

HAURAKI GULF FORUM FORWARD WORK PROGRAMME 2017/18

The Forum's membership, functions and powers are proscribed by the Hauraki Marine Park Act 2000 (HGMPA 2000)

Legislatively required activities of the Forum under the HGMPA 2000 include:

1. **Annual report to the Minister on Forum Activities for FY17 (due 31 August 2017)**
2. **Prepare a list of strategic issues, determine a priority for action on each issue, and regularly review the list**
3. **State of the Environment report on the Hauraki Gulf**, including information on progress towards integrated management and responses to the issues identified in the Forum's List of Strategic Issues (Priority 2 above)

Priorities for 2017 will be on initiatives which:

4. **Scoping project – resolution HGF/2017/18**
5. **Development of a work programme (this document)**
6. **Review of Standing orders and Governance Statement (TBC)**
7. **Holdaway Award**
8. **Maori Responsiveness**

In accordance with the HGMPA 2000, the work of the committee will:

- facilitate and encourage co-ordinated financial planning, where possible, by the constituent parties:
- obtain, share, and monitor information on the state of the natural and physical resources:
- receive reports on the completion and implementation of deeds of recognition:
- require and receive reports from constituent parties on the development and implementation of policies and strategies to address the Forum's List of Strategic Issues (Priority 2)
- receive reports from the Tangata whenua of the Hauraki Gulf on the development and implementation of iwi management or development plans
- promote and advocate the integrated management and, where appropriate, the sustainable management of the Hauraki Gulf, its islands, and catchments
- encourage, share, co-ordinate where appropriate, and disseminate educational and promotional material
- liaise with, and receive reports from, persons and groups having an interest in the Hauraki Gulf and business and community interests to promote an interest in the purposes of the Forum
- commission research into matters relating to the functions of the Forum
- in performing the above, the Forum must have particular regard to the historic, traditional, cultural, and spiritual relationship of Tangata whenua with the natural, historic, and physical resources of the Hauraki Gulf, its islands, and catchments.

Priority #	Lead	Area of work	Reason for work	Committee role (decision or direction)	Budget/ Funding	Expected timeframes			
						Highlight financial year quarter and state month if known			
						FY18		FY19	
Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun						
1.	HGF Executive Officer	Annual report to the Minister on Forum Activities for FY17	Legislative Requirement	Direction and Approval	TBA	Aug 2017 (Due 31/8/ 2017)	-	-	June 2018 Draft for subsequent approval in August 2018
2.	HGF Executive Officer	List of strategic issues and priority of action to address each issue	Legislative Requirement	Direction and Approval	TBC	-	Nov 2017 Confirm process in conjunction with receiving the State of the Environment Report	March 2018 discussion/ approval as appropriate	
3.	HGF Executive Officer	State of the Environment Report	Legislative Requirement	Direction and Approval	Budget of \$150,000	Aug 2017 Update/ approval of briefing feedback process	Nov 2017 approval	-	-

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4.	Governance Advisor	Operating Model Scoping Project	Resolution HGF/2017/18	Direction and Approval	\$40,000	Aug 2017 update only	Nov 2017 approval of consultancy scope	March 2018 Consultant to engage with Forum/Draft	June 2018 Approval of report
5.	Governance Advisor	Development of a work programme (this document)	To better inform/plan the work of the Forum, with increased visibility for Forum members	Direction and Approval	N/A	Aug 2017 draft for discussion/ approval	Nov 2017 2018 monitor and amend as required	March 2018 monitor and amend as required	June 2018 monitor and amend as required
6.	Governance Advisor	Standing orders and Governance Statement	<p>Subject to rescinding of the following resolution by the Forum, it is proposed that Auckland Council as the Administrating Authority undertake a review of the Forum's Standing Orders and Governance Statement within the parameters of the HGMPA for subsequent review/approval by the Forum.</p> <p>Resolution number HGF/2017/16</p> <p>MOVED by Chairperson Mayor J Tregidga, seconded by Member P Majurey: _</p> <p>That the Hauraki Gulf Forum:</p> <p>a) request that the Technical Officers Group and the Executive Officer of the Hauraki Gulf Forum conduct a review of the Standing Orders governing the Forum and report back at the next meeting.</p> <p>The motion was put to the vote by a show of hands and was declared <u>CARRIED</u> by 10 votes to 5.</p>	Direction and Approval	N/A	Aug 2017 seek approval to rescind previous resolution and confirm next steps			June 2018 - Initiate review based on outcome of scoping project
7.	HGF Executive Officer	Holdaway Award	Selection of the award winner in 2017 and planning for 2018		N/A	Delegation of approval to Chair and Deputy Chair		Planning of call for nominations	Open nominations for 2018
8.	Deputy Chair	Maori Responsiveness	<p>As per the HGMPA 2000:</p> <ul style="list-style-type: none"> the Forum must have particular regard to the historic, traditional, cultural, and spiritual relationship of Tangata whenua with the natural, historic, and physical resources of the Hauraki Gulf, its islands, and catchments. receive reports from the Tangata whenua of the Hauraki Gulf on the development and implementation of iwi management or development plans 	Direction and Approval	N/A	Chair/Deputy Chair to speak to intent in Chairperson's report	TBC	TBC	TBC

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