cluster to ensure the empowered communities approach is to the fore.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | No           | The strategic broker facilitated strategic planning meetings with Whangaparaoa 2030. Whangaparaoa 2030 identified two work strands from the community visioning and consultation; creating a community hub and developing a business network. The strategic broker has continued to strengthen relationships with the local groups identified in Q2.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 2897 | CS: ACE: Community Empowerment | Large Community Grants (HB)                               | <p>Funding to support local community groups through contestable grant funding.</p> <p>Budget:<br/>- Large Community Grants \$287,000</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 287,000 | Completed       | Green | For Local Grant round two, 57 applications including multi-board applications and one late application were received and a total of \$124,803.64 allocated.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | No           | There is no change to the local grants budget as mentioned in Q1. A further local grants round is planned for Q4.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 2298 | CS: ACE: Community Empowerment | Small Community Grants (HB)                               | <p>Funding to support local community groups through contestable grant funding.</p> <p>Budget:<br/>- Small Community Grants \$73,000</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 73,000  | In progress     | Green | <p>In Q4, Hibiscus and Bays allocated \$12,850 to 16 applications for quick response round three.</p> <p>For Local Grant Round Two, 57 applications including multi-board applications and one late application were received and a total of \$124,803.64 allocated.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | No           | Hibiscus and Bays has not completed any further community grant allocations since Q2.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

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| 2319 | CS: ACE: Community Empowerment | REGIONAL: Graffiti Vandalism Prevention (HB) | Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.                                                                                                                                                                                                                                                                                                                                                 | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -      | Completed       | Green | There were 2846 graffiti incidents in the Hibiscus and Bays Local Board area between 1 July 2016 to 30 June 2017. This is a 17 per cent decrease compared to the number of incidents recorded in 2015/2016. The number of RFS (Requests for Service) graffiti decreased by 55 per cent, with all 54 being removed within the 24 hour target time (KPI). Hibiscus and Bays achieved 97 out of 100 in the March ambient survey, which measures how much of the city is graffiti free. This represents a two points increase on the previous September 2016 survey and gives the local board an average final score of 96 for 2016/2017. This score is above the overall Council average of 94 per cent | No           | There were 2347 graffiti incidents in the Hibiscus and Bays Local Board area between 1 July 2016 to 31 March 2017. This is a 12 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 46 per cent, with all 52 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area. |
| 2682 | CS: ACE: Community Places      | Hire fee subsidy - HB                        | Administer further subsidy of hire fees for specific groups funded by LDI.                                                                                                                                                                                                                                                                                                                                                                                                                               | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ -      | Completed       | Green | During Q4 peak and off peak utilisation has decreased slightly compared to the same period last year.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | No           | During Q3 peak and off peak utilisation has remained the same compared to the same period last year.                                                                                                                                                                                                                                                                                                                  |
| 3596 | CS: ACE: Community Places      | Operational model for Orewa Community Centre | Review of the current operating model for the Orewa Community Centre, exploring alternative options for running the centre.                                                                                                                                                                                                                                                                                                                                                                              | Q2; Q3; Q4     | LDI: Opex     | \$ 5,000  | Deferred        | Red   | Project was not advanced in Q4 due to a lack of staff resource to progress it.<br><br>Project deferred to Q1 of 2017/2018 due to lack of capacity. A workshop is scheduled for Q1 of 2017/18 for the operational model options and community led implications.                                                                                                                                                                                                                                                                                                                                                                                                                                       | No           | Project was not advanced in Q3. Proposing Community Places Advisor North to meet with the local board early Q3 to discuss overview of model options and community led implications.                                                                                                                                                                                                                                   |
| 2201 | CS: ACE: Community Places      | Funding Agreement- The Bays Community Centre | Support The Bays Community Centre to deliver the requirements of the funding agreement.                                                                                                                                                                                                                                                                                                                                                                                                                  | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 36,633 | Completed       | Green | The bi-annual Community-led hui/mix n mingle with our community partners was held at the Mt. Albert War Memorial Hall (2 June 2017). Approximately 60 centre/houses/hubs representatives from across the region were in attendance. Topic's covered included; From rural halls to urban counterparts; What you need to know about event facilitation ; Empowered communities approach; Funding agreement update and more. The next hui is scheduled for Q2/2017.                                                                                                                                                                                                                                     | No           | The East Coast Bay Community Centre's work plan has been completed, waiting final approval in April.                                                                                                                                                                                                                                                                                                                  |
| 2094 | CS: ACE: Community Places      | REGIONAL Social Housing - HB                 | Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December.<br><br>Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed.<br><br>The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016. | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -      | Completed       | Green | The Joint Venture will be operational in July 2017. Transition planning and delivery have been finalised through Q4 of FY17.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | No           | The Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.                                                                                                                                                                                                                                                                                                   |

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| 2026 | CS: ACE: Community Places | Venue hire service delivery - HB                | Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by:<br>- Implementing the customer-centric booking and access process including online booking<br>- Aligning activity to local board priorities through management of the fees and charges framework                                                                                                                                                                                                                                                                                                                                                                                       | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -      | In progress     | Green | In Q4 staff have begun to look into 'real time' survey options that will give hirers the ability to comment about their experience of our service. This 'real time' feedback will allow staff to investigate improvement opportunities for all who hire and experience programmes and activities at our community venues. Staff have also been promoting community venues through increased online channels which has been a contributor to an increase in online traffic. | No           | During Q3 staff have improved amendment and cancelation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers.<br>The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4. |
| 1405 | CS: ACE: Events           | Anzac Services - Hibiscus and Bays              | Supporting and/or delivering Anzac services and parades within the local board area.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Q4             | LDI: Opex     | \$ 15,000 | Completed       | Green | Anzac Day was a huge success throughout the region with increased attendance numbers at all services.                                                                                                                                                                                                                                                                                                                                                                      |              | Plans and requirements for Anzac services have been confirmed. Activity is currently focussed on operational arrangements for the day.                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 1408 | CS: ACE: Events           | Empowered Events Activities - Hibiscus and Bays | Delivery of a community focussed programme of activities to support capacity and capability of community groups and organisations in the events space.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Q2; Q3         | LDI: Opex     | \$ 5,000  | Completed       | Green | The final empowered events workshop was held in Q4 and attended by 12 groups and organisations.<br><br>Feedback received from those who attended said that they found the content relevant and that the opportunities to network and form new relationships was probably the most valuable thing that they got from the programme.<br><br>One to one follow up with those who requested it is ongoing.                                                                     | No           | One workshop was held in this quarter and one is scheduled for quarter 4. A very good turnout of local groups and organisations was achieved at the first workshop and feedback from attendees has been very positive about the value of their attendance and the opportunity to widen their networks.                                                                                                                                                                                                                                                                       |
| 1406 | CS: ACE: Events           | Event Partnership Fund - Hibiscus and Bays      | Funding to support community events through a non-contestable process. This provides an opportunity for the local board to work in partnership with local event organisers by providing core funding to selected events.<br><br>- Sir Peter Blake Regatta (Torbay Sailing Club) \$5,000<br>- Orewa Christmas Parade (Destination Orewa) \$5,000<br>- Browns Bay Christmas Parade (Browns Bay Business Association) \$8,000<br>- Mairangi Bay Christmas Parade (Mairangi Bay Business Association) \$3,900<br>- ECBCP Events (East Coast Bays Community Project) \$17,000<br>- Torbay Christmas Parade \$2,500<br>- Whangaparoa Soapbox Derby (Whangaparoa Rotary Club) \$10,000<br><br>Total = \$51,400 | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 51,400 | Completed       | Green | Accountability reports for six of the seven events funded through the Partnership Fund were presented to the local board via a memo in June. The final accountability report is due by 30 July and this will be sent to the local board as soon as it is received.<br><br>No issues or risks have been identified and all applicants performed as per the requirements of their funding agreements.                                                                        | No           | The event partnership fund has now been fully paid out and accountability reports for activities are starting to come in. Reporting of these accountabilities will occur in the 4th quarter to the local board, when a critical mass of information has been achieved.                                                                                                                                                                                                                                                                                                       |
| 1404 | CS: ACE: Events           | Local Civic Events - Hibiscus and Bays          | Delivering and/or supporting civic events within the local board area.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 20,000 | Completed       | Green | The Birdman event was held on the 1st of April with around 3,000 people attending                                                                                                                                                                                                                                                                                                                                                                                          |              | No local civic events were delivered during Q3.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

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| 1407             | CS: ACE: Events       | Movies in Parks - Hibiscus and Bays                     | Programming and delivery of a regional Movies in Parks series event. (Mairangi Bay)                                                                                                                                                                                                                                                                                                                  | Q3             | LDI: Opex     | \$ 12,000    | Completed       | Green | An event debrief report for Movies in Parks was provided to the local board at the end of the season which included recommendations for future events. The total event cost was \$16,630 with the local board contribution being \$8,455.60.                                                                      | No           | "Alice in Wonderland: Through The Looking Glass" was screened at Mairangi Bay Park on Friday 20 January 2017 to a crowd of approx 2000. The event included two hours of pre-entertainment featuring a magic show by The SageMan, face-painting and more. Additional security was added this year which assisted in keeping teenagers who were at the park drinking away from the event site. The post-event debrief report and break-down budget will be provided at the end of the season. |
| 1403             | CS: ACE: Events       | Citizenship Ceremonies - Hibiscus and Bays              | Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.                                                                                                                                                                                                                                                                                    | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 28,000    | Completed       | Green | The Civic Events team delivered citizenship ceremonies on two occasions during Q4.                                                                                                                                                                                                                                |              | The Civic Events team delivered citizenship ceremonies on two occasions during Q3.                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Libraries</b> |                       |                                                         |                                                                                                                                                                                                                                                                                                                                                                                                      |                |               |              |                 |       |                                                                                                                                                                                                                                                                                                                   |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 745              | CS: Lib & Info        | Library hours of service - Hibiscus and Bays            | Provide library service at East Coast Bays Library for 56 hours over 7 days per week. (\$809,700 - FY16/17) Provide library service at Ōrewa Library for 52 hours over 7 days per week. (\$679,940 - FY16/17) Provide library service at Whangaparaoa Library for 52 hours over 7 days per week. (\$536,100 - FY16/17)                                                                               | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 2,025,740 | Completed       | Green | Library visits have decreased by 2% compared to the same quarter last year. It is lower than the regional decrease in visits of 3%. Whangaparaoa has seen an increase of 11% in visits.                                                                                                                           |              | Library visits have remained constant compared to the same quarter last year. Regionally there has been a small increase in visits of one per cent.                                                                                                                                                                                                                                                                                                                                         |
| 755              | CS: Lib & Info        | Celebrating cultural diversity - Hibiscus and Bays      | Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")                                                                                                                 | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -         | Completed       | Green | How to Compost at Orewa Library was attended by 20 people. This was council run workshop and it proved to be popular. A demonstration and florist display by a local florist was attended by 16 people.                                                                                                           |              | Orewa Library hosted an exhibition "From Guangdong to Aotearoa" by Sue Gee, featuring soundbites, written excerpts and photographs about six New Zealand-born Chinese talking about their lives as they trace their ancestral roots to Guangdong, South China. East Coast Bays Library hosted a day of celebrations for Lunar New Year in February, including dances, demonstrations of tai chi, dumpling making, and Chinese calligraphy.                                                  |
| 754              | CS: Lib & Info        | Celebrating local places and people - Hibiscus and Bays | Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month and Heritage Festival. Participate in an event that celebrates the local area such as Santa Parades and the Ōrewa Buskers Festival. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays") | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -         | Completed       | Green | Four local music groups performed at Whangaparaoa Library during Music Months of May. The Whangaparaoa Primary School Poi Group visited showing off their skills. While East Coast Bays hosted two popular concerts, a talk from a member of the APO.                                                             |              | The new Whangaparaoa Library-based, local history group commenced its meetings this quarter. It has met both in Whangaparaoa Library and in the Pioneer Village Silverdale.                                                                                                                                                                                                                                                                                                                 |
| 753              | CS: Lib & Info        | Digital literacy support - Hibiscus and Bays            | Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")                                                                                                                                                                                   | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -         | Completed       | Green | This quarter there were 71,394 Wi-Fi and PC sessions. This is an increase of 3 per cent compared to the same quarter last year.                                                                                                                                                                                   |              | This quarter there were 71,991 Wi-Fi and PC sessions. This is an increase of 14 per cent compared to the same quarter last year.                                                                                                                                                                                                                                                                                                                                                            |
| 746              | CS: Lib & Info        | Information and lending services - Hibiscus and Bays    | Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")                                                                                                                                                                                                                                               | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -         | Completed       | Green | The number of library items borrowed from the libraries in the board area has remained steady as compared to the same quarter last year. Issues for Whangaparaoa have increased by 16% and there has been a 3% and 5% decrease in issues for East Coast Bays & Orewa respectively. Regionally the decrease is 3%. |              | The number of library items borrowed from the libraries in the board decreased by one per cent compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per of items borrowed regionally.                                                                                                                                                                                                               |

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| ID  | Lead Dept/Unit or CCO | Activity Name                                                     | Activity Description                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Timeframe      | Budget Source | FY16/17 | Activity Status | RAG   | Q4 Commentary                                                                                                                                                                                                                                                                                                                                                                    | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                                                           |
|-----|-----------------------|-------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------|---------|-----------------|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 752 | CS: Lib & Info        | Learning and Literacy programming - Hibiscus and Bays             | Provide learning programmes and events throughout the year including: computer classes, drivers licence classes, CV classes, makerspace, Children's Book Awards, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, Money Week, NZ Sign Language Week. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")                                                                                                         | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | Completed       | Green | This quarter the East Coast Bays, Orewa and Whangaparaoa libraries supported customers' learning with Book a Librarian service, Digital device and computer drop ins which had 243 participants.                                                                                                                                                                                 |              | We support customers learning with a book a librarian service which had 149 bookings, providing digital assistance to library resources as well as sessions to support job-seekers with their CV. The digital drop-ins have been popular at the libraries across the board.             |
| 747 | CS: Lib & Info        | Preschool programming - Hibiscus and Bays                         | Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime and Storytime. as well as multi cultural storytimes – Mandarin, Māori and English. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays") | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | Completed       | Green | Demand for preschool programming remains high, with the three libraries delivering programmes to 6313 kids and 5906 adult participants.                                                                                                                                                                                                                                          |              | This quarter the three libraries in the local board area delivered programmes to 4663 children and hosted a number of visits from early childcare centres.                                                                                                                              |
| 750 | CS: Lib & Info        | School engagement and Afterschool programming - Hibiscus and Bays | Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours through Minecraft, Any Questions?, Gaming group, Lorna's Phonics course, Ukulele Club, International Coding Club. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")                                                                                                                               | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | Completed       | Green | This quarter a number of schools and preschools were visited in the Hibiscus and Bays area, including Kingsway Preschool, Orewa Beach Kindi, Greenpark ECE, Our Space Kindi, Apple and Bright Bears Pre-schools. The Roadshow was delivered to Stanmore Bay Primary School and Stella Maris school.students.                                                                     |              | This quarter a number of schools and preschools were visited in the Hibiscus and Bays area, including Kingsway school, Orewa North, Stanmore Bay Kindy, Penny's Place, Apples Kindy, Bright Sparks Preschool, Taiotea Kindergarten as well as Stella Marris' and Kingsway's Preschools. |
| 748 | CS: Lib & Info        | School holiday programming - Hibiscus and Bays                    | Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")                                                                                                                                                                 | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | Completed       | Green | Construction wizards activities at Orewa Library included making Frankintoy and constructing a trbuchet. ECB Library held a series of cardboard bridge and city building workshops, resulting in an amazing city. At Whangaparaoa Library on school holiday event was to teach the kids how to make a battery out of a Feijoa fruit.The Trash to Fashion event.was very popular. |              | During this quarter, planning was completed in all three libraries for the upcoming Easter holidays with the theme of "Construction Wizards".                                                                                                                                           |
| 749 | CS: Lib & Info        | Summer reading programme - Hibiscus and Bays                      | Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")                                                                                                           | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | Completed       | Green | Planning for the July holidays started this quarter.                                                                                                                                                                                                                                                                                                                             |              | 626 children participated in the Kia Maia te Whai Dare to Explore which was completed in January. Adventures in the libraries included making mini books, steamed puddings, tic-tac-toes with a difference and the ever popular craft activities.                                       |

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| ID                 | Lead Dept/Unit or CCO | Activity Name                                                    | Activity Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Timeframe      | Budget Source | FY16/17    | Activity Status | RAG   | Q4 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                                                                      |
|--------------------|-----------------------|------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------|------------|-----------------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 751                | CS: Lib & Info        | Supporting customer and community connection - Hibiscus and Bays | Provide programmes that facilitate customer connection with the library and community including targeted programmes for older people, themed clubs and special events including Craft groups, Book Chat group, Korean Book Chat and Chinese Book Chat. Provide community space for hire at Whangaparaoa Library with two meeting rooms for hire, heavily used by community groups e.g. U3A, JP, Hibiscus coast writers club, Weavers & Stitchers, Teaching Spanish & ESOL, Parent centre, Plunket, Probus, North Shore Literacy, Budget advisor etc.&nbsp;  (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays") | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -       | Completed       | Green | A friendship ESOL group was started at Orewa Library and is growing from strength to strength. Orewa Library's two ESOL groups are proving to be popular with the local community and are in response to the number of new immigrants who call Orewa and Silverdale home, while the Chinese Book Chat at ECB remains popular.                                                                                                                                                      |              | After school programming continued to provide learning opportunities for students                                                                                                                                                                                                                  |
| <b>Local Parks</b> |                       |                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                |               |            |                 |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |              |                                                                                                                                                                                                                                                                                                    |
| 2792               | CF: Project Delivery  | Playground improvements                                          | Playground improvements or small upgrades that will enhance the use of playgrounds throughout the Hibiscus and Bays Local Board                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Q1; Q2; Q3; Q4 | LDI: Capex    | \$ 150,000 | In progress     | Green | Current status: still in the design/consultation stage. Next steps: finalise consultation, consenting and tendering; construction is planned for autumn 2018.                                                                                                                                                                                                                                                                                                                      |              | Current status: suitable sites have been identified and confirmed at a local board workshop in February. Design is underway. Next steps: consultation, consenting and tendering; construction is planned for financial year 2018.                                                                  |
| 2788               | CF: Project Delivery  | Sherwood Reserve Toilet Physical Build                           | Complete physical build of toilet at Sherwood reserve once planning has been finalised                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Q1; Q2; Q3; Q4 | LDI: Capex    | \$ 220,000 | Deferred        | Red   | Issues/Risks: delayed due to consultation. Construction is now planned for 2017/2018<br><br>Current status: consultation is complete. Services reports have been received. Tendering is on hold until services issues resolved. Next steps: consenting; construction is planned for summer 2017/2018.                                                                                                                                                                              | No           | Current status: consultation is complete<br>Next steps: consenting and tendering, construction is planned for financial year 2018                                                                                                                                                                  |
| 2793               | CF: Project Delivery  | Signage Improvement Project                                      | Deliver recommendations from signage audit to Parks and Reserves throughout the Hibiscus and Bays Local Board                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Q2; Q3; Q4     | LDI: Capex    | \$ 100,000 | In progress     | Green | Current status: assessing review report. Next steps: prepare and present plan to upgrade signage within budget constraints.                                                                                                                                                                                                                                                                                                                                                        |              | Current status: assessing review report<br>Next steps: prepare and present plan to upgrade signage within budget constraints.                                                                                                                                                                      |
| 2790               | CF: Project Delivery  | Sun Smart Projects in playgrounds                                | Develop sun smart projects in key playgrounds throughout the Hibiscus and Bays Local Board area.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Q1; Q2; Q3; Q4 | LDI: Capex    | \$ 150,000 | In progress     | Green | Current status: still in the design/consultation stage. Next steps: finalise consultation, consenting and tendering; construction is planned for autumn 2018.                                                                                                                                                                                                                                                                                                                      |              | Current status: suitable sites have been identified and confirmed at a local board workshop in February. Design is underway. Next steps: consultation, consenting and tendering and construction is planned for financial year 2018.                                                               |
| 3375               | CF: Project Delivery  | Long Bay Reserve 3 playground PD                                 | Playground development including associated landscaping and infrastructure.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Q1; Q2; Q3; Q4 | Growth        | \$ 420,000 | Deferred        | Red   | Work is progressing and is due for completion in November 2017<br><br>Current status: the play space area of the reserve has been excavated and drainage installed. Construction of the toilet facility has commenced. Next steps: construction of footpaths and seating within the reserve is planned for the next two months, and delivery of the play equipment is expected in late June. Construction of the toilet facility will continue over the next three to four months. | No           | Current status: tender process underway for the toilet construction and contract to be awarded in late March. Landscaping component, footpaths and drainage under construction and due for completion in August 2017. Next steps: commence construction of the toilet facility in late April 2017. |
| 3369               | CF: Project Delivery  | Long Bay Reserve 5 development GD                                | Local park development including internal paths, seating, signage and landscaping.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Q4             | Growth        | \$ 380,000 | In progress     | Green | Current status: planting of the reserve is complete. Next steps: the developer will hand over the completed reserve to council.                                                                                                                                                                                                                                                                                                                                                    | No           | KPIs for both centres tracking well                                                                                                                                                                                                                                                                |

## Work Programmes 2016/17 Q4 Report

| ID   | Lead Dept/Unit or CCO | Activity Name                       | Activity Description                                                               | Timeframe      | Budget Source | FY16/17    | Activity Status | RAG   | Q4 Commentary                                                                                                                                                                                                                                                                                                                                                           | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                          |
|------|-----------------------|-------------------------------------|------------------------------------------------------------------------------------|----------------|---------------|------------|-----------------|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3370 | CF: Project Delivery  | Long Bay Reserve 6 development GD   | Local park development including internal paths, seating, signage and landscaping. | Q1; Q2; Q3; Q4 | Growth        | \$ 380,000 | In progress     | Green | Current status: earthworks for the development of the reserve have commenced, however completion of this work is delayed until spring when the ground conditions are more favourable. Next steps: a concept design for the reserve will be prepared when the earthworks are complete.                                                                                   |              | Current status: concept design for the reserve in progress.<br>Next steps: review and approval of design and planting plan in financial year 17/18.                                                                                                    |
| 3368 | CF: Project Delivery  | Long Bay Reserve 7 development GD   | Local park development including internal paths, seating, signage and landscaping. | Q4             | Growth        | \$ 80,000  | In progress     | Green | Current status: earthworks for the development of the reserve have commenced, however completion of this work is delayed until spring when the ground conditions are more favourable. Next steps: a concept design for the reserve will be prepared when the earthworks are complete.                                                                                   |              | Current status: concept design for the reserve in progress.<br>Next steps: review and approval of design and planting plan in 2017/2018.                                                                                                               |
| 3371 | CF: Project Delivery  | Long Bay Reserve 8 development GD   | Local park development including internal paths, seating, signage and landscaping. | Q4             | Growth        | \$ 150,000 | In progress     | Green | Current status: a planting plan for the reserve is being prepared by the developer. Next steps: planting of the reserve is planned for spring (September - November 2017)                                                                                                                                                                                               |              | Current status: planting plan for the reserve in progress.<br>Next steps: planting to be completed by the developer in 2017/2018.                                                                                                                      |
| 3374 | CF: Project Delivery  | Metro Park East Walkway GWD         | Walkways, landscaping & signage                                                    | Q1; Q2; Q3; Q4 | Growth        | \$ 550,000 | In progress     | Green | Current status: construction has commenced. Next steps: completion due after the final Hockey Trust turf is installed in late summer 2018                                                                                                                                                                                                                               | No           | Current status: design and consulting are complete. Consenting is underway.<br>Next steps: construction commencing April.                                                                                                                              |
| 3372 | CF: Project Delivery  | Metro Park West development plan GD | New general park development                                                       | Q1; Q2; Q3; Q4 | Growth        | \$ 50,000  | In progress     | Green | Current status: a landscape design consultant has been appointed to undertake the concept design for the park, and an initial pre-commencement meeting has taken place. Next steps: design research and initial site investigation work will be undertaken over the next two months.                                                                                    |              | Current status: evaluating quotes from landscape designers to complete the concept design.<br>Next steps: award contract for design and commence site investigation work in April.                                                                     |
| 497  | CS: PSR: Local Parks  | Centennial Park                     | Local park development                                                             | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 10,000  | Completed       | Green | The Centennial Park Bush Society continue to do great work in Centennial Park and surrounding local parks in Campbells Bay. Key projects this quarter include site preparation for planting at various locations within Centennial Park. Regular working and weeding bees and ongoing animal pest management. The Centennial Park Bush Society AGM as held on 21/06/17. | No           | Centennial Park Bush Society have been provided with the full funding allocation for the 2016 -2017 financial year. The Centennial Park Bush Society is making significant progress and continuing with restoration activities throughout the reserve. |
| 498  | CS: PSR: Local Parks  | Greenways Plans                     | Developing a greenways plan for HB                                                 | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 50,000  | Completed       | Green | Investigation and Design, Community Facilities are to develop design options on approved priorities and present options to the Local Board within the 17/18 Investigation and Design work program.                                                                                                                                                                      |              | Greenways plan has been adopted and priorities identified.                                                                                                                                                                                             |
| 504  | CS: PSR: Local Parks  | Small Enhancement Initiatives       | Various local park improvements                                                    | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 36,000  | Completed       | Green | Community Facilities have completed Local Board approved activities e.g infill planting and minor maintenance upgrades.                                                                                                                                                                                                                                                 | No           | Installation of fitness equipment at southern end of Orewa Reserve is in progress,                                                                                                                                                                     |

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| ID                  | Lead Dept/Unit or CCO | Activity Name                        | Activity Description                                                                                  | Timeframe      | Budget Source | FY16/17   | Activity Status | RAG   | Q4 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|---------------------|-----------------------|--------------------------------------|-------------------------------------------------------------------------------------------------------|----------------|---------------|-----------|-----------------|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 506                 | CS: PSR: Local Parks  | Volunteers Parks - Hibiscus and Bays | - Reserve plantings enhanced and new plantings developed<br>- Pest plant and animal control developed | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 70,000 | In progress     | Green | Support provided to volunteer ecological restoration projects, animal and plant pest management. Green waste and rubbish removal services supplied (as required) through contractor support. Total volunteer hours for the quarter: 1000 hours. The 2017 planting season has commenced. Pre-planting site preparation completed at Jelas Moffat Esplanade, Karaka Cove, Okura Bush walkway, Centennial Park, Bush Glen Reserve. Volunteer plantings have taken place this quarter at Awaruku stream and wetland (250 plants), Te Herenga waka o Orewa (30 plants), Rothesay Bay Beach Reserve (30 plants) and Bush Glen Reserve (330 plants). Other important volunteer events to note include a community working bee at Rothesay Bay on the 18/06/17, 26 people attended. On 11/05/17 the community ranger attended a volunteer promotion event at Massey University to promote local parks and volunteer opportunities. | No           | On-going support provided to volunteers. Pest control, green waste and rubbish removal services supplied (as required) through contractor support. Total volunteer hours for the quarter: 900 hours. Planning is underway for the 2017 planting season. Preparation underway for the delivery of a guided walk programme in reserves (inc coastal, heritage and bush) intended commencement June 2017 (potential sites: Okura Bush Walkway and Alice Eaves Bush). On 4/5 March the Centennial Bush Society held a successful overnight family bush camp event, 20 families attended. |
| 507                 | CS: PSR: Local Parks  | Western Reserve management plan      | Management plan review                                                                                | Not scheduled  | LDI: Opex     | \$ -      | Approved        | Green | A review of existing reserve management plans and the development of a new reserve management plan for all parks in the Local Board area (inc Western Reserve as a priority) is included in the approved 17/18 PSR Work Programme.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | No           | Workshop with local board scheduled for 5 April to define issues to be investigated through review of reserve manage plan.                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Sports Parks</b> |                       |                                      |                                                                                                       |                |               |           |                 |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 3376                | CF: Project Delivery  | Deep Creek Reserve SID               | Deep Creek Reserve new sand field, toilets and lights.                                                | Q2; Q3; Q4     | Growth        | \$ 60,000 | In progress     | Green | Current status: field design, field lighting design are under way to tender stage. Local board resolves to delay toilets and car park to 2018/2019. Next steps: detailed design and any consent application (earthworks) preparation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | No           | Current status: prepared concepts for local board and community discussion; Local board resolves to bring forward toilet construction to financial year 2018<br>Next steps: start public consultation                                                                                                                                                                                                                                                                                                                                                                                |
| 3377                | CF: Project Delivery  | Gulf Harbour Reserve SID             | New toilets                                                                                           | Q2; Q3; Q4     | Growth        | \$ 50,000 | In progress     | Green | Current status: assess current constraints and opportunities. Next steps: prepare concepts/options for reserve development, including toilet block, car parking and sports fields to present to local board.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | No           | Current status: assess current constraints and opportunities<br>Next steps: prepare concepts/options for reserve development, including toilet block, car parking and sports fields to present to local board.                                                                                                                                                                                                                                                                                                                                                                       |
| 3577                | CF: Project Delivery  | Metro Park Cricket Practice Nets     | New Cricket Practice Nets                                                                             | Q4             | Growth        | \$ 10,000 | In progress     | Green | Current status: topographical site survey completed. Preferred site confirmed with Cricket Club. Next steps: receive preliminary design plan for consultation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | No           | Current status: procuring technical services for design, consenting and construction management<br>Next steps: receive submissions, evaluate and award contract                                                                                                                                                                                                                                                                                                                                                                                                                      |

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| ID             | Lead Dept/Unit or CCO | Activity Name            | Activity Description                               | Timeframe      | Budget Source | FY16/17    | Activity Status | RAG   | Q4 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|----------------|-----------------------|--------------------------|----------------------------------------------------|----------------|---------------|------------|-----------------|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3378           | CF: Project Delivery  | Red Beach Park SID       | New field lights, sand carpet and toilets          | Q1; Q2; Q3; Q4 | Growth        | \$ 60,000  | In progress     | Green | <p>Issues/Risks: Funding for construction in doubt; Possible consenting issues around upgrading floodlighting</p> <p>Current status: design and consenting 2015 - 2018. Lighting design commenced January 2015. Lighting design received October 2015. Consent application prepared for sports lighting. Design for sports training field upgrade commenced January 2017. Design and costings received June 2017. Variation approved for optional LED lighting design. Construction currently programmed for 2018/2019. Next steps: complete alternative LED lighting design. Amend consent application for LED lighting and sports field upgrade works before lodging</p> |              | <p>Current status: lighting design commenced January 2015. Lighting design received October 2015. Design for sports training field upgrade commenced January 2017. Consent application prepared for sports lighting. To be amended to include sports field upgrade works before lodging.</p> <p>Next steps: progress sports field upgrade design.</p>                                                                                                                                                                                                                                                                             |
| 3380           | CF: Project Delivery  | Victor Eaves Reserve SID | Baseball back stop on the no 2 field               | Q1; Q2; Q3     | Growth        | \$ 100,000 | In progress     | Green | <p>Current status: physical works nearing completion for end of June completion. Next steps: handover to Operations and Maintenance on completion; Complete asset settlement and asset capitalisation.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |              | <p>Current status: tendering completed and contract awarded; Prestart meeting held 27 February 2017</p> <p>Next steps: receive building consent exemption, contractor to do set-out for inspection and sign-off</p>                                                                                                                                                                                                                                                                                                                                                                                                               |
| 3379           | CS: PSR: Sport & Rec  | Kingsway School SID      | Lighting on School Partnership                     | Q1; Q2; Q3; Q4 | Growth        | \$ 40,000  | Cancelled       | Red   | <p>Development of the artificial turf and lighting on the school grounds has not been progressed due to funding constraints experienced by the school, project unlikely to proceed in this current financial year. Discussions are taking place between Auckland Council and school representatives for alternative solutions.</p> <p>Project not progressing. Funding to be reallocated to Metro Park East developments.</p>                                                                                                                                                                                                                                              | No           | <p>Development of the artificial turf and lighting on the school grounds has not been progressed due to funding constraints experienced by the school, project unlikely to proceed in this current financial year. School and Auckland Council staff are in active discussion regarding access to Metro Park and also with Netball regarding community access to outdoor and indoor courts.</p>                                                                                                                                                                                                                                   |
| <b>Leisure</b> |                       |                          |                                                    |                |               |            |                 |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 505            | CS: PSR: Leisure      | Stanmore upgrade stage 2 | Stage 2 development of Stanmore Bay Leisure Centre | Not scheduled  | LDI: Opex     | \$ -       | Completed       | Green | <p>Stanmore Bay Pool and Leisure Centre's upgrade project which was successfully completed during the 2017/2018 financial year and the centre is now fully operational.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | No           | <p>Stanmore Bay Pool and Leisure Centre – Performance programming targets are on track to meet the local board objectives year to date. The upgrade project is now complete, with only minor items to be resolved. The spa pool and sauna are now fully operational and experiencing a favourable level of usage with positive feedback from customers. The early childhood education area is also now completed, licensing will now occur later in this quarter. There has been an increase in membership enrolments with the current membership totalling 1,979. Swim school is also continuing to see growth in term 2017.</p> |

## Work Programmes 2016/17 Q4 Report

| ID                          | Lead Dept/Unit or CCO | Activity Name                                           | Activity Description                                                                                                                             | Timeframe      | Budget Source | FY16/17   | Activity Status | RAG   | Q4 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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| 2746                        | CS: PSR: Leisure      | East Coast Bays Leisure Centre                          | Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs            | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -      | Completed       | Green | <p>"East Coast Bays Leisure Centre's recreation programming targets have met the Local Board objective of 'Easy access to recreation opportunities and open space'.</p> <p>East Coast Bays Leisure Centre is currently a key site for the new Pools and Leisure "Get Active Your Way" membership pilot – offering new, more flexible membership options and a more consistent customer experience. Nearing the end of the month-long pilot, the feedback has been very positive from staff and customers. We will provide an update in July, after analysing the pilot data.</p> <p>Fitness numbers are currently down from last quarter and in response, an acquisition campaign is currently running to help off-set the traditional winter drop off in membership."</p>                                                                                                                                                                                                                                           | No           | East Coast Bays Leisure Centre Business Plan – Performance programming targets are on track to meet the Local Board objectives year to date. Memberships are up slightly, totalling 601. Free community combat classes have increased numbers to 42. Sport league registrations are up and total 71 teams per week. The stadium is at capacity for the after school and evening programmes. New group fitness timetables will be distributed shortly to compliment East Coast Bays Leisure Centre and the new Albany Pools and Leisure Centre.                                     |
| 2748                        | CS: PSR: Leisure      | Stanmore Bay Pool and Leisure Centre                    | Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs            | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -      | Completed       | Green | <p>"Stanmore Bay Pool &amp; Leisure Centre's recreation programming targets have met the Local Board objective of 'Easy access to recreation opportunities and open space'.</p> <p>More programmes have been developed for the community, which has resulted in an 11% increase in membership. Overall visitation is tracking 7% lower than last year as a result of the centre upgrade project. Staff engagement is positive, with a June eNPS score of 62.5 (the Active Recreation department average is 43.4). Customer NPS score is currently 58.7, which is well above the council average.</p> <p>Stanmore Bay Pool and Leisure Centre is currently a key site for the new Pools and Leisure "Get Active Your Way" membership pilot – offering new, more flexible membership options and a more consistent customer experience. Nearing the end of the month-long pilot, the feedback has been very positive from staff and customers. We will provide an update in July, after analysing the pilot data."</p> | No           | Stanmore Bay Pool and Leisure Centre Business Plan - Performance programme targets are on track to meet Local Board objectives year to date. The spa pool and sauna are now fully operational and experiencing a good level of usage with excellent feedback. The early childhood education area is complete and licensed in March 2017. The facility is continuing to experience an increase in membership enrolments with the current membership totalling 1,979. Swim school is also continuing to see growth in 2017. The facility has an open day planned for the 25th March. |
| <b>Sport and Recreation</b> |                       |                                                         |                                                                                                                                                  |                |               |           |                 |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 2763                        | CS: PSR: Sport & Rec  | Sport Partnerships MetroPark East                       | Supporting the development of a multi-sport hub at MetroPark East with the MetroPark East sports working group by providing a feasibility report | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 20,000 | Approved        | Green | Opus Consultants have been appointed to undertake feasibility study for new buildings. Feasibility study is progressing well with input from key stakeholders. Due to complete master plan, feasibility study with a clear implementation plan in August.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |              | Park master plan has been reviewed and discussed with working group and local board. Working group have finalised brief for feasibility study review for the buildings and invited consultants to submit proposals. Hibiscus Hockey 50% through construction of full-sized hockey turf (stage 1).                                                                                                                                                                                                                                                                                  |
| 2616                        | CS: PSR: Sport & Rec  | Facility Development 2015 Torbay Sailing Club (HB)      | Facility partnership for revelopment of Torbay Sailing club clubrooms.<br><br>\$200,000 facility partnership grant.                              | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -      | Completed       | Green | Project complete, final invoices being paid. Project completion report and certificate of public use received.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | No           | Project near completion. The project has reached code of compliance stage.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 2614                        | CS: PSR: Sport & Rec  | Facility Partnership 2014 North Harbour Volleyball (HB) | Facility partnership for upgrading the Mairangi Bay Beach Volleyball Centre<br>\$100,000 facility partnership grant.                             | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -      | Completed       | Green | Upgrade of building complete. Project completion report received, site inspection to be completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | No           | Awaiting report regarding final completion.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

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| ID                          | Lead Dept/Unit or CCO | Activity Name                                                              | Activity Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Timeframe      | Budget Source | FY16/17      | Activity Status | RAG   | Q4 Commentary                                                                                                                                                                                                                                                                                                                                                   | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                                                                                                                   |
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| <b>Development Projects</b> |                       |                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                |               |              |                 |       |                                                                                                                                                                                                                                                                                                                                                                 |              |                                                                                                                                                                                                                                                                                                                                                 |
| 4404                        | CF: Project Delivery  | Stoney Homestead - Refurbishment                                           | Stoney Homestead is an historic farmhouse and outbuildings of regional and national significance built around the 1850s-1860s. The property was gifted to council from the developer in July 2012. The buildings were in very poor condition and required urgent rehabilitation work to prevent further deterioration and eventual loss.                                                                                                                                                                                                                                                                                                            | Q2; Q3; Q4     | ABS: Capex    | \$ 546,567   | Completed       | Green | Current status: defects period. Next steps: benefits realisation.                                                                                                                                                                                                                                                                                               | No           | Project completed.                                                                                                                                                                                                                                                                                                                              |
| 3856                        | CF: Project Delivery  | Metro Park East Phase 1 Concept Plan for Netball and Hockey Complex        | Provision of Hockey and netball facilities with a community building acting as a club hub, car parking, path links to the nearby schools, passive recreation areas, planting, footpath and a toilet changing block within the hub. This is for the staged development of Metro Park involving the investigation and concept design of the overall project. This will involve undertaking a survey carrying out geotech and investigations producing an overall detailed concept to accommodate the agreed facilities, supply of an estimate of costs, consultation and local board involvement before proceeding to developing the detailed design. | Q2; Q3; Q4     | Growth        | \$ 30,000    | In progress     | Green | Current status: masterplan refresh completed. Project being lead by Parks, Sports and Recreation at this point in time. Next steps: engage consultant to commence concept for car park, netball.                                                                                                                                                                |              | Current status: consultation on Masterplan refresh in progress<br>Next steps: complete consultation and finalise updated Masterplan for adoption                                                                                                                                                                                                |
| 3995                        | CF: Project Delivery  | Estuary Arts Centre - Extension to Arts Centre                             | Estuary Arts Centre - Extension to Arts Centre                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Q1; Q2; Q3     | ABS: Capex    | \$ -         | Completed       | Green | Current status: construction complete, building currently occupied. Defects liability complete. Final accounts resolved.                                                                                                                                                                                                                                        | No           | Current status: construction complete, building currently occupied. Defects liability complete. Final accounts resolved<br>Next steps: retentions release. Payment of final account.                                                                                                                                                            |
| 502                         | CF: Project Delivery  | HBC Leisure Centre extension                                               | Aquatic and recreation facilities - upgrades and new facilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 1,718,776 | In progress     | Green | Current status: - practical completion achieved for main contract. - signage for rebranding close to completion (separate to main contract). Next steps: - replacement of ductwork fixings (contractor error in product used). This is planned to coincide with next planned shut down in September 2017. - defects notification period (ending November 2017). | No           | Current status: practical completion achieved for main contract. Signage for rebranding close to completion, separate to main contract.<br>Next steps: replacement of ductwork fixings, contractor error in product used. This is planned to coincide next planned shut down in July 2017.<br>Defects notification period ending November 2017. |
| 4005                        | CF: Project Delivery  | MSF - Hibiscus and Bays - Sports Fields - Metropark Sports Fields Lighting | MSF - Hibiscus and Bays - Sports Fields - Metropark Sports Fields Lighting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Q1; Q2; Q3     | ABS: Capex    | \$ -         | In progress     | Green | Current status: lights operational and in use from 12 June. Next steps: complete final defects period and handover process.                                                                                                                                                                                                                                     | No           | Current status: installation of foundations and ducting 90 percent complete. Last three lights to be installed week commencing 20 March 2017 after last scheduled game of cricket on No.1 cricket block<br>Next steps: complete physical works in late March/early April including commissioning, aiming and handover                           |
| 4006                        | CF: Project Delivery  | MSF - Hibiscus and Bays - Sportsfields - Metropark Grass Cricket Blocks    | MSF - Hibiscus and Bays - Sportsfields - Metropark Grass Cricket Blocks                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Q1; Q2         | ABS: Capex    | \$ -         | Completed       | Green | Project completed October 2016.                                                                                                                                                                                                                                                                                                                                 |              | Project completed October 2016.                                                                                                                                                                                                                                                                                                                 |

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| ID                                    | Lead Dept/Unit or CCO        | Activity Name                                                                      | Activity Description                                                                                                                                 | Timeframe      | Budget Source | FY16/17    | Activity Status | RAG   | Q4 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                                                                                                                   |
|---------------------------------------|------------------------------|------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------|------------|-----------------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4007                                  | CF: Project Delivery         | MSF - Hibiscus and Bays - Sportsfields - Metropark misc sportsfield works          | MSF - Hibiscus and Bays - Sportsfields - Metropark misc sportsfield works                                                                            | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ -       | In progress     | Green | Current status: long jump concrete run-up based installed. Installation of shot-put circles and hammer throw base can now be installed since sand slitting of sand carpet has just been completed. Next steps: install concrete shot-put and hammer throw bases as weather/ground conditions permit. Installing of synthetic surface on long jump pit runway will not occur until September/October with warmer temperatures for good bonding to weathered concrete base. |              | Current status: quotes received for long jump run-up base, shot-put circles and hammer throw base and purchase order issued<br>Next steps: receive quote for installing the synthetic surface for the long jump run-up. Hold prestart site meeting with contractor and athletics to confirm final location for shotput circles and hammer-throw |
| 4008                                  | CF: Project Delivery         | MSF - Hibiscus and Bays - Sportsfields - Metropark sand carpet extension (Stage 4) | MSF - Hibiscus and Bays - Sportsfields - Metropark sand carpet extension (Stage 4)                                                                   | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ -       | In progress     | Green | Current status: all physical works completed including installation of sand slit drainage.                                                                                                                                                                                                                                                                                                                                                                                |              | Current status: grow-in of couch substantially complete. Sand slitting commenced 14 March 2017 and will take about eight days to complete<br>Next steps: complete installing sand slit drains; Manage couch grow-in to cover trench lines; hold pre-handover site walkover with parks operations                                                |
| 4009                                  | CF: Project Delivery         | MSF - Hibiscus and Bays - Sportsfields - Metropark sportsfield future              | MSF - Hibiscus and Bays - Sportsfields - Metropark sportsfield future                                                                                | Q4             | ABS: Capex    | \$ -       | Completed       | Green | Project completed March 2016.                                                                                                                                                                                                                                                                                                                                                                                                                                             |              | Project completed March 2016                                                                                                                                                                                                                                                                                                                    |
| <b>Community Facilities: Renewals</b> |                              |                                                                                    |                                                                                                                                                      |                |               |            |                 |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |              |                                                                                                                                                                                                                                                                                                                                                 |
| 4490                                  | CF: Investigation and Design | East Coast Bays Leisure Centre - Kauri Kids - renew playground soft matting        | Health and safety hazard identified as kids are burning their feet on the current matting. To be replaced to ensure the facility is fit for purpose. | Q3; Q4         | ABS: Capex    | \$ 30,000  | In progress     | Green | Current status: writing business case for work to be undertaken under insurance. Next steps: submit business case and secure budget.                                                                                                                                                                                                                                                                                                                                      | No           | Current status: Writing business case<br>Next steps: Secure budget                                                                                                                                                                                                                                                                              |
| 3207                                  | CF: Project Delivery         | Amorino Park Walkway and Utility Renewals                                          | Amorino Park Boardwalk, Drainage, Manhole, Paths, Retaining Wall and Road Renewals                                                                   | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 100,000 | Deferred        | Red   | Issues/ Risks: delayed due to consultation on options and consenting. Construction now Financial Year 2017-18<br><br>Current status: options were discussed with the local board in February. Detailed design finalised. Consent application being prepared. Next steps: lodge consent; tendering; construction is planned for 2018 (October - February)                                                                                                                  |              | Current status: options were discussed with the local board in February. Detailed design is underway.<br>Next steps: consenting, tendering and construction is planned for 2017/2018.                                                                                                                                                           |
| 3990                                  | CF: Project Delivery         | Ashley Reserve public convenience                                                  | Ashley Reserve public convenience                                                                                                                    | Q3             | ABS: Capex    | \$ -       | Completed       | Green | Current status: completed February 2016. Next steps: defects maintenance period ended February 2017. Some defects currently being rectified before the defects liability certificate is issued.                                                                                                                                                                                                                                                                           |              | Project completed                                                                                                                                                                                                                                                                                                                               |
| 3204                                  | CF: Project Delivery         | Awaruku Reserve walkway and furniture renewal                                      | Awaruku Reserve and Fitzwilliam Drive Reserve Walkway and Furniture Renewals                                                                         | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 27,692  | In progress     | Green | Current status: design is under way. Next steps: consent; construction is planned for summer 2017/2018.                                                                                                                                                                                                                                                                                                                                                                   |              | Current status: design is underway<br>Next steps: consent. Construction is planned for 2017/2018                                                                                                                                                                                                                                                |
| 3206                                  | CF: Project Delivery         | Browns Bay Beach Reserve Seawall Renewal                                           | Browns Bay Beach Reserve Retaining Wall and Seawall Renewal                                                                                          | Q3; Q4         | ABS: Capex    | \$ 30,000  | In progress     | Green | Current status: assess coastal permit implications; investigate options. Next steps: prepare options report.                                                                                                                                                                                                                                                                                                                                                              |              | Current status: assess coastal permit implications; investigate options.<br>Next steps: prepare options report.                                                                                                                                                                                                                                 |
| 3208                                  | CF: Project Delivery         | Browns Bay skate park and Drainage Renewal                                         | Browns Bay Beach Reserve Irrigation and Skate Park Renewal                                                                                           | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 100,000 | In progress     | Green | Current status: design and steering group set up is under way with Skate Boarding NZ. Landscape design and consultation for the adjacent area is under way. Next steps: additional community feedback is planned after Skate Boarding NZ have spoken to local skaters and concept for adjacent space is developed. Construction is planned for winter 2018.                                                                                                               |              | Current status: design and steering group set up is underway with Skate Boarding NZ. Landscape design for the adjacent area is underway.<br>Next steps: additional community feedback is planned after Skate Boarding NZ have spoken to local skaters.                                                                                          |

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| ID   | Lead Dept/Unit or CCO | Activity Name                                                                          | Activity Description                                                                                                                         | Timeframe      | Budget Source | FY16/17    | Activity Status | RAG   | Q4 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                                                                                                                                  |
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| 3991 | CF: Project Delivery  | Campbells Bay & Browns Bay Coastal Structure Renewals                                  | Campbells Bay & Browns Bay Coastal Structure Renewals                                                                                        | Q2; Q3; Q4     | ABS: Capex    | \$ 20,000  | In progress     | Green | Current status: resource consent granted. Next steps: confirm budget requirements; consider physical work requirements and prepare tender documentation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |              | Current status: preparing resource consent. Next steps: complete concept design, apply for resource consent                                                                                                                                                                                                                                                    |
| 3205 | CF: Project Delivery  | Centennial Park walkway and furniture renewals                                         | Centennial Park - Campbells Bay Boardwalk, fence, Paths, Retaining Wall, Rubbish Bin, Seats, Signs, Stairs, Steps, Tables and Track Renewals | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 72,070  | In progress     | Green | Current status: consent applied for. Next steps: construction is planned for summer 2017/2018.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |              | Current status: volunteer group consultation is complete. Design is underway. Next steps: consent; construction is planned for 2018/2019.                                                                                                                                                                                                                      |
| 3992 | CF: Project Delivery  | Deborah Reserve renewals                                                               | Deborah Reserve renewals                                                                                                                     | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 173,590 | In progress     | Green | Current status: physical works completed in June 2017. Next steps: grass reinstatement will be monitored over the defects period and project will be closed out.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |              | Current status: physical works commenced February and due to be completed June 2017<br>Next steps: physical works to continue                                                                                                                                                                                                                                  |
| 3993 | CF: Project Delivery  | East Coast Bays Leisure Centre, Service Centre and Warkorth Masonic Hall installations | East Coast Bays Leisure Centre, Service Centre and Warkworth Masonic Hall installations                                                      | Q2             | ABS: Capex    | \$ 49,500  | Completed       | Green | Project completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |              | Project completed                                                                                                                                                                                                                                                                                                                                              |
| 3994 | CF: Project Delivery  | East Coast Bays Library - Replace west facing drainage                                 | East Coast Bays Library - Replace west facing drainage                                                                                       | Q1             | ABS: Capex    | \$ 13,529  | Completed       | Green | Project completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |              | Project completed                                                                                                                                                                                                                                                                                                                                              |
| 3996 | CF: Project Delivery  | Fisherman's Rock Reserve and Orewa Croquet Club car park renewal                       | Fisherman's Rock Reserve and Orewa Croquet Club car park renewal                                                                             | Q2; Q3         | ABS: Capex    | \$ 425,559 | Completed       | Green | Project completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |              | Project completed                                                                                                                                                                                                                                                                                                                                              |
| 3997 | CF: Project Delivery  | Flexman to Titan Place and Wade Landing Reserve                                        | Flexman to Titan Place and Wade Landing Reserve                                                                                              | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 306,400 | In progress     | Green | Current status: advised a consent not required - path is a permitted activity. Next steps: prepare tender documentation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |              | Current status: Flexman to Titan - preparing resource consent application<br>Next steps: complete resource consent application lodge early May; physical works delayed to 2017/2018 year                                                                                                                                                                       |
| 3998 | CF: Project Delivery  | Freyberg Park car park renewal                                                         | Freyberg Park car park renewal                                                                                                               | Q2; Q3; Q4     | ABS: Capex    | \$ 90,000  | Completed       | Green | Project completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | No           | Current status: major sweep and channel clear complete. Next steps: pot hole repair and line mark due to commence in April.                                                                                                                                                                                                                                    |
| 3999 | CF: Project Delivery  | Hibiscus and Bays - Kingsway School SID                                                | Hibiscus and Bays - Kingsway School SID                                                                                                      | Not scheduled  | ABS: Capex    | \$ 40,000  | Cancelled       | Red   | Issues/risks: the school have recently come back to us and said they don't have enough funding for the whole turf, as they had planned, particularly with it needing to meet our specs for community access. We're working through it with them but there is a possibility it would need to be pushed out a year.<br><br>Current status: project has been cancelled. The school have recently come back to us and said they don't have enough funding for the whole turf, as they had planned, particularly with it needing to meet our specifications for community access. We're working through it with them but there is a possibility it would need to be pushed out a year. | No           | Current status: project plan being developed. Next steps: the school have recently come back to us and said they don't have enough funding for the whole turf, as they had planned, particularly with it needing to meet our specs for community access. We are working through it with them but there is a possibility it would need to be pushed out a year. |
| 3211 | CF: Project Delivery  | Hibiscus and Bays Furniture Renewals                                                   | Browns Bay Beach Reserve, Deborah Reserve, Waiake Beach Reserve Barbeque and Fence Renewals                                                  | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 20,000  | In progress     | Green | Current status: Waiake and Browns Bay BBQs, Sherwood bollards, Western Res table, Red Beach tables are completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |              | Current status: Waiake and Browns Bay BBQs and Sherwood bollards are complete. Next steps: Deborah Reserve fence is being checked.                                                                                                                                                                                                                             |
| 185  | CF: Project Delivery  | Hibiscus and Bays FY17 Arts Facility renewals                                          | Estuary Arts Centre - Replacement of gutters and spouting.                                                                                   | Q3; Q4         | ABS: Capex    | \$ 50,595  | In progress     | Green | Current status: new gutters and spouting have been put back up, roof repaired. Project completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |              | Current status: existing rusty gutters are being removed this week. Next steps: new gutters to be installed once exterior repaint is completed.                                                                                                                                                                                                                |
| 186  | CF: Project Delivery  | Hibiscus and Bays FY17 Community Centre & Hall renewals                                | Orewa Community Hall - seal rear area                                                                                                        | Q2; Q3; Q4     | ABS: Capex    | \$ 16,500  | In progress     | Green | Current status: consultant briefed on site. Design, scope and specifications are being developed. Next steps: review design and approve. Receive quotes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |              | Current status: confirm project requirements with the business owner<br>Next steps: define scope of works or put on hold.                                                                                                                                                                                                                                      |

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| ID   | Lead Dept/Unit or CCO | Activity Name                                                        | Activity Description                                                                                                                                                                                                                | Timeframe      | Budget Source | FY16/17    | Activity Status | RAG   | Q4 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                                                                                                                                                                                        |
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| 3721 | CF: Project Delivery  | Hibiscus and Bays FY17 Court & Structure Renewals                    | Maygrove Reserve Retaining Wall Renewal, Maygrove petanque court. Fitzwilliam Drive Reserve, Churchill Reserve, Mairangi Bay Park, Browns Bay Beach Reserve - park structures - scoping. NOTE: This item replaces ID's 3209 & 3210. | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 25,000  | In progress     | Green | Current status: physical works completed June for renewals of Maygrove petanque courts surrounds, undermined footbridge abutments, and Silverdale Historic Village Reserve car park retaining wall repairs. Design and consenting for other major renewals has been referred back to Investigation and Design team for 2018 construction. Next steps: arrange handover to Operations and Maintenance; Complete asset settlement and asset capitalisation.                                                                                                 |              | Current status: works scoped for minor renewals for Maygrove petanque courts surrounds and undermined footbridge abutments<br>Next steps: visit site with contractor to confirm scope of works and receive quote                                                                                                                                                                                                     |
| 188  | CF: Project Delivery  | Hibiscus and Bays FY17 Libraries renewals                            | Orewa Library - CCTV system upgrade. East Coast Bays Library - Install CCTV system.                                                                                                                                                 | Q3; Q4         | ABS: Capex    | \$ 58,084  | Completed       | Green | Project completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |              | Current status: East Coast Bays and Orewa Libraries closed circuit television installations have been completed.                                                                                                                                                                                                                                                                                                     |
| 187  | CF: Project Delivery  | Hibiscus and Bays FY17 Mairangi Arts Centre renewals                 | Mairangi Arts Centre - Replace roof, gutters and address water-tightness.                                                                                                                                                           | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 130,000 | In progress     | Green | Current status: the successful tenderer was appointed for the replacement of the main roof. During a recent site visit by the contractor they discovered that there are actually two roofs that need to be removed prior to installing the new roof (the existing roof was therefore installed over a previous older roof). Next steps: agree on the additional cost to remove the two roofs and finalise the contract. The plan is still to start on site beginning of August. Final staging of the work will need to be agreed with on site management. | No           | Current status: the property is currently assessed by the asset management department; a condition report is expected in March. The condition report will likely point to additional and more urgent issues that need to be addressed. Final scope will be confirmed once the condition report is received.<br>Next steps: once the condition report is received (expected in March) we can determine a final scope. |
| 191  | CF: Project Delivery  | Hibiscus and Bays FY17 Pools & Leisure renewals                      | East Coast Bays Leisure Centre - Install roof access walkway and fall arrest system                                                                                                                                                 | Q2             | ABS: Capex    | \$ 49,500  | Completed       | Green | Project completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |              | Project completed.                                                                                                                                                                                                                                                                                                                                                                                                   |
| 3212 | CF: Project Delivery  | Hibiscus and Bays Sign Renewals                                      | Awanohi Reserve Redvale, Browns Bay Beach Reserve, Campbells Bay Esplanade Reserve, Murrays Bay Beach Reserve, Waiake Beach Reserve, Watea Road Reserve Sign Renewals                                                               | Q4             | ABS: Capex    | \$ 20,000  | Cancelled       | Green | Issues/ Risks: project was merged with Hibiscus and Bays Signage Improvement Project. Please refer to SharePoint record 2793.<br><br>Current status: project was merged with Hibiscus and Bays Signage Improvement Project. Please refer to sharepoint record 2793.                                                                                                                                                                                                                                                                                       | No           | Current status: assessing review report.<br>Next steps: prepare and present plan to upgrade signage within budget constraints.                                                                                                                                                                                                                                                                                       |
| 3203 | CF: Project Delivery  | Hibiscus Coast seawalls renewals                                     | Arkles Bay Beachfront Reserve Seawall Renewal                                                                                                                                                                                       | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 607,000 | In progress     | Green | Current status: handover from Project Delivery to Investigation and Design. Next steps: including identifying if current failing structures are still needed. Community consultation.                                                                                                                                                                                                                                                                                                                                                                     | No           | Current status: planning, including identifying if current failing structures are still needed. Project was briefly discussed with the local board in February.<br>Next steps: community consultation                                                                                                                                                                                                                |
| 4000 | CF: Project Delivery  | Mairangi Bay Arts Centre - Removal of Asbestos and Repair to Ceiling | Mairangi Bay Arts Centre - Removal of Asbestos and Repair to Ceiling                                                                                                                                                                | Q3             | ABS: Capex    | \$ 21,000  | Completed       | Green | Project completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |              | Project completed                                                                                                                                                                                                                                                                                                                                                                                                    |
| 4001 | CF: Project Delivery  | Mairangi Bay car park renewal                                        | Mairangi Bay car park renewal                                                                                                                                                                                                       | Q2; Q3; Q4     | ABS: Capex    | \$ 154,800 | In progress     | Green | Current status: work commenced 29 May, some impact on Bowls Club fence - this will be replaced. Next steps: completion due late July.                                                                                                                                                                                                                                                                                                                                                                                                                     | No           | Current status: design complete; tender underway; work set for April/May<br>Next steps: works in May following consultation with bowls and tennis clubs                                                                                                                                                                                                                                                              |
| 4002 | CF: Project Delivery  | Mairangi Bay Park post Watercare sand carpet renewal                 | Mairangi Bay Park post Watercare sand carpet renewal                                                                                                                                                                                | Q3             | ABS: Capex    | \$ 9,085   | Completed       | Green | Project completed March 2016.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |              | Project completed                                                                                                                                                                                                                                                                                                                                                                                                    |
| 4003 | CF: Project Delivery  | Manly East boat ramp renewal                                         | Manly East boat ramp renewal                                                                                                                                                                                                        | Q1             | ABS: Capex    | \$ 44,650  | Completed       | Green | Project completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |              | Project completed                                                                                                                                                                                                                                                                                                                                                                                                    |

## Work Programmes 2016/17 Q4 Report

| ID   | Lead Dept/Unit or CCO | Activity Name                                                   | Activity Description                                                                                                 | Timeframe      | Budget Source | FY16/17    | Activity Status | RAG   | Q4 Commentary                                                                                                                                                                                                                                                                                                                                                          | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                  |
|------|-----------------------|-----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|----------------|---------------|------------|-----------------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3213 | CF: Project Delivery  | Minor play renewals                                             | Browns Bay Beach Reserve, Cooper - Lea Reserve, Everard Reserve, Orewa Reserve, Stredwick Reserve Playspace Renewals | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 79,000  | In progress     | Green | Current status: Orewa supernova and edging, Browns Bay wobbly bridge, Gulf Harbour seesaw, Red Beach play drainage, various rope climber, swing and flying fox renewals are complete. Cooper - Lea swing replacement will be programmed for 2018 and has been added to the Hibiscus and Bays - Playground improvements project for a proposed additional basket swing. |              | Current status: Orewa supernova and edging and Browns Bay wobbly bridge are complete. Cooper - Lea, Cairnbrea and Red Beach quotes have been requested. Next steps: final installations.                                                       |
| 4010 | CF: Project Delivery  | Murrays Bay Toilet Renewal                                      | Murrays Bay Toilet Renewal                                                                                           | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 489,062 | In progress     | Green | Current status: defects notification period. Next steps: final inspection 21 December 2017.                                                                                                                                                                                                                                                                            |              | Current status: practical completion is expected in coming weeks. Delayed by electrical connection. Next steps: practical completion.                                                                                                          |
| 4011 | CF: Project Delivery  | Murrays Bay Wharf                                               | Murrays Bay Wharf                                                                                                    | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 838,672 | In progress     | Green | Current status: physical works on wharf complete; await grass establishment on approach area. Next steps: completion.                                                                                                                                                                                                                                                  |              | Current status: physical works on wharf complete; approach area reinstatement to complete. Next steps: complete grassing                                                                                                                       |
| 4012 | CF: Project Delivery  | Nippon Judo Club - Asbestos Removal                             | Nippon Judo Club - Asbestos Removal                                                                                  | Q1             | ABS: Capex    | \$ 14,000  | Completed       | Green | Project completed.                                                                                                                                                                                                                                                                                                                                                     |              | Project completed.                                                                                                                                                                                                                             |
| 4013 | CF: Project Delivery  | Nippon Judo Club - Sewage & Stormwater System                   | Nippon Judo Club - Sewage & Stormwater System                                                                        | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ -       | On Hold         | Green | This project is effectively on hold due to the failing status of the primary building.                                                                                                                                                                                                                                                                                 | No           | Current status: this project is effectively on hold due to the failing status of the primary building.                                                                                                                                         |
| 3214 | CF: Project Delivery  | Oneroa Track Renewal                                            | Long Bay/Beach Road Paths and Stairs Renewals                                                                        | Q3; Q4         | ABS: Capex    | \$ 40,000  | In progress     | Green | Current status: contractor to start 26 June. Next steps: completion late September.                                                                                                                                                                                                                                                                                    |              | Current status: awaiting building consent. Next steps: tender and contract award in April.                                                                                                                                                     |
| 4014 | CF: Project Delivery  | Orewa Community Centre - Interior Upgrade / Kitchen Replacement | Orewa Community Centre - Interior Upgrade / Kitchen Replacement                                                      | Q1             | ABS: Capex    | \$ -       | Completed       | Green | Current status: project completed 12 August 2016. Next steps: close the project.                                                                                                                                                                                                                                                                                       |              | Current status: project completed 12 August 2016                                                                                                                                                                                               |
| 4015 | CF: Project Delivery  | Orewa Community Centre - Replace main switchboard               | Orewa Community Centre - Replace main switchboard                                                                    | Q2; Q3         | ABS: Capex    | \$ 13,700  | Completed       | Green | Project completed 27 Jan 2017                                                                                                                                                                                                                                                                                                                                          |              | Project completed.                                                                                                                                                                                                                             |
| 4016 | CF: Project Delivery  | Orewa Community Centre - Replace ventilation fans               | Orewa Community Centre - Replace ventilation fans                                                                    | Q1             | ABS: Capex    | \$ 48,000  | Completed       | Green | Project completed.                                                                                                                                                                                                                                                                                                                                                     |              | Project completed.                                                                                                                                                                                                                             |
| 4017 | CF: Project Delivery  | Orewa Library - Replace failing and dangerous light fittings    | Health & Safety Critical Works                                                                                       | Q2             | ABS: Capex    | \$ 17,325  | Completed       | Green | Project completed                                                                                                                                                                                                                                                                                                                                                      |              | Project completed.                                                                                                                                                                                                                             |
| 4018 | CF: Project Delivery  | Orewa Reserve Toilet Renewal                                    | Orewa Reserve Toilet Renewal                                                                                         | Q1; Q2         | ABS: Capex    | \$ 127,530 | Completed       | Green | Project completed.                                                                                                                                                                                                                                                                                                                                                     |              | Project completed.                                                                                                                                                                                                                             |
| 4019 | CF: Project Delivery  | Orewa Seawall (Kohu - Marine View) renewal                      | Orewa Seawall (Kohu - Marine View) renewal                                                                           | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 49,614  | In progress     | Green | Current status: public notification for resource consent application closed on 12 May 2017, there were approximately 25 submissions with half in support. Next steps: preparing for resource consent hearing in August.                                                                                                                                                | No           | Current status: consultation complete and consent application lodged prior to Christmas; Section 92 letter (request for further info) responded to March. Next steps: public notification in April                                             |
| 4020 | CF: Project Delivery  | Red Beach Beachfront and southern foreshore protection          | Red Beach Beachfront and southern foreshore protection                                                               | Q3             | ABS: Capex    | \$ 148,075 | Completed       | Green | Project completed                                                                                                                                                                                                                                                                                                                                                      |              | Project completed.                                                                                                                                                                                                                             |
| 4021 | CF: Project Delivery  | Red Beach Park path and play space renewal                      | Red Beach Park path and play space renewal                                                                           | Q1; Q2         | ABS: Capex    | \$ 91,556  | Completed       | Green | Project completed.                                                                                                                                                                                                                                                                                                                                                     |              | Project completed.                                                                                                                                                                                                                             |
| 4466 | CF: Project Delivery  | Rothesay Bay Beach - replace wastewater pump                    | The waste water pump at the public toilets need replacing as a matter of urgency - H&S Critical Works.               | Q3; Q4         | ABS: Capex    | \$ 20,790  | In progress     | Green | Project completed April 2017.                                                                                                                                                                                                                                                                                                                                          |              | Current status: the quote was received and the purchase order will be issued on 17/20 March. Final arrival dates of the pump is expected within two to two and a half weeks. Next steps: confirm the installation date of the new sewage pump. |

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| ID   | Lead Dept/Unit or CCO | Activity Name                                                             | Activity Description                                                                        | Timeframe      | Budget Source | FY16/17      | Activity Status | RAG   | Q4 Commentary                                                                                                                                                                                                                                                                                                                                                 | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                                                                                                                    |
|------|-----------------------|---------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|----------------|---------------|--------------|-----------------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4022 | CF: Project Delivery  | SBPLCU - Hibiscus and Bays - Stanmore Bay Pool and Leisure Centre upgrade | SBPLCU - Hibiscus and Bays - Stanmore Bay Pool and Leisure Centre upgrade                   | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 1,785,428 | In progress     | Green | Current status: - practical completion achieved for main contract. - signage for rebranding close to completion (separate to main contract). Next steps: - replacement of ductwork fixings (contractor error in product used). This is planned to coincide with next planned shut down in September 2017.- defects notification period (ending November 2017) |              | Current status: practical completion achieved for main contract. Signage for rebranding close to completion (separate to main contract). Next steps: replacement of ductwork fixings,contractor error in product used. This is planned to coincide with the next planned shut down in July 2017. Defects notification period ends November 2017. |
| 3220 | CF: Project Delivery  | Sea wall monitoring costs Gulf Harbour Marina Hammerhead Reserve          | Gulf Harbour Marina Hammerhead Reserve Seawall. Existing Renewal Project                    | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 150,000   | In progress     | Green | Current status: current contract with external supplier will terminate after March survey. Next steps: forward monitoring will continue but be brought in house.                                                                                                                                                                                              |              | Current status: current contract with external supplier has come to an end<br>Next steps: forward monitoring will continue but be brought in house                                                                                                                                                                                               |
| 4023 | CF: Project Delivery  | Sherwood Reserve Path and Playground Renewal                              | Sherwood Reserve Path and Playground Renewal                                                | Q1; Q2         | ABS: Capex    | \$ 50,989    | Completed       | Green | Project completed                                                                                                                                                                                                                                                                                                                                             |              | Project completed                                                                                                                                                                                                                                                                                                                                |
| 3215 | CF: Project Delivery  | Silverdale War Memorial No3 sand field renewal                            | Silverdale War Memorial Park Sandfield Renewal                                              | Q2; Q3; Q4     | ABS: Capex    | \$ 30,000    | In progress     | Green | Current status: design completed. Detailed design and tender documentation preparation under way. Next steps; tender. award and start physical works in September.                                                                                                                                                                                            |              | Current status: designer engaged.<br>Next steps: design work.                                                                                                                                                                                                                                                                                    |
| 4024 | CF: Project Delivery  | South Avenue Reserve Walkway & Structure Renewals                         | South Avenue Reserve Walkway & Structure Renewals                                           | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 43,000    | In progress     | Green | Consent may be notified<br><br>Current status: design and consultation is complete. Consenting is under way. Next steps: tendering; construction is planned for 2018                                                                                                                                                                                          |              | Current status: design and consultation is complete. Consenting is underway<br>Next steps: tendering; construction is planned for 2017/18.                                                                                                                                                                                                       |
| 3216 | CF: Project Delivery  | Stanmore Bay Park 3 sandfield renewal                                     | Stanmore Bay Park Sand and Sportfield Renewal                                               | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 30,000    | Deferred        | Red   | Additional funding needed for lighting renewal installation<br><br>Current status: design is complete. Consent application package is under way. Next steps: tender in 2017, construction in 2018.                                                                                                                                                            |              | Current status: design services awarded<br>Next steps: design, consent and tender in 2016/2017; construction in 2017/2018.                                                                                                                                                                                                                       |
| 4027 | CF: Project Delivery  | Stanmore Bay skate & basketball renewal                                   | Stanmore Bay skate & basketball renewal                                                     | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 121,590   | Completed       | Green | Project completed                                                                                                                                                                                                                                                                                                                                             | No           | Current status: building consent has been waived. Construction started in March<br>Next steps: handover.                                                                                                                                                                                                                                         |
| 3201 | CF: Project Delivery  | Stillwater boat ramp renewal                                              | Buster Elliot Memorial Landing Reserve Boatramp Renewal. Existing Renewal Project           | Q1; Q2         | ABS: Capex    | \$ 40,000    | Completed       | Green | Project completed                                                                                                                                                                                                                                                                                                                                             |              | Project completed                                                                                                                                                                                                                                                                                                                                |
| 4028 | CF: Project Delivery  | Stillwater Hall upgrade                                                   | Stillwater Hall upgrade                                                                     | Q1; Q2; Q3     | ABS: Capex    | \$ 63,946    | Completed       | Green | Current status: deck extension completed.                                                                                                                                                                                                                                                                                                                     | No           | Current status: deck extension, two quotes obtained. Health and Safety prequalification of preferred tenderer inadequate<br>Next steps: negotiating with second tenderer.                                                                                                                                                                        |
| 3202 | CF: Project Delivery  | Tindalls Beach Coastal Structure Renewals                                 | De Luen Ave Beachfront Reserve Boatramp, Seawall and Step Renewal. Existing Renewal Project | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 370,000   | Deferred        | Red   | Structures on public land protecting private property<br><br>Current status: review scope and programme. Next steps: consultation with Geotech, Auckland Council to liaise with community over programme.                                                                                                                                                     |              | Current status: initial consultation with residents has taken place. Design and consultation programme ongoing.<br>Next steps: consultation with Geotech, Auckland Council to liaise with community over programme.                                                                                                                              |
| 3217 | CF: Project Delivery  | Victor Eaves Park 1A &1B sandfield renewal                                | Victor Eaves Park Sandfield Renewal                                                         | Q2; Q3; Q4     | ABS: Capex    | \$ 30,000    | On Hold         | Red   | Issues/risks: Detailed design on hold pending the programme confirmation.<br><br>Current status: concept received.                                                                                                                                                                                                                                            |              | Current status: engage designers<br>Next steps: assess options.                                                                                                                                                                                                                                                                                  |
| 4031 | CF: Project Delivery  | Victor Eaves Park Drainage 1                                              | Victor Eaves Park Drainage 1                                                                | Q3             | ABS: Capex    | \$ 20,000    | Completed       | Green | Project completed June 2016.                                                                                                                                                                                                                                                                                                                                  |              | Project completed                                                                                                                                                                                                                                                                                                                                |
| 3218 | CF: Project Delivery  | Victor Eaves Park playground renewal                                      | Victor Eaves Park Whole Playground Renewal                                                  | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 50,000    | In progress     | Green | Current status: consultation and design are complete. Equipment tendering is under way. Next steps: construction is planned for 2018.                                                                                                                                                                                                                         | No           | Current status: consultation and design are complete. Equipment tendering is underway.<br>Next steps: construction is planned for 2017/2018.                                                                                                                                                                                                     |
| 4032 | CF: Project Delivery  | Victor Eaves Park Toilet Renewal Project                                  | Victor Eaves Park Toilet Renewal Project                                                    | Q1; Q2; Q3     | ABS: Capex    | \$ 74,971    | Completed       | Green | Project completed                                                                                                                                                                                                                                                                                                                                             |              | Project completed                                                                                                                                                                                                                                                                                                                                |

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| ID                                                                  | Lead Dept/Unit or CCO | Activity Name                                         | Activity Description                                                                  | Timeframe      | Budget Source | FY16/17    | Activity Status | RAG   | Q4 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---------------------------------------------------------------------|-----------------------|-------------------------------------------------------|---------------------------------------------------------------------------------------|----------------|---------------|------------|-----------------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4405                                                                | CF: Project Delivery  | Wade Landing Reserve walkway renewal                  | Walkway renewals                                                                      | Q3             | ABS: Capex    | \$ 55,000  | Completed       | Green | Project completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | No           | Project completed.                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 3200                                                                | CF: Project Delivery  | Waiake Beach Reserve Toilet Renewal                   | Waiake Beach Reserve Toilet Renewal. Existing Renewal Project                         | Q2             | ABS: Capex    | \$ 221,000 | Completed       | Green | Project completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |              | Project completed                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 3219                                                                | CF: Project Delivery  | Waiwera and Hatfields Coastal Structures Renewal      | Hatfields Beach Reserve, Waiwera Bridge Jetty, Waiwera Place Reserve Seawall Renewals | Q2; Q3; Q4     | ABS: Capex    | \$ 30,000  | In progress     | Green | Current status: consent applications for Hatfields and Waiwera Bridge and Waiwera Beach lodged 21 April. Next steps; await consent process; commence prelim design - assess budget implications. Waiwera Bridge - repair and extend estuary sea wall, adjacent to highway car park and boat ramp. Waiwera Beach - re-build approx. 140 metres rock sea wall. Hatfields Beach - re-stack approx. 50 metres rock revetment either side of boat ramp.                                                                                                                                                                                                                                                                                                                                                                     |              | Current status: preparing consent applications. Next steps: lodge consent application.                                                                                                                                                                                                                                                                                                                                                                          |
| 4033                                                                | CF: Project Delivery  | Waiwera Place Reserve                                 | Waiwera Place Reserve                                                                 | Q3             | ABS: Capex    | \$ 37,636  | Completed       | Green | Project completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |              | Project completed                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 4034                                                                | CF: Project Delivery  | Western Reserve Skate, Hard Court, Furniture Renewals | Western Reserve Skate, Hard Court, Furniture Renewals                                 | Q3             | ABS: Capex    | \$ 19,670  | Completed       | Green | Project completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |              | Project completed                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 4035                                                                | CF: Project Delivery  | Western Reserve toilet replacement                    | Western Reserve toilet replacement                                                    | Q1             | ABS: Capex    | \$ 152,000 | Completed       | Green | Project completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |              | Project completed                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 4036                                                                | CF: Project Delivery  | Whangaparaoa Library - Building refit                 | Whangaparaoa Library - Building refit                                                 | Q3             | ABS: Capex    | \$ 65,000  | Completed       | Green | Project completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |              | Project completed.                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Community Facilities: Operational Management and Maintenance</b> |                       |                                                       |                                                                                       |                |               |            |                 |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 3809                                                                | CF: Operations        | Hibiscus and Bays Arboriculture Contracts             | Covers tree maintenance                                                               | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 541,473 | In progress     | Green | <p>Treescape continue to perform well with a quarterly average of 99 percent for quality. The fourth quarter focus has been towards street tree maintenance and trimming for the clearance of electrical conductors with weather conditions limiting access to open space areas.</p> <p>There has also been an emphasis on ensuring customer responses are completed prior to the commencement of the new contracts on 1 July 2017. It is anticipated a small volume might need to be passed to the new contractor for the area where the scale of works has not allowed completion before contract end.</p> <p>The winter replacement planting programme is well under way. There has been a focus on our street tree stock increasing the native diversity and overall tree cover with appropriate tree species.</p> | No           | <p>Treescape continue to perform well with a quarterly average of 99% for quality. In late January, there was a significant weather event that saw a spike in requests for service. This influx in requests resulted in disruption to scheduled street and park tree maintenance. Although most of the follow-up work has been completed, the impact of the storm did create a backlog in jobs. The deluge earlier in March provided additional challenges.</p> |

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| ID   | Lead Dept/Unit or CCO | Activity Name                                           | Activity Description                                                                                                      | Timeframe      | Budget Source | FY16/17      | Activity Status | RAG   | Q4 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|------|-----------------------|---------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|----------------|---------------|--------------|-----------------|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3808 | CF: Operations        | Hibiscus and Bays Ecological Restoration Contracts      | Covers areas of special ecological significance; and pest species control                                                 | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 165,010   | In progress     | Green | <p>NZ Biosecurity Services continue to perform well with a quarterly average of 97 percent for quality. The fourth quarter has seen a continued focus on animal pest control of high value sites with moderate rat bait take across the region. A reduction in bait take towards the end of the baiting programme can be symptomatic of either success in the control programmes or a seasonal decrease in activity as animal pests are not as mobile or breeding. Plant pest control has focused on high value reserves with an emphasis on controlling seed source pest plants. Following the trend from the third quarter, wasps continue to be reported in low numbers. All sites scheduled for planting have been scoped to ensure they are free of pest plants and ready for the planting. Selection of suitable plant species was undertaken factoring in conditions such as soil type, shade and moisture levels. Animal pest control has seen an increase in the number of possums trapped. This is common at this time of year as animals become transient exploring new territory. This rise is associated with lack of food source available to possums forcing them to explore other options.</p> | No           | <p>NZ Biosecurity has a quarterly average of 91% for quality, leaving some room for improvement. The number of pest plant requests (RFS) have increased compared with last quarter which is expected for the season as reserves experience higher public use with good weather and also the holiday season. Requests for rat and possum control have been consistent with the previous quarter. Third quarter is typically the peak period for wasp control. Although still the busiest period, the presence of wasps have been markedly less than previous years.</p>   |
| 3807 | CF: Operations        | Hibiscus and Bays Full Facilities Maintenance Contracts | Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 4,822,933 | In progress     | Green | <p>Recreational Services have had an average performance of 97.6% this quarter. This is a positive result given the challenges of recent wet weather conditions mixed with warmer days which has seen grass growth continue to occur at an above average rate for this time of year. These climate conditions, combined with the drop to three weekly mowing frequencies in winter has resulted in a few customer complaints. However, sports cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. All recent storm damage, particularly surrounding slips and erosion have been assessed by the coastal and geotechnical services team and Community Facilities has dedicated a senior project manager to ensure a consistent procurement approach to settling these regionally. Our operations team has been working hard with outgoing suppliers to ensure a smooth handover to incoming suppliers for the new contracts commencing 1 July.</p>                                                                                                                                                                                            |              | <p>Recreation Services have had a consistent performance at 98% for December, 97% for January and 96% in February. This is a positive result for the busy summer period. Sports field preparation and allocations for the winter codes are underway. The impact of storm damage from early March flooding is still being worked through with suppliers and council's insurance provider. Across the region staff have turned off all non-essential irrigation, water features and drinking fountains in an effort to support of Watercare's water saving initiative.</p> |

## Work Programmes 2016/17 Q4 Report

| ID                                               | Lead Dept/Unit or CCO        | Activity Name                                     | Activity Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Timeframe     | Budget Source | FY16/17   | Activity Status | RAG   | Q4 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
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| <b>Infrastructure and Environmental Services</b> |                              |                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |               |               |           |                 |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 2204                                             | I&ES: Environmental services | Love our Bays riparian restoration programme      | The approach will be to encourage volunteers that have attended community planting days in June 2016 to continue to engage in caring for the planted areas by undertaking plant release and holding weeding bees and to get involved in planting new streamside areas within Manly Park. The budget provides for contractor weed control to prepare new streamside areas in Manly Park for planting. The budget also allows for contractor weed control at both sites in the event that volunteer support is not forthcoming, and to tackle weeds that require chemical control. | Not scheduled | LDI: Opex     | \$ 18,000 | Completed       | Green | <ul style="list-style-type: none"> <li>Manly Reserve, Whangaparaoa: Community Planting day scheduled for 24 June 2017. All site preparation completed. Conservation Volunteers New Zealand (CVNZ) are doing community engagement and promotion for planting day and hosting of planting day. On track for delivery.</li> <li>Browns Bay (Bay City Park Reserve and Northcross Reserve) restoration plan: on track for delivery end of June 2017. Wildlands have done a great job engaging with the school and students around blending curriculum opportunities into the restoration plan.</li> <li>Funding agreement with Deep Creek for weed control and site restoration once tree works consents obtained by the parks team.</li> <li>Browns Bay community open day. Not delivered through this budget. Work incorporated into Healthy Waters daylighting project and community project funded through local board grants. See Q3 update</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                     | No           | <ul style="list-style-type: none"> <li>Manly Reserve, Whangaparaoa: Contract let for weed control and plant supply. Currently writing scope for delivery of the community engagement component of project for community planting days. Quarter four: weed control will take place and delivery of community planting days.</li> <li>Browns Bay (Bay City Park Reserve) restoration plan: Contract let. Work has started with initial engagement with Northcross Intermediate by the contractor. Quarter four: Draft and final versions of the restoration plan.</li> <li>Browns Bay Community open day: Project rescoped following concerns about cross over with the daylighting project by Healthy Waters. This budget will be redirected towards additional plants for planting sites in previous years Love Our Bays programme, including Deep Creek. This is being scoped in conjunction with Parks. Infill planting will occur in quarter four.</li> </ul> |
| 2142                                             | I&ES: Environmental services | Love our Bays: Water Sensitive Design for Schools | This initiative will be undertaken at schools within the local board area. Two options are possible:<br>1. A school can be the focus of a workshop or information session to which surrounding schools are invited. The host school will be provided with a rain water barrel or tank.<br>2. Alternatively individual schools can be provided with an information or demonstration session and a water barrel or tank.                                                                                                                                                           | Q2; Q3; Q4    | LDI: Opex     | \$ 15,000 | Completed       | Green | <p>The water sensitive design programme has achieved the following outcomes:</p> <ul style="list-style-type: none"> <li>Murrays Bay Intermediate participated in an innovative stormwater teaching and learning programme. In June 2017 they held a successful celebration event to showcase their learning and celebrate the gifting of the rain barrels with local board members. The children were responsible for running the event.</li> <li>Long Bay Primary school hosted an evening workshop with 15 members of their school community to learn about rain harvesting and DIY rain barrel installations. Two rain barrels were installed near their garden area.</li> <li>Stanmore Bay School and Silverdale Kindergarten also had rain barrels installed on their school grounds and created awareness in their community about water sensitive design.</li> </ul> <p>The students who participated in the programme now have an increased understanding of stormwater issues and the importance of water sensitive design. They have shared these learnings with their wider school communities and have celebrated their involvement in the programme through ceremonies. Rain barrels were installed and will be utilised by the schools as an ongoing teaching and learning resource for students and the wider community.</p> | No           | Schools have now confirmed their participation in the programme and will link the programme to their wider school learning. Contractors have been secured to deliver the interactive student education lessons and install the rain barrels at the schools. The project will be delivered in quarter four.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

## Work Programmes 2016/17 Q4 Report

| ID   | Lead Dept/Unit or CCO        | Activity Name                                                      | Activity Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Timeframe     | Budget Source | FY16/17   | Activity Status | RAG   | Q4 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                                                                                                                                                                    |
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| 2107 | I&ES: Environmental services | North West Wildlink Assistance Programme – Hibiscus and Bays       | <p>Creating an effective North-West Wildlink green corridor is a high priority for the local board. Assist and grow community initiatives to safe, healthy and connected habitat in priority areas across the North West Wildlink. Provide technical advice, practical support and facilitation to private landowners and community groups to undertake restoration actions that improve biodiversity values and native habitat linkages across the local board area.</p> <p>Feedback from key community groups will be used to shape the future approach to delivery of this assistance programme.</p> <p>The assistance programme will continue to build on community-led restoration activities aiming to engage and encourage more people and groups to take action across the whole local board area. There is no direct Maori engagement necessary but there are opportunities to work with mana whenua.</p> | Not scheduled | LDI: Opex     | \$ 50,000 | Completed       | Green | <ul style="list-style-type: none"> <li>Orewa Estuary Restoration Plan - draft received. Final due week of 20 June 2017. On track for completion by end of June 2017. Presentation to Local Board planned for August 2017.</li> <li>2 of 3 biodiversity nightwalks completed (Eaves Bush and Shakespear) - excellent attendance at both (250 at Eaves Bush and around 200 at Shakespear). Final nightwalk at Awaruku wetland will be delivered on 23 June 2017. On track for completion by end of June 2017</li> <li>Awaruku wetland pest control plan - draft received and final due week of 20 June 2017. On track for completion by end of June 2017</li> <li>Animal and weed pest workshops and resources: Rescoped project to focus on targeted landowner engagement about their properties. Engaged Okura Bush to deliver this through a Funding Agreement. Over 16 properties engaged. 1 x workshop delivered with 1-2 more expected. Final 1-2 workshops may be in early July 2017.</li> </ul> | No           | Stakeholder discussions completed and scopes agreed for all projects. Procurement is now underway for these with work scheduled to begin in April 2017 pending successful contract negotiations. Quarter four will focus on contract management and delivery to meet agreed timeframes.                                                                                                          |
| 2197 | I&ES: Environmental services | Weiti Wildlink projects: Weiti River Restoration Programme         | <p>Community riparian planting along the Weiti River for a distance of almost 300 m in the reserve at 36 Hibiscus Coast Highway. This will include site preparation, provision of native plants, community day co-ordination. Planting will be undertaken in June 2017 along a distance of about 300 meters of the stream bank to a width of 7 – 8 meters.</p> <p>The planting would be planned in partnership with Parks to be consistent with the reserve's concept plan while achieving a sufficient width of planting to provide ecological benefits.</p>                                                                                                                                                                                                                                                                                                                                                      | Not scheduled | LDI: Opex     | \$ 30,000 | Completed       | Green | <p>Weed control and site preparation has been completed. A community planting day is scheduled for 25 June 2017. Community engagement and promotion for is underway for the planting day and a host is confirmed. Project is on track for delivery by end of June 2017. Extension of project area is planned for down stream of Titan Place, Silverdale in 2017/2018.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | No           | The contract has been confirmed for weed control and plant supply. Staff are currently creating the scope for delivery of the community engagement component of the project. This scope is for community planting days and longer term management and ownership of the sites. Quarter four will focus on weed control and delivery of community planting days.                                   |
| 2196 | I&ES: Healthy waters         | Weiti Wildlink projects: Silverdale Pollution Prevention Programme | <p>Engaging an expert to undertake key tasks such as spill training and re-visits to sites. Local businesses and industries have also expressed an interest in being actively involved in the visits to enable them to better promote continued best practice amongst their members.</p> <p>A field day will be held at a local business to showcase best practice pollution prevention management. Fish signs will also be supplied to businesses to highlight the connection between stormwater drains and the waterways.</p>                                                                                                                                                                                                                                                                                                                                                                                    | Not scheduled | LDI: Opex     | \$ 7,000  | Completed       | Green | <p>Works are complete on this project and final summary report provided to the board end of June 2017. In summary 42 site visits were undertaken and 10 businesses undertook spill training on site.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | No           | Site visits are complete for this project. Some budget was set aside to undertake ten spill training sessions for high risk businesses, however only five businesses have taken up this offer. With the remaining budget communication will be developed in collaboration with the Silverdale Business Association with information about pollution prevention for their newsletter and website. |

## Work Programmes 2016/17 Q4 Report

| ID                                       | Lead Dept/Unit or CCO | Activity Name                                                                                    | Activity Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Timeframe     | Budget Source | FY16/17   | Activity Status | RAG | Q4 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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| <b>Local Economic Development: ATEED</b> |                       |                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |               |               |           |                 |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 2127                                     | CCO: ATEED            | Implementation of Town Centre Plan actions relating to the Visitor economy and Economic Activity | <p>Provide support to assist with the implementation of the local economic development actions identified in the town centre plans approved in the Local Board area.</p> <p>Actions may include investigating ways to attract people to international events being held in the Local Board area.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                               | Not scheduled | LDI: Opex     | \$ 15,000 | Deferred        | Red | <p>Following agreement with the Chair and deputy chair to extend the deadline for delivery to August \$2,700 have been invoiced. An application to accrue the remaining budget will be made in order to move the budget to the next financial year. If this is not agreed the remaining costs of the work will need to be allocated from the 2017/18 LDI budget.</p> <p>The consultant Tony Garnier has been appointed to undertake the study. The commission was commenced on 18 May. A preliminary schedule of meetings was agreed for late June/July. It was also agreed that completion could be by mid-August.</p> <p>To date \$2,700 has been invoiced. An application to accrue the remaining budget was made to move the budget to the next financial year. If this is not agreed the remaining costs of the work will need to be allocated from the 2017/18 LDI budget.</p> | No           | <p>The centre plan for Silverdale contains four key moves. One of the key moves identified in the Centre Plan is to "provide safe and convenient movement connections such as Penlink and those for pedestrians and cyclists, between the various parts of Silverdale, the Hibiscus Coast and wider Auckland". A key action that supports the delivery of this key move is for the Local Board to Advocate for Penlink and Curley Ave extension. In order to support the Local Board's advocacy for Penlink and gain a better understanding of the potential impacts that the construction of Penlink would bring to the local board area including the proposed growth within Hibiscus and Bays and Rodney Local Board areas and how Penlink will not only provide benefit to the Whangaparaoa Peninsula area but also provide opportunities for future proposed growth within the Silverdale area. As such a consultant will be appointed to undertake a broad assessment of the benefits that Penlink would bring to the local board area.</p> <p>the brief has been issued and staff are awaiting proposals.</p> |
| 2716                                     | CCO: ATEED            | World Masters Games Leverage (HB)                                                                | <p>Work with business associations and other local businesses to maximise the benefits of the high number of competitors and their families in Auckland for the 2017 World Masters Games.</p> <p>Activity could involve development of promotional offers to encourage competitors and their families to stay and eat in the local board area and to visit local attractions.</p> <p>Activation / entertainment and short term visual improvements / artworks in local centres could be implemented to make the centres more attractive and give competitors and their families reason to visit, stay longer and spend in the local area.</p> <p>Local businesses will be expected to contribute to any prizes, incentives, discounts offered.</p> | Not scheduled | LDI: Opex     | \$ 15,000 | Completed       | Red | <p>While some of the budget was used for leveraging off of the World Masters Games. No further proposals have been received from Business Associations to utilise the funds. As such it was not possible to spend the budget before the start of the world masters games.</p> <p>No further proposals were received from Business Associations. As such the remainder of the budget was not spent on leveraging the World Masters Games. It is understood the remaining funds were to be made available to alternative projects.</p>                                                                                                                                                                                                                                                                                                                                                 | No           | <p>The funding Agreement and payment has been made to the Browns Bay Business Association for \$4,435. No further proposals have been received from Business Associations. As a result it is now unlikely that the \$10,000 remaining in this project line will be spent by the year end.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

## Work Programmes 2016/17 Q4 Report

| ID   | Lead Dept/Unit or CCO | Activity Name                | Activity Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Timeframe | Budget Source | FY16/17  | Activity Status | RAG   | Q4 Commentary                                                                                                              | Q4 Highlight | Q3 Commentary                                            |
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| 1913 | CCO: ATEED            | Young Enterprise Scheme (HB) | ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of 10 sub-regional events across Auckland (5x Dragon's Den and 5x Regional Awards). The potential locations for these events is yet to be determined. | Q3        | LDI: Opex     | \$ 1,000 | Completed       | Green | Following delivery of the E-days in February the funds allocated by the local board were transferred to ATEED in May 2017. | No           | The E-days have been held and the funding has been used. |

## Work Programmes 2016/17 Q4 Report

| ID                                    | Lead Dept/Unit or CCO | Activity Name                                                     | Activity Description                                                                                                                                    | Timeframe | CL: Lease Expiry Date | CL: Annual Opex Fee (excluding GST) | CL: Annual Rent Amount (excluding GST) | Activity Status | RAG   | Q4 Commentary                                                                                                                                                                                                                                                                                                                            | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
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| <b>Community Facilities: Renewals</b> |                       |                                                                   |                                                                                                                                                         |           |                       |                                     |                                        |                 |       |                                                                                                                                                                                                                                                                                                                                          |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 1639                                  | CF: Community Leases  | Browns Bay Marine Centre Trust                                    | New Lease to Browns Bay Beach Reserve - Beach Road, Browns Bay                                                                                          | Q4        |                       |                                     | \$ 1.00                                | Cancelled       | Red   | Lease no longer progressing.<br><br>The proposal for the lease of the adjoining carpark has been abandoned.                                                                                                                                                                                                                              | No           | The initial proposal was for a grant of a new lease for parking. The matter stemmed from drivers parking in front of the centre impeding the rescue boat. A new lease would have required public notification and possibly reclassification of the lease area to local purpose.<br><br>However, the parking issue appears to have been resolved as no further complaints have been raised with council over the past 12 months.<br><br>Consequently, the lease option for car-parking will not be pursued. |
| 1625                                  | CF: Community Leases  | East Coast Bays Community Creche Incorporated                     | Renewal lease for Browns Bay Village Green - 5 Inverness Road, Browns Bay - Previously reported in Work Plan Year 2015/2016                             | Q1        | 30/11/2025            |                                     | \$ 1.00                                | Completed       | Green | Completed                                                                                                                                                                                                                                                                                                                                |              | Deed executed. Completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 1638                                  | CF: Community Leases  | East Coast Bays Rugby League Club                                 | New lease at Freyberg Park -Woodlands Cres, Browns Bay - Previously reported in Work Plan Year 2013/2014                                                | Q4        |                       |                                     | \$ 1.00                                | On Hold         | Red   | An asbestos management survey was conducted on 27 September 2016 identified friable asbestos containing materials.<br><br>Council staff are awaiting a comprehensive building assessment report to consider the status of the building before exploring options. The group is still pursuing the possibility of having its own facility. | No           | An asbestos management survey conducted on 27 September 2016 identified friable asbestos containing materials. The group are exploring options to obtain funding for the construction of their own building.                                                                                                                                                                                                                                                                                               |
| 1633                                  | CF: Community Leases  | Hibiscus Coast Citizens Advice Centre                             | New multi-premises lease at Orewa Community Centre - Moana Court                                                                                        | Q1        | 30/06/2024            | \$ -                                | \$ 1.00                                | In progress     | Green | Draft lease completed and a signed copy of Strategic Relationship Agreement has been included. This will go out to Auckland Citizens Advice Bureaux shortly.                                                                                                                                                                             | No           | Completed. Awaiting execution of lease documents.                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 1627                                  | CF: Community Leases  | Hibiscus Coast Radio Society Incorporated                         | New lease for 1/479 Whangaparaoa Road                                                                                                                   | Q4        |                       | \$ -                                | \$ 1.00                                | Deferred        | Red   | The group has adopted a new constitution which needs to be filed with the Companies Office before submitting its lease application.<br><br>The group have requested an extension of time to lodge its application for a new lease.                                                                                                       | No           | The application pack for a new lease sent to the new committee of the group.                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 1631                                  | CF: Community Leases  | Hibiscus Coast Raiders Rugby League and Sports Club Incorporated  | New lease at Stanmore Bay Park, 159 – 161 Brightside Road, Stanmore Bay - Previously reported in Work Plan Year 2014/2015                               | Q3        | 31/12/2026            |                                     | \$ 1.00                                | Completed       | Green | Completed                                                                                                                                                                                                                                                                                                                                |              | Lease executed. Completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 1635                                  | CF: Community Leases  | Hibiscus Mens Shed Trust                                          | New lease and licence to occupy for Silverdale War Memorial Park, 12 Hibiscus Coast Highway, Silverdale                                                 | Q1        |                       |                                     | \$ 1.00                                | Completed       | Green | Completed                                                                                                                                                                                                                                                                                                                                |              | Completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 1641                                  | CF: Community Leases  | New Zealand Red Cross Incorporated                                | Potential for Expressions of Interest process for council-owned building.<br>Allotment 556 Waiwera Parish being part of Silverdale Reserve - Category 4 | Q4        | 31/05/2017            |                                     | \$ 10.00                               | Completed       | Green | The lessee has confirmed that it will not be seeking a new lease and has since vacated the premises. A report seeking approval to publicly notify the vacancy is due to be presented to the local board in this quarter. The new lease will be included in the 2017/2018 work programme.                                                 | No           | Council staff have communicated with group regarding the expiration of the lease. The lessee is yet to advise of its position regarding a new lease or surrender of the lease.                                                                                                                                                                                                                                                                                                                             |
| 1626                                  | CF: Community Leases  | North Harbour Volley Ball Association                             | Renewal of lease for Part Mairangi Bay Park - Ramsgate Terrace, Mairangi Bay - Previously reported in Work Plan Year 2015/2016                          | Q4        | 22/09/2025            |                                     | \$ 1.00                                | In progress     | Green | The lessee's incorporated status has been reinstated. Council staff are working on formalising the deed of renewal.                                                                                                                                                                                                                      | No           | The lessee's incorporated status has not been reinstated. Council staff have communicated with the lessee and reaffirmed the requirement for incorporated status. The lessee has advised that they have commenced the process for reinstatement.                                                                                                                                                                                                                                                           |
| 1630                                  | CF: Community Leases  | Northern Auckland Kindergarten Association Incorporated (Oaktree) | Renewal of lease for Oaktree Reserve, being Lot 162 and Part Lot 163 DP 83808 together with Lot 161 DP 83812                                            | Q4        | 31/12/2016            |                                     | \$ 1.00                                | Completed       | Green | Completed.                                                                                                                                                                                                                                                                                                                               | No           | The lease renewal process is underway with council staff having met with the lessee and site visits have been completed. The lessee is to approve the Community Outcomes Plan prior to the report being presented to the local board.                                                                                                                                                                                                                                                                      |

## Work Programmes 2016/17 Q4 Report

| ID   | Lead Dept/Unit or CCO        | Activity Name                                                                           | Activity Description                                                                                                                                                                                                                                     | Timeframe | CL: Lease Expiry Date | CL: Annual Opex Fee (excluding GST) | CL: Annual Rent Amount (excluding GST) | Activity Status | RAG   | Q4 Commentary                                                                                                                                                                                                                                                                         | Q4 Highlight | Q3 Commentary                                                                                                                                                                                                                                           |
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| 1629 | CF: Community Leases         | Northern Auckland Kindergarten Association Incorporated (Rangitoto)                     | Renewal of lease for Hythe Reserve, being Lot 41 DP 34777                                                                                                                                                                                                | Q4        | 31/12/2016            |                                     | \$ 1.00                                | Completed       | Green | Completed.                                                                                                                                                                                                                                                                            | No           | The lease renewal process is underway with council staff having met with the lessee and site visits have been completed. The lessee is to approve the Community Outcomes Plan prior to the report being presented to the local board.                   |
| 1628 | CF: Community Leases         | Northern Auckland Kindergarten Association Incorporated (Taiotea)                       | Renewal of lease for Freyburg Park, being Lot 3 DP 3914                                                                                                                                                                                                  | Q4        | 31/12/2016            |                                     | \$ 1.00                                | Completed       | Green | Completed.                                                                                                                                                                                                                                                                            | No           | The lease renewal process is underway with council staff having met with the lessee and site visits have been completed. The lessee is to approve the Community Outcomes Plan prior to the report being presented to the local board.                   |
| 1636 | CF: Community Leases         | Orewa Surf Life Saving Club Incorporated (Community licences to occupy for port-a-coms) | New agreement to lease and community lease at Orewa Beach Reserve                                                                                                                                                                                        | Q1        | 30/11/2027            |                                     | \$ 10.00                               | Completed       | Green | Completed.                                                                                                                                                                                                                                                                            |              | Deed of renewal executed. Completed.                                                                                                                                                                                                                    |
| 1642 | CF: Community Leases         | Red Beach Surf Life Saving Club Incorporated                                            | Proposal on Lot 17 DP 19458 being 10 Ngapara Street, Red Beach                                                                                                                                                                                           | Q4        | 30/04/2021            |                                     | \$ 10.00                               | In progress     | Green | Council staff are investigating the proposal.                                                                                                                                                                                                                                         | No           | No update. Planned for quarter 4.                                                                                                                                                                                                                       |
| 1643 | CF: Community Leases         | Stillwater Ratepayers and Residents Association Incorporated                            | Finalise lease documentation Stillwater Recreation Reserve                                                                                                                                                                                               | Q3        | 16/06/2025            | \$ 500.00                           | \$ 1.00                                | In progress     | Green | The proposed deck extension was initially delayed. However, this is currently underway and will be completed this quarter. Staff will work on the lease footprint on completion of the works.                                                                                         | No           | Resolution HB/2015/45 has already been passed approving the lease for a term of 10 years following the completion of the building and issuing of the code of compliance certificate. The lease agreement is to be drafted with the existing lease area. |
| 1632 | CF: Community Leases         | Stoney Homestead                                                                        | New community lease at 12 Galbraith Greens, Millwater                                                                                                                                                                                                    | Q4        |                       | \$ 1,000.00                         | \$ 1.00                                | Completed       | Green | Completed.                                                                                                                                                                                                                                                                            | No           | The lease has been drafted and awaiting execution by lessee. Council staff have communicated with lessee regarding the execution and it is anticipated that this should be completed by April 2017.                                                     |
| 1634 | CF: Community Leases         | The Royal New Zealand Plunket Society Orewa Community Centre                            | New community lease for Orewa Community Centre - Moana Court - Previously reported in Work Plan Year 2012/2013                                                                                                                                           | Q3        | 31/10/2010            |                                     | \$ 1.00                                | In progress     | Green | Plunket have advised that it is changing the structure of its operations. As such, this lease will form part of the discussions into multi-premise leases under the new entity.                                                                                                       | No           | Awaiting finalisation of discussions into multi-premise lease.                                                                                                                                                                                          |
| 1637 | CF: Community Leases         | The Scout Association of New Zealand Incorporated - Taiaotea Air Scouts                 | New community lease for Taiaotea Reserve, 702 Beach Road, Browns Bay - Previously reported in Work Plan Year 2014/2015                                                                                                                                   | Q4        | 31/01/2013            |                                     | \$ 1.00                                | On Hold         | Red   | Lease on hold pending negotiations with the association regarding multi-premise lease.<br><br>The Scouts Association of New Zealand have recently had a change in staffing roles. Council staff have been in contact and will work with the Association regarding region wide leases. | No           | The lessee has advised that it is considering a multi-premise lease for all scout groups throughout the Auckland region. Staff are currently waiting for direction from the lessee.                                                                     |
| 1640 | CF: Community Leases         | Torbay Sailing Club Incorporated                                                        | Potential for new community lease Aicken Reserve                                                                                                                                                                                                         | Q4        | 30/09/2029            |                                     | \$ 1.00                                | In progress     | Green | Council staff have communicated with the group. Discussions are ongoing.                                                                                                                                                                                                              | No           | No update. Planned for quarter 4.                                                                                                                                                                                                                       |
| 4537 | CF: Investigation and Design | Torbay Plunket car park - renew car park line markings                                  | Renew car park line markings behind building at 1022 Beach Road Torbay. Urgent approval given by the local board. The local board agreed to fund the line marking from Local Driven Initiative opex funding to ensure the work is completed by May 2017. | Q3; Q4    |                       |                                     |                                        | In progress     | Green | Current status: procurement for works has been completed. Next steps: contractor has commenced works on 12 June 2017 and due for completion by early July 2017.                                                                                                                       | No           | Current status: contractor nominated for the works by the local board is being added to the Auckland Council system. Procurement for works has been completed. Next steps: contractor has works planned to commence 12 June 2017.                       |